

REGISTERED COMPANY NUMBER: 08396325 (England and Wales)
REGISTERED CHARITY NUMBER: 1153450

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
HEALTHWATCH TORBAY & ENGAGING
COMMUNITIES SOUTH WEST LTD

Barretts
Chartered Accountants &
Chartered Tax Advisers
22 Union Street
Newton Abbot
Devon
TQ12 2JS

HEALTHWATCH TORBAY & ENGAGING
COMMUNITIES SOUTH WEST LTD

CONTENTS OF THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2022

	Page
Report of the Trustees	1 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8 to 9
Notes to the Financial Statements	10 to 14
Detailed Statement of Financial Activities	15 to 16

HEALTHWATCH TORBAY & ENGAGING
COMMUNITIES SOUTH WEST LTD

REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Responsibilities of the Board of Directors/Trustees

Company law requires the Board of Directors/Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company. This is at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Board of Directors/Trustees follow best practice and:

- " select suitable accounting policies and then apply them consistently
- " observe the methods and principles in the Charities SORP
- " make judgements and estimates that are reasonable and prudent
- " prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Board of Directors/Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006.

The Board of Directors/Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our Purpose

Championing local people and communities

Our Vision

An inclusive, innovative, and independent champion for the aspirations of local people

Our Mission

To help make communities heard and enable responsive, person-centred solutions by transforming the way local services are designed and delivered

Our organisational statement

Engaging Communities South West works to help communities transform the way local services are designed and delivered, by offering engagement, evaluation, communications support, digital support, training and advice to the statutory, voluntary and private sectors.

Our strategic Themes

- Community Voice - We deliver projects that help people and communities to make their voices heard
- Access and Empowerment - We deliver projects that empower people to have more control over their own lives and improves access to the service and support that they need to live well.
- Strategic Support - We support organisations to plan, communicate, evaluate and improve projects and services through a person-centred, community- responsive, and evidence based approach

We review our aims, objectives and activities each year through our business plan. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help.

The review also helps us ensure that our aims, objectives and activities remain focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Chair's Report

During 2021/22 'Healthwatch Torbay & Engaging Communities South West' has continued to make significant progress towards meeting the organisation's aims and objectives.

Funding bodies acknowledged the exceptional circumstances presented by the pandemic and, during the recovery period, we have maintained regular contact informing them of our progress and working adaptations. Bearing this in mind, we have still met our goals regarding contractual targets in: staffing; organisational structure; working practices; and stakeholder & partner engagement.

While devastating to our communities, the organisation rose to the challenges presented by the pandemic. Our statutory partners are now aware of our abilities and are increasingly approaching HWT & ECSW for advice and assistance. Indeed, over the past twelve months the organisation has taken on a leading role in the voluntary and community sector and is now recognised as an innovator in new forms of local statutory and voluntary collaborative working.

This has further established our willingness and capacity to take on commissioned work, using our skills and expertise to gather service user feedback; such as in a reconfiguration of services in Dartmouth.

Taking on a leading role with the Torbay VCSE Alliance has progressed our policy of promoting collaborative work and of moving beyond a long-established culture of competition and division. Such openness and mutual support also promotes silo-breaking for the benefit of all our communities. We concurrently work closely with statutory partners; for example, by supporting the Torbay Council Racism Review Panel and by employing a Multi-Cultural Development Worker.

We are moving forward our mission to develop a purpose-built walk-in centre at Paignton Library (which we share with Torbay Carers Services) into a space that can offer advice, information and support to the whole community.

Consultation and engagement with residents continues. By engaging with our local communities, we can be innovative and move beyond consultation by harvesting opinions to promote the co-design and co-delivery of health and social care services.

We use an independent on-line rate and review system alongside other engagement tools to gather local intelligence and identify trends across health and social care provision. Having established a reputation for Digital work, we expect there to be additional opportunities to enhance this realm in the coming years, taking forward initiatives such as our current work in care homes.

We have been passing on any harvested data to those in a position to make positive change, including Torbay and South Devon NHS Foundation Trust, Devon Partnership Trust, Care Quality Commission, Local Authority, Healthwatch England, NHS Devon CCG, and others. We will continue to promote our findings and recommendations to local, regional and national decision-making platforms. We have accordingly seen our reputation grow significantly - locally, regionally and nationally - and believe that we have made a significant contribution towards improving health & social care provision across Torbay.

While significant disruption was inevitably caused by the Covid pandemic, the staff and volunteers of the organisation coped well and should be recognised for their positive response to such unprecedented challenges.

Negotiated adjustments to practice during the pandemic have been maintained in some circumstances with staff and volunteers continuing to either work from home or via a hybrid model. These arrangements, facilitated by digital working, benefit staff and volunteers who have caring responsibilities while corresponding with the organisation's carbon reduction policies.

The Board of Trustees is fully informed of the opportunities and risks to the organisation. We are further cognisant of challenges, both short term, as with Covid, and longer term in increasing demand, reductions in the availability of volunteers etc, all which may impact on securing adequate future funding and resources for the organisation.

Of particular import is that this is the last year of the initial Healthwatch Devon Torbay Plymouth contract. There is, however, the option of a 1+1+1 year extension and there is confidence that this will be attained.

To this end, HWT & ECSW Board of Trustees designated a percentage of the organisation's reserves to 'Business Development Reserves' to help the organisation develop in the coming years. Part of this reserve has been used to engage outside consultants to review the organisation's structure, development and marketing to ensure further progress. This has, to date, been of great benefit and a fruitful course of action for all concerned.

As part of our consolidation, we are taking on a new form of charitable structure as a Charitable Incorporated Organisation (CIO) and we envisage that this will be completed in the near future.

With our committed and skilled work force of staff and volunteers we look forward to the coming year and believe that we can make additional significant improvements for those individuals, communities, and organisations with which we work.

REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Public benefit

The trustees are aware of the Charity Commission guidance on public benefit and regularly review all of the activities to ensure that they do provide benefit to the public.

FINANCIAL REVIEW

Financial review

Against the backdrop of limited resources, insecurities over funding, and the COVID-19 pandemic, the Charity continues - with the support of the Trustees, staff and volunteers - to deliver against its charitable aims and objectives and meet its obligations under all project contracts throughout the year.

The principal funding for the Charity has been received from the Local Authority by way of Grants to core work of Healthwatch.

Additional monies have been received throughout the year to deliver projects and for specific targeted pieces of commissioned work for various stakeholders

Reserves policy

The Board of Trustees has examined the Charity's requirements for reserves considering the main risks to the organisation. It has established a policy whereby the unrestricted fund, not committed or invested in tangible fixed assets held by the charity, should be a minimum of 3 months of core expenditure.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 9th February 2013 and registered as a charity on 16th August 2013. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The organisation's name was changed from Healthwatch Torbay to Healthwatch Torbay & Engaging Communities South West with effect from 26th April 2019.

The directors of the company are also charity Trustees for the purposes of charity law and under the company's Articles are known as Directors. Under the requirements of the Memorandum and Articles of Association the Directors are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. All members of the Directors give their time voluntarily and received no benefits from the charity.

Organisational structure

The organisation must have a minimum of 3 Directors/Trustees with no maximum number. They meet quarterly and are responsible for the strategic direction and policy of the charity. The Board of Directors/Trustees come from a variety of professional backgrounds relevant to the work of the charity.

A scheme of delegation is in place and day to day responsibility for the provision of the services rests with the Chief Executive.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08396325 (England and Wales)

Registered Charity number

1153450

HEALTHWATCH TORBAY & ENGAGING
COMMUNITIES SOUTH WEST LTD

REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022

Registered office

Paignton Library & Information
Great Western Road
Paignton
Devon
TQ4 5AG

Trustees

Dr K Dixon Chairman
J Drew Vice Chair
Mrs P Teague
A L Tidy
Mrs L J Parkin (appointed 26.4.21)

Company Secretary

Mrs P Harris

Independent Examiner

I P Barrett
FCA FCIE
Barretts
Chartered Accountants &
Chartered Tax Advisers
22 Union Street
Newton Abbot
Devon
TQ12 2JS

Approved by order of the board of trustees on 13 July 2022 and signed on its behalf by:

Dr K Dixon - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HEALTHWATCH TORBAY & ENGAGING
COMMUNITIES SOUTH WEST LTD

Independent examiner's report to the trustees of Healthwatch Torbay & Engaging Communities South West Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCA FCIE which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I P Barrett
FCA FCIE
Barretts
Chartered Accountants &
Chartered Tax Advisers
22 Union Street
Newton Abbot
Devon
TQ12 2JS

14 July 2022

HEALTHWATCH TORBAY & ENGAGING
COMMUNITIES SOUTH WEST LTD

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
for the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		344,966	9,732	354,698	315,929
Investment income	2	1	-	1	5
Total		344,967	9,732	354,699	315,934
EXPENDITURE ON					
Charitable activities					
Charity		297,058	4,055	301,113	216,602
NET INCOME		47,909	5,677	53,586	99,332
RECONCILIATION OF FUNDS					
Total funds brought forward		230,954	30,000	260,954	161,622
TOTAL FUNDS CARRIED FORWARD		278,863	35,677	314,540	260,954

The notes form part of these financial statements

**HEALTHWATCH TORBAY & ENGAGING
COMMUNITIES SOUTH WEST LTD**

BALANCE SHEET

31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
CURRENT ASSETS					
Debtors	6	10,833	-	10,833	17,206
Cash at bank and in hand		288,944	35,677	324,621	262,684
		<u>299,777</u>	<u>35,677</u>	<u>335,454</u>	<u>279,890</u>
CREDITORS					
Amounts falling due within one year	7	(7,440)	-	(7,440)	(5,462)
NET CURRENT ASSETS		<u>292,337</u>	<u>35,677</u>	<u>328,014</u>	<u>274,428</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>292,337</u>	<u>35,677</u>	<u>328,014</u>	<u>274,428</u>
PROVISIONS FOR LIABILITIES	8	(13,474)	-	(13,474)	(13,474)
NET ASSETS		<u>278,863</u>	<u>35,677</u>	<u>314,540</u>	<u>260,954</u>
FUNDS	9				
Unrestricted funds				278,863	230,954
Restricted funds				35,677	30,000
TOTAL FUNDS				<u>314,540</u>	<u>260,954</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

HEALTHWATCH TORBAY & ENGAGING
COMMUNITIES SOUTH WEST LTD

BALANCE SHEET - continued

31 March 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13 July 2022 and were signed on its behalf by:

K Dixon - Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	1	5
	<u>1</u>	<u>5</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

Expenses of £55 (2021:£179) in total were reimbursed to one (2021: one) trustees during the year.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2022	2021
Administration and project staff	11	6

No employees received emoluments in excess of £60,000.

The charity operates a defined contribution pension scheme. The pension cost represents the contribution payable by the charity to the scheme and amounted to £17,924 (2021: - £17,059).

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES- YEAR TO 31/03/2021

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	285,929	30,000	315,929
Investment income	5	-	5
Total	285,934	30,000	315,934
EXPENDITURE ON			
Charitable activities			
Charity	210,452	6,150	216,602
NET INCOME	75,482	23,850	99,332
RECONCILIATION OF FUNDS			
Total funds brought forward	155,472	6,150	161,622
TOTAL FUNDS CARRIED FORWARD	230,954	30,000	260,954

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	<u>10,833</u>	<u>17,206</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	<u>7,440</u>	<u>5,462</u>

8. PROVISIONS FOR LIABILITIES

	2022	2021
	£	£
Provisions	<u>13,474</u>	<u>13,474</u>

The provision of £13,474 relates to an admission agreement between the charity, Devon County Council and Torbay Borough Council regarding potential pension liabilities for employees of the charity, previously employed by Torbay Borough Council to remain in the scheme administered by Devon County Council. At the date of the admission agreement the actuarial risk exposure was £13,474, an amount that the charity has to hold in an account under the control of all three bodies.

9. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	112,704	58,749	171,453
Business Development Reserve	50,000	(10,840)	39,160
Core Costs Reserve	68,250	-	68,250
	<u>230,954</u>	<u>47,909</u>	<u>278,863</u>
Restricted funds			
Paignton Library	20,000	-	20,000
Torbay Council Racism Review	10,000	-	10,000
NHS Charities Together	-	5,677	5,677
	<u>30,000</u>	<u>5,677</u>	<u>35,677</u>
TOTAL FUNDS	<u>260,954</u>	<u>53,586</u>	<u>314,540</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	344,967	(286,218)	58,749
Business Development Reserve	-	(10,840)	(10,840)
	344,967	(297,058)	47,909
Restricted funds			
NHS Charities Together	9,732	(4,055)	5,677
TOTAL FUNDS	354,699	(301,113)	53,586

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	80,043	75,482	(42,821)	112,704
Business Development Reserve	23,159	-	26,841	50,000
Core Costs Reserve	52,270	-	15,980	68,250
	155,472	75,482	-	230,954
Restricted funds				
CCG	5,550	(5,550)	-	-
HWE Enter & View	600	(600)	-	-
Paignton Library				
	-	20,000	-	20,000
Torbay Council Racism Review	-	10,000	-	10,000
	6,150	23,850	-	30,000
TOTAL FUNDS	161,622	99,332	-	260,954

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	285,934	(210,452)	75,482
Restricted funds			
CCG	-	(5,550)	(5,550)
HWE Enter & View	-	(600)	(600)
Paignton Library			
	20,000	-	20,000
Torbay Council Racism Review	10,000	-	10,000
	<u>30,000</u>	<u>(6,150)</u>	<u>23,850</u>
TOTAL FUNDS	<u>315,934</u>	<u>(216,602)</u>	<u>99,332</u>

Restricted funds relate to specific targeted pieces of commissioned work with various stakeholders undertaken throughout the year.

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

11. ULTIMATE CONTROLLING PARTY

The charity is under the ultimate control of the trustees.

**HEALTHWATCH TORBAY & ENGAGING
COMMUNITIES SOUTH WEST LTD**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	347,583	315,929
Core costs recovered	7,115	-
	354,698	315,929
Investment income		
Deposit account interest	1	5
Total incoming resources	354,699	315,934
EXPENDITURE		
Charitable activities		
Wages	125,985	128,380
Social security	11,305	10,349
Pensions	17,924	17,059
Insurance	1,025	869
Telephone	2,696	2,227
Postage and stationery	483	1,180
Sundries	-	848
Projects and research	106,198	33,304
Staff training	150	-
Staff travel	1,076	873
Volunteer expenses	-	316
Computer software and maintenance	-	1,108
Meeting room hire/refreshments	36	410
Marketing	1,025	942
I T	3,657	12,121
Trustee expenses	55	179
Repairs and renewals	733	2,284
Business development	10,840	-
Rent, rates and service charge	11,511	-
	294,699	212,449
Support costs		
Finance		
Bank charges	130	97
Governance costs		
Accountancy and legal fees	6,284	2,770
Professional fees	-	1,286
	6,284	4,056

This page does not form part of the statutory financial statements

HEALTHWATCH TORBAY & ENGAGING
COMMUNITIES SOUTH WEST LTD

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2022

	2022 £	2021 £
Total resources expended	301,113	216,602
Net income	53,586	99,332