

# Annual Report 2020 - 2021

## Music for everyone



Music Making across the East Midlands  
[www.music-for-everyone.org](http://www.music-for-everyone.org)

Music for Everyone is a Registered Charity No. 1153412

**Music for Everyone**  
**Annual Report and Financial Statements**  
**for the Year Ended 31 August 2021**

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## Artistic Personnel, Administrative Staff and Voluntary Co-ordinators 2020/21

<b>Honorary Vice President</b>		Andrew Cooper
<b>Artistic Personnel</b>	Artistic Director	Angela Kay
	Assistant Artistic Director	Rachel Parkes
	Principal Guest Conductor	James Lowe
	Principal Wind Animateur	Gillian Henshaw
	String Development Adviser	Richard Howarth
	Open Voices Leaders	Victoria Barlow, Pip Flewitt, Cliff McCardle, Ellie Martin, Sarah Trevers, Sally Watson
	Youth String Orchestra Conductors	Richard Howarth, Joy Bower
	Youth Wind Band Conductors	Gillian Henshaw, Clare Franklin
	Accompanists	Angela Foan, Sally Watson
<b>Administration</b>	General Manager	Su Evans
	Senior MfE Co-ordinator	Robin Reece-Crawford
	Youth Programme Co-ordinator and Finance & Marketing Officer	Kirstie Hind
	Events Co-ordinator and Fundraising Officer	Anne Jackson
<b>Voluntary Co-ordinators</b>	Adult Programme Co-ordinators	Iain Macleod, Val Leyland, Debbie Tuckwood
	Nottingham Youth Band Enrolment Secretary	Katherine Kraven
	Friends' Secretary	Joyce Lingard
	Gift Shop	Janice & Paul Weston-Smith
	Choral Music Librarian	Jen Adams

## Sponsors, Patrons, Friends and Members 2020/21

### Principal Education Sponsors

- Nottingham Trent University, Burton Street, Nottingham
- Trent College, Derby Road, Long Eaton

### Business Patrons

- Red Lion Pottery, 228 High Road, Beeston NG9 5DB [www.redlionpottery.co.uk](http://www.redlionpottery.co.uk)
- Windblowers, 75-77 Derby Road, Nottingham 0115 941 0543 [www.windblowers.com](http://www.windblowers.com)

### Friends and Personal Patrons

Jen Adams  
Mike Allen  
Karen Attwood  
Bill Bailey  
Peter & Ros Barrett  
Sheila Barwick  
Joan Bassey  
David Bilbie  
Jennifer Boniface  
Jean Bradley  
Valerie Burton-Atrabi  
Prue Butterworth  
John Carberry  
Mick Carpenter  
Christine Cassell  
Chris & David Castleden  
Stephen Catterall  
Jenny Chilton  
Howard Claxton  
Christine Cleave  
Janet Clifford  
Pat Collings  
Philippa Collings  
Stephen Cooper  
Doreen Corlett  
Jacqueline Cove-Smith  
Lynn Coxon  
Jean Crowson  
Dr. Peter Dawson  
Helene Dinsdale  
Lynn Dorling  
Helena Durham  
Rachel Edgecombe  
Rachel Emmett  
Alan & Valerie Evans  
Ros Evans  
Julia Farnworth  
Barbara Fleming  
Angela & Andy Foan  
Andrew Ford

Mary & Phil Gard  
Liz Garrood  
Rebecca George OBE  
Lucas Greenwood  
Anna Gregory  
Eve & Ian Griffiths  
Margaret Hamilton  
Rachel & Simon Healy  
Anne Hicks  
John Hobbs  
Pamela Horne  
Andrew & Valerie James  
Audrey Jones  
Margaret Jones  
Michael Keetley  
Hazel & Arthur King  
Katherine Kraven  
Ruth Lea  
Gill Lee  
Val Leyland  
Joyce Lingard  
Maureen Longson  
Susanne Maddox & Hugh  
Busher  
Jane & Chris McDermott  
Dan McGavin  
Diana McKeown  
Helen Meller  
Yin Mellor  
Jeff & Hilary Middlecote  
Katie Moran  
Jaine Mould  
Denise Mountford  
Diane Murcott  
Wendy Nicolle  
Jenny O'Connor  
Jonathan Page  
Faye Peacock  
Liz Perkins  
Alyson Pinske

Connie Pullan  
Barbara Preston  
Glynis Prosser  
Ramsey Family  
Christine Rhodes  
Nora Richards  
Rosanne Richardson  
Martin Rudge  
Helen & Paul Roberts  
Gill Sarre  
John Saul  
Jean Shaw  
Angela Smallwood  
Christopher Smallwood  
Jane Smith  
Joyce Smith  
Mary Stokes  
Richard Stone  
Beryl Stringfellow  
Susan Sutton  
Maelie Swanwick  
Enid Swetnam  
Kathryn Taylor  
Colin & Linda Treliving  
Joanna Thomas  
David Thomson  
Gillian Thornhill  
Rita Thornhill  
Pat & Stephen Travis  
Debbie Tuckwood  
Peter Warmingham  
Janice & Paul Weston Smith  
Mags Wigram  
Louise Wilkins  
Jan Wilkinson  
Jess Williams  
Stuart Wilson  
Gill & David Wright  
Janet Wootton  
Frances Young



## Singing and Playing Members

Jen Adams	Susan Graves	Liz Perkins
Jules Aedy	Stefan Green	Eric Porter
Gill Aldridge	Anna Gregory	Sharon Potter
Susan Allen	Debs Griffiths	Glynis Prosser
Rachel Bacon	Eve Griffiths	Connie Pullan
Jane Bartrop	Ian Harris	Annie Quill
Richard Bartrop	Ruth Hawley	Jane Redgate
Carolyn Beavis	Rachel Healy	Robin Reece-Crawford
Karen Bennett	Pam Herrick	Delph Richards
Elizabeth Benson	John Hess	Mary Richards
Maggie Bishop	Celia Hillel	Diane Ridley
Avrille Blecher	John Hobbs	Margaret Selley
Viktorija Bogdanova	Rebecca Hodgkinson	David Shrine
Elaine Bonsall	Angela Hogarth	Alison Simkins
Jean Bradley	Amanda James	Angela Smallwood
Prunella Bradshaw	Germina Jauzelon	Jane Smith
Jonathan Brown	Marion Jenkins	Joyce Smith
Sarah Brown	Graham Johnson	Phil Smith
David Brown	Rosemary Jordan	Mary Stokes
Sandra Brown	Michael Keetley	Brian Sugden
Hugh Busher	Phil Kirkland	Susan Sullivan
Fiona Buxton	Katherine Kraven	Jill Theobald
Jean Cairns	Denise Langley	Noreen Thomas
Gayle Careless	Val Leyland	Gillian Thornhill
Helen Cast	Joyce Lingard	Terry Thornhill
Chris Castleden	Mary Longley	Steve Thorpe
Gill Charles	Maureen Longson	Linda Treliving
Howard Claxton	Iain MacLeod	Sarah Trevers
Christine Cleave	Susanne Maddox	Judith Turner
Pat Collings	Jean Malcolm	Jane Turner
Andy Cooper	Ray Malkowski	Stephen Walker
Teresa Coughlan	Joanna Martin	Hilary Walters
Carol Craggs	Shirley Mason	Rosemary Ward
Helena Durham	Fiona McCluskey	Pete Warmingham
Sandra Eagland	Jane McDermott	Sally Watson
Rachel Emmett	Jenny McGavin	Jane Watts
Julia Ann Farnworth	Doris McGowan	Jan Weston-Smith
Susan Fawcett	Diana McKeown	Mags Wigram
Pip Flewitt	Jaine Mould	Jan Wilkinson
Richard Flewitt	Diane Murcott	Stuart Wilson
Angela Foan	Wendy Nicolle	Juliet Woodin
Andrew Ford	Heather Norbury	Janet Wootton
Carol Foster	Angela North	Matthew Wright
Hollie Garrick	Sue Owens	Frances Young
Rebecca George	Jonathan Page	
Rebecca Gillie	Eira Peel	

## **Music for Everyone**

### **Reference and Administrative Details**

<b>Trustees</b>	John Hess
	Matthew Lax
	Dr Angela Smallwood
	Rachel Emmett
	Richard Flewitt
	Janet Wootton
<b>Secretary</b>	Dr Angela Smallwood
<b>Senior Management Team</b>	Angela Kay, Artistic Director
	Su Evans, General Manager
<b>Principal Office</b>	10 Goose Gate Nottingham NG1 1FF
<b>Charity Registration Number</b>	1153412
<b>Independent Examiner</b>	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

## **Music for Everyone**

### **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2021.

#### **MfE Chair's message to members**

Vax was the 2021 word of the year, according to the Oxford English Dictionary. "It's injected itself into the blood of the language," said one of its editors.

I would also suggest adding "ventilation".

For several months now, ensuring an adequate flow of fresh air inside rehearsal and concert spaces has enabled Angela and her dedicated team to revive Music for Everyone's activities....face-to-face, rather than on-line. Coming out of this pandemic has been a real challenge that we have met.

In the warmth of sunshine at Trent College, the MfE summer school was a particular joy, although June's singing workshop at Nottingham's Albert Hall was a casualty of Covid concern and regulations. It finally went ahead in October when ventilation brought with it the "brrrrr" factor.

Transition is my other nomination for MfE word of the year.

As a members' organisation and charity, Music for Everyone is going through transition. Like many arts and music groups, we have emerged from "lockdown" and the impact of the pandemic into a slightly unsure cultural landscape.

It is quite understandable that many of our regular singers and players were cautious about returning to full activities. Numbers attending our regular singing groups have been down by a third, and that has an impact on our income.

Last year, one-off emergency funding of £16,500 from Arts Council England and the government's furlough/job retention scheme, together with the continuing generosity of our members, helped us through a difficult time. As Covid restrictions were lifted and our High Streets welcomed back shoppers, our partners at Bookwise were able to re-open. Its three shops - selling secondhand books and music scores - are trading again. It provides MfE with a crucial financial lifeline. Thanks to Bookwise and its wonderful team of volunteers, its cash and benefits in kind support to MfE last year was worth £53,477. That's a huge help to us.

Navigating a course through this particular transition has been a big concern. That's why the trustees - via Zoom - have continued to meet monthly - rather than quarterly - to help Angela set the path ahead.

The annual accounts show we finished our financial year with a surplus, in large part due to Bookwise's increased support. This leaves us in a good position to take on the continuing challenges of the pandemic and the transition to new leadership of the charity.

By the AGM you will know that Angela is stepping down as MfE's Artistic Director at the end of the current season in the summer.

This transition, while we find a suitable successor, is without doubt the biggest challenge facing the trustees.

In the months to come, we will have many opportunities to celebrate the enormous achievements of Angela in creating "Music for Everyone" nearly 40 years ago, and inspiring generations of young people - and the more mature among us - with the golden opportunity to enjoy the fun of singing and playing music together.

The trustees have known for some time of Angela's wish to hand over the baton of the day-to-day admin role, and we are in the process of ensuring that transition. We hope to appoint a new Director of MfE within a few months, to be in post by the summer.

## **Music for Everyone**

### **Trustees' Report**

I'm delighted to report that Angela - as she will want to assure us all - won't be giving up the baton completely. She will still be inspiring us when conducting or taking group sessions.

This transition aims to build on MfE achievements, its partnership working and ethos in making music fun. You can show your support for our continuing work by joining our new updated MfE Supporters Scheme. It offers further incentives to show your commitment to our music making. It's easy to join. Just ask for details.

To quote from one of Henry Purcell's choruses in MfE's October Singing Workshop:

"Tune all your voices and instruments play  
To celebrate this triumphant day."

Let's hope "triumphant" is the Oxford Dictionary word of the year, next year.

John Hess  
Chair, Music for Everyone Trustees

# **Music for Everyone**

## **Trustees' Report**

### **Structure, governance and management**

#### *Nature of governing document*

The charity is operated under the rules of its CIO - Association constitution adopted 15 August 2013.

#### *Recruitment and appointment of trustees*

Trustees are advertised through call-outs to the membership. Potential trustees then meet with the Artistic Director and Chairman before being invited to join the board as observers initially.

### **Objectives and activities**

#### *Objects and aims*

To promote, improve, develop and maintain public education and appreciation in all aspects of music by:

- The organisation of a wide range of music-making events and activities, capable of encouraging and stimulating people of all ages and abilities;
- The provision of performance opportunities and experiences through public concerts and recitals;
- A sustained emphasis upon the promotion of music-making by young people, especially but not exclusively through leisure time activities, for the development of their skills, capacities and capabilities.

#### *Public benefit*

Throughout the year we run:

- i). A series of adult and youth music workshops, courses and activities (approx. 12 per year);
- ii). A series of concerts/performances featuring a wide range of music suitable for adults, youth and families (approx. 30+ per year);
- iii). 16 regularly rehearsing groups ( 9 adult, 4 youth, 3 health initiatives);
- iv). Projects with other organisations e.g. Inspire - Mother and Baby project, Headway Nottingham - long term health and social rehabilitation project for people affected by brain injury.

All our activities benefit the public by:

- a) providing opportunities for people to take part in music events and activities irrespective of age, ability and experience;
- b) providing an annual series of entertaining, high standard public concerts;
- c) providing opportunities for young people to make music through leisure time activities.

N.B.

- i) We offer subsidised places and reduced ticket prices for all our events including concerts.
- ii) Our Equal Opportunities Policy aims that no participant or concert goer receives less favourable treatment on the grounds of racial origin, physical disability, class, gender, sexual orientation, age, political or religious belief.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.



## **Music for Everyone**

### **Trustees' Report**

#### **Achievements and performance**

In a typical artistic year (September to August) we would run the following:  
N.B. all numbers are approximate

#### **REGULARLY REHEARSING GROUPS**

- **Adult**

- 4 x Daytime Voices groups (380 singers in total)
- 2 x Daytime Orchestra groups (80 players in total)
- 1 x Chamber Choir (Nottingham Chamber Singers - 36 singers)
- 1 x Flute Choir (16 players)
- 1 x Swing Band (24 players)

- **Youth**

- 2 x Wind Band (36 players in total)
- 2 x String Orchestras (34 players in total)

- **Health Initiatives**

- 3 x Open Voices groups - music group especially for people with learning difficulties (80 in total - including carers)

#### **WORKSHOPS/ACTIVITIES/COURSES**

- **Adult**

- 3 x choral courses (550 singers over the 3 courses)
- 2 x orchestral workshop (330 players over the 2 workshops)
- 2 x singing workshop (280 singers over the 2 workshops)
- 1 x 3 day Summer School (125 singers and players)

- **Youth**

- 2 x instrumental workshops (220 players over the 2 workshops)
- 2 x singing workshops (190 singers over the 2 workshops)

#### **CONCERTS**

- 8 adult concerts (2,400 tickets sold over the 8 concerts)
- 7 youth concerts (1,200 tickets sold over the 7 concerts)
- 18 informal performances (not ticketed)

## **Music for Everyone**

### **Trustees' Report**

#### **DIARY OF ACTIVITIES 2020/21**

**Sept 2020 - July 2021** - Weekly online live singing sessions for Open Voices later published on MfE Youtube

**1 Oct - 18 Nov** - Weekly Online Choir rehearsals published on MfE Youtube Channel

**26 Nov** - Online Choir performance published on MfE Youtube Channel

**18 December** - Online Christmas Concert Video performed by East of England Singers recorded at Nottingham's Albert Hall and published on MfE Youtube Channel

**27 Jan** - Live, interactive On-line AGM and Review of Activities Video published on MfE Youtube Channel

**20 January - 15 Feb** - Weekly online Choir Project 'Sing into Shape' published on MfE Youtube Channel

**February - March** - Online 'Brush up your Playing' project published on MfE Youtube Channel

**20 March** - Interactive Zoom sessions with tutors on playing technique published on MfE Youtube Channel

**26 April - May 18th** - Online Live Rehearsals in preparation for Singing Workshop scheduled for 27th June published on MfE Youtube Channel (workshop postponed to 16 October due to Covid)

**w.c. 17 May** - East of England Singers and Youth Wind Band and Youth String Orchestra rehearsals resume

**19 June** - Youth Windband playing workshop - Albert Hall, Nottingham

**20 June** - Youth String Orchestra playing workshop - Albert Hall, Nottingham

**10 July** - Blow the Dust off your Instrument playing workshop day for adults - Albert Hall, Nottingham

**17 July** - Family Singing Day - Albert Hall, Nottingham

**9 Aug - 11 Aug** - Summer School - Trent College Long Eaton

## **Music for Everyone**

### **Trustees' Report**

#### **Financial review**

Due to the lockdown for the latter half of the 2019-20 year, MfE started the reporting period with a healthy level of unrestricted reserves. This was the result of a number of loss-making activities in the year actually being cancelled so not draining reserves and benefitting from government Job Retention Scheme support and Arts Council England emergency funding. We were also hugely grateful to customers who donated tickets for cancelled events rather than requesting refunds. This support continued throughout the first few months of 2020-21 leading to a gradual and cautious build-up of activity in line with the opening of government restrictions. We have continued to benefit from the furlough scheme throughout the year with staff working flexibly as required to slowly build up activity again. As a result we have been able to further improve our reserves position to support what could be a difficult 2021-22 in terms of activity returning to normal.

#### ***Policy on reserves***

MfE holds a policy of 3 months fixed costs (Salaries and various office-based commitments such as photocopier lease etc) as a minimum reserves level, and we have exceeded these levels throughout the year. The trustees agreed to use additional reserves above this minimum to support the uncertainties of the 2021-22 year as required.

#### ***Major risks and management of those risks***

We face the risk of continued staff and overheads costs whilst it is still unknown when audience and participant levels at our events will return to pre-pandemic levels. We are being cautious in our approach to events as a result to keep costs down wherever possible.

## Music for Everyone

### Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 27/1/22 and signed on its behalf by:

  
John Hess  
Trustee

## Music for Everyone

### Independent Examiner's Report to the trustees of Music for Everyone

#### Independent examiner's report to the trustees of Music for Everyone

I report to the trustees on my examination of the accounts of Music for Everyone (the Charity) for the year ended 31 August 2021.

#### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

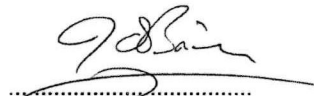
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

Units 1 & 2  
North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 14/02/2022



## Music for Everyone

### Statement of Financial Activities for the Year Ended 31 August 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	56,473	-	56,473	67,910
Charitable activities	3	29,174	34,301	63,475	154,009
Investment income	5	8	-	8	88
Other income	6	39,581	-	39,581	25,000
Total Income		<u>125,236</u>	<u>34,301</u>	<u>159,537</u>	<u>247,007</u>
<b>Expenditure on:</b>					
Charitable activities	7	<u>(105,976)</u>	<u>(21,647)</u>	<u>(127,623)</u>	<u>(195,686)</u>
Total Expenditure		<u>(105,976)</u>	<u>(21,647)</u>	<u>(127,623)</u>	<u>(195,686)</u>
Net movement in funds		19,260	12,654	31,914	51,321
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>87,932</u>	<u>14,548</u>	<u>102,480</u>	<u>51,159</u>
Total funds carried forward	19	<u>107,192</u>	<u>27,202</u>	<u>134,394</u>	<u>102,480</u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for the period is shown in note 19.

## Music for Everyone

### Statement of Financial Activities for the Year Ended 31 August 2021

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	67,910	-	67,910
Charitable activities	3	140,633	13,376	154,009
Investment income	5	88	-	88
Other income	6	25,000	-	25,000
Total Income		<u>233,631</u>	<u>13,376</u>	<u>247,007</u>
<b>Expenditure on:</b>				
Charitable activities	7	<u>(182,164)</u>	<u>(13,522)</u>	<u>(195,686)</u>
Total Expenditure		<u>(182,164)</u>	<u>(13,522)</u>	<u>(195,686)</u>
Net movement in funds		51,467	(146)	51,321
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>36,465</u>	<u>14,694</u>	<u>51,159</u>
Total funds carried forward	19	<u><u>87,932</u></u>	<u><u>14,548</u></u>	<u><u>102,480</u></u>

# Music for Everyone

(Registration number: 1153412)  
Balance Sheet as at 31 August 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	15	12,870	12,934
<b>Current assets</b>			
Debtors	16	60,282	26,273
Cash at bank and in hand		<u>69,625</u>	<u>104,784</u>
		129,907	131,057
<b>Creditors: Amounts falling due within one year</b>	17	<u>(8,383)</u>	<u>(41,511)</u>
<b>Net current assets</b>		<u>121,524</u>	<u>89,546</u>
<b>Net assets</b>		<u><u>134,394</u></u>	<u><u>102,480</u></u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		27,202	14,548
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>107,192</u>	<u>78,276</u>
<b>Total funds</b>	19	<u><u>134,394</u></u>	<u><u>92,824</u></u>

The financial statements on pages 10 to 22 were approved by the trustees, and authorised for issue on 27/01/22 and signed on their behalf by:



Matthew Lax  
Trustee

## **Music for Everyone**

### **Notes to the Financial Statements for the Year Ended 31 August 2021**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

Music for Everyone meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Exemption from preparing a cash flow statement**

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### ***Deferred income***

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

## Music for Everyone

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregates similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Instruments are initially measured at cost and subsequently measured at insurance value.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
General equipment	25% reducing balance basis

#### **Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).



## Music for Everyone

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

### 2 Income from donations and legacies

	Unrestricted funds		
	General £	Total 2021 £	Total 2020 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	16,515	16,515	26,235
Gift aid reclaimed	8,465	8,465	12,340
Grants, including capital grants;			
Government grants	31,493	31,493	29,335
	56,473	56,473	67,910

### 3 Income from charitable activities

	Unrestricted funds		
	General £	Restricted funds £	
			Total 2021 £
			Total 2020 £
Sales & services	19,045	-	19,045
Memberships	9,802	-	9,802
Miscellaneous income	327	-	327
Grants	-	34,301	34,301
	29,174	34,301	63,475
	29,174	34,301	63,475
			154,009

## Music for Everyone

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 4 Grants and donations

	Unrestricted funds £	Restricted funds £	Total funds £
Arts Council	-	8,101	8,101
Inspire	-	16,200	16,200
Garfield Weston	-	10,000	10,000
HMRC JRS	31,493	-	31,493
Gift aid	8,465	-	8,465
Co-op	830	-	830
Sundry donations	15,685	-	15,685
	<u>56,473</u>	<u>34,301</u>	<u>90,774</u>

#### 5 Investment income

	Unrestricted funds  General £	Total 2021 £	Total 2020 £
Interest receivable and similar income; Interest receivable on bank deposits	<u>8</u>	<u>8</u>	<u>88</u>

#### 6 Other income

	Unrestricted funds  General £	Total 2021 £	Total 2020 £
Income from Bookwise trading subsidiary	<u>39,581</u>	<u>39,581</u>	<u>25,000</u>

## Music for Everyone

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 7 Expenditure on charitable activities

	Unrestricted funds General & designated £	Restricted funds £	Total 2021 £	Total 2020 £
Artistic programme	22,061	-	22,061	72,766
Special projects	9,055	-	9,055	11,121
Paul Redfearn	-	146	146	146
Artistic planning & overheads	10,751	7,209	17,960	24,124
Salaries, NI & pension	61,363	14,292	75,655	80,412
Music fund	443	-	443	2,812
Gift shop	275	-	275	261
Box office	900	-	900	3,189
Independent examination costs	864	-	864	834
Depreciation	64	-	64	21
Bad debts	200	-	200	-
	<u>105,976</u>	<u>21,647</u>	<u>127,623</u>	<u>195,686</u>

#### 8 Net incoming/outgoing resources

Net incoming resources for the year include:

	2021 £	2020 £
Depreciation of fixed assets	<u>64</u>	<u>21</u>

#### 9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 10 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	74,530	79,103
Pension costs	<u>1,125</u>	<u>1,309</u>
	<u>75,655</u>	<u>80,412</u>

## Music for Everyone

### Notes to the Financial Statements for the Year Ended 31 August 2021

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2021 No	2020 No
Average number of employees	<u>6</u>	<u>6</u>

5 (2020 - 5) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £1,125 (2020 - £1,309).

No employee received emoluments of more than £60,000 during the year

#### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 12 Independent examiner's fees

During the period, the fees payable (including VAT) to the charity's independent examiner are analysed as follows:

	2021 £	2020 £
Independent examination	864	834
	<u>864</u>	<u>834</u>

#### 13 Related party transactions

During the year the charity made the following related party transactions:

##### Richard Flewitt

(During this period, the charity paid £275 (2020 - £325) to this trustee for engagements as a freelance musician.)  
At the balance sheet date the amount due to/from Richard Flewitt was £Nil (2020 - £Nil).

##### Matthew Lax

(During this period, the charity paid £nil (2020 - £170) to this trustee for engagements as a freelance musician.)  
At the balance sheet date the amount due to/from Matthew Lax was £Nil (2020 - £Nil).

#### 14 Benefits in kind

During the period charity benefited from rent and other costs paid by Bookwise Southwell to the total value of £13,896 (2020: £15,958).

Rent at Goose Gate £5,600 (2020: £5,600)  
Storage at Lenton £6,952 (2020: £7,072)  
Insurance at Lenton Store £120 (2020: £nil)  
Telecommunications £1,036 (2020: £1,587)  
Van running expenses £188 (2020: £1,699)

## Music for Everyone

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 15 Tangible fixed assets

	General equipment £	Instruments £	Total £
<b>Cost</b>			
At 1 September 2020	945	12,870	13,815
At 31 August 2021	945	12,870	13,815
<b>Depreciation</b>			
At 1 September 2020	881	-	881
Charge for the year	64	-	64
At 31 August 2021	945	-	945
<b>Net book value</b>			
At 31 August 2021	-	12,870	12,870
At 31 August 2020	64	12,870	12,934

Instruments with a carrying amount of £12,870 were revalued to their insurance value to reflect anticipated fair values.

#### 16 Debtors

	2021 £	2020 £
Trade debtors	-	199
Prepayments	2,208	495
Other debtors	58,074	25,579
	<u>60,282</u>	<u>26,273</u>



## Music for Everyone

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 17 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	1,833	498
Other creditors	1,069	347
Accruals	864	6,491
Deferred income	4,617	34,175
	<u>8,383</u>	<u>41,511</u>

#### 18 Obligations under leases and hire purchase contracts

##### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2021 £	2020 £
<b>Photocopier</b>		
Within one year	1,375	1,834
Between one and five years	<u>-</u>	<u>1,375</u>
	<u>1,375</u>	<u>3,209</u>

## Music for Everyone

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 19 Funds

	Balance at 1 September 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2021 £
<b>Unrestricted funds</b>					
<i>General</i>					
General fund	70,081	119,935	(95,884)	1,314	95,446
<i>Designated</i>					
Youth Development fund	8,195	-	-	-	8,195
Health & Wellbeing fund	9,656	5,301	(10,092)	(1,314)	3,551
	<u>17,851</u>	<u>5,301</u>	<u>(10,092)</u>	<u>(1,314)</u>	<u>11,746</u>
<b>Total unrestricted funds</b>	<u>87,932</u>	<u>125,236</u>	<u>(105,976)</u>	<u>-</u>	<u>107,192</u>
<b>Restricted funds</b>					
Instruments	12,870	-	-	-	12,870
Paul Redfearn Instrument fund	1,678	-	(146)	-	1,532
Arts Council	-	8,101	(8,101)	-	-
Inspire	-	16,200	(8,400)	-	7,800
Garfield Weston	-	10,000	(5,000)	-	5,000
<b>Total restricted funds</b>	<u>14,548</u>	<u>34,301</u>	<u>(21,647)</u>	<u>-</u>	<u>27,202</u>
<b>Total funds</b>	<u>102,480</u>	<u>159,537</u>	<u>(127,623)</u>	<u>-</u>	<u>134,394</u>
	Balance at 1 September 2019 £	Incoming resources £	Resources expended £		Balance at 31 August 2020 £
<b>Unrestricted funds</b>					
<i>Unrestricted general funds</i>					
General & designated funds	36,465	233,631	(182,164)		87,932
<b>Restricted funds</b>					
Instruments	12,870	-	-		12,870
Paul Redfearn Instrument fund	1,824	-	(146)		1,678
Arts Council	-	9,176	(9,176)		-
Inspire	-	4,200	(4,200)		-
<b>Total restricted funds</b>	<u>14,694</u>	<u>13,376</u>	<u>(13,522)</u>		<u>14,548</u>
<b>Total funds</b>	<u>51,159</u>	<u>247,007</u>	<u>(195,686)</u>		<u>102,480</u>

## Music for Everyone

### Notes to the Financial Statements for the Year Ended 31 August 2021

The specific purposes for which the funds are to be applied are as follows:

Youth Development fund - an initiative to support our youth groups, courses and concerts.

Health & Wellbeing fund - partnership projects to improve people's health and wellbeing through participating in music.

Instruments - this fund represents the net book value of the fixed assets (Instruments).

Paul Redfearn Instrument fund - a fund to support the loan of musical instruments to pupils in the City/County.

Arts Council - emergency Covid funding to support MfE's survival and fund online activity.

Inspire - funding to deliver music projects in Nottinghamshire 1.5 days/week, led by our Assistant Artistic Director, Rachel Parkes. £7,800 of the money received to date is to be carried forward into 2021-22.

Garfield Weston - support for project activity, as a result of the Covid-19 pandemic, Garfield Weston have relaxed the restrictions on the funds use. £5,000 is currently planned to carry forward into 2021-22.

The transfer from the Health & Wellbeing fund to the General fund represents management fees.

#### 20 Analysis of net assets between funds

	Unrestricted funds		Restricted funds	2021 Total funds
	General £	Designated £	£	£
Tangible fixed assets	-	-	12,870	12,870
Current assets	103,829	11,746	14,332	129,907
Current liabilities	(8,383)	-	-	(8,383)
Total net assets	<u>95,446</u>	<u>11,746</u>	<u>27,202</u>	<u>134,394</u>

	Unrestricted funds		Restricted funds	2020 Total funds
	General £	Designated £	£	£
Tangible fixed assets	64	-	12,870	12,934
Current assets	111,528	17,851	1,678	131,057
Current liabilities	(41,511)	-	-	(41,511)
Total net assets	<u>70,081</u>	<u>17,851</u>	<u>14,548</u>	<u>102,480</u>