

SHINE (WEST BOWLING)

England & Wales · Charity number 1153518

Details

Status Registered

Legal form CIO

Registered 2013-08-22

Register [View on the Charity Commission register](#)

Contact

Address 48 Newton Street
Bradford
BD5 7BH

Phone 01274738490

Email info@shinewestbowling.org.uk

Website www.shinewestbowling.org.uk

Activities

Objects: TO DEVELOP THE CAPACITY AND SKILLS OF THE MEMBERS OF THE SOCIALLY AND ECONOMICALLY DISADVANTAGED COMMUNITY OF WEST BOWLING IN SUCH A WAY THAT THEY ARE BETTER ABLE TO IDENTIFY, AND HELP MEET, THEIR NEEDS AND TO PARTICIPATE MORE FULLY IN SOCIETY.

Activities: Shine delivers a range of community services to bring renewal to one of the UK's most deprived neighbourhoods. This includes job-club and digital inclusion, credit union and social supermarkets, financial budgeting, a children's clothes bank, parenting support, exercise classes, gardening, care for the homeless, refugee support, counselling, arts projects and community events.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£265,319	£215,659	-	-
2024-03-31	£221,686	£203,578	-	-
2023-03-31	£142,806	£175,216	-	-
2022-03-31	£184,007	£171,988	-	-
2021-03-31	£239,059	£227,826	-	-

Trustees

Name	Role	Appointed
Samantha Corderoy	Chair	2021-06-16
Alyia Siddique		2024-04-01
Helen Elizabeth Loughlin		2017-05-10
Ian Thorpe		2016-02-01
Rev JAMES WILLIAM HINTON		2013-05-13
SHAERON ANNE CATON-ROSE		2013-05-13

SHINE (WEST BOWLING)

England & Wales - Charity number 1153518

Accounts

Shine (West Bowling)

Charity number 1153518

Annual Report and Financial Statements

for the year ended 31 March 2025



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COMMUNITY ACCOUNTING
WEST YORKSHIRE

Shine (West Bowling)

Annual Report and Financial Statements for the year ended 31 March 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Shine (West Bowling)

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Samantha Corderoy	Chair	
Shaeron Caton-Rose	Secretary	
Alyia Siddique	Treasurer	
Rev James Hinton		
Ian Thorpe		
Linda Baines	Safeguarding Officer	
Helen Loughlin		

Charity number 1153518 Registered in England and Wales

Registered and principal address

48 Newton Street
Bradford
BD5 7BH

Bankers

HSBC Bank plc
64 Tong Street
Dudley Hill
Bradford
BD4 9LX

The Co-operative Bank plc
P.O. Box 250
Skelmersdale
WN8 6WT

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 22 August 2013 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

To develop the capacity and skills of the members of the socially and economically disadvantaged community of West Bowling in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

The charity's main activities

Shine delivers a range of community services to bring renewal to one of the UK's most deprived communities. These include Pop Up Pantries, budgeting help, Job Clubs, cookery courses, a Children's Clothes Bank, English classes, asylum and refugee support, care for the homeless, exercise classes, parenting support, wellbeing groups and counselling. It manages a large green space for community use, is a Hate Crime Centre and partners with Bradford District Credit Union.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the improvement in community wellbeing.

Achievements and performance



This year has again seen Shine giving holistic, relational help for the people of West Bowling, providing on average 32 sessions a week of groups and help to those who are most in need within our community. We have supported over 600 individuals, collectively attending 7,000 times, as well as maintaining a community green space and hosting large events. Alongside eight staff members we are very grateful to our 50 volunteers who help with governance, sorting food and clothes, leading and helping in groups, mending, gardening and much more; very little would be able to happen without them. We also have had help from teams from Yorkshire Building Society.

Shine provides local help for the local needs in our area, delivered by those who listen to and often live amongst the community we serve. Our thanks go to St Stephen's Church where we are based, allowing us to have plenty of space for activities, surrounded by a lovely churchyard which again is used by group and families.

We are thankful to those individuals who generously give monthly to enable the work of Shine, to other individuals and churches who have donated to us over the year and to our funders, The Henry Smith Charity, Marsh Charitable Trust, The Wharfedale Foundation, Awards for All (National Lottery), Bradford City Challenge Foundation, Better Start Bradford, Give Bradford, Sir George Martin Trust, Bradford Metropolitan District Council, and to the Integrated Care Board for part funding the counselling service and ReCreate. We have also received funding from Anchor Foundation and Bradford City of Culture 2025 for an art piece 'Woven Lives', being created by Linda Baines and Shaeron Caton-Rose with a number of our users. This will be displayed as part of the City of Culture in Bradford Cathedral from July. Creativity remains an important component of our work.

Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2025

Achievements and performance continued

Over the year we have run a course 'Own My Life' for those in controlling relationships, and ReCreate for those who are isolated or have fragile mental health. We have increased the offer of face to face counselling so we now offer approximately 16 spaces a week, we have given out school uniform, coats and many other items of children's clothing, thousands of items of food have been given at reduced prices, and we have offered accommodation and help to those who are homeless, as well as help to many who are financially challenged or in poor health.

We have helped St Stephen's Church host Heritage days after the completion of the restoration of their West Window, enabling hundreds of people to understand more the history of this area and the building. We hosted a celebration day with Hope Housing and celebrations around Christmas. We have worked closely with two schools in particular, Newby Primary School and St Stephen's Primary School, working in partnership with some families and also starting a new parent and toddler group at St Stephen's School. We are looking to start a Kids Matter parenting group in the future at the school.

There is no doubt of the impact Shine has on the people of West Bowling and beyond. In challenging times Shine continues to offer a safe, welcoming space and long term help to those who need it most, five days every week.

"I have hope now where as before, I felt hopeless."

Financial review

The net income for the year was £57,973, including net expenditure of £3,078 on unrestricted funds and net income of £61,051 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £143,830.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charities Commission and consider it prudent that free, unrestricted reserves need to be sufficient to meet four to six months running costs. Based on 2025/2026 budgeted expenditure the CIO's target reserves are between £71,300 and £107,000. This policy is reviewed by the Trustees annually in line with the risk analysis and financial management situation.

Approved by the board of trustees on 1/10/2025

Samantha Corderoy (Trustee)

Shine (West Bowling)

Independent examiner's report to the trustees of Shine (West Bowling)

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2025, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

7/10/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Shine (West Bowling)
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2025

	Notes	2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	106,861	136,980	243,841	200,971
Fees and charges		6,772	3,000	9,772	5,218
Pop up pantry		9,062	-	9,062	9,316
Fundraising		-	-	-	3,860
Other income		1,092	-	1,092	1,368
Bank interest		1,552	-	1,552	953
Total income		<u>125,339</u>	<u>139,980</u>	<u>265,319</u>	<u>221,686</u>
Expenditure on:					
Salaries NI and pensions	(3)	95,363	49,401	144,764	133,182
Sessional workers		-	13,522	13,522	13,325
Activity resources and equipment		5,640	9,922	15,562	22,775
Rent and utilities		17,030	3,188	20,218	20,447
Staff and volunteer expenses		1,110	2,896	4,006	3,127
IT support and equipment		168	-	168	1,908
Administration and finance		4,053	-	4,053	4,200
Legal and professional fees		34	-	34	-
Insurance		1,750	-	1,750	1,955
Independent examination		1,134	-	1,134	1,134
Credit Union payments		2,135	-	2,135	1,525
Total expenditure		<u>128,417</u>	<u>78,929</u>	<u>207,346</u>	<u>203,578</u>
Net income / (expenditure)		<u>(3,078)</u>	<u>61,051</u>	<u>57,973</u>	<u>18,108</u>
Fund balances brought forward		<u>146,908</u>	<u>10,778</u>	<u>157,686</u>	<u>139,578</u>
Fund balances carried forward	(4)	<u>143,830</u>	<u>71,829</u>	<u>215,659</u>	<u>157,686</u>

All incoming resources and resources expended derive from continuing activities.

Shine (West Bowling)
Balance sheet
as at 31 March 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors and prepayments	(5) 3,379	-	3,379	6,554
Cash at bank and in hand	(6) 141,585	71,829	213,414	153,808
Total current assets	<u>144,964</u>	<u>71,829</u>	<u>216,793</u>	<u>160,362</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(7) 1,134	-	1,134	2,676
Total current liabilities	<u>1,134</u>	<u>-</u>	<u>1,134</u>	<u>2,676</u>
Net current assets / (liabilities)	<u>143,830</u>	<u>71,829</u>	<u>215,659</u>	<u>157,686</u>
Net assets	<u>143,830</u>	<u>71,829</u>	<u>215,659</u>	<u>157,686</u>
Funds				
Unrestricted funds	143,830	-	143,830	146,908
Restricted funds	-	71,829	71,829	10,778
Total funds	<u>143,830</u>	<u>71,829</u>	<u>215,659</u>	<u>157,686</u>

The financial statements were approved by the board of trustees on 1/10/2025

Samantha Corderoy (Trustee)

Shine (West Bowling)

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2025

2 Grants and donations	2025	2025	2025	2024
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Bradford City Challenge	-	3,000	3,000	-
Bradford District Metropolitan Council (BDMC)	-	6,600	6,600	4,175
Bradford VCS Alliance	-	3,070	3,070	-
Give Bradford	-	6,500	6,500	-
Marsh Charitable Trust	-	500	500	-
National Lottery Community Fund (NLCF)	-	20,000	20,000	-
NHS West Yorkshire Integrated Care Board	-	22,500	22,500	-
Sir George Martin Trust	-	3,000	3,000	-
The Anchor Foundation	-	6,000	6,000	-
The Henry Smith Charity	70,000	-	70,000	70,000
The Wharfedale Foundation	-	10,000	10,000	-
Bradford District Community Foundation	-	-	-	7,000
Dept. for Levelling Up, Housing & Communities	-	-	-	68,832
National Gardening Scheme	-	-	-	3,679
The Liz and Terry Bramhall Foundation	-	-	-	10,000
Other donations	36,861	55,810	92,671	37,285
	<u>106,861</u>	<u>136,980</u>	<u>243,841</u>	<u>200,971</u>

3 Staff costs and numbers	2025 £	2024 £
Gross salaries	133,823	123,644
Social security costs	8,828	7,948
Employment allowance	(5,000)	(5,000)
Pensions	7,113	6,590
	<u>144,764</u>	<u>133,182</u>

The average number of employees during the year was 8, being an average of 4.7 full time equivalent (2024: 7.8, 4.6 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2025 £	2024 £
Costs of the scheme to the charity for the year	7,113	6,590
Amount of any contributions outstanding at the year end	-	887

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2025

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
BDMC Science event	175	500	675	-	-
Kyffin Place	-	3,000	3,000	-	-
National Gardening Scheme	227	-	227	-	-
BDMC Community Buildings	-	6,900	6,900	-	-
Liz and Terry Bramall	6,823	-	6,823	-	-
Bradford City Challenge	-	3,000	3,000	-	-
BDMC Repair Project	345	-	345	-	-
Wellbeing Service	3,208	55,395	13,218	-	45,385
Anchor Foundation	-	6,000	3,180	-	2,820
NLCF	-	20,000	19,118	-	882
Give Bradford	-	6,500	1,365	-	5,135
NHS WY Integrated Care Board	-	22,615	15,203	-	7,412
Sir George Martin Trust	-	3,000	3,000	-	-
Wharfedale Foundation	-	10,000	2,875	-	7,125
Bradford VCS Alliance	-	3,070	-	-	3,070
	<u>10,778</u>	<u>139,980</u>	<u>78,929</u>	<u>-</u>	<u>71,829</u>

Fund name	Purpose of restriction
BDMC Science event	To contribute towards the costs of a science event.
Kyffin Place	To support the Men Only support group.
National Gardening Scheme	To provide resources for the Gardening Club.
BDMC Community Buildings	Towards the running costs of the centre.
Liz and Terry Bramall	Towards the salary costs of the CEO post and renovation work.
Bradford City Challenge	To support activity costs.
BDMC Repair Project	Towards the running costs of the Creative Threads group.
Wellbeing Service	Donations to support the development and operation of the wellbeing service.
Anchor Foundation	Towards the Woven Lives art project.
NLCF	To support the salary costs of the Outreach and Economic Lead workers.
Give Bradford	Towards the running costs of art therapy sessions.
NHS WY Integrated Care Board	To support the provision of a wellbeing counselling service.
Sir George Martin Trust	To contribute towards the CIO's core costs.
Wharfedale Foundation	To support the costs of an integration support worker.
Bradford VCS Alliance	To enable the creation of an art piece as part of Bradford City of Culture 2025.

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2025

5 Debtors and prepayments	2025	2024
	£	£
Prepayments	-	3,000
Other debtors	3,379	3,554
	<u>3,379</u>	<u>6,554</u>

6 Cash at bank and in hand	2025	2024
	£	£
Cash at bank	213,388	153,794
Cash in hand	26	14
	<u>213,414</u>	<u>153,808</u>

7 Creditors and accruals	2025	2024
	£	£
Creditors	-	655
Accruals	1,134	1,134
Other creditors	-	887
	<u>1,134</u>	<u>2,676</u>

8 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £3,360 (2024: £2,950).

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £33,950 (previous year: £32,596).

Other transactions with trustees or related parties			2025	2024
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Recreate Wellbeing CIC	Business connected to Linda Baines and Shaeron Caton-Rose	Provision of freelance services	1,950	600
Linda Baines	Trustee	Provision of freelance services	2,040	-
Shaeron Caton-Rose	Trustee	Provision of freelance services	1,255	-
Sarah Hinton	Wife of trustee	Employed as CIO's chief executive officer	29,387	28,257
			<u>34,632</u>	<u>28,857</u>

Shine (West Bowling)
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2025

	2025 Unrestricted funds £	2024 Unrestricted funds £	2025 Restricted funds £	2024 Restricted funds £	2025 Total funds £	2024 Total funds £
Income						
Grants and donations	106,861	106,210	136,980	94,761	243,841	200,971
Fees and charges	6,772	4,568	3,000	650	9,772	5,218
Pop up pantry	9,062	9,316	-	-	9,062	9,316
Fundraising	-	3,860	-	-	-	3,860
Other income	1,092	1,368	-	-	1,092	1,368
Bank interest	1,552	953	-	-	1,552	953
Total income	125,339	126,275	139,980	95,411	265,319	221,686
Expenditure						
Salaries NI and pensions	95,363	44,732	49,401	88,450	144,764	133,182
Sessional workers	-	2,326	13,522	10,999	13,522	13,325
Activity resources and equipment	5,640	8,372	9,922	14,403	15,562	22,775
Rent and utilities	17,030	3,240	3,188	17,207	20,218	20,447
Staff and volunteer expenses	1,110	1,036	2,896	2,091	4,006	3,127
IT support and equipment	168	-	-	1,908	168	1,908
Administration and finance	4,053	3,315	-	885	4,053	4,200
Legal and professional fees	34	-	-	-	34	-
Insurance	1,750	1,220	-	735	1,750	1,955
Independent examination	1,134	1,134	-	-	1,134	1,134
Credit Union payments	2,135	1,525	-	-	2,135	1,525
Total expenditure	128,417	66,900	78,929	136,678	207,346	203,578
Net income / (expenditure)	(3,078)	59,375	61,051	(41,267)	57,973	18,108
Fund balances brought forward	146,908	87,533	10,778	52,045	157,686	139,578
Fund balances carried forward	143,830	146,908	71,829	10,778	215,659	157,686

SHINE (WEST BOWLING)

England & Wales - Charity number 1153518

Accounts

Shine (West Bowling)

Charity number 1153518

Annual Report and Financial Statements

for the year ended 31 March 2024



WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

Shine (West Bowling)

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Shine (West Bowling)

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Samantha Corderoy	Chair	
Shaeron Caton-Rose	Secretary	
Alyia Siddique	Treasurer	Appointed 27 April 2023
Rev James Hinton		
Ian Thorpe		
Linda Baines	Safeguarding Officer	
Helen Loughlin		
Charity number	1153518	Registered in England and Wales
Registered and principal address	Bankers	
48 Newton Street	HSBC Bank plc	The Co-operative Bank plc
Bradford	64 Tong Street	P.O. Box 250
BD4 7BH	Dudley Hill	Skelmersdale
	Bradford	WN8 6WT
	BD4 9LX	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 22 August 2013 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

To develop the capacity and skills of the members of the socially and economically disadvantaged community of West Bowling in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

The charity's main activities

Shine delivers a range of community services to bring renewal to one of the UK's most deprived communities. These include Pop Up Pantries, budgeting help, Job Clubs, cookery courses, a Children's Clothes Bank, English classes, asylum and refugee support, care for the homeless, exercise classes, parenting support, wellbeing groups and counselling. It manages a large green space for community use, is a Hate Crime Centre and partners with Bradford District Credit Union.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the improvement in community wellbeing.

Achievements and performance

With the help of over 50 volunteers, some weekly, others attending for a volunteering day, and our staff, Shine has been able to help hundreds from our local community this year. We have delivered 1,360 sessions in groups and individually, with 4,585 attendances of regular users, as well as those who access larger events and use the outside space. We enjoyed hosting the Science and Media Museum for two days– including a pop up planetarium! We continue to work alongside many other organisations, including local schools, Acts 435, Better Start Bradford, and Refugee Action.

We were delighted to welcome a counselling coordinator to the team in June who has recruited volunteers and we are now seeing 13 clients weekly for long-term, affordable counselling. This service is allowing those in our community to be able to access help that was unavailable to them, that will be long-lasting. We are very grateful to a donor who has enabled the establishment of this service, and to Wellspring Therapy and Training who provide oversight.

"12 weeks of counselling has meant the anxiety over 18 years has left me."

Other developments have been ReCreate, an 8 week course based around mindfulness and creative arts, formed from feedback from Soul Art, and running Own My Life for women who have been in coercive or abusive relationships. Sing Shine came to an end in March after years of mindful singing. Thanks to all those who helped as sessional workers or volunteers in delivering these sessions.



Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance continued

We now have eight members of staff, all working between 10 and 30 hours a week, and responsible for the variety of areas of support which are offered by Shine. The individual support alongside groups is needed and appreciated. The CEO continues to sit on Boards of other local VCS organisations and is the VCS representative at meetings at Ward level within Bradford Council.

We were successful in receiving another 3 years of funding from the Henry Smith Charity who commented: *'During assessment we were particularly impressed with how well rooted the organization is within the community with strong evidence of services being shaped by feedback from service users. Also the broad range of activities available which are meeting clearly identified local need.'*

We celebrated 10 years of Shine with a cake in September and a fundraising dinner and 'silent disco' in October, delighting that we could mark the occasion with a video telling the story of the Shine journey and some wonderful stories of lives changed through the work.

We remain extremely grateful to all those who give monthly to support our work as well as the churches – especially St Pauls, Letchworth, Bradford Cathedral, Bolton Priory and of course St Stephen's West Bowling who continue to financially support us. We could not manage without funders – The Henry Smith Charity, Bradford City Challenge Foundation, Bradford Metropolitan District Council, The UK Government (Cost of Living Fund), Liz and Terry Bramall Foundation and the National Gardening Scheme – as well as all those who help through volunteering in leading or helping with groups, counselling, or maintaining the grounds, or in governance as Trustees. Thanks also to our committed staff who give of themselves to ensure Shine works to give a brighter future to all we support.

Financial review

The net income for the year was £18,108, including net income of £59,375 on unrestricted funds and net expenditure of £41,267 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £146,908.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charities Commission and consider it prudent that free, unrestricted reserves need to be sufficient to meet four to six months running costs. Based on 2024/2025 budgeted expenditure the CIO's target reserves are between £69,900 and £104,900. This policy is reviewed by the Trustees annually in line with the risk analysis and financial management situation.

The Trustees recognise that at 31 March 2024 actual reserves exceed the upper reserves target. However these will be reduced in the current year given the plans trustees have for the development of new services.

Approved by the board of trustees on 10/12/2024

Alyia Siddique (Trustee)

Shine (West Bowling)

Independent examiner's report to the trustees of Shine (West Bowling)

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

12/12/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Shine (West Bowling)
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	106,210	94,761	200,971	130,549
Fees and charges		4,568	650	5,218	2,786
Pop up pantry		9,316	-	9,316	9,424
Fundraising		3,860	-	3,860	-
Other income		1,368	-	1,368	-
Bank interest		953	-	953	47
Total income		<u>126,275</u>	<u>95,411</u>	<u>221,686</u>	<u>142,806</u>
Expenditure on:					
Salaries NI and pensions	(3)	44,732	88,450	133,182	110,525
Business development		-	-	-	2,400
Sessional workers		2,326	10,999	13,325	14,340
Activity resources and equipment		8,372	14,403	22,775	12,946
Rent and utilities		3,240	17,207	20,447	20,454
Staff and volunteer expenses		1,036	2,091	3,127	1,716
IT support and equipment		-	1,908	1,908	140
Administration and finance		3,315	885	4,200	3,676
Insurance		1,220	735	1,955	866
Independent examination		1,134	-	1,134	1,134
Building development work		-	-	-	6,000
Credit Union payments		1,525	-	1,525	1,019
Total expenditure		<u>66,900</u>	<u>136,678</u>	<u>203,578</u>	<u>175,216</u>
Net income / (expenditure)		<u>59,375</u>	<u>(41,267)</u>	<u>18,108</u>	<u>(32,410)</u>
Fund balances brought forward		<u>87,533</u>	<u>52,045</u>	<u>139,578</u>	<u>171,988</u>
Fund balances carried forward	(4)	<u>146,908</u>	<u>10,778</u>	<u>157,686</u>	<u>139,578</u>

All incoming resources and resources expended derive from continuing activities.

Shine (West Bowling)
Balance sheet
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Cash at bank and in hand	(5) 145,375	8,433	153,808	141,397
Total current assets	<u>148,929</u>	<u>11,433</u>	<u>160,362</u>	<u>141,397</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(6) 2,021	655	2,676	1,819
Total current liabilities	<u>2,021</u>	<u>655</u>	<u>2,676</u>	<u>1,819</u>
Net current assets / (liabilities)	<u>146,908</u>	<u>10,778</u>	<u>157,686</u>	<u>139,578</u>
Net assets	<u>146,908</u>	<u>10,778</u>	<u>157,686</u>	<u>139,578</u>
Funds				
Unrestricted funds	146,908	-	146,908	87,533
Restricted funds	-	10,778	10,778	52,045
Total funds	<u>146,908</u>	<u>10,778</u>	<u>157,686</u>	<u>139,578</u>

The financial statements were approved by the board of trustees on 10/12/2024

Alyia Siddique (Trustee)

Shine (West Bowling)

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Bradford District Community Foundation	-	7,000	7,000	10,000
Bradford District Metropolitan Council (BDMC)	-	4,175	4,175	6,319
Dept. for Levelling Up, Housing & Communities	-	68,832	68,832	-
National Gardening Scheme	-	3,679	3,679	-
The Henry Smith Charity	70,000	-	70,000	-
The Liz and Terry Bramhall Foundation	-	10,000	10,000	10,000
Aviva crowdfunder	-	-	-	23,133
Bradford City Challenge Foundation	-	-	-	5,000
Bradford Trident	-	-	-	250
Bradford VCS Alliance	-	-	-	750
CNet	-	-	-	2,000
Incommunities	-	-	-	500
Redevco Foundation	-	-	-	12,512
West Yorkshire Combined Authority	-	-	-	7,424
Other donations	36,210	1,075	37,285	52,661
	<u>106,210</u>	<u>94,761</u>	<u>200,971</u>	<u>130,549</u>

3 Staff costs and numbers	2024	2023
	£	£
Gross salaries	123,644	102,473
Social security costs	7,948	7,700
Employment allowance	(5,000)	(5,000)
Pensions	6,590	5,352
	<u>133,182</u>	<u>110,525</u>

The average number of employees during the year was 7.8, being an average of 4.6 full time equivalent (2023: 6, 4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024	2023
	£	£
Costs of the scheme to the charity for the year	6,590	5,352
Amount of any contributions outstanding at the year end	887	437

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2024

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
BMDC Science event	-	175	-	-	175
National Gardening Scheme	-	3,679	3,452	-	227
BMDC Community Building	-	4,000	4,000	-	-
Liz and Terry Bramall	4,589	10,000	7,766	-	6,823
Bradford City Challenge	-	7,000	7,000	-	-
BDMC Repair Project	418	-	73	-	345
CNet Soul Art	200	-	200	-	-
WY Mayor Safer Communities Fund	6,869	-	6,869	-	-
VCS Alliance ABCD Fund	150	-	150	-	-
Bradford Fund	10,000	-	10,000	-	-
BDMC UKSPF	4,819	-	4,819	-	-
Counselling	25,000	1,725	23,517	-	3,208
Cost of Living Fund	-	68,832	68,832	-	-
	<u>52,045</u>	<u>95,411</u>	<u>136,678</u>	<u>-</u>	<u>10,778</u>

Fund name	Purpose of restriction
BMDC Science event	To contribute towards the costs of a science event.
National Gardening Scheme	To provide resources for the Gardening Club.
BMDC Community Building	Towards the running costs of the centre.
Liz and Terry Bramall	Towards the salary costs of the CEO post and renovation work.
Bradford City Challenge	Towards furniture, marketing, website and rent costs.
BDMC Repair Project	Towards the running costs of the Creative Threads group.
CNet Soul Art	To support arts and crafts sessions with a focus on improving mental health and wellbeing.
WY Mayor Safer Communities Fund	To support the provision of a safe space for the local community to meet and where support can be provided.
VCS Alliance ABCD Fund	Towards the costs of the Sing Shine group.
Bradford Fund	To enable the CIO to further develop its business and strategic plans.
BDMC UKSPF	To contribute to projects supporting cost of living support activities.
Counselling	Donation to support the development of the counselling service.
Cost of Living Fund	Funding from the Department for Levelling Up, Housing and Communities via The National Lottery Community Fund to support the delivery of the charity's core services and the provision of enhanced services in the period to 31 March 2024.

5 Cash at bank and in hand	2024	2023
	£	£
Cash at bank	153,794	141,382
Cash in hand	14	15
	<u>153,808</u>	<u>141,397</u>

6 Creditors and accruals	2024	2023
	£	£
Accruals	1,134	1,134
Other creditors	887	685
	<u>2,676</u>	<u>1,819</u>

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2024

7 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £2,950 (2023: £1,240).

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £32,596 (previous year: £31,004).

Other transactions with trustees or related parties

			2024	2023
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Recreate	Business controlled by Linda Baines and Shaeron Caton-Rose	Provision of freelance services	600	1,800
Sarah Hinton	Wife of trustee	Employed as CIO's chief executive officer	28,257	26,816
			<u>28,857</u>	<u>28,616</u>

Shine (West Bowling)
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2024

	2024	2023	2024	2023	2024	2023
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	106,210	45,544	94,761	85,005	200,971	130,549
Fees and charges	4,568	2,786	650	-	5,218	2,786
Pop up pantry	9,316	9,424	-	-	9,316	9,424
Fundraising	3,860	-	-	-	3,860	-
Other income	1,368	-	-	-	1,368	-
Bank interest	953	47	-	-	953	47
Total income	126,275	57,801	95,411	85,005	221,686	142,806
Expenditure						
Salaries NI and pensions	44,732	87,236	88,450	23,289	133,182	110,525
Business development	-	2,400	-	-	-	2,400
Sessional workers	2,326	7,422	10,999	6,918	13,325	14,340
Activity resources and equipment	8,372	7,546	14,403	5,400	22,775	12,946
Rent and utilities	3,240	20,305	17,207	149	20,447	20,454
Staff and volunteer expenses	1,036	1,242	2,091	474	3,127	1,716
IT support and equipment	-	100	1,908	40	1,908	140
Administration and finance	3,315	3,658	885	18	4,200	3,676
Insurance	1,220	866	735	-	1,955	866
Independent examination	1,134	1,134	-	-	1,134	1,134
Building development work	-	-	-	6,000	-	6,000
Credit Union payments	1,525	1,019	-	-	1,525	1,019
Total expenditure	66,900	132,928	136,678	42,288	203,578	175,216
Net income / (expenditure)	59,375	(75,127)	(41,267)	42,717	18,108	(32,410)
Fund balances brought forward	87,533	162,660	52,045	9,328	139,578	171,988
Fund balances carried forward	146,908	87,533	10,778	52,045	157,686	139,578

SHINE (WEST BOWLING)

England & Wales - Charity number 1153518

Accounts

Shine (West Bowling)

Charity number 1153518

Annual Report and Financial Statements

for the year ended 31 March 2023



Shine (West Bowling)

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Shine (West Bowling)

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Samantha Corderoy	Chair	
Shaeron Caton-Rose	Secretary	
Rev James Hinton		
Ian Thorpe		
Linda Baines	Safeguarding Officer	
Helen Loughlin		

Charity number 1153518 Registered in England and Wales

Registered and principal address	Bankers	
48 Newton Street Bradford BD4 7BH	HSBC Bank plc 64 Tong Street Dudley Hill Bradford BD4 9LX	The Co-operative Bank plc P.O. Box 250 Skelmersdale WN8 6WT

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 22 August 2013 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the by the trustees at a duly convened meeting.

Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

To develop the capacity and skills of the members of the socially and economically disadvantaged community of West Bowling in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

The charity's main activities

Shine delivers a range of community services to bring renewal to one of the UK's most deprived communities. These include Pop Up Pantries, budgeting help, Job Clubs, cookery courses, a Children's Clothes Bank, English classes, asylum and refugee support, care for the homeless, exercise classes, parenting support, wellbeing groups and counselling. It manages a large green space for community use, is a Hate Crime Centre and partners with Bradford District Credit Union.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the improvement in community wellbeing.

Achievements and performance

With the help of over 20 volunteers, our trustees, funders, personal donors and dedicated staff Shine has been able to help hundreds within our local community this year, delivering nearly 1,000 sessions in groups and individually.

As the cost of living crisis hit communities like ours especially hard we have seen up to 80 families a week at our Pop Up Pantry, and people attend to use our Warm Space each day. We have continued to concentrate on supporting those who are struggling with their mental health, with Creative Threads running a project with Claire Wellesley-Smith based on the demolition of the Ripleyville flats, and Soul Art commencing each week. We continue to run singing, gardening and a men's group. We have been in discussions with Wellspring Harrogate and are entering into a partnership as their first satellite project to enable more long-term counselling sessions to be delivered. This will mean appointing a Counselling Co-ordinator to run this service.

We are delighted that after years of preparation, we have redeveloped the basement of the church into a beautiful 'Garden Room' to be used for counselling and wellbeing groups. This space has also given us a shower for use by those who are housed in the Pod, or do not have hot water at home.



Trustees have worked alongside Locality in developing a business plan for the next five years; this has led to a marketing strategy to be rolled out next year. We have changed banks in order to adhere to our environmental values and now offer digital access to GP services on our premises.

We have appointed a new Economic Wellbeing Lead to increase our capacity in helping people with financial difficulties, and to cover as one member of staff reduces hours.

Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance continued

Our thanks to our funders over this year – Souter Charitable Trust, Redevco, Give Bradford, Bradford City Challenge Foundation, Aviva, Bradford Council, The Mayor's Safer Communities Fund; as well as many churches and people who have generously given of their own money so we can continue to serve the people of West Bowling.

"I was lost before I came here, now this is my second family and I love coming."

Financial review

The net expenditure for the year was £32,410, including net expenditure of £75,127 on unrestricted funds and net income of £42,717 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £87,533.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charities Commission and consider it prudent that free, unrestricted reserves need to be sufficient to meet four to six months running costs. Based on 2023/2024 budgeted expenditure the CIO's target reserves are between £54,500 and £81,700. This policy is reviewed by the Trustees annually in line with the risk analysis and financial management situation.

The Trustees recognise that at 31 March 2023 actual reserves exceed the upper reserves target. However these will be reduced in the current year given the plans trustees have for the development of new services.

Approved by the board of trustees on

Signed: (Trustee)

Name:

Shine (West Bowling)

Independent examiner's report to the trustees of Shine (West Bowling)

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement - matter of concern identified

I have completed my examination. I have identified a matter of concern in my report in relation to material expenditure which appears to not be in accordance with the CIO's constitution.

The accounts disclose information on related party transactions in Note 7. The note details that a connected person (the wife of one of the trustees) has been employed by the charity. The CIO's constitution does not give express powers to employ a trustee or connected person and therefore permission should be sought from the Charity Commission prior to such an engagement. However, I am satisfied that the failure to seek permission has not been deliberate and I draw attention to the fact that the trustees are actively seeking to resolve this matter with the Charity Commission.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed: Name: Rhys North ACA

Date:

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Shine (West Bowling)
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	45,544	85,005	130,549	170,676
Fees and charges		2,786	-	2,786	6,910
Pop up pantry		9,424	-	9,424	6,285
Other income		-	-	-	136
Bank interest		47	-	47	-
Total income		57,801	85,005	142,806	184,007
Expenditure on:					
Salaries NI and pensions	(3)	87,236	23,289	110,525	102,821
Business development		2,400	-	2,400	4,727
Sessional workers		7,422	6,918	14,340	10,163
Activity resources and equipment		7,546	5,400	12,946	15,433
Rent and utilities		20,305	149	20,454	21,285
Volunteer expenses		1,242	474	1,716	1,796
IT support and equipment		100	40	140	150
Administration		3,658	18	3,676	2,884
Legal and professional fees		-	-	-	300
Insurance		866	-	866	815
Independent examination		1,134	-	1,134	1,080
Building development work		-	6,000	6,000	40,000
Credit Union payments		1,019	-	1,019	-
Total expenditure		132,928	42,288	175,216	201,454
Net income / (expenditure)		(75,127)	42,717	(32,410)	(17,447)
Fund balances brought forward		162,660	9,328	171,988	189,435
Fund balances carried forward	(4)	87,533	52,045	139,578	171,988

All incoming resources and resources expended derive from continuing activities.

Shine (West Bowling)
Balance sheet
as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Cash at bank and in hand	(5) 89,352	52,045	141,397	173,068
Total current assets	<u>89,352</u>	<u>52,045</u>	<u>141,397</u>	<u>173,068</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(6) 1,819	-	1,819	1,080
Total current liabilities	<u>1,819</u>	<u>-</u>	<u>1,819</u>	<u>1,080</u>
Net current assets / (liabilities)	<u>87,533</u>	<u>52,045</u>	<u>139,578</u>	<u>171,988</u>
Net assets	<u>87,533</u>	<u>52,045</u>	<u>139,578</u>	<u>171,988</u>
Funds				
Unrestricted funds	87,533	-	87,533	162,660
Restricted funds	-	52,045	52,045	9,328
Total funds	<u>87,533</u>	<u>52,045</u>	<u>139,578</u>	<u>171,988</u>

The financial statements were approved by the board of trustees on

Signed: (Trustee)

Name:

Shine (West Bowling)

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Aviva crowdfunder	23,133	-	23,133	-
Bradford City Challenge	-	5,000	5,000	-
Bradford District Community Foundation	-	10,000	10,000	-
Bradford District Metropolitan Council (BDMC)	-	6,319	6,319	2,000
Bradford Trident	250	-	250	1,028
Bradford VCS Alliance	-	750	750	-
CNet	-	2,000	2,000	-
Incommunities	500	-	500	500
Redevco Foundation	-	12,512	12,512	-
The Liz and Terry Bramhall Foundation	-	10,000	10,000	10,000
West Yorkshire Combined Authority	-	7,424	7,424	-
Bradford CVS	-	-	-	1,550
The Henry Smith Charity	-	-	-	65,900
The Souter Charitable Trust	-	-	-	3,000
Trusthouse Charitable Foundation	-	-	-	5,000
Other donations	21,661	31,000	52,661	81,698
	<u>45,544</u>	<u>85,005</u>	<u>130,549</u>	<u>170,676</u>

3 Staff costs and numbers	2023 £	2022 £
Gross salaries	102,473	95,018
Social security costs	7,700	6,747
Employment allowance	(5,000)	(4,000)
Pensions	5,352	5,056
	<u>110,525</u>	<u>102,821</u>

The average number of employees during the year was 6, being an average of 4 full time equivalent (2022: 6, 4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023 £	2022 £
Costs of the scheme to the charity for the year	5,352	5,056
Amount of any contributions outstanding at the year end	437	-

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2023

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Trusthouse Charitable Trust	2,516	-	2,516	-	-
Bradford CVS	800	-	800	-	-
Liz and Terry Bramall	3,208	10,000	8,619	-	4,589
Souter Trust	2,804	-	2,804	-	-
Redevco Foundation	-	12,512	12,512	-	-
Bradford City Challenge	-	5,000	5,000	-	-
BDMC Repair Project	-	1,500	1,082	-	418
CNet Soul Art	-	2,000	1,800	-	200
WY Mayor Safer Communities F	-	7,424	555	-	6,869
VCS Alliance ABCD Fund	-	750	600	-	150
Bradford Fund	-	10,000	-	-	10,000
BDMC UKSPF	-	4,819	-	-	4,819
Basement improvements	-	6,000	6,000	-	-
Counselling	-	25,000	-	-	25,000
	<u>9,328</u>	<u>85,005</u>	<u>42,288</u>	<u>-</u>	<u>52,045</u>

Fund name	Purpose of restriction
Trusthouse Charitable Trust	Towards the costs of running Wellbeing sessions.
Bradford CVS	Towards the costs of Living Well sessions and the Lantern Parade.
Liz and Terry Bramall	Towards the salary costs of the CEO post and renovation work.
Souter Trust	Towards some general running costs and overheads.
Redevco Foundation	Towards the running costs of the Pop-up Pantry project.
Bradford City Challenge	Towards the Eden Youth Project.
BDMC Repair Project	Towards the running costs of the Creative Threads group.
CNet Soul Art	To support arts and crafts sessions with a focus on improving mental health and wellbeing.
WY Mayor Safer Communities Fund	To support the provision of a safe space for the local community to meet and where support can be provided.
VCS Alliance ABCD Fund	Towards the costs of the Sing Shine group.
Bradford Fund	To enable the CIO to further develop its business and strategic plans.
BDMC UKSPF	To contribute to projects supporting cost of living support activities.
Basement improvements	Donation to meet the CIO's share of costs for a new door as part of a programme of basement improvements.
Counselling	Donation to support the development of the counselling service.

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2023

5 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	141,382	173,034
Cash in hand	15	34
	<u>141,397</u>	<u>173,068</u>

6 Creditors and accruals	2023	2022
	£	£
Accruals	1,134	1,080
Other creditors	685	-
	<u>1,819</u>	<u>1,080</u>

7 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £1,240 (2021: £840).

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £31,004 (previous year: £29,421). See also note regarding other transactions with trustees or related parties below.

Other transactions with trustees or related parties			2023	2022
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Recreate	Business controlled by Linda Baines and Shaeron Caton-Rose	Provision of freelance services	1,800	-
Sarah Hinton	Wife of trustee	Employed as CIO's chief executive officer	31,004	29,421
			<u>32,804</u>	<u>29,421</u>

Shine (West Bowling)
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2023

	2023	2022	2023	2022	2023	2022
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	45,544	84,198	85,005	86,478	130,549	170,676
Fees and charges	2,786	6,910	-	-	2,786	6,910
Pop up pantry	9,424	6,285	-	-	9,424	6,285
Other income	-	136	-	-	-	136
Bank interest	47	-	-	-	47	-
Total income	57,801	97,529	85,005	86,478	142,806	184,007
Expenditure						
Salaries NI and pensions	87,236	6,627	23,289	96,194	110,525	102,821
Business development	2,400	-	-	4,727	2,400	4,727
Sessional workers	7,422	981	6,918	9,182	14,340	10,163
Activity resources and equipment	7,546	2,050	5,400	13,383	12,946	15,433
Rent and utilities	20,305	5,456	149	15,829	20,454	21,285
Volunteer expenses	1,242	256	474	1,540	1,716	1,796
IT support and equipment	100	-	40	150	140	150
Administration	3,658	336	18	2,548	3,676	2,884
Legal and professional fees	-	300	-	-	-	300
Insurance	866	-	-	815	866	815
Independent examination	1,134	-	-	1,080	1,134	1,080
Building development work	-	40,000	6,000	-	6,000	40,000
Credit Union payments	1,019	-	-	-	1,019	-
Total expenditure	132,928	56,006	42,288	145,448	175,216	201,454
Net income / (expenditure)	(75,127)	41,523	42,717	(58,970)	(32,410)	(17,447)
Fund balances brought forward	162,660	121,137	9,328	68,298	171,988	189,435
Fund balances carried forward	87,533	162,660	52,045	9,328	139,578	171,988

SHINE (WEST BOWLING)

England & Wales - Charity number 1153518

Accounts

Shine (West Bowling)

Charity number 1153518

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Shine (West Bowling)

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Shine (West Bowling)

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Samantha Corderoy	Chair
Shaeron Caton-Rose	Secretary
Rev James Hinton	
Ian Thorpe	
Linda Baines	Safeguarding Officer
Helen Loughlin	

Charity number 1153518 Registered in England and Wales

Registered and principal address

48 Newton Street
Bradford
BD4 7BH

Bankers

HSBC Bank plc
64 Tong Street
Dudley Hill
Bradford
BD4 9LX

Independent examiner

Stephen Procter

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 22 August 2013 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the by the trustees at a duly convened meeting.

Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

To develop the capacity and skills of the members of the socially and economically disadvantaged community of West Bowling in such a way that they are better able to identify, and help address their needs and to participate more fully in society.

The charity's main activities

Shine delivers a range of community services to bring renewal to one of the UK's most deprived communities. These include Pop Up Pantries, budgeting help, Job Clubs, cookery courses, a Children's Clothes Bank, English classes, asylum and refugee support, care for the homeless, exercise classes, parenting support, wellbeing groups and counselling. It manages a large green space for community use, is a Hate Crime Centre and partners with Bradford District Credit Union.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the improvement in community wellbeing.

Achievements and performance

This year has seen Shine move as swiftly as possible to face to face contact, ensuring safety of all staff and clients as well as following coronavirus restrictions.

Over the year we have run 970 sessions which include two Pop Up Pantries each week, three classes in English Chat, Little Dots busy again with babies and toddlers singing and playing, and Creative Threads working on a project that has been exhibited called 'Lockdown Feet'. We have made much use of our gardens and have given thousands of items of clothes to children in need.

Following consultation with our community we have put an emphasis on mental wellbeing, providing counselling for up to a year for a small number of people, but also Sing Shine, a new singing group to reduce anxiety, plus a weekly support group for men.

We always work to integrate our diverse community and this year have been involved in an Integrated Communities project through BDMC, and are delighted to welcome a group, Nisa Shine, for older Asian women meeting in our space.

Of significance has been a noticeable increase in the need for 1:1 help around finances, housing and benefits, and we have seen more taking up the offer of the FoodSavers scheme and joining the Credit Union. We are working with people to prepare for the rising cost of living, seeking to support our community as so many face the challenge of squeezed finances.

We have accommodated 15 people who have been housed in the Pod in our garden for short periods of time and hosted the celebration event for the BD5 Garden Competition. Our CEO has begun to speak at events again, and we are partnering with over 20 local statutory and voluntary sector organisations in our work, ensuring we have good networks around us.

We are delighted that we have new volunteers come to join the team, and are very grateful for the time all volunteers and Trustees give to enable the work to continue. The Trustees met 4 times during the year and we welcomed a new Chair in June.

Financial review

Net expenditure for the year was £17,447, including net income of £41,523 on unrestricted funds and net expenditure of £58,970 on restricted funds.

Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2022

Reserves policy

The charity's free reserves at the year end were £162,660.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charities Commission and consider it prudent that free, unrestricted reserves need to be sufficient to meet four to six months running costs. This policy is reviewed by the Trustees annually in line with the risk analysis and financial management situation.

The Trustees recognise that at year-end reserves were well in excess of policy level. However these will be reduced in the current year as with a number of funding streams coming to an end, some of the main running costs of the charity will be met from unrestricted funds.

Signed on behalf of the board of trustees on 06/07/2022

Samantha J Corderoy (Trustee)

Shine (West Bowling)

Independent examiner's report to the trustees of Shine (West Bowling)

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 6 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

24/08/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Shine (West Bowling)

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and donations	(2)	84,198	86,478	170,676	221,129
Fees and charges		6,910	-	6,910	15,734
Pop up pantry		6,285	-	6,285	1,997
Other income		136	-	136	199
Total income		97,529	86,478	184,007	239,059
Expenditure on:					
Salaries, NIC and pensions	(3)	6,627	96,194	102,821	104,701
Business development		-	4,727	4,727	11,844
Sessional workers		981	9,182	10,163	12,662
Activity resources and equipment		2,050	13,383	15,433	33,978
Rent and utilities		5,456	15,829	21,285	19,742
Volunteer expenses		256	1,540	1,796	1,844
IT support and equipment		-	150	150	2,360
Administration		336	2,548	2,884	3,285
Legal and professional fees		300	-	300	637
Insurance		-	815	815	738
Independent examination		-	1,080	1,080	1,080
Eden Project funds to St. Stephen's		-	-	-	20,815
Building development work		40,000	-	40,000	14,140
Total expenditure		56,006	145,448	201,454	227,826
Net income / (expenditure)		41,523	(58,970)	(17,447)	11,233
Fund balances brought forward		121,137	68,298	189,435	178,202
Fund balances carried forward	(4)	162,660	9,328	171,988	189,435

All incoming resources and resources expended derive from continuing activities.

Shine (West Bowling)

Balance sheet

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Cash at bank and in hand	(5) 163,740	9,328	173,068	210,965
Total current assets	<u>163,740</u>	<u>9,328</u>	<u>173,068</u>	<u>210,965</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(6) 1,080	-	1,080	21,530
Total current liabilities	<u>1,080</u>	<u>-</u>	<u>1,080</u>	<u>21,530</u>
Net current assets	<u>162,660</u>	<u>9,328</u>	<u>171,988</u>	<u>189,435</u>
Net assets	<u>162,660</u>	<u>9,328</u>	<u>171,988</u>	<u>189,435</u>
Funds				
Unrestricted funds	162,660	-	162,660	121,137
Restricted funds	-	9,328	9,328	68,298
Total funds	<u>162,660</u>	<u>9,328</u>	<u>171,988</u>	<u>189,435</u>

The financial statements were approved by the board of trustees on 06/07/2022

Samantha J Corderoy (Trustee)

Shine (West Bowling)

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102. There has been no change to the accounting policies since last year. No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Bradford City Challenge	-	-	-	4,000
Bradford Council	2,000	-	2,000	-
Bradford CVS	-	1,550	1,550	-
Bradford Trident (Little Dots)	-	1,028	1,028	-
CAF - Martyn Lewis	-	-	-	5,000
Incommunities	500	-	500	-
Liz and Terry Bramhall	-	10,000	10,000	10,000
Lottery Community Fund	-	-	-	52,916
The Message Trust	-	-	-	8,001
Henry Smith Charity	-	25,000	25,000	50,000
Henry Smith Charity - COVID	-	40,900	40,900	40,900
Sir Ken and Lady Morrison	-	-	-	10,000
LCF - Bradford Youth Fund	-	-	-	3,530
LCF - Tackling Food Poverty	-	-	-	6,520
LCF - Healthy Holidays	-	-	-	11,000
Souter Trust	-	3,000	3,000	-
Trusthouse Charitable Trust	-	5,000	5,000	-
Other small grants	-	-	-	502
St Stephens and other donations	81,698	-	81,698	18,760
	<u>84,198</u>	<u>86,478</u>	<u>170,676</u>	<u>221,129</u>

3 Staff costs and numbers	2022 £	2021 £
Gross salaries	95,018	95,685
Social security costs	6,747	7,437
Employment allowance	(4,000)	(4,000)
Pensions	5,056	5,579
	<u>102,821</u>	<u>104,701</u>

The average number of employees during the year was 6, being an average of 4.3 full time equivalent (2021: 5.5, 4.3 FTE). There were no employees with emoluments above £60,000.

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Bradford City Challenge	1,854	-	1,854	-
Bradford CVS	-	1,550	750	800
Bradford Trident (Little Dots)	-	1,028	1,028	-
Liz and Terry Bramhall	9,140	10,000	15,932	3,208
Lottery Community Fund	24,445	-	24,445	-
Henry Smith Charity	23,625	25,000	48,625	-
Henry Smith Charity - COVID	-	40,900	40,900	-
LCF - Bradford Youth Fund	3,530	-	3,530	-
LCF - Tackling Food Poverty	5,704	-	5,704	-
Souter Trust	-	3,000	196	2,804
Trusthouse Charitable Trust	-	5,000	2,484	2,516
	<u>68,298</u>	<u>86,478</u>	<u>145,448</u>	<u>9,328</u>

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2022

4 Restricted funds (continued)

Fund name	Purpose of restriction
Bradford City Challenge	Towards the Eden Youth Project.
Bradford CVS	Towards the costs of Living Well sessions and the Lantern Parade.
Bradford Trident (Little Dots)	Sessions for Little Dots pre school children & their carers.
Liz and Terry Bramhall	Towards the salary costs of the CEO post and renovation work.
Lottery Community Fund	Reaching Communities' project. Towards some salary costs and work building the capabilities of the organisation.
Henry Smith Charity	Towards general running costs for the organisation.
Henry Smith Charity - COVID	Towards general running costs for the Covid-19 response.
LCF - Bradford Youth Fund	For young people's sessions to help wellbeing and development.
LCF - Tackling Food Poverty	Towards the running costs of the foodbank and pop-up pantry.
Souter Trust	Towards some general running costs and overheads.
Trusthouse Charitable Trust	Towards the costs of running Wellbeing sessions.

5 Cash at bank and in hand

	2022	2021
	£	£
Cash at bank	173,034	210,608
Cash in hand	34	357
	<u>173,068</u>	<u>210,965</u>

6 Accruals

	2022	2021
	£	£
Accruals	1,080	1,080
Deferred income (Henry Smith grant)	-	20,450
	<u>1,080</u>	<u>21,530</u>

7 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received were £29,421 (previous year: £28,537).

Shine (West Bowling)

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

	2022	2021	2022	2021	2022	2021
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	84,198	39,262	86,478	181,867	170,676	221,129
Fees and charges	6,910	15,734	-	-	6,910	15,734
Pop up pantry	6,285	1,997	-	-	6,285	1,997
Other income	136	199	-	-	136	199
Total income	97,529	57,192	86,478	181,867	184,007	239,059
Expenditure						
Salaries, NIC and pensions	6,627	363	96,194	104,338	102,821	104,701
Business development	-	-	4,727	11,844	4,727	11,844
Sessional workers	981	1,643	9,182	11,019	10,163	12,662
Activity resources and equipment	2,050	21,834	13,383	12,144	15,433	33,978
Rent and utilities	5,456	35	15,829	19,707	21,285	19,742
Recruitment	-	-	-	-	-	-
Volunteer expenses	256	578	1,540	1,266	1,796	1,844
IT support and equipment	-	-	150	2,360	150	2,360
Administration	336	35	2,548	3,250	2,884	3,285
Legal and professional fees	300	299	-	338	300	637
Insurance	-	-	815	738	815	738
Independent examination	-	240	1,080	840	1,080	1,080
Eden Project funds to St. Stephen's	-	-	-	20,815	-	20,815
Building development work	40,000	4,140	-	10,000	40,000	14,140
Total expenditure	56,006	29,167	145,448	198,659	201,454	227,826
Net income / (expenditure)	41,523	28,025	(58,970)	(16,792)	(17,447)	11,233
Fund balances brought forward	121,137	93,112	68,298	85,090	189,435	178,202
Fund balances carried forward	162,660	121,137	9,328	68,298	171,988	189,435

SHINE (WEST BOWLING)

England & Wales - Charity number 1153518

Accounts

Shine (West Bowling)

Charity number 1153518

Annual Report and Financial Statements

for the year ended 31 March 2021



West Yorkshire Community Accounting Service

Shine (West Bowling)

Annual Report and Financial Statements for the year ended 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

Shine (West Bowling)

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Luke Owens	Chair	Resigned 16 June 2021
Samantha Corderoy		Appointed 16 June 2021
Shaeron Caton-Rose	Secretary	
Rev James Hinton		
Ian Thorpe		
Peter Stewart	Treasurer	Resigned 20 September 2021
Linda Baines	Safeguarding Officer	
Helen Loughlin		

Charity number 1153518 Registered in England and Wales

Registered and principal address

48 Newton Street
Bradford
BD4 7BH

Bankers

HSBC Bank plc
64 Tong Street
Dudley Hill
Bradford
BD4 9LX

Independent examiner

Stephen Procter

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 22 August 2013.

Method of recruitment and appointment of trustees

Potential trustees are interviewed by the Chair and one other trustee and then voted and appointed at the next trustees meeting.

Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2021

Objectives and activities

The charity's objects

To develop the capacity and skills of the members of the socially and economically disadvantaged community of West Bowling in such a way that they are better able to identify, and help address their needs and to participate more fully in society.

The charity's main activities

Shine delivers a range of community services to bring renewal to one of the UK's most deprived communities. These include Pop Up Pantries, budgeting help, Job Clubs, cookery courses, a Children's Clothes Bank, English classes, asylum and refugee support, care for the homeless, exercise classes, parenting support, wellbeing groups and counselling. It manages a large green space for community use, is a Hate Crime Centre and partners with Bradford District Credit Union.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the improvement in community wellbeing.

Achievements and performance

Throughout the Covid Pandemic Shine remained open five (sometimes six) days per week to provide support to our community. We delivered 1,000 food boxes and cooked 4,000 meals as part of this. Alongside boxes of food we also provided equipment and planned resources for children, encouraging education and physical health. All regular attendees of Shine were telephoned weekly and creative resources, or English homework were delivered. We provided a Christmas meal, treats and activities for 30 families.

Trustees and staff worked in accordance with government guidelines and risk assessments, and also ensured key messages were delivered to the community through social media. The Facebook page was recognised as a good example of messaging and ideas throughout lockdown.

When able, face to face meetings took place for support of those felt most vulnerable due to their economic circumstances or mental wellbeing. When guidelines allowed, we reopened small groups for those who had been isolated or very anxious concentrating on mental wellbeing. Due to increased funding obtained during the pandemic we were able to employ a sessional counsellor and increase our offer to those struggling with mental health issues, including a support group for men.

A Pop Up Pantry started in September 2020, providing low cost healthy, staple food for individuals or families, with a provision on also saving through Bradford District Credit Union. This was a pilot with InnChurches and has now become a FoodSaver Network; we spoke about this at a Feeding Britain event. Two Pantries now operate each week.

Better Place developed a new path and steps with nature area at the East end of the churchyard. The churchyard has been well maintained and has provided a welcome refuge for many in the community.

We began a PrimeTime Leadership Programme for young people and took part in an integration project for women.

An evaluation of Shine was undertaken by Dr Anni Raw.

The Trustees met four times during the year.

Shine (West Bowling)

Trustees' report (continued) for the year ended 31 March 2021

Financial review

The net income for the year was £11,233, including net income of £28,025 on unrestricted funds and net expenditure of £16,792 on restricted funds.

Reserves policy

The charity's free reserves at the year end were £121,137.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charities Commission and consider it prudent that free, unrestricted reserves need to be sufficient to meet four to six months running costs. This policy is reviewed by the Trustees annually in line with the risk analysis and financial management situation.

Current reserves are slightly above policy but some will be used in the coming year for additional renovation work and project support.

Signed on behalf of the board of trustees on 11/11/2021

Ian Thorpe (Trustee)

Shine (West Bowling)

Independent examiner's report to the trustees of Shine (West Bowling)

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2021, which are set out on pages 6 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

07/12/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Shine (West Bowling)

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Grants and donations	(2)	39,262	181,867	221,129	173,974
Fees and charges		15,734	-	15,734	2,400
Pop up pantry		1,997	-	1,997	-
Other income		199	-	199	155
Total income		57,192	181,867	239,059	176,529
Expenditure on:					
Salaries, NIC and pensions	(3)	363	104,338	104,701	99,748
Business development		-	11,844	11,844	6,640
Sessional workers		1,643	11,019	12,662	15,719
Activity resources and equipment		21,834	12,144	33,978	15,200
Rent and utilities		35	19,707	19,742	11,916
Recruitment		-	-	-	1,074
Volunteer expenses		578	1,266	1,844	1,811
IT support and equipment		-	2,360	2,360	297
Administration		35	3,250	3,285	2,475
Legal and professional fees		299	338	637	35
Insurance		-	738	738	732
Independent examination		240	840	1,080	840
Eden Project funds to St. Stephen's		-	20,815	20,815	-
Office renovations		4,140	10,000	14,140	-
Total expenditure		29,167	198,659	227,826	156,487
Net income / (expenditure)		28,025	(16,792)	11,233	20,042
Fund balances brought forward		93,112	85,090	178,202	158,160
Fund balances carried forward	(4)	121,137	68,298	189,435	178,202

All incoming resources and resources expended derive from continuing activities.

Shine (West Bowling)

Balance sheet

as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Cash at bank and in hand	(5) 141,827	69,138	210,965	179,042
Total current assets	<u>141,827</u>	<u>69,138</u>	<u>210,965</u>	<u>179,042</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(6) 20,690	840	21,530	840
Total current liabilities	<u>20,690</u>	<u>840</u>	<u>21,530</u>	<u>840</u>
Net current assets	<u>121,137</u>	<u>68,298</u>	<u>189,435</u>	<u>178,202</u>
Total assets less current liabilities	<u>121,137</u>	<u>68,298</u>	<u>189,435</u>	<u>178,202</u>
Net assets	<u>121,137</u>	<u>68,298</u>	<u>189,435</u>	<u>178,202</u>
Funds				
Unrestricted funds	121,137	-	121,137	93,112
Restricted funds	-	68,298	68,298	85,090
Total funds	<u>121,137</u>	<u>68,298</u>	<u>189,435</u>	<u>178,202</u>

The financial statements were approved by the board of trustees on 11/11/2021

Ian Thorpe (Trustee)

Shine (West Bowling)

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102. There has been no change to the accounting policies since last year. No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2021

2 Grants and donations	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Bradford City Challenge	4,000	-	4,000	7,000
Bradford Council - Words	-	-	-	4,900
CAF - Martyn Lewis	5,000	-	5,000	-
Liz and Terry Bramhall	-	10,000	10,000	20,000
Lottery Community Fund	-	52,916	52,916	50,200
The Message Trust	-	8,001	8,001	19,483
The 29th May 1961	-	-	-	3,000
Henry Smith Charity	-	50,000	50,000	50,000
Sir Ken and Lady Morrison	-	10,000	10,000	-
LCF - Bradford Youth Fund	-	3,530	3,530	-
LCF - Tackling Food Poverty	-	6,520	6,520	-
LCF - Healthy Holidays	11,000	-	11,000	-
Henry Smith Charity - COVID	-	40,900	40,900	-
Other small grants	502	-	502	3,306
St Stephens and other donations	18,760	-	18,760	16,085
	<u>39,262</u>	<u>181,867</u>	<u>221,129</u>	<u>173,974</u>

3 Staff costs and numbers	2021 £	2020 £
Gross salaries	95,685	90,623
Social security costs	7,437	6,909
Employment allowance	(4,000)	(3,000)
Pensions	5,579	5,216
	<u>104,701</u>	<u>99,748</u>

The average number employees during the year was 5.6, being an average of 4.3 full time equivalent (2020: 5.4, 4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021 £	2020 £
Costs of the scheme to the charity for the year	5,579	5,216
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Bradford City Challenge	3,500	-	1,646	1,854
Liz and Terry Bramhall	13,077	10,000	13,937	9,140
Lottery Community Fund	24,693	52,916	53,164	24,445
The Message Trust	20,022	8,001	28,023	-
Henry Smith Charity	23,798	50,000	50,173	23,625
Sir Ken and Lady Morrison	-	10,000	10,000	-
LCF - Bradford Youth Fund	-	3,530	-	3,530
LCF - Tackling Food Poverty	-	6,520	816	5,704
Henry Smith Charity - COVID	-	40,900	40,900	-
	<u>85,090</u>	<u>181,867</u>	<u>198,659</u>	<u>68,298</u>

Shine (West Bowling)
Notes to the accounts continued
for the year ended 31 March 2021

4 Restricted funds (continued)

Fund name	Purpose of restriction
Bradford City Challenge	Towards the Eden Youth Project.
Liz and Terry Bramhall	Towards the salary costs of the CEO post and renovation work.
Lottery Community Fund	Reaching Communities' project. Towards some salary costs and work building the capabilities of the organisation.
The Message Trust	Towards the running costs of the Eden Youth Project
Henry Smith Charity	Towards general running costs for the organisation.
Sir Ken and Lady Morrison	For the 'Shine Words', literacy work with asylum seekers and refugees.
LCF - Bradford Youth Fund	For young people's sessions to help wellbeing and development.
LCF - Tackling Food Poverty	Towards the running costs of the foodbank and pop-up pantry.
Henry Smith Charity - COVID	Towards general running costs for the Covid-19 response.

5 Cash at bank and in hand

	2021	2020
	£	£
HSBC Current account	106,826	75,224
HSBC Deposit account	103,782	103,721
Cash in hand	357	97
	<u>210,965</u>	<u>179,042</u>

6 Creditors and accruals

	2021	2020
	£	£
WYCAS - independent examination	1,080	840
Deferred income - Henry Smith Charity	20,450	-
	<u>21,530</u>	<u>840</u>

7 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received by the Chief Officer were £28,537 (previous year: £28,192).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Shine (West Bowling)

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Grants and donations	39,262	25,997	181,867	147,977	221,129	173,974
Fees and charges	15,734	2,400	-	-	15,734	2,400
Pop up pantry	1,997	-	-	-	1,997	-
Other income	199	155	-	-	199	155
Total income	57,192	28,552	181,867	147,977	239,059	176,529
Expenditure						
Salaries, NIC and pensions	363	4,615	104,338	95,133	104,701	99,748
Business development	-	-	11,844	6,640	11,844	6,640
Sessional workers	1,643	1,860	11,019	13,859	12,662	15,719
Activity resources and equipment	21,834	9,263	12,144	5,937	33,978	15,200
Rent and utilities	35	5,103	19,707	6,813	19,742	11,916
Recruitment	-	1,074	-	-	-	1,074
Volunteer expenses	578	1,547	1,266	264	1,844	1,811
IT support and equipment	-	35	2,360	262	2,360	297
Administration	35	-	3,250	2,475	3,285	2,475
Legal and professional fees	299	-	338	35	637	35
Insurance	-	-	738	732	738	732
Independent examination	240	-	840	840	1,080	840
Eden Project funds to St.Stephen's	-	-	20,815	-	20,815	-
Office renovations	4,140	-	10,000	-	14,140	-
Total expenditure	29,167	23,497	198,659	132,990	227,826	156,487
Net income / (expenditure)	28,025	5,055	(16,792)	14,987	11,233	20,042
Transfers between funds	-	8,416	-	(8,416)	-	-
Net movement in funds	28,025	13,471	(16,792)	6,571	11,233	20,042
Fund balances brought forward	93,112	79,641	85,090	78,519	178,202	158,160
Fund balances carried forward	121,137	93,112	68,298	85,090	189,435	178,202