



Charitable Incorporated Organisation

Registered Charity Number 1153607

Trustees Report and Accounts

for the year ended

31st March 2021

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CHARITY INFORMATION

Address	27 Worlds End Hill Forest Park Bracknell Berkshire RG12 0XH
Bankers	Metro Bank 116 – 118 Peascod Street Windsor SL4 1DP
Independent Examiners	Independent Examiners LTD.
Website	www.ageconcernbracknell.org.uk
Email	info@ageconcernbracknell.org.uk
Telephone	01344 428074
Facebook	https://www.facebook.com/AgeConcernBracknell
Twitter	@AgeConBracknell

INTRODUCTION FROM THE TRUSTEES

Age Concern Bracknell Forest (ACBF) has faced a number of challenges during this financial year. ACBF primary focus has been to provide a Day Centre for the elderly within the Bracknell Forrest area, in addition to this we organized and hosted community events. Following Government guidelines regarding the pandemic ACBF closed its Day Centre on 20th March 2020. The community events ceased towards the end of March 2020. Many pre-planned fundraising activities were also postponed or cancelled as a result of the closures.

In normal years the charities day to day operations are largely funded by income from the Day Centre activities and supported by revenue from grants and donations. The charity has been without any operational income since March 2020. During this period the charity relied completely on revenue from grants and donations.

We reacted promptly to the government regulations and guidelines to safeguard both our clients and our workforce. We took appropriate action to reduce our cost base where available.

We conducted an initial consultation process for the Day Centre team and administration / community teams making a small number of redundancies. The remaining Day Centre staff and the Executive Officer were immediately furloughed. However, when it became clear that we would not be able to open during the year we took the difficult decision to enter into a second period of Consultation which resulted in making the remaining Day Centre care team redundant. This action was not taken lightly, but we felt this was imperative to protect the assets of and the long-term prospects of the charity. The Charity provides a vital service to the community. Our part time Finance Officer has continued in employment to administer the day to day running of the charity. The Trustees have remained in close contact with the Executive and Finance Officer, generally via remote meetings.

Providing Day Care is a key component of the support service we offer elderly local people, their carers and families. There is no known cure for dementia. The requirement for care is therefore for the long-term maintenance and monitoring of the person with dementia and relief for the carers. With the reduction of Day Care facilities in the area, maintaining the service we offer is crucial. The Day Centre reopened on the 1 June 2021.

We also try to reach out to older members of the community and provide events, i.e. Priestwood Community Centre. These events are always well attended and provide a valuable service. We are reviewing when we will be able to run community events again.

Over the past year ACBF received 37,415 in grants and donations, this represents an increase of £16,995 from prior year. This increase is largely attributable to the provision of grants as a result of Covid-19. It is imperative for the long-term stability of the charity that we continue to review our structure and cost base as well as endeavour to secure funding from alternative sources, such as Lottery Funding. This will be a focus of the next financial period.

A gift to Age Concern Bracknell Forest could make a real difference to our ability to support and provide care to the elderly with dementia in the local area. A one off or monthly donation can be made via Virgin Giving:

www.ageconcernbracknell.org.uk/support.php

Also, leaving money to us in your will can reduce the amount of inheritance tax your heirs will have to pay. It is not necessary to write a new will - a codicil is a document used to make simple changes to an existing will such as a gift to charity or the addition of an executor. If you do decide to leave us a gift, please ensure you use the official charity name, address and registered charity number:

Age Concern Bracknell Forest, 27 World's End Hill, Bracknell RG12 0XH
Charity number 1153607

TRUSTEE'S REPORT

1. Introduction and Administration Details

1.1 Presentation of Report

This report complies with the Charities Act 2011, the charity's constitution and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) (as amended for accounting periods commencing from 1 January 2016).

Age Concern Bracknell Forest is a Charitable Incorporated Organisation (CIO), governed according to the Constitution dated 28 June 2013. It was established on 30 August 2013 to take forward the work of the Unincorporated Association (registered charity number 265351). The CIO is a small, independent charity and not part of any umbrella body.

1.2 Charitable Incorporated Organisation (CIO) and principal address

The CIO number is 1153607 and the address is:

27 World's End Hill
Forest Park
Bracknell
Berkshire
RG12 0XH

1.3 Names of the Trustees who manage the Charity:

At 31 March 2021:

Mr Paul Bidwell - appointed August 2016 (Appointed Chair October 2019)

Mrs Christine Jeater (Treasurer) – appointed May 2019

Mr Tony Lock – appointed May 2019

Mrs Danielle Turner – appointed June 2020

Mrs Janet Thomas – resigned November 2020

1.4 Name of Chief Executive Officer

The Chief Executive Officer at the 31 March 2021 was Mr. Andrew Eltham.

2. Structure, Governance and Management

2.1 Type of governing document

The charity is governed by its constitution dated 28 June 2013.

2.2 How the charity is constituted

The charity is a Charitable Incorporated Organisation (CIO) 1153607.

2.3 Membership

Membership of the CIO is open to anyone who is interested in furthering its purpose. Applications for membership are made to the Charity primarily at the Annual General Meeting.

2.4 Committees:

From time to time Trustees delegate their detailed work to committees which meet more frequently to review specific actions/functions in detail, prior to presentation and review by the Trustees. At least one trustee is present and anyone with relevant knowledge and skills can be co-opted.

The current committees are: Policies (standards and procedures); Business and Finance; and Operations. Applications to join the committees are made to ACBF executive management.

2.5 Trustees

There must be at least three trustees, and the maximum number of trustees is 12. Applications to become a trustee are made to the CEO in the first instance.

Appointment of charity trustees

- (i) At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire;
- (ii) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot;

2.6 Additional governance issues

The Trustee Induction and Code of Practice dated 10th December 2013 is given to all new Trustees.

3. Objectives and Activities

3.1 Objects of the charity set out in its governing document

Our Governing Document states that the Object of the CIO is "to promote the relief of older people in any manner which is now or hereafter may be deemed by law to be charitable in Bracknell Forest Borough, Wokingham Borough and the Royal Borough of Windsor and Maidenhead in the County of Berkshire, in particular by the provision and operation of day care facilities for older people."

3.2 Summary of the main activities undertaken for the public benefit in relation to these objects:

3.2.1 Day Centre

The Day Centre plans to re-open on the 1 June 2021, initially providing 15 places four days a week, Tuesday to Friday 9.00 am to 4.00 pm for people with mild to moderate dementia. The Day Centre is closed on public bank holidays and three designated days over Christmas and New Year.

3.2.2 Information

The charity operates a telephone helpline between 9:00am and 4:00pm, which offers information on a wide variety of age-related subjects, and signposts to other organisations where appropriate.

The charity also has a website: www.ageconcernbracknell.org.uk

The charity also has a Facebook page: www.facebook.com/AgeConcernBracknell

The charity has a Twitter account: @AgeConBracknell

3.2.3 Events

The charity launched its Events Strategy in August 2013. The Events Strategy states: 'In addition to providing day care services, our role is to have a presence in the community to assist the informational needs of older people and to provide certain low profit or loss-making services to address their needs.' Due to the pandemic our community work was placed on hold, and will likely resume in 2022.

4. Achievements and Performance

4.1 Whilst the charity remained closed for the accounting period, many achievements were made. ACBF was able to continue to offer information, advice and signposting via telephone to local residents.

ACBF implemented a stronger training matrix for staff and devised a minimum training standard plan for all staff by commissioning training from an external provider.

ACBF were successful in small grants to contribute towards improvements for the day centre, including immersive dementia friendly wall art which was fully installed throughout the day centre improving its offer and provision ready for re-opening. Other internal improvements were achieved including the creation of a multi-media room. The charity also utilized a redundant space as a fully working kitchen to allow the charity to offer cooked food to members inhouse, instead of using a costly external food supplier.

ACBF worked collaboratively with 'The Bracknell Food Bank' to hand out over 65 large food parcels for families and people in need over the festive period.



ABCF was successful in updating, revising and implementing a new host policies and procedures to strengthen practice. In addition to this a host of Covid-19 specific safety measures.

ACBF hired external contractors to provide a deep clean of the property along with specialist contractors to undertake safety testing.

ACBF worked collaboratively with the local authority and neighboring care providers to create a peer support network during the pandemic.

5. Financial Review

- 5.1 Financial: The results for the year and financial position are set out in the Statement of Financial Activities on page 11 and the Balance Sheet on page 12. Total incoming resources were £38,122 (2020: £254,608); Resources expended were £60,483 (2020: £298,198). The deficit for this year was £19,309 (2020: deficit £27,010). The general reserve excluding tangible assets is now £63,775 (note 13) which equals 13 months of operational expense for 2020/21. This equates to 6 months of operational expense for the financial year commencing 1 April 2021.

The cost of running day care services was £30,017 (2020: £214,185) (note 6).

The level of grants received has increased by 87% for this year due to the significant effect of the pandemic, resulting in greater grant availability. The Day Centre was closed for the whole financial year as a result of Government guidelines and restrictions relating to Coronavirus.

The Community Services expected from an "Age Concern" charity include distribution of information and the ability to provide support to our clients, families and carers. The provision of these services forms the basis of our costs. This year, the gross cost of those resources was £189 (2020: £13,418k) due to the service being suspended for the year.

5.2 Grants Donations and Fundraising

- 5.2.1 Grants: The Charity received grants totalling £37,415. These included grants from:

Berkshire Community Foundation
The National Lottery
Waitrose
Bracknell Forest Council

- 5.2.2 Donations: The Charity received donations totalling £2,127.

- 5.2.3 Donations in lieu of flowers: The Charity continues to benefit from the generosity of families and friends who make donations in memory of loved ones instead of giving flowers at funerals.

5.3 Risk Management

We have restructured this financial year and have made operational changes to make the charity more effective, ie we have disposed of our mini bus and no longer provide this service, in addition to this we vacated our leased offices and relocated the administration function to the Day Centre. These initiatives resulted in long term operational cost savings.

Ensuring our organisation stays up to date with any regulatory changes affecting both our employees and clients, as well as ensuring our employees have the appropriate information and guidance to perform their duties is essential.

Our employees are a vital part of the organization. Ensuring they are both trained and motivated is key to the ongoing success of the charity, as well as making sure that we have sufficient levels of staffing at all times to meet the needs of our clients. During this financial year we carried out a full review of our operational staffing levels as we planned the re-opening of our day centre.

We spent a considerable amount of time during the closure reviewing our policies, working practices and staff training modules. This will continue into the next year.

5.4 Reserves Policy

The Trustees review the policy on reserves and set targets at least once per annum with reference to the guidance and terminology published by the Charity Commission. The policy is also reviewed, when warranted by changes in risk assessment or business plans. The review includes unrestricted funds and tangible fixed assets. Transfers to and from funds are authorised by the Trustees acting as a whole.

5.4.1 General Reserves:

The trustees believe it is good practice to maintain a target general reserve at three months of operating expenditure, we are currently maintaining this level of reserves. This is in order to appropriately bridge any short-term effects and/or negotiate alternative sources of care services that may be required.

5.4.2 Restricted Funds: relate to funds received for specific charity objectives and projects.



Paul Bidwell
Chair of Trustees

The notes on pages 12 to 19 form part of these financial statements.

Accounts approved by Trustees on 1 Dec 2021
Signed by one trustee on behalf of all the trustees

L. J. Leaker

Paul Bidwell Chair

ANNUAL ACCOUNTS

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees on my examination of the accounts of the above Charitable Incorporated Organisation ("the CIO") for the year ended 31/03/2021 .

As the CIO's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and Basis of Report

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name Kim Gomes MAAT

Date:

6-12-21

Independent Examiners Ltd
Unit 2
The Broadfields Business Centre
Delling Lane
Bosham
PO18 8NF

Statement of Financial Activities
Including Income and Expenditure Account
For the Year Ended 31 March 2020

	Notes	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
Income From:					
Grants and Donations	3	20,006	17,409	37,415	20,420
Charitable Trading	4	-	-	-	249,720
Interest Received		707	-	707	1,048
TOTAL INCOMING RESOURCES		20,713	17,409	38,122	271,188
Expenditure on:					
Charitable Activities	6	60,483	-	60,483	298,198
Net Income/Expenditure before investments		(39,770)	17,409	(22,361)	(27,010)
Transfer Between Funds		7,644	(7,644)	-	-
Other recognised gains / losses					
Gain and sale of minibus		3,052		3,052	
Net movement in funds		(39,047)	9,765	(19,309)	(27,010)
Fund Balances 1 April 2020		113,041	11,264	124,305	151,315
Fund Balances 31 March 2021		83,967	21,029	104,996	124,305

The Statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derived from continuing activities.

The notes on pages 12 to 19 form part of these financial statements.

	Notes	2021 £	2020 £
Fixed Assets			
Tangible Assets	9	32,988	48,896
Current Assets			
Debtors	11	953	15,225
Cash at Bank and in Hand		94,947	80,979
		95,900	96,204
Creditors			
Amounts falling due within one year	12	(23,892)	(20,795)
NET CURRENT ASSETS		<u>72,008</u>	<u>75,409</u>
TOTAL ASSETS LESS LIABILITIES		<u>104,996</u>	<u>124,305</u>
CHARITY FUNDS			
Restricted Funds		21,029	11,264
Unrestricted Funds		<u>83,966</u>	<u>113,041</u>
TOTAL CHARITY FUNDS		<u>104,996</u>	<u>124,305</u>

The notes on pages 12 to 19 form part of these financial statements.

Accounts approved by Trustees on 1 Dec 2021
Signed by one trustee on behalf of all the trustees



Christine Jeater - Treasurer

Notes to the accounts for the year ended 31st March 2021

1. Accounting Policies

Charity information

Age Concern Bracknell Forest is a Charitable Incorporated Organisation (CIO) registered in England and Wales. The principal address is 27 Worlds End Hill, Bracknell, Berkshire RG12 OXH.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from local government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from charitable activities is measured at the fair value of the consideration received or receivable and represents amounts receivable for services provided in the normal course of business.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

In accordance with the Charities SORP (FRS 102), the time of volunteers is not recognised —please refer to the trustees' annual report for more information about their contribution.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.6 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Day Centre Lease	Straight Line over the 60month term of the lease
Fixtures and fittings	20% reducing balance
Minibus	35% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic Financial Assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic Financial Liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers, amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of Financial Liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee Benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight-line basis over the term of the relevant lease.

2. Critical Accounting Estimates and Judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Analysis Of Income

	Unrestricted £	Restricted £	2021 Total £	2020 £
a. Grants and donations				
Donations and gifts	2,127	-	2,127	20,420
General Grants	17,879	17,409	35,564	-
	<u>20,006</u>	<u>17,409</u>	<u>37,415</u>	<u>20,420</u>
Total				
	<u>20,006</u>	<u>17,409</u>	<u>37,415</u>	<u>20,420</u>
ai. Analysis of Grant and Donation Receipts				
Co-op	2,210	-	2,210	5,033
Winkfield Parish Council	-	-	-	2,000
Joyce Evans	-	-	-	1,000
Binfield Parish Council	-	269	269	300
Berkshire Community Foundation	-	421	421	1,996
Lottery	-	209	209	1,539
Tesco	-	-	-	2,824
Waitrose	-	2,557	2,557	777
Greggs	-	-	-	1,111
Bracknell Forest Council	15,670	11,145	26,815	-
Shanley	-	808	808	-
Thames Valley Police	-	2,000	2,000	-
Donations	2,127	-	2,127	3,840
	<u>20,006</u>	<u>17,409</u>	<u>37,415</u>	<u>20,240</u>

4. Income from Charitable Trading

Charges for Day Centre	-	-	-	242,112
Community Services	-	-	-	6,147
Fundraising	-	-	-	627
Sales	-	-	-	834
	<u>-</u>	<u>-</u>	<u>-</u>	<u>249,720</u>

5. Income from Investments	Unrestricted Funds	Restricted Funds	2021 Total	2020 Total
Interest	707	-	707	1,048
	<u>707</u>	<u>-</u>	<u>707</u>	<u>1,048</u>

6. Analysis of Expenditure

	Day Centre Costs	Community Services Costs	Admin Costs	2021	2020
	£	£	£	£	£
Staff costs	11,120	-	18,126	29,246	208,284
Training	431	-	84	515	31,305
Meals for clients	-	-	-	-	31,305
Cleaning, Utilities	2,538	-	679	3,217	40,830
Equipment	7,442	-	250	7,692	7,830
Depreciation	2,474	-	684	3,159	7,170
Expenses	423	189	-	612	-
Health & Safety	6,777	-	-	6,777	-
Repairs & Maintenance	573	-	-	573	7,830
IT Costs	-	-	1,006	1,006	-
Telephone	-	-	325	325	-
Rent	-	-	250	-	-
Printing, stationery & consumables	1,504	-	99	1,603	-
Insurance	-	-	1,327	1,327	-
Bank Fees	-	-	26	26	-
HR Services	-	-	2,772	2,772	-
Accountancy	-	-	1,383	1,383	2,779
Total	<u>33,283</u>	<u>189</u>	<u>27,011</u>	<u>60,483</u>	<u>298,198</u>

7. Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. No material transactions took place between the charity and a trustee or any person connected with them.

8. Employees

Avg No employees during the year	2021	2020
Caring services	4	10
Administration	2	3
Community Services	-	1
	<u>6</u>	<u>14</u>

Employment costs

	2021 £	2020 £
Wages and salaries	29,246	208,284

N.B. The accounting principle has been updated from last year.

The total employee benefits of the key management personnel of the charity were £23,995.

There were no employees whose annual remuneration was £60,000 or more.

Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.

9. Tangible fixed assets

	Day Centre Lease	Fixtures and fittings	Minibus	Total
Cost				
At 1 April 2020	40,400	29,001	31,879	101,280
Additions / Disposals	-	-	(31,879)	(31,879)
As at 31 March 2021	40,400	29,001	-	69,401
Depreciation and impairment				
As at 1 April 2020	19,535	16,194	16,657	52,385
Depreciation charged during the year	673	11	2,474	3,159
Disposal of old minibus	-	-	(19,131)	(19,131)
As at 31 March 2021	20,208	16,205	-	36,413
Carrying amount				
As at 31 March 2021	20,192	12,796	-	32,988
As at 31 March 2020	20,866	12,807	15,222	48,896

10. Financial Instruments

	2021 £	2020 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	-	1,625

11. Debtors

	2021 £	2020 £
Amounts Falling due within 1 year		
Trade Debtors	-	12,780
Prepayments and accrued income	953	2,445
Amounts falling due after more than one year		
Prepayments and accrued income	-	-
	<u>953</u>	<u>15,225</u>

12. Creditors

	2021 £	2020 £
Amounts falling due within 1 year		
Other taxation and social security	535	2,191
Payments received on account	-	-
Accrual and deferred income	<u>23,357</u>	<u>18,604</u>
	<u>23,892</u>	<u>20,795</u>

13. Analysis of net assets between funds

	Unrestricted Fund £	Restricted Fund £	Total £
Fund balances at 31 March 2021 are represented by			
Tangible assets	20,192	-	20,192
Current assets / liabilities	<u>63,775</u>	<u>21,029</u>	<u>84,804</u>
	<u>83,967</u>	<u>21,029</u>	<u>104,996</u>

14. Cash at bank and in hand

	2021 £	2020 £
Short term deposits	-	-
Cash at bank and in hand	94,947	80,979
Other	-	-
Total	<u><u>94,947</u></u>	<u><u>80,979</u></u>

15. Operating Lease Commitments

At the reporting date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows:

	2021 £	2020 £
Within 1 year	624	10,872
Between two and five years	1,612	20,874
	<u>2,236</u>	<u>31,746</u>