

PHAB NOTTINGHAM
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

Charity No: 1153383

PHAB NOTTINGHAM

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

CONTENTS

	Page
Legal and administrative information	1
Trustees Annual Report	2 - 3
Independent Examiner's Report	4
Receipts and Payments Account	5
Statement of Assets and liabilities	6
Notes to the Accounts	7 - 8

PHAB NOTTINGHAM

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 AUGUST 2020

Status

The organisation is a Charitable Incorporated Organisation (CIO) with charitable objects. The CIO was established under a Constitution dated 7th June 2013. Registration as a Charity was confirmed on 14 August 2013 no.1153383.

Trustees

Mr Nicholas Feingold (Chairman)
Mrs Danielle Avital Feingold (Treasurer)
Mr Benjamin Berelowitz
Miss Miriam Sanderson
Mr Joshua Hunt
Miss Louise Alison Parker
Mr Navalakshan Rajamohan

The Honourable Alastair Livingston resigned as a Trustee on 1 September 2019

Principal Office Address

82 Wandsworth Bridge Road
London
SW6 2TF

Bankers

Barclays Bank plc
Leicester
LE87 2BB

Santander UK plc
Triton Square
Regent's Place
London
NW1 3AN

Independent Examiner

Steven Davies FCA
McKelvie & Co LLP
Chartered Accountants
82 Wandsworth Bridge Road
London
SW6 2TF

PHAB NOTTINGHAM
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

ANNUAL REPORT OF THE TRUSTEES

The Trustees present their Annual Report and Accounts for the year ended 31 August 2020.

Principal Activities and review of the period

Objectives

The objectives of the Charity are as follows (updated with effect from July 2020):

1. To promote and encourage opportunities for people with disabilities (whether physical, developmental or other) - our members, and our volunteers, to share experiences on a genuinely equal basis, thereby contributing towards a fully inclusive society.
2. To provide respite to the parents/carers of children and young adults with disabilities.
3. To give these children and young adults opportunities to have experiences that they may not otherwise have the chance to do (whether that be for financial, logistical or other reasons)
4. To provide them with care and companionship and ensure they have a great time.
5. To support them in their transition to adulthood.
6. To increase awareness of disabilities (particularly among the student community) and equip people with the knowledge and skills to support those who have disabilities.

Activities

We have worked towards these objectives through our programme of activities that has focussed on improving our members' confidence, heightened their social skills and increased their integration into wider society. In particular, we have continued to focus on empowering our older cohort of members (18-21) through initiatives such as the Young Leader's Scheme, which encourages these members to take on responsibilities during Events to help them develop leadership skills. We also increased our focus on volunteer development to enable our volunteers to best support our members, including running specific Makaton training sessions. Towards the end of the financial year during the COVID-19 pandemic we introduced regular video calls with our members to provide support and companionship at an incredibly difficult time.

Date	Event
13 th October 2019	Committee Training
w/c 14 th October 2019	Volunteer Training
27 th October 2019	Twycross Zoo
24 th November 2019	Lea Green (Activity Centre)
8 th December 2019	Pizza making and Pottery painting
2 nd February 2020	Cadbury World
16 th February 2020	Lion Learners (Educational animal experience)
Across May and June 2020	Various 2-to-1 video catch up calls
<i>The following 4 events were planned but unfortunately had to be cancelled as a result of the COVID-19 pandemic and the national lockdown in the UK</i>	
8 th March 2020	Black Country Living Museum (cancelled)
29 th March 2020	Yorkshire Wildlife Park (cancelled)
7 th June 2020	Alton Towers (cancelled)
12 th – 14 th June 2020	Bendrigg Lodge Residential Weekend (cancelled)

Public Benefit

The Trustees have paid close attention to the advice published by the Charity Commission concerning public benefit, and therefore consider that they have fulfilled their obligations under s.17(53), Charities Act 2011. The Trustees believe that this Trust provides a demonstrable benefit to a sufficient section of the public in accordance with existing case law concerning trusts with similar objects, and is consistent with the aforementioned act.

PHAB NOTTINGHAM
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

Future Developments

Phab Nottingham will continue to grow and develop its programme of activities including expanding its activities to those that are more educational and those that are focused on improving its members' mental health as well as running a third Residential Weekend in June 2022. Phab Nottingham had intended to run a Residential Weekend in June 2020 but unfortunately had to postpone this to 2022 in light of the COVID-19 situation.

Financial Review

During the year the Charity received grants, donations and other receipts of £29,281 (of which £20,000 was restricted as detailed in note 4 to the accounts). Its expenditure was £11,140 leaving a cash balance at the year end of £51,092 (made up of Unrestricted Funds of £36,389 and Restricted Funds of £14,703).

Expenditure for the year was lower owing to the cancelled events due to the COVID-19 pandemic.

The Trustees have a policy of keeping non-front line expenditure to an absolute minimum and pride themselves on the fact that the Charity has no fixed assets or significant overheads – all its staff give of their time voluntarily. The Trustees are pleased to note that non-front line costs were kept to a minimum and seek to continue this in the next financial year. The Trustees are generally pleased with the Charity's progress and they will continue to grow its unrestricted funds to meet its reserve policy, detailed below.

Reserves Policy

The main factors that are taken into account in the Charity's reserves policy are the needs to cover fluctuations in income and unplanned expenditure. The Charity continues with its aim to build up an unrestricted reserve fund to a level that will enable the running of a reduced/limited programme of activities for 12 months should this be necessary. For this purpose, the Trustees have adopted the policy of retaining 15% of unrestricted receipts in-year to achieve the reserves policy objective. As at 31 August 2020 the Trustees are close to achieving their target unrestricted reserve fund and therefore may look to amend their Reserves Policy for the year-ending 31 August 2021

Governance and Risk Management

The Trustees have conducted a review of the operational, financial and management issues affecting the Charity and have prepared documentation giving guidance in this area, which is regularly reviewed. The Trustees agree that the process is appropriate and thorough, such that they can be confident that systems are in place to mitigate foreseeable risks.

Trustees

The Trustees of the Charity who served at any time during the financial period are as listed on page 1.

Management

The Board delegates the day-to-day activities of the Charity, specifically the running of the regular events programme and the recruitment of new volunteers and members to a Management Committee. The responsibilities and accountabilities of the Management Committee and its relationship with the Board are defined by a Governance Document.

This report was approved by the Trustees on 28 June 2021 and signed on their behalf by:



D Feingold - Trustee

PHAB NOTTINGHAM
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF PHAB NOTTINGHAM

I report on the Accounts of the Charity for the year ended 31 August 2020, which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the Accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the Accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the Accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare Accounts which accord with the accounting records, and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Steven Davies FCA

McKelvie & Co LLP
Chartered Accountants
82 Wandsworth Bridge Road
London
SW6 2TF

28 June 2021

PHAB NOTTINGHAM

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2020

	Unrestricted Funds £	2020 Restricted Funds £	Total Funds £	2019 Total Funds £
A11 Receipts				
Grants and donations	5,933	20,000	25,933	41,349
Fundraising events	2,630	-	2,630	5,140
Gift Aid receipts	281	-	281	3,514
Other miscellaneous receipts	437	-	437	-
	9,281	20,000	29,281	50,003
A2 Asset and investment sales, etc.	-	-	-	-
Total Receipts	9,281	20,000	29,281	50,003
A3 Payments				
Events – regular	-	6,890	6,890	9,112
Events – residential weekend	-	2,179	2,179	14,806
Grants	-	-	-	-
Training	-	603	603	1,513
Insurance	330	-	330	322
Administration	1,138	-	1,138	1,579
	1,468	9,672	11,140	27,332
A4 Asset and Investment purchases, etc.	-	-	-	-
Total Payments	1,468	9,672	11,140	27,332
Net receipts/(payments)	7,813	10,328	18,141	22,671
A5 Transfers Between Funds	-	-	-	-
A6 Cash funds last period	28,576	4,375	32,951	10,280
Cash funds this year	36,389	14,703	51,092	32,951

PHAB NOTTINGHAM

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 AUGUST 2020

Categories	Details	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
B1 Cash funds	Cash at Bank	36,389	14,703	-
	Total cash funds	36,389	14,703	-
B2 Other monetary assets	Gift aid claim	1,713	-	-
	Prepaid expenses	-	2,179	-
	Total other monetary assets	1,713	2,179	-
		Fund	Cost	Current value
			£	£
B3 Investment assets		None	Nil	Nil
B4 Assets retained for the Charity's own use		None	Nil	Nil
B5 Liabilities		None	Nil	Nil

Approved on behalf of the Trustees on 28 June 2021



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D Feingold - Trustee

1. Accounting Policies

- (a) The Accounts have been prepared on the receipts and payments basis in accordance with Charity Commission's guidance.
- (b) Short term deposits include cash held on deposit at the bank.
- (c) Funds are analysed and reported on in a variety of classes, the principal distinction being between Unrestricted Funds and Restricted Funds. "Restricted funds" consist of money earmarked by the donor or by the terms of an appeal for particular purposes. "Unrestricted Funds" are those not subject to such limitations. Unrestricted Funds may include Designated funds, which are funds set aside by the Board to be used for particular purposes in the future and the Board has the power to reallocate such funds unless and until expended.

2. Unqualified statement

No committee member or person connected with the Charity has been paid remuneration or other benefit from the organisation's funds.

3. Independent Examiners fees

Independent Examiners fees for the year amounted to £nil.

4. Funds

	Balance 1 September 2019	Receipts	Payments	Transfers	Balance 31 August 2020
	£	£	£	£	£
Restricted Funds					
Awards for All	-	10,000	(2,179)	-	7,821
BBC CiN	4,375	10,000	(7,493)	-	6,882
	4,375	20,000	(9,672)	-	14,703
Unrestricted Funds					
Reserve fund	11,110	-	-	1,392	12,502
General Purposes	17,466	9,281	(1,468)	(1,392)	23,887
	28,576	9,281	(1,468)	-	36,389
Total funds	32,951	29,281	(11,140)	-	51,092

Restricted funds are as listed above. BBC Children in Need provided a grant for events and Big Lottery Fund (Awards for All) provided a grant towards the residential weekend, an event which has been deferred until next year due to the COVID-19 pandemic. The reserve fund is a fund designated by the Trustees as detailed in the Trustees Report.

5. Nottingham University Students' Union

The Charity works closely with Nottingham University Students' Union which runs 'Phab Society'. However, the society is independent of the Charity and accounts for its own funds, which are controlled by the Students' Union. As such the receipts and payments of Phab Society are excluded from these accounts.