

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT**

**AND**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31 DECEMBER 2021**

**(Registered Charity Number: 1153456)**

**Priest-in-Charge  
Rev'd Liz Hassall**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31 DECEMBER 2021**

The parish is St Helen with St Martin, York. The Parish has been held in plurality for a number of years with the parishes of All Saints Pavement, St Denys, and St Olave.

**Administrative information**

<b>Addresses:</b>	St Helen Stonegate St Helen's Square York YO1 8QN  St Martin Coney Street Coney Street York YO1 9QL
<b>PCC Members:</b>	
Priest-in-Charge:	The Rev'd Liz Hassall
Assistant Curates:	The Rev'd David Simpson (retired 31 October 2021) The Rev'd Canon Derek Earis (retired 31 May 2021) The Rev'd Kingsley Boulton (Deacon) The Rev'd Nicky Gladstone (Deacon) (from 26 June 2021) The Rev'd Dave Hobman (Deacon) (from 1 January 2021)
Churchwardens:	Anthony Hammersley (also PCC Vice-Chair) Margaret Hammersley (also Diocesan & Deanery Synod ex-officio)
Secretary:	Phillip Sangwine
Acting Treasurer:	Margaret Hammersley
Deanery Synod:	Margaret Hammersley (from 1 January 2021)
Elected members	Christine Hardaker Stephen Lonsdale Ehren Mierau Phillip Sangwine Renate Sangwine (to 17 May 2021) Jonathan Marshall (from 17 May 2021) Daniel Evans (from 8 January 2021)
<b>Principal Bankers:</b>	CAF Bank 25 Kings Hill Avenue Kings Hill WEST MALLING Kent ME19 4JG
<b>Independent Examiner:</b>	Sarah Wearing FCA, DChA HPH, Chartered Accountants 54 Bootham YORK YO30 7XZ

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31 DECEMBER 2021 - continued**

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) and was registered with the Charity Commission on 19 August 2013, number 1153456.

The PCC meets on a regular basis to review activities and make plans to achieve its objectives of mission. In addition, there are informal meetings of officers to ensure progress is made.

The PCC is responsible for two churches located a few hundred yards apart in the city centre. St Helen is the parish church where the principal services are held. St Martin is a chapel of ease dedicated to Peace and Reconciliation and continues to be a partner in the Community of the Cross of Nails.

**Mission Statement**

- We exist to reveal Christ through worship and loving service.
- Our churches offer Christian hospitality, care and hope.
- St Helen's and St Martin's are, for everyone, sacred places where worship to God is offered.
- St Helen's is committed to contributing to the life of the city.
- St Martin's promotes peace and reconciliation

Our vision is that we are led forward and motivated spiritually, prayerfully, joyfully and enthusiastically to show that we are a living church portraying and offering Christian love and values to the community around us and to those who suffer in the wider world.

**Delivery in 2021**

2021 began with the imposition of the third Covid-19 Lockdown. Services were recorded behind locked doors with minimal staffing and then streamed later in the day on Facebook. Towards Easter, services in-person resumed, open to the congregation and passers-by. Restrictions on social distancing, singing and contact meant that services looked somewhat different. During the year, restrictions gradually eased until the shape of services was recognisable again, although masks for the congregation and clergy were still in place at the end of the year.

The pattern of services was a main parish Eucharist at noon on Saturday at St Helen, plus a mid-week Eucharist at 12.15pm at St Martin. The Wednesday afternoon service is currently on hold.

The Wednesday morning Bible study continues online using the Zoom platform and is diligently led by The Revd Kingsley Boulton, with a small number of regular attendees. Unfortunately, the timing of the Bible study means that people must choose between attending on Zoom and attending the Wednesday service at St Martin's in person.

It became apparent during the year that the combination of music and liturgy at St Helen were not coherent. Clergy drafted a new order of service that is more in line with Common Worship Order 1. This order of service was tested towards the end of the year. This means that some of the Celtic Worship elements have been diminished. The congregation were consulted about which elements were most valued and they (e.g., the lighting of three candles to represent the Trinity) were retained within the new order.

Our interim director of music recruited a further cohort of choral scholars and our excellent organ scholar extended his scholarship by another year. During the summer, organ recitals were held, attracting a small audience.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31 DECEMBER 2021 - continued**

**Delivery in 2021 - continued**

The partnership with Changing Lives and York in Recovery continued. A planned summer service was cancelled due to Covid, but an excellent Christmas Carol Service was held with moving testimony given by previous members of the various programmes. Other Christmas services at St Helen were held as normal, although the Covid restrictions on moving about, combined with the temporary break-down of the heating system meant that they were not as warm and welcoming as we would have wanted.

Currently, the churches are opened for visitors on Wednesdays and Saturdays. A lack of volunteers to open and lock the churches means that we are currently unable to reach our aspiration of having the churches open daily as places of prayer and sanctuary.

**Policies**

The PCC re-adopted the Safeguarding Policy of York Diocese and has a named Parish Safeguarding Representative. In 2021 there were no regulated activities for children and vulnerable adults organised by the PCC. The PCC has complied with section 5 Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance relating to the safeguarding of children and vulnerable adults).

The Churchwardens monitor the issue of advice by the Charity Commission and report to the PCC as necessary to ensure compliance with requirements. In 2021 there have been no party related transactions nor any matters that needed to be reported to the Commission.

The PCC has a reserves policy which is to ensure that there is enough funding in place for at least 12 months anticipated expenditure and there is a contingency for the organs. This policy was reaffirmed by the PCC on 11 March 2019.

**Other matters**

A 31 December 2021 there were 45 on the Church Electoral Roll.

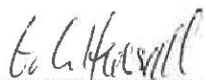
A freewill contribution of £4,000 (£5,000 in 2020) was paid to the Diocesan Common Fund.

The PCC has not paid or rewarded any trustee for services.

The concerts and other arts events planned for the year were all cancelled due to the pandemic. All sources of income were substantially reduced as a result of the pandemic. Expenditure was already closely monitored and offered little scope for economies.

The repairs to the fabric of our historic churches are in the main paid for by the Feoffees for St Helen with St Martin. We are grateful for their generous and ongoing support which assists with outgoings and in particular repairs and maintenance.

Approved by the Parochial Church Council on 25 April 2022 and signed on its behalf by



Rev'd Liz Hassall (Chair)



Anthony Hammersley (Vice (Lay) Chair)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST HELEN WITH ST MARTIN, YORK**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
					2021 £	2020 £
<b>RECEIPTS</b>						
Voluntary income	2(a)	6,802	-	64	6,866	7,728
Income from investments	2(b)	15	-	-	15	134
Church activities	2(c)	2,544	-	-	2,544	9,057
Other incoming resources	2(d)	-	-	16,683	16,683	37,229
<b>Total Receipts</b>		<b>9,361</b>	<b>-</b>	<b>16,747</b>	<b>26,108</b>	<b>54,148</b>
<b>PAYMENTS</b>						
Church activities	3(a)	24,065	-	22,212	46,277	51,684
Governance costs	3(b)	690	-	-	690	660
<b>Total Payments</b>		<b>24,755</b>	<b>-</b>	<b>22,212</b>	<b>46,967</b>	<b>52,344</b>
<b>Excess of Receipts over Payments / (Payments over Receipts)</b>		<b>(15,394)</b>	<b>-</b>	<b>(5,465)</b>	<b>(20,859)</b>	<b>1,804</b>
<b>Transfers between funds</b>		<b>2,772</b>	<b>-</b>	<b>(2,772)</b>	<b>-</b>	<b>-</b>
<b>Balances brought forward at 1 January 2021</b>		<b>74,691</b>	<b>1,000</b>	<b>-</b>	<b>75,691</b>	<b>73,887</b>
<b>Balances carried forward at 31 December 2021</b>		<b>£ 62,069</b>	<b>£ 1,000</b>	<b>£ (8,237)</b>	<b>£ 54,832</b>	<b>£ 75,691</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST HELEN WITH ST MARTIN, YORK**

**STATEMENT OF ASSETS AND LIABILITIES**

**AS AT 31 DECEMBER 2021**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	2021 £	2020 £
<b>Cash Funds</b>					
CAF current account	37,804	-	(8,237)	29,567	37,872
CAF deposit account	6,512	1,000	-	7,512	7,511
CBF deposit account - St Martin's fund	12,727	-	-	12,727	25,191
CBF deposit account - The Clark Bequest	5,012	-	-	5,012	5,009
Petty cash	14	-	-	14	108
	<u>£ 62,069</u>	<u>£ 1,000</u>	<u>£ (8,237)</u>	<u>£ 54,832</u>	<u>£ 75,691</u>
<b>Other Monetary Assets</b>					
Debtors:					
Amounts due from Feoffees re fabric and utilities	<u>£ -</u>	<u>£ -</u>	<u>£ 8,237</u>	<u>£ 8,237</u>	<u>£ 2,774</u>
<b>Liabilities</b>					
Independent Examiner's fee	<u>£ 690</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 690</u>	<u>£ 690</u>
<b>Designated Funds</b>					
Sound System Fund	<u>£ -</u>	<u>£ 1,000</u>	<u>£ -</u>	<u>£ 1,000</u>	<u>£ 1,000</u>
<b>Restricted Funds</b>					
Choral Scholar Fund				-	-
Organ Scholar Fund				-	-
Total				<u>£ -</u>	<u>£ -</u>

Approved by the Parochial Church Council on 25 April 2022  
and signed on its behalf by



Rev'd Liz Hassall

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST HELEN WITH ST MARTIN, YORK**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

**1. Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, using the receipts and payments basis.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Restricted funds represent income which is to be expended on the restricted purposes intended by the donor or for a specific PCC activity intended by the donor.

**Fixed Assets**

Consecrated land and buildings and movable church furnishings.

Consecrated and beneficed property is excluded from accounts by s.10 (2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure.

The churches are covered for insurance as follows:-

St Helen's church	£8,400,000	} buildings and contents
St Martin's church	£8,400,000	

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST HELEN WITH ST MARTIN, YORK**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021 - continued**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	2021 £	2020 £
<b>2. Receipts - Incoming Resources</b>					
<b>2(a) Voluntary income</b>					
Church and sundry collections	1,434	-	64	1,498	1,191
Donations, including Gift Aid	5,107	-	-	5,107	5,915
Donations and Grants for bell project	-	-	-	-	-
Charitable Giving collections at services	-	-	-	-	-
Wall box – St Helen	134	-	-	134	350
Wall box – St Martin	127	-	-	127	272
	<u>£ 6,802</u>	<u>£ -</u>	<u>£ 64</u>	<u>£ 6,866</u>	<u>£ 7,728</u>
In 2020, £Nil related to restricted funds.					
<b>2(b) Income from investments</b>					
Interest	15	-	-	15	134
	<u>£ 15</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 15</u>	<u>£ 134</u>
In 2020, £Nil related to restricted funds.					
<b>2(c) Income from church activities</b>					
Cards for Good Causes	2,110	-	-	2,110	8,546
Fees	228	-	-	228	-
Music / concerts	186	-	-	186	511
Bell Ringers	20	-	-	20	-
	<u>£ 2,544</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 2,544</u>	<u>£ 9,057</u>
In 2020, £Nil related to restricted funds.					
<b>2(d) Other incoming resources</b>					
Feoffees of St Helen with St Martin repair grants	-	-	8,049	8,049	24,410
Feoffees grant for electricity, insurance etc	-	-	7,991	7,991	8,310
VAT Refunds place of worship grants	-	-	643	643	4,509
Grant John Pilling Trust choral scholars	-	-	-	-	-
	<u>£ -</u>	<u>£ -</u>	<u>£ 16,683</u>	<u>£ 16,683</u>	<u>£ 37,229</u>
In 2020, £Nil related to restricted funds.					
<b>Total Receipts</b>	<u><b>£ 9,361</b></u>	<u><b>£ -</b></u>	<u><b>£ 16,747</b></u>	<u><b>£ 26,108</b></u>	<u><b>£ 54,148</b></u>



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST HELEN WITH ST MARTIN, YORK**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021 - continued**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	2021 £	2020 £
<b>3. Payments - Outgoing Resources</b>					
<b>3(a) Church activities</b>					
Diocesan Common Fund	4,000	-	-	4,000	5,000
Ministry: clergy and other fees	-	-	-	-	651
Occasional offices organist/verger fees	-	-	-	-	-
Churches – general upkeep	-	-	-	-	650
Churches – insurance	-	-	6,445	6,445	6,436
Churches – utilities	1,900	-	1,620	3,520	4,601
Churches – fabric maintenance and repairs	12,480	-	13,440	25,920	28,329
Churches – cleaner	2,184	-	-	2,184	2,184
Architects' fees	-	-	-	-	-
Upkeep of services	981	-	-	981	1,470
Flowers	118	-	-	118	-
Printing / stationery	236	-	-	236	430
Repairs VAT returned to Feoffees	-	-	643	643	-
Administration	234	-	-	234	-
Website	215	-	-	215	198
Community of the Cross of Nails	-	-	-	-	-
Performing Rights	66	-	-	66	63
Organ Bursary, choral scholars and musicians	1,651	-	-	1,651	1,555
Charitable Giving from collections at services	-	-	64	64	117
	<u>£ 24,065</u>	<u>£ -</u>	<u>£ 22,212</u>	<u>£ 46,277</u>	<u>£ 51,684</u>

In 2020 £117 of church activities payments related to restricted funds.

<b>3(b) Governance costs</b>					
Independent examiner's fee	690	-	-	690	660
	<u>£ 690</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 690</u>	<u>£ 660</u>

In 2020 £Nil governance costs related to restricted funds.

<b>Total Payments</b>	<u><u>£ 24,755</u></u>	<u><u>£ -</u></u>	<u><u>£ 22,212</u></u>	<u><u>£ 46,967</u></u>	<u><u>£ 52,344</u></u>
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**4(a) Staff Costs**

The PCC does not have any employees

**4(b) Payments to PCC members**

No member of the PCC received any remuneration.

**5 Extraordinary expenditure/commitments**

The PCC has spent £8,040 in respect the restoration of the Kendall Monument. The PCC agreed that this sum would be met from the St Martin's Fund. The sum of £6,140 was spent in respect of the restoration of railings and gates at St Helens.

The latest quinquennial highlighted possible defects in the St Martin Tower stonework. The consulting architect recommended a "high tech" stonework survey with a guideline price of £11,500 in total. An initial drone survey has now been completed at a cost of £3,300. The PCC awaits the architects report. The PCC has agreed that the total project sum will be met from the St Martin's Fund. There is a possibility of grant aid in due course.

**6 Transactions with related parties**

Apart from Philip Sangwine and Renate Sangwine, no other member or person related to a member had any personal interest in any contract or transaction entered into by the PCC during the year, or received any remuneration or expenses.

The above members have been paid for professional services, as musicians, rendered to the PCC totalling £150 (2019 - Nil). There were no outstanding balances at the year end (2019 - Nil).

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST HELEN WITH ST MARTIN, YORK**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Helen with St Martin, York ("the PCC") for the year ended 31 December 2021.

This report is made solely to the PCC's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examination work has been undertaken so that I might state to the PCC's trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC and the PCC's trustees as a body, for my independent examination work, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the regulations').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. My examination was also carried out in accordance with the terms found in the current Church Guidance issued by the Finance Division of the Archbishops' Council.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sarah Wearing FCA, DCha  
HPH, Chartered Accountants  
54 Bootham  
York  
YO30 7XZ

25 April 2022