

Shine (West Bowling)

Charity number 1153518

Annual Report and Financial Statements for the year ended 31 March 2025



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COMMUNITY ACCOUNTING
WEST YORKSHIRE

Shine (West Bowling)

Annual Report and Financial Statements for the year ended 31 March 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Shine (West Bowling)

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Samantha Corderoy	Chair	
Shaeron Caton-Rose	Secretary	
Alyia Siddique	Treasurer	
Rev James Hinton		
Ian Thorpe		
Linda Baines	Safeguarding Officer	
Helen Loughlin		

Charity number	1153518	Registered in England and Wales
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Registered and principal address

48 Newton Street
Bradford
BD5 7BH

Bankers

HSBC Bank plc
64 Tong Street
Dudley Hill
Bradford
BD4 9LX

The Co-operative Bank plc
P.O. Box 250
Skelmersdale
WN8 6WT

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 22 August 2013 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

To develop the capacity and skills of the members of the socially and economically disadvantaged community of West Bowling in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

The charity's main activities

Shine delivers a range of community services to bring renewal to one of the UK's most deprived communities. These include Pop Up Pantries, budgeting help, Job Clubs, cookery courses, a Children's Clothes Bank, English classes, asylum and refugee support, care for the homeless, exercise classes, parenting support, wellbeing groups and counselling. It manages a large green space for community use, is a Hate Crime Centre and partners with Bradford District Credit Union.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the improvement in community wellbeing.

Achievements and performance



This year has again seen Shine giving holistic, relational help for the people of West Bowling, providing on average 32 sessions a week of groups and help to those who are most in need within our community. We have supported over 600 individuals, collectively attending 7,000 times, as well as maintaining a community green space and hosting large events. Alongside eight staff members we are very grateful to our 50 volunteers who help with governance, sorting food and clothes, leading and helping in groups, mending, gardening and much more; very little would be able to happen without them. We also have had help from teams from Yorkshire Building Society.

Shine provides local help for the local needs in our area, delivered by those who listen to and often live amongst the community we serve. Our thanks go to St Stephen's Church where we are based, allowing us to have plenty of space for activities, surrounded by a lovely churchyard which again is used by group and families.

We are thankful to those individuals who generously give monthly to enable the work of Shine, to other individuals and churches who have donated to us over the year and to our funders, The Henry Smith Charity, Marsh Charitable Trust, The Wharfedale Foundation, Awards for All (National Lottery), Bradford City Challenge Foundation, Better Start Bradford, Give Bradford, Sir George Martin Trust, Bradford Metropolitan District Council, and to the Integrated Care Board for part funding the counselling service and ReCreate. We have also received funding from Anchor Foundation and Bradford City of Culture 2025 for an art piece 'Woven Lives', being created by Linda Baines and Shaeron Caton-Rose with a number of our users. This will be displayed as part of the City of Culture in Bradford Cathedral from July. Creativity remains an important component of our work.

Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2025

Achievements and performance continued

Over the year we have run a course 'Own My Life' for those in controlling relationships, and ReCreate for those who are isolated or have fragile mental health. We have increased the offer of face to face counselling so we now offer approximately 16 spaces a week, we have given out school uniform, coats and many other items of children's clothing, thousands of items of food have been given at reduced prices, and we have offered accommodation and help to those who are homeless, as well as help to many who are financially challenged or in poor health.

We have helped St Stephen's Church host Heritage days after the completion of the restoration of their West Window, enabling hundreds of people to understand more the history of this area and the building. We hosted a celebration day with Hope Housing and celebrations around Christmas. We have worked closely with two schools in particular, Newby Primary School and St Stephen's Primary School, working in partnership with some families and also starting a new parent and toddler group at St Stephen's School. We are looking to start a Kids Matter parenting group in the future at the school.

There is no doubt of the impact Shine has on the people of West Bowling and beyond. In challenging times Shine continues to offer a safe, welcoming space and long term help to those who need it most, five days every week.

"I have hope now where as before, I felt hopeless."

Financial review

The net income for the year was £57,973, including net expenditure of £3,078 on unrestricted funds and net income of £61,051 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £143,830.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charities Commission and consider it prudent that free, unrestricted reserves need to be sufficient to meet four to six months running costs. Based on 2025/2026 budgeted expenditure the CIO's target reserves are between £71,300 and £107,000. This policy is reviewed by the Trustees annually in line with the risk analysis and financial management situation.

Approved by the board of trustees on 1/10/2025

Samantha Corderoy (Trustee)

Shine (West Bowling)

Independent examiner's report to the trustees of Shine (West Bowling)

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2025, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

7/10/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Shine (West Bowling)
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Grants and donations	(2)	106,861	136,980	243,841	200,971
Fees and charges		6,772	3,000	9,772	5,218
Pop up pantry		9,062	-	9,062	9,316
Fundraising		-	-	-	3,860
Other income		1,092	-	1,092	1,368
Bank interest		1,552	-	1,552	953
Total income		125,339	139,980	265,319	221,686
Expenditure on:					
Salaries NI and pensions	(3)	95,363	49,401	144,764	133,182
Sessional workers		-	13,522	13,522	13,325
Activity resources and equipment		5,640	9,922	15,562	22,775
Rent and utilities		17,030	3,188	20,218	20,447
Staff and volunteer expenses		1,110	2,896	4,006	3,127
IT support and equipment		168	-	168	1,908
Administration and finance		4,053	-	4,053	4,200
Legal and professional fees		34	-	34	-
Insurance		1,750	-	1,750	1,955
Independent examination		1,134	-	1,134	1,134
Credit Union payments		2,135	-	2,135	1,525
Total expenditure		128,417	78,929	207,346	203,578
Net income / (expenditure)		(3,078)	61,051	57,973	18,108
Fund balances brought forward		146,908	10,778	157,686	139,578
Fund balances carried forward	(4)	143,830	71,829	215,659	157,686

All incoming resources and resources expended derive from continuing activities.

Shine (West Bowling)
Balance sheet
as at 31 March 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors and prepayments	(5) 3,379	-	3,379	6,554
Cash at bank and in hand	(6) 141,585	71,829	213,414	153,808
Total current assets	<u>144,964</u>	<u>71,829</u>	<u>216,793</u>	<u>160,362</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(7) 1,134	-	1,134	2,676
Total current liabilities	<u>1,134</u>	<u>-</u>	<u>1,134</u>	<u>2,676</u>
Net current assets / (liabilities)	<u>143,830</u>	<u>71,829</u>	<u>215,659</u>	<u>157,686</u>
Net assets	<u>143,830</u>	<u>71,829</u>	<u>215,659</u>	<u>157,686</u>
Funds				
Unrestricted funds	143,830	-	143,830	146,908
Restricted funds	-	71,829	71,829	10,778
Total funds	<u>143,830</u>	<u>71,829</u>	<u>215,659</u>	<u>157,686</u>

The financial statements were approved by the board of trustees on 1/10/2025

Samantha Corderoy (Trustee)

Shine (West Bowling)

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2025

2 Grants and donations	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford City Challenge	-	3,000	3,000	-
Bradford District Metropolitan Council (BDMC)	-	6,600	6,600	4,175
Bradford VCS Alliance	-	3,070	3,070	-
Give Bradford	-	6,500	6,500	-
Marsh Charitable Trust	-	500	500	-
National Lottery Community Fund (NLCF)	-	20,000	20,000	-
NHS West Yorkshire Integrated Care Board	-	22,500	22,500	-
Sir George Martin Trust	-	3,000	3,000	-
The Anchor Foundation	-	6,000	6,000	-
The Henry Smith Charity	70,000	-	70,000	70,000
The Wharfedale Foundation	-	10,000	10,000	-
Bradford District Community Foundation	-	-	-	7,000
Dept. for Levelling Up, Housing & Communities	-	-	-	68,832
National Gardening Scheme	-	-	-	3,679
The Liz and Terry Bramhall Foundation	-	-	-	10,000
Other donations	36,861	55,810	92,671	37,285
	<u>106,861</u>	<u>136,980</u>	<u>243,841</u>	<u>200,971</u>

3 Staff costs and numbers	2025	2024
	£	£
Gross salaries	133,823	123,644
Social security costs	8,828	7,948
Employment allowance	(5,000)	(5,000)
Pensions	7,113	6,590
	<u>144,764</u>	<u>133,182</u>

The average number of employees during the year was 8, being an average of 4.7 full time equivalent (2024: 7.8, 4.6 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2025	2024
	£	£
Costs of the scheme to the charity for the year	7,113	6,590
Amount of any contributions outstanding at the year end	-	887

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2025

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
BDMC Science event	175	500	675	-	-
Kyffin Place	-	3,000	3,000	-	-
National Gardening Scheme	227	-	227	-	-
BDMC Community Buildings	-	6,900	6,900	-	-
Liz and Terry Bramall	6,823	-	6,823	-	-
Bradford City Challenge	-	3,000	3,000	-	-
BDMC Repair Project	345	-	345	-	-
Wellbeing Service	3,208	55,395	13,218	-	45,385
Anchor Foundation	-	6,000	3,180	-	2,820
NLCF	-	20,000	19,118	-	882
Give Bradford	-	6,500	1,365	-	5,135
NHS WY Integrated Care Board	-	22,615	15,203	-	7,412
Sir George Martin Trust	-	3,000	3,000	-	-
Wharfedale Foundation	-	10,000	2,875	-	7,125
Bradford VCS Alliance	-	3,070	-	-	3,070
	<u>10,778</u>	<u>139,980</u>	<u>78,929</u>	<u>-</u>	<u>71,829</u>

Fund name	Purpose of restriction
BDMC Science event	To contribute towards the costs of a science event.
Kyffin Place	To support the Men Only support group.
National Gardening Scheme	To provide resources for the Gardening Club.
BDMC Community Buildings	Towards the running costs of the centre.
Liz and Terry Bramall	Towards the salary costs of the CEO post and renovation work.
Bradford City Challenge	To support activity costs.
BDMC Repair Project	Towards the running costs of the Creative Threads group.
Wellbeing Service	Donations to support the development and operation of the wellbeing service.
Anchor Foundation	Towards the Woven Lives art project.
NLCF	To support the salary costs of the Outreach and Economic Lead workers.
Give Bradford	Towards the running costs of art therapy sessions.
NHS WY Integrated Care Board	To support the provision of a wellbeing counselling service.
Sir George Martin Trust	To contribute towards the CIO's core costs.
Wharfedale Foundation	To support the costs of an integration support worker.
Bradford VCS Alliance	To enable the creation of an art piece as part of Bradford City of Culture 2025.

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2025

5 Debtors and prepayments	2025	2024
	£	£
Prepayments	-	3,000
Other debtors	3,379	3,554
	<u>3,379</u>	<u>6,554</u>

6 Cash at bank and in hand	2025	2024
	£	£
Cash at bank	213,388	153,794
Cash in hand	26	14
	<u>213,414</u>	<u>153,808</u>

7 Creditors and accruals	2025	2024
	£	£
Creditors	-	655
Accruals	1,134	1,134
Other creditors	-	887
	<u>1,134</u>	<u>2,676</u>

8 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £3,360 (2024: £2,950).

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £33,950 (previous year: £32,596).

Other transactions with trustees or related parties			2025	2024
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Recreate Wellbeing CIC	Business connected to Linda Baines and Shaeron Caton-Rose	Provision of freelance services	1,950	600
Linda Baines	Trustee	Provision of freelance services	2,040	-
Shaeron Caton-Rose	Trustee	Provision of freelance services	1,255	-
Sarah Hinton	Wife of trustee	Employed as CIO's chief executive officer	29,387	28,257
			<u>34,632</u>	<u>28,857</u>

Shine (West Bowling)

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2025

	2025 Unrestricted funds £	2024 Unrestricted funds £	2025 Restricted funds £	2024 Restricted funds £	2025 Total funds £	2024 Total funds £
Income						
Grants and donations	106,861	106,210	136,980	94,761	243,841	200,971
Fees and charges	6,772	4,568	3,000	650	9,772	5,218
Pop up pantry	9,062	9,316	-	-	9,062	9,316
Fundraising	-	3,860	-	-	-	3,860
Other income	1,092	1,368	-	-	1,092	1,368
Bank interest	1,552	953	-	-	1,552	953
Total income	125,339	126,275	139,980	95,411	265,319	221,686
Expenditure						
Salaries NI and pensions	95,363	44,732	49,401	88,450	144,764	133,182
Sessional workers	-	2,326	13,522	10,999	13,522	13,325
Activity resources and equipment	5,640	8,372	9,922	14,403	15,562	22,775
Rent and utilities	17,030	3,240	3,188	17,207	20,218	20,447
Staff and volunteer expenses	1,110	1,036	2,896	2,091	4,006	3,127
IT support and equipment	168	-	-	1,908	168	1,908
Administration and finance	4,053	3,315	-	885	4,053	4,200
Legal and professional fees	34	-	-	-	34	-
Insurance	1,750	1,220	-	735	1,750	1,955
Independent examination	1,134	1,134	-	-	1,134	1,134
Credit Union payments	2,135	1,525	-	-	2,135	1,525
Total expenditure	128,417	66,900	78,929	136,678	207,346	203,578
Net income / (expenditure)	(3,078)	59,375	61,051	(41,267)	57,973	18,108
Fund balances brought forward	146,908	87,533	10,778	52,045	157,686	139,578
Fund balances carried forward	143,830	146,908	71,829	10,778	215,659	157,686