



# Trustees' Annual Report for the period

Period start date

1st Mar 2023

Period end date

29th Feb 2024

From

To

## Section A

## Reference and administration details

Charity name

Kingdom Storehouse

Other names charity is known by

Harold Hill Foodbank

Registered charity number (if any)

1153554

Charity's principal address

Unit 1 Guardian Business Centre

Farringdon Avenue

Romford

Postcode

RM3 8FD

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J M Butler	Director / Chairman		
2	P Feinson	Director	01/03/2023 - 17/05/2023	
3	J Trinder	Director		
4	J A Swift	Director		
5	D Shipway	Director	17/05/2023 - 29/02/2024	
6	M Smith	Director	23/02/2024 - 29/02/2024	
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## Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

Mark Reeves

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memorandum and Articles of Association dated 27/1/2012
How the charity is constituted (eg. trust, association, company)	Company limited by guarantee
Trustee selection methods (eg. appointed by, elected by)	Directors are selected on the basis of their experience and commitment to the objects of the charity. They are appointed by the Directors by Ordinary Resolution.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Foodbank activities of Kingdom Storehouse (KS) are overseen by The Trussell Trust (TTT) as the charity runs a Trussell Trust Network Foodbank. Administration of the Foodbank is managed through TTT cloud hosted computer systems.

Foodbank operations are subject to Quality assurance audits by TTT.

The Charity has a working relationship with TTT but has no legal connection to them.

KS also runs a Christians Against Poverty (CAP) Job Club and a CAP Debt Centre. The Debt Centre Manager and Coach are employed by KS and trained and overseen by CAP

KS runs drop-in sessions for basic legal advice by an advisor from University House Legal Advice Centre.

The Charity operates through a Board of Directors and a full time employed Operations Manager (OM) who is responsible for the day to day running of operations.

Financial reporting and oversight (including risk) is managed at Director level with input from the OM.

The Trustee Board met regularly in person throughout the year



## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

A charity with a Christian ethos acting for the relief of poverty or distress for persons in, but not limited to, the London Borough Of Havering, United Kingdom, who are in conditions of need, hardship or distress by reason of their social and/or economic circumstances by providing emergency food, debt advice, adult's and children's clothing and other household items, interview and employability mentoring and general advice.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year the Directors have had in mind the Charities Commission guidance on public benefit.

During the year the Charity continued to manage a Trussell Trust Foodbank which is part of the Trussell Trust national network of Foodbanks. The amount of food distributed has seen an increase to the previous year, and as such has justified the continued need for this charitable activity.

A team of volunteer helpers has been successfully maintained to enable successful operation, The charity encourages former clients and people with lived experience of poverty to become volunteers.

A Job Club is run by The Charity with the assistance and guidance of Christians Against Poverty (CAP). The club provides mentoring and training for job seekers as well as identifying other needs, which resulted in sign-posting to other organisations who were able to assist with debt counselling, home budgeting training and personal counselling.

In addition to the above, the Charity has recruited a Debt Centre Manager & a Debt Coach and runs a Christians Against Poverty (CAP) Debt Centre in partnership with other local stakeholders.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The project continued to employ a full time Operations Manager but it is acknowledged with gratitude that the functioning of the Foodbank, Job Club, and Debt Centre could not take place without volunteer assistance.

The OM also manages Six paid part time staff members; Job Club Manager, Job Club Assistant, Fund Raising/Admin Officer, and Volunteer Coordinator, Debt Centre Manager, Debt Centre Coach

The Charity does not have any investments, all income is used for operations and any surplus is held on deposit for use in operations.

The Charity does not exist in order to make grants but alongside its own operational activities it does support other charities whose activities are in accord with our own Objects Clause. The policy is to make grants or donations where there is a need and when income allows, but in total to limit to no more than 10% of unrestricted income.

**Summary of the main achievements of the charity during the year**

Foodbank activity: 47,500 KG's was given out, there were 2,782 referrals to the Foodbank, which equates to 7,344 adults & children receiving a 3day food parcel. (Over 66,000 meals)

Volunteer strength was adequate for operations, with 30+ volunteers providing 3,450 hours

Food stocks have decreased due to the significant increase in the number of people using the foodbank.

There has been the need to purchase larger amounts of food, in contrast with previous years

**The CAP Debt Centre work was paused for six months due to staff sickness. A new Debt Coach was recruited and trained and the Debt Centre Manager returned to work before the end of the year, and normal Debt work has resumed.**



## Section E Financial review

### Brief statement of the charity's policy on reserves

Reserves policy is to maintain, where possible, unrestricted reserves that are equal to or in excess of 50% of committed annual expenditure. The **current cover is 78%**

### Details of any funds materially in deficit

None were in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Donations and grants were 9% higher than the previous year, and were adequate to cover all expenditure. Please see our published accounts for further details.**

This report has been prepared on a going concern basis.

## Section F Other optional information

The Directors acknowledge the support given in the current year by Drapers Charitable Trust, Tesco, Waitrose, London Borough of Havering, The Government's Community Organisations Cost of Living Fund, delivered by The National Lottery Community Fund, and all our individual supporters.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

James Butler

Position (eg Secretary, Chair, etc)

Chair

Date

20/05/2024



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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

James Butler

Position (eg Secretary, Chair, etc)

Chair

Date

20/05/2024