



Trustees' Annual Report for the period						
		Period start date			Period end date	
From	01	01	2020	To	31	12 2020

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr. Robert Lugar	Chair		
2	Craig Bryson	Secretary		
3	Dorcas Harbin	Executive Vice President/Treasurer		
4	Ian Adlington			
5	Lorna Buckland			
6	Brett Eubank			
7	Irene Lange			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

Harry Robinson, Executive Director

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Elected by current board members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- The term of office for trustees is one year renewable.
- All new members receive orientation, manuals, and significant background information and have access to all minutes.
- The trustees receive no remuneration.
- The charity is a member of the Global Connections network and works in partnership with One Another Ministries International, USA.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Our objectives are for the benefit of the public and the advancement of the Christian faith in the UK and around the world. We do this by strengthening and encouraging international Christian workers and their organizations. Our goal is to care for those who care for others.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

One Another Ministries provides professional services, training, consulting, resourcing, and crisis and trauma debriefing to Christian workers and missionary societies; thus benefitting the public in the communities served by these churches and missionary societies.

One Another Ministries' religious activities aim to provide services, advocacy, advice, and information. These services are offered at our ministry centre, through teleconferencing, or at the point of need when necessary.

In planning and carrying out all charity activities, the trustees have had due regard to the commission's public benefit guidance, and have taken special care to ensure that all activities are in accordance with the stated purpose of the charity and are for public, rather than private, benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All activities of the CIO are undertaken and provided by volunteers.

**Summary of the main achievements of the charity during the year**

- In 2020, One Another Ministries provided services for 583 missionaries and international Christian workers. These missionaries were sent out by 50 missionary societies.
- Services were provided to field or ministry teams, families, couples, and individuals.
- We provided training for 378 international Christian workers through 8 training events.
- In addition to the training events, approximately 25% of the services offered to individuals and small groups were proactive in nature. This included consulting, debriefing, encouragement and resourcing.
- Approximately 75% of our services to individuals and small groups were responsive in nature and included: consulting, conflict intervention, traumatic incident or crisis intervention.
- Many resources for the training and development of Christian workers were made available online.
- One Another Ministries normally provides hospitality to those receiving services at our ministry centre. Because of the exceptional circumstances brought on by the pandemic, we were not able to provide these services in 2020.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

It is the policy of the CIO to operate only from available funds.

Details of any funds materially in deficit

The CIO does not allow any funds to go into deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The CIO does not engage in active fundraising. The source of all of the charity's funds is voluntary donations from partnering ministries, missionary societies, and their members.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>R. Lujan</i>	<i>Irene Lange</i>
Full name(s)	DR. ROBERT LUJAR	IRENE LANGE
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE

Date

*27 May 2021*



Charity Name One Another Ministries	No (if any) 1153662
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## Receipts and payments accounts

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For the period from	Period start date 1/1/2020	To	Period end date 31/12/2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations and subsidies received	43,911	-	-	43,911	34,725
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	43,911	-	-	43,911	34,725
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	43,911	-	-	43,911	34,725
<b>A3 Payments</b>					
Ministry Centre expenses	10,176	-	-	10,176	9,383
Client services, resources and hospitality	372	-	-	372	8,103
Ministry development and networking	2,151	-	-	2,151	2,626
Ministry operations and administration	8,861	-	-	8,861	6,539
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	21,560	-	-	21,560	26,651
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	21,560	-	-	21,560	26,651
<b>Net of receipts/(payments)</b>	22,351	-	-	22,351	8,074
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	20,750	-	-	20,750	12,676
<b>Cash funds this year end</b>	43,101	-	-	43,101	20,750

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
		43,101	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>43,101</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

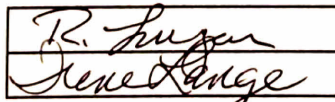

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DR. ROBERT LUBAR	27/05/21
	IRENE LANGE	27/05/21

Company registration number: CE000152

Charity registration number: 1153662

# One Another Ministries

Charitable Incorporated Organisation

Annual Report and Financial Statements

for the Year Ended 31 December 2020

# **One Another Ministries**

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## **One Another Ministries**

### **Reference and Administrative Details**

<b>Trustees</b>	Mr Robert Lugar, (Chairperson) Ms Dorcas Lynn Harbin Reverend William Brett Eubank Craig David Bryson Irene Lange Lorna Buckland Ian Henry Adlington
<b>Principal Office</b>	The White House Marquis Drive Cannock Staffordshire WS12 4PR
<b>Company Registration Number</b>	CE000152
<b>Charity Registration Number</b>	1153662

## **One Another Ministries**

### **Strategic Report for the Year Ended 31 December 2020**

The trustees, who are directors for the purposes of company law, present their strategic report for the year ended 31 December 2020, in compliance with s414C of the Companies Act 2006.

#### **Financial review**

##### ***Policy on reserves***

It is the policy of the CIO to operate only from available funds

##### ***Funds in deficit***

The CIO does not allow any funds to go into deficit

##### ***Principal funding sources***

The CIO does not engage in active fundraising. The source of all of the charity's funds is voluntary donations from partnering ministries, missionary societies, and their members.

The strategic report was approved by the trustees of the charity on ..... and signed on its behalf by:

.....  
Mr Robert Lugar  
Trustee

.....  
Ms Dorcas Lynn Harbin  
Trustee

# **One Another Ministries**

## **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 December 2020.

### **Objectives and activities**

#### ***Objects and aims***

Our objectives are for the benefit of the public and the advancement of the Christian faith in the UK and around the world. We do this by strengthening and encouraging international Christian workers and their organizations. Our goal is to care for those who care for others.

One Another Ministries' religious activities aim to provide services, advocacy, advice and information. These services are offered either at ministry centre or at the point of need when necessary.

#### ***Public benefit***

One Another Ministries provides professional services, training, consulting, resourcing, and crisis and trauma debriefing to Christian workers and missionary societies; thus benefiting the public in the communities served by these churches and missionary societies.

In planning and carrying out all charity activities, the trustees have had due regard to the commission's public benefit guidance, and have taken special care to ensure all activities are in accordance with the stated purpose of the charity and are for public, rather than private, benefit

#### ***Use of volunteers***

All activities of the CIO are undertaken and provided by volunteers.

### **Structure, governance and management**

#### ***Nature of governing document***

Constitution  
Charitable Incorporated Organisation

#### ***Recruitment and appointment of trustees***

Elected by current board members.  
The term of office for trustees is one year renewable.

#### ***Induction and training of trustees***

All new members receive orientation, manuals, and significant background information and have access to all minutes.

#### ***Arrangements for setting key management personnel remuneration***

The trustees receive no remuneration

#### ***Organisational structure***

The charity is a member of the Global Connections network and works in partnership with One Another Ministries International, USA.

#### **Reappointment of auditor**

Chase Accountancy Limited has been requested to complete an Independent Examination of the Accounts

## **One Another Ministries**

### **Trustees' Report**

The annual report was approved by the trustees of the charity on ..... and signed on its behalf by:

.....  
Mr Robert Lugar  
Trustee

.....  
Ms Dorcas Lynn Harbin  
Trustee

## **One Another Ministries**

### **Statement of Trustees' Responsibilities**

The trustees (who are also the directors of One Another Ministries for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on ..... and signed on its behalf by:

.....  
Mr Robert Lugar  
Trustee

.....  
Ms Dorcas Lynn Harbin  
Trustee

## **One Another Ministries**

### **Independent Examiner's Report to the trustees of One Another Ministries**

I report on the accounts of the charity for the year ended 31 December 2020 which are set out on pages 7 to 13 .

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
Rebecca Scott-Clegg  
Independent Examiner  
AAT QB

Date:.....

# One Another Ministries

## Statement of Financial Activities for the Year Ended 31 December 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2020 £
<b>Income and Endowments from:</b>			
Donations and legacies	3	43,911	43,911
Total Income		43,911	43,911
<b>Expenditure on:</b>			
Charitable activities	4	(20,891)	(20,891)
Total Expenditure		(20,891)	(20,891)
Net income		23,020	23,020
<b>Reconciliation of funds</b>			
Total funds carried forward	10	23,020	23,020
		<b>Unrestricted funds £</b>	<b>Total 2019 £</b>
<b>Income and Endowments from:</b>			
Donations and legacies	3	34,725	34,725
Total Income		34,725	34,725
<b>Expenditure on:</b>			
Charitable activities	4	(26,651)	(26,651)
Total Expenditure		(26,651)	(26,651)
Net income		8,074	8,074
<b>Reconciliation of funds</b>			
Total funds carried forward	10	8,074	8,074

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2019 is shown in note 10.

# One Another Ministries

## (Registration number: CE000152) Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
<b>Current assets</b>			
Cash at bank and in hand		<u>43,101</u>	<u>20,750</u>
<b>Funds of the charity:</b>			
<b>Unrestricted income funds</b>			
Unrestricted funds		23,020	8,074
Other reserves		<u>20,750</u>	<u>12,676</u>
Total unrestricted funds		<u>43,770</u>	<u>20,750</u>
<b>Total funds</b>	10	<u>43,770</u>	<u>20,750</u>

The financial statements on pages 7 to 13 were approved by the trustees, and authorised for issue on ..... and signed on their behalf by:

.....  
Mr Robert Lugar  
Trustee

.....  
Ms Dorcas Lynn Harbin  
Trustee

# **One Another Ministries**

## **Notes to the Financial Statements for the Year Ended 31 December 2020**

### **1 Charity status**

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

### **2 Accounting policies**

#### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### **Basis of preparation**

One Another Ministries meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

#### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

#### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

## **One Another Ministries**

### **Notes to the Financial Statements for the Year Ended 31 December 2020**

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

#### **Financial instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

## One Another Ministries

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### *Recognition and measurement*

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

#### *Fair value measurement*

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

### 3 Income from donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2020	2019
		£	£
Donations and legacies;			
Donations from individuals	43,911	43,911	34,725
	<u>43,911</u>	<u>43,911</u>	<u>34,725</u>

### 4 Expenditure on charitable activities

# One Another Ministries

## Notes to the Financial Statements for the Year Ended 31 December 2020

		Unrestricted funds	Total 2020	Total 2019
	Note	General £	£	£
Client Services		9,823	9,823	17,486
Ministry Development		1,988	1,988	2,626
Staff costs		170	170	4,625
Allocated support costs		8,910	8,910	1,914
		<u>20,891</u>	<u>20,891</u>	<u>26,651</u>

£Nil (2019 - £Nil) of the above expenditure was attributable to unrestricted funds and £Nil (2019 - £Nil) to restricted funds.

### 5 Net incoming/outgoing resources

Net incoming resources for the year include:

**2020**  
**£**

### 6 Trustees remuneration and expenses

### 7 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
<b>Staff costs during the year were:</b>		
Other staff costs	<u>170</u>	<u>4,625</u>

No employee received emoluments of more than £60,000 during the year.

# One Another Ministries

## Notes to the Financial Statements for the Year Ended 31 December 2020

### 8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

### 9 Reserves

	Other reserves £	Total £
At 1 January 2020	<u>(20,750)</u>	<u>(20,750)</u>

### 10 Funds

	Incoming resources £	Resources expended £	Balance at 31 December 2020 £
<b>Unrestricted funds</b>			
General	<u>(43,911)</u>	<u>20,891</u>	<u>(23,020)</u>

	Incoming resources £	Resources expended £	Balance at 31 December 2019 £
<b>Unrestricted funds</b>			
General	<u>(34,725)</u>	<u>26,651</u>	<u>(8,074)</u>

### 11 Analysis of net assets between funds

	Unrestricted funds General £	Total funds £
Current assets	<u>43,101</u>	<u>43,101</u>

### 12 Analysis of net funds

	At 1 January 2020 £	Cash flow £	At 31 December 2020 £
Cash at bank and in hand	20,750	22,351	43,101
Net debt	<u>20,750</u>	<u>22,351</u>	<u>43,101</u>