

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020
(Registered Charity Number: 1153456)**

**Priest-in-Charge
Rev'd Liz Hassall (from 15 December 2020)
(In vacancy from 1 October 2019)**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2020**

The parish is St Helen with St Martin, York. The Parish has been held in plurality for a number of years with the parishes of All Saints Pavement, St Denys, and St Olave. This continues with a new Priest in Charge licensed on 15 December 2020.

Administrative information

Addresses: St Helen Stonegate
St Helen's Square
York YO1 8QN

St Martin Coney Street
Coney Street
York YO1 9QL

Members of the Parochial Church Council (PCC)

Priest-in-Charge: The Rev'd Liz Hassall (from 15 December 2020)
Assistant Curates: The Rev'd David Simpson
The Rev'd Canon Derek Earis
The Rev'd Kingsley Boulton (Deacon)
Churchwardens: Anthony Hammersley (also PCC Vice-Chair)
Margaret Hammersley (also Diocesan Synod ex-officio)
Secretary: Phillip Sangwine

Treasurer: Ehren Mierau to 31 May 2020
Acting Treasurer: Margaret Hammersley from 1 June 2020
Deanery Synod: Andrew Hingston

Readers Janet Fox (to 31 October 2020)
Peter Wells (to 31 October 2020)
Elected members Christine Hardaker (from 31 October 2020)
Roger Lake (resigned 22 August 2020)
Stephen Lonsdale (from 31 October 2020)
Ehren Mierau
Phillip Sangwine
Renate Sangwine
Vacancy: (filled January 2021)

Principal Bankers: CAF Bank
25 Kings Hill Avenue
Kings Hill
WEST MALLING
Kent
ME19 4JG

Independent Examiner: Robert W Woolley BA(Hons), BFP, FCA, MAAT, DChA, MCMI
HPH, Chartered Accountants
54 Bootham
YORK
YO30 7XZ

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2020 - continued**

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) and was registered with the Charity Commission on 19 August 2013, number 1153456.

The PCC meets on a regular basis to review activities and make plans to achieve its objectives of mission. In addition, there are informal meetings of officers to ensure progress is made.

The PCC is responsible for two churches located a few hundred apart in the city centre. St Helen is the parish church where the principal services are held. St Martin is a chapel of ease dedicated to Peace and Reconciliation and continues to be a partner in the Community of the Cross of Nails.

Mission Statement

- We exist to reveal Christ through worship and loving service.
- Our churches offer Christian hospitality, care and hope.
- St Helen's and St Martin's are, for everyone, sacred places where worship to God is offered.
- St Helen's is committed to contributing to the life of the city.
- St Martin's promotes peace and reconciliation

Our vision is that we are led forward and motivated spiritually, prayerfully, joyfully and enthusiastically to show that we are a living church portraying and offering Christian love and values to the community around us and to those who suffer in the wider world.

Delivery in 2020

The pattern of established services continued in the first 3 months of 2020. The onset of the Covid-19 with compulsory lockdown, closure of churches and encouragement to shield, isolate and stay away from communal activities interrupted normal activities. In common with other parishes the PCC had to develop innovative ways of serving the worshipping community and the wider public with limited resources and people.

The PCC has reached to members of the parish community by holding the Wednesday Bible Study group by Zoom, by recording the Saturday Eucharist for broadcast on Facebook, and providing online the resources for the Friday prayers for peace and reconciliation. A new website was commissioned for the parish after an absence of two years so that our gathered community could have a fresh focus and source of information.

When permitted to reopen the churches the PCC decided to focus on the provision of the principal services at St Helen so that public worship could resume. Services at St Helen were resumed in July with attendance at the Saturday Eucharist soon restored to its pre lockdown level. The Wednesday Eucharist at St Martin was resumed in August but there was low attendance from the elderly congregation, most of whom continued to self-isolate. In the absence of cleaning resources and volunteers to come to the buildings the long-established tradition of opening the churches daily and leaving them unattended had to be abandoned. The PCC records its thanks to members of the clergy team who made the weekly celebrations of the Eucharist possible.

The choral tradition at St Helen continued with the successful recruitment of 4 singers in January who are rewarded with modest bursaries. During the summer months we bid our organ scholar farewell and recruited another excellent candidate to replace him. The PCC regrets that the pandemic has prevented these young people from contributing as fully as it had hoped. Nonetheless they have all continued with us into 2021.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2020 - continued**

Delivery in 2020 - continued

Overall, in 2020 the principal service on Saturday at noon at St Helen continued to be well attended with an average attendance of 15.6 compared with 14.5 in the previous year. Attendance at the services at St Martin continued to decline with an average of 9.3 compared with 13.8 in 2019. The pandemic in 2020 means these comparisons whilst accurate should not be over-emphasised.

Policies

The PCC re-adopted the Safeguarding Policy of York Diocese and has a named Parish Safeguarding Representative. In 2020 there were no regulated activities for children and vulnerable adults organised by the PCC. The PCC has complied with section 5 Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance relating to the safeguarding of children and vulnerable adults).

The Churchwardens monitor the issue of advice by the Charity Commission and report to the PCC as necessary to ensure compliance with requirements. In 2020 there have been no party related transactions nor any matters that needed to be reported to the Commission.

The PCC has a reserves policy which is to ensure that there is enough funding in place for at least 12 months anticipated expenditure and there is a contingency for the organs. This policy was reaffirmed by the PCC on 11 March 2019.

Other matters

At 31 December 2020 there were 46 on the Church Electoral Roll.

A freewill contribution of £5,000 (£3,000 in 2019) was paid to the Diocesan Common Fund.

The PCC has not paid or rewarded any trustee for services.

The concerts and other arts events planned for the year were all cancelled due to the pandemic. All sources of income were substantially reduced as a result of the pandemic, not least because the churches were closed, and services suspended. Expenditure was already closely monitored and offered little scope for economies.

The repairs to the fabric of our historic churches are in the main paid for by the Feoffees for St Helen with St Martin. We are grateful for their generous and ongoing support which assists with outgoings and in particular repairs and maintenance recommended in the quinquennial inspection reports. In 2020 this has included repaint of all external rainwater goods, repointing and relaying flagstones at St Helen, repair and conservation of the two principal doors of both churches and repair and conservation of the St Helen railings (this work is yet to be completed).

Approved by the Parochial Church Council on 15 March 2021 and signed on its behalf by

.....
Rev'd Liz Hassall (Chair)

.....
Anthony Hammersley (Vice (Lay) Chair)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2020 £	2019 £
RECEIPTS						
Voluntary Income	2(a)	7,728	-	-	7,728	13,590
Income from investments	2(b)	134	-	-	134	249
Church activities	2(c)	9,057	-	-	9,057	11,496
Other incoming resources	2(d)	37,229	-	-	37,229	27,704
Total Receipts		54,148	-	-	54,148	53,039
PAYMENTS						
Church activities	3(a)	51,567	-	117	51,684	61,727
Governance costs	3(b)	660	-	-	660	660
Total Payments		52,227	-	117	52,344	62,387
Excess of Receipts over Payments / (Payments over Receipts)		1,921	-	(117)	1,804	(9,348)
Transfers between funds		(117)	-	117	-	-
Balances brought forward at 1 January 2020		72,887	1,000	-	73,887	83,235
Balances carried forward at 31 December 2020		£ 74,691	£ 1,000	£ -	£ 75,691	£ 73,887

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2020

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	2020 £	2019 £
Cash Funds					
CAF current account	37,872	-	-	37,872	36,103
HSBC community account	-	-	-	-	-
CAF deposit account	6,511	1,000	-	7,511	7,505
CBF deposit account - St Martin's fund	25,191	-	-	25,191	25,084
CBF deposit account - The Clark Bequest	5,009	-	-	5,009	4,988
Petty cash	108	-	-	108	207
	<u>£ 74,691</u>	<u>£ 1,000</u>	<u>£ -</u>	<u>£ 75,691</u>	<u>£ 73,887</u>
Other Monetary Assets					
Debtors:					
Amounts due from Feoffees re fabric and utilities	<u>£ 2,774</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 2,774</u>	<u>£ -</u>
Liabilities					
Independent Examiner's fee	<u>£ 690</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 690</u>	<u>£ 660</u>
Designated Funds					
Sound System Fund	<u>£ -</u>	<u>£ 1,000</u>	<u>£ -</u>	<u>£ 1,000</u>	<u>£ 1,000</u>
Restricted Funds					
Choral Scholar Fund				-	-
Organ Scholar Fund				-	-
Bell Project Fund				-	-
Charitable Giving Collections Fund				-	-
Total	<u>£ -</u>			<u>£ -</u>	<u>£ -</u>

Approved by the Parochial Church Council on 15 March 2021
and signed on its behalf by

.....
Rev'd Liz Hassall

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1. Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, using the receipts and payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Restricted funds represent income which is to be expended on the restricted purposes intended by the donor or for a specific PCC activity intended by the donor.

Fixed Assets

Consecrated land and buildings and movable church furnishings.

Consecrated and beneficed property is excluded from accounts by s.10 (2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure.

The churches are covered for insurance as follows:-

St Helen's church	£8,400,000	} buildings and contents
St Martin's church	£8,400,000	

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020 - continued

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£	£
2. Receipts - Incoming Resources					
2(a) Voluntary income					
Church and sundry collections	1,191	-	-	1,191	3,209
Donations, including Gift Aid	5,915	-	-	5,915	6,127
Donations and Grants for bell project	-	-	-	-	-
Charitable Giving collections at services	-	-	-	-	116
Wall box – St Helen	350	-	-	350	1,927
Wall box – St Martin	272	-	-	272	2,211
	<u>£ 7,728</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 7,728</u>	<u>£ 13,590</u>
In 2019, £116 related to restricted funds.					
2(b) Income from investments					
Interest	134	-	-	134	249
	<u>£ 134</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 134</u>	<u>£ 249</u>
In 2019, £Nil related to restricted funds.					
2(c) Income from church activities					
Cards for Good Causes	8,546	-	-	8,546	8,517
Fees	-	-	-	-	20
Music / concerts	511	-	-	511	2,812
Bell Ringers	-	-	-	-	147
	<u>£ 9,057</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 9,057</u>	<u>£ 11,496</u>
In 2019, £Nil related to restricted funds.					
2(d) Other incoming resources					
Feoffees of St Helen with St Martin repair grants	24,410	-	-	24,410	16,987
Feoffees grant for electricity, insurance etc	8,310	-	-	8,310	9,242
VAT Refunds place of worship grants	4,509	-	-	4,509	1,475
Grant John Pilling Trust choral scholars	-	-	-	-	-
	<u>£ 37,229</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 37,229</u>	<u>£ 27,704</u>
In 2019, £Nil related to restricted funds.					
Total Receipts	<u><u>£ 54,148</u></u>	<u><u>£ -</u></u>	<u><u>£ -</u></u>	<u><u>£ 54,148</u></u>	<u><u>£ 53,039</u></u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020 - continued**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	2020 £	2019 £
3. Payments - Outgoing Resources					
3(a) Church activities					
Diocesan Common Fund	5,000	-	-	5,000	3,000
Ministry: clergy and other fees	651	-	-	651	1,131
Occasional offices organist/verger fees	-	-	-	-	250
Churches – general upkeep	650	-	-	650	23,359
Churches – insurance	6,436	-	-	6,436	6,463
Churches – utilities	4,601	-	-	4,601	5,887
Churches – fabric maintenance and repairs	28,329	-	-	28,329	11,309
Churches – cleaner	2,184	-	-	2,184	2,352
Architects' fees	-	-	-	-	2,042
Upkeep of services	1,470	-	-	1,470	1,266
Flowers	-	-	-	-	235
Printing / stationery	430	-	-	430	636
Repairs VAT returned to Fcoffees	-	-	-	-	-
Administration	-	-	-	-	2,147
Website	198	-	-	198	-
Community of the Cross of Nails	-	-	-	-	245
Performing Rights	63	-	-	63	352
Organ Bursary, choral scholars and musicians	1,555	-	-	1,555	860
Charitable Giving from collections at services	-	-	117	117	193
	<u>£ 51,567</u>	<u>£ -</u>	<u>£ 117</u>	<u>£ 51,684</u>	<u>£ 61,727</u>

In 2019 £193 of church activities payments related to restricted funds.

3(b) Governance costs

Independent examiner's fee	660	-	-	660	660
	<u>£ 660</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 660</u>	<u>£ 660</u>

In 2019 £Nil governance costs related to restricted funds.

Total Payments	<u>£ 52,227</u>	<u>£ -</u>	<u>£ 117</u>	<u>£ 52,344</u>	<u>£ 62,387</u>
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4(a) Staff Costs

The PCC does not have any employees

4(b) Payments to PCC members

No member of the PCC received any remuneration.

5 Extraordinary expenditure/commitments

The PCC is committed to a £8,040 quotation in respect the restoration of the Kendall Monument. We await the mason's availability in the 1st quarter of 2021. The PCC has agreed that this sum will be met from the St Martin's Fund.

The latest quinquennial highlighted possible defects in the St Martin Tower stonework. The consulting architect recommended a "high tech" stonework survey with a guideline price of £11,500 in total. Tender documents have been issued in January 2021. The PCC has agreed that this sum also will be met from the St Martin's Fund. There is a possibility of grant aid in due course.

In Autumn 2020 replacement clappers were fitted to the bells at St Martin. The cost was £1,363(Gross) (1833). A successful claim under the LPOW scheme resulted in the repayment of the VAT (£227). The PCC has agreed that this cost too will be met from the St Martin's Fund. The transfer of £1,136 (net) to the CAF cash account will be done when lockdown circumstances permit.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Helen with St Martin, York ("the PCC") for the year ended 31 December 2020.

This report is made solely to the PCC's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examination work has been undertaken so that I might state to the PCC's trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC and the PCC's trustees as a body, for my independent examination work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the regulations').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. My examination was also carried out in accordance with the terms found in the current Church Guidance issued by the Finance Division of the Archbishops' Council.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert W Woolley BA(Hons), BFP, FCA, MAAT, DChA MCMI
HPH, Chartered Accountants
54 Bootham
York
YO30 7XZ

22 March 2021