

BROMLEY CHILDREN AND FAMILIES VOLUNTARY SECTOR FORUM

England & Wales · Charity number 1153545

Details

Other names	BCFVSF
Status	Registered
Legal form	CIO
Registered	2013-08-27
Register	View on the Charity Commission register

Contact

Address	Old Town Hall 30 Tweedy Road Bromley BR1 3FE
Phone	07957924287
Email	charityadmin@bcfforum.org
Website	www.bcfforum.org

Activities

Objects: TO PROMOTE THE VOLUNTARY SECTOR WHICH IS ESTABLISHED TO PROMOTE THE INTERESTS OF CHILDREN, YOUNG PEOPLE AND / OR FAMILIES FOR THE BENEFIT OF THE PUBLIC IN THE LONDON BOROUGH OF BROMLEY BY: (1) LIAISING BETWEEN CHARITIES, VOLUNTARY ORGANISATIONS, GOVERNMENT AGENCIES AND OTHER GROUPS ON RELEVANT ISSUES; (2) PROVIDING TRAINING, CONFERENCES AND SEMINARS ON SUBJECTS RELEVANT TO THE EFFICIENCY OF THE VOLUNTARY SECTOR; (3) IDENTIFYING NEEDS IN THE VOLUNTARY SECTOR AND ESTABLISHING PROJECTS OR POLICIES TO ADDRESS THEM; (4) ASSISTING IN THE ADMINISTRATION OF FUNDING PROGRAMMES TO CHARITIES AND VOLUNTARY ORGANISATIONS, MONITORING FOR GRANTS, RECOMMENDING GRANTS, ASSISTING IN APPLICATIONS FOR GRANTS; (5) PROVIDING INFORMATION TO THE PRESS AND THE PUBLIC ON THE OPERATION OF, OR PROBLEMS ENCOUNTERED BY, THE VOLUNTARY SECTOR; (6) PROVIDING SERVICES SUCH AS LEGAL, ACCOUNTANCY AND MANAGEMENT ADVICE SERVICES TO THE VOLUNTARY SECTOR; (7) PROVIDING ADVICE AND INFORMATION ON FUND-RAISING TECHNIQUES APPROPRIATE FOR VOLUNTARY ORGANISATIONS AND CHARITIES; (8) ACTING AS A REPRESENTATIVE OF THE VOLUNTARY SECTOR IN RELATION TO GOVERNMENT POLICIES AND LEGISLATION. 'THE VOLUNTARY SECTOR' MEANS CHARITIES AND VOLUNTARY ORGANISATIONS. • CHARITIES ARE ORGANISATIONS, WHICH ARE ESTABLISHED FOR EXCLUSIVELY CHARITABLE PURPOSES IN ACCORDANCE WITH THE LAW OF ENGLAND AND WALES. • VOLUNTARY ORGANISATIONS ARE INDEPENDENT ORGANISATIONS, WHICH ARE ESTABLISHED FOR PURPOSES THAT ADD VALUE TO THE COMMUNITY AS A WHOLE, OR A SIGNIFICANT SECTION OF THE COMMUNITY, AND WHICH ARE NOT PERMITTED BY THEIR CONSTITUTION TO MAKE A PROFIT FOR PRIVATE DISTRIBUTION. VOLUNTARY ORGANISATIONS DO NOT INCLUDE LOCAL GOVERNMENT OR OTHER STATUTORY AUTHORITIES.

Activities: THE FORUM IS A NETWORK OF VOLUNTARY, THIRD SECTOR AND COMMUNITY GROUPS IN THE LONDON BOROUGH OF BROMLEY WORKING TO SUPPORT CHILDREN, YOUNG PEOPLE AND FAMILIES. WE ARE A PRIMARY POINT OF ACCESS FOR INFORMATION, TRAINING AND SUPPORT FOR OUR MEMBERS, AIMING TO KEEP THEM UP TO DATE WITH CHANGES IN LEGISLATION, GOOD PRACTICE AND FUNDING OPPORTUNITIES. WE ALSO FACILITATE PARTNERSHIP DELIVERY PROJECTS.

Classification

- **How:** Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training
- **Who:** Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** LONDON BOROUGH OF BROMLEY
- Bromley

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£589,458	£564,884	£99,714	2
2024-03-31	£536,957	£548,883	£75,140	1
2023-03-31	£457,305	£443,920	-	-
2022-03-31	£199,573	£155,219	-	-
2021-03-31	£40,616	£19,476	-	-

Trustees

Name	Role	Appointed
Helen Sophia Dyer	Chair	2013-07-16
Barry David McDonald		2020-10-28
Jennifer Mapakou		2020-03-27
June Rosewell		2022-11-04
Naomi Pardoe		2025-09-29
PAUL STUART COSGRAVE		2014-06-12
Philippa Wendy Rastall-Phillips		2020-07-29

Accounts



**BROMLEY
CHILDREN &
FAMILIES FORUM**
bcfforum.org

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 2025

FOR BROMLEY CHILDREN & FAMILIES VOLUNTARY SECTOR FORUM

Crane & Partners Limited
Chartered Certified Accountants
Leonard House • 5-7 Newman Road
Bromley • Kent BR1 1RJ

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

Chair's Report	3
Report of the Trustees	5
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Cash Flow Statement	11
Notes to the Cash Flow Statement	12
Notes to the Financial Statements	13
Detailed Statement of Financial Activities	19



CHAIR'S REPORT

FOR THE YEAR ENDED 31 MARCH 2025

2024–2025 has been a year of meaningful progress, strengthened capability and increased visibility for Bromley Children and Families Voluntary Sector Forum. As we expanded our programmes and partnerships, we continued to consolidate our organisational infrastructure, further positioning the Forum as one of Bromley's most effective and trusted charitable organisations.

Our profile and influence have grown considerably, and we are now firmly recognised by the local authority as a key strategic partner in shaping services for children, young people and families.

Our active participation across key governance boards, including the SEND Governance Board, Bromley Safeguarding Children Partnership, VRU MOPAC Parent Carer Champion Network, Bromley Children's Executive Board, Pro-Active Bromley and SEND Engagement Matters has enabled us to advocate effectively for the voluntary sector. Through this involvement, we ensure

that the voices of families and frontline practitioners are consistently represented at decision-making levels.

Under the leadership of our CEO, **Samantha Britnell** and the management of operations under **Shanna Jarvis** the organisation has progressed with professionalism, innovation and a clear strategic vision. Samantha's commitment to collaboration with member organisations, statutory partners, the Mayor of London's office, The Glades, GLA, NCS and various community funders has advanced our mission and fully embedded our guiding message: **Together We Are Stronger**.

Key Achievements of 2024–2025

- **Appointed The Glades Charity of the Year** for the second consecutive year, strengthening visibility and community engagement.
- **Delivered the second year of the London Borough of Bromley's Short Breaks contract**, expanding SEN holiday provision and improving access for families.
- **Delivered the second year of New Deal for Young People funding from the Greater London Authority**, supporting targeted interventions for over 400 young people.
- **Expanded the Propel Mentoring Programme**, establishing Bromley's first borough-wide coordinated mentoring network for vulnerable young people.
- **Strengthened our programmes addressing youth violence, grooming, county lines and child sexual exploitation**, with particular focus on supporting young females.
- **Expanded the Young Mums Programme**, providing enhanced support to young mothers aged 16–24 with babies under three—one of the borough's most disadvantaged groups.
- **Continued growth of the Parent Carer Network**, with increased focus on SEND issues and grooming awareness.
- **Delivered the annual Santa Run** in partnership with West Kent Freemasons and Bromley Foot-ball Club.
- **Delivered The Spirit of Bromley project**, highlighting the strength and diversity of the local voluntary sector.
- **Delivered the National Citizenship Service**, enabling impactful youth-led community action.
- **Continued borough-wide delivery of HAF programmes**, supporting eligible families during school holidays.
- **Developed innovative partnerships, including with the Football Foundation**, to increase youth engagement opportunities.
- **Implemented UPSHOT**, our new data analysis and monitoring system, significantly enhancing our ability to track and evidence impact.
- **Strengthened our partnership with Clarion Futures Communities**, extending our reach into local neighbourhoods.
- **Formed a new partnership with Formula One**, being selected as the charity for the Family F1 Grand Prix Event at Silverstone.



CHAIR'S REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Growth in Funding and Community Fundraising

This year saw a **significant increase in restricted income**, demonstrating a high level of confidence from funders in our governance, delivery and strategic impact.

We are grateful for the support of our key restricted funders, including:

- Clarion Futures Communities
- Stanley Foster Charitable Trust
- Greater London Authority
- London Borough of Bromley (HAF, Short Breaks, VRU MOPAC Parent Carer Champion Network)
- NCS London Youth
- Waitrose Community Fund

In addition to this, we experienced a notable increase in community fundraising, driven by strengthened partnerships with local businesses, community groups and borough-wide supporters.

This reflects growing public recognition of our work and a deeper sense of shared purpose across Bromley.

Looking ahead

Despite continued national challenges – rising costs, increasing demand for services and pressures on local families, the Forum has grown in stability, influence and effectiveness. Our ability to secure increased funding, expand collaborative projects and support more families than ever before demonstrates the resilience, adaptability and dedication of our sector.

Our priorities for the coming year are clear:

- Strengthen collaboration and partnership working
- Expand opportunities for children and young people
- Advocate strongly for the voluntary sector
- Deliver high-quality, evidence-based programmes
- Build on our growing financial and organisational resilience

I extend my sincere thanks to the BCF Forum team for their commitment and professionalism, and to our Board of Trustees for their steadfast guidance and support. As we move into 2025–2026, we do so with confidence, strengthened foundations and a shared belief that:

Together We Are Stronger.





REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The work of the Bromley Children and Families Voluntary Sector Forum in 2024–2025 continued to reflect the priorities set out in our Strategic Plan. Across all areas, our focus remained on strengthening the voluntary sector, enhancing opportunities for children, young people and families, and deepening collaboration across Bromley's community and statutory services – evidencing that

Together We Are Stronger.

Significant activities

1. Information

Outcome:

2024–2025 has been a year of substantial growth and increased capability for the Forum. We expanded our team, enhanced our services and strengthened our infrastructure, solidifying our role as one of Bromley's most effective and trusted charities.

Key achievements included:

- **The Glades Charity of the Year (second consecutive year)**, enhancing visibility, community engagement and fundraising opportunities.
- **Delivery of the GLA's New Deal for Young People**, supporting more than 400 young people through targeted interventions.
- **Expansion of the Propel Mentoring Programme**, developing Bromley's first coordinated mentoring network for vulnerable young people.
- **Strengthened partnerships** with Clarion Futures Communities, the Football Foundation and Formula One, broadening the reach and diversity of our offer.
- **Implementation of UPSHOT**, significantly improving our data, monitoring and evaluation capabilities.

We remain grateful for our long-standing partnerships with Rotary groups, West Kent Freemasons, the Stanley Foster Charitable Trust, MOPAC and the Violence Reduction Unit.

We also thank The Glades for their continued partnership and for enabling us to deliver **The Spirit of Bromley**, a celebration of community organisations and our shared ethos: *Together We Are Stronger.*

2. Networking

Outcome:

The Forum's networking activity expanded significantly this year, strengthening collaboration and enabling greater reach across the borough.

Key achievements included:

- **Expansion of HAF programme delivery**, offering high-quality activities for children and young people eligible for Free School Meals.
- **Second year of the Short Breaks programme**, with more specialist SEND providers offering enrichment activities in partnership with Bromley Children's Disability Service.
- Increased collaboration with sports and youth organisations including **Palace for Life**, **RAW Tennis**, **Bromley & Downham Boxing**, **Bromley Community Trust**, **LWFCI Destiny Children** and **ZAP Kids Club**.
- Successful community events including the **Santa Run**, **The Spirit of Bromley** showcase, and the Formula One Family Event at Brands Hatch.
- Continued **growth of the Parent Carer Network**, now a leading support route for families navigating SEND and exploitation risks.
- Enhanced borough presence driven by the CEO's strategic engagement with schools, venues and businesses, including placing a mentor at **Langley Park Boys' School**.
- Strengthened digital engagement through social media, expanding reach and interaction across platforms.
- Development of new and emerging networks, including the young parents' swimming group and other community-driven support initiatives.

These activities significantly increased capacity, engagement and cohesion across Bromley's voluntary sector.



REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2025

Significant activities continued...

3. Consultation and Representation

Outcome:

The Forum strengthened its role as a key consultation partner for the London Borough of Bromley and other statutory agencies.

In 2024–2025, we represented the sector on:

- Bromley Safeguarding Children Partnership
- SEND Governance Board
- VRU MOPAC Parent Carer Champion Network
- Bromley Children's Executive Board
- Youth Justice Forum
- MET Youth Providers and Safer Neighbourhood Panels
- Pro-Active Bromley
- Gypsy Roma Traveller Steering Group

Through these roles, the Forum ensured that the needs of children, young people and families—particularly those at heightened risk—were heard in strategic discussions and used to shape service decisions.

We continued to act as a conduit between statutory bodies and the voluntary sector, facilitating consultation, collaboration and information sharing.

4. Encouraging Good Practice – Training and Workforce Development

Outcome:

Training and workforce development capacity continued to grow in 2024–2025, benefiting staff, volunteers and member organisations.

Highlights included:

- Expanded training programmes covering safeguarding, SEND, youth violence, exploitation and parental resilience.
- Specialist training including Mental Health First Aid, Children Against Parent Violence and Trauma-Informed Practice.
- Increased workforce development, mentoring and professional guidance across multiple organisations.
- Strengthened internal safeguarding network, led by the Safeguarding Lead, supporting Designated Safeguarding Leads across the borough.
- Continued implementation of the GLA Mentoring Quality Framework, raising mentoring standards locally.

These activities improved professional practice, enhanced skills and strengthened the quality of services supporting children, young people and families.



5. Administration, Finance, Fundraising, and Governance

Outcome:

The Forum upheld robust governance, strong financial management and efficient administration throughout the year.

Key points included:

- A **significant increase in restricted funding**, reflecting strong confidence in the Forum's governance and delivery.
- Increased community fundraising supported by local businesses, community groups and The Glades.
- Continued diversification of income, including grants from trusts, foundations and individual supporters.
- A commitment to low operational expenditure while maximising impact for communities most in need.
- Strengthened infrastructure, supported by our office base, enabling team growth and high-quality partnership working.
- Ongoing development of funding applications and project design to support long-term sustainability.
- Establishment of a Youth Panel, ensuring that the voices of children and young people shape our work.
- Increased use of lived experience within our beneficiary communities, particularly through the expanding Parent Carer Network role.



REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Background

The Forum is governed by its constitution as a Charitable Incorporated Organisation (CIO). Established in the early 1990s, it provides information, networking, training and representation for approximately 150 voluntary groups. We deliver programmes that support children, young people and families across Bromley, working collaboratively to ensure no child or young person is left behind.

Trustee Recruitment and Appointment

Trustees are nominated by member organisations or existing trustees and appointed at the Annual Meeting.

All trustees undergo enhanced DBS checks and receive induction covering governance responsibilities and the aims of the charity. Trustees meet bi-monthly, with day-to-day operations delegated to the CEO.

The Forum is currently undertaking a trustee recruitment drive to strengthen governance capacity and ensure a broad range of skills are represented. A recent skills audit highlighted areas for development, and these will be addressed over the next 12 months.

The current Chair, **Helen Dyer**, has given notice of stepping down, and we are working to introduce an interim Chair, **Pip Rastall-Phillips**.

Conflicts of interest

No trustee receives personal benefit from the charity. In limited cases, where trustees undertake specialist operational roles—such as Safeguarding Lead during holiday programmes—reasonable remuneration may be approved by the Board. Trustees' organisations may also benefit through partnership delivery, where appropriate and transparently managed.

Risk management

Risks are monitored and managed throughout the year through:

- Strategic planning and budgeting
- Strong financial controls and authorisation procedures
- Safeguarding and safer-recruitment processes
- Compliance with statutory and regulatory requirements

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number: **1153545**

Principal address

Clockwise Bromley
Old Town Hall
Bromley BR1 3FE

Trustees

- H Dyer (Chair Appointed 16/07/2013)
- P Rastall – Phillips (Appointed 29/07/2020)- Vice Chair
- P Cosgrave (Secretary Appointed 12/06/2014)
- B McDonald (Appointed 28/10/2020)
- J Rosewell (Appointed 04/11/2022)
- P Mapakou (Appointed) 27/03/2020)

Independent Examiner

Crane & Partners Limited
Chartered Certified Accountants
Leonard House
5 - 7 Newman Road
Bromley
Kent BR1 1RJ

Tel: **07786 321 596**

Email: **charityadmin@bcfforum.org**

www.bcfforum.org

Approved by order of the board of trustees on 31 December 2025 and signed on its behalf by:

H. Dyer - Chair of Trustees



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BROMLEY CHILDREN AND FAMILIES VOLUNTARY SECTOR FORUM

I report to the charity trustees on my examination of the accounts of Bromley Children and Families Voluntary Sector Forum (the Trust) for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.



Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Bibek Panta FCCA

Crane & Partners Limited
Chartered Certified Accountants
Leonard House
5 - 7 Newman Road
Bromley
Kent BR8 1RJ

31 December 2025



STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2025

		2025		2024	
		Unrestricted fund	Restricted fund	Total funds	Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	4,854	564,520	569,374	528,038
Other trading activities	3	20,050	-	20,050	8,919
Interest receivable		34	-	34	-
Total		24,938	564,520	589,458	536,957
EXPENDITURE ON CHARITABLE ACTIVITIES					
Activities	4	25,387	539,497	564,884	548,883
Total		25,387	539,497	564,884	548,883
NET INCOME/(EXPENDITURE)		(449)	25,023	24,574	(11,926)
RECONCILIATION OF FUNDS					
Total funds brought forward		6,729	68,411	75,140	87,066
TOTAL FUNDS CARRIED FORWARD		6,280	93,434	99,714	75,140

The notes form part of these financial statements.





BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2025

				2025	2024
		Unrestricted fund	Restricted fund	Total funds	Total funds
	Notes	£	£	£	£
CURRENT ASSETS					
Debtors	10	820	88,471	89,291	60,995
Cash at bank		5,460	4,963	10,423	25,060
		6,280	93,434	99,714	86,055
CREDITORS					
Amounts falling due within one year	11	-	-	-	(10,915)
NET CURRENT ASSETS		6,280	93,434	99,714	75,140
TOTAL ASSETS LESS CURRENT LIABILITIES		6,280	93,434	99,714	75,140
NET ASSETS		6,280	93,434	99,714	75,140
FUNDS	13				
Unrestricted funds				6,280	6,730
Restricted funds				93,434	68,410
TOTAL FUNDS				99,714	75,140

The notes form part of these financial statements.

The financial statements were approved by the Board of Trustees on 31st December 2025 and were signed on its behalf by:

H. Dyer - Chair of Trustees



CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 MARCH 2025

		2025	2024
		Total funds	Total funds
	Notes	£	£
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash generated from operations	1	(3,722)	(16,979)
Net cash used in operating activities		(3,722)	(16,979)
Change in cash and cash equivalents in the reporting period		(3,722)	(16,979)
Cash and cash equivalents at the beginning of the reporting period	2	14,145	31,124
Cash and cash equivalents at the end of the reporting period	2	10,423	14,145

The notes form part of these financial statements.





NOTES TO CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 MARCH 2025

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025	2024
	Total funds	Total funds
	£	£
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	24,574	(11,926)
Adjustments for:		
Increase in debtors	(28,296)	(5,053)
Net cash used in operations	(3,722)	(16,979)

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2025	2024
	Total funds	Total funds
	£	£
Notice deposits (less than 3 months)	10,423	25,060
Overdrafts included in bank loans and overdrafts falling due within one year	-	(10,915)
Total cash and cash equivalents	10,423	14,145

3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24	Cash flow	At 31.3.25
	£	£	£
Net cash			
Cash at bank	25,060	(14,637)	10,423
Bank overdrafts	(10,915)	10,915	-
Total	14,145	(3,722)	10,423

The notes form part of these financial statements



NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Expenditure Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's

pension scheme are charged to the Statement of Financial Activities in the period to which they relate.



2. DONATIONS AND LEGACIES

	2025	2024
	£	£
Charitable trusts	566,584	524,692
Donations	2,790	3,346
	569,374	528,038

3. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Community Fundraising	20,050	8,919

4. CHARITABLE ACTIVITIES COSTS

	Grant funding activities (see note 5)	Support costs (see note 6)	Totals
	£	£	£
Activities	150,831	26,319	177,150

5. GRANTS PAYABLES

	2025	2024
	£	£
Activities	150,831	210,121



NOTES TO THE FINANCIAL STATEMENTS CONTINUED...

6. SUPPORT COSTS

	Management	Finance	Governance costs	Totals
	£	£	£	£
Activities	24,838	72	1,409	26,319

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

8. STAFF COSTS

	2025 £	2024 £
Wages and salaries	46,702	14,429
Social security costs	4,634	2,363
Other pension costs	3,000	473
	54,336	17,265

The average monthly number of employees during the year was as follows:

Administration	2	1
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No employees received emoluments in excess of £60,000.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£

INCOME AND ENDOWMENTS FROM

Donations and legacies	3,344	524,694	528,038
Other trading activities	8,919	-	8,919
	12,263.00	524,694	536,957

EXPENDITURE ON Charitable activities

Activities	2,680	231,587	234,267
Other	14,347	300,269	314,616
Total	17,027.00	531,856	548,883

NET INCOME	(4,764)	(7,162)	(11,926)
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RECONCILIATION OF FUNDS

Total funds brought forward	11,491	75,575	87,066
TOTAL FUNDS CARRIED FORWARD	6,727	68,413	75,140



NOTES TO THE FINANCIAL STATEMENTS CONTINUED...

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade debtors	89,291	60,995

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Bank loans and overdrafts (see note 12)	-	10,915

12. LOANS An analysis of the maturity of loans is given below:

	2025 £	2024 £
Amounts falling due within one year on demand:		
Bank overdrafts	-	10,915

13. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement Cash flow £	At 31.3.25 £
Unrestricted funds			
General fund	6,730	(450)	6,280
Restricted funds			
LBB VRU/MOPAC	-	5,787	5,787
Clarion Futures Communities	13,487	(12,099)	1,388
F1 Holiday, Activities & Food	-	-	-
Football Foundation's Playzones	-	2,100	2,100
LBB HAF	23,120	18,082	41,202
LBB ShortBreaks	(2,064)	23,798	21,734
Greater London Authority	25,490	(4,814)	20,676
NCS London Youth	3,377	(2,830)	547
Waitrose Community Fund	-	-	-
Youth Violence Reduction Project	5,000	(5,000)	-
TOTAL FUNDS	75,140	24,574	99,714



NOTES TO THE FINANCIAL STATEMENTS CONTINUED...

13. MOVEMENT IN FUNDS continued

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	24,937	25,387	(450)
Restricted funds			
LBB VRU/MOPAC	40,500	34,713	5,787
Clarion Futures Communities	28,500	40,599	(12,099)
F1 Holiday, Activities & Food	8,169	8,169	-
Football Foundation's Playzones	5,604	3,504	2,100
LBB HAF	230,070	211,988	18,082
LBB ShortBreaks	115,702	91,904	23,798
Greater London Authority	114,551	119,365	(4,814)
NCS London Youth	20,300	23,130	(2,830)
Waitrose Community Fund	1,125	1,125	-
Youth Violence Reduction Project	-	5,000	(5,000)
TOTAL FUNDS	589,458	564,884	24,574

Comparatives for movement in funds

	At 1.4.24	Net movement in funds	At 31.3.25
	£	£	£
Unrestricted funds			
General fund	11,493	(4,763)	6,730
Restricted funds			
LBB VRU/MOPAC	23,444	(23,444)	-
Mottingham Big Local Refocused	3,333	(3,333)	-
Clarion Futures Communities	7,367	6,120	13,487
LBB HAF	22,186	934	23,120
LBB ShortBreaks	15,346	(17,410)	(2,064)
West Kent Freemasons	2,717	(2,717)	-
Tesco Community Grant	930	(930)	-
London Youth	250	(250)	-
Greater London Authority	-	25,490	25,490
NCS London Youth	-	3,377	3,377
Youth Violence Reduction Project	-	5,000	5,000
	75,573	(7,163)	68,410
TOTAL FUNDS	87,066	(11,926)	75,140



NOTES TO THE FINANCIAL STATEMENTS CONTINUED...

13. MOVEMENT IN FUNDS continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	12,263	17,026	(4,763)
Restricted funds			
LBB VRU/MOPAC	61,598	85,042	(23,444)
Mottingham Big Local Refocused	-	3,333	(3,333)
Clarion Futures Communities	15,850	9,730	6,120
LBB HAF	235,139	234,205	934
LBB ShortBreaks	79,006	96,416	(17,410)
West Kent Freemasons	-	2,717	(2,717)
Tesco Community Grant	375	1,305	(930)
London Youth	6,401	6,651	(250)
Greater London Authority	93,725	68,235	25,490
LBB Public Health School Superzones	8,300	8,300	-
NCS London Youth	14,299	10,922	3,377
Youth Violence Reduction Project	10,001	5,001	5,000
TOTAL FUNDS	536,957	548,883	(11,926)

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.24	Net movement in funds	At 31.3.25
	£	£	£
Unrestricted funds			
General fund	11,493	(5,213)	6,280
Restricted funds			
LBB VRU/MOPAC	23,444	(17,657)	5,787
Mottingham Big Local Refocused	3,333	(3,333)	-
Clarion Futures Communities	7,367	(5,979)	1,388
Football Foundation's Playzones	0	2,100	2,100
LBB HAF	22,186	19,016	41,202
LBB ShortBreaks	15,346	6,388	21,734
West Kent Freemasons	2,717	(2,717)	-
Tesco Community Grant	930	(930)	-
London Youth	250	(250)	-
Greater London Authority	-	20,676	20,676
NCS London Youth	-	547	547
Waitrose Community Fund	-	-	-
Youth Violence Reduction Project	-	-	-
	75,573	17,861	93,434
TOTAL FUNDS	87,066	12,648	99,714



NOTES TO THE FINANCIAL STATEMENTS CONTINUED...

13. MOVEMENT IN FUNDS continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	37,200	42,413	(5,213)
Restricted funds			
LBB VRU/MOPAC	102,098	119,755	(17,657)
Mottingham Big Local Refocused	-	3,333	(3,333)
Clarion Futures Communities	44,350	50,329	(5,979)
F1 Holiday, Activities & Food	8,169	8,169	-
Football Foundation's Playzones	5,604	3,504	2,100
LBB HAF	465,209	446,193	19,016
LBB ShortBreaks	194,708	188,320	6,388
West Kent Freemasons	-	2,717	(2,717)
Tesco Community Grant	375	1,305	(930)
London Youth	6,401	6,651	(250)
Greater London Authority	208,276	187,600	20,676
LBB Public Health School Superzones	8,300	8,300	-
NCS London Youth	34,599	34,052	547
Waitrose Community Fund	1,125	1,125	-
Youth Violence Reduction Project	10,001	10,001	-
TOTAL FUNDS	1,126,415	1,113,767	12,648

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.





DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2025

	2025	2024
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Charitable trusts	566,584	524,692
Donations	2,790	3,346
	569,374	528,038
Other trading activities	14,145	31,124
Community Fundraising	20,050	8,919
Interest receivable	34	-
Total incoming resources	589,458	536,957
EXPENDITURE		
Charitable activities		
Grants to other charities	150,831	210,121
Other		
Freelance consultancy services	150,934	121,086
Rent and venue hire	45,519	50,734
Meeting costs	-	850
Computer costs	5,300	9,210
Insurance	1,208	934
Sundry expenses	2,261	2,833
Marketing material	5,264	12,009
Refreshments, food and beverages	18,367	21,467
Fundraising expenses	4,209	690
Training programmes	24,549	7,661
Volunteer expenses	180	202
Membership and subscriptions	1,007	118
Other expenses	1,900	2,561
Equipment	1,782	3,310
Activity provider	62,236	49,955
Resources	2,096	948
Restricted Expenses	785	-
DBS checks	12	660
Cleaning expenses	-	10
Mentorship provider	18,828	17,251
Grant underspend	-	3,357
Toy run expenses	3,100	4,000
Recruitment expenses	-	4,770
	349,537	314,616

This page does not form part of the statutory financial statements



DETAILED STATEMENT OF FINANCIAL ACTIVITIES CONTINUED...

	2025	2024
	£	£
Support costs		
Management	569,374	528,038
Wages	46,702	14,429
Social security	4,634	2,363
Pensions	3,000	473
Telephone	4,398	3,536
Postage and stationery	813	342
Legal and professional fees	918	783
Travel and Accommodation	2,570	819
	63,035	22,745
Finance		
Bank charges	72	62
Governance costs		
Accountancy and legal fees	1,409	1,339
	564,884	548,883
Net income/(expenditure)	24,574	(11,926)

This page does not form part of the statutory financial statements





**BROMLEY
CHILDREN &
FAMILIES FORUM**
bcfforum.org

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 2025

FOR BROMLEY CHILDREN & FAMILIES VOLUNTARY SECTOR FORUM

Crane & Partners Limited
Chartered Certified Accountants
Leonard House • 5-7 Newman Road
Bromley • Kent BR1 1RJ

Bromley Children & Families Forum
Old Town Hall, 30 Tweedy Road
Bromley BR1 3FE

[**www.bcfforum.org**](http://www.bcfforum.org)

020 3987 9930

[**charityadmin@bcfforum.org**](mailto:charityadmin@bcfforum.org)

Accounts



REPORT OF THE TRUSTEES & FINANCIAL STATEMENTS

— FOR THE YEAR ENDED 31 MARCH 2024 —

BROMLEY CHILDREN & FAMILIES Voluntary Sector Forum

CHARITY NUMBER 1153545

CRANE & PARTNERS
CHARTERED ACCOUNTANTS
LEONARD HOUSE
5 - 7 NEWMAN ROAD • BROMLEY
KENT BR11RJ





CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

Chair's Report	1
Report of the Trustees	2
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Cash Flow Statement	8
Notes to the Cash Flow Statement	9
Notes to the Financial Statements	10
Detailed Statement of Financial Activities	16

CHAIR'S REPORT

FOR THE YEAR ENDED 31 MARCH 2024

2023-2024 has been a year of significant growth and development for Bromley Children and Families Voluntary Sector Forum, but also a year of consolidation in terms of stability in terms of infrastructure.

We have established ourselves as one of Bromley's most prominent charities, and the impact of our work and partnerships are evident across the borough; with the local authority now recognising our charity as an important partner in their work with children, young people and families.

The Forum's involvement in a large number of major projects this year have continued to consolidate our reputation in the Borough for being a stable, committed and forward-thinking organisation which is best placed to deliver partnership projects; a key objective of our charity. As part of our vision of being a voice for the sector, our inclusion in to key committees and forums including the SEND Governance Board, Bromley Safeguarding Children Partnership, Bromley Children's Executive Board, Pro-Active Bromley, Youth Justice Action Group, Traveller community steering group, 0-25 Transition Board and the Youth Providers MET Police Committee enables us to represent the sector and help our members to stay up-to-date with policy and practice developments.

Our Chief Operating Officer Samantha Britnell continues to innovate across all areas of our organisation's work; building collaborative relationships with not only our member organisations but our local authority, funders and other innovators within key institutions such as The Mayor of London's office, The Glades shopping centre, GLA, National Citizenship Service and local Rotary and Masonic groups. The key message of 'Together We Are Stronger' is always at the core of her strategy, and seeking ways in which to connect people and organisations to increase impact drives her actions.

Some of our highlights this year include:

- Being appointed as The Glades Charity of the Year
- Being Awarded the London Borough of Bromley's Short Breaks contract to provide SEN activities for holidays
- Obtaining funding from the Greater London Authority (GLA) under the New Deal for Young People
- Obtaining funding from the Mayor of London's Propel initiative to provide a coordinated mentoring scheme - we were the first organisation to develop a network of mentoring providers in London to support the most vulnerable young people in the borough
- Continuing to develop our work to address serious youth violence, and violence against girls and women; through engaging with specialists delivering projects on county lines and child sexual exploitation/grooming
- Further development of our Young Mums Programme
- Extending our Parent Carer Network impact, focussing on grooming and more recently SEND issues

- Continuing the success of our Santa Run in collaboration with West Kent Freemasons, in collaboration with Bromley Football Club, to disseminate hundreds of presents to the most deprived children in the borough
- Magnificent delivery of the 'Spirit of Bromley' project, involving dozens of local clubs, charities and groups, showcasing many of our membership organisations
- Delivering the National Citizenship Service in the borough of Bromley, involving a large number of young people having a significant impact on their communities
- Obtaining funding from the Mayor of London's 'School Superzones', providing enrichment schemes in schools in the UK's most socially deprived areas
- Continuing to deliver HAF programmes across the borough for families who qualify for free school meals
- Employing an Office Manager and a Youth Services Manager - which has enabled us to deliver on the rapidly expanding services and been an integral part of achieving our strategic aim to strengthen our infrastructure.
- Installing a new and innovative data analysis and analytic software package called UpShot which will effectively track, monitor and evidence the impact of our work.

We are delighted that this year we have been nominated by the Department for Education as the Local Authority HAF provider for the year, and we won the ABBAS Charity of the Year for 2023.

The power of the Forum has always been in the passion of those working within the sector being brought together to share knowledge and mutually support each other. Whilst the sector, and those it serves, are increasingly finding the national financial situation, and the cost-of-living crisis, challenging, we managed to attract more funding and facilitate more collective projects than ever before. Proving once again that determination, creative thinking and the power of collective action can triumph.

We are committed to providing support to and advocating for the sector, without which many services would collapse and many hundreds of people across the borough would suffer greatly. The voluntary sector prevents health, justice and social care crises and has risen out of need, and our natural human desire to relieve need and hardship. The forum truly connects the Bromley Voluntary Sector and never has it been truer than this year that 'Together We Are Stronger'. I want to say an immense thank you to our Samantha and the Forum team for driving forward all the developments that the Forum has seen this year and to the Board of Trustees for their wisdom, support and commitment - we have big goals for 2024/25, so watch this space!



REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

SIGNIFICANT ACTIVITIES

The Forum's activities for the year followed the objectives set in our Strategic Plan and included:

1. Information

Outcome: 2023-2024 has been a year of significant growth and development for the Forum, in size, income and diversity of services we have been able to offer. The Forum is now well-established as one of Bromley's most effective and popular charities, securing The Glades Shopping Centre's Charity of the Year for and triumphantly winning Abbas Charity of The Year and Department of Education's Local Authority HAF Provider of the Year.

Membership remained stable and 2023 saw the installation of a new database that will help to develop a more robust and streamlined membership process for our charities and community groups.

The award of the Propel Young Londoners Mentoring Programme from the GLA has also been an important area of growth for being able to support the children and young people we meet through our other initiatives that we are able to offer 121 mentoring and this will be an exciting project to design a network of mentorship providers to deliver high quality mentoring so watch this space.

Our strong traditions of collaborating with The Rotary Club, The West Kent Bikers Masons, Stanley Foster Charitable Trust, MOPAC and The Violence Reduction Unit have remained invaluable to us.

Lastly, we thank The Glades for awarding charity of the year status and allowing us to deliver The Spirit of Bromley event bringing together community partners to represent and share our ethos 'together we are stronger'.

2. Networking

Outcome: We are delighted to share that, based on the success of previous Holiday and Food Activities (HAF) camps; we have been able to expand our offer to a wider variety of activities for Bromley children aged 5-24. This means that the BCFF are working with more Forum member organisations across the whole of the London Borough of Bromley and the Department of Education programme.

The aims of HAF camps are to provide a safe space for Bromley children and young people where we can promote education on maintaining good mental health whilst reducing boredom and addressing 'holiday hunger'.

To achieve this, The BCFF have added organisations that specialise in Tennis, boxing, Football Forest School as well as introducing specialist SEND providers to ensure the programme is inclusive with specialist staff on hand to deal with complex, medical and behavioral challenges connecting with Zap Kids Club, CASPA, Palace for Life and LWFCI Destiny Children.

For the Forum, the Short Breaks project has now become a central part of what we facilitate... The BCFF have worked with The London Borough of Bromley Children's Disability Team to offer a range of enrichment activities each holiday for children and young people with special educational needs and disabilities. New providers include Palace for Life, ZAP kids Club, LWFCI, Studio Projects and CASPA.

The initiatives of both HAF and Short breaks allow The BCFF to work with more organisations, charities and service providers, allowing for greater capacity for children and young people and their families across the borough.

At the BCFF we also haven't lost sight of what our members have asked us for, and this includes sharing information and good practice to enable our member groups to develop and thrive. Bringing people together is the core of what we do. Our hugely successful Teddy's Bear's Picnic, Santa Run, Spirit of Bromley projects have seen a huge increase in participation from member organisations but also an increased demand by service users.

The BCFF Forum continues to develop its social media and online networking, with online presence increasing rapidly through developing Instagram, Facebook and TikTok accounts. Our 'Friends of The Forum' page attracts local businesses and individuals outside of the sector as supporters.

The Forum's presence spread across the borough thanks to our Chief Operating Officer, Sam's hard work in connecting with schools, sports clubs and businesses, utilising venues for our work and our members' work and creating partnerships and strengthening the support for children, young people and families cross-sectors and throughout the borough.

The Forum has, as part of an intention to develop our support services, initiated a number of new projects which we have identified the need for, including the Parent Carer Network bringing together carers of young people who are at risk of crime and antisocial behaviour - which has taken off magnificently, with one key parent member now working for the Forum to lead on this and other projects. Similarly, the Forum has become a founder member of the Gypsy Traveler group which was formed by traveler parents who want to affect positive change for their children in their communities. Our new young parent group swimming initiative involves parents under 24yrs and we are confident that this will also develop as a powerful network.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

3. Consultation and Representation

Outcome: The London Borough of Bromley was enabled to consult organisations working with children, young people and families within the voluntary sector. The Forum represented children's, young people and family services effectively, (especially regarding service provision in these challenging economic times). The Forum has and will continue to be a conduit by which the LBB can consult organisations working with children, young people and families. The strategic work done by both our Chief Operating Officer has resulted in even greater connections with the Local authority; with the Forum now being considered an important partner in the borough. The BCCF has also participated in numerous Local Authority initiatives and contributed to strategic meetings outlining the demands for services throughout 2023 - 2024.

It is the Forum's ambition to continue to increase its ability to proactively represent the needs of children, young people, and families in Bromley, offering support to its member groups as appropriate. This year we have consolidated several partnerships and projects which will enable us to meet this goal.

We continue to represent the interests of member organisations on the Bromley Children's Safeguarding Partnership, Voluntary Sector Strategic Network, Bromley MET Stop & Search Committee, and the Children's Executive Board and have widened our cope of representations, now additionally sitting on the Youth Justice Forum, Gypsy Roma Travelers Group, SEND Governance Board and the Violent Crime Unit (VRU) Parent Champion Network

4. Encouraging Good Practice - Training and resources (Workforce Development)

Outcome: Improved skills and knowledge for those working for member organisations whether paid staff or volunteers.

We continue to seek ways to support member groups increasing the skills and knowledge to serve children and young people across the Borough. This year with increased numbers of participants on all levels (from beneficiaries

to staff throughout our member and partner organisations, we have been able to provide greater capacity building opportunities and take advantage of external trainers in order to bring our professional community together; an example being the delivery of the two-day Mental Health First Aid Training and First Aid Training,

Through our project delivery we have been able to provide high level support and workforce development/mentoring/ advice and guidance on various topics including safeguarding; with our Chair leading our internal safeguarding network and engaging with the DSLs across delivering organisations. Our delivery of the GLA Mentoring Quality Framework across organisations in Bromley will look to improve mentorship and offer bespoke options for young people throughout London Borough of Bromley.

5. Administration, Finance/Fundraising, Reporting and Governance

Outcome: Value for money, effective governance, financial security and efficient administration.

The Forum is a 'no-frills' network providing support and information for the benefit of local children's, youth and families voluntary organisations. We seek to keep our expenditure to a minimum whilst ensuring any funding we secure has maximum impact in the areas and communities that need it the most. After a number of years without any statutory funding, and whilst we do not receive any statutory funding for the direct running of our charity; with the Holiday Activity and Food funding for Bromley now being channeled through the Forum, we are a verified LA contractor and grateful for the financial support we receive.



Other sources of funding include trusts, foundations and community funding - all areas we aim to develop moving into the next financial year.

Our members continue to support us through donations.

Our Chief Operating Officer is keen to harness the skills and 'expertise by experience' of our many and various beneficiary groups - the PCN post has enabled the Forum to continue to reach out to more Bromley groups and organisations as well as to build our capacity to take on more diverse projects and seek and submit further funding applications to trusts and foundations.

Our infrastructure continues to develop, the team moved into our head office in January 2023. This has allowed the operations team to thrive! The regular interaction and ability to host community meetings has benefitted the forum in many ways, including term building and awareness building.

5. Administration, Finance/Fundraising, Reporting and Governance continued...

Our activities are all focused on bringing people together in order to strengthen services and delivery to Bromley's children, young people and families. Our goal is always to support those already doing the work across the borough to do it to the best of their abilities and with the best resources and training as well as to facilitate their organisations to build capacity. Our projects include supporting those directly delivering, through securing and disseminating funding, providing ongoing support and guidance and continually pushing the third sector agenda by building relationships across all sectors, primarily with the statutory sector.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Background

The charity is controlled by its governing document, a deed of trust, and constitutes an Charitable Incorporated Organisation.

Bromley's Children and Families Voluntary Sector Forum was established in the early 1990's as an independent network of voluntary and community organisations concerned with children, young people, and their families. The Forum acts as a primary point of access for a diverse range of organisations in the London Borough of Bromley for information, training, joint planning, consultation, and representation purposes. There are approx. 170 groups in membership, many of which are small and do not have the time or expertise to keep up to date with changes in legislation, good practice, or funding opportunities. A full list of membership can be found at www.bcfforum.org

Recruitment and appointment of new trustees

Trustees are appointed at the Annual Meeting based on nominations received from trustee and member groups. Consideration is given to specialist skills or knowledge, competence and overall suitability. New Trustees receive information about their responsibilities and the aims of the charity. They are required to undergo a Disclosure and Barring Service Check (DBS). Trustees meet every two months. The day to day running of the charity is undertaken by the Chief Operations Officer.

None of the Trustees has any beneficial interest in the charity. If the Forum is wound up, the members of the Forum have no liability to contribute to its assets and no personal responsibility for settling debts and liabilities.

There are occasions when Trustees (due to their professional abilities/qualifications) are allowed to request remuneration. For example, one of our Trustees takes on the responsibility and crucial role as Safeguarding Lead at both our Short Break and HAF holiday Camps. The Board of Trustees agreed that due to the amount of time this takes, it is appropriate that remuneration can be claimed.

Risk management

Risks are identified, assessed and controls established throughout the year. The key controls used include:

- comprehensive strategic planning, budgeting and accounting.
- clear authorisation and approval levels.
- vetting procedures as required by law for the protection of children.

Reference and administrative details

Registered Charity number 1153545

Principal address

Clockwise Bromley
Old Town Hall
Bromley BR1 3FE

Trustees

- H Layera-Dyer
- P Cosgrave
- P Mapakou
- B McDonald
- P Rastall
- J Rosewell

Independent examiner

Crane & Partners
Chartered Accountants Leonard House
5 - 7 Newman Road, Bromley, Kent BR1 1RJ

Tel: 07957 924 287

Email: charityadmin@bcfforum.org

www.bcfforum.org

Approved by order of the board of trustees on
31st December 2023 and signed on its behalf by:



H Layera-Dyer - Chair

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BROMLEY CHILDREN AND FAMILIES VOLUNTARY SECTOR FORUM

Independent examiner's report to the trustees of Bromley Children and Families Voluntary Sector Forum

I report to the charity trustees on my examination of the accounts of Bromley Children and Families Voluntary Sector Forum (the Trust) for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.



Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham Atkin FCA
Chartered Accountant Crane & Partners
Chartered Accountants Leonard House
5 - 7 Newman Road, Bromley
Kent BR1 1RJ

31st December 2024

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2024

				2024	2023
		Unrestricted fund	Restricted fund	Total funds	Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	3,344	524,694	528,038	449,939
Other trading activities	3	8,919	-	8,919	7,366
Total		12,263	524,694	536,957	457,305
EXPENDITURE ON CHARITABLE ACTIVITIES					
Activities	4	2,680	231,587	234,267	262,244
Other			300,269	314,616	181,676
Total		17,027	531,856	548,883	443,920
NET INCOME/(EXPENDITURE)		(4,764)	(7,162)	(11,926)	13,385
RECONCILIATION OF FUNDS					
Total funds brought forward		11,493	75,573	87,066	73,681
TOTAL FUNDS CARRIED FORWARD		6,729	68,411	75,140	87,066

The notes form part of these financial statements



BALANCE SHEET

AT 31 MARCH 2024

				2024	2023
		Unrestricted fund	Restricted fund	Total funds	Total funds
	Notes	£	£	£	£
CURRENT ASSETS					
Debtors	10	(180)	61,175	60,995	55,942
Cash at bank		6,910	18,150	25,060	44,163
		6,730	79,325	86,055	100,105
CREDITORS					
Amounts falling due within one year	11	-	(10,915)	(10,915)	(13,039)
NET CURRENT ASSETS		6,730	68,410	75,140	87,066
TOTAL ASSETS LESS CURRENT LIABILITIES		11,493	75,573	87,066	87,066
NET ASSETS		6,730	68,410	75,140	87,066
FUNDS					
Unrestricted funds	13			6,730	11,493
Restricted funds				68,410	75,573
TOTAL FUNDS				75,140	87,066

The financial statements were approved by the Board of Trustees on 31st December 2024 and were signed on its behalf by:



H Layera-Dyer - Chair

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 MARCH 2024

		2024	2023
		Total funds	Total funds
	Notes	£	£
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash generated from operations	1	(16,979)	(30,955)
Net cash used in operating activities		(16,979)	(30,955)
Change in cash and cash equivalents in the reporting period		(16,979)	(30,955)
	2	31,124	62,079
Cash and cash equivalents at the end of the reporting period			
	2	14,145	31,124

The notes form part of these financial statements



NOTES TO THE CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 MARCH 2024

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024	2023
	Total funds	Total funds
	£	£
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities) Adjustments for:		
Increase in debtors	(11,926)	13,385
	(5,053)	(44,340)
Net cash used in operations	(16,979)	(30,955)

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2024	2023
	Total funds	Total funds
	£	£
Notice deposits (less than 3 months)	25,060	44,163
Overdrafts included in bank loans and overdrafts falling due within one year	(10,915)	(13,039)
Total cash and cash equivalents	14,145	31,124

3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.23	Cash flow	At 31.3.24
	£	£	£
Net cash			
Cash at bank	44,163	(19,103)	25,060
Bank overdrafts	(13,039)	2,124	(10,915)
	31,124	(16,979)	14,145
Total	31,124	(16,979)	14,145

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.



2. DONATIONS AND LEGACIES

	2024 £	2023 £
Charitable trusts	524,692	445,639
Donations	3,346	4,300
	528,038	449,939

3. OTHER TRADING ACTIVITIES

	2024 £	2023 £
Community Fundraising	8,919	7,366

4. CHARITABLE ACTIVITIES COSTS

	Grant funding of activities (see note 5) £	Support costs (see note 6) £	Totals £
Activities	210,121	24,146	234,267

5. GRANTS PAYABLE

	2024 £	2023 £
Activities	210,121	256,884

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

6. SUPPORT COSTS

	Management	Finance	Governance costs	Totals
	£	£	£	
Activities	22,745	62	1,339	24,146

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

8. STAFF COSTS

	2024 £	2023 £
Wages and salaries	14,429	-
Social security costs	2,363	-
Other pension costs	473	-
	17,265	-

The average monthly number of employees during the year was as follows:

Administration	1	-
----------------	---	---

No employees received emoluments in excess of £60,000.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	3,369	446,570	449,939
Other trading activities	7,366	-	7,366
Total	10,735	446,570	457,305
EXPENDITURE ON			
Charitable activities			
Activities	707	261,537	262,244
Other	(2,287)	183,963	181,676
Total	(1,580)	445,500	443,920
NET INCOME	12,315	1,070	13,385
RECONCILIATION OF FUNDS			
Total funds brought forward	(824)	74,505	73,681
TOTAL FUNDS CARRIED FORWARD	11,491	75,575	87,066

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2024 £
Trade debtors	60,995	55,942

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2024 £
Bank loans and overdrafts (see note 12)	10,915	13,039

12. LOANS An analysis of the maturity of loans is given below:

	2024 £	2024 £
Amounts falling due within one year on demand:		
Bank overdrafts	10,915	13,039

13. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	11,493	(4,763)	6,730
Restricted funds			
LBB VRU/MOPAC	23,444	(23,444)	-
Mottingham Big Local Refocused	3,333	(3,333)	-
Clarion Futures Communities	7,367	6,120	13,487
LBB HAF	22,186	934	23,120
LBB ShortBreaks	15,346	(17,410)	(2,064)
West Kent Freemasons	2,717	(2,717)	-
Tesco Community Grant	930	(930)	-
London Youth	250	(250)	-
Greater London Authority	-	25,490	25,490
NCS London Youth	-	3,377	3,377
Youth Violence Reduction Project	-	5,000	5,000
	75,573	(7,163)	68,410
TOTAL FUNDS	87,066	(11,926)	75,140

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

13. MOVEMENT IN FUNDS CONTINUED...

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£		£
Unrestricted funds			
General fund	12,263	(17,026)	(4,763)
Restricted funds			
Young LBB VRU/MOPAC	61,598	(8,85,042)	(23,444)
Mottingham Big Local Refocused	-	(3,333)	(3,333)
Clarion Futures Communities	15,850	(9,730)	6,120
LBB HAF	235,139	(234,205)	934
LBB ShortBreaks	79,006	(96,416)	(17,410)
West Kent Freemasons	-	(2,717)	(2,717)
Tesco Community Grant	375	(1,305)	(930)
London Youth	6,401	(6,651)	(250)
Greater London Authority	93,725	(68,235)	25,490
LBB Public Health School Superzones	8,300	(8,300)	-
NCS London Youth	14,299	(10,922)	3,377
Youth Violence Reduction Project	10,001	(5,001)	5,000
	524,694	(531,857)	(7,163)
TOTAL FUNDS	536,957	(548,883)	(11,926)

Comparatives for movement in funds

	At 1.4.23	Net movement in funds	At 31.3.24
	£	£	£
Unrestricted funds			
General fund	5,668	(2,426)	(824)
Restricted funds			
Young Londoners Fund	5,747	(5,747)	-
LBB VRU/MOPAC	29,087	(5,643)	23,444
Mottingham Big Local Refocused	3,775	(442)	3,333
Clarion Futures Communities	-	7,367	7,367
LBB HAF	26,489	(4,303)	22,186
LBB ShortBreaks	9,407	5,939	15,346
West Kent Freemasons	-	2,717	2,717
Tesco Community Grant	-	930	930
London Youth	-	250	250
	74,505	1,068	75,573
TOTAL FUNDS	73,681	13,385	87,066

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

13. MOVEMENT IN FUNDS CONTINUED...

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	10,735	1,582	12,317
Restricted funds			
Young Londoners Fund	3,251	(8,998)	(5,747)
LBB VRU/MOPAC	35,850	(41,493)	(5,643)
Mottingham Big Local Refocused	-	(442)	(442)
Clarion Futures Communities	8,000	(633)	7,367
LBB HAF	232,932	(237,235)	(4,303)
LBB ShortBreaks	84,757	(78,818)	5,939
West Kent Freemasons	2,717	-	2,717
LBB Access to Sport	71,811	(71,811)	-
Tesco Community Grant	2,055	(1,125)	930
Waitrose Community Fund	1,000	(1,000)	-
London Youth	1,750	(1,500)	250
Co Op Community Grants	2,447	(2,447)	-
	446,570	(445,502)	1,068
TOTAL FUNDS	457,305	(443,920)	13,385

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23	Net movement in funds	At 31.3.24
	£	£	£
Unrestricted funds			
General fund	(824)	7,554	6,730
Restricted funds			
Young Londoners Fund	5,747	(5,747)	-
LBB VRU/MOPAC	29,087	(29,087)	-
Mottingham Big Local Refocused	3,775	(3,775)	-
Clarion Futures Communities	-	13,487	13,487
LBB HAF	26,489	(3,369)	23,120
LBB ShortBreaks	9,407	(11,471)	(2,064)
Greater London Authority	-	25,490	25,490
NCS London Youth	-	3,377	3,377
Youth Violence Reduction Project	-	5,000	5,000
	74,505	(6,095)	68,410
TOTAL FUNDS	73,681	1,459	75,140

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

13. MOVEMENT IN FUNDS CONTINUED...

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	22,998	(15,444)	7,554
Restricted funds			
Young Londoners Fund	3,251	(8,998)	(5,747)
LBB VRU/MOPAC	97,448	(126,535)	(29,087)
Mottingham Big Local Refocused	-	(3,775)	(3,775)
Clarion Futures Communities	23,850	(10,363)	13,487
LBB HAF	468,071	(471,440)	(3,369)
LBB ShortBreaks	163,763	(175,234)	(11,471)
West Kent Freemasons	2,717	(2,717)	-
LBB Access to Sport	71,811	(71,811)	-
Tesco Community Grant	2,430	(2,430)	-
Waitrose Community Fund	1,000	(1,000)	-
London Youth	8,151	(8,151)	-
Co Op Community Grants	2,447	(2,447)	-
Greater London Authority	93,725	(68,235)	25,490
LBB Public Health School Superzones	8,300	(8,300)	-
NCS London Youth	14,299	(10,922)	3,377
Youth Violence Reduction Project	10,001	(5,001)	5,000
	971,264	(977,359)	(6,095)
TOTAL FUNDS	994,262	(992,803)	1,459

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.



DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2024

	2024	2023
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Charitable trusts	524,692	445,639
Donations	3,346	4,300
	528,038	449,939
Other trading activities		
Community Fundraising	8,919	7,366
Total incoming resources	536,957	457,305
EXPENDITURE		
Charitable activities		
Grants to other charities	210,121	256,884
Other		
Freelance consultancy services	121,086	67,186
Rent and venue hire	50,734	53,543
Meeting costs	850	285
Computer costs	9,210	1,431
Insurance	934	674
Sundry expenses	2,833	1,958
Marketing material	12,009	6,401
Refreshments, food and beverages	21,467	25,803
Fundraising expenses	690	557
Training programmes	7,661	695
Volunteer expenses	202	617
Membership and subscriptions	118	180
Other expenses	2,561	287
Equipment	3,310	1,704
Activity provider	49,955	17,795
Resources	948	2,230
DBS checks	660	330
Cleaning expenses	10	-
Mentorship provider	17,251	-
Grant underspend	3,357	-
Toy run expenses	4,000	-
Recruitment expenses	4,770	-
	314,616	181,676

This page does not form part of the statutory financial statements

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2024

	2024	2023
	£	£
Support costs		
Management		
Wages	14,429	-
Carried forward	14,429	-
Brought forward	14,429	-
Social security	2,363	-
Pensions	473	-
Telephone	3,536	2,444
Postage and stationery	342	360
Legal and professional fees	783	-
Travel and Accommodation	819	1,547
	22,745	4,351
Finance		
Bank charges	62	68
Governance costs		
Accountancy and legal fees	1,339	941
Total resources expended	548,883	443,920
Net (expenditure)/income	(11,926)	13,385

This page does not form part of the statutory financial statements



**BROMLEY CHILDREN
& FAMILIES**
Voluntary Sector Forum

CHARITY NUMBER 1153545

Get involved

Please contact
Charity Administrator:

**Old Town Hall
30 Tweedy Road
Bromley BR1 3FE**

www.bcfforum.org

Tel: 07584568776

Email: charityadmin@bcfforum.org



Accounts



REPORT OF THE TRUSTEES & FINANCIAL STATEMENTS

— FOR THE YEAR ENDED 31 MARCH 2023 —

BROMLEY CHILDREN & FAMILIES Voluntary Sector Forum

CHARITY NUMBER 1153545

CRANE & PARTNERS
CHARTERED ACCOUNTANTS
LEONARD HOUSE
5 - 7 NEWMAN ROAD • BROMLEY
KENT BR11RJ





CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

Chair's Report	1
Report of the Trustees	2
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8
Detailed Statement of Financial Activities	13

CHAIR'S REPORT

FOR THE YEAR ENDED 31 MARCH 2023

2022-2023 was another year of significant growth and development for Bromley Children and Families Voluntary Sector Forum. We are swiftly becoming one of Bromley's most prominent charities, and the impact of our work and partnerships are evident across the borough; with the local authority now recognising our charity as an important partner in their work with children, young people and families.

The Forum's involvement in more major projects this year have continued to consolidate our reputation in the Borough for being a stable, committed and forward-thinking organisation which is best placed to deliver partnership projects.

As part of our vision of being a voice for the sector, our inclusion in to key committees and forums including the SEND Governance Board, Bromley Safeguarding Children Partnership, Bromley Children's Executive Board, Pro-Active Bromley, Youth Justice Action Group, Traveller community steering group, 0-25 Transition Board and the Youth Providers MET Police Committee enables us to represent the sector and help our members to stay up-to-date with policy and practice developments.

Our Chief Operating Officer Samantha Britnell continues to innovate across all areas of our organisation's work; building collaborative relationships with not only our member organisations but our local authority, funders and other innovators within key institutions such as The Mayor of London's office. The key message of 'Together We Are Stronger' is always at the core of her strategy, and seeking ways in which to connect people and organisations to increase impact drives her actions.

Our Development Officer Samantha Baldwin has continued to utilise social media to increase our connections and coordinating our community benefit projects including the Easter Egg collection, Back to School Stationary project, 'Young Parents and Baby Swimming' initiative, in partnership with MyTime Active, and of course our annual Masonic Biker's Santa Run, with our incredible friends from the South East Masonic Bikers collecting thousands of pounds for us to spend on presents for the most vulnerable children and young people across the borough.

Our generous partners-in-giving, The Entertainer toy shop, again gave the forum a 25% discount which helped us to purchase hundreds of toys and games to share between 20 different charities including Bromley Children's project, Bromley Brighter Beginnings, Bromley Foodbank, Bromley Traveller & Gypsy project, Kinship Carers, CASPA, St Edwards, St Hilda's, Lay Witness for Christ International and Crystal Palace Community Trust.

This wonderful initiative annually allows us, as a collective of amazing charities to get gifts to some of the most underprivileged children and families in the borough and to change their lives, even if just for a short time over the festive period.

The power of the Forum has always been in the passion of those working within the sector being brought together to share knowledge and mutually support each other. Whilst the sector, and those it serves, are increasingly finding the national financial situation, and the cost-of-living crisis, challenging, we managed to attract more funding and facilitate more collective projects than ever before. Proving once again that determination, creative thinking and the power of collective action can triumph.

Through this success, we, we have been able to secure a beautiful office space in Bromley's revamped Old Town Hall and to recruit more talented staff and volunteers to our team, including our first PAYE Employee Shanna Jarvis, our new Office Manager and PA to the COO.

We are committed to providing support to and advocating for the sector, without which many services would collapse and many hundreds of people across the borough would suffer greatly. The voluntary sector prevents health, justice and social care crises and has risen out of need, and our natural human desire to relieve need and hardship.

The forum truly connects the Bromley Voluntary Sector and never has it been truer than this year that 'Together We Are Stronger'. I want to say an immense thank you to our Samantha and Sammy for driving forward all the developments that the Forum has seen this year and to the Board of Trustees for their wisdom, support and commitment.



REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES SIGNIFICANT ACTIVITIES

The Forum's activities for the year followed the objectives set in our Strategic Plan and included:

1. Information

Outcome: Throughout 2022-2023 the Forum continued to seek new and innovative ways to meet the needs of our members. The Forum worked extremely hard to secure funding in challenging market conditions, allowing us to grow as a charity. Our membership grew, with new and significant organisations joining to co-deliver on the hugely successful and popular HAF and Short Breaks projects.

The demand for both HAF and Short breaks far exceeded the available provision, our aim for the future is to create additional placements for children and young people across the borough. As updates about local and national information changed, The BCFF used our continually refreshed and redesigned social media to provide updates. A constant reminder to the local area about how busy the BCFF has been and how valued our offer is to both organisations and the people we offer services to.

We were able to continue to provide valuable information to our members and support that is often otherwise not easily available. This included changes or updates to regulation around GDPR, local support and access to local and national funding opportunities and the everchanging financial, political and wellbeing landscape in London and the UK. The Forum channeled more statutory funding into the voluntary sector in Bromley than ever before and focused on our strategic plan to ensure security and stability with clear direction in to 2023 and beyond.

2. Networking

Outcome: We are delighted to share that, based on the success of previous Holiday and Food Activities (HAF) camps; we have been able to expand our offer to a wider variety of activities for Bromley children aged 5-24. This means that the BCFF are working with more Forum member organisations across the whole of the London Borough of Bromley and the Department of Education programme.

The aims of HAF camps are to provide a safe space for Bromley children and young people where we can promote education on maintaining good mental health whilst reducing boredom and addressing 'holiday hunger'.

To achieve this, The BCFF have added organisations that specialise in Tennis, boxing, Football (Bromley FC) Zap, Creation station and many more!

For the first time, The BCFF have worked with The London Borough of Bromley Children's Disability Team to offer a range of enrichment activities each holiday for children and young people with special educational needs and disabilities. New providers include Palace for Life, ZAP kids Club and LWFCI.

The initiatives of both HAF and Short breaks allow The BCFF to work with more organisations, charities and service providers, allowing for greater capacity for children and young people and their families across the borough.

At the BCFF we also haven't lost sight of what our members have asked us for, and this includes sharing information and good practice to enable our member groups to develop and thrive. Bringing people together is the core of what we do. Our hugely successful Teddy's Bear's Picnic, Easter Eggtravaganza and Santa Run projects have seen a huge increase in participation from member organisations but also an increased demand by service users.



Our Development Officer Samantha continued to develop our social media and online networking, with our online presence increasing rapidly through her commitment to developing our Instagram, Facebook and TikTok accounts. Our 'Friends of The Forum' page attracting local businesses and individuals outside of the sector as supporters.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The Forum's presence spread across the borough thanks to our Chief Operating Officer, Sam's hard work in connecting with schools, sports clubs and businesses, utilising venues for our work and our members' work and creating partnerships and strengthening the support for children, young people and families cross-sectors and throughout the borough.

The Forum has, as part of an intention to develop our support services, initiated a number of new projects which we have identified the need for, including the Parent Carer Network bringing together carers of young people who are at risk of crime and antisocial behaviour - which has taken off magnificently, with one key parent member now working for the Forum to lead on this and other projects. Similarly, the Forum has become a founder member of the Gypsy Traveler group which was formed by traveler parents who want to affect positive change for their children in their communities. Our new young parent group swimming initiative involves parents under 24yrs and we are confident that this will also develop as a powerful network.

3. Consultation and Representation

Outcome: The London Borough of Bromley was enabled to consult organisations working with children, young people and families within the voluntary sector. The Forum represented children's, young people and family services effectively, (especially regarding service provision in these challenging economic times).

The Forum has and will continue to be a conduit by which the LBB can consult organisations working with children, young people and families. The strategic work done by both our Chief Operating Officer and Development Officer has resulted in even greater connections with the Local authority; with the Forum now being considered an important partner in the borough. The BCCF has also participated in numerous Local Authority initiatives and contributed to strategic meetings outlining the demands for services throughout 2022/3.

It is the Forum's ambition to continue to increase its ability to proactively represent the needs of children, young people, and families in Bromley, offering support to its member groups as appropriate. This year we have consolidated several partnerships and projects which will enable us to meet this goal.

We continue to represent the interests of member organisations on the Bromley Children's Safeguarding Partnership, Voluntary Sector Strategic Network, Bromley MET Stop & Search Committee, and the Children's Executive Board and have widened our cope of representations, now additionally sitting on the Youth Justice Forum, Gypsy Roma Travelers Group, SEND Governance Board and the Violent Crime Unit (VRU) Parent Champion Network.



4. Encouraging Good Practice - Training and resources (Workforce Development)

Outcome: Improved skills and knowledge for those working for member organisations whether paid staff or volunteers.

We continue to seek ways to support member groups increasing the skills and knowledge to serve children and young people across the Borough.

This year with increased numbers of participants on all levels (from beneficiaries to staff throughout our member and partner organisations), we have been able to provide greater capacity building opportunities and take advantage of external trainers in order to bring our professional community together; an example being the delivery of the two-day Mental Health First Aid Training which brought together delegates from 10 organisations.

Through our project delivery we have been able to provide high level support and workforce development/ mentoring/advice and guidance on various topics including safeguarding; with our Chair leading our internal safeguarding network and engaging with the DSLs across delivering organisations.

5. Administration, Finance/Fundraising, Reporting and Governance

Outcome: Value for money, effective governance, financial security and efficient administration.

The Forum is a 'no-frills' network providing support and information for the benefit of local children's, youth and families voluntary organisations. We seek to keep our expenditure to a minimum whilst ensuring any funding we secure has maximum impact in the areas and communities that need it the most. After a number of years without any statutory funding, and whilst we do not receive any statutory funding for the direct running of our charity; with the Holiday Activity and Food funding for Bromley now being channelled through the Forum, we are a verified LA contractor and grateful for the financial support we receive.

Other sources of funding include trusts, foundations and community funding - all areas we aim to develop moving in to the next financial year.

Our members continue to support us through donations.

In the previous year, BCFF were also awarded the Parent Carer champion Network and Mentor Support Programme Funding which continues.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Background

The charity is controlled by its governing document, a deed of trust, and constitutes an Charitable Incorporated Organisation.

Bromley's Children and Families Voluntary Sector Forum was established in the early 1990's as an independent network of voluntary and community organisations concerned with children, young people, and their families. The Forum acts as a primary point of access for a diverse range of organisations in the London Borough of Bromley for information, training, joint planning, consultation, and representation purposes. There are approx. 170 groups in membership, many of which are small and do not have the time or expertise to keep up to date with changes in legislation, good practice, or funding opportunities. A full list of membership can be found at www.bcfforum.org

Recruitment and appointment of new trustees

Trustees are appointed at the Annual Meeting based on nominations received from trustee and member groups. Consideration is given to specialist skills or knowledge, competence and overall suitability. New Trustees receive information about their responsibilities and the aims of the charity. They are required to undergo a Disclosure and Barring Service Check (DBS). Trustees meet every two months. The day to day running of the charity is undertaken by the Chief Operations Officer.

None of the Trustees has any beneficial interest in the charity. If the Forum is wound up, the members of the Forum have no liability to contribute to its assets and no personal responsibility for settling debts and liabilities.

There are occasions when Trustees (due to their professional abilities/qualifications) are allowed to request remuneration. For example, one of our Trustees takes on the responsibility and crucial role as Safeguarding Lead at both our Short Break and HAF holiday Camps. The Board of Trustees agreed that due to the amount of time this takes, it is appropriate that remuneration can be claimed.

Risk management

Risks are identified, assessed and controls established throughout the year. The key controls used include:

- comprehensive strategic planning, budgeting and accounting.
- clear authorisation and approval levels.
- vetting procedures as required by law for the protection of children.

Reference and administrative details

Registered Charity number 1153545

Principal address

Clockwise Bromley
Old Town Hall
Bromley BR1 3FE

Trustees

- H Dyer
- P Cosgrave
- P Mapakou
- B McDonald
- P Rastall
- J Rosewell (appointed 4/11/2022) – Vice chair

Independent examiner

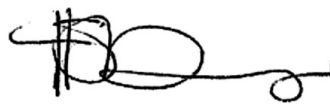
Crane & Partners
Chartered Accountants Leonard House
5 - 7 Newman Road, Bromley, Kent BR1 1RJ

Tel: 07957 924 287

Email: charityadmin@bcfforum.org

www.bcfforum.org

Approved by order of the board of trustees on
31st December 2023 and signed on its behalf by:



H Dyer - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BROMLEY CHILDREN AND FAMILIES VOLUNTARY SECTOR FORUM

Independent examiner's report to the trustees of Bromley Children and Families Voluntary Sector Forum

I report to the charity trustees on my examination of the accounts of Bromley Children and Families Voluntary Sector Forum (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.



Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham Atkin FCA
Chartered Accountant Crane & Partners
Chartered Accountants Leonard House
5 - 7 Newman Road, Bromley
Kent BR1 1RJ

31st December 2023

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2023

				2023	2022
		Unrestricted fund	Restricted fund	Total funds	Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies		3,369	446,570	449,939	199,532
Other trading activities	2	7,366	-	7,366	41
Total		10,735	446,570	457,305	199,573
EXPENDITURE ON CHARITABLE ACTIVITIES					
Activities		707	261,537	262,244	64,890
Other		(2,287)	183,963	181,676	90,329
Total		(1,580)	445,500	443,920	155,219
NET INCOME		12,315	1,070	13,385	44,354
RECONCILIATION OF FUNDS					
Total funds brought forward		(824)	74,505	73,681	29,327
TOTAL FUNDS CARRIED FORWARD		11,491	75,575	87,066	73,681

The notes form part of these financial statements



BALANCE SHEET

AT 31 MARCH 2023

				2023	2022
		Unrestricted fund	Restricted fund	Total funds	Total funds
	Notes	£	£	£	£
CURRENT ASSETS					
Debtors	5	-	55,942	55,942	11,602
Cash at bank		11,493	32,670	44,163	74,505
		11,493	88,612	100,105	86,107
CREDITORS					
Amounts falling due within one year	6	-	(13,039)	(13,039)	(12,426)
NET CURRENT ASSETS		11,493	75,573	87,066	73,681
TOTAL ASSETS LESS CURRENT LIABILITIES		11,493	75,573	87,066	73,681
NET ASSETS		11,493	75,573	87,066	73,681
FUNDS	8				
Unrestricted funds				11,493	(824)
Restricted funds				75,573	74,505
TOTAL FUNDS				87,066	73,681

The financial statements were approved by the Board of Trustees on 31st December 2023 and were signed on its behalf by:



Helen Dyer - Trustee

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.



2. OTHER TRADING ACTIVITIES

	2023 £	2022 £
Community Fundraising	7,366	41

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	10,513	189,019	199,532
Other trading activities	41	-	41
Total	10,554	189,019	199,573
EXPENDITURE ON Charitable activities			
Activities	2,534	62,356	64,890
Other	10,447	79,882	90,329
Total	12,981	142,238	155,219
NET INCOME/(EXPENDITURE)	(2,427)	46,781	44,354
Transfer between funds	(4,066)	4,066	-
Net movement in funds	(6,493)	50,847	44,354
RECONCILIATION OF FUNDS			
Total funds brought forward	5,668	23,659	29,327
TOTAL FUNDS CARRIED FORWARD	(825)	74,506	73,681

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	55,942	11,602

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Bank loans and overdrafts (see note 7)	13,039	12,426

7. LOANS An analysis of the maturity of loans is given below:

	2023 £	2022 £
Amounts falling due within one year on demand:		
Bank overdrafts	13,039	12,426

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

8. MOVEMENT IN FUNDS

	At 1.4.22	Net movement in funds	At 31.3.23
	£	£	£
Unrestricted funds			
General fund	(824)	12,317	11,493
Restricted funds			
Young Londoners Fund	5,747	(5,747)	-
LBB VRU/MOPAC	29,087	(5,643)	23,444
Mottingham Big Local Refocused	3,775	(442)	3,333
Clarion Futures Communities	-	7,367	7,367
LBB HAF	26,489	(4,303)	22,186
LBB ShortBreaks	9,407	5,939	15,346
West Kent Freemasons	-	2,717	2,717
Tesco Community Grant	-	930	930
London Youth	-	250	250
	74,505	1,068	75,573
TOTAL FUNDS	73,681	13,385	87,066

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£		£
Unrestricted funds			
General fund	10,735	1,582	12,317
Restricted funds			
Young Londoners Fund	3,251	(8,998)	(5,747)
LBB VRU/MOPAC	35,850	(41,493)	(5,643)
Mottingham Big Local Refocused	-	(442)	(442)
Clarion Futures Communities	8,000	(633)	7,367
LBB HAF	232,932	(237,235)	(4,303)
LBB ShortBreaks	84,757	(78,818)	5,939
West Kent Freemasons	2,717	-	2,717
LBB Access to Sport	71,811	(71,811)	-
Tesco Community Grant	2,055	(1,125)	930
Waitrose Community Fund	1,000	(1,000)	-
London Youth	1,750	(1,500)	250
Co Op Community Grants	2,447	(2,447)	-
	446,570	(445,502)	1,068
TOTAL FUNDS	457,305	(443,920)	13,385

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

8. MOVEMENT IN FUNDS CONTINUED...

Comparatives for movement in funds

	At 1.4.22	Net movement in funds	Transfers between funds	At 31.3.23
	£	£	£	£
Unrestricted funds				
General fund	5,668	(2,426)	(4,066)	(824)
Restricted funds				
Young Londoners Fund	5,747	(3,879)	3,879	5,747
LBB VRU/MOPAC	15,912	13,175	-	29,087
Mottingham Big Local Refocused	2,000	1,775	-	3,775
Clarion Futures Communities	-	(187)	187	-
LBB HAF	-	26,489	-	26,489
LBB ShortBreaks	-	9,407	-	9,407
	23,659	46,780	4,066	74,505
TOTAL FUNDS	29,327	44,354	-	73,681

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	10,554	(12,980)	(2,426)
Restricted funds			
Young Londoners Fund	9,442	(13,321)	(3,879)
LBB VRU/MOPAC	39,843	(26,668)	13,175
Mottingham Big Local Refocused	6,666	(4,891)	1,775
Clarion Futures Communities	1,800	(1,987)	(187)
LBB HAF	104,205	(77,716)	26,489
LBB ShortBreaks	27,063	(17,656)	9,407
	189,019	(142,239)	46,780
TOTAL FUNDS	199,573	(155,219)	44,354

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

8. MOVEMENT IN FUNDS CONTINUED...

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22	Net movement in funds	Transfers between funds	At 31.3.23
	£	£	£	£
Unrestricted funds				
General fund	5,668	9,891	(4,066)	11,493
Young Londoners Fund	5,747	(9,626)	3,879	-
LBB VRU/MOPAC	15,912	7,532	-	23,444
Mottingham Big Local Refocused	2,000	1,333	-	3,333
Clarion Futures Communities	-	7,180	187	7,367
LBB HAF	-	22,186	-	22,186
LBB ShortBreaks	-	15,346	-	15,346
West Kent Freemasons	-	2,717	-	2,717
Tesco Community Grant	-	930	-	930
London Youth	-	250	-	250
	23,659	47,848	4,066	75,573
TOTAL FUNDS	29,327	57,739	-	87,066

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£		£
Unrestricted funds			
General fund	21,289	(11,398)	9,891
Restricted funds			
Young Londoners Fund	12,693	(22,319)	(9,626)
LBB VRU/MOPAC	75,693	(68,161)	7,532
Mottingham Big Local Refocused	6,666	(5,333)	1,333
Clarion Futures Communities	9,800	(2,620)	7,180
LBB HAF	337,137	(314,951)	22,186
LBB ShortBreaks	111,820	(96,474)	15,346
West Kent Freemasons	2,717	-	2,717
LBB Access to Sport	71,811	(71,811)	-
Tesco Community Grant	2,055	(1,125)	930
Waitrose Community Fund	1,000	(1,000)	-
London Youth	1,750	(1,500)	250
Co Op Community Grants	2,447	(2,447)	-
	635,589	(587,741)	47,848
TOTAL FUNDS	656,878	(599,139)	57,739

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2023

	2023	2022
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Charitable trusts	445,639	197,392
Donations	4,300	2,140
	449,939	199,532
Other trading activities		
Community Fundraising	7,366	41
Total incoming resources	457,305	199,573
EXPENDITURE		
Charitable activities		
Grants to other charities	256,884	60,674
Other		
Freelance consultancy services	67,186	46,709
Rent	53,543	16,903
Meeting costs	285	485
Computer costs	1,431	4,587
Insurance	674	370
Sundry expenses	1,958	1,671
Marketing material	6,401	4,082
Refreshments, food and beverages	25,803	1,664
Fundraising expenses	557	171
Training programmes	695	7,188
Volunteer expenses	617	309
Membership and subscriptions	180	125
Other expenses	287	2,465
Equipment	1,704	3,600
Activity provider	17,795	-
Resources	2,230	-
DBS checks	330	-
	181,676	90,329
Support costs		
Management		
Telephone	2,444	3,303
Postage and stationery	360	461
Travel and Accommodation	1,547	-
	4,351	3,764
Management		
Finance		
Bank charges	68	15
Governance costs		
Accountancy and legal fees	941	437
Total resources expended	443,920	155,219
Net income	13,385	44,354

This page does not form part of the statutory financial statements

**BROMLEY CHILDREN
& FAMILIES**
Voluntary Sector Forum

CHARITY NUMBER 1153545

Get involved

Please contact
Charity Administrator:

**Old Town Hall
30 Tweedy Road
Bromley BR1 3FE**

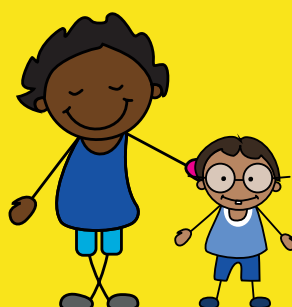
www.bcfforum.org

Tel: 07584568776

Email: charityadmin@bcfforum.org



Accounts



REPORT OF THE TRUSTEES & FINANCIAL STATEMENTS

— FOR THE YEAR ENDED 31 MARCH 2022 —

BROMLEY CHILDREN & FAMILIES Voluntary Sector Forum

CHARITY NUMBER 1153545

CRANE & PARTNERS
CHARTERED ACCOUNTANTS
LEONARD HOUSE
5 - 7 NEWMAN ROAD • BROMLEY
KENT BR11RJ





CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Chair's Report	1
Report of the Trustees	2
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9
Detailed Statement of Financial Activities	13

CHAIR'S REPORT

FOR THE YEAR ENDED 31 MARCH 2022

2021-2022 was a year of consolidation and growth for Bromley Children and Families Voluntary Sector Forum. As the Third Sector emerged from the COVID-19 pandemic, it quickly became evident that we needed to find ways to support our Members, who after two years of endeavouring to meet the complex and growing needs of their beneficiaries with a fatigued workforce were also facing growth, as were we.

These challenges were met outstandingly by our growing staff team, led by our newly appointed Chief Operating Officer Samantha Britnell and supported as always by our dedicated Board.

Samantha has innovated tirelessly to develop projects and raise the profile of The Forum across the borough and build partnerships across all sectors. Thanks to our team being able to secure a number of grants during the year, we have increased our capacity to deliver wide-reaching, impactful projects such as the Holiday,

Activities & Food Programme (for children on free school meals), Short Breaks for Disabled Children and the Jubilee Access to Sport initiatives, involving a significant number of our member organisations in delivering, and supporting them to develop individually and as a network. All of this has enabled The Forum to grow again this year, both financially and in terms of what we are providing for our members in order that they can continue their incredible, life-changing and specialist work on the front lines with Bromley's most vulnerable communities.

The Forum's involvement in some major projects this year have concreted our reputation in the Borough for being a stable, committed and forward-thinking organisation which is best placed to deliver partnership projects. As part of our vision of being a voice for the sector, our inclusion in to key committees and forums including the SEND Governance Board, Bromley Safeguarding Children Partnership, Bromley Children's Executive Board, Pro-Active Bromley, Youth Justice Action Group, Traveller community steering group, 0-25 Transition Board and the Youth Providers MET Police Committee enables us to represent the sector and help our members to stay up-to-date with policy and practice developments.

Our Development Officer Samantha Baldwin has continued to utilise social media to increase our connections as well as initiating and coordinating our community benefit projects including the Easter Egg collection, Back to School Stationary project, 'Young

Parents and Baby Swimming' initiative, in partnership with MyTime Active and our youth forum Bromley Youth Matters, then of course our annual Masonic Biker's Santa Run early in December 2021 proved another huge success, with our incredible friends from the South East Masonic Bikers collecting thousands of pounds for our team to spend in The Entertainer toy shop in Bromley. The Entertainer generously gave the forum a 25% discount which helped us to purchase hundreds of toys and games to share between 20 different charities including Bromley Children's project, Bromley Brighter Beginnings, Bromley Foodbank, Bromley Traveller & Gypsy project, Kinship Carers, CASPA, St Edwards, St Hilda's, Lay Witness for Christ International and Crystal Palace Community Trust. This wonderful initiative annually allows us, as a collective of amazing charities to get gifts to some of the most underprivileged children and families in the borough and to change their lives, even if just for a short time over the festive period.

The power of the Forum has always lain in the passion of those working within the sector being brought together to share knowledge and mutually support each other. In this challenging year, we managed to continue to do just that; through sheer determination and creative thinking and through the power of collective action.

We are committed to providing support to and advocating for the sector, without which many services would collapse and many hundreds of people across the borough would suffer greatly. The voluntary sector prevents health, justice and social care crises and has risen out of need, and our natural human desire to relieve need and hardship. The forum truly connects the Bromley Voluntary Sector and never has it been truer than this year that 'Together We Are Stronger'. I want to say an immense thank you to our Samantha and Sammy for driving forward all the developments that the Forum has seen this year and to the Board of Trustees for their wisdom, support and commitment.



REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

SIGNIFICANT ACTIVITIES

The Forum's activities for the year followed the objectives set in our Operational Plan and included:

1. Information

Outcome: Whilst 2021 - 2022 continued to be a hugely challenging year globally, The BCFF sought new and innovative ways to meet the needs of our members, secure funding and grow as a charity. Our membership grew, with new and significant organisations joining to co-deliver on the HAF and Short Breaks projects. As updates about local and national information changed, The BCFF used our continually refreshed and redesigned social media to provide updates.

We were able to continue to provide valuable information to our members and support that is often otherwise not easily available. This included changes or updates to regulation around GDPR, local support and access to local and national funding opportunities and the everchanging financial, political and wellbeing landscape in London and the UK. The Forum channelled more statutory funding into the voluntary sector in Bromley than ever before, and focussed on our strategic plan in order to ensure security and stability with clear direction in to 2023 and beyond.

2. Networking

Outcome: Across the years, our members have told us that sharing information and good practice has been of benefit to those served by member groups, bringing people together is the core of what we do. Where in the previous year the COVID-19 pandemic presented challenges for us to do this, coming back to face-to-face events whilst managing the post-pandemic fatigue and a significant amount of trepidation about what the future would hold was also a challenging prospect.

Our online Open Forum monthly sessions coming out of 2021 allowed for organisations to ask questions, benefit from peer-to-peer support and connect with other organisations (often from the third sector) to discuss relevant issues, and in 2021/22 we were able to develop a hybrid approach of using virtual meeting platforms and real-life meetings to continue to facilitate this vital support.

Our Development Officer Samantha continued to develop our social media and online networking, with our online presence increasing rapidly through her commitment to developing our Instagram, Facebook and TikTok accounts. Our 'Friends of The Forum' page attracting local businesses and individuals outside of the sector as supporters.

The Forum's presence spread across the borough thanks to our Chief Operating Officer, Sam's hard work in connecting with schools, sports clubs and businesses, utilising venues for our work and our members' work and creating partnerships and strengthening the support for children, young people and families cross-sectors and throughout the borough.

The Forum has, as part of an intention to develop our support services, initiated a number of new projects which we have identified the need for, including the Parent Carer Network bringing together carers of young people who are at risk of crime and antisocial behaviour - which has taken off magnificently, with one key parent member now working for the Forum to lead on this and other projects. Similarly, the Forum have become a founder member of the Gypsy Traveller group which was formed by traveller parents who want to affect positive change for their children in their communities. Our new young parent group swimming initiative involves parents under 21yrs and we are confident that this will also develop as a powerful network. visibility of and access to the Forum, primarily through Facebook and Instagram.

3. Consultation and Representation

Outcome: The London Borough of Bromley was enabled to consult organisations working with children, young people and families within the voluntary sector. The Forum represented children's, young people and family services effectively, (especially with regard to service provision in these challenging economic times).

The Forum has and will continue to be a conduit by which the LBB can consult organisations working with children, young people and families. The strategic work done by both our Chief Operating Officer and Development Officer has resulted in even greater connections with the Local authority; with the Forum now being considered an important partner in the borough.

It is the Forum's ambition to continue to increase its ability to proactively represent the needs of children, young people, and families in Bromley, offering support to its member groups as appropriate. This year we have consolidated a number of partnerships and projects which will enable us to meet this goal.

We continue to represent the interests of member organisations on the Bromley Children's Safeguarding Partnership, Voluntary Sector Strategic Network, Bromley MET Stop & Search Committee, and the Children's Executive Board and have widened our cope of representations, now additionally sitting on the Youth Justice Forum, Gypsy Roma Travellers Group, SEND Governance Board and the Violent Crime Unit (VRU) Parent Champion Network.

4. Encouraging Good Practice - Training and resources (Workforce Development)

Outcome: Improved skills and knowledge for those working for member organisations whether paid staff or volunteers.

We continue to seek ways to support member groups increasing the skills and knowledge to serve children and young people across the Borough. This year with increased numbers of participants on all levels (from beneficiaries to staff throughout our member and partner organisations), we have been able to provide greater capacity building opportunities and take advantage of external trainers in order to bring our professional community together; an example being the delivery of the two-day Mental Health First Aid Training which brought together delegates from 10 organisations. Through our project delivery we have been able to provide high level support and workforce development/mentoring/advice and guidance on various topics including safeguarding; with our.



5. Administration, Finance/ Fundraising, Reporting and Governance

Outcome: Value for money, effective governance, financial security and efficient administration.

The Forum is a 'no-frills' network providing support and information for the benefit of local children's, youth and families voluntary organisations. We seek to keep our expenditure to a minimum whilst ensuring any funding we secure has maximum impact in the areas and communities that need it the most. After a number of years without any statutory funding, and whilst we do not receive any statutory funding for the direct running of our charity; with the Holiday Activity and Food funding for Bromley now being channelled through the Forum, we are a verified LA contractor and grateful for the financial support we receive.

Other sources of funding include trusts, foundations and community funding - all areas we aim to develop moving in to the next financial year.

Our members continue to support us through donations.

In the previous year, BCFF were also awarded the Parent Carer champion Network and Mentor Support Programme Funding which continues.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

Our Chief Operating Officer and Development Officer are both keen to harness the skills and 'expertise by experience' of our many and various beneficiary groups - the PCN post has enabled the Forum to continue to reach out to more Bromley groups and organisations as well as to build our capacity to take on more diverse projects and seek and submit further funding applications to trusts and foundations. Our infrastructure continues to develop, with the key goal to secure an office space/head office by the end of 2022.

Our digital transformation was completed initially in 2018 when Samantha Britnell built and launched our Sharepoint; ensuring administration is tight and efficient; this continues to be updated and use of digital platforms is a key objective when considering developments.



STRUCTURE, GOVERNANCE AND MANAGEMENT

Background

The charity is controlled by its governing document, a deed of trust, and constitutes an Charitable Incorporated Organisation.

Bromley's Children and Families Voluntary Sector Forum was established in the early 1990's as an independent network of voluntary and community organisations concerned with children, young people, and their families. The Forum acts as a primary point of access for a diverse range of organisations in the London Borough of Bromley for information, training, joint planning, consultation, and representation purposes. There are approx. 170 groups in membership, many of which are small and do not have the time or expertise to keep up to date with changes in legislation, good practice, or funding opportunities. A full list of membership can be found at www.bccforum.org.

Recruitment and appointment of new trustees

Trustees are appointed at the Annual Meeting based on nominations received from member groups. Consideration is given to specialist skills or knowledge, competence, and overall suitability. New Trustees receive information about their responsibilities and the aims of the charity. They are required to undergo a Disclosure and Barring Service check. Trustees meet every two months. The day to day running of the charity is undertaken by the trustees.

None of the Trustees has any beneficial interest in the charity. If the Forum is wound up, the members of the Forum have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

Risk management

Risks are identified, assessed and controls established throughout the year. The key controls used include:

- comprehensive strategic planning, budgeting and accounting.
- clear authorisation and approval levels.
- vetting procedures as required by law for the protection of children.

Reference and administrative details

Registered Charity number 1153545

Principal address

Old Town Hall
30 Tweedy Road
Bromley BR1 3FE

Trustees

- H Dyer
- P Cosgrave
- P Mapakou
- B McDonald
- P Rastall
- J Rosewell (appointed 4/11/2022)

Independent examiner

Crane & Partners
Chartered Accountants Leonard House
5 - 7 Newman Road, Bromley, Kent BR1 1RJ

Tel: 07957 924 287

Email: charityadmin@bcfforum.org

www.bcfforum.org

Approved by order of the board of trustees on 31 January 2023 and signed on its behalf by:



H Dyer - Trustee



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BROMLEY CHILDREN AND FAMILIES VOLUNTARY SECTOR FORUM

Independent examiner's report to the trustees of Bromley Children and Families Voluntary Sector Forum

I report to the charity trustees on my examination of the accounts of Bromley Children and Families Voluntary Sector Forum (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145 (5) (b) of the Act.



Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham Atkin FCA
Chartered Accountant Crane & Partners
Chartered Accountants Leonard House
5 - 7 Newman Road, Bromley
Kent BR1 1RJ

31 January 2023

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

				2022	2021
		Unrestricted fund	Restricted fund	Total funds	Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies		10,513	189,019	199,532	40,423
Other trading activities	2	41	-	41	193
Total		10,554	189,019	199,573	40,616
EXPENDITURE ON CHARITABLE ACTIVITIES					
Activities		2,534	62,356	64,890	1,707
Other		10,447	79,882	90,329	17,769
Total		12,981	142,238	155,219	19,476
NET INCOME/(EXPENDITURE)		(2,427)	46,781	44,354	21,140
Transfers between funds	6	(4,066)	4,066	-	-
Net movement in funds		(6,493)	50,847	44,354	21,140
RECONCILIATION OF FUNDS					
Total funds brought forward		29,327	-	29,327	8,187
TOTAL FUNDS CARRIED FORWARD		22,834	50,847	73,681	29,327

The notes form part of these financial statements



BALANCE SHEET

AT 31 MARCH 2022

				2022	2021
		Unrestricted fund	Restricted fund	Total funds	Total funds
	Notes	£	£	£	£
CURRENT ASSETS					
Debtors	5	11,602		11,602	5,164
Cash at bank and in hand		11,233	50,846	62,079	24,163
		22,835	50,846	73,681	29,327
NET CURRENT ASSETS					
		22,835	50,846	73,681	29,327
TOTAL ASSETS LESS CURRENT LIABILITIES					
		22,835	50,846	73,681	29,327
NET ASSETS					
		22,835	50,846	73,681	29,327
FUNDS					
	6				
Unrestricted funds				22,835	5,668
Restricted funds				50,846	23,659
TOTAL FUNDS					
				73,681	29,327

The financial statements were approved by the Board of Trustees on 31 January 2023 and were signed on its behalf by:



Helen Dyer - Trustee

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.



Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	2022 £	2021 £
Community Fundraising	41	193

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	4,440	35,983	40,423
Other trading activities	193	-	193
Total	4,633	35,983	40,616
EXPENDITURE ON			
Activities	242	1,465	1,707
Other	1,261	16,508	17,769
Total	1,503	17,973	19,476
NET INCOME	3,130	18,010	21,140
RECONCILIATION OF FUNDS			
Total funds brought forward	2,537	5,650	8,187
TOTAL FUNDS CARRIED FORWARD	5,667	23,660	29,327

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	11,602	5,164

6. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfer between funds £	At 31.3.22 £
Unrestricted funds				
General fund	29,327	(2,426)	(4,066)	22,835
Restricted funds				
Young Londoners Fund	-	(3,879)	3,978	-
LBB VRU/MOPAC	-	13,175	-	13,175
Mottingham Big Local Refocused	-	1,775	-	1,775
Clarion Futures Communities	-	(187)	187	-
LBB HAF	-	26,489	-	26,489
LBB ShortBreaks	-	9,407	-	9,407
	-	46,780	4,066	50,846
TOTAL FUNDS	29,327	44,354	-	73,681

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£		£
Unrestricted funds			
General fund	10,554	(12,980)	(2,426)
Restricted funds			
Young Londoners Fund	9,442	(13,321)	(3,879)
LBB VRU/MOPAC	39,843	(26,668)	13,175
Mottingham Big Local Refocused	6,666	(4,891)	1,775
Clarion Futures Communities	1,800	(1,987)	(187)
LBB HAF	104,205	(77,716)	26,489
LBB ShortBreaks	27,063	(17,656)	9,407
	189,019	(142,239)	46,780
TOTAL FUNDS	199,573	(155,219)	44,354

Comparatives for movement in funds

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	2,537	3,131	5,668
Restricted funds			
Young Londoners Fund	5,650	97	5,747
LBB VRU/MOPAC	-	15,912	15,912
Mottingham Big Local Refocused	-	2,000	2,000
	5,650	18,009	23,659
TOTAL FUNDS	8,187	21,140	29,327

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	4,633	(1,502)	3,131
Restricted funds			
Young Londoners Fund	9,141	(9,044)	97
DirectLine Covid Emergency CLB Fund	3,500	(3,500)	-
LBB VRU/MOPAC	20,008	(4,096)	15,912
Mottingham Big Local Refocused	3,334	(1,334)	2,000
	35,983	(17,974)	18,009
TOTAL FUNDS	40,616	(19,476)	21,140

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

6. MOVEMENT IN FUNDS CONTINUED...

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21	Net movement in funds	Transfer between funds	At 31.3.22
	£	£	£	£
Unrestricted funds				
General fund	2,537	705	(4,066)	(824)
Restricted funds				
Young Londoners Fund	5,650	(3,782)	3,978	5,747
LBB VRU/MOPAC	-	29,087	-	29,087
Mottingham Big Local Refocused	-	3,775	-	3,775
Clarion Futures Communities	-	(187)	187	-
LBB HAF	-	26,489	-	26,489
LBB ShortBreaks	-	9,407	-	9,407
	5,650	64,789	4,066	74,505
TOTAL FUNDS	8,187	65,494	-	73,681

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£		£
Unrestricted funds			
General fund	15,187	(14,482)	705
Restricted funds			
Young Londoners Fund	18,583	(22,365)	(3,782)
DirectLine Covid Emergency CLB Fund	3,500	(3,500)	-
LBB VRU/MOPAC	59,851	(30,764)	29,087
Mottingham Big Local Refocused	10,000	(6,225)	3,775
Clarion Futures Communities	1,800	(1,987)	(187)
LBB HAF	104,205	(77,716)	26,489
LBB ShortBreaks	27,063	(17,656)	9,407
	225,002	(160,213)	64,789
TOTAL FUNDS	240,189	(174,695)	65,494

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

	2022	2021
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Charitable trusts	197,392	38,983
Donations	2,140	1,440
	199,532	40,423
Other trading activities		
Community Fundraising	41	193
Total incoming resources	199,573	40,616
EXPENDITURE		
Charitable activities		
Grants to other charities	60,674	-
Other		
Freelance consultancy services	46,709	13,863
Rent	16,903	360
Meeting costs	485	30
Computer costs	4,587	1,130
Insurance	370	354
Sundry expenses	1,671	72
Marketing material	4,082	488
Refreshments	1,664	113
Fundraising Expenses	171	-
Training Programmes	7,188	1,164
Volunteer Expenses	309	195
Membership/Subscriptions	125	-
Other Expenses	2,465	-
Equipment	3,600	-
	90,329	17,769
Support costs		
Management		
Telephone	3,303	248
Postage and stationery	461	771
	3,764	1,019
Finance		
Bank charges	15	-
Governance costs		
Accountancy and legal fees	437	688
Total resources expended	155,219	19,476
Net income	44,354	21,140

This page does not form part of the statutory financial statements

**BROMLEY CHILDREN
& FAMILIES**
Voluntary Sector Forum

CHARITY NUMBER 1153545

Get involved

Please contact
Charity Administrator at:

**Community House, South Street
Bromley, Kent BR1 1RH**

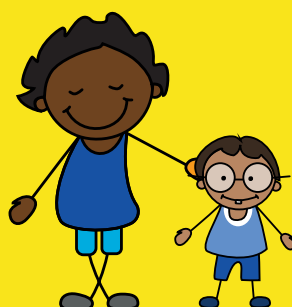
www.bcfforum.org

Tel: 07584568776

Email: charityadmin@bcfforum.org



Accounts



REPORT OF THE TRUSTEES & FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

**BROMLEY CHILDREN
& FAMILIES**
Voluntary Sector Forum

CHARITY NUMBER 1153545

Crane & Partners
Chartered Accountants
Leonard House, 5 - 7 Newman Road
Bromley, Kent BR1 1RJ





CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

Chair's Report	1
Report of the Trustees	2
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9
Detailed Statement of Financial Activities	13

CHAIR'S REPORT

For The Year Ended 31 March 2021

2020-2021 was one of the most challenging yet also one of the most successful years for the Bromley Children and Families Voluntary Sector Forum since our inception. In March 2020 we took the decision to close face-to-face services and take everything online.

The challenge of finding ways to continue supporting our members was met magnificently by our two wonderful staff members, supported as always by our dedicated Board. Securing a number of grants during the year, as well as focussing on developing new services and projects has allowed The Forum to grow again this year, both financially and in terms of services - a huge achievement.

Our Operations Manager Samantha Britnell has continued to innovate and drive forward digital developments; both for The Forum and by facilitating member organisations to support their most vulnerable and needy beneficiaries to stay connected during the pandemic and resulting lockdowns; for example, supporting Penge Chill and Chat group to provide internet and tech equipment to their Kinship Carers, and being able to provide one of our Parent Carer Network families with a laptop so they could access education and other vital services.

Despite COVID restrictions forcing us to cap our numbers attending, the annual Masonic Biker's Santa Run early in December 2020 proved a huge success, with our incredible friends from the South East Masonic Bikers collecting thousands of pounds for our team to spend in The Entertainer toy shop in Bromley. The Entertainer generously gave the forum a 25% discount which helped us to purchase hundreds of toys and games to share between 15 different charities including Bromley Children's project, Bromley Brighter Beginnings, Bromley Foodbank, Bromley Traveller & Gypsy project, Kinship Carers, CASPA, St Edwards, St Hilda's, Lay Witness for Christ International and Crystal Palace Community Trust. This wonderful initiative annually allows us, as a collective of amazing charities to get gifts to some of the most underprivileged children and families in the borough and to change their lives, even if just for a short time over the festive period.

The power of the Forum has always lain in the passion of those working within the sector being brought together to share knowledge and mutually support each other. In this difficult year, we managed to continue to do just that; through sheer determination and creative thinking; and our members have told us that they felt supported in what could otherwise have been a lonely and uncertain time.

We are committed to providing support to and advocating for the sector, without which many services would collapse and many hundreds of people across the borough would suffer greatly. The voluntary sector prevents health, justice and social care crises and has risen out of need, and our natural human desire to relieve need and hardship. The forum truly connects the Bromley Voluntary Sector and never has it been truer than this year that 'Together We Are Stronger'. I want to say an immense thank you to our Samantha and Sammy for driving forward all the developments that the Forum has seen this year and to the Board of Trustees for their wisdom, support and commitment.



REPORT OF THE TRUSTEES

For The Year Ended 31 March 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Significant activities

The Forum's activities for the year followed the objectives set in our Operational Plan and included:

1. Information

Outcome: Whilst 2020 - 2021 continued to be a hugely challenging year globally, The BCFF stepped up locally to connect with our members and wider audience through the power of social media. Member groups were frequently updated about local services, provision and support available to enable them to better serve the people for whom their organisations represent.



As updates about local and national information changed so quickly The BCFF used our newly refreshed and redesigned social media to provide updates. We were able to continue to provide valuable information to our members and support that seemed otherwise not easily available. This included changes or updates to regulation around GDPR, local support and access to local and national funding opportunities - particularly regarding emergency funding.

2. Networking

Outcome: In previous years our members have told us that sharing information and good practice has been of benefit to those served by member groups, however the challenges of Covid have made this increasingly challenging for The Forum to deliver.

BCFF were unable to host face-to-face open forum sessions, these had previously been held quarterly and each session covered a particular subject, e.g. Safeguarding training for individual organisations. We were able to successfully move these online to deliver via Zoom - the frequency with which we were able to deliver the sessions increased to monthly and they were, in the majority, focused on Covid emergency topics. The Open Forum sessions allowed for organisations to ask questions, benefit from peer-to-peer support and connect with other organisations (often from the third sector) to discuss relevant issues in what was and still is an unprecedented time.

This kind of networking is a vital and popular part of the work we do to bring the sector together.

Bromley Children & Families Voluntary Sector Forum, in partnership with Community Links Bromley worked to inform organisations about The Direct Line emergency Covid fund, making sure that all Bromley based third sector organisations were aware of the potential funding and provided tips, advice and support on how to apply for the funds. Our Development Officer, Samantha Baldwin continued to deliver on our new social media approach, focussing on increasing visibility of and access to the Forum, primarily through Facebook and Instagram.

3. Consultation and Representation

Outcome: The London Borough of Bromley was enabled to consult organisations working with children, young people and families within the voluntary sector. The Forum represented children's, young people and family services effectively, (especially with regard to service provision in these challenging economic times). The Forum has and will continue to be a conduit by which the LBB can consult organisations working with children, young people and families. The strategic work done by both our Operations Manager and Development Officer has resulted in even greater connections with the LA and the Forum being considered an important partner in the borough.

It is the Forum's ambition to continue to increase its ability to proactively represent the needs of children, young people, and families in Bromley, offering support to its member groups as appropriate.

We continue to represent the interests of member organisations on the Bromley Children's Safeguarding Partnership, Voluntary Sector Strategic Network, Bromley MET Stop & Search Committee, and the Children's Executive Board.

4. Encouraging Good Practice - Training and resources (Workforce Development)

Outcome: Improved skills and knowledge for those working for member organisations whether paid staff or volunteers.

We continue to seek ways to support member groups increasing the skills and knowledge to serve children and young people across the Borough.

The Forum strives to encourage member groups to share training. We have previously seen member groups sharing training. Other groups have offered venues in exchange for a place on a training course. Whilst this usual approach has been challenging this year, acknowledging local and national restrictions we have



still been able to deliver training to some of the groups of people involved in our projects, most notably The Parent Carer Champion Network and Mottingham Youth Matters.

5. Administration, Finance/ Fundraising, Reporting and Governance

Outcome: Value for money, effective governance, financial security and efficient administration.

The Forum is a 'no-frills' network providing support and information for the benefit of local children's, youth and families voluntary organisations. We seek to keep our expenditure to a minimum and over the past year have moved all our meetings online minimising costs (Covid does have some benefits!). This is our fifth year of independence without any statutory funding, and we are grateful for the financial support we have received.

REPORT OF THE TRUSTEES

For The Year Ended 31 March 2021

This year we were awarded with The Mottingham Big Local funding and Mottingham Youth Matters. These programmes recruited young volunteers to represent Mottingham (MBLR boundary) to the wider voluntary sector as well as being key in providing the voices of young people and the challenges that they are facing in society today. BCFF coordinates and supports a youth co-ordinator and further volunteers in the planning of a monthly forum meeting with which we offer support to deliver the following:

- Identify key issues /challenges faced by the children and young people within the local community
- Design a 12 month and 3 year strategic plan
- Plan and deliver 2 community activities for the children/young people of Mottingham
- Plan and execute monthly meetings
- Train and support participating young people across IT and Social Media platforms. Our members continue to support us through donations.

BCFF were also awarded the Parent Carer champion Network and Mentor Support Programme Funding. This was a new partnership in conjunction with The LBB and Community Links to establish and support a new parent/carers champion network which will support parents of children and young people aged 11-24 years who are at risk of going missing, exploitation, gang affiliation and running county lines in Bromley. The project aimed at creating a safe space for parents/carers who may be isolated, frustrated and lonely, things that often occur when their children exhibit behaviours that place them at risk and they often find it hard to get the right support and training.

Our Operations Manager post and creating of the Development Worker post has enabled the Forum to continue streamlining our database and reach out to more Bromley groups and organisations as well as to build our capacity to take on more diverse projects and seek and submit further funding applications to trusts and foundations. Our infrastructure continues to develop.

Structure, governance and management

Background

The charity is controlled by its governing document, a deed of trust, and constitutes an Charitable Incorporated Organisation.

Bromley's Children and Families Voluntary Sector Forum was established in the early 1990's as an independent network of voluntary and community organisations concerned with children, young people, and their families. The Forum acts as a primary point of access for a diverse range of organisations in the London Borough of Bromley for information, training, joint planning, consultation, and representation purposes. There are approx. 250 groups in membership, many of which are small and do not have the time or expertise to keep up to date with changes in legislation, good practice, or funding opportunities. A full list of membership can be found at www.bcfforum.org.





Recruitment and appointment of new trustees

Trustees are appointed at the Annual Meeting based on nominations received from member groups. Consideration is given to specialist skills or knowledge, competence, and overall suitability. New Trustees receive information about their responsibilities and the aims of the charity. They are required to undergo a Disclosure and Barring Service check. Trustees meet every two months. The day to day running of the charity is undertaken by the trustees.

None of the Trustees has any beneficial interest in the charity. If the Forum is wound up, the members of the Forum have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

Risk management

Risks are identified, assessed and controls established throughout the year. The key controls used include:

- comprehensive strategic planning, budgeting and accounting.
- clear authorisation and approval levels.
- vetting procedures as required by law for the protection of children.

Reference and administrative details

Registered Charity number 1153545

Principal address

Community House South Street
Bromley, Kent BR1 1RH

Trustees

- H Dyer
- E McWhirter
- G Ruston
- P Cosgrave
- J Rosewell
- B Lewis
- B-J Price

Independent examiner

Crane & Partners
Chartered Accountants Leonard House
5 - 7 Newman Road, Bromley, Kent BR1 1RJ

Tel: 07957 924 287

Email: charityadmin@bcfforum.org

www.bcfforum.org

Approved by order of the board of trustees on 31 January 2022 and signed on its behalf by:

Chair of Trustees



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BROMLEY CHILDREN AND FAMILIES VOLUNTARY SECTOR FORUM

Independent examiner's report to the trustees of Bromley Children and Families Voluntary Sector Forum

I report to the charity trustees on my examination of the accounts of the Bromley Children and Families Voluntary Sector Forum (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.



Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham Atkin FCA
Chartered Accountant Crane & Partners
Chartered Accountants Leonard House
5 - 7 Newman Road, Bromley
Kent BR1 1RJ

31 January 2022

STATEMENT OF FINANCIAL ACTIVITIES

For The Year Ended 31 March 2021

				2021	2020
		Unrestricted fund	Restricted fund	Total funds	Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies		4,440	35,983	40,423	10,762
Other trading activities	2	193	-	193	-
Total		4,633	35,983	40,616	10,762
EXPENDITURE ON CHARITABLE ACTIVITIES					
Activities		242	1,465	1,707	-
Other		1,261	16,508	17,769	5,215
Total		1,503	17,973	19,476	5,215
NET INCOME/(EXPENDITURE)		3,130	18,010	21,140	5,547
RECONCILIATION OF FUNDS					
Total funds brought forward		2,537	5,650	8,187	2,640
TOTAL FUNDS CARRIED FORWARD		5,667	23,660	29,327	8,187

The notes form part of these financial statements



BALANCE SHEET

At 31 March 2021

				2021	2020
		Unrestricted fund	Restricted fund	Total funds	Total funds
	Notes	£	£	£	£
CURRENT ASSETS					
Debtors	5	-	5,164	5,164	-
Cash at bank and in hand		5,668	18,495	24,163	8,187
		5,668	23,659	29,327	8,187
NET CURRENT ASSETS		5,668	23,659	29,327	8,187
TOTAL ASSETS LESS CURRENT LIABILITIES		5,668	23,659	29,327	8,187
NET ASSETS		5,668	23,659	29,327	8,187
FUNDS	6				
Unrestricted funds				5,668	2,537
Restricted funds				23,659	5,650
TOTAL FUNDS				29,327	8,187

The financial statements were approved by the Board of Trustees on 31 January 2022 and were signed on its behalf by:



Helen Dyer
Chair of trustees

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 31 March 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	2021 £	2020 £
Community Fundraising	193	-

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Total funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	230	10,532	10,762
EXPENDITURE ON			
Other	333	4,882	5,215
NET INCOME/(EXPENDITURE)	(103)	5,650	5,547
RECONCILIATION OF FUNDS			
Total funds brought forward	2,640	-	2,640
TOTAL FUNDS CARRIED FORWARD	2,537	5,650	8,187

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	5,164	-



NOTES TO THE FINANCIAL STATEMENTS CONTINUED

6. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Unrestricted funds			
General fund	2,537	3,131	5,668
Restricted funds			
Young Londoners Fund	5,650	97	5,757
Parent/Carer Champion Network	-	15,912	15,912
Mottingham Big Local Refocused	-	2,000	2,000
TOTAL FUNDS	8,187	21,140	29,327

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£		£
Unrestricted funds			
General fund	4,633	(1,502)	3,131
Restricted funds			
Young Londoners Fund	9,141	(9,044)	97
DirectLine Covid Emergency CLB Fund	3,500	(3,500)	-
Parent/Carer Champion Network	20,008	(4,096)	15,912
Mottingham Big Local Refocused	3,334	(1,334)	2,000
	35,983	(17,974)	18,009
TOTAL FUNDS	40,616	(19,476)	21,140

Comparatives for movement in funds

	At 1.4.19	Net movement in funds	At 31.3.20
	£	£	£
Unrestricted funds			
General fund	2,640	(103)	2,537
Restricted funds			
Young Londoners Fund	-	5,650	5,650
TOTAL FUNDS	2,640	5,547	8,187

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

6. MOVEMENT IN FUNDS CONTINUED...

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	230	(333)	(103)
Restricted funds			
Young Londoners Fund	10,532	(4,882)	5,650
TOTAL FUNDS	10,762	(5,215)	5,547

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19	Net movement in funds	At 31.3.20
	£	£	£
Unrestricted funds			
General fund	2,640	3,028	5,668
Restricted funds			
Young Londoners Fund	-	5,747	5,747
Parent/Carer Champion Network	-	15,912	15,912
Mottingham Big Local Refocused	-	2,000	2,000
	-	23,659	23,659
TOTAL FUNDS	2,640	26,687	29,327

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows::

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	4,863	(1,835)	3,028
Restricted funds			
Young Londoners Fund	19,673	(13,926)	5,747
DirectLine Covid Emergency CLB Fund	3,500	(3,500)	-
Parent/Carer Champion Network	20,008	(4,096)	15,912
Mottingham Big Local Refocused	3,334	(1,334)	2,000
	46,515	(22,856)	23,659
TOTAL FUNDS	51,378	(24,691)	26,687

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

For The Year Ended 31 March 2021

	2021	2020
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Charitable trusts	38,983	10,532
Donations	1,440	230
	40,423	10,762
Other trading activities		
Community Fundraising	193	-
Total incoming resources	40,616	10,762
EXPENDITURE		
Other		
Admin support	13,863	3,595
Rent	360	120
Meeting costs	30	199
Computer costs	1,130	-
Insurance	354	362
Sundry expenses	72	263
Marketing material	488	215
Refreshments	113	461
Training Programmes	1,164	-
Volunteer Expenses	195	-
Support costs Management		
Telephone	248	-
Postage and stationery	771	-
	1,019	-
Governance costs		
Accountancy and legal fees	688	-
Total resources expended	19,476	5,215
Net income	21,140	5,547

This page does not form part of the statutory financial statements

**BROMLEY CHILDREN
& FAMILIES**
Voluntary Sector Forum

CHARITY NUMBER 1153545

Get involved

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