



Trustees' Annual Report for the period

		Period start date			Period end date		
From	31	March	2020	To	30	March	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin David Wright	Chairman		
2	Stephen Skinner			
3	Penelope Elizabeth Watson-Farrar			
4	Valerie Hilda Plummer			
5	Terence Peter Stanford			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed dated 3 September 2013
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote humane behaviour towards animals by providing appropriate care, protection, treatment and security for animals which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage. To educate the public in matters pertaining to animal welfare in general and the prevention of cruelty and suffering among animals in particular but not exclusively by the provision of grants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This period has been very difficult year for charities their staff and the animals. The Trustees received 11 applications and awarded 6 grants to those you had specific projects that satisfied the Trust's charitable objective or required a small financial support.

The Trustees were conscious of the difficulties that some charities may be having financially as a result of the current pandemic but wished to ensure that the Trust's charitable objectives were not devalued and ensued that careful consideration was given to the Charity's Commission Guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity continued to meet to discuss awards and to invite charities to apply during a very difficult year. As a result the Trust was able to make grants of £25,700 to include a small grant which it was felt by the Trust was to support a valued local charity who required additional assistance during a difficult year.

Section E Financial review

Brief statement of the charity's policy on reserves

The Trustees have adopted a policy to distribute part of the income accumulated in the previous period as well as income arising in the current period, but to maintain a reserve of between £5,000 and £10,000 so they can respond to any emergency applications by charities in need.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Although the charity does not have regular financial commitments the Trustees view is that a reserve of income is prudent enabling them to continue to respond to needs when identified and mitigate against stock market fluctuations where a reduction of income might be experienced.

Section F Other optional information

Section G Declaration

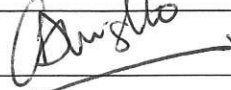
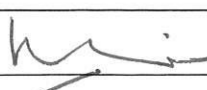
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

	
Colin David Wright	Stephen Skinner
Chair	Trustee

Date

18.12.2021

The Douglas & Joanne Chapman Animal Trust
Spire Solicitors LLP
The Pines
50 Connaught Road
Attleborough
Norfolk NR17 2BP

Your Ref:
Our Ref: JLH / SRH / C0303 / C
Date: 10 January 2022

Dear Sirs

Independent Examiner's Report to the Trustees of The Douglas & Joanne Chapman Animal Trust (Charity # 1153676)

I report to the trustees on my examination of the accounts of The Douglas & Joanne Chapman Animal Trust (the Trust) for the year ended 30 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jeremy Hyde, FCCA, FCA
Director

Signed on behalf of CG LEE Limited
Chartered Certified Accountants
Registered Auditors

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Meridian Way
Norwich
NR7 0TA