

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2023
(Registered Charity Number: 1153456)**

**Priest-in-Charge Rev'd Canon Liz Hassall
Charity Number: 1153456**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2023**

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2023**

The parish is St Helen with St Martin, York. The Parish has been held in plurality for a number of years with the parishes of All Saints Pavement, St Denys, and St Olave.

Administrative information

Addresses: St Helen Stonegate
St Helen's Square
YORK YO1 8QN

St Martin Coney Street
Coney Street
YORK YO1 9QL

PCC Members:

Priest-in-Charge: The Rev'd Canon Liz Hassall

Assistant Curates: The Rev'd Nicky Gladstone
The Rev'd Dave Hobman (Deacon)

Churchwardens: Anthony Hammersley (resigned 04/07/2023)
Margaret Hammersley (also Diocesan & Deanery Synod ex-officio) (deceased 17/06/2023)

Secretary: Anthony Hammersley

Acting Treasurer: Margaret Hammersley (deceased 17/06/2023)
Anthony Hammersley (appointed 18/06/2023)

PCC Vice Chair: Anthony Hammersley

Elected members: Stephen Lonsdale (resigned 29/04/2023)
Ehren Mierau (resigned 29/04/2023)
Jonathan Marshall
Christine Hardaker
Wanda Manley (appointed 29/04/2023)
Trevor Julian (appointed 29/04/2023)

Principal Bankers: CAF Bank
25 Kings Hill Avenue
Kings Hill
WEST MALLING
Kent
ME19 4JG

Independent Examiner: Sarah Wearing FCA, DChA

HPH, Chartered Accountants
54 Bootham
YORK
Y030 7XZ

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2023 – continued**

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) and was registered with the Charity Commission on 19 August 2013, number 1153456.

The PCC meets on a regular basis to review activities and make plans to achieve its objectives of mission. In addition, there are informal meetings of officers to ensure progress is made.

The PCC is responsible for two churches located a few hundred yards apart in the city centre. St Helen is the parish church where the principal services are held. St Martin is a chapel of ease dedicated to Peace and Reconciliation and continues to be a partner in the Community of the Cross of Nails.

Mission Statement

- We exist to reveal Christ through worship and loving service.
- Our churches offer Christian hospitality, care and hope.
- St Helen's and St Martin's are, for everyone, sacred places where worship to God is offered.
- St Helen's is committed to contributing to the life of the city.
- St Martin's promotes peace and reconciliation

Our vision is that we are led forward and motivated spiritually, prayerfully, joyfully and enthusiastically to show that we are a living church portraying and offering Christian love and values to the community around us and to those who suffer in the wider world.

Delivery in 2023

The pattern of services continued with a main parish Eucharist at noon on Saturday at St Helen, plus a mid-week Eucharist at 12.15pm at St Martin. Showing continued recovery from the impact of Covid the attendances at the Saturday services at St Helen increased from 897 to 1650. The 2023 figure was enhanced by a wedding, a baptism and the funeral of a churchwarden. The St Martin service numbers have been stable across 2023 but with a modest growth trend.

The Wednesday morning Bible study continues online using the Zoom platform and is diligently led by the Revd Kingsley Boulton, with a small number of regular attendees. Two new services have been introduced this year; a brief Celtic service of Morning Prayer at 9am each Wednesday and an "Iona-inspired" service of evening prayer and fellowship on the first Wednesday of the month. The service begins with a shared meal of soup and bread, and is followed by a time of prayer, music and reflection. It has been a joy to see this service evolve under the joint leadership of a team from St Helen and St Olave.

We continue to share fellowship together as a community. Weekly coffee (and packed lunches!) have been resumed in the Upper Room after the midweek service at St Martin, and we often welcome visitors to St Helen's during refreshments after our Saturday Communion; this is an important part of our outreach.

Our choral scholars go from strength to strength, the team which began the year saw two leavers and two new members over the summer, and quickly bonded together to produce some impressive results. The departure of our Director of Music was covered by a dedicated team of deputies from across the city, who held the fort until the arrival of our new organ scholar in late September.

We were deeply saddened this year by the loss of our Churchwarden Margaret Hammersley, who died in June after a short illness. Margaret's commitment to St Helen and St Martin was unparalleled, and the large number of people who attended her funeral reflected the love and respect in which she was

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Delivery in 2023 - continued

held by those who knew her, both from the church community and more widely. Thanks to the generosity of our Feoffees, our choral bursaries will be renamed the "Margaret and Anthony Hammersley scholarships" in recognition of the enormous contribution made by both Margaret and Anthony to the life of our churches.

Fewer concerts were held at St Helen this year, but it is anticipated that next year will see a return to a fuller programme of events. In early October, we again took part in the "York Unlocked" weekend. Thanks in large part to volunteers from York Unlocked, we were again able to open up St Martin's including the courtyard. Large numbers of visitors were welcomed, and we were able to share the story of St Martin's over the course of the bombing and rebuilding, as well as our involvement with the Cross of Nails community and our role as a place of prayer for peace and reconciliation.

Our priest in charge Liz took a three-month period of extended study between August and November, her duties were covered by our clergy team, thanks largely to the loyal support of our retired colleagues. Liz returned from her absence with renewed energy and some fascinating insights into the apologetics of church buildings. We look forward to learning from her discoveries in the coming months.

The partnership with Changing Lives and York in Recovery continues. In the summer we took part in a service of remembrance in Rowntrees Park. As in previous years a special Christmas Carol Service was held with moving testimony given by previous members of the various programmes. Other Christmas services at St Helen were held as before with similar numbers to those of the previous year. We are grateful to Anthony and Lisa for their efforts in fetching and decorating our Christmas Tree, which acts as a focal point for prayer requests during the lead up to Christmas.

During 2023 the churches were opened for visitors on most days. St Martin tended to be available Sunday to Friday whilst St Helen has been open Wednesday to Saturdays as a general rule. More volunteers to open and lock the churches would be a welcome enhancement to our team.

All in all, we emerged from a challenging year with renewed commitment to our mission within the City Centre. We look forward to growing our community and growing together in faith over the coming

Policies

The PCC re-adopted the Safeguarding Policy of York Diocese and has a named Parish Safeguarding Representative. In 2023 there were no regulated activities for children and vulnerable adults organised by the PCC. The PCC has complied with section 5 Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance relating to the safeguarding of children and vulnerable adults).

The Churchwardens monitor the issue of advice by the Charity Commission and report to the PCC as necessary to ensure compliance with requirements. In 2023 there have been no party related transactions nor any matters that needed to be reported to the Commission.

The PCC has a long-standing reserves policy which is to ensure that there is enough funding in place for at least 12 months anticipated expenditure and there is a contingency for the organs. This policy was reaffirmed and updated by the PCC on 24 January 2024.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
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**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2023 – continued**

Other matters

At 31 December 2023 there were 45 on the Church Electoral Roll.


Financial review

A freewill contribution of £4,000 (£3,000 in 2022) was paid to the Diocesan Common Fund.

The PCC has not paid or rewarded any trustee for services.

The repairs to the fabric of our historic churches are in the main paid for by the Feoffees for St Helen with St Martin. We are grateful for their generous and ongoing support which assists with outgoings and in particular repairs and maintenance. Another York city centre trust has made generous grants to fund the music and organ scholars.

Approved by the Parochial Church Council on 24 April 2024 and signed on its behalf by



Rev'd Canon Liz Hassall (Chair)



Anthony Hammersley (Vice Chair)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Helen with St Martin, York ("the PCC") for the year ended 31 December 2023.

This report is made solely to the PCC's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examination work has been undertaken so that I might state to the PCC's trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC and the PCC's trustees as a body, for my independent examination work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the regulations').

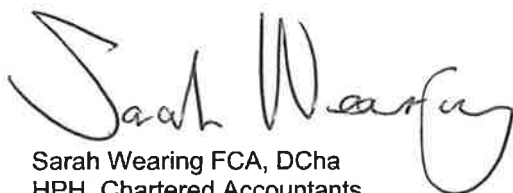
I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. My examination was also carried out in accordance with the terms found in the current Church Guidance issued by the Finance Division of the Archbishops' Council.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sarah Wearing FCA, DChA
HPH, Chartered Accountants
54 Bootham
YORK
YO30 7XZ

26 April 2024

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
					2023 £	2022 £
RECEIPTS						
Voluntary income	2(a)	11,360	-	50	11,410	8,818
Income from investments	2(b)	797	-	-	797	300
Church activities	2(c)	5,347	-	-	5,347	6,433
Other incoming resources	2(d)	11,244	-	39,507	50,751	28,139
Total Receipts		28,748	-	39,557	68,305	43,690
PAYMENTS						
Church activities	3(a)	30,814	-	28,492	59,306	37,865
Governance costs	3(b)	780	-	-	780	720
Total Payments		31,594	-	28,492	60,086	38,585
Excess of Receipts over Payments/ (Payments over Receipts)		(2,846)	-	11,065	8,219	5,105
Transfers between funds		-	-	-	-	-
Balances brought forward at 1 January 2023		63,921	1,000	(4,984)	59,937	54,832
Balances carried forward at 31 December 2023		£ 61,075	£ 1,000	£ 6,081	£ 68,156	£ 59,937

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
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STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2023

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	2023 £	2022 £
Cash Funds					
CAF current account	35,780	-	6,081	41,861	34,344
CAF deposit account	6,682	1,000	-	7,682	7,540
CBF deposit account - St Martin's fund	13,308	-	-	13,308	12,894
CBF deposit account - The Clark Bequest	5,241	-	-	5,241	5,078
Petty cash	64	-	-	64	81
	£ 61,075	£ 1,000	£ 6,081	£ 68,156	£ 59,937
Other Monetary Assets					
Debtors:					
Amounts due from Feoffees re fabric and utilities	£ 3,500	£ -	£ -	£ 3,500	£ 11,251
Liabilities					
Independent Examiner's fee	£ 740	£ -	£ -	£ 740	£ 720
Funds					
Restricted funds 6(a)				6,081	(4,984)
Unrestricted - designated funds 6(b)				1,000	1,000
Unrestricted funds - general				61,075	63,921
Total				£ 68,156	£ 59,937

Approved by the Parochial Church Council on 24 April 2024
and signed on its behalf by


.....
Rev'd Liz Hassall

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1. Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, using the receipts and payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Restricted funds represent income which is to be expended on the restricted purposes intended by the donor or for a specific PCC activity intended by the donor.

Fixed Assets

Consecrated land and buildings and movable church furnishings.

Consecrated and beneficed property is excluded from accounts by s.10 (2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure.

The churches are covered for insurance as follows:-

St Helen's church	£8,400,000	} buildings and contents
St Martin's church	£8,400,000	

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023 - continued

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2023 £	2022 £
2. Receipts - Incoming Resources					
2(a) Voluntary income					
Church and sundry collections	4,711	-	-	4,711	3,749
Donations, including Gift Aid	4,498	-	50	4,548	4,090
Wall box – St Helen	1,265	-	-	1,265	673
Wall box – St Martin	886	-	-	886	306
	<u>£ 11,360</u>	<u>£ -</u>	<u>£ 50</u>	<u>£ 11,410</u>	<u>£ 8,818</u>
In 2022, £Nil related to restricted funds.					
2(b) Income from investments					
Interest	797	-	-	797	300
	<u>£ 797</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 797</u>	<u>£ 300</u>
In 2022, £Nil related to restricted funds.					
2(c) Income from church activities					
Cards for Good Causes	3,721	-	-	3,721	3,998
Fees	604	-	-	604	-
Music / concerts	645	-	-	645	2,295
Bell Ringers	377	-	-	377	140
	<u>£ 5,347</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 5,347</u>	<u>£ 6,433</u>
In 2022, £Nil related to restricted funds.					
2(d) Other incoming resources					
Feoffees of St Helen with St Martin repair grants	10,099	-	22,799	32,898	11,610
Feoffees grant for electricity, insurance etc	1,145	-	7,380	8,525	8,563
Feoffees grant for heating	-	-	-	-	2,000
Feoffees grant for scholars	-	-	5,000	5,000	5,000
VAT Refunds place of worship grants	-	-	4,328	4,328	966
	<u>£ 11,244</u>	<u>£ -</u>	<u>£ 39,507</u>	<u>£ 50,751</u>	<u>£ 28,139</u>
In 2022, £28,139 related to restricted funds.					
Total Receipts	<u><u>£ 28,748</u></u>	<u><u>£ -</u></u>	<u><u>£ 39,557</u></u>	<u><u>£ 68,305</u></u>	<u><u>£ 43,690</u></u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023 - continued**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	2023 £	2022 £
3. Payments - Outgoing Resources					
3(a) Church activities					
Diocesan Common Fund	4,000	-	-	4,000	3,000
Ministry: clergy and other fees	761	-	-	761	730
Churches – insurance	7,481	-	-	7,481	7,086
Churches – utilities	4,331	-	-	4,331	2,395
Churches – fabric maintenance and repairs	7,177	-	23,256	30,433	16,602
Churches – cleaner	2,016	-	-	2,016	2,277
Upkeep of services	1,148	-	50	1,198	1,273
Flowers	151	-	-	151	181
Printing / stationery	721	-	-	721	491
Administration	2,070	-	-	2,070	-
Website	417	-	-	417	242
Performing Rights	36	-	-	36	308
Organ Bursary, choral scholars and musicians	505	-	5,186	5,691	3,193
Charitable Giving from collections at services	-	-	-	-	87
	<u>£ 30,814</u>	<u>£ -</u>	<u>£ 28,492</u>	<u>£ 59,306</u>	<u>£ 37,865</u>

In 2022 £24,886 of church activities payments related to restricted funds.

3(b) Governance costs

Independent examiner's fee	780	-	-	780	720
	<u>£ 780</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 780</u>	<u>£ 720</u>

In 2022 £Nil governance costs related to restricted funds.

Total Payments	<u>£ 31,594</u>	<u>£ -</u>	<u>£ 28,492</u>	<u>£ 60,086</u>	<u>£ 38,585</u>
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4(a) Staff Costs

The PCC does not have any employees

4(b) Payments to PCC members

No member of the PCC received any remuneration.

5 Transactions with related parties

No member or person related to a member had any personal interest in any contract or transaction entered into by the PCC during the year, or received any remuneration or expenses. (2022: £nil)

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023 - continued**

6. Analysis of Funds

6(a) Restricted funds

	B/F 01.01.23	Receipts	Payments	Transfer	C/F 31.12.23
Choral and organ scholarships	4,267	5,000	(5,186)	-	4,081
Heating fund	2,000	-	-	-	2,000
Sermons on feast days	-	50	(50)	-	-
* Feoffees - general church costs	(3,871)	3,871	-	-	-
* Feoffees - St Martins courtyard fund	(7,380)	7,380	-	-	-
Feoffees - church major repair projects	-	23,256	(23,256)	-	-
	<u>£ (4,984)</u>	<u>£ 39,557</u>	<u>£ (28,492)</u>	<u>£ -</u>	<u>£ 6,081</u>

Choral and organ scholarships - The PCC received a grant from the Charity of Leonard Thompson to fund the choral and organ scholars; and associated music costs.

Heating fund - Monies were received from the Diocese to help with the increase in heating costs. The PCC has decided to keep this until the new utility fixed (higher) price contract commences in September 2024. This income was received at the end of 2022.

Sermon on feast days- Monies received from Feoffees, on behalf of the Charity of Leonard Thompson, to ensure sermons on certain feast days.

* General church costs - During 2022 the funds that were received from Feoffees charity to pay for general church costs; including 50% of gas, electricity and insurance costs where considered to be restricted.

Repair projects - During the year funds were received from Feoffees charity to pay for large repair costs in respect of the Church's heating system and St Martins courtyard.

6(b) Designated funds

	B/F 01.01.23	Receipts	Payments	Transfer	C/F 31.12.23
Sound system fund	<u>£ 1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>£ 1,000</u>