

# Bath and Wiltshire School Sports Trust

## Annual Report and Financial Statements

Year ended 31 July 2022

Charity no: 1153593

Company no: 08594792

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**Bath and Wiltshire School Sports Trust**  
**Director's report for the year ended 31 July 2022**

**Reference and administration details**

Charity name: Bath and Wiltshire School Sports Trust

Charity registration number: 1153593

Company registration number: 08594792

Registered office: C/O Altus  
Queen Square House  
Queen Square Place  
Bath  
BA1 2LL

Trustees: Greg Taylor (Chair)  
Shane Kiely  
Kevin Okell  
David Burston  
Jo Goulding

**Structure, Governance and Management:**

The organisation is a charitable company limited by guarantee, incorporated on 2<sup>nd</sup> July 2013 and registered as a charity on 30<sup>th</sup> August 2013. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up all surplus assets, after the payment of costs, debts and liabilities will be given to other charitable organisations within the United Kingdom as the trustees will decide.

Trustees are appointed or reappointed at the Annual General Meeting. The trustees have a broad skill mix with teachers, qualified youth sport coaches and business all represented.

There is a child protection policy in place. Disclosure and Barring Service checks are carried out prior to commencement of employment or trusteeship. These checks are carried out again every three years in line with statutory requirements.

All trustees give their time as trustees voluntarily. Any expenses reclaimed are set out in note 8 to the accounts.

## **Objectives and activities**

The charity's purposes as set out in the objects contained in the company's memorandum of association are to:

*Act as a resource for young people living in Bath, Bristol, Somerset, South Gloucestershire and Wiltshire by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:*

*(a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;*

*(b) advancing education;*

*(c) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.*

In furtherance of these objects the charity will:

*(a) provide a range of competitive and coaching opportunities for boys and girls in all primary age group years,*

*(b) encourage wider participation in sport amongst primary school children, and*

*(c) provide a bursary for talented, disadvantaged children to participate in opportunities within elite programmes.*

The trustees review the aims, objectives and activities each year. This review looks at what the charity achieved and the outcomes of our work in the previous 12 months. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

## **Achievements and performance**

Following growing concerns regarding participation levels in sport amongst young people and a sense of apathy towards community values, the Trust was founded in July 2013 with the aim to encourage young people to use sport as a medium to interact, learn, nurture good habits and essentially develop a passion which will provide opportunities beyond their current expectation.

Significantly, the Trust recognises that the environment in which children are now growing up is affected by the demands of a technological-driven society largely shaped by a consuming media network. Whilst there seems to be pressure to achieve prescriptive guidelines in every field, the process of achieving, the definition of achievement, and the recognition of a responsibility beyond oneself have been forgotten.

The Bath & Wiltshire School Sports Trust wishes to spread the message through sport that learning is about the process of personal experience; that opportunity to experience is the key to developing understanding. We wish to provide opportunities that raise expectation, nurture personality, and encourage an awareness of common responsibility so that knowledge and skills can be used in all areas of life.

The Trust's four values (Compassion, Responsibility, Curiosity and Resilience) form the bedrock of our programme. Every training session, each festival, and all trips foster the development of resilience, a sense of responsibility, the young people's compassion for others, and their intellectual curiosity.

Whilst BWB03 (the Bath & Wiltshire district schools' football teams in U9-U14 age groups) forms currently the mainstay of the Trust, it continues to be the aim that we can apply the enthusiasm and success of the programme to other areas so that more children and the wider community can benefit from the charity's work.

Around 130 children applied to become members of one of the 5 age groups run by BWB03 during the 2021/22 season. All children must attend school in the local area and then go through a trial process in June. Once selected, the children participate in a free coaching and games programme, which spans the length of the season and offers them a chance to travel abroad. The programme is still one of the biggest schools' district associations in England.

Over 100 boys were selected for the 2021/22 season and benefitted from 2 coaching sessions a week. The teams compete in fixtures in a variety of competitions and formats.

The boys are expected to raise funds (£120 per child) for the Trust via the 4 values initiative. Activities included, sponsored swim, litter pick, cake sales, clearing leaves and decorating.

The Trust also collaborated with the BANES School Sport Partnership to run sessions in local primary schools to demonstrate the Trust's core Values through the medium of sport.

Grants from Curo and the Police Community Fund have, and continue to allow us to expand our subsidised football camps for 8-12 year olds in the school holidays.

The biggest challenge facing the Trust is ensuring a consistent and reliable income from sponsors, supporters and fundraising events. More detail is given in the financial review section below, but the trustees were confident that the fundraising plans in place for 2022/23, together with changes to the management structure of the charity, will enable the Trust to continue the current programme of sport for young people.

Season 21/22 saw a gradual return to the programme after 2 years where, due to COVID and the ensuing National lockdowns, it had either been put on hold or a restricted offering was available.

During this FY, the Trust continued to fund raise towards its chosen Enrichment project " the Kokrobite Chiltern Centre" based in Ghana.

In the past few years the Trust had facilitated 3 visits to Ghana with groups of up to 17 teenagers of around 13 and 14 years of age. In February 2022 the 4<sup>th</sup> trip to Ghana involving 15, 13 -14 year old's went ahead and a successful and enriching experience was had by the participants.

## **Financial review**

The charity primarily relies on the funds raised by the children via their “values” project or fund raising activities such as “bag packing” and income from gift aid on the latter. voluntary income.

Income this year was £48,131 (2021: £49,496) and outgoings were £56,352 (2021: £44,335) The deficit for the year was £8,221 (2021: Surplus of £5,161).

At the year end the FY charity held £51,795 in the bank (2021: £60,016)

The trustee’s policy is to maintain unrestricted reserves of between 3 and 6 months unrestricted expenditure, to secure the continuation of the regular ongoing activities of the Trust on a weekly basis.

## **Declaration**

The trustees declare that they have approved the director’s report above

Signed on behalf of the charity’s trustees.

Signature

Full name      Kevin Okell

Position        Chair

Date             08 March 2023

## **Independent examiner's report to the trustees of the Bath and Wiltshire School Sports Trust**

I report on the accounts of the company for the year ending 31 July 2022, which are set out on pages 8 to 15.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirement:
  - To keep accounting records in accordance with section 386 of the Companies Act 2006
  - To prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not met: or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: James Lynden

Address: 1 Durley Lane, Keynsham, Bristol BS31 2AQ

Relevant professional body or qualification: CIMA

Date February 2023

**Bath & Wiltshire School Sports Trust**

**Statement of Financial Activities (including Income & Expenditure Account) for the year ended 31 July 2022**

		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds 2022</b>	<b>Total funds 2021</b>
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Incoming Resources</b>					
Donations and grants	2	578	0	578	3,29
Charitable activities	3	47,552	-	47,552	46,205
Total incoming resources		<u>48,130</u>		<u>48,130</u>	<u>38,443</u>
<b>Resources expended</b>					
Raising funds	5	-	-	-	
Charitable activities	5	56,352	-	56,352	44,335
Other	5	-	-	-	-
Total Resources expended		<u>56,352</u>		<u>56,352</u>	<u>44,335</u>
Net incoming resources and net income for the year		48,130 56,352		48,130 56,352	49,406 44,335
Transfer between funds		-	-	-	-
Net movement in funds		<u>- 8,221</u>		<u>-8,221</u>	<u>5,161</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities



**Bath & Wiltshire School Sports Trust**

**Statement of Financial Activities (including Income & Expenditure Account) for the year ended 31 July 2022**

		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds 2022</b>	<b>Total funds 2021</b>
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Tangible fixed assets</b>	10		6,212	6,212	6,902
<b>Current Assets</b>					
Debtors		-	-	-	-
Prepayments			-		-
Cash at bank and in hand	11	55,089	4,927	60,016	54,885
<b>Total current assets</b>		55,089	11,829	66,238	62,524
<b>Liabilities</b>					
Creditors – amounts Falling due within one year	12			0	0
<b>Net current assets</b>		<b>60,016</b>	<b>6,902</b>	<b>66,238</b>	<b>62,524</b>
<b>Total assets less current Liabilities and total net Assets</b>		<b>60,016</b>	<b>6,902</b>	<b>66,238</b>	<b>62,524</b>
<b>The funds of the charity</b>					
Restricted funds	13		4,927	4,927	4,927
General funds	13	46,868	-	46,868	55,089
<b>Total funds</b>		<b>46,868</b>	<b>4,927</b>	<b>51,795</b>	<b>60,016</b>

These accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities

As approved by the trustees on 28<sup>th</sup> January 2023 and signed on its behalf by

Kevin Okell  
Chair

## **Notes forming part of the Financial Statements for the year ended 31 July 2022**

1. Accounting Policies The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

### **(a) Basis of accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 1985 and the Statement of Recommended Practice : Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

### **(b) Fund accounting**

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

### **(c) Income**

All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when the general income recognition criteria are met.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts, but the trustees recognise their vital contribution towards the activities of the Trust.
- Gift Aid receivable is included in income where there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

### **(d) Expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred.

- Costs of raising funds comprise the costs associated with attracting voluntary income
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice
- Support costs have been allocated on a basis consistent with the use of resources, as set out in note 6.

### **(e) Tangible fixed assets**

These are capitalised if they can be used for more than one year and cost at least £1,000. They are valued at cost. Depreciation is calculated on a straight line basis over the useful lives estimated at:

- Vehicles : 2 years
- Goals : 10 years

## **2 Income from donations and grants**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Donations	578	2,291
Gift Aid reclaimed	-	-
Grants	-	1,000
Donated facilities (note 4)	-	-
	<b>578</b>	<b>3,291</b>

## **3 Income from charitable activities**

	<b>2021</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
School sports activities	19,125	18,013
Enrichment projects	28,427	21,323
Holiday coaching camps	-	6,869
Courses	-	-
	<b>47,552</b>	<b>19,653</b>

## **4 Donated facilities**

The amount recognised in both income and expenditure for the donated use of property for office and storage purposes is £0 (2021: £0)

## 5 Total resources expended

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
<b>Expenditure on raising funds</b>				
Marketing and mailing	-	-	-	-
<b>Expenditure on charitable activities</b>		-		
School sports activities	17,550	-	17,550	28,899
Enrichment projects	38,802	-	38,802	5,351
Holiday coaching camps	-	-	-	10,085
Courses	-	-	-	-
	<u>56,352</u>	<u>-</u>	<u>56,352</u>	<u>44,335</u>
<b>Other</b>				
Administration	-	-	-	-
<b>Total expenditure</b>	<u>56,352</u>	<u>-</u>	<u>56,352</u>	<u>44,335</u>

## 6. Support costs

	Raising funds	School sports activities	Coaching days	Other admin	Total	Basis of allocation
	£	£	£	£	£	
Administration	-	-	-	-	-	

## 7. Employees

The charity has no employees. The trustees have determined that all payments for services are made on a self-employed basis.

## 8. Transactions with trustees and related parties

Expenses amounting to £351.80 (2021: £826.96) was reimbursed /paid to one trustees for costs associated with fuel driving to away fixtures and using his own vehicle.

## 9. Taxation

As a charity, The Bath and Wiltshire School Sports Trust is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

## 10. Tangible fixed assets

	Equipment £	Motor Vehicle £	Total £
<b>Cost</b>			
At beginning of year	11,134	3,152	14,286
Additions	-	-	-
Disposals	-	-	-
At end of year	11,134	3,152	14,286
<b>Depreciation</b>			
At beginning of year	4,232	3,152	7,384
Disposals	-	-	-
Depreciation charge for year	690		690
At end of year			
<b>Net book value at the beginning of the year</b>	<b>6,902</b>	<b>0</b>	<b>6,902</b>
<b>Net book value at the end of the year</b>	<b>6,212</b>	<b>0</b>	<b>6,212</b>

## 11. Cash at bank and in hand

	2022 £	2021 £
Cash at bank	51,795	60,016
Cash in hand	-	-
<b>Total</b>	<b>51,795</b>	<b>60,016</b>

## 12. Creditors and accruals – amounts falling due within one year

	2022 £	2021 £
Trade creditors	-	-
Accruals	-	-
Deferred income	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

### 13. Movements in funds

	As at 31 July 2021 £	Incoming Resources £	Outgoing Resources £	Transfers Between funds £	As at 31 July 2022 £
<b>Restricted funds</b>					
Football camps fund	4,927			-	4,927
-		-			
<b>Total restricted funds</b>	<b>4,927</b>			-	<b>4,927</b>
<b>Unrestricted funds</b>					
General funds	55,090	46,868	(56,352)	-	46,868
<b>Total funds</b>	<b>60,017</b>	<b>46,868</b>	<b>(56,352)</b>	-	<b>51,795</b>

**Restricted funds** are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal:

**Groundwork/Tesco bags of help** – funds received to purchase goals and prepare ground at Lansdown for community football purposes. The balance on this fund will reduce as the goals are depreciated over their useful life.

**Football camps fund** – funds donated by Curo and the Police Community Fund towards the costs of running holiday football camps with preferential rates for Curo residents.