



Charitable Incorporated Organisation

Registered Charity Number 1153607

Trustees Report and Accounts

for the year ended

31st March 2022

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CHARITY INFORMATION

Address	27 Worlds End Hill Forest Park Bracknell Berkshire RG12 0XH
Bankers	Metro Bank 2-24 Farnham Road, Slough SL1 3TA
Independent Examiners	Independent Examiners LTD.
Website	www.ageconcernbracknell.org.uk
Email	info@ageconcernbracknell.org.uk
Telephone	01344 422048
Facebook	https://www.facebook.com/AgeConcernBracknell
Twitter	@AgeConBracknell

INTRODUCTION FROM THE TRUSTEES

Age Concern Bracknell Forest (ACBF) embarked on its journey to reopen its services following the global pandemic and subsequent lockdowns. The charity's primary focus is to provide a Day Centre facility for the elderly within the Bracknell Forest area. In addition to this we organize and host community events / gatherings. Following Government guidelines ACBF closed its Day Centre on 20th March 2020. ACBF did not resume any operational services until June 2021. In June 2021, the charity began a phased re-opening of its Day Centre as the global pandemic eased and vaccination programmes were rolled out to the public. Due to ongoing restrictions community events were not restarted in this accounting period.

Providing Day Care is a key component of the support service we offer local elderly people, their carers and families. There is no known cure for dementia. The requirement for care is therefore for the long-term maintenance and monitoring of the person with dementia and relief for the carers. With the reduction of Day Care facilities in the area, maintaining the service we offer is crucial.

Over the past year ACBF received £84,056 in grants and donations, this represents an increase of £46,641 from prior year. This increase is largely attributable to the provision of grants as a result of Covid-19 and supported grants to enable the charity to re-open. It is imperative for the long-term stability of the charity that we continue to review our structure and cost base as well as endeavour to secure funding from alternative sources, such as Lottery Funding. This will be a focus of the next financial period.

A gift to Age Concern Bracknell Forest could make a real difference to our ability to support and provide care to the elderly with dementia in the local area. Please follow the below link, or scan the QR code to donate to the charity.

<https://pay.sumup.io/b2c/Q7WTRV4P>



Also, leaving money to us in your will can reduce the amount of inheritance tax your heirs will have to pay. It is not necessary to write a new will - a codicil is a document used to make simple changes to an existing will such as a gift to charity or the addition of an executor. If you do decide to leave us a gift, please ensure you use the official charity name, address and registered charity number:

Age Concern Bracknell Forest, 27 World's End Hill, Bracknell RG12 0XH
Charity number 1153607

TRUSTEE'S REPORT

1. Introduction and Administration Details

1.1 Presentation of Report

This report complies with the Charities Act 2011, the charity's constitution and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (as amended for accounting periods commencing from 1 January 2016).

Age Concern Bracknell Forest is a Charitable Incorporated Organisation (CIO), governed according to the Constitution dated 28 June 2013. It was established on 30 August 2013 to take forward the work of the Unincorporated Association (registered charity number 265351). The CIO is a small, independent charity and not part of any umbrella body.

1.2 Charitable Incorporated Organisation (CIO) and principal address

The CIO number is 1153607 and the address is:

27 World's End Hill
Forest Park
Bracknell
Berkshire
RG12 0XH

1.3 Names of the Trustees who manage the Charity:

At 31 March 2022:

Mr Paul Bidwell - appointed August 2016 (Appointed Chair October 2019)

Mrs Christine Jeater (Treasurer) – appointed May 2019

Mr Tony Lock – appointed May 2019

Mrs Danielle Turner – appointed June 2020

1.4 Name of Chief Executive Officer

The Chief Executive Officer at the 31 March 2022 was Mr. Andrew Eltham.

2. Structure, Governance and Management

2.1 Type of governing document

The charity is governed by its constitution dated 28 June 2013.

2.2 How the charity is constituted

The charity is a Charitable Incorporated Organisation (CIO) 1153607.

2.3 Membership

Membership of the CIO is open to anyone who is interested in furthering its purpose. Applications for membership are made to the Charity primarily at the Annual General Meeting.

2.4 Committees:

From time to time Trustees delegate their detailed work to committees which meet more frequently to review specific actions/functions in detail, prior to presentation and review by the Trustees. At least one trustee is present and anyone with relevant knowledge and skills can be co-opted.

The current committees are: Policies (standards and procedures); Business and Finance; and Operations. Applications to join the committees are made to ACBF executive management.

2.5 Trustees

There must be at least three trustees, and the maximum number of trustees is 12. Applications to become a trustee are made to the CEO in the first instance.

Appointment of charity trustees

- (i) At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire;
- (ii) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot;

2.6 Additional governance issues

The Trustee Induction and Code of Practice dated 10th December 2013 is given to all new Trustees.

3. Objectives and Activities

3.1 Objects of the charity set out in its governing document

Our Governing Document states that the Object of the CIO is "to promote the relief of older people in any manner which is now or hereafter may be deemed by law to be charitable in Bracknell Forest Borough, Wokingham Borough and the Royal Borough of Windsor and Maidenhead in the County of Berkshire, in particular by the provision and operation of day care facilities for older people."

3.2 Summary of the main activities undertaken for the public benefit in relation to these objects:

3.2.1 Day Centre

The Day Centre re-opened on the 1st June 2021, initially providing 15 places, four days a week, Tuesday to Friday 9.00 am to 4.00 pm. Targeted to elderly people suffering with loneliness and isolation and those with mild to moderate dementia. The Day Centre is closed on public bank holidays. This offer increased to five days per week (Mon – Fri) from January 2022.

3.2.2 Information

The charity operates a telephone helpline between 9:00am and 4:00pm (Mon – Fri), which offers information on a wide variety of age-related subjects, and signposts to other organizations where appropriate.

The charity also has a website: www.ageconcernbracknell.org.uk

The charity also has a Facebook page: www.facebook.com/AgeConcernBracknell

The charity has a Twitter account: [@AgeConBracknell](https://twitter.com/AgeConBracknell)

The charity also has a Instagram page: [Age Concern Bracknell Forest \(@ageconcernbracknell\) • Instagram photos and videos](https://www.instagram.com/ageconcernbracknell/)

3.2.3 Events

The charity launched its Events Strategy in August 2013. The Events Strategy states: *'In addition to providing day care services, our role is to have a presence in the community to assist the informational needs of older people and to provide certain low profit or loss-making services to address their needs.'* Due to the pandemic our community work was placed on hold for the accounting period. In June, 2022 the charity resumed its community presence in the Bullbrook Community Centre and New Priestwood Community Centre. This is part of a wider strategy to roll out more community groups / events across the borough in 2022 - 2023.

4. Achievements and Performance

4.1 Whilst the charity remained closed for some of the accounting period, many achievements were made. ACBF continued to offer information, advice and signposting via telephone / email to local residents.

ACBF was able to recruit a new, highly skilled team to re-open our Day Centre provision and utilize new training packages to ensure the staff working for the charity had up-to-date CPD accredited training.

ACBF was able to showcase the newly re-furbished Day Centre, including immersive dementia friendly wall-art which was fully installed throughout the Day Centre improving its offer and accessibility. Other internal improvements were achieved including the creation of a multi-media cinema room. The charity also utilized a redundant space as a fully working kitchen to allow the charity to offer cooked food to members inhouse, instead of using a costly external food supplier. The response from service users has been extremely positive. It has provided talking points, memory triggers and become a unique part of how some of the service users navigate the building.

ACBF re-opened its Day Centre with capacity to offer 60 placements per week (Tuesday – Friday). This enabled the charity to comply with Covid-19 restrictions and create a safe environment for those using the service. ACBF increased its capacity to offer 75 placements per week in January 2022 by opening the centre on Mondays. This meant the charity was able to offer the local community a larger provision.

ACBF worked collaboratively with the local authority and neighboring care providers to create a peer support network (known as the Bracknell Forest Consortium) to ensure services are promoted and accessible to the community collaboratively.

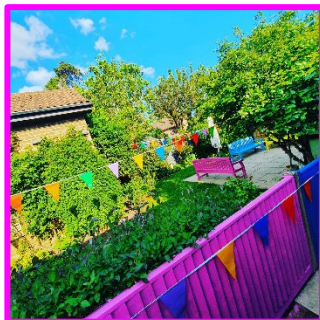
ACBF created a new promotional video showcasing the charities work, making it easier to promote its services and engage local professionals / residents.

Link to video:

<https://www.youtube.com/watch?v=8d9qBwKk4dk>

ACBF invested in marketing the charity to ensure we could have the widest reach within the community, including adverts, news articles, postcards and posters. This was in conjunction with online / social media targeted marketing.

ACBF transformed its garden areas to be more user friendly and add to the offer at the Day Centre.



ACBF undertook a number of fundraising events such as; Ascot Racecourse, Garden Centres, Public Events to raise money for the charity.

ACBF has been successful in bringing on board a strong team of local volunteers to support our charitable efforts post pandemic.

Social Impact:

A significant, positive change that addresses a pressing social challenge. Creating social impact is the result of a deliberate set of activities with a goal matching this definition.



17,640

Hours of placements for older people offered which in turn provides the same number of hours respite for carers / families.



1,170

Hours of volunteering undertaken by local volunteers.



920+

Calls on average taken for signposting and information within the local community.

Bringing people together, ending loneliness and isolation.

www.ageconcernbracknell.org.uk

Telephone: 01344 422048

Email: info@ageconcernbracknell.org.uk

5. Financial Review

- 5.1 Financial: The results for the year and financial position are set out in the Statement of Financial Activities on page 11 and the Balance Sheet on page 12. Total incoming resources were £193,701 (2021: £38,122); Resources expended were £127,849 (2021: £60,483). The profit for this year was £65,852 (2021: deficit £22,361). The general reserve excluding tangible assets is now £106,629 (note 13) which equals 10 months of operational expense for 2021/22.

The cost of running day care services was £79,270 (2020: £30,017) (note 6).

The level of grants received has increased by 125% for this year due to the significant effect of the pandemic, resulting in greater grant availability. The Day Centre was closed for the first 2 months as a result of Government guidelines and restrictions relating to Coronavirus.

The Community Services expected from an "Age Concern" charity include distribution of information and the ability to provide support to our clients, families and carers. The provision of these services forms the basis of our costs. This year, the gross cost of those resources was £195 (2020: £189) due to the service being suspended for the year.

5.2 Grants Donations and Fundraising

- 5.2.1 Grants: The Charity received grants totalling £79,476. These included grants from:

Berkshire Community Foundation
The National Lottery
Waitrose
Bracknell Forest Council
Shanley
Arnold Clark
Austin and Hope
B&Q
Crowdfund
Edward Gostling
Groundworks
Older Peoples Consortium
Rank
Seeds of Change

- 5.2.2 Donations: The Charity received donations totalling £4,580.

- 5.2.3 Donations in lieu of flowers: The Charity continues to benefit from the generosity of families and friends who make donations in memory of loved ones instead of giving flowers at funerals.

5.3 Risk Management

We have restructured and have made operational changes to make the charity more effective. These initiatives resulted in long term operational cost savings.

Ensuring our organisation stays up to date with any regulatory changes affecting both our employees and clients, as well as ensuring our employees have the appropriate information and guidance to perform their duties is essential.

Our employees are a vital part of the organization. Ensuring they are both trained and motivated is key to the ongoing success of the charity, as well as making sure that we have sufficient levels of staffing at all times to meet the needs of our clients. During this financial year we carried out a full review of our operational staffing levels as we planned the re-opening of our Day Centre.

The charity has committed to developing a 5 – year business plan which will be implemented from 2023 mapping out the charities aims and objectives moving forward.

5.4 Reserves Policy

The Trustees review the policy on reserves and set targets at least once per annum with reference to the guidance and terminology published by the Charity Commission. The policy is also reviewed, when warranted by changes in risk assessment or business plans. The review includes unrestricted funds and tangible fixed assets. Transfers to and from funds are authorized by the Trustees acting as a whole.

5.4.1 General Reserves:

The trustees believe it is good practice to maintain a target general reserve at three months of operating expenditure, we are currently maintaining this level of reserves. This is in order to appropriately bridge any short-term effects and/or negotiate alternative sources of care services that may be required.

5.4.2 Restricted Funds: relate to funds received for specific charity objectives and projects.

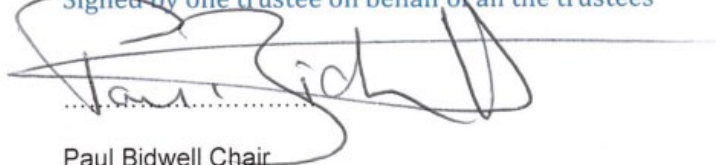


Paul Bidwell
Chair of Trustees

The notes on pages 13 to 20 form part of these financial statements.

Accounts approved by Trustees on 7.11.22

Signed by one trustee on behalf of all the trustees

A handwritten signature in black ink, appearing to read 'Paul Bidwell', written over a horizontal line.

Paul Bidwell Chair

ANNUAL ACCOUNTS

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees on my examination of the accounts of the above Charitable Incorporated Organisation ("the CIO") for the year ended 31/03/2022.

As the CIO's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and Basis of Report

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name K Gomes MAAT

Date: 21.11.22

Independent Examiners Ltd
Unit 2
The Broadfields Business Centre
Delling Lane
Bosham
PO18 8NF

Statement of Financial Activities
Including Income and Expenditure Account
For the Year Ended 31 March 2020

	Notes	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
Income From:					
Grants and Donations	3	53,279	30,777	84,056	37,415
Charitable Trading	4	109,052	-	109,052	0
Interest Received		593	-	593	707
TOTAL INCOMING RESOURCES		162,924	30,777	193,701	38,122
Expenditure on:					
Charitable Activities	6	127,849	-	127,849	60,483
Net Income/Expenditure before investments		35,075	30,777	65,852	(22,361)
Transfer Between Funds		8,309	(8,309)	-	-
Net movement in funds		43,384	22,468	65,852	(22,361)
Fund Balances 1 April 2021		83,967	21,029	104,996	124,305
Fund Balances 31 March 2022		127,351	43,497	170,848	104,996

The Statement of financial actives includes all gains and losses recognised in the year.

All income and expenditure derived from continuing activities.

The notes on pages 13 to 20 form part of these financial statements.

	Notes	2022 £	2021 £
Fixed Assets			
Tangible Assets	9	33,446	32,988
Current Assets			
Debtors	11	7,851	953
Cash at Bank and in Hand		183,208	94,947
		191,059	95,900
Creditors			
Amounts falling due within one year	12	(53,656)	(23,892)
NET CURRENT ASSETS		<u>137,403</u>	<u>72,008</u>
TOTAL ASSETS LESS LIABILITIES		<u>170,848</u>	<u>104,996</u>
CHARITY FUNDS			
Restricted Funds		43,497	21,029
Unrestricted Funds		<u>127,351</u>	<u>83,966</u>
TOTAL CHARITY FUNDS		<u>170,848</u>	<u>104,996</u>

The notes on pages 13 to 20 form part of these financial statements.

Accounts approved by Trustees on7.11.22
Signed by one trustee on behalf of all the trustees



Christine Jeater - Treasurer

Notes to the accounts for the year ended 31st March 2022**1. Accounting Policies**

Charity information

Age Concern Bracknell Forest is a Charitable Incorporated Organisation (CIO) registered in England and Wales. The principal address is 27 Worlds End Hill, Bracknell, Berkshire RG12 OXH.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from local government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from charitable activities is measured at the fair value of the consideration received or receivable and represents amounts receivable for services provided in the normal course of business.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

In accordance with the Charities SORP (FRS 102), the time of volunteers is not recognised —please refer to the trustees' annual report for more information about their contribution.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.6 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Day Centre Lease	Straight Line over the 60month term of the lease
Fixtures and fittings	20% reducing balance
Computer Equipment	20% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic Financial Liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers, amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of Financial Liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee Benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight-line basis over the term of the relevant lease.

2. Critical Accounting Estimates and Judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Analysis of Income

	Unrestricted £	Restricted £	2022 Total £	2021 £
a. Grants and donations				
Donations and gifts	4,580	-	4,580	2,127
General Grants	48,699	30,777	79,476	35,564
Total	53,279	30,777	84,056	37,415

ai. Analysis of Grant and Donation Receipts

Co-op	-	-	-	2,210
Binfield Parish Council	-	-	-	269
Berkshire Community Foundation	-	5,079	5,079	421
Lottery	29,079	15,460	44,539	209
Waitrose	-	2,443	2,443	2,557
Bracknell Forest Council	19,620	43	19,662	26,815
Shanley	-	192	192	808
Thames Valley Police	-	-	-	2,000
Donations	4,580	-	4,580	2,127
Arnold Clark	-	765	765	-
Austin & Hope	-	1,000	1,000	-
B&Q	-	3,900	3,900	-
Crowdfund	-	239	239	-
Edward Gostling	-	431	431	-
Groundworks	-	492	492	-
Older Peoples' Consortium	-	262	262	-
Rank	-	300	300	-
Seeds of Change	-	172	172	-
Total	53,297	30,777	84,056	37,415

4. Income from Charitable Trading

	Unrestricted	Restricted	Total 2022	Total 2021
Charges for Day Centre	108,926	-	108,926	-
Community Services	-	-	-	-
Fundraising	-	-	-	-
Sales	126	-	126	-
Total	109,052	-	109,052	-

5. Income from Investments	Unrestricted Funds	Restricted Funds	2022 Total	2021 Total
Interest	593	-	593	707
	<u>593</u>	<u>-</u>	<u>593</u>	<u>707</u>

6. Analysis of Expenditure

	Day Centre Costs	Community Services Costs	Admin Costs	2022	2021
	£	£	£	£	£
Staff costs	49,567	-	38,550	88,117	29,246
Training	-	-	-	-	515
Meals for clients	4,581	-	-	4,581	-
Cleaning, Utilities	4,917	-	(614)	4,303	3,217
Equipment	5,438	-	-	5,438	7,692
Depreciation	701	-	-	701	3,159
Expenses	21	195	82	298	612
Health & Safety	3,836	-	-	3,836	6,777
Repairs & Maintenance	3,812	-	156	3,968	573
IT Costs	-	-	784	784	1,006
Marketing	2,135	-	4,039	6,173	-
Telephone	-	-	327	327	325
Rent	-	-	450	450	250
Printing, stationery & consumables	3,021	-	208	3,229	1,603
Insurance	-	-	719	719	1,327
Bank Fees	-	-	2	2	26
HR Services	-	-	3,024	3,024	2,772
Write Offs	1,242	-	-	1,242	-
Accountancy	-	-	655	655	1,383
Total	<u>79,270</u>	<u>195</u>	<u>48,383</u>	<u>127,849</u>	<u>60,483</u>

7. Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. No material transactions took place between the charity and a trustee or any person connected with them.

8. Employees

Avg No employees during the year	2022	2021
Caring services	4	4
Administration	2	2
Community Services	-	-
	<u>6</u>	<u>6</u>

Employment costs

	2022 £	2021 £
Wages and salaries	<u>87,968</u>	<u>29,246</u>

The total employee benefits of the key management personnel of the charity were £24,752.

There were no employees whose annual remuneration was £60,000 or more.

Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.

9. Tangible fixed assets

	Day Centre Lease	Fixtures and fittings	Computer Equipment	Total
Cost				
At 1 April 2021	<u>40,400</u>	<u>29,001</u>	<u>-</u>	<u>69,401</u>
Additions / Disposals	-	-	1,159	1,159
As at 31 March 2022	<u>40,400</u>	<u>29,001</u>	<u>1,159</u>	<u>70,560</u>
Depreciation and impairment				
As at 1 April 2021	<u>20,208</u>	<u>16,205</u>	<u>-</u>	<u>36,413</u>
Depreciation charged during the year	673	9	19	701
As at 31 March 2022	<u>20,881</u>	<u>16,214</u>	<u>19</u>	<u>37,114</u>
Carrying amount				
As at 31 March 2022	<u>19,519</u>	<u>12,787</u>	<u>1,140</u>	<u>33,446</u>
As at 31 March 2021	<u>20,192</u>	<u>12,796</u>	<u>-</u>	<u>32,988</u>

10. Debtors

	2022 £	2021 £
Amounts Falling due within 1 year		
Trade Debtors	6,931	-
Prepayments and accrued income	920	953
Amounts falling due after more than one year		
Prepayments and accrued income	-	-
	7,851	953

11. Creditors

	2022 £	2021 £
Amounts falling due within 1 year		
Other taxation and social security	1,173	535
Payments received on account	-	-
Accrual and deferred income	52,483	23,357
	53,656	23,892

12. Analysis of net assets between funds

	Unrestricted Fund £	Restricted Fund £	Total £
Fund balances at 31 March 2022 are represented by			
Tangible assets	33,446	-	33,446
Current assets / liabilities	106,629	30,777	137,402
	140,071	30,777	170,848

13. Cash at bank and in hand

	2022	2021
	£	£
Short term deposits	-	-
Cash at bank and in hand	183,208	94,947
Other	-	-
Total	<u>183,208</u>	<u>94,947</u>

14. Operating Lease Commitments

At the reporting date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows:

	2022	2021
	£	£
Within 1 year	624	624
Between two and five years	<u>1,144</u>	<u>1,612</u>
	<u>1,768</u>	<u>2,236</u>