



## Trustees' Annual Report for the period

Period start date		Period end date		
From	01	09	2020	To 31 08 2021

### Section A Reference and administration details

**Charity name** Dale Street Methodist Church

**Other names charity is known by**

**Registered charity number (if any)** 1153330

**Charity's principal address** Dale Street

Leamington Spa

**Postcode**

CV32 5HL

#### Names of the charity trustees who manage the charity

	Trustee name	Office(s) held during the year (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sandra Bowen		Sep 20 to Jun 21	
2	John Bowen			
3	Maureen Darby	Property Committee Secretary		
4	Andrew Emm			
5	Margaret Ferrer	Property Committee Chair		
6	Elisabeth Freeman	MHA Circuit Rep		
7	Don Gabbitas	Finance Committee Chair	Sep 20 to Oct 20	
8	June Gabbitas		Jun 21 onwards	
9	Rebekah Harris			
10	Caroline Holden			
11	Ann Howe			
12	Graham Howe	Steward		
13	Jo Parkinson			
14	Tony Parkinson	Steward		
15	Mark Preedy	Uniformed Organisation Rep		
16	Joanna Rhodes	Treasurer		
17	Penny Sharples	Safeguarding Officer		
18	Paul Tennyson	Steward, Church Council Secretary	Sep 20 - Feb 21	
19	Ian Weir	Junior Church Leader, Steward	Sep 20 - Feb 21	
21	Rachel Weir	Steward	Sep 20 - Feb 21	
21	Margaret Weir	Pastoral Committee Secretary		
22	Pamela Weston	Church Council Secretary	Feb 21 onwards	
23	Mark Whitehouse	Steward		

24	Rev. Jeongsook Kim	Minister		
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#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/a		

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Approved governing document issued by the Methodist Church
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Annual Church Meeting

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Ordinarily the Trustees (the Church Council) meet twice each year. Extraordinary meetings can be called as needed. At each ordinary meeting the Trustees receive detailed reports of the activities of the church and its financial performance. The Trustees approve the reserves policy, safeguarding policy, budget and major matters to do with property. The Finance and Property Committees provide additional management and scrutiny during the year.

During the covid pandemic the Church Council met on additional occasions to oversee decisions relating to the pandemic including maintaining activities where possible in an on-line format, followed in due course for arrangements for the safe return of on-site activities.

Ordinarily, there is an annual Meeting to which all adherents (whether or not members or trustees) are invited. This meeting appoints Trustees and receives annual reports of significant activities and groups' activities. Due to the covid pandemic there was no annual meeting in 2020 but the meeting was reconvened in June 2021.

## Section C Objectives and activities

#### Summary of the objects of the charity set out in its governing document

The purposes of the Dale Street Methodist Church are in accordance with those of all other churches of the Methodist Connexion namely the advancement of

- The Christian Faith in accordance with the doctrinal standards and the discipline of the Methodist Church
- Any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church
- Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church
- Any purpose for the time being of any charity being a charity

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

<p>subsidiary or ancillary to the Methodist Church</p>	<p>The activities of Dale Street Methodist Church are centred around</p> <p>a) The provision of regular acts of worship open to members of the church and non-members alike.</p> <p>b) The provision of space for prayer and contemplation and the support of small groups for bible study and fellowship</p> <p>c) The provision of activities for the young and their carers, and the elderly, all with a Christian ethos.</p> <p>d) The promotion of the mission of the church</p> <p>e) The practical demonstration of care for the community by the support of social projects and activities and through a small Benevolent Fund</p> <p>f) The provision of space for community activities.</p> <p>The Trustees are mindful of the requirement to have regard to the guidance on public benefit issued by the Charity Commission and the Trustees last reviewed this guidance at its spring meeting in 2019.</p>
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**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

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Section D

Achievements and performance

**Summary of the main achievements of the charity during the year**

<p>Following the national restrictions to reduce the spread of Covid-19 and in accordance with guidance issued by The Methodist Church in Britain, the church ceased to provide activities on-site within its premises in spring 2020. With other churches in the Circuit, it continued to offer regular acts of worship on-line and continued to support members of the church and community initiatives within the guidelines, specifically, making pastoral arrangements for its members. We made use of our website and Facebook page to share encouragement, and access to worship, for the community, as well as putting up banners and displays outside the building for passers-by.</p> <p>The Trustees considered measures and actions to allow a safe return to on-site activities, including a detailed risk assessment. We implemented social distancing and increased hygiene on the premises to ensure compliance with COVID-19 government guidance.</p> <p>Starting on 2 August 2020 the church opened for led prayer sessions twice a week. Acts of worship on church premises resumed on 6 September 2020. Community groups, including support groups, started resuming activities on the premises from mid-August following local risk assessments and Covid-19 safety measures being in place. On-site activities were reviewed when restrictions were re-introduced and again when restrictions were eased. In summer 2021 the church started on a project to create a community garden and wildflower meadow in the area</p>
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## Section D

## Achievements and performance

surrounding the church buildings. This helped the church to achieve a eco-church bronze award and a local gold certificate from the *Leamington in Bloom* organization.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Prior to the covid pandemic, the Church Council had agreed to work towards a policy of maintaining reserves and investments of between £40,000 and £45,000 this being approximately 40% of the annual ordinary operating expenditure of the Church. This would be held in particular against major expenditure on the fabric of the Church.

The covid pandemic had a major impact on the church's finances as lettings income diminished. Overall, the church used £50,235.73 from its reserves during 2020/21 offset by an increase in value of general church investments of £6,073.45. Overall general church funds excluding the permanent endowments reduced by £44,162.55

As at 31<sup>st</sup> August 2021 total reserves and investments stood at £121,676.84 made up of

- £84,334.32 in general reserves
- £36,783.33 designated as a "Legacy Fund" as a result of a major legacy of £81408.22 received during 2014/15 plus a number of smaller amounts.
- £559.19 in the Benevolent Fund

In addition, the Church benefits from interest from two endowments, invested in funds managed by the Central Finance Board of the Methodist Church, with a value of £24,206.13 providing £290.84 in interest to the Church in 2020/21.

### Details of any funds materially in deficit

n/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

#### Sources of funds

The Church raises its funds by weekly offerings and donations from members and those attending worship; through lettings of the church's buildings and feed-in-tariffs from solar panels. Interest is received on church funds held in bank/savings accounts and from investments.

#### Investments

Of its general reserves of £121,676.84 at the end of the financial year the Church held £40,012.01 in investments managed by the Central Finance Board (CFB) of the Methodist Church in the CFB Managed Mixed Fund.

#### Use of reserves

Following the receipt of a substantial legacy in 2014/15 the Church embarked on a consultation process among the congregation to determine how this gift and some other smaller gifts, designated together as the "Legacy Fund", might be best used in furtherance of the purposes of the charity. The Trustees agreed to seek to employ a families and youth worker from the Legacy Fund to further its charitable objectives and an appointment was made starting in 2018. The remainder of the legacy was planned to be used on major building works including work to

refurbish the toilets in the building. This work started in 2018/19 with the creation of a new disabled toilet. The Legacy Fund continued to be spent on these projects in 2020/21.

#### **Accounts for 2020/21**

The accounts for the year are attached to this annual report. Receipts during the year amounted to £61,458.58 and payments to £111,694.31. Increases in the value of the investments comprise an increase of £6,073.45 in general investments and £3,700.25 in permanent endowments.

## **Section F Other optional information**

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## **Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Pamela Weston	
<b>Position (eg Secretary, Chair, etc)</b>	Secretary to Church Council	
<b>Date</b>	26/06/2022	

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

**Dale Street Methodist Church**

**FOR THE YEAR ENDED**

**31 August 2021**

<b>South Warwickshire Circuit</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>5/12</b>
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**Registered Charity - Charity Registration number**

1153330

**If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

**REV. JEONGSOOK KIM**

**Church Stewards:**

GRAHAM HOWE

TONY PARKINSON

MARK WHITEHOUSE

**Treasurer:**

**JOANNA RHODES**



SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	Note			
a2	Offerings and Tax recovered	49,537		49,537	53,756
a3	Bank and CFB interest and Investment income	464		464	1,382
a4	Lettings	6,638		6,638	16,498
a5	Other receipts	4,819		4,819	30,287
a6	<b>TOTAL RECEIPTS</b>	<b>61,459</b>		<b>61,459 (a7)</b>	<b>101,924</b>

  

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	69,276		69,276	63,000
b3	Donations	5,317		5,317	5,092
b4	Repairs and Maintenance	13,937		13,937	21,714
b5	Utilities (Insurances, water charges, heating & lighting)	5,574		5,574	8,158
b6	Church Missioner salary, expenses and events	13,872		13,872	14,595
b7	Other payments	3,418	300	3,718	19,001
b8	<b>TOTAL PAYMENTS</b>	<b>111,394</b>	<b>300</b>	<b>111,694 (b9)</b>	<b>131,559</b>

  

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	<b>(300)</b>	<b>(50,236)</b>	<b>(29,635)</b>
c2	Total funds brought forward from last year	131,041	859	131,901 (c6)	161,536
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>559</b>	<b>81,665</b>	<b>131,901</b>
c4	Transfers and adjustments			(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>559</b>	<b>81,665 (c8)</b>	<b>131,901 (c6)</b>

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations	5	548
d3	Offerings/Gifts - passed to external organisations		548
d4	<b>BALANCE STILL TO BE PAID</b>	<b>5</b>	
	(d1+d2-d3)		



**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Midis	66	398	(332)		610	278
e2	Dads and Tots					1	1
e3							
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	66	398	(332)		612 (e11)	279 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	61,459 (a7)	111,694 (b9)	(50,236)	(c7)	131,901 (c6)	81,665 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>61,524</b>	<b>112,092</b>	<b>(50,568)</b>		<b>132,512 (x)</b>	<b>81,944 (y)</b>
Continue on a separate sheet if necessary and bring the totals forward		<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	23,504	5,866
f3 Bank Deposit Account	25	25
f4 Central Finance Board	44,542	53,533
f5 Trustees for Methodist Church Purposes	63,829	22,240
f6 Other funds		
f7 <b>SUB TOTAL - Church accounts</b>	<b>131,901 (c6)</b>	<b>81,665 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>612 (e11)</b>	<b>279 (e12)</b>
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>132,512 (x)</b>	<b>81,944 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)	54,444	64,218
g2 Land & Buildings (see notes re Insurance value)	5,041,827	5,041,827
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)



Name of Church DALE STREET METHODIST CHURCH No.....

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer

Date 26.6.2022

Name and address of treasurer JOANNA RHODES

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on 26.6.2022

Signature of the Chair of the meeting:

Name of the Chair of the meeting: Rev. J. Kim

Date 26.6.2022

### Independent Examiner's Report to the Trustees of the

DALE STREET METHODIST Church

Charity Number 1153330

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the DALE STREET METHODIST Church for the year ended 31 August 2021 set out on pages 2 to 3... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church DALE STREET METHODIST CHURCH No .....

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner ALIAN LUSTY

Relevant professional qualification of independent examiner F.C.A.

Name of firm (where appropriate) /

Address

Date 15 JUNE 2022

\* delete or circle as appropriate



# Trustees' Annual Report for the period

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### Name of chief executive or names of senior staff members (Optional information)

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## **Section F Other optional information**

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## **Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Pamela Weston	
<b>Position (eg Secretary, Chair, etc)</b>	Secretary to Church Council	
<b>Date</b>	26/06/2022	