

BIRKDALE COMMUNITY HUB AND LIBRARY

England & Wales · Charity number 1153611

Details

Other names	FRIENDS OF BIRKDALE LIBRARY
Status	Registered
Legal form	CIO
Registered	2013-09-02
Register	View on the Charity Commission register

Contact

Address	2 Liverpool Road Southport Merseyside PR8 4AR
Phone	01704566992
Email	treasurer@thestationmastershouse.co.uk
Website	http://www.thestationmastershouse.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC BY FOSTERING LIFELONG LEARNING, INCLUDING DIGITAL LEARNING, IN PARTICULAR BUT NOT EXCLUSIVELY THROUGH THE PROVISION OF BOOKS, COMPUTERS AND THE INTERNET, TO CREATE OPPORTUNITIES TO VOLUNTEER AND MAKE FRIENDS, HELPING TO IMPROVE MENTAL HEALTH AND WELL-BEING, AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS OF BIRKDALE AND THE SURROUNDING AREA. ?

Activities: To advance the well-being and education of the public by provision of community activities and library resources in the former Station Master's House in Birkdale for the benefit of the residents of Birkdale and Southport and the surrounding area within the borough of Sefton.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** The General Public/mankind

Geography

- Sefton

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£39,516	£38,202	-	-
2023-09-30	£30,814	£29,683	-	-
2022-09-30	£18,912	£27,267	-	-
2021-09-30	£74,584	£66,874	-	-
2020-09-30	£189,431	£167,379	-	-

Trustees

Name	Role	Appointed
Dr James Philip Margham	Chair	2018-01-03
Andrew David Webb		2019-08-16
Anthony Richard Gadd		2022-04-07
Catharine French		2023-03-23
Joanne Ives		2022-03-23
Kim Bartrum Wallis		2022-03-23
Neil George		2025-03-20
Wendy Hewitt		2022-03-23

Accounts



Birkdale Community Hub and Library

FINANCIAL STATEMENTS AND TRUSTEES REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Birkdale Community Hub and Library

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FOR THE YEAR ENDED 30 SEPTEMBER 2024

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Birkdale Community Hub and Library

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 30 SEPTEMBER 2024

Trustees:	Mrs C French Mr A R Gadd Mrs W J Hewitt Mrs J Ives Dr J P Margham (Chair) Mr K B Wallis Mr A D Webb
Treasurer:	Mr A R Gadd
Secretary:	Mrs W J Hewitt
Charity number:	1153611
Charity Address:	2 Liverpool Road Birkdale Southport PR8 4AR
Charity Website:	https://thestationmastershouse.co.uk/
Independent Examiners:	Lifestyles Accountancy Limited 39 Kirklees Road Southport PR8 4RB
Solicitors:	Hill Dickinson LLP No. 1 St. Paul's Square Liverpool L3 9SJ
Bankers:	Barclays Bank 265-267 Lord Street Southport PR8 1PD

Birkdale Community Hub and Library

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2024

The trustees submit their annual report and financial statements for the year ended 30 September 2024. The financial statements follow the requirements of the revised Charities Statement of Recommended Practice (FRS 102) (second edition - October 2019) – Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a Charitable Incorporated Organisation (CIO) which was registered on 2 September 2013 and amended to a CIO association on 8 February 2022. It is governed by its Constitution.

Recruitment and appointment of the trustees

The board seeks to achieve a balance of skills and experience amongst the trustees. In order to maintain this, the board reviews its skill and experience mix each year and seeks to recruit new trustees when necessary.

There must be at least 4 charity trustees serving at any one time and the maximum number of trustees is 9.

In appointing trustees due consideration is given to ensuring that the trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. In order to retain our relevance to the needs of the community, we also look to recruit trustees with active experience and first-hand involvement in the sector.

At each AGM of the charity one third of the charity trustees shall retire from office by rotation (or the nearest to one third if not directly divisible by 3). Those having served longest shall be first to retire.

Trustee induction and training

The current board of trustees will provide any new trustee with an overview of the timetable of board meetings, copies of the recent minutes of meetings, the constitution, the recent reports and accounts and explains their general and specific responsibilities.

Ongoing training is provided by the board of trustees as and when the need arises.

Risk management

The trustees are aware of the major risks to which the charity is exposed to and have plans in place to mitigate these as far as possible. A full risk review is planned by the trustees to ensure that all known risks are mitigated as effectively as possible.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

OBJECTIVES AND ACTIVITIES

Objects of the charity

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

The charitable objects are:

- to advance the education of the public by fostering lifelong learning, including digital learning, in particular but not exclusively through the provision of books, computers and the internet;
- to create opportunities to volunteer and make friends, helping to improve mental health and well-being; and
- to provide facilities in the interest of social welfare for recreation and leisure time with the objective of improving the conditions of life for the residents of Birkdale and the surrounding area.

ACHIEVEMENTS AND PERFORMANCE

The year 2023-24 continued in the same vein as previously, with increases in income from all revenue streams, namely, Sales of books donated by our members, the 200Plus Club monthly draw, Room Hire and Classes, and Functions and Fund Raising. Donations for the year were lower at £592.

A Grant of £3,500 was obtained from Sefton CVS, for the year 1 April 2024 until 31 March 2025, £1,750 of this was added to the £3,908 which was received in September 2023, giving £5,658 for this financial year, this grant was used against the cost of running the weekly Warm and Welcome Spaces Initiative.

The number of Volunteers increased to over a hundred and their hard work is reflected in the figures which table a profit of £3,554. A new Home Visit service was started to deliver books to those unable to get out, and a large Jigsaw collection for loan became operational. Both services proved very successful.

We attracted a further 300 new library members, our total membership running at 2,150 at the end of the year.

We continue to print and distribute our quarterly magazine, the Birkdale Buzz, with a higher print run of 3,500. This booklet is well received by the local population and is now considered a mainstay of the locale.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

FINANCIAL REVIEW

During the year the charity received income of £39,516 (2023 - £30,814) and spent £38,202 (2023 - £29,683). At the end of the year the total reserves held by the charity were £66,066 (2023 - £64,752), of which £24,857 was held for restricted purposes.

Reserves policy

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

- to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income; and
- to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain free reserves which are at least 3 months of its annual costs.

As at 30 September 2024, 3 months costs were calculated to be about £9,500, whilst the amount held in free reserves was £39,459. The trustees appreciate that this level is in excess of what is immediately needed but is deemed appropriate for the year since they are still looking to invest in the future of the charity.

PLANS FOR FUTURE PERIODS

General plans

Plans are afoot to cover the back yard, known as the "Sidings", with a fixed transparent roof in order to use the space more effectively. The cost will be taken from the Restricted funds for "Access for All". The work should be completed by Easter 2025.

We are also working on the idea of a Community Workshop to be sited at the Birkdale, Liverpool Road, Methodist Church, any costs will be covered by Sales of Donated Books.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

REMUNERATION OF TRUSTEES

All trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by trustees in promoting the purposes of the Charity are reimbursed at cost.

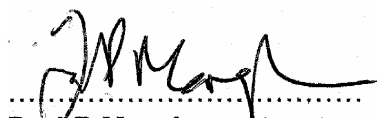
STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a. select suitable accounting policies and apply them consistently;
- b. observe the methods and principals in the Charities SORP;
- c. make judgements and estimates that are reasonable and prudent;
- d. state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- e. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of trustees on 20 March 2025 and signed on its behalf by:


.....
Dr J P Margham - trustee

Birkdale Community Hub and Library

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BIRKDALE COMMUNITY HUB AND LIBRARY

FOR THE YEAR ENDED 30 SEPTEMBER 2024

We report on the financial statements of the charity for the year ended 30 September 2024, which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- (i) examine the accounts under section 145 of the Charities Act,
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- (iii) to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- a) which gives us reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Daniel Styles (Independent examiner)
for and on behalf of Lifestyles Accountancy Limited

Dated: 24 March 2025

Birkdale Community Hub and Library

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
INCOME					
Income from generated funds:					
Voluntary income:					
Donations and gifts	2	7,726	-	7,726	9,238
Grant income	2	-	3,500	3,500	7,642
Fundraising income	2	2,957	-	2,957	1,510
Other income	2	23,385	-	23,385	11,786
Investment income	3	1,948	-	1,948	638
TOTAL INCOME		36,016	3,500	39,516	30,814
EXPENDITURE					
Charitable activities	4	32,842	3,120	35,962	27,707
Raising funds	5	2,140	-	2,140	1,876
Governance	6	100	-	100	100
TOTAL EXPENDITURE		35,082	3,120	38,202	29,683
NET INCOME FOR THE YEAR		934	380	1,314	1,131
Fund balances at 1 October 2023		40,275	24,477	64,752	63,621
Fund balances at 30 September 2024		41,209	24,857	66,066	64,752

The notes on pages 9 - 14 form part of these financial statements.

Birkdale Community Hub and Library

BALANCE SHEET

AS AT 30 SEPTEMBER 2024

	Notes	Total funds 2024 £	Total funds 2023 £
FIXED ASSETS			
Computer equipment	8	494	989
Equipment and furniture		1,256	4,686
		<u>1,750</u>	<u>5,675</u>
CURRENT ASSETS			
Cash at bank and in hand		64,416	59,177
		<u>64,416</u>	<u>59,177</u>
CURRENT LIABILITIES			
Accruals		100	100
		<u>100</u>	<u>100</u>
NET CURRENT ASSETS		<u>64,316</u>	<u>59,077</u>
TOTAL NET ASSETS		<u><u>66,066</u></u>	<u><u>64,752</u></u>
FUNDS			
Restricted funds	9 & 10	24,857	24,477
Unrestricted funds		41,209	40,275
TOTAL FUNDS		<u><u>66,066</u></u>	<u><u>64,752</u></u>

Approved and signed on behalf of the board on 20 March 2025 by:


.....
Dr J P Margham trustee

The notes on pages 9 - 14 form part of these financial statements.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2024

1 ACCOUNTING POLICIES

a Basis of preparation

The financial statements have been prepared in accordance with the charity's memorandum and articles of association incorporated 1 December 1994, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest whole £.

b Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements where relevant.

c Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. No amounts are included in the financial statements for services donated by volunteers.

d Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Fund raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management costs. Management and administration costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

1 ACCOUNTING POLICIES (continued)

e Fixed assets and depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer Equipment	33% straight line
Equipment and Furniture	25% straight line

2 VOLUNTARY INCOME

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Donations and gifts:				
Donations received	592	-	592	2,408
Friends subscriptions	628	-	628	694
200+ club	6,506	-	6,506	6,136
Grant income:				
Grants received	-	3,500	3,500	7,642
Fundraising income:				
Other	2,957	-	2,957	1,510
Other income:				
Room hire	3,485	-	3,485	1,815
Book and online sales	15,552	-	15,552	7,188
Functions and classes	3,737	-	3,737	2,393
Printing	611	-	611	390
	34,068	3,500	37,568	30,176

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

3 INVESTMENT INCOME

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Bank interest received	1,948	-	1,948	638
	<u>1,948</u>	<u>-</u>	<u>1,948</u>	<u>638</u>

4 COSTS OF CHARITABLE ACTIVITIES

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Administration costs:				
Birkdale Buzz costs	4,949	-	4,949	2,574
Insurance	1,594	-	1,594	1,392
Room hire	1,539	-	1,539	-
Computer costs	381	-	381	307
Digital costs	725	-	725	4,174
TV, telephone and internet	924	-	924	323
Miscellaneous costs	566	-	566	20
Postage and stationery	768	-	768	808
Refreshments	1,052	-	1,052	763
Property costs:				
Annual maintenance charges	1,274	-	1,274	826
Security costs	528	-	528	505
Repairs and renewals	1,567	1,370	2,937	872
Electricity and water	5,412	169	5,581	3,236
Cleaning and PPE	1,501	-	1,501	1,184
Support costs:				
Bank charges	49	-	49	39
Books and library costs	3,186	-	3,186	1,519
DBS costs	480	-	480	440
Depreciation	4,485	-	4,485	7,195
Donations	100	-	100	-
Function costs	1,762	1,581	3,343	1,530
	<u>32,842</u>	<u>3,120</u>	<u>35,962</u>	<u>27,707</u>

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

5 COSTS OF RAISING FUNDS

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
200+ club prizes	1,599	-	1,599	1,490
Advertising	541	-	541	386
	<u>2,140</u>	<u>-</u>	<u>2,140</u>	<u>1,876</u>

6 GOVERNANCE COSTS

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Independent examination	100	-	100	100
	<u>100</u>	<u>-</u>	<u>100</u>	<u>100</u>

7 TRUSTEES REMUNERATION

No trustee received any remuneration throughout the year.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

8 TANGIBLE FIXED ASSETS

	Computer Equipment £	Equipment & Furniture £	Total £
COST OR VALUATION			
At 30 September 2023	10,033	15,398	25,431
Additions	-	560	560
At 30 September 2024	10,033	15,958	25,991
DEPRECIATION			
At 30 September 2023	9,044	10,712	19,756
Charge for the year	495	3,990	4,485
At 30 September 2024	9,539	14,702	24,241
NET BOOK VALUE			
At 30 September 2024	494	1,256	1,750
At 30 September 2023	989	4,686	5,675

9 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Tangible fixed assets	1,750	-	1,750	5,675
Current assets	39,559	24,857	64,416	59,177
Current liabilities	(100)	-	(100)	(100)
	41,209	24,857	66,066	64,752

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

10 RESTRICTED FUNDS

	Balance at 1 Oct 23 £	Income £	Expenditure £	Balance at 30 Sep 24 £
AfA for disabled access	24,477	-	(1,370)	23,107
Sefton Council - Warm Spaces	-	3,500	(1,750)	1,750
	<u>24,477</u>	<u>3,500</u>	<u>(3,120)</u>	<u>24,857</u>

The restricted grants as shown above are for the furtherance of the charitable activities of the charity. The AfA for disabled access is to cover the remaining cost of disabled access modifications to the property, the other grants were "warm space" grants to provide warmth over the winter months for those struggling to afford the rising cost of heating bills.

Accounts



Birkdale Community Hub and Library

FINANCIAL STATEMENTS AND TRUSTEES REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Birkdale Community Hub and Library

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Birkdale Community Hub and Library

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Trustees: Mrs C French - appointed 23 March 2023
Mr A R Gadd
Mrs W J Hewitt
Mrs J Ives
Dr J P Margham (Chair)
Mrs R E Morris - resigned 23 March 2023
Mr K B Wallis
Mr A D Webb

Treasurer: Mr A R Gadd

Secretary: Mrs W J Hewitt

Charity number: 1153611

Charity Address: 2 Liverpool Road
Birkdale
Southport
PR8 4AR

Charity Website: <https://thestationmastershouse.co.uk/>

Independent Examiners: Lifestyles Accountancy Limited
39 Kirklees Road
Southport
PR8 4RB

Solicitors: Hill Dickinson LLP
No. 1 St. Paul's Square
Liverpool
L3 9SJ

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265-267 Lord Street
Southport
PR8 1PD

Birkdale Community Hub and Library

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Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

OBJECTIVES AND ACTIVITIES

Objects of the charity

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- to create opportunities to volunteer and make friends, helping to improve mental health and well-being; and
- to provide facilities in the interest of social welfare for recreation and leisure time with the objective of improving the conditions of life for the residents of Birkdale and the surrounding area.

ACHIEVEMENTS AND PERFORMANCE

The year from October 2022 saw a further expansion in the activities of the Library, both at the Station Master's House and the Birkdale Methodist Church.

As the year progressed the income continued to rise, the main sources being Sales of Books £7,188, the 200Plus Club £6,136, Room Hire and Classes £2,393 and Functions and Fund Raising £4,409. Donations amounted to £2,408.

Grants from Sefton Council for Warm & Welcome Spaces were to £3,234, plus £500 for these commitments from Asda. A separate £3,908 grant was received from Sefton in September 2023, to be applied in the first half of 2023-24 (1 October 2023 to 31 March 2024).

The hard work of the Trustees, Managers and Volunteers, who now number over 80, are reflected in the above figures. The net income of £1,131 for the year compared with net expenditure of £8,355 for the previous year is cause for satisfaction.

The increase in Library membership, from July 2022, when the number passed 1,000, to 1,771 at the end of September 2023, indicates that there is a strong requirement for our services in the area.

During the year, four copies of a quarterly 32-page A5 magazine the "Birkdale Buzz" were edited and produced, in house, prior to being printed and subsequently distributed by the volunteers. The print run was over 3,000 by the fourth edition and it was partially funded by advertisements. This was well received by both the community and local businesses and serves to inform people about local events and news, as well as extending information about the work of the BCHL charity.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

FINANCIAL REVIEW

During the year the charity received income of £30,814 (2022 - £18,912) and spent £29,683 (2022 - £27,267). At the end of the year the total reserves held by the charity were £64,752 (2022 - £63,621), of which £24,477 was held for restricted purposes.

Reserves policy

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

- to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income; and
- to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain free reserves which are at least 3 months of its annual costs.

As at 30 September 2023, 3 months costs were calculated to be about £7,500, whilst the amount held in free reserves was £34,600. The trustees appreciate that this level is in excess of what is immediately needed but is deemed appropriate for the year since they are still looking to invest in the future of the charity.

PLANS FOR FUTURE PERIODS

General plans

Although costs continue to rise significantly, especially energy which will be approaching 100% higher in 2023-24 than the year just reported, the trustees are optimistic that the revenue will continue to grow and produce a small net income.

The library has started a Home Visit book lending service for members who are unable to get to the library, and we confidently predict that this service will expand in the coming months. Working in partnership with the Birkdale Methodist Church we hope to expand the range of facilities offered to local people, including drop-in centres for repairs and gardening.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

REMUNERATION OF TRUSTEES

All trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by trustees in promoting the purposes of the Charity are reimbursed at cost.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a. select suitable accounting policies and apply them consistently;
- b. observe the methods and principals in the Charities SORP;
- c. make judgements and estimates that are reasonable and prudent;
- d. state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- e. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of trustees on 20 March 2024 and signed on its behalf by:



Dr J P Margham - trustee

Birkdale Community Hub and Library

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BIRKDALE COMMUNITY HUB AND LIBRARY

FOR THE YEAR ENDED 30 SEPTEMBER 2023

We report on the financial statements of the charity for the year ended 30 September 2023, which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- (i) examine the accounts under section 145 of the Charities Act,
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- (iii) to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- a) which gives us reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Daniel Styles (Independent examiner)
for and on behalf of Lifestyles Accountancy Limited

Dated: 25 March 2024

Birkdale Community Hub and Library

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
INCOME					
Income from generated funds:					
Voluntary income:					
Donations and gifts	2	9,238	-	9,238	6,824
Grant income	2	-	7,642	7,642	600
Fundraising income	2	1,510	-	1,510	1,186
Other income	2	11,786	-	11,786	10,285
Investment income	3	638	-	638	17
TOTAL INCOME		23,172	7,642	30,814	18,912
EXPENDITURE					
Charitable activities	4	18,774	8,933	27,707	24,409
Raising funds	5	1,876	-	1,876	2,758
Governance	6	100	-	100	100
TOTAL EXPENDITURE		20,750	8,933	29,683	27,267
NET INCOME / (EXPENDITURE) FOR THE YEAR		2,422	(1,291)	1,131	(8,355)
Fund balances at 1 October 2022		37,853	25,768	63,621	71,976
Fund balances at 30 September 2023		40,275	24,477	64,752	63,621

The notes on pages 9 - 14 form part of these financial statements.

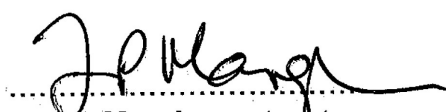
Birkdale Community Hub and Library

BALANCE SHEET

AS AT 30 SEPTEMBER 2023

	Notes	Total funds 2023 £	Total funds 2022 £
FIXED ASSETS			
Computer equipment	8	989	2,852
Equipment and furniture		4,686	7,200
		<u>5,675</u>	<u>10,052</u>
CURRENT ASSETS			
Cash at bank and in hand		59,177	53,669
		<u>59,177</u>	<u>53,669</u>
CURRENT LIABILITIES			
Accruals		100	100
		<u>100</u>	<u>100</u>
NET CURRENT ASSETS		<u>59,077</u>	<u>53,569</u>
TOTAL NET ASSETS		<u><u>64,752</u></u>	<u><u>63,621</u></u>
FUNDS			
Restricted funds	9 & 10	24,477	25,768
Unrestricted funds		40,275	37,853
TOTAL FUNDS		<u><u>64,752</u></u>	<u><u>63,621</u></u>

Approved and signed on behalf of the board on 20 March 2024 by:


Dr J P Margham - trustee

The notes on pages 9 - 14 form part of these financial statements.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 ACCOUNTING POLICIES

a Basis of preparation

The financial statements have been prepared in accordance with the charity's memorandum and articles of association incorporated 1 December 1994, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest whole £.

b Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements where relevant.

c Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. No amounts are included in the financial statements for services donated by volunteers.

d Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Fund raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management costs. Management and administration costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 ACCOUNTING POLICIES (continued)

e Fixed assets and depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer Equipment	33% straight line
Equipment and Furniture	25% straight line

2 VOLUNTARY INCOME

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations and gifts:				
Donations received	2,408	-	2,408	754
Gift aid recovered	-	-	-	187
Friends subscriptions	694	-	694	444
200+ club	6,136	-	6,136	5,439
Grant income:				
Grants received	-	7,642	7,642	600
Fundraising income:				
Other	1,510	-	1,510	1,186
Other income:				
Room hire	1,815	-	1,815	2,748
Book and online sales	7,188	-	7,188	5,482
Functions and classes	2,393	-	2,393	1,928
Printing	390	-	390	127
	22,534	7,642	30,176	18,895

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

3 INVESTMENT INCOME

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Bank interest received	638	-	638	17
	<u>638</u>	<u>-</u>	<u>638</u>	<u>17</u>

4 COSTS OF CHARITABLE ACTIVITIES

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Administration costs:				
Birkdale Buzz costs	2,574	-	2,574	-
BMC costs	-	-	-	2,197
Insurance	678	714	1,392	1,310
Computer costs	150	157	307	-
Digital costs	2,033	2,141	4,174	2,417
TV, telephone and internet	157	166	323	1,006
Lottery licence	20	-	20	20
Miscellaneous costs	-	-	-	83
Postage and stationery	394	414	808	299
Refreshments	372	391	763	1,171
Property costs:				
Leasehold improvements	-	-	-	4,249
Annual maintenance charges	402	424	826	-
Security costs	246	259	505	560
Repairs and renewals	366	506	872	522
Electricity and water	1,576	1,660	3,236	1,142
Cleaning and PPE	577	607	1,184	1,180
Support costs:				
Bank charges	39	-	39	-
Books	1,519	-	1,519	1,031
DBS costs	440	-	440	600
Depreciation	6,410	785	7,195	6,366
Function costs	821	709	1,530	256
	<u>18,774</u>	<u>8,933</u>	<u>27,707</u>	<u>24,409</u>

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

5 COSTS OF RAISING FUNDS

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
200+ club prizes	1,490	-	1,490	1,670
Advertising	386	-	386	1,088
	1,876	-	1,876	2,758

6 GOVERNANCE COSTS

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Independent examination	100	-	100	100
	100	-	100	100

7 TRUSTEES REMUNERATION

No trustee received any remuneration throughout the year.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

8 TANGIBLE FIXED ASSETS

	Computer Equipment £	Equipment & Furniture £	Total £
COST OR VALUATION			
At 30 September 2022	8,550	14,063	22,613
Additions	1,483	1,335	2,818
At 30 September 2023	10,033	15,398	25,431
DEPRECIATION			
At 30 September 2022	5,698	6,863	12,561
Charge for the year	3,346	3,849	7,195
At 30 September 2023	9,044	10,712	19,756
NET BOOK VALUE			
At 30 September 2023	989	4,686	5,675
At 30 September 2022	2,852	7,200	10,052

9 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Tangible fixed assets	5,675	-	5,675	10,052
Current assets	34,700	24,477	59,177	53,669
Current liabilities	(100)	-	(100)	(100)
	40,275	24,477	64,752	63,621

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

10 RESTRICTED FUNDS

	Balance at 1 Oct 22 £	Income £	Expenditure £	Balance at 30 Sep 23 £
AfA for disabled access	25,768	-	(1,291)	24,477
Asda	-	500	(500)	-
Sefton Council	-	7,142	(7,142)	-
	<u>25,768</u>	<u>7,642</u>	<u>(8,933)</u>	<u>24,477</u>

The restricted grants as shown above are for the furtherance of the charitable activities of the charity. The AfA for disabled access is to cover the remaining cost of disabled access modifications to the property, the other grants were "warm space" grants to provide warmth over the winter months for those struggling to afford the rising cost of heating bills.



Birkdale Community Hub and Library

FINANCIAL STATEMENTS AND TRUSTEES REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Birkdale Community Hub and Library

INDEX TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

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Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9 - 14

Birkdale Community Hub and Library

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Trustees: Mrs C French - appointed 23 March 2023
Mr A R Gadd
Mrs W J Hewitt
Mrs J Ives
Dr J P Margham (Chair)
Mrs R E Morris - resigned 23 March 2023
Mr K B Wallis
Mr A D Webb

Treasurer: Mr A R Gadd

Secretary: Mrs W J Hewitt

Charity number: 1153611

Charity Address: 2 Liverpool Road
Birkdale
Southport
PR8 4AR

Charity Website: <https://thestationmastershouse.co.uk/>

Independent Examiners: Lifestyles Accountancy Limited
39 Kirklees Road
Southport
PR8 4RB

Solicitors: Hill Dickinson LLP
No. 1 St. Paul's Square
Liverpool
L3 9SJ

Bankers: Barclays Bank
265-267 Lord Street
Southport
PR8 1PD

Birkdale Community Hub and Library

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

The trustees submit their annual report and financial statements for the year ended 30 September 2023. The financial statements follow the requirements of the revised Charities Statement of Recommended Practice (FRS 102) (second edition - October 2019) – Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a Charitable Incorporated Organisation (CIO) which was registered on 2 September 2013 and amended to a CIO association on 8 February 2022. It is governed by its Constitution.

Recruitment and appointment of the trustees

The board seeks to achieve a balance of skills and experience amongst the trustees. In order to maintain this, the board reviews its skill and experience mix each year and seeks to recruit new trustees when necessary.

There must be at least 4 charity trustees serving at any one time and the maximum number of trustees is 9.

In appointing trustees due consideration is given to ensuring that the trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. In order to retain our relevance to the needs of the community, we also look to recruit trustees with active experience and first-hand involvement in the sector.

At each AGM of the charity one third of the charity trustees shall retire from office by rotation (or the nearest to one third if not directly divisible by 3). Those having served longest shall be first to retire.

Trustee induction and training

The current board of trustees will provide any new trustee with an overview of the timetable of board meetings, copies of the recent minutes of meetings, the constitution, the recent reports and accounts and explains their general and specific responsibilities.

Ongoing training is provided by the board of trustees as and when the need arises.

Risk management

The trustees are aware of the major risks to which the charity is exposed to and have plans in place to mitigate these as far as possible. A full risk review is planned by the trustees to ensure that all known risks are mitigated as effectively as possible.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

OBJECTIVES AND ACTIVITIES

Objects of the charity

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

The charitable objects are:

- to advance the education of the public by fostering lifelong learning, including digital learning, in particular but not exclusively through the provision of books, computers and the internet;
- to create opportunities to volunteer and make friends, helping to improve mental health and well-being; and
- to provide facilities in the interest of social welfare for recreation and leisure time with the objective of improving the conditions of life for the residents of Birkdale and the surrounding area.

ACHIEVEMENTS AND PERFORMANCE

The year from October 2022 saw a further expansion in the activities of the Library, both at the Station Master's House and the Birkdale Methodist Church.

As the year progressed the income continued to rise, the main sources being Sales of Books £7,188, the 200Plus Club £6,136, Room Hire and Classes £2,393 and Functions and Fund Raising £4,409. Donations amounted to £2,408.

Grants from Sefton Council for Warm & Welcome Spaces were to £3,234, plus £500 for these commitments from Asda. A separate £3,908 grant was received from Sefton in September 2023, to be applied in the first half of 2023-24 (1 October 2023 to 31 March 2024).

The hard work of the Trustees, Managers and Volunteers, who now number over 80, are reflected in the above figures. The net income of £1,131 for the year compared with net expenditure of £8,355 for the previous year is cause for satisfaction.

The increase in Library membership, from July 2022, when the number passed 1,000, to 1,771 at the end of September 2023, indicates that there is a strong requirement for our services in the area.

During the year, four copies of a quarterly 32-page A5 magazine the "Birkdale Buzz" were edited and produced, in house, prior to being printed and subsequently distributed by the volunteers. The print run was over 3,000 by the fourth edition and it was partially funded by advertisements. This was well received by both the community and local businesses and serves to inform people about local events and news, as well as extending information about the work of the BCHL charity.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

FINANCIAL REVIEW

During the year the charity received income of £30,814 (2022 - £18,912) and spent £29,683 (2022 - £27,267). At the end of the year the total reserves held by the charity were £64,752 (2022 - £63,621), of which £24,477 was held for restricted purposes.

Reserves policy

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

- to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income; and
- to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain free reserves which are at least 3 months of its annual costs.

As at 30 September 2023, 3 months costs were calculated to be about £7,500, whilst the amount held in free reserves was £34,600. The trustees appreciate that this level is in excess of what is immediately needed but is deemed appropriate for the year since they are still looking to invest in the future of the charity.

PLANS FOR FUTURE PERIODS

General plans

Although costs continue to rise significantly, especially energy which will be approaching 100% higher in 2023-24 than the year just reported, the trustees are optimistic that the revenue will continue to grow and produce a small net income.

The library has started a Home Visit book lending service for members who are unable to get to the library, and we confidently predict that this service will expand in the coming months. Working in partnership with the Birkdale Methodist Church we hope to expand the range of facilities offered to local people, including drop-in centres for repairs and gardening.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

REMUNERATION OF TRUSTEES

All trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by trustees in promoting the purposes of the Charity are reimbursed at cost.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a. select suitable accounting policies and apply them consistently;
- b. observe the methods and principals in the Charities SORP;
- c. make judgements and estimates that are reasonable and prudent;
- d. state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- e. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of trustees on 20 March 2024 and signed on its behalf by:



Dr J P Margham - trustee

Birkdale Community Hub and Library

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BIRKDALE COMMUNITY HUB AND LIBRARY

FOR THE YEAR ENDED 30 SEPTEMBER 2023

We report on the financial statements of the charity for the year ended 30 September 2023, which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- (i) examine the accounts under section 145 of the Charities Act,
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- (iii) to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- a) which gives us reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Daniel Styles (Independent examiner)
for and on behalf of Lifestyles Accountancy Limited

Dated: 25 March 2024

Birkdale Community Hub and Library

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

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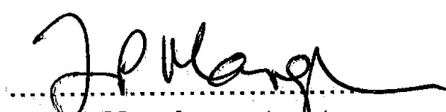
Birkdale Community Hub and Library

BALANCE SHEET

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Cash at bank and in hand		59,177	53,669
		<u>59,177</u>	<u>53,669</u>
CURRENT LIABILITIES			
Accruals		100	100
		<u>100</u>	<u>100</u>
NET CURRENT ASSETS		<u>59,077</u>	<u>53,569</u>
TOTAL NET ASSETS		<u><u>64,752</u></u>	<u><u>63,621</u></u>
FUNDS			
Restricted funds	9 & 10	24,477	25,768
Unrestricted funds		40,275	37,853
TOTAL FUNDS		<u><u>64,752</u></u>	<u><u>63,621</u></u>

Approved and signed on behalf of the board on 20 March 2024 by:


Dr J P Margham - trustee

The notes on pages 9 - 14 form part of these financial statements.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 ACCOUNTING POLICIES

a Basis of preparation

The financial statements have been prepared in accordance with the charity's memorandum and articles of association incorporated 1 December 1994, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest whole £.

b Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements where relevant.

c Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. No amounts are included in the financial statements for services donated by volunteers.

d Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Fund raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management costs. Management and administration costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 ACCOUNTING POLICIES (continued)

e Fixed assets and depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer Equipment	33% straight line
Equipment and Furniture	25% straight line

2 VOLUNTARY INCOME

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations and gifts:				
Donations received	2,408	-	2,408	754
Gift aid recovered	-	-	-	187
Friends subscriptions	694	-	694	444
200+ club	6,136	-	6,136	5,439
Grant income:				
Grants received	-	7,642	7,642	600
Fundraising income:				
Other	1,510	-	1,510	1,186
Other income:				
Room hire	1,815	-	1,815	2,748
Book and online sales	7,188	-	7,188	5,482
Functions and classes	2,393	-	2,393	1,928
Printing	390	-	390	127
	22,534	7,642	30,176	18,895

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

3 INVESTMENT INCOME

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Bank interest received	638	-	638	17
	<u>638</u>	<u>-</u>	<u>638</u>	<u>17</u>

4 COSTS OF CHARITABLE ACTIVITIES

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Administration costs:				
Birkdale Buzz costs	2,574	-	2,574	-
BMC costs	-	-	-	2,197
Insurance	678	714	1,392	1,310
Computer costs	150	157	307	-
Digital costs	2,033	2,141	4,174	2,417
TV, telephone and internet	157	166	323	1,006
Lottery licence	20	-	20	20
Miscellaneous costs	-	-	-	83
Postage and stationery	394	414	808	299
Refreshments	372	391	763	1,171
Property costs:				
Leasehold improvements	-	-	-	4,249
Annual maintenance charges	402	424	826	-
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Electricity and water	1,576	1,660	3,236	1,142
Cleaning and PPE	577	607	1,184	1,180
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Bank charges	39	-	39	-
Books	1,519	-	1,519	1,031
DBS costs	440	-	440	600
Depreciation	6,410	785	7,195	6,366
Function costs	821	709	1,530	256
	<u>18,774</u>	<u>8,933</u>	<u>27,707</u>	<u>24,409</u>

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

5 COSTS OF RAISING FUNDS

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
200+ club prizes	1,490	-	1,490	1,670
Advertising	386	-	386	1,088
	1,876	-	1,876	2,758

6 GOVERNANCE COSTS

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Independent examination	100	-	100	100
	100	-	100	100

7 TRUSTEES REMUNERATION

No trustee received any remuneration throughout the year.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

8 TANGIBLE FIXED ASSETS

	Computer Equipment £	Equipment & Furniture £	Total £
COST OR VALUATION			
At 30 September 2022	8,550	14,063	22,613
Additions	1,483	1,335	2,818
At 30 September 2023	10,033	15,398	25,431
DEPRECIATION			
At 30 September 2022	5,698	6,863	12,561
Charge for the year	3,346	3,849	7,195
At 30 September 2023	9,044	10,712	19,756
NET BOOK VALUE			
At 30 September 2023	989	4,686	5,675
At 30 September 2022	2,852	7,200	10,052

9 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Tangible fixed assets	5,675	-	5,675	10,052
Current assets	34,700	24,477	59,177	53,669
Current liabilities	(100)	-	(100)	(100)
	40,275	24,477	64,752	63,621

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

10 RESTRICTED FUNDS

	Balance at 1 Oct 22 £	Income £	Expenditure £	Balance at 30 Sep 23 £
AfA for disabled access	25,768	-	(1,291)	24,477
Asda	-	500	(500)	-
Sefton Council	-	7,142	(7,142)	-
	<u>25,768</u>	<u>7,642</u>	<u>(8,933)</u>	<u>24,477</u>

The restricted grants as shown above are for the furtherance of the charitable activities of the charity. The AfA for disabled access is to cover the remaining cost of disabled access modifications to the property, the other grants were "warm space" grants to provide warmth over the winter months for those struggling to afford the rising cost of heating bills.



Birkdale Community Hub and Library

FINANCIAL STATEMENTS AND TRUSTEES REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Birkdale Community Hub and Library

INDEX TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

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Trustees' report	2 - 5
Independent examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9 - 14

Birkdale Community Hub and Library

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 30 SEPTEMBER 2023

Trustees: Mrs C French - appointed 23 March 2023
Mr A R Gadd
Mrs W J Hewitt
Mrs J Ives
Dr J P Margham (Chair)
Mrs R E Morris - resigned 23 March 2023
Mr K B Wallis
Mr A D Webb

Treasurer: Mr A R Gadd

Secretary: Mrs W J Hewitt

Charity number: 1153611

Charity Address: 2 Liverpool Road
Birkdale
Southport
PR8 4AR

Charity Website: <https://thestationmastershouse.co.uk/>

Independent Examiners: Lifestyles Accountancy Limited
39 Kirklees Road
Southport
PR8 4RB

Solicitors: Hill Dickinson LLP
No. 1 St. Paul's Square
Liverpool
L3 9SJ

Bankers: Barclays Bank
265-267 Lord Street
Southport
PR8 1PD

Birkdale Community Hub and Library

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

The trustees submit their annual report and financial statements for the year ended 30 September 2023. The financial statements follow the requirements of the revised Charities Statement of Recommended Practice (FRS 102) (second edition - October 2019) – Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a Charitable Incorporated Organisation (CIO) which was registered on 2 September 2013 and amended to a CIO association on 8 February 2022. It is governed by its Constitution.

Recruitment and appointment of the trustees

The board seeks to achieve a balance of skills and experience amongst the trustees. In order to maintain this, the board reviews its skill and experience mix each year and seeks to recruit new trustees when necessary.

There must be at least 4 charity trustees serving at any one time and the maximum number of trustees is 9.

In appointing trustees due consideration is given to ensuring that the trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. In order to retain our relevance to the needs of the community, we also look to recruit trustees with active experience and first-hand involvement in the sector.

At each AGM of the charity one third of the charity trustees shall retire from office by rotation (or the nearest to one third if not directly divisible by 3). Those having served longest shall be first to retire.

Trustee induction and training

The current board of trustees will provide any new trustee with an overview of the timetable of board meetings, copies of the recent minutes of meetings, the constitution, the recent reports and accounts and explains their general and specific responsibilities.

Ongoing training is provided by the board of trustees as and when the need arises.

Risk management

The trustees are aware of the major risks to which the charity is exposed to and have plans in place to mitigate these as far as possible. A full risk review is planned by the trustees to ensure that all known risks are mitigated as effectively as possible.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

OBJECTIVES AND ACTIVITIES

Objects of the charity

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

The charitable objects are:

- to advance the education of the public by fostering lifelong learning, including digital learning, in particular but not exclusively through the provision of books, computers and the internet;
- to create opportunities to volunteer and make friends, helping to improve mental health and well-being; and
- to provide facilities in the interest of social welfare for recreation and leisure time with the objective of improving the conditions of life for the residents of Birkdale and the surrounding area.

ACHIEVEMENTS AND PERFORMANCE

The year from October 2022 saw a further expansion in the activities of the Library, both at the Station Master's House and the Birkdale Methodist Church.

As the year progressed the income continued to rise, the main sources being Sales of Books £7,188, the 200Plus Club £6,136, Room Hire and Classes £2,393 and Functions and Fund Raising £4,409. Donations amounted to £2,408.

Grants from Sefton Council for Warm & Welcome Spaces were to £3,234, plus £500 for these commitments from Asda. A separate £3,908 grant was received from Sefton in September 2023, to be applied in the first half of 2023-24 (1 October 2023 to 31 March 2024).

The hard work of the Trustees, Managers and Volunteers, who now number over 80, are reflected in the above figures. The net income of £1,131 for the year compared with net expenditure of £8,355 for the previous year is cause for satisfaction.

The increase in Library membership, from July 2022, when the number passed 1,000, to 1,771 at the end of September 2023, indicates that there is a strong requirement for our services in the area.

During the year, four copies of a quarterly 32-page A5 magazine the "Birkdale Buzz" were edited and produced, in house, prior to being printed and subsequently distributed by the volunteers. The print run was over 3,000 by the fourth edition and it was partially funded by advertisements. This was well received by both the community and local businesses and serves to inform people about local events and news, as well as extending information about the work of the BCHL charity.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

FINANCIAL REVIEW

During the year the charity received income of £30,814 (2022 - £18,912) and spent £29,683 (2022 - £27,267). At the end of the year the total reserves held by the charity were £64,752 (2022 - £63,621), of which £24,477 was held for restricted purposes.

Reserves policy

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

- to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income; and
- to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain free reserves which are at least 3 months of its annual costs.

As at 30 September 2023, 3 months costs were calculated to be about £7,500, whilst the amount held in free reserves was £34,600. The trustees appreciate that this level is in excess of what is immediately needed but is deemed appropriate for the year since they are still looking to invest in the future of the charity.

PLANS FOR FUTURE PERIODS

General plans

Although costs continue to rise significantly, especially energy which will be approaching 100% higher in 2023-24 than the year just reported, the trustees are optimistic that the revenue will continue to grow and produce a small net income.

The library has started a Home Visit book lending service for members who are unable to get to the library, and we confidently predict that this service will expand in the coming months. Working in partnership with the Birkdale Methodist Church we hope to expand the range of facilities offered to local people, including drop-in centres for repairs and gardening.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

REMUNERATION OF TRUSTEES

All trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by trustees in promoting the purposes of the Charity are reimbursed at cost.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a. select suitable accounting policies and apply them consistently;
- b. observe the methods and principals in the Charities SORP;
- c. make judgements and estimates that are reasonable and prudent;
- d. state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- e. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of trustees on 20 March 2024 and signed on its behalf by:



Dr J P Margham - trustee

Birkdale Community Hub and Library

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BIRKDALE COMMUNITY HUB AND LIBRARY

FOR THE YEAR ENDED 30 SEPTEMBER 2023

We report on the financial statements of the charity for the year ended 30 September 2023, which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- (i) examine the accounts under section 145 of the Charities Act,
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- (iii) to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- a) which gives us reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Daniel Styles (Independent examiner)
for and on behalf of Lifestyles Accountancy Limited

Dated: 25 March 2024

Birkdale Community Hub and Library

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
INCOME					
Income from generated funds:					
Voluntary income:					
Donations and gifts	2	9,238	-	9,238	6,824
Grant income	2	-	7,642	7,642	600
Fundraising income	2	1,510	-	1,510	1,186
Other income	2	11,786	-	11,786	10,285
Investment income	3	638	-	638	17
TOTAL INCOME		23,172	7,642	30,814	18,912
EXPENDITURE					
Charitable activities	4	18,774	8,933	27,707	24,409
Raising funds	5	1,876	-	1,876	2,758
Governance	6	100	-	100	100
TOTAL EXPENDITURE		20,750	8,933	29,683	27,267
NET INCOME / (EXPENDITURE) FOR THE YEAR		2,422	(1,291)	1,131	(8,355)
Fund balances at 1 October 2022		37,853	25,768	63,621	71,976
Fund balances at 30 September 2023		40,275	24,477	64,752	63,621

The notes on pages 9 - 14 form part of these financial statements.

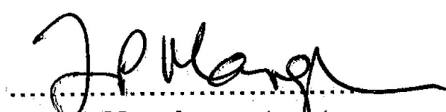
Birkdale Community Hub and Library

BALANCE SHEET

AS AT 30 SEPTEMBER 2023

	Notes	Total funds 2023 £	Total funds 2022 £
FIXED ASSETS			
Computer equipment	8	989	2,852
Equipment and furniture		4,686	7,200
		<u>5,675</u>	<u>10,052</u>
CURRENT ASSETS			
Cash at bank and in hand		59,177	53,669
		<u>59,177</u>	<u>53,669</u>
CURRENT LIABILITIES			
Accruals		100	100
		<u>100</u>	<u>100</u>
NET CURRENT ASSETS		<u>59,077</u>	<u>53,569</u>
TOTAL NET ASSETS		<u><u>64,752</u></u>	<u><u>63,621</u></u>
FUNDS			
Restricted funds	9 & 10	24,477	25,768
Unrestricted funds		40,275	37,853
TOTAL FUNDS		<u><u>64,752</u></u>	<u><u>63,621</u></u>

Approved and signed on behalf of the board on 20 March 2024 by:


Dr J P Margham - trustee

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Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

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a Basis of preparation

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Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 ACCOUNTING POLICIES (continued)

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Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

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	<u>638</u>	<u>-</u>	<u>638</u>	<u>17</u>

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Security costs	246	259	505	560
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Depreciation	6,410	785	7,195	6,366
Function costs	821	709	1,530	256
	<u>18,774</u>	<u>8,933</u>	<u>27,707</u>	<u>24,409</u>

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

5 COSTS OF RAISING FUNDS

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
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	1,876	-	1,876	2,758

6 GOVERNANCE COSTS

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Independent examination	100	-	100	100
	100	-	100	100

7 TRUSTEES REMUNERATION

No trustee received any remuneration throughout the year.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

8 TANGIBLE FIXED ASSETS

	Computer Equipment £	Equipment & Furniture £	Total £
COST OR VALUATION			
At 30 September 2022	8,550	14,063	22,613
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NET BOOK VALUE			
At 30 September 2023	989	4,686	5,675
At 30 September 2022	2,852	7,200	10,052

9 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Tangible fixed assets	5,675	-	5,675	10,052
Current assets	34,700	24,477	59,177	53,669
Current liabilities	(100)	-	(100)	(100)
	40,275	24,477	64,752	63,621

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

10 RESTRICTED FUNDS

	Balance at 1 Oct 22 £	Income £	Expenditure £	Balance at 30 Sep 23 £
AfA for disabled access	25,768	-	(1,291)	24,477
Asda	-	500	(500)	-
Sefton Council	-	7,142	(7,142)	-
	<u>25,768</u>	<u>7,642</u>	<u>(8,933)</u>	<u>24,477</u>

The restricted grants as shown above are for the furtherance of the charitable activities of the charity. The AfA for disabled access is to cover the remaining cost of disabled access modifications to the property, the other grants were "warm space" grants to provide warmth over the winter months for those struggling to afford the rising cost of heating bills.

Accounts



Birkdale Community Hub and Library

FINANCIAL STATEMENTS AND TRUSTEES REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Birkdale Community Hub and Library

INDEX TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2022

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Birkdale Community Hub and Library

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 30 SEPTEMBER 2022

Trustees:	Mr A R Gadd	- appointed 1 April 2022
	Mrs W J Hewitt	- appointed 23 March 2022
	Mrs J Ives	- appointed 23 March 2022
	Dr J P Margham	(Chair)
	Mrs R E Morris	- appointed 23 March 2022
	Mr K B Wallis	- appointed 23 March 2022
	Mr A D Webb	

Treasurer:	Mr A R Gadd	- appointed 1 April 2022
	Mrs S Moss	- resigned 31 March 2022

Secretary:	Mrs W J Hewitt	- appointed 23 March 2022
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Charity number:	1153611
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Charity Address:	2 Liverpool Road Birkdale Southport PR8 4AR
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Charity Website:	https://thestationmastershouse.co.uk/
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Independent Examiners:	Lifestyles Accountancy Limited 39 Kirklees Road Southport PR8 4RB
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Solicitors:	Hill Dickinson LLP No. 1 St. Paul's Square Liverpool L3 9SJ
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Bankers:	Barclays Bank 265-267 Lord Street Southport PR8 1PD
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Birkdale Community Hub and Library

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2022

The trustees submit their annual report and financial statements for the year ended 30 September 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2005 in preparing the annual report and financial statements of the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a Charitable Incorporated Organisation (CIO) which was registered on 2 September 2013 and amended to a CIO association on 8 February 2022. It is governed by its Constitution.

Recruitment and appointment of the trustees

The board seeks to achieve a balance of skills and experience amongst the trustees. In order to maintain this, the board reviews its skill and experience mix each year and seeks to recruit new trustees when necessary.

There must be at least 4 charity trustees serving at any one time and the maximum number of trustees is 9.

In appointing trustees due consideration is given to ensuring that the trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. In order to retain our relevance to the needs of the community, we also look to recruit trustees with active experience and first-hand involvement in the sector.

At each AGM of the charity one third of the charity trustees shall retire from office by rotation (or the nearest to one third if not directly divisible by 3). Those having served longest shall be first to retire.

Trustee induction and training

The current board of trustees will provide any new trustee with an overview of the timetable of board meetings, copies of the recent minutes of meetings, the constitution, the recent reports and accounts and explain their general and specific responsibilities.

Ongoing training is provided by the board of trustees as and when the need arises.

Risk management

The trustees are aware of the major risks to which the charity is exposed to and have plans in place to mitigate these as far as possible. A full risk review is planned by the trustees to ensure that all known risks are mitigated as effectively as possible.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

OBJECTIVES AND ACTIVITIES

Objects of the charity

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

The charitable objects are:

- to advance the education of the public by fostering lifelong learning, including digital learning, in particular but not exclusively through the provision of books, computers and the internet;
- to create opportunities to volunteer and make friends, helping to improve mental health and well-being; and
- to provide facilities in the interest of social welfare for recreation and leisure time with the objective of improving the conditions of life for the residents of birkdale and the surrounding area.

ACHIEVEMENTS AND PERFORMANCE

The financial year began with the library at the Station Master's House open on two days a week and by the end of September 2022, it was opening 6 days each week. The increase in number of volunteers during this time reflected the expansion of the use of the facility.

In parallel, the occupation of rooms, for 3 days a week, at the Birkdale Methodist Church where excess books are stored and the sale of those volumes not considered relevant or suitable for the library is administered.

As the year progressed income rose substantially, the main sources being the Sale of Books £5,442, the 200Plus Club £5,439, Room Hire and Classes £3,151 and Functions and Fund Raising £2,703. Donations to the BCHL amounted to £754.

The hard work of the Trustees, Managers and Volunteers was reflected in the above figures and it is predicted that these numbers will increase in the coming year 2022-23.

The change from last year, when the majority of the period was taken up finishing the premises is shown in the costs incurred.

The loss for the year of £8,355 is considered to be acceptable by the Trustees, in view of the limited use in the early months and the necessity to purchase various items which were considered to be needed at the start of the process. Included in the costs were £1,670 prizes from the 200Plus Club.

In July the number of Library Members passed 1,000 and there is obviously support for the operation from the local residents.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

FINANCIAL REVIEW

During the year the charity received income of £18,912 (2021 - £74,584) and spent £27,267 (2021 - £64,218). The current year representing the first full year of the charity being open to the general public whilst last year was the final year of major renovation works. At the end of the year the total reserves held by the charity were £63,621 (2021 - £71,976), of which £25,768 was held for restricted purposes.

Reserves policy

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

- to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income; and
- to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves which are at least 3 months of its annual costs.

As at 31 August 2022, 3 months costs were calculated to be £6,817, whilst the amount held in free reserves was £27,801. The trustees appreciate that this level is in excess of what is immediately needed but is deemed appropriate for the year since they are still looking to invest in the future of the charity.

PLANS FOR FUTURE PERIODS

General plans

The budget for the coming year has been set to be attainable without being too optimistic, it is predicted that the operation will still lose money, but that the income will build gradually to levels that can sustain the charity given the current reserves to hand.

In the coming year, the charity will apply for a grant to cover the "Warm Spaces" initiative from December until March and consider releasing a quarterly publication about the Hub and the Village in general, which although being broadly neutral in terms of revenue, will highlight the work of the Library.

Birkdale Community Hub and Library

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

REMUNERATION OF TRUSTEES

All trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by trustees in promoting the purposes of the Charity are reimbursed at cost.

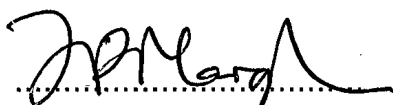
STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a. select suitable accounting policies and apply them consistently;
- b. observe the methods and principals in the Charities SORP;
- c. make judgements and estimates that are reasonable and prudent;
- d. state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- e. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of trustees on 23 March 2023 and signed on its behalf by:



Dr J P Margham -trustee

Birkdale Community Hub and Library

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BIRKDALE COMMUNITY HUB AND LIBRARY

FOR THE YEAR ENDED 30 SEPTEMBER 2022

We report on the financial statements of the charity for the year ended 30 September 2022, which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- (i) examine the accounts under section 145 of the Charities Act,
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- (iii) to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- a) which gives us reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Daniel Styles (Independent examiner)
for and on behalf of Lifestyles Accountancy Limited

Dated: 24 April 2023

Birkdale Community Hub and Library

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 30 SEPTEMBER 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
INCOMING RESOURCES					
Incoming resources from generated funds:					
Voluntary income:					
Donations and gifts	2	6,824	-	6,824	7,160
Grant income	2	600	-	600	63,669
Fundraising income	2	1,186	-	1,186	187
Other income	2	10,285	-	10,285	3,568
Investment income	3	17	-	17	-
TOTAL INCOMING RESOURCES		18,912	-	18,912	74,584
RESOURCES EXPENDED					
Charitable activities	4	24,319	90	24,409	62,340
Raising funds	5	2,758	-	2,758	1,778
Governance	6	100	-	100	100
TOTAL RESOURCES EXPENDED		27,177	90	27,267	64,218
NET (OUTGOING) / INCOMING RESOURCES FOR THE YEAR		(8,265)	(90)	(8,355)	10,366
Fund transfers	10	-	-	-	-
Fund balances at 1 October 2021		46,118	25,858	71,976	61,610
Fund balances at 30 September 2022		37,853	25,768	63,621	71,976

The notes on pages 9 - 14 form part of these financial statements.

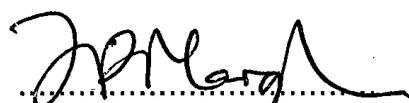
Birkdale Community Hub and Library

BALANCE SHEET

AS AT 30 SEPTEMBER 2022

	Notes	Total funds 2022 £	Total funds 2021 £
FIXED ASSETS			
Computer equipment	8	2,852	5,702
Equipment and furniture		7,200	10,040
		<u>10,052</u>	<u>15,742</u>
CURRENT ASSETS			
Cash at bank and in hand		53,669	56,334
		<u>53,669</u>	<u>56,334</u>
CURRENT LIABILITIES			
Accruals		100	100
		<u>100</u>	<u>100</u>
NET CURRENT ASSETS		<u>53,569</u>	<u>56,234</u>
TOTAL NET ASSETS		<u><u>63,621</u></u>	<u><u>71,976</u></u>
FUNDS			
Restricted funds	9 & 10	25,768	25,858
Unrestricted funds		37,853	46,118
TOTAL FUNDS		<u><u>63,621</u></u>	<u><u>71,976</u></u>

Approved and signed on behalf of the board on 23 March 2023 by:


.....
Dr J P Margham -trustee

The notes on pages 9 - 14 form part of these financial statements.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2022

1 ACCOUNTING POLICIES

a Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the FRSSE Statement of Recommended Practice (FRSSE SORP), "Accounting and Reporting by Charities" published in March 2015.

b Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements where relevant.

c Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. No amounts are included in the financial statements for services donated by volunteers.

d Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Fund raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management costs. Management and administration costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

e Fixed assets and depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer Equipment	33% straight line
Equipment and Furniture	25% straight line

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

2 VOLUNTARY INCOME

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Donations and gifts:				
Donations received	754	-	754	1,108
Gift aid recovered	187	-	187	502
Friends subscriptions	444	-	444	468
200+ club	5,439	-	5,439	5,082
Grant income:				
Grants received	600	-	600	63,669
Fundraising income:				
Open days at SMH	-	-	-	187
Other	1,186	-	1,186	-
Other income:				
Room hire	2,748	-	2,748	835
Book sales	5,442	-	5,442	1,814
Functions	1,525	-	1,525	-
Classes	403	-	403	-
Online sales	40	-	40	331
Printing	127	-	127	-
Council tax refund	-	-	-	588
	18,895	-	18,895	74,584

3 INVESTMENT INCOME

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Bank interest received	17	-	17	-
	17	-	17	-

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

4 COSTS OF CHARITABLE ACTIVITIES

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Administration costs:				
Accountancy fees	-	-	-	1,600
BMC costs	2,197	-	2,197	-
Insurance	1,310	-	1,310	1,233
Digital costs	2,417	-	2,417	279
TV, telephone and internet	1,006	-	1,006	1,134
Lottery licence	20	-	20	20
Miscellaneous costs	83	-	83	263
Postage and stationery	299	-	299	112
Refreshments	1,171	-	1,171	-
Property costs:				
Professional and survey fees	-	-	-	1,143
Leasehold improvements	4,159	90	4,249	40,361
Library room costs	-	-	-	1,494
Library section costs	-	-	-	3,612
Sundry opening costs	-	-	-	2,231
Annual maintenance charges	-	-	-	1,172
Security costs	560	-	560	-
Repairs and renewals	522	-	522	257
Electricity and water	1,142	-	1,142	1,034
Cleaning and PPE	1,180	-	1,180	199
Support costs:				
Bank charges	-	-	-	1
Books	1,031	-	1,031	-
DBS costs	600	-	600	-
Depreciation	6,366	-	6,366	6,195
Function costs	256	-	256	-
	24,319	90	24,409	62,340

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

5 COSTS OF RAISING FUNDS

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
200+ club prizes	1,670	-	1,670	1,580
Advertising	1,088	-	1,088	51
Packaging for book sales	-	-	-	147
	<u>2,758</u>	<u>-</u>	<u>2,758</u>	<u>1,778</u>

6 GOVERNANCE COSTS

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Independent examination	100	-	100	100
	<u>100</u>	<u>-</u>	<u>100</u>	<u>100</u>

7 TRUSTEES REMUNERATION

No trustee received any remuneration throughout the year.

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

8 TANGIBLE FIXED ASSETS

	Computer Equipment £	Equipment & Furniture £	Total £
COST OR VALUATION			
At 30 September 2021	8,550	13,387	21,937
Additions	-	676	676
At 30 September 2022	8,550	14,063	22,613
DEPRECIATION			
At 30 September 2021	2,848	3,347	6,195
Charge for the year	2,850	3,516	6,366
At 30 September 2022	5,698	6,863	12,561
NET BOOK VALUE			
At 30 September 2022	2,852	7,200	10,052
At 30 September 2021	5,702	10,040	15,742

9 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Tangible fixed assets	10,052	-	10,052	15,742
Current assets	27,901	25,768	53,669	56,334
Current liabilities	(100)	-	(100)	-
	37,853	25,768	63,621	72,076

Birkdale Community Hub and Library

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

10 RESTRICTED FUNDS

	Balance at 1 Oct 21 £	Resources Expended £	Transfer £	Balance at 30 Sep 22 £
AfA for disabled access	25,858	(90)	-	25,768
	<u>25,858</u>	<u>(90)</u>	<u>-</u>	<u>25,768</u>

The restricted grant as shown above is for the furtherance of the charitable activities of the charity and is to cover the remaining cost of disabled access modifications to the property.

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01 st	October	2020		30 th	September	2021

Section A Reference and administration details

Charity name	Birkdale Community Hub and Library
Other names charity is known by	The Station Masters' House also formerly The Friends of Birkdale Library
Registered charity number (if any)	1153611
Charity's principal address	2 Liverpool Road Birkdale Southport Postcode PR8 4AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Terry Durrance	Chair	1/10/2020 to 18/03/2021	
2	John Pugh			
3	Sally Moss	Treasurer		
4	Sylvia Thompson			
5	Roger Fieldhouse	Finance		
6	Philip Margham	Project Manager	Also Chair from 19/03/2021	
7	Andrew Webb	I T		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Property Solicitor	Martyn McDonald	Hill Dickinson LLP No. 1 St. Paul's Square, Liverpool, L3 9SJ
Architect	David Head	Andrew Cunningham Building Design 28 Union St, Southport PR9 0QE
Independent Examiner	Daniel Styles	Lifestyles Accountancy Limited 39 Kirklees Road, Southport, PR8 4RB

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 3 rd September 2013
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	By existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All the trustees give their time voluntarily and receive no remuneration or other benefits. All bring their previous experience to benefit Birkdale Community Hub and Library (BCHL).

The two volunteer co-managers oversee the day to day running of the Station Master's House. They have organised and trained volunteer teams, each with a team leader, to staff the Station Master's House (SMH) in shifts, when open to the public. The library team continue to be responsible for book stock.

Policies are in place for GDPR, Finance, Health and Safety, Safeguarding, Equal opportunities and running the Library Service.

The managers report to the trustees at the regular trustee board meetings.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the wellbeing and education of the public by opening a community hub and community library, in the building known as The Station Masters House, in Birkdale for the benefit of the residents of Birkdale and Southport and the surrounding area within the borough of Sefton.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Having received the certificate of occupation for the building at the end of the previous financial year, work continued to put the final physical touches to the building. This included snagging work by the builder, repairing the original Victorian walls around the back yard and flagging both the front garden and rear out door space. Two gates were added at the front garden, a small front gate in line with the front door to replace the original and a wide side gate to allow wheelchair access. Various cabinets, safety equipment and signage and lighting were installed to improve the facilities in the building. The main supplies of water and electricity were also upgraded to cope with the buildings public role.

While this was happening the computer network was set up and the cloud based library system was commissioned. The library team started sorting through the many donated books, selecting and cataloguing those suitable for the library and where possible selling the surplus books in various ways to raise funds for the library. The sale of surplus books raised over £1600 during the year.

With Covid-19 again restricting face-to-face contact in December, Christmas story readings were published on line on our website and an online story competition was held which attracted much interest. In February funding of £34,600 was received from the Access for All Fund. This was re-imbursement for all the work enabling disabled access to the house. This money meant that the Stannah midlift to give disabled access to the upper floor could be purchased and fitted into the already build lift shaft. The cost of the lift was subsequently reimbursed too.

Two teachers hired the meeting room upstairs to provide tuition in the evening for school children, following the covid-19 guidelines for schools. When schools were closed they went to on-line learning but returned to face to face tuition in the spring.

In April a room was hired and renovated in the local Methodist Church hall to provide extra space for book storage and preparation.

As covid-19 restrictions eased book preparation and volunteer training went ahead and the library service could start on a click and collect basis from May 2021. Where possible readers were asked to register on line and select books from the on-line catalogue. Finally in July 2021 the Station Master's House was fully open to the public all day Tuesday and Thursday and Saturday mornings. During the summer a small group used the computer facilities to carry out local and family history research.

In September there were two open mornings on the Saturday to raise awareness in the village that the Station Master's House and its facilities were fully open. By the end of September there were approximately 400 registered readers. During September the local U3A started hiring some of the rooms for several of their groups to meet.

The trustees have had due regard to the guidance on public benefit published by the charity commission when planning the various activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The trustees, the two managers, volunteers running the 200plus Club, Friends of the SMH and the library team, have now been joined by many other regular volunteers organised into teams to staff the Station Masters House when it is open to the public. In addition other supporters have helped with maintain the outside spaces and help at open days.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During this year BCHL completed the fund raising to upgrade the Station Master's House into a community hub and library and established some contingency reserves.

The physical upgrading and conversion of the building and its outdoor areas to its new use, including the installation of a lift, was completed.

While the Covid-19 restrictions caused some delay in opening to the public, it also gave time to train volunteers and prepare the book stock.

Taking a room at the local Methodist church hall has provided extra space and opportunities for further community presence in another part of Birkdale.

The Station Master's House has now opened to the public for the library service and computer network. Room hire and community activity have also commenced. All staffed entirely by volunteers.

BCHL has created a warm, bright, safe, social space for local people to use and enjoy in the heart of Birkdale Village and provided many volunteering opportunities.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are kept as cash at the bank.
Funds designated as long term reserves are in a separate savings account.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funding this year have been the balance of funds raised by grants last year carried forward, funding for disabled access £34600 and the installation of the lift, £21,800. Other funding sources are donations from individuals and groups, subscriptions from the Friends of the SMH and the 200 plus Club and books sales. Additional funds have been raised at the open days and by online sales of goods. Income from room hire has also been received this year and it is anticipated that this will increase

The major expenditure this year has been the physical completion of the building. Also there have been many opening expenses such as signage and small items of equipment. Tables and chairs have been purchased for the meeting rooms and the computer room. All to make the Station Master's House ready for use by the public.

Ongoing expenditure will include electricity, insurance, maintenance contracts, software annual costs, purchase of new books and covers for both purchased and donated books.

Section F

Other optional information

Future Plans

The opening hours for The Station Master's House are to be increased as the number of volunteers and footfall increases. Further open days are planned to encourage local people and businesses to use the buildings facilities particularly hire of the rooms to increase revenue. We also plan to start our own community groups to give opportunities for people to meet.

The constitution will be revised and updated. This will widen the current objectives to emphasise social activities and also allow Trustees to be elected by active supporters of Birkdale Community Hub and Library in the future. BCHL is planning to hold an Annual General Meeting around March each year.

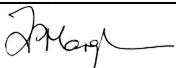
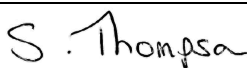
We are looking forward to the Station Masters' House becoming busier over the next year and being a resource and social centre for Birkdale Village and the surrounding area.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Philip Margham	Sylvia Margareta Thompson
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	27 th January 2022	



Receipts and payments accounts

For the period
from

1st October 2020

To

30th September 2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	1,108	-	-	1,108	6,861
Fund Raising Events [1]	187	-	-	187	1,736
Grants and restricted funds [8]	-	63,669	-	63,669	175,571
Friends subscriptions	468	-	-	468	480
Gift Aid	502	-	-	502	195
200+ Club	5,082	-	-	5,082	4,588
Council tax refund [2]	588	-	-	588	-
Room Hire	835	-	-	835	-
Book sales [1]	1,814	-	-	1,814	-
On line sales [1]	331	-	-	331	-
Sub total (Gross income for AR)	10,915	63,669	-	74,584	189,431

Total receipts	10,915	63,669	-	74,584	189,431
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A3 Payments

Fund Raising Expenses	-	-	-	-	310
200+ club prizes	1,580	-	-	1,580	1,380
Accountancy fees	1,600	-	-	1,600	-
Solicitors fees re lease	-	-	-	-	910
Planning fees	-	-	-	-	259
Professional & Survey fees [3]	300	843	-	1,143	4,350
Leasehold Improvements [4]	-	40,361	-	40,361	145,951
Library room costs [5]	1,494	-	-	1,494	-
Library section costs [6]	-	3,612	-	3,612	2,232
Sundry opening costs [7]	53	2,178	-	2,231	353
Insurance [8]	1,233	-	-	1,233	1,780
Annual Maintenance charges	-	1,172	-	1,172	-
Repairs and renewals	-	257	-	257	-
Digital cost	-	279	-	279	-
Electricity	-	1,034	-	1,034	-
Cleaning and PPE	-	199	-	199	278
Advertising (and website 2020)	51	-	-	51	179
TV Telephone and Broadband	-	1,134	-	1,134	198
Lottery Licence	20	-	-	20	20
Bank Charges	1	-	-	1	19
Miscellaneous	197	66	-	263	49
Council Tax [2]	-	-	-	-	588
Postage and Stationary	-	112	-	112	-
Packaging for book sales [1]	-	147	-	147	-
Sub total	6,529	51,394	-	57,923	158,856

A4 Asset and investment purchases, (see table)

Digital Equipment	-	1,164	-	1,164	7,386
Other Equipment	-	4,509	-	4,509	426
Furniture	-	3,278	-	3,278	711
Sub total	-	8,951	-	8,951	8,523

Total payments	6,529	60,345	-	66,874	167,379
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Net of receipts/(payments)	4,386	3,324	-	7,710	22,052
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A5 Transfers between funds

CCXX R1 accounts (SS)	-	1	-	-	-
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A6 Cash funds last year end	26,090	22,534	-	48,624	26,572
<i>Cash funds this year end</i>	30,476	25,858	-	56,334	48,624

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds [9] to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank [9]	30,415	25,858	-
	Cash in Hand	61	-	-
		-	-	-
	Total cash funds	30,476	25,858	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

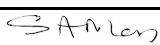
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	-	-
		-	-	-
		-	-	-
		-	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Sally Moss	27/01/2022
	Roger Fieldhouse FCA FCMA	27/01/2022

Notes to the Accounts

[1] Details of Fund Raising

	Income	Expenses	Funds Raised
Open days at SMH	187	-	187
Sale of surplus books	1,814	146	1,668
On-line sales	331	1	330
TOTAL	2,332	147	2,185

[2] Council Tax

First instalment refunded	588	Property subsequently valued for business rates, with nil to pay under small business rate relief scheme. Payment made in last period refunded by Sefton.
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[3] Professional fees and surveys

Architects Services	300
Survey fees - Site safety	630
Structural engineer	213
TOTAL	1,143

[4] Leasehold Improvements

Work on building	16,608
Exterior work on yards	6,929
Aerial	125
Lift less deposit paid last year	16,699
TOTAL	40,361

The trustees have charged all leasehold improvements as the cost was incurred to match the funding received. Items such as bookcases which could be removed from the building have been included in fixed assets.

[5] Library room costs

Carpet	720
Shelving	444
DIY & sundries	330
TOTAL	1,494

Refurbishing a room in a local church hall to give book storage and preparation space and an access point to book borrowing in another part of Birkdale.

[6] Library section costs

Library management software	1,160
Scanners, stool & sundry equipment	289
Book coverings	1,514
Children's books	508
consumables	141
TOTAL	3,612

[7] Sundry opening costs

Signage	837
Small equipment, DIY & sundries	1,038
Lanyards for volunteers	356
TOTAL	2,231

[8] Insurance

Commercial combined package	1,045
Trustee liability	188
TOTAL	1,233

Commenced

24/08/2020
24/08/2021

[9] Cash at Bank

	Unrestricted funds	Restricted Funds
Current Account	8,261	-
200+ Club Account	5,980	-
Sales Account	1,988	-
Paypal Account	44	-
Reserve Account	14,142	25,858
Total Cash at Bank	30,415	25,858

[10] Restricted Funds

	Dr	Cr
Bfw 2020		
Sefton	18,530	
P H Holt Foundation	183	
Bernard Sunley Foundation	3,710	
For Library	111	
SUB-TOTAL	22,534	
Restricted Funds Received-summary		
GRANTS		
Dukes ward Sefton	5,000	
Monkey Puzzle nursery	500	
AfA- For disabled access	36,345	
AfA - For Lift	21,824	
	63,669	
		60,345
		25,858
		25,858
	86,203	86,203

Fixed Asset Table

Item	Purchased	Cost	Depreciation	Current Value
3 Smart screen Televisions	22/08/2020	1,860	620	1,240
8 Computers,screens,software	26/08/2020	5,526	1,840	3,686
Laptop	06/04/2021	582	194	388
Hard drive back up	19/04/2021	68	23	45
Printer	19/05/2021	335	112	223
Card Reader	28/07/2021	179	60	119
Vacuum cleaner	07/09/2020	115	29	86
Fire extinguishers	08/09/2020	264	66	198
Ladder	29/09/2020	47	12	35
29 Lampshades	07/10/2020	290	73	218
2 Magnetic whiteboards	15/10/2020	120	30	90
Children's book box	30/11/2020	239	60	179
2 Perspex screens	01/12/2020	432	108	324
cabinet for toilet	04/01/2021	117	29	88
Telephones	19/01/2021	63	16	47
baby change station	25/03/2021	114	29	86
Clock	29/03/2021	54	14	41
Library trolley	08/04/2021	311	78	233
Evac sling	21/06/2021	146	37	110
Fans	23/07/2021	161	40	121
Blinds for windows & bookcases	25/03/2021	2,462	616	1,847
Bookcases	07/09/2020	5,173	1,293	3,880
Adjustable desk & top	01/03/2021	235	59	176
10 Tables and 30 chairs	17/06/2021	2,548	637	1,911
8 desk chairs	23/08/2021	496	124	372
TOTAL		18,658	5,375	13,283

Depreciation rates for computer equipment 33.3% straightline
 Depreciation rates for equipment and furniture 25% straightline



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Birkdale Community Hub and Library

On accounts for the year
ended

30 September 2021

Charity no
(if any)

1153611

I report to the trustees on my examination of the accounts of the above charity ("the CIO") for the year ended **30 September 2021**.

Responsibilities and
basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 13 January 2021

Name: Daniel Styles

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant - ICAEW

Address:

39 Kirklees Road

Southport

PR8 4RB

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01 st	October	2019		30 th	September	2020

Section A Reference and administration details

Charity name	Birkdale Community Hub and Library
Other names charity is known by	The Stationmasters' House also formerly The Friends of Birkdale Library
Registered charity number (if any)	1153611
Charity's principal address	8 Windermere Crescent Ainsdale Southport Postcode PR8 3QS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Terry Durrance	Chair		
2	John Pugh			
3	Sally Moss	Treasurer		
4	Sylvia Thompson	Secretary		
5	Roger Fieldhouse	Finance		
6	Philip Margham	Project Manager		
7	Andrew Webb	I T		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Property Solicitor	Martyn McDonald	Hill Dickinson LLP No. 1 St. Paul's Square, Liverpool, L3 9SJ
Architect	David Head	Andrew Cunningham Building Design 28 Union St, Southport PR9 0QE
Independent Examiner	Daniel Styles	Lifestyles Accountancy Limited 39 Kirklees Road, Southport, PR8 4RB

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 3 rd September 2013
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	By existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All the trustees give their time voluntarily and receive no remuneration or other benefits. All bring their previous experience to benefit Birkdale Community Hub and Library (BCHL)

Other volunteers who administer particular aspects of the charity's fund-raising undertakings, have been joined by two volunteer managers who will oversee the daily running of the library and manage the volunteers who will staff the Station Master's House (SMH) and a team of retired librarians. The managers and head of the library team will report to the trustees.

The trustees, who meet monthly, have adopted policies on GDPR, Finance, Health and Safety, safeguarding and equal opportunities as part of the preparation for opening the building in 2020. The librarian team are currently working on policy documents with regard to running the library service.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the wellbeing and education of the public by opening a community hub and community library, in the building known as The Station Masters House, in Birkdale for the benefit of the residents of Birkdale and Southport and the surrounding area within the borough of Sefton.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees completed the negotiations with Merseyrail and Network Rail and the lease for the Station Masters House was signed on the 8th November 2019. The builder William Scott started work on the property on the 18th of November. This involved opening up the two ground floor rooms and the hall to create the library space and enabled the front door to be widened for wheelchair access. The rear chimney breast was removed to make room for a lift shaft and the rear kitchen has been converted to a disabled toilet and kitchenette with access to the steps into the rear yard. The whole ground floor is wheelchair accessible. Upstairs part of the former bathroom has been used for the lift shaft but a single toilet has been installed and the original bedrooms have now become large and small meeting rooms and a computer suite. All three rooms have internet access and smart televisions and the computer suite is nearly ready for operation. Wi Fi will be available throughout the building. As the build cost was more than anticipated we did not have enough funds left to install a lift, but the lift shaft is all prepared for our selected model when there is sufficient funding.

Work has taken much longer to complete because of the Covid-19 pandemic but an important milestone was reached when the building was given its certificate of occupation on the 29th September 2020.

Earlier in September BCHL welcomed two volunteer managers who will jointly manage the volunteers and the day to day running of the SMH.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to the trustees and the various committee members who have been with BCHL for some time, we have been joined recently by two volunteer managers and 7 retired librarians. The two managers have a list of other recent volunteers who they will co-ordinate into teams with team leaders to staff The Stationmaster's House when it is open. They have also been liaising with the first users of the SMH, two teachers who will be providing tuition in Maths and English to small groups from mid-October in the upstairs meeting rooms. The librarian team are busy cataloguing the books into the computerised library system and writing policies with regard to the library area.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Alongside the lease negotiations and then the actual building work, trustees and committee members were working hard to add to the funds to pay for the cost of the building renovations.

BCHL held two well attended fundraising events in the autumn but the rest of our social fundraising programme had to be curtailed due to Covid-19. However we have been able to obtain grant funding of £154,271 and other donations totalling £6397. Major contributors this year have been Rail Heritage Trust, £70,000, Sefton council £25,053, Anonymous £20,000, P H Holt £19,752, and Bernard Sunley foundation £10,000. Additionally Merseyrail provided £20,800 towards the cost of landlord's repairs, and we received £6466 from the crowd-funding campaign for the computers. A big thank you to all the organisations and individuals, both this year and earlier, who between them, have given BCHL enough funding to complete the work on the Station Masters House and also donated books, flooring and furniture. Further help was received from Hill Dickenson solicitors and Andrew Cunningham Building Design whose bills were far less than would be expected normally for the amount of work undertaken, in particular David Head of ACBD has given invaluable help and advice. Our builder William Scott, bore with us through the many delays over the lease and Merseyrail regulations, coped with the difficulties of the pandemic and provided a number of items free of charge. Our trustee Phil Margham has worked tirelessly as project manager to bring the project to fruition assisted by our IT trustee Andy Webb who has masterminded the set up and installation of the computer network and library management system within the SMH.

Through all this the 200+ club has continued to thrive and provide a steady income stream for the charity. The Friends membership rose to 48 during the year and the newsletter continues to be published for these two groups.

We are now looking forward to welcoming the public of all ages, as much as the pandemic restrictions allow, into the Station Master's House in the near future to borrow books, make use of the computers and attend classes, meetings and leisure activities.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are kept as cash at the bank

Details of any funds materially in deficit

BCHL is still awaiting the final invoice for the renovations to the Station Master's house however there are sufficient funds in the bank to cover this.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During the period preparing to get the Station Master's House ready to open to the public, BCHL's principle sources of funding have been grant applications, social activities and subscriptions for the Friends of the Stationmaster's House and the 200+ Club.

This funding has been sufficient to pay for the actual building renovations costing £146,000, with a further invoice still to be paid to the builder. The funding has also covered associated professional fees, digital equipment and software and general furnishings. BCHL is hoping to receive further funding to have the lift installed during 2021.

It is hoped that income from room hire, together with social activities, the 200+Club and Friends subscriptions, will be sufficient to meet the daily running costs of the building. The aim is to only apply for grants for specific additional projects.

Section F Other optional information

Future Plans

The building is nearly ready for use. From mid-October one of the rooms is being hired several hours a week for tuition. We have a number of other serious enquiries, but some may have to wait for the Covid-19 restrictions to ease.

When the volunteer teams are set up and trained and the books are all catalogued it is our aim to open the library with an on-line catalogue and a click and collect book-lending service before Christmas. We also aim to have some of the computers, allowing for social distancing, available for public use about the same time.

We are hopeful that the lift will be installed during 2021 to make the upstairs rooms fully accessible and that the yard at the rear of the building will be renovated to become an outdoor social space.

One day we will be able to have the opening event to celebrate everyone's hard work and The Station Master's House will become the vibrant community space we have envisaged for so long.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Terry John Durrance	Sylvia Margareta Thompson
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	19/11/2020	



Receipts and payments accounts

CC16a

For the period
from

1st October 2019

To

30th September 2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	6,861	-	-	6,861	2,110
Fund Raising [1]	1,736	-	-	1,736	2,661
Grants and restricted funds [2]		175,571	-	175,571	-
Friends subscriptions	480	-	-	480	408
200+ Club	4,588	-	-	4,588	3,780
Gift Aid	195	-	-	195	51
	-	-	-	-	-
Sub total (Gross income for AR)	13,860	175,571	-	189,431	9,010

Total receipts	13,860	175,571	-	189,431	9,010
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A3 Payments

Fund Raising Expenses	310	-	-	310	784
200+ club prizes	1,380	-	-	1,380	1,530
	-	-	-	-	-
Solicitors fees re lease	-	910	-	910	-
Planning fees	259	-	-	259	186
Professional & Survey fees [3]	4,210	140	-	4,350	6,892
Leasehold Improvements [4]	-	145,951	-	145,951	-
Library section opening cost [5]	-	2,232	-	2,232	-
Sundry opening costs	-	353	-	353	-
Insurance [6]	1,780	-	-	1,780	-
Cleaning and PPE	-	278	-	278	-
Advertising and website	-	179	-	179	127
Telephone and Broadband	-	198	-	198	-
Lottery Licence	20	-	-	20	20
Bank Charges	19	-	-	19	1
Miscellaneous	49	-	-	49	48
Council Tax [7]	588	-	-	588	-
Postage and Stationary	-	-	-	-	-
Sub total	8,615	150,241	-	158,856	9,588

A4 Asset and investment purchases, (see table)

Digital Equipment	-	7,386	-	7,386	-
Other Equipment	-	426	-	426	-
Furniture	-	711	-	711	-
Sub total	-	8,523	-	8,523	-

Total payments	8,615	158,764	-	167,379	9,588
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Net of receipts/(payments)	5,245	16,807	-	22,052	- 578
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A5 Transfers between funds

	270	- 270	-	-	-
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A6 Cash funds last year end

	20,575	5,997	-	26,572	27,150
--	--------	-------	---	--------	--------

Cash funds this year end

	26,090	22,534	-	48,624	26,572
--	--------	--------	---	--------	--------

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds [9] to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank [7]	26,029	22,534	-
	Cash in Hand	61	-	-
		-	-	-
	Total cash funds	26,090	22,534	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Bookcases	Bernard Sunley	3,710	
	Bookcases VAT	Unrestricted	742	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Sally Moss	19/11/2020
	Roger Fieldhouse FCA FCMA	19/11/2020

Notes to the Accounts

[1] Details of Fund Raising Events

	Income	Expenses	Funds Raised
Talk (Oct)	410	30	380
Quiz Night (Nov)	552	230	322
Sale of donated tickets (-bank ch	400	19	381
Sale of donated toys	68	-	68
Sale of doors from SMH	195	-	195
Photographic Competition	50	50	-
Give as you live	61		61
TOTAL	1,736	329	1,346

[2]Restricted funds received-detail

GRANTS	
Sefton Community Transition Fu	20,000
Sefton Crowd-funding	2,810
Crowdfunding other	3,656
Rail Heritage fund	70,000
Anonymous Donor re lift	20,000
Community link Foundation	1,500
Sefton Duke's ward	2,000
Sefton Birkdale ward	1,750
P H Holt Foundation	19,752
Bernard Sunley Foundation	10,000
Hemby Trust	1,500
Sefton Borough of Culture	1,303
SUB-TOTAL	154,271
LANDLORD'S REPAIRS	20,800
FOR LIBRARY MATERIALS	500
TOTAL	175,571

[3] Professional fees and Surveys

Architects Services	2,880
Survey fees - Site safety	1,470
TOTAL	4,350

[4] Leasehold Improvements

Preparatory electrical work	214
Building Work- W Scott	133,191
Lift Deposit	4,201
Upgrade Electrical supply	4,086
Alarm system	1,229
Temporary water supply	701
Flooring	1,910
Sundry items	419
TOTAL	145,951

The trustees have charged all leasehold improvements as the cost was incurred to match the funding received. Items such as bookcases which could be removed from the building have been included in fixed assets.

[5] Library section costs

Library management software	804
Scanners, barcodes,cards	1,041
consumables	387
	2,232

[6] Insurance

To cover building work(1 year)	1,084	commenced	28/11/2020
Refund on completion of	- 267		27/08/2020
building work			
Commercial combined package	768		21/08/2020
Trustee liability	195		21/08/2020
	1,780		

First instalment paid

588

Property subsequently valued for business rates, with nil to pay under small business rate relief scheme. This payment to be refunded by Sefton in the next period.

Current Account
200+ Club Account
Total Cash at Bank

Unrestricted funds	Restricted Funds
18,689	22534
7,340	
26,029	22534

[9] Restricted Funds

Dr

Cr

Bfw 2019

Pre-Feasibility	1,227
Crowd-Funding costs	270
Sefton - Birkdale Ward	4,500

SUB-TOTAL

5,997

Restricted Funds Used

Pre-Feasibility	1227
Crowd-Funding costs	0
RHT	70,000
Lift Donor	20,000
Crowd-fund	6466
Sefton	11023
Merseyrail	20800
P H Holt Foundation	19569
Bernard Sunley Foundation	6290
Community Fund	1500
Hemsby Trust	1500
For Library	389

158764

Restricted Funds Received-summary

RHT	70000
Lift Donor	20000
Crowd-fund	6466
Sefton	25053
Merseyrail	20800
P H Holt Foundation	19752
Bernard Sunley Foundation	10000
Community Fund	1500
Hemsby Trust	1500
For Library	500

175,571

Transfer to unrestricted funds

Crowd-Funding costs	270
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Restricted Funds Cfw

Sefton	18530
P H Holt Foundation	183
Bernard Sunley Foundation	3710
For Library	111

22534

181,568

181,568

Fixed Asset Table

Item	Purchased	Cost	Depreciation	Current Value
3 Smart screen Televisions	22/08/2020	1860	-	1,860
8 Computers,screens,software	26/08/2020	5526	-	5,526
Vacuum cleaner	07/09/2020	115	-	115
Fire extinguishers	08/09/2020	264	-	264
Ladder	29/09/2020	47	-	47
Bookcases	07/09/2020	5173	-	5,173
TOTAL		12985	0	12985

Bookcases includes £4452 for bookcases installed but not yet paid for, see liability CCXX R4 accounts (SS)



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Birkdale Community Hub and Library

On accounts for the year
ended

30 September 2020

Charity no
(if any)

1153611

I report to the trustees on my examination of the accounts of the above charity ("the CIO") for the year ended **30 September 2020**.

Responsibilities and
basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 16 November 2020

Name: Daniel Styles

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant - ICAEW

Address:

39 Kirklees Road

Southport

PR8 4RB