

**PHAB NOTTINGHAM**  
**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

Charity No: 1153383

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# PHAB NOTTINGHAM

## LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 AUGUST 2021

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### Status

The organisation is a Charitable Incorporated Organisation (CIO) with charitable objects. The CIO was established under a Constitution dated 7 June 2013. Registration as a Charity was confirmed on 14 August 2013 no.1153383.

### Trustees

Mr Nicholas Feingold (Chairman)  
Mrs Danielle Avital Feingold (Treasurer)  
Mr Benjamin Berelowitz  
Miss Miriam Sanderson  
Miss Louise Alison Parker  
Mr Navalakshan Rajamohan  
Miss Katy Conlon (appointed on 28 August 2021)  
Mr Bradley Singh Badhan (appointed on 16 January 2022)

*Mr Joshua Hunt resigned as a Trustee on 4 December 2021*

### Principal Office Address

82 Wandsworth Bridge Road  
London  
SW6 2TF

### Bankers

Barclays Bank plc  
Leicester  
LE87 2BB

Santander UK plc  
Triton Square  
Regent's Place  
London  
NW1 3AN

### Independent Examiner

Steven Davies FCA  
McKelvie & Co LLP  
Chartered Accountants  
82 Wandsworth Bridge Road  
London  
SW6 2TF

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**ANNUAL REPORT OF THE TRUSTEES**

The Trustees present their Annual Report and Accounts for the year ended 31 August 2021.

**Principal Activities and review of the period**

Objectives

The objectives of the Charity are as follows:

1. To promote and encourage opportunities for people with disabilities (whether physical, developmental or other) - our members, and our volunteers, to share experiences on a genuinely equal basis, thereby contributing towards a fully inclusive society.
2. To provide respite to the parents/carers of children and young adults with disabilities.
3. To give these children and young adults opportunities to have experiences that they may not otherwise have the chance to do (whether that be for financial, logistical or other reasons).
4. To provide them with care and companionship and ensure they have a great time.
5. To support them in their transition to adulthood.
6. To increase awareness of disabilities (particularly among the student community) and equip people with the knowledge and skills to support those who have disabilities.

Activities

We have worked towards these objectives through our programme of activities that has focussed on improving our members' confidence, heightening their social skills and increasing their integration into wider society. Throughout the financial year ending 31 August 2021 the COVID-19 pandemic continued in the UK. We are particularly pleased to have been able to adapt our activities to continue to meet the needs of our members throughout this incredibly difficult period and provide them with much needed opportunities for social interaction. All of the events set out below were run virtually and, in some cases, enabled our members to enjoy activities that otherwise wouldn't have been possible due to their physical location. We received numerous messages from parents and carers who were incredibly grateful for our continued service provision, which also provided them with some respite. In addition, recognising the importance of positive mental health for young people, particularly those with disabilities, we ran our first ever wellbeing event with great success.

Date	Event
3 <sup>rd</sup> October 2020	Committee Training
w/c 12 <sup>th</sup> October 2020	Volunteer Training
25 <sup>th</sup> October 2020	Electric Umbrella (music skills)
9 <sup>th</sup> November 2020	1:1 virtual calls
22 <sup>nd</sup> November 2020	Our Amazing Animal World (animal education)
13 <sup>th</sup> December 2020	Flamingo Chicks (dance activities) and Razzle Dazzle (circus skills)
31 <sup>st</sup> January 2021	Creation Station (arts & crafts)
21 <sup>st</sup> February 2021	Disability sports
21 <sup>st</sup> March 2021	Electric Umbrella (music skills)
18 <sup>th</sup> April 2021	Pizza making & cake baking
27 <sup>th</sup> April 2021	Wellbeing event
<i>The following events were planned but unfortunately had to be cancelled as a result of the COVID-19 pandemic and the fact that the events could not be rearranged to be virtual</i>	
6 <sup>th</sup> June 2021	Alton Towers (cancelled)
11 <sup>th</sup> – 13 <sup>th</sup> June 2021	Bendrigg Lodge Residential Weekend (cancelled)

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**Public Benefit**

The Trustees have paid close attention to the advice published by the Charity Commission concerning public benefit, and therefore consider that they have fulfilled their obligations under s.17(53), Charities Act 2011. The Trustees believe that this Trust provides a demonstrable benefit to a sufficient section of the public in accordance with existing case law concerning trusts with similar objects, and is consistent with the aforementioned act.

**Future Developments**

Phab Nottingham will continue to grow and develop its programme of activities including expanding its activities to those that are more educational and those that are focused on improving its members' mental health. We have also run a third Residential Weekend in June 2022.

**Financial Review**

During the year the Charity received grants, donations and other receipts of £8,723 (of which £5,000 was restricted as detailed in note 4 to the accounts). Its expenditure was £5,602 leaving a cash balance at the year end of £54,213 (made up of Unrestricted Funds of £38,627 and Restricted Funds of £15,586).

**COVID-19**

Expenditure for the year was lower owing to the virtual nature of events due to the COVID-19 pandemic. Income for the year was also lower than in previous years, reflecting the constraints in hosting fundraising events and attracting donations.

The Trustees have a policy of keeping non-front line expenditure to an absolute minimum and pride themselves on the fact that the Charity has no fixed assets or significant overheads – all its staff give of their time voluntarily. The Trustees are pleased to note that non-front line costs were kept to a minimum and seek to continue this in the next financial year. The Trustees are generally pleased with the Charity's progress and they will continue to grow its unrestricted funds to meet its reserve policy, detailed below.

**Reserves Policy**

The main factors that are taken into account in the Charity's reserves policy are the needs to cover fluctuations in income and unplanned expenditure. The Charity continues with its aim to build up an unrestricted reserve fund to a level that will enable the running of a reduced/limited programme of activities for 12 months should this be necessary. For this purpose, the Trustees have adopted the policy of retaining 15% of unrestricted receipts in-year to achieve the reserves policy objective. As at 31 August 2021 the Trustees are close to achieving their target unrestricted reserve fund and therefore may look to amend their Reserves Policy for the year-ending 31 August 2022.

**Governance and Risk Management**

The Trustees have conducted a review of the operational, financial and management issues affecting the Charity and have prepared documentation giving guidance in this area, which is regularly reviewed. The Trustees agree that the process is appropriate and thorough, such that they can be confident that systems are in place to mitigate foreseeable risks.

**Trustees**

The Trustees of the Charity who served at any time during the financial period are as listed on page 1.

**Management**

The Board delegates the day-to-day activities of the Charity, specifically the running of the regular events programme and the recruitment of new volunteers and members to a Management Committee. The

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responsibilities and accountabilities of the Management Committee and its relationship with the Board are defined by a Governance Document.

This report was approved by the Trustees on 20 June 2022 and signed on their behalf by:

A handwritten signature in dark ink, appearing to read 'D Feingold', written over a horizontal dashed line.

D Feingold - Trustee

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## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PHAB NOTTINGHAM**

I report to the trustees on my examination of the accounts of PHAB Nottingham (the Charity) for the year ended 31 August 2021, which are set out on pages 6 to 9.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Steven Davies FCA

McKelvie & Co LLP  
Chartered Accountants  
82 Wandsworth Bridge Road  
London  
SW6 2TF

20 June 2022

PHAB NOTTINGHAM

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2021

	Unrestricted Funds £	2021 Restricted Funds £	Total Funds £	2020 Total Funds £
<b>A1 Receipts</b>				
Grants and donations	441	5,000	5,441	25,933
Fundraising events	3,109	-	3,109	2,630
Gift Aid receipts	172	-	172	281
Other miscellaneous receipts	1	-	1	437
	3,723	5,000	8,723	29,281
<b>A2 Asset and investment sales, etc.</b>	-	-	-	-
<b>Total Receipts</b>	3,723	5,000	8,723	29,281
<b>A3 Payments</b>				
Events – regular	-	4,117	4,117	6,890
Events – residential weekend	-	-	-	2,179
Grants	-	-	-	-
Training	-	-	-	603
Insurance	350	-	350	330
Administration	1,135	-	1,135	1,138
	1,485	4,117	5,602	11,140
<b>A4 Asset and Investment purchases, etc.</b>	-	-	-	-
<b>Total Payments</b>	1,485	4,117	5,602	11,140
<b>Net receipts/(payments)</b>	2,238	883	3,121	18,141
<b>A5 Transfers Between Funds</b>	-	-	-	-
<b>A6 Cash funds last period</b>	36,389	14,703	51,092	32,951
<b>Cash funds this year</b>	38,627	15,586	54,213	51,092

PHAB NOTTINGHAM

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 AUGUST 2021

Categories	Details	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
B1 Cash funds	Cash at Bank	38,627	15,586	-
	<b>Total cash funds</b>	<b>38,627</b>	<b>15,586</b>	<b>-</b>
B2 Other monetary assets	Gift aid claim	1,157	-	-
	Prepaid expenses	-	2,179	-
	<b>Total other monetary assets</b>	<b>1,157</b>	<b>2,179</b>	<b>-</b>
		Fund	Cost	Current value
			£	£
B3 Investment assets		None	Nil	Nil
B4 Assets retained for the Charity's own use		None	Nil	Nil
B5 Liabilities		None	Nil	Nil

Approved on behalf of the Trustees on 20 June 2022

*D Feingold*

D Feingold - Trustee

**1. Accounting Policies**

- (a) The Accounts have been prepared on the receipts and payments basis in accordance with Charity Commission's guidance.
- (b) Short term deposits include cash held on deposit at the bank.
- (c) Funds are analysed and reported on in a variety of classes, the principal distinction being between Unrestricted Funds and Restricted Funds. "Restricted funds" consist of money earmarked by the donor or by the terms of an appeal for particular purposes. "Unrestricted Funds" are those not subject to such limitations. Unrestricted Funds may include Designated funds, which are funds set aside by the Board to be used for particular purposes in the future and the Board has the power to reallocate such funds unless and until expended.

**2. Unqualified statement**

No committee member or person connected with the Charity has been paid remuneration or other benefit from the organisation's funds.

**3. Independent Examiners fees**

Independent Examiners fees for the year amounted to £nil.

**4. Funds**

	Balance 1 September 2020	Receipts	Payments	Transfers	Balance 31 August 2021
	£	£	£	£	£
<b>Restricted Funds</b>					
Awards for All	7,821	-	-	-	7,821
BBC CiN	6,882	5,000	(4,117)	-	7,765
	14,703	5,000	(4,117)	-	15,586
<b>Unrestricted Funds</b>					
Reserve fund	12,502	-	-	558	13,060
General Purposes	23,887	3,723	(1,485)	(558)	25,567
	36,389	3,723	(1,485)	-	38,627
<b>Total funds</b>	51,092	8,723	(5,602)	-	54,213

Restricted funds are as listed above. BBC Children in Need provided a grant for events and Big Lottery Fund (Awards for All) provided a grant towards the residential weekend, an event which was deferred until June 2022 due to the COVID-19 pandemic. The reserve fund is a fund designated by the Trustees as detailed in the Trustees Report.

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**NOTES TO THE ACCOUNTS**

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**5. Nottingham University Students' Union**

The Charity works closely with Nottingham University Students' Union which runs 'Phab Society'. However, the society is independent of the Charity and accounts for its own funds, which are controlled by the Students' Union. As such the receipts and payments of Phab Society are excluded from these accounts.