

Whitelands, Springfield & Tynning Community Association

Accounts

31 August 2022

Charitable Incorporated Organisation number 1153428



Whitelands, Springfield & Tynning Community Association Contents

| | Page |
|--------------------------------|-------------|
| Trustees' annual report | 1 |
| Independent examiner's report | 4 |
| Income and expenditure account | 5 |
| Balance sheet | 6 |
| Notes to the accounts | 7 |

WHITELANDS SPRINGFIELD & TYNING COMMUNITY ASSOCIATION
Registered Charity No. 1153428

ANNUAL REPORT FOR THE YEAR 2021-2022

COMPOSITION OF THE TRUSTEES

Mr. Kelvin Turner (Chairman)
Mr. John Tamblyn
Mr. Damian Turner (Vice-Chairman)
Mrs. Shirley Turner (Secretary/Acting Treasurer)
Mrs. Sandra White (Min. Secretary)
Mrs. Shirley Steel
Mrs. Phyllis Gay

The Chairman will present a Report to the Trustees at a General Meeting on the activities and work of the Association during the period September 2021 to the end of August 2022.

CHAIRMAN'S REPORT

The financial year from September 2021 to August 2022 was again affected by Covid-19 and its different variants. However, the Association was able to claim the Government's Business grant which helped businesses to re-open safely. The amount paid was dependent on the business' rateable value.

All the groups that used the hall returned to their normal usage of the hall together with a number of children's birthday parties and several "one-off" events. Also, during this financial year the Association gained two more groups that wished to hire the hall for their activities (one on Monday in the early evenings and the other during Wednesday mornings)

The hall was hired out to the following groups:

HIRE OF HALL

Line Dance Group - Helene and Jane (known as H&J Bizzy Boots) continued to run their own Line Dance classes and have still been hiring the hall on a weekly basis on a Tuesday evening but due to the Government's restrictions regarding Covid-19 they decided to split the classes into three – one on the Tuesday afternoon and two on the Tuesday evening..

Line Dance Discos – Helene and Jane decided just to hire the hall for their discos and to change the day from a Saturday evening to a Friday evening. They also decided that they no longer wished to have the snack bar and that they would organise their own raffle.

Keep Fit and Sosa Dancing – Kay Alford continued to run her Keep-Fit and Sosa Dance Groups. She also split her groups into two with the keep fit group on a Monday evening and her dance group on a Thursday evening. The Keep-fit and Dance Groups remained very popular with the ladies that attended.

Wrestling Events - Wrestling events were again held at the hall when they were able to be held. Unfortunately, the events attracted a smaller audience due to Covid-19.

Yoga – Yoga Group returned on a Wednesday evening and ran either one or two sessions between 5.30pm and 8.30pm. People attending varied due to the pandemic but it is hoped to return to the two classes at a future date.

Martial Arts Group – Daniel runs his Martial Arts Group on a Sunday morning between 11.00am-12 noon. At the moment it has been a small group attending.

Tai Chi – Sarah decided to run her class for Tai Chi students from the hall on a Monday morning between 10.00am-12 noon. Unfortunately, this was not well attended and Sarah discontinued the group after the Christmas holidays.

Boogie Bounce - Becky started hiring the hall on early Monday nights in May for her group which is a keep fit group using trampolines. The feedback from Becky is that her ladies loved using the hall.

Super Senses - Gemma and Julie started using the hall for their group on a Wednesday morning in June. The group is for parents and toddlers under the age of 5 which includes messy play sessions.

“One-off” Hirings - The hall was hired out for “one-off” events including Radstock & Westfield Big Local; Curo Housing for a consultation event and Tynning Together for several different events including a craft fayre.

DONATIONS

The Association must give a big “thank you” to Kay Alford who has been running a keep fit class on a Monday evening. Any money that she has raised from the evening has been donated to the Association to help with the running costs of the hall. Several members of the group still gave donations of various amounts to the Association during any breaks away from the classes with Kay herself also giving donations towards the hall. Sara from Sara’s Books gave the Association a donation from the proceeds she raised from a craft fayre which she held at the hall.

GRANTS

Due to the Covid-19 pandemic, the Government released funding in different forms by way of grants to businesses. As the Association had been successful with its first application then, unless its situation had changed in any way, it automatically received the further grants.

FUNDRAISING – Again, volunteers helped run a snack bar at the wrestling events with proceeds going towards the running of the hall. A Christmas Fayre was held jointly between the Association and Sara of Sara’s Books. Sara arranged the bookings for the stalls and did most of the work towards the afternoon. The Association had two tables selling Christmas silk flower arrangements and toys together with a raffle and selling teas/coffees etc. At the end of the event Sara gave the proceeds from the stallholders’ charges to the Association to help towards the running of the hall. Also, the usual fundraising by members of the Trustees took place including a New Year’s Eve party as the Covid 19 restrictions had been lifted.

HEALTH & SAFETY

The Chairman and Vice-Chairman carry out the regular health & safety checks of the building and grounds together with the relevant Fire Risk assessments. It is the main responsibility of the Trustees to ensure that the building and grounds remain safe for public use. Jamie Crawford, who installed the new gas boilers, undertakes the yearly maintenance inspection of the boilers in keeping with any health and safety regulations.

INSURANCE

The Association has continued to use the insurance covered by Ansvar under their Village Hall Policy. The Association had committed to staying with Ansvar for three years as it covers every aspect of managing a village hall and its users. Ansvar updates the insurance in line with inflation or the Association's requirements and also reviews its own cover clauses to include any amendments that they feel necessary or required by any legislation.

LICENCES

The Association holds a combined PRS/PPL Licence, Data Protection Licence and Premises Licence. These are all renewed each year on their specific renewal dates.

LAND, BUILDINGS AND CAR PARK

(a) **Community Asset Transfer (CAT)** – Although the Association and the Whisty community raised the funds to have the hall built in the 90s, B&NES Council registered it with the Land Registry as their own when they had to register the land in 2006. The Association applied in 2013 for a Community Asset Transfer but due to a lack of communication by our Solicitor with B&NES Council, they withdrew the offer and closed the file. The B&NES Council officer who was dealing with CATs put forward a proposal that the Radstock Town Council take on the CAT and then lease the building to the Association. A meeting was held between the Trustees, the Town Clerk and the officer to discuss the proposal. However, after the meeting in February 2020, the Trustees of the Association have not been informed of any further developments and are still running the hall as in previous years under the existing lease. Therefore, there is nothing further to report under this heading.

(b) **Building and Grounds Maintenance** - A Chairman's decision was taken to pay a person to clean the windows of the hall, keep the guttering clear of any debris and also to maintain the grounds on a regular basis. This has taken the pressure off the caretaker as he carries out most of the cleaning, repairs and maintenance jobs at the hall as well as being in full time work. However, one of the biggest expenses for the Association during the year was the repairs to the tractor. The tractor had not been serviced for a long time and it was found that there were several things that needed to be done. The repairs were really necessary as the tractor was needed to cut the large pieces of grass that surrounded the hall

FUTURE DEVELOPMENTS

It is hoped that the Association can attract new members to the committee as it needs "new blood" to be able to carry on the work of running the hall as the present members of the Association have been doing for the past 32 years.

CHAIRMAN'S THANKS

The Chairman would like to take this opportunity to say "thank you" to all the Trustees and volunteers for staying committed to the work of the Association and especially to the people who use the hall for without them then there would be no Association.

K. D. Turner (Chairman)

28/03/2023

**Independent examiner's report to the trustees of
Whitelands Springfield & Tynning Community Association
for the period from 1 September 2021 to 31 August 2022**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

Responsibilities and basis of report As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yasar Khan ACA
31 May 2023

Incisive Accounting
Chartered Accountant
Westway Business Centre
Marksbury
BATH
BA2 9HN

Whitelands, Springfield & Tynning Community Association
Income and Expenditure Account
for the year ended 31 August 2022

| | 2022 £ | 2021 £ |
|---------------------------------|-------------------------|-------------------------|
| Income | 18,140 | 24,710 |
| Direct expenses | 5,055 | 3,091 |
| Gross profit | <u>13,085</u> | <u>21,619</u> |
| Expenses | | |
| Premises costs | 4,005 | 2,276 |
| Repairs | 2,028 | 1,360 |
| General administrative expenses | 4,497 | 4,291 |
| Legal and professional costs | 600 | 600 |
| Other finance charges | 112 | 84 |
| Other expenses | 59 | 66 |
| | <u>11,378</u> | <u>8,677</u> |
| Net surplus | <u>1,707</u> | <u>12,942</u> |
| Allocation of surplus | £ | |
| Unrestricted Fund | 1,707 | |
| Restricted Fund | - | |
| | <u>1,707</u> | |

Whitelands, Springfield & Tynning Community Association
Balance Sheet
as at 31 August 2021

| | Notes | 2022 £ | 2021 £ |
|--------------------------------|-------|----------------|----------------|
| Fixed assets | | | |
| Tangible assets | 3 | 182,484 | 182,484 |
| Current assets | | | |
| Bank/building society balances | | <u>25,017</u> | <u>22,710</u> |
| Net current assets | | 24,417 | 22,710 |
| Net assets | | <u>206,901</u> | <u>205,194</u> |
| Funds | | | |
| Balance at start of period | | 205,194 | 192,252 |
| Net surplus/(deficit) | | 1,707 | 12,942 |
| | 4 | <u>206,901</u> | <u>205,194</u> |

Whitelands, Springfield & Tynning Community Association
Notes to the Accounts
for the year ended 31 August 2022

1 Accounting basis

These receipts and payments accounts have been compiled in accordance with guidance issued by the Charity Commission for small charities and charitable incorporated organisations.

2 Income and expenditure account analysis

| | 2022 | 2021 |
|--|---------------|---------------|
| | £ | £ |
| Income | | |
| Donations received | 1,728 | 680 |
| Grants receivable | 2,667 | 17,431 |
| Letting income | 7,586 | 3,452 |
| Fundraising income | 6,157 | 3,147 |
| Miscellaneous income | 2 | - |
| | <u>18,140</u> | <u>24,710</u> |
| Direct expenses | | |
| Fundraising expenses | <u>5,055</u> | <u>3,091</u> |
| Premises costs | | |
| Rent, rates and water | 590 | 125 |
| Light and heat | 2,883 | 2,093 |
| Cleaning | 532 | 58 |
| | <u>4,005</u> | <u>2,276</u> |
| Repairs | | |
| Repairs | <u>2,028</u> | <u>1,360</u> |
| General administrative expenses | | |
| Telephone and internet | 959 | 635 |
| Printing, postage and advertising | 205 | 368 |
| Subscriptions | - | 50 |
| Insurance, licences and contracts | 1,519 | 1,423 |
| Hire of equipment | 1,814 | 1,815 |
| Software | - | - |
| | <u>4,497</u> | <u>4,291</u> |
| Legal and professional costs | | |
| Accountants fees | <u>600</u> | <u>600</u> |
| Other finance charges | | |
| Bank charges | <u>112</u> | <u>84</u> |
| Other expenses | | |
| Sundry expenses | <u>59</u> | <u>66</u> |

Whitelands, Springfield & Tynning Community Association
Notes to the Accounts
for the year ended 31 August 2022

3 Plant, machinery and motor vehicles

| | Freehold property £ | Toys & equipment £ | Fixtures & fittings £ | Total £ |
|-----------------------|------------------------------------|---------------------------------------|--|--------------------|
| Cost | | | | |
| At 1 September 2021 | 7,334 | 165,124 | 10,026 | 182,484 |
| At 31 August 2022 | <u>7,334</u> | <u>165,124</u> | <u>10,026</u> | <u>182,484</u> |
| Depreciation | | | | |
| At 31 August 2022 | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Net book value | | | | |
| At 31 August 2022 | <u>7,334</u> | <u>165,124</u> | <u>10,026</u> | <u>182,484</u> |
| At 31 August 2021 | <u>7,334</u> | <u>165,124</u> | <u>10,026</u> | <u>182,484</u> |

4 Funds

| | At 01/09/2021 £ | Surplus/ (deficit) £ | At 31/08/2022 £ |
|-------------------|--------------------------------|-------------------------------------|--------------------------------|
| Unrestricted Fund | 57,596 | 1,707 | 59,303 |
| Restricted Fund | 147,598 | - | 147,598 |
| | <u>205,194</u> | <u>1,707</u> | <u>206,901</u> |