



## Trustees' Annual Report for the period

Period start date			Period end date				
From	Day	Month	Year	To	Day	Month	Year
	31	March	2022		30	March	2023

### Section A Reference and administration details

**Charity name** The Douglas & Joanne Chapman Animal Trust

**Other names charity is known by**

**Registered charity number (if any)** 1153676

**Charity's principal address** Spire Solicitors LLP

The Pines, 50 Connaught Road, Attleborough

Norfolk

**Postcode** NR17 2BP

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin David Wright			
2	Stephen Skinner			
3	Penelope Elizabeth Watson-Farrar			
4	Valerie Hilda Plummer			
5	Terry Peter Stanford			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Trust Deed dated 3 September 2013

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by existing trustees

**Additional governance issues (Optional Information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To promote humane behaviour towards animals by providing appropriate care, protection, treatment and security for animals which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage and to educate the public in matters pertaining to animal welfare in general and the prevention of cruelty and suffering among animals in particular but not exclusively by the provision of grants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During this period the Trustees made seven grant awards in May and November 2022 to applicants totalling £30,000 who were able to provide details of specific projects and those projects satisfied the Trust's charitable objectives.

The Trustees concentrated on applications that would support specific projects where the invitee had an urgent need and where funds had already been raised or earmarked. The Trustees also found a local charity who they had not received an application from but who they wished to make the trust known to and to support and provided a small donation with an invite to make an application.

In running the Trust and planning the grant awards the Trustees have given careful consideration to the Charity Commission's guidance on Public Benefit.

**Additional details of objectives and activities (Optional Information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

During the pandemic the Trustees made it more accessible to charities to make applications regardless of when they had made a previous application. This was to ensure that charities who provide significant care to animals in Norfolk and suffered because of raising charitable funds with the change in how cash is used, store openings and general events. The trustees are now receiving more applications again following the pandemic and have indicated to the charities when they can next apply following the award to ensure they can assist as many charities..

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The charity was able to make grants of £30,000

New charities have become aware of the Douglas and Joanne Chapman Animal Trust through word of mouth and the website and the Trustees have actively sought out charities.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The Trustees have adopted a policy to distribute part of the income accumulated in the previous period as well as income arising in the current period, but to maintain a reserve of between £5,000 and £10,000 so they can respond to any emergency applications.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

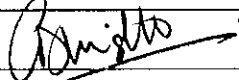
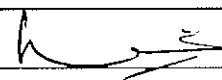
Although the charity does not have regular financial commitments the Trustees' view is that a reserve of income is prudent enabling them to continue to respond to needs when identified and mitigate against stock market fluctuations where a reduction of income might be experienced.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Colin David Wright	Stephen Skinner
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	10/08/2023	



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-op	19,724	-	-
	Barratt & Cooke	34,504	-	-
		-	-	-
	<b>Total cash funds</b>	<b>54,228</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

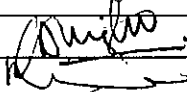

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Barratt & Cooke		902,145	1,117,680
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Colin David Wright	10-8-23
	Stephen Skinner	3-8-23



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**The Douglas & Joanne Chapman Animal Trust**

No. (if any)  
1103676

## Receipts and payments accounts

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For the period from	Period start date 31/03/2022	To	Period end date 30/03/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Barratt & Cooke - Interest Received	25	-	-	25	-
Barratt & Cooke - Dividends Received	26,739	-	-	26,739	23,547
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>25,764</b>	<b>-</b>	<b>-</b>	<b>25,764</b>	<b>23,547</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
Barratt & Cooke - Investment Sales	208,593	-	-	208,593	241,395
<b>Sub total</b>	<b>208,593</b>	<b>-</b>	<b>-</b>	<b>208,593</b>	<b>241,395</b>
<b>Total receipts</b>	<b>234,357</b>	<b>-</b>	<b>-</b>	<b>234,357</b>	<b>264,942</b>
<b>A3 Payments</b>					
Grants made	30,000	-	-	30,000	17,700
Professional fees	3,540	-	-	3,540	3,528
Bank charges	29	-	-	29	27
Other costs	173	-	-	173	179
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>33,742</b>	<b>-</b>	<b>-</b>	<b>33,742</b>	<b>21,434</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
Barratt & Cooke - Investment Purchases	212,032	-	-	212,032	242,892
<b>Sub total</b>	<b>212,032</b>	<b>-</b>	<b>-</b>	<b>212,032</b>	<b>242,892</b>
<b>Total payments</b>	<b>245,774</b>	<b>-</b>	<b>-</b>	<b>245,774</b>	<b>264,326</b>
<b>Net of receipts/(payments)</b>	<b>- 11,417</b>	<b>-</b>	<b>-</b>	<b>- 11,417</b>	<b>616</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>65,645</b>	<b>-</b>	<b>-</b>	<b>65,645</b>	<b>65,029</b>
<b>Cash funds this year end</b>	<b>54,228</b>	<b>-</b>	<b>-</b>	<b>54,228</b>	<b>65,645</b>





The Douglas & Joanne Chapman Animal Trust  
Spire Solicitors LLP  
The Pines  
50 Connaught Road  
Attleborough  
Norfolk NR17 2BP

Your Ref:  
Our Ref: JLH / SRH / C0303 / C  
Date: 22 August 2023

Dear Sirs

**Independent Examiner's Report to the Trustees of The Douglas & Joanne Chapman Animal Trust (Charity # 1153676)**

I report to the trustees on my examination of the accounts of The Douglas & Joanne Chapman Animal Trust (the Trust) for the year ended 30 March 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

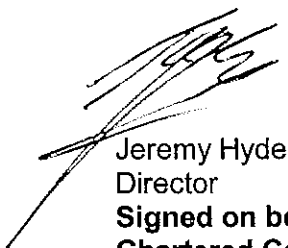
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.





Jeremy Hyde, FCCA, FCA

Director

**Signed on behalf of CG LEE Limited**

**Chartered Certified Accountants**

**Registered Auditors**

Ingram House

Meridian Way

Norwich

NR7 0TA

