

**REGISTERED COMPANY NUMBER: 08368903 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1153443**

**Report of the Trustees and Unaudited Financial Statements for the Year Ended 31 March 2024  
For Dacortium**

Monico Tunley Limited  
19 Goldington Road  
Bedford  
Bedfordshire  
MK40 3JY

## **Dacortium**

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## **Dacortium**

### **Report of the Trustees for the Year Ended 31 March 2024**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The objectives of the charity is to promote efficiency and effectiveness in the charitable activities of not-for-profit organisations, voluntary groups and charities operating in the local government area of Dacorum and elsewhere: "the Area of Benefit". In addition to advance the education for public benefit of those involved with voluntary and not-for-profit sector organisations operating in the Area of Benefit.

Dacortium aims to facilitate and support collaborative actions across its membership by providing a legal structure through which its members are able to respond jointly to tender opportunities appropriate to their experience and capabilities and to manage resulting contracts.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

##### **Activities and performance**

Dacortium was formed in 2013 in order to facilitate co-operation amongst its members, particularly in addressing public sector tender opportunities. At the time of its formation Dacortium consisted of 10 voluntary sector bodies however during the year 2018/2019 the Volunteer Centre wound up as a charity and transferred its activities to Community Action Dacorum, Age UK Dacorum withdrew as a member of Dacortium and Signpost Youth Counselling Services merged with Watford YMCA to become Signpost YMCA and withdrew as a member of Dacortium.

Dacortium has continued to deliver contracts as a partner to the Hertfordshire Hospital and Community Navigation Service (HCNS). HCNS is a partnership of voluntary organisations working closely together to provide a single integrated social prescribing service throughout Hertfordshire. The service includes Link Workers based in Hospitals, GP surgeries, and community settings. HCNS also works on a range of special projects.

##### **Public benefit**

The Trustees have confirmed that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. The trustees have recognised the two principles of public benefit and believe that Dacortium meets them.

##### **Financial review**

During the year income of £72,456 was received under the Hertfordshire County Council Community Navigator project (2023: £72,688), £84,070 from Watford and Three Rivers Trust (2023: £234,864) and £143,769 from local Primary Care Networks (2023: Nil). There were no other sources of income in the year.

Total expenditure for the year was £257,564 (2023: £268,192). The costs associated with the project amounted to £257,050, primarily payroll costs and are all restricted. Unrestricted costs for maintaining and operating the charity were £514.

##### **Financial and risk management objectives and policies**

The trustees monitor the financial risk associated with the activities. For the year ended 31 March 2024 the only activities were the HCNS project and the local Primary Care Network projects. During 2023 Hertfordshire County Council issued the tender for the HCNS service with the new contract commencing on 1<sup>st</sup> April 2024.

## **Dacortium**

### **Report of the Trustees for the Year Ended 31 March 2024**

#### **Reserves policy**

The trustees wish to build reserves to a level that will cover overheads for at least six months in the event of winding up the charity. At the year end, free reserves amounted to £74,108 (2023: £55,011).

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Structure and governance**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Dacortium is a registered charity and company limited by guarantee which operates in line with its memorandum and articles of association.

Dacortium has an application process which requires members either to be already meeting defined requirements or, for some requirements, to have the ability to meet them within two years of becoming members. In the latter case, they are accepted as Associate Members. All current members (see list below) are full members. These are entitled to nominate a representative for election as one of eight "member representatives" on the Board of Directors. Up to four Independent Directors may also be elected, and the Board is able to co-opt further Directors. The Directors, as Trustees of the Dacortium charity, are charged with the governance of Dacortium. Current full members comprise:

The Hemel Hempstead Day Centre  
Dacorum Council for Voluntary Service  
Citizens Advice Dacorum  
DENS Limited  
Druglink  
Mediation Hertfordshire Limited  
Relate London North West, Hertfordshire, Mid Thames & Bucks

#### **Plans for the future**

The focus of the Trustees in the financial year 2024/25 will be to:

- Undertake a strategic review of current membership, activities and contracts held by Dacortium
- To successfully deliver awarded contracts ensuring we maintain high quality standards and levels of customer feedback.
- Continue to develop our skills and knowledge to ensure that we are recognised as having valuable expertise in areas such as social prescribing and community health and wellbeing.
- Continue to seek opportunities for providing services under contract which utilise members' expertise and experience of local needs.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

08368903 (England and Wales)

##### **Registered Charity number**

1153443

##### **Registered office**

48 High Street  
Hemel Hempstead  
Hertfordshire  
HP1 3AF

## **Dacortium**

### **Report of the Trustees for the Year Ended 31 March 2024**

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Trustees**

S P Aulton

Ms L C Anderson

I H Laidlaw-Dickson (deceased 1<sup>st</sup> June  
2023)

M A Moore

D J Swarbrick

##### **Independent examiner**

Louise Tunley FCA CTA DChA

Monico Tunley Limited

19 Goldington Road

Bedford

Bedfordshire

MK40 3JY

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 19 December 2024 and signed on the board's behalf by:



M A Moore – Trustee Chair

## **Independent Examiner's Report to the Trustees of Dacortium**

### **Independent examiner's report to the trustees of Dacortium ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

*Louise Tunley*

Louise Tunley FCA CTA DChA  
ICAEW  
Monico Tunley Limited  
19 Goldington Road  
Bedford  
Bedfordshire  
MK40 3JY

19 December 2024

# Dacortium

## Statement of Financial Activities for the Year Ended 31 March 2024

		Unrestricted fund	Restricted fund	31.3.24 Total funds	31.3.23 Total funds
	Notes	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>					
<b>Charitable activities</b>					
Herts CC - Community Navigator		19,611	280,684	300,295	308,054
Investment income	3	-	-	-	-
<b>Total</b>		19,611	280,684	300,295	308,054
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Membership subscriptions		-	-	-	-
Herts CC - Community Navigator		514	257,050	257,564	268,192
<b>Total</b>		514	257,050	257,564	268,192
<b>NET INCOME/(EXPENDITURE)</b>		19,097	23,634	42,731	39,862
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		55,011	115,656	170,667	130,805
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>74,108</u>	<u>139,290</u>	<u>213,398</u>	<u>170,667</u>

The notes form part of these financial statements

**Dacortium (Company number 08368903)**

**Balance Sheet  
As at 31 March 2024**

	Not es	Unrestricted fund £	Restricted fund £	31.3.24 Total funds £	31.3.23 Total funds £
<b>CURRENT ASSETS</b>					
Debtors	9	333	12,423	12,756	101,408
Cash at bank		<u>95,360</u>	<u>126,867</u>	<u>222,227</u>	<u>71,877</u>
		95,693	139,290	234,983	173,285
<b>CREDITORS</b>					
Amounts falling due within one year	10	(21,585)	-	(21,585)	(2,618)
		<u>74,108</u>	<u>139,290</u>	<u>213,398</u>	<u>170,667</u>
<b>NET CURRENT ASSETS</b>					
		<u>74,108</u>	<u>139,290</u>	<u>213,398</u>	<u>170,667</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>74,108</u>	<u>139,290</u>	<u>213,398</u>	<u>170,667</u>
<b>NET ASSETS</b>					
		<u>74,108</u>	<u>139,290</u>	<u>213,398</u>	<u>170,667</u>
<b>FUNDS</b>	11				
Unrestricted funds				74,108	55,011
Restricted funds				<u>139,290</u>	<u>115,656</u>
<b>TOTAL FUNDS</b>				<u>213,398</u>	<u>170,667</u>

The notes form part of these financial statements

**Balance Sheet – continued  
As at 31 March 2024**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 19 December 2024 and were signed on its behalf by:

*Mike*

M A Moore - Trustee

**Notes to the Financial Statements  
for the Year Ended 31 March 2024**

**1. GENERAL INFORMATION**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 48 High Street, Hemel Hempstead, HP1 3AF.

The company does not have a share capital. As stated above the company is limited by guarantee of the members to a maximum of £1 each.

**2. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The charitable company constitutes a public benefit entity as defined by FRS 102.

The financial statements have been prepared in accordance with the Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

**Going Concern**

There are no material uncertainties about the charity's ability to continue as activities can continue at the level they are supported by the income of the charity.

**Income**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

- legacy income is recognised when receipt is probable and entitlement is established.

- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

## Dacortium

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 2. ACCOUNTING POLICIES - continued

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are unrestricted earmarked by the trustees for particular future project or commitment.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 3. INVESTMENT INCOME

	31.3.24	31.3.23
	£	£
Deposit account interest	-	-

#### 4. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Membership subscriptions	-	-	-
Herts CC - Community Navigator	256,928	636	257,564
	<u>256,928</u>	<u>636</u>	<u>257,564</u>

#### 5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.24	31.3.23
	£	£
Independent examiners fees	<u>540</u>	<u>540</u>

#### 6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

##### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

# Dacortium

## Notes to the Financial Statements for the Year Ended 31 March 2024

### 7. STAFF COSTS

Total staff costs for the reporting period are as follows:

	31.3.24 £	31.3.23 £
Wages and salaries	228,243	250,597
Social Security costs	9,902	4,778
Pension costs	4,007	4,475
	<u>242,152</u>	<u>259,850</u>

The average monthly number of employees during the year was as follows:

	31.3.24 <u>11</u>	31.3.23 <u>12</u>
Navigator project		

No employees received emoluments in excess of £60,000 (2023: none).

### 8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
<b>Charitable activities</b>			
Herts CC - Community Navigator	7,269	300,785	308,054
Investment income	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total</b>	7,269	300,785	308,054
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Membership subscriptions	-	-	-
Herts CC - Community Navigator	<u>2,836</u>	<u>265,356</u>	<u>268,192</u>
<b>Total</b>	<u>2,836</u>	<u>265,356</u>	<u>268,192</u>
<b>NET INCOME/(EXPENDITURE)</b>	4,433	35,429	39,862
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<u>50,578</u>	<u>80,227</u>	<u>130,805</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>55,011</u>	<u>115,656</u>	<u>170,667</u>

### 9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24 £	31.3.23 £
Other debtors	<u>12,756</u>	<u>101,408</u>

# Dacortium

## Notes to the Financial Statements for the Year Ended 31 March 2024

### 10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24 £	31.3.23 £
Other creditors	<u>21,585</u>	<u>2,618</u>

### 11. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	55,011	19,097	74,108
<b>Restricted funds</b>			
Herts CC - Community Navigator	115,656	23,634	139,290
	<u>        </u>	<u>        </u>	<u>        </u>
<b>TOTAL FUNDS</b>	<u>170,667</u>	<u>42,731</u>	<u>213,398</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	19,611	(514)	19,097
<b>Restricted funds</b>			
Herts CC - Community Navigator	280,684	(257,050)	23,634
	<u>        </u>	<u>        </u>	<u>        </u>
<b>TOTAL FUNDS</b>	<u>300,295</u>	<u>(257,564)</u>	<u>42,731</u>

### Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted Funds</b>			
General fund	50,578	4,433	55,011
<b>Restricted Funds</b>			
Herts CC - Community Navigator	80,227	35,429	115,656
	<u>        </u>	<u>        </u>	<u>        </u>
<b>TOTAL FUNDS</b>	<u>130,805</u>	<u>39,862</u>	<u>170,667</u>

## Dacortium

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 11. MOVEMENT IN FUNDS – continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	7,269	(2,836)	4,433
<b>Restricted funds</b>			
Herts CC - Community Navigator	300,785	(265,356)	35,429
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>308,054</u>	<u>(268,192)</u>	<u>39,862</u>

#### 12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

# Dacortium

## Notes to the Financial Statements for the Year Ended 31 March 2024

	31.3.24 £	31.3.23 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Investment income</b>		
Deposit account interest	-	-
<b>Charitable activities</b>		
Herts CC - Community Navigator	300,295	308,054
	<hr/>	<hr/>
<b>Total incoming resources</b>	300,295	308,054
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Insurance	1,272	1,082
Sundries	-	-
Motor and travel expenses	2,127	2,696
Subscriptions	-	-
	<hr/>	<hr/>
	3,399	3,778
<b>Support costs</b>		
<b>Management</b>		
Wages	246,748	255,375
Client services	-	-
Pensions	4,007	4,475
Advertising	-	-
Administration services	2,774	3,928
	<hr/>	<hr/>
	253,529	263,778
<b>Governance costs</b>		
Independent examiner	540	540
Accountancy and legal fees	96	96
	<hr/>	<hr/>
	636	636
<b>Total resources expended</b>	257,564	268,193
	<hr/>	<hr/>
<b>Net income</b>	<u>42,731</u>	<u>39,862</u>

This page does not form part of the statutory financial statements