

Charity registration number 1153424

Company registration number 07746913 (England and Wales)

THE EAST DURHAM EMPLOYABILITY TRUST
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2024

THE EAST DURHAM EMPLOYABILITY TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Meryl Levington Sally Waterston Denis Ford
Charity number	1153424
Company number	07746913
Registered office	3 Palmer Road South West Industrial Estate Peterlee SR8 2HU
Independent examiner	RMT Accountants & Business Advisors Ltd Gosforth Park Avenue Newcastle upon Tyne NE12 8EG
Bankers	Barclays Bank PLC Leicester Leicestershire LE87 2BB

THE EAST DURHAM EMPLOYABILITY TRUST

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THE EAST DURHAM EMPLOYABILITY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 JANUARY 2024

The trustees present their annual report and financial statements for the year ended 31 January 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's objects are as follows:

The relief of unemployment for the benefit of the public in such ways as maybe thought fit, including assistance to find employment.

The promotion of urban or rural regeneration in areas of social and economic deprivation, and in particular East Durham, by all or any of the following means:

- The advancement of education, training or retraining, particularly among unemployed people and providing those individuals with works experience;
- The creation of training and employment opportunities by the provision of workspace, buildings and/or land for use on favourable terms;
- The provision of financial assistance, technical assistance, business advice or consultancy in order to provide training and employment opportunities for unemployed people in cases of financial or charitable need through help:
 - a) in setting up their own business
 - b) to existing businesses; or
 - c) by such other means as may from time to time be determined subject to prior written consent of the Charity Commissioners for England and Wales.

Public benefit that is provided by the charity

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Review of charitable activities undertaken by the charity

The East Durham Employability Trust has continued with our mission to maximise the potential of individuals whilst adding value to industry by responsively developing skills and attitudes to match local industry needs. Our Destination Employment programme is thriving, offering a bespoke 12 week work experience programme for individuals who are long term unemployed. We have also offered short term work trials leading into direct paid employment. We hope to expand upon our services in the coming year, increasing work experience placements and diversifying our training potential further by attracting new customers in different sectors to provide a variety of contracts on which our candidates can be trained.

Financial review

Review of financial position

The accounts are set out on pages 5 to 19.

Cashflow has continued to be a challenge during the year although once new credit terms were agreed with a major customer the situation did improve.

Policies on reserves

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at levels sufficient to enable the charity to continue with its core activities. equivalent to between three and six month's expenditure. The trustees consider that there is currently a deficit on unrestricted reserves and are actively seeking new sources of funding.

THE EAST DURHAM EMPLOYABILITY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)(CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular the financial and operational risks, and are satisfied that systems are in place to mitigate exposure to the major risks. Following the COVID-19 pandemic, during 2020/21, the Trustees decided that the risk register will be reviewed at each Board meeting.

Plans for future periods

The board of trustees continues to look at ways in which to expand the income generating activities of the charity along with seeking funding from local businesses and government bodies. We also wish to add to our Board of Trustees to provide a more diverse and inclusive Board with a wider variety of skills and experiences.

Structure, governance and management

Nature of governing document and constitution of the charity

The charity is a company limited by guarantee and is therefore governed by a memorandum and articles of association. None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Meryl Levington
Sally Waterston
Denis Ford
Sally Hancox

(Resigned 16 September 2024)

Recruitment and appointment of trustees

In the governing documents of the charity there is no maximum number of trustees set, but there should, at any one time, be in place a minimum of three trustees which represents the quorum. A trustee must be over 18 years of age.

Potential trustees are recruited through recommendation, referral or advertisement where a skills shortage has been identified. Potential trustees in the first instance will be met by the CEO and given an overview of the organisation. Following this they will be interviewed by two members of the board and if successful they will be invited to attend the next available board meeting.

THE EAST DURHAM EMPLOYABILITY TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)(CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

Statement of trustees' responsibilities

The trustees, who are also the directors of The East Durham Employability Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

Sally Waterston
Trustee

Dated: 13 November 2024

THE EAST DURHAM EMPLOYABILITY TRUST

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE EAST DURHAM EMPLOYABILITY TRUST

I report to the trustees on my examination of the financial statements of The East Durham Employability Trust (the charity) for the year ended 31 January 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Stephen Slater FCA
RMT Accountants & Business Advisors Ltd
Gosforth Park Avenue
Newcastle upon Tyne
NE12 8EG

Dated: 14 November 2024

THE EAST DURHAM EMPLOYABILITY TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 JANUARY 2024

Current financial year

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes				
<u>Income from:</u>					
Donations and legacies	3	500	35,000	35,500	37,928
Charitable activities	4	702,494	-	702,494	445,290
Investments	5	223	-	223	3
Total income		703,217	35,000	738,217	483,221
<u>Expenditure on:</u>					
Charitable activities	6	612,304	42,333	654,637	511,360
Other	8	5,898	-	5,898	5,579
Total expenditure		618,202	42,333	660,535	516,939
Net income/(expenditure) for the year					
Net movement in funds		85,015	(7,333)	77,682	(33,718)
Fund balances at 1 February 2023		(205,887)	7,333	(198,554)	(164,836)
Fund balances at 31 January 2024		(120,872)	-	(120,872)	(198,554)

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE EAST DURHAM EMPLOYABILITY TRUST

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 JANUARY 2024

Prior financial year

		Unrestricted funds general	Unrestricted funds designated	Restricted funds	Total
	Notes	2023 £	2023 £	2023 £	2023 £
Income from:					
Donations and legacies	3	14,928	-	23,000	37,928
Charitable activities	4	445,290	-	-	445,290
Investments	5	3	-	-	3
Total income		460,221	-	23,000	483,221
Expenditure on:					
Charitable activities	6	495,031	662	15,667	511,360
Other	8	5,579	-	-	5,579
Total expenditure		500,610	662	15,667	516,939
Net income/(expenditure) for the year					
Net movement in funds		(40,389)	(662)	7,333	(33,718)
Fund balances at 1 February 2022		(165,498)	662	-	(164,836)
Fund balances at 31 January 2023		(205,887)	-	7,333	(198,554)

THE EAST DURHAM EMPLOYABILITY TRUST

BALANCE SHEET

AS AT 31 JANUARY 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	13		18,462		2,713
Current assets					
Stocks	14	-		93,054	
Debtors	15	220,375		222,055	
Cash at bank and in hand		123,807		4,410	
		<u>344,182</u>		<u>319,519</u>	
Creditors: amounts falling due within one year	17	<u>(320,722)</u>		<u>(315,701)</u>	
Net current assets			23,460		3,818
Total assets less current liabilities			41,922		6,531
Creditors: amounts falling due after more than one year	18		<u>(162,794)</u>		<u>(205,085)</u>
Net liabilities			<u>(120,872)</u>		<u>(198,554)</u>
The funds of the charity					
Restricted income funds	20	-		7,333	
Unrestricted funds		<u>(120,872)</u>		<u>(205,887)</u>	
			<u>(120,872)</u>		<u>(198,554)</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 January 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 13 November 2024

Sally Waterston
Trustee

Company registration number 07746913 (England and Wales)

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2024

1 Accounting policies

Charity information

The East Durham Employability Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is 3 Palmer Road, South West Industrial Estate, Peterlee, SR8 2HU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Resources expended

All expenditure is accounted for on an accrual basis and has been classified under the headings that aggregate all costs to that category. Charitable activity costs includes expenditure relating to the operation of the charity and includes both direct and support costs relating to those activities. Support costs include central function expenditure and are allocated on the basis of staff allocated to each activity. Governance costs include those incurred in the governance of the charity and its assets, and are primarily associated with constitutional and statutory requirements.

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	20% straight line
Plant and equipment	20% straight line
Fixtures and fittings	15% straight line
Motor vehicles	20% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.13 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

Assessing indicators of impairment

In assessing whether there have been any indicators of impairment of assets, the trustees have considered both external and internal sources of information such as market conditions and experience of recoverability.

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

2 Critical accounting estimates and judgements

(Continued)

Key sources of estimation uncertainty

Determining residual values and useful economic lives of tangible fixed assets

The company depreciates tangible fixed assets over their estimated useful lives. The estimation of the useful lives of assets is based on historic performance as well as expectations about future use and therefore requires estimates and assumptions to be applied by management. The actual lives of these assets can vary depending on a variety of factors, including technological innovation, product life cycles and maintenance programmes.

Judgement is applied by trustees when determining the residual values for tangible fixed assets. When determining the residual value trustees aim to assess the amount that the company would currently obtain for the disposal of the asset, if it were already of the condition expected at the end of its useful economic life. Where possible this is done with reference to external market prices.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	500	-	500	5,325	-	5,325
Grants receivable	-	35,000	35,000	9,603	23,000	32,603
	<u>500</u>	<u>35,000</u>	<u>35,500</u>	<u>14,928</u>	<u>23,000</u>	<u>37,928</u>
Grants receivable for core activities						
Other	-	35,000	35,000	9,603	23,000	32,603
	<u>-</u>	<u>35,000</u>	<u>35,000</u>	<u>9,603</u>	<u>23,000</u>	<u>32,603</u>

4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Sales of services by beneficiaries	686,965	427,346
Ancillary trading income	15,529	17,944
	<u>702,494</u>	<u>445,290</u>

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JANUARY 2024

5 Investments

	2024	2023
	£	£
Interest receivable	223	3
	<u>223</u>	<u>3</u>

6 Expenditure on charitable activities

	2024	2023
	£	£
Direct costs		
Purchases	99,943	35,234
Carriage	55,304	14,337
	<u>155,247</u>	<u>49,571</u>
Share of support and governance costs (see note 7)		
Support	497,740	460,139
Governance	1,650	1,650
	<u>654,637</u>	<u>511,360</u>
Analysis by fund		
Unrestricted funds - general	612,304	495,031
Unrestricted funds - designated fund	-	662
Restricted funds	42,333	15,667
	<u>654,637</u>	<u>511,360</u>

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

7 Support costs

	Support costs	Governance costs	2024	Support costs	Governance costs	2023
	£	£	£	£	£	£
Staff costs	338,675	-	338,675	282,912	-	282,912
Depreciation	3,251	-	3,251	3,175	-	3,175
Premises costs	78,230	-	78,230	85,628	-	85,628
General administration expenses	39,161	-	39,161	51,015	-	51,015
Equipment rentals and repairs	12,361	-	12,361	16,886	-	16,886
Motor expenses	4,270	-	4,270	1,865	-	1,865
Travel, subsistence and entertaining	7,802	-	7,802	6,034	-	6,034
Accountancy	7,560	-	7,560	6,345	-	6,345
Legal and professional	500	-	500	2,589	-	2,589
Subscriptions	4,627	-	4,627	2,836	-	2,836
Sundries	1,303	-	1,303	854	-	854
Independent examination	-	1,650	1,650	-	1,650	1,650
	<u>497,740</u>	<u>1,650</u>	<u>499,390</u>	<u>460,139</u>	<u>1,650</u>	<u>461,789</u>
Analysed between Charitable activities	<u>497,740</u>	<u>1,650</u>	<u>499,390</u>	<u>460,139</u>	<u>1,650</u>	<u>461,789</u>

All support cost have been allocated to the only charitable activity of the charity on the basis that no fundraising or other activities have been conducted during the year.

Governance costs includes payments to the independent examiners of £1,650 (2022: £1,650) for the independent examination of the financial statements.

8 Other

	2024	2023
	£	£
Interest payable	<u>5,898</u>	<u>5,579</u>

9 Net movement in funds

	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	<u>3,251</u>	<u>3,175</u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Charitable activities	12	11

Employment costs

	2024	2023
	£	£
Wages and salaries	312,435	262,304
Social security costs	20,995	16,755
Other pension costs	5,245	3,853
	<u>338,675</u>	<u>282,912</u>

The charity considers its key management personnel comprises of the Chief Executive Officer. The total employment costs of the key management personnel were £60,000 (2023: £60,000).

The number of employees whose annual remuneration was £60,000 or more were:

	2024	2023
	Number	Number
£60,000 - £70,000	1	1

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

13 Tangible fixed assets

	Leasehold land and buildings	Plant and equipment	Fixtures and fittings	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 February 2023	38,560	38,588	11,080	3,000	91,228
Additions	-	-	-	19,000	19,000
	<u>38,560</u>	<u>38,588</u>	<u>11,080</u>	<u>22,000</u>	<u>110,228</u>
At 31 January 2024	38,560	38,588	11,080	22,000	110,228
Depreciation and impairment					
At 1 February 2023	37,060	37,375	11,080	3,000	88,515
Depreciation charged in the year	414	462	-	2,375	3,251
	<u>37,474</u>	<u>37,837</u>	<u>11,080</u>	<u>5,375</u>	<u>91,766</u>
At 31 January 2024	37,474	37,837	11,080	5,375	91,766
Carrying amount					
At 31 January 2024	<u>1,086</u>	<u>751</u>	<u>-</u>	<u>16,625</u>	<u>18,462</u>
At 31 January 2023	<u>1,500</u>	<u>1,213</u>	<u>-</u>	<u>-</u>	<u>2,713</u>

14 Stocks

	2024 £	2023 £
Work in progress	-	93,054
	<u>-</u>	<u>93,054</u>

15 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	36,053	206,706
Prepayments and accrued income	184,322	15,349
	<u>220,375</u>	<u>222,055</u>

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

16 Loans and overdrafts

	2024 £	2023 £
Bank overdrafts	-	14,507
Bank loans	52,418	56,034
Other loans	125,776	164,451
	<u>178,194</u>	<u>234,992</u>
Payable within one year	15,400	29,907
Payable after one year	<u>162,794</u>	<u>205,085</u>

17 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Bank loans and overdrafts	16	15,400	29,907
Other taxation and social security		71,574	69,752
Trade creditors		35,841	68,191
Other creditors		23,760	66,556
Accruals and deferred income		174,147	81,295
		<u>320,722</u>	<u>315,701</u>

18 Creditors: amounts falling due after more than one year

	Notes	2024 £	2023 £
Bank loans	16	37,018	40,634
Other borrowings		125,776	164,451
		<u>162,794</u>	<u>205,085</u>

19 Retirement benefit schemes

	2024 £	2023 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>5,245</u>	<u>3,853</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

20 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 February 2023 £	Incoming resources £	Resources expended £	At 31 January 2024 £
The Ballinger Trust	-	35,000	(35,000)	-
The Northern Impact Fund	7,333	-	(7,333)	-
	<u>7,333</u>	<u>35,000</u>	<u>(42,333)</u>	<u>-</u>

Previous year:	At 1 February 2022 £	Incoming resources £	Resources expended £	At 31 January 2023 £
The Ballinger Trust	-	15,000	(15,000)	-
The Northern Impact Fund	-	8,000	(667)	7,333
	<u>-</u>	<u>23,000</u>	<u>(15,667)</u>	<u>7,333</u>

The Ballinger Charitable Trust
Towards staffing costs.

The Northern Impact Fund
Working capital to support new contracts and for the taking on of new employees.

21 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 February 2023 £	Incoming resources £	Resources expended £	At 31 January 2024 £
General funds	(205,887)	703,217	(618,202)	(120,872)
	<u>(205,887)</u>	<u>703,217</u>	<u>(618,202)</u>	<u>(120,872)</u>

Previous year:	At 1 February 2022 £	Incoming resources £	Resources expended £	At 31 January 2023 £
Fixed asset fund	662	-	(662)	-
General funds	(165,498)	460,221	(500,610)	(205,887)
	<u>(164,836)</u>	<u>460,221</u>	<u>(501,272)</u>	<u>(205,887)</u>

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

21 Unrestricted funds

(Continued)

Fixed asset fund

This fund represents fixed assets which were purchased with restricted funds and the terms of the restrictions have been met, allowing the charity to use the asset on an unrestricted basis. This fund is now fully utilised.

22 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 January 2024:			
Tangible assets	18,462	-	18,462
Current assets/(liabilities)	23,460	-	23,460
Long term liabilities	(162,794)	-	(162,794)
	<u>(120,872)</u>	<u>-</u>	<u>(120,872)</u>
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 January 2023:			
Tangible assets	2,713	-	2,713
Current assets/(liabilities)	(3,515)	7,333	3,818
Long term liabilities	(205,085)	-	(205,085)
	<u>(205,887)</u>	<u>7,333</u>	<u>(198,554)</u>

23 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating lease for the charity's premises, which fall due as follows:

	2024 £	2023 £
Within one year	63,665	63,665
Between two and five years	127,332	175,079
	<u>190,997</u>	<u>238,744</u>

THE EAST DURHAM EMPLOYABILITY TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

24 Related party transactions

Actif

Meryl Levington, director and trustee, is a consultant for Actif. The balance due to Actif at the year end is £25,000 (2023: £25,000). This is repayable within 375 days of the charity receiving a written notice of demand.

Marley Kavelle Limited

Mr W Marley, chief executive, is a director of Marley Kavelle Ltd. Previously Marley Kavelle Ltd advanced an interest free loan to the charity and raised invoices for management fees. The balance due to Marley Kavelle Ltd at the year end is £50,617 (2023: £82,442). No interest is charged and the balance is repayable within 375 days of the charity receiving a written notice of demand.

Mr W Marley

At the year end £nil (2023: £41,100) was due to Mr W Marley, chief executive.