



Trustees' Annual Report for the period

Period start date		Period end date		
From	01	09	2019	To 31 08 2020

Section A Reference and administration details

Charity name Dale Street Methodist Church

Other names charity is known by

Registered charity number (if any) 1153330

Charity's principal address Dale Street

Leamington Spa

Postcode

CV32 5HL

Names of the charity trustees who manage the charity

	Trustee name	Office(s) held during the year (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sandra Bowen			
2	John Bowen			
3	Maureen Darby	Property Committee Secretary		
4	Andrew Emm			
5	Margaret Ferrer	Property Committee Chair		
6	Elisabeth Freeman	MHA Circuit Rep		
7	Don Gabbitas	Finance Committee Chair		
8	Rebekah Harris			
9	Caroline Holden			
10	Ann Howe			
11	Graham Howe	Steward		
12	Jo Parkinson			
13	Tony Parkinson	Steward		
14	Mark Preedy	Uniformed Organisation Rep		
15	Joanna Rhodes	Treasurer		
16	Penny Sharples	Safeguarding Officer		
17	Paul Tennyson	Steward, Church Council Secretary		
18	Ian Weir	Junior Church Leader, Steward		
19	Rachel Weir	Steward		
20	Margaret Weir	Pastoral Committee Secretary		
21	Emma Walker	Steward	Sep 19 – Mar 20	
22	Mark Whitehouse	Steward		
23	Rev. Jeongsook Kim	Minister		

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/a		

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Approved governing document issued by the Methodist Church
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Annual Church Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees (the Church Council) meet twice each year ordinarily. Extraordinary meetings can be called as needed. At each meeting the Trustees receive detailed reports of the activities of the church and its financial performance. The Trustees approve the reserves policy, safeguarding policy, budget and major matters to do with property. The Finance and Property Committees provide additional management and scrutiny during the year.

Ordinarily, there is an annual Meeting to which all adherents (whether or not members or trustees) are invited. This meeting appoints our Trustees and receives annual reports of significant activities and groups' activities. Due to Covid-19 restrictions this meeting did not take place during 2019/20 and all trustees whose term of office would otherwise have come to an end agreed to continue in office for another year.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of the Dale Street Methodist Church are in accordance with those of all other churches of the Methodist Connexion namely the advancement of

- a) The Christian Faith in accordance with the doctrinal standards and the discipline of the Methodist Church
- b) Any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The activities of Dale Street Methodist Church are centred around

- a) The provision of regular acts of worship open to members of the church and non-members alike.
- b) The provision of space for prayer and contemplation and the support of small groups for bible study and fellowship
- c) The provision of activities for the young and their carers, and the elderly, all with a Christian ethos.
- d) The promotion of the mission of the church
- e) The practical demonstration of care for the community by the support of social projects and activities and through a small Benevolent Fund
- f) The provision of space for community activities.

The Trustees are mindful of the requirement to have regard to the guidance on public benefit issued by the Charity Commission and the Trustees last reviewed this guidance at its spring meeting in 2019.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Church has continued to provide regular acts of worship, space for prayer and demonstrated its care to the community by supporting a number of social projects and activities.

Prior to the restrictions announced due to Covid-19 the Church provided acts of worship and a range of other activities on its premises. Work with children and young people included a new service at 9.15am on Sunday mornings and following the previous year's "Summer of Play" a monthly children's activity afternoon/messy church called "Take 2" which was open to all and those who had attended Summer of Play were specifically invited. Church premises continued to be used by the Scouts and Guides movements until restrictions took place. The Dads and Tots Group continued to flourish and met on Saturdays.

Members of the Church also supported a number of social projects including an open "Stay and Play" session one afternoon a week for parents and toddlers, Street Pastors, Action for Children and Age Concern Lunch Clubs.

Following the national restrictions to reduce the spread of Covid-19 and in accordance with guidance issued by The Methodist Church in Britain, the Church ceased to provide activities on-site within its premises. With other churches in the Circuit it continued to offer regular acts of worship on-line and continued to support members of the church and community initiatives within the guidelines, specifically, with pastoral arrangements for its members. We made use of our website and Facebook page to

Section D

Achievements and performance

share encouragement, and access to worship, for the community, as well as putting up banners and displays outside the building for passers-by. The Take 2 event moved online for families and happened weekly.

The Trustees considered measures and actions to allow a safe return to on-site activities, including a detailed risk assessment. We implemented social distancing and increased hygiene on the premises to ensure compliance with COVID-19 government guidance.

Starting on 2 August 2020 the church opened for led prayer sessions twice a week. Then acts of worship on church premises resumed on 6 September 2020. Community groups, including support groups, started resuming activities on the premises from mid-August following local risk assessments and Covid-19 safety measures being in place.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Church Council has reviewed the reserves policy and has agreed to work towards a policy of maintaining reserves and investments of between £40,000 and £45,000 this being approximately 40% of the annual ordinary operating expenditure of the Church. This is held in particular against major expenditure on the fabric of the Church.

As at 31st August 2020 total reserves and investments stood at £165,839.12 made up of

- £114,411.84 in general reserves
- £50,568.09 designated as a "Legacy Fund" as a result of a major legacy of £81408.22 received during 2014/15 plus a number of smaller amounts.
- £859.19 in the Benevolent Fund

In addition, the Church benefits from interest from two endowments, invested in funds managed by the Central Finance Board of the Methodist Church, with a value of £20,505.88 providing £367.05 in interest to the Church in 2019/20.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sources of funds

The Church raises its funds by weekly offerings and donations from members and those attending worship; through lettings of the church's buildings and feed-in-tariffs from solar panels. Interest is received on church funds held in bank/savings accounts and from investments.

Investments

Of its general reserves of £114,411.84 at the end of the financial year the Church held £33,938.56 in investments managed by the Central Finance Board (CFB) of the Methodist Church in the CFB Managed Mixed Fund.

Use of reserves

Following the receipt of a substantial legacy in 2014/15 the Church embarked on a consultation process among the congregation to determine how this gift and some other smaller gifts, designated together

as the “Legacy Fund”, might be best used in furtherance of the purposes of the charity. The Trustees agreed to seek to employ a families and youth worker from the Legacy Fund to further its charitable objectives and an appointment was made starting in 2018. The remainder of the legacy was planned to be used on major building works including work to refurbish the toilets in the building. This work started in 2018/19 with the creation of a new disabled toilet. The Legacy Fund continued to be spent on these projects in 2019/20. The Trustees will continue to review the use of the Legacy Fund in the light of the impact of the Covid pandemic.

Accounts for 2019/20

The accounts for the year are attached to this annual report. Receipts during the year amounted to £101,923.75 and payments to £131,559.23.

The Church held collections for a number of other causes amounting to £548.45

Section F Other optional information

--

Section G Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Pamela Weston	
Position (eg Secretary, Chair, etc)	Secretary to Church Council	
Date	13/06/2021	

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Dale Street Methodist Church	Church
------------------------------	--------

FOR THE YEAR ENDED

31 August 2020

South Warwickshire	Circuit	Circuit no	41395
--------------------	---------	------------	-------

Registered Charity - Charity Registration number

115330

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

REV. JEONGSOOK KIM

Church Stewards:

GRAHAM HOWE
TONY PARKINSON
IAN WEIR
RACHEL WEIR
MARK WHITEHOUSE

Treasurer:

JOANNA RHODES

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	53,747	9	53,756	61,465
a3	Bank and CFB interest and Investment income	1,382		1,382	1,515
a4	Lettings	16,498		16,498	30,466
a5	Other receipts	30,287		30,287	37,300
a6	TOTAL RECEIPTS	101,915	9	101,924 (a7)	130,745

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	63,000		63,000	57,624
b3	Donations	5,092		5,092	6,442
b4	Repairs and Maintenance	21,714		21,714	46,158
b5	Utilities (Insurances, water charges, heating & lighting)	8,158		8,158	9,210
b6	Church Missioner salary, expenses and events	14,595		14,595	13,536
b7	Other payments	19,001		19,001	14,081
b8	TOTAL PAYMENTS	131,559		131,559 (b9)	147,051

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(29,645)	9	(29,635)
c2	Total funds brought forward from last year	160,686	850	161,536 (c6)	177,842
c3	Sub total	(c1+c2)	131,041	859	131,901
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	131,041	859	131,901 (c8)
					161,536 (c6)

SECTION D			
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
d	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations	548	696
d3	Offerings/Gifts - passed to external organisations	548	696
d4	BALANCE STILL TO BE PAID		
	(d1+d2-d3)		

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Midis	281	275	6		604	610
e2 Dads and Tots	838	876	(37)		39	1
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	1,119	1,151	(32)		643 (e11)	612 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	101,924 (a7)	131,559 (b9)	(29,635)	(c7)	161,536 (c6)	131,901 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	103,043	132,710	(29,667)		162,179 (x)	132,512 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2020

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	6,803	23,504
f3 Bank Deposit Account		25
f4 Central Finance Board	91,322	44,542
f5 Trustees for Methodist Church Purposes	63,410	63,829
f6 Other funds		
f7 SUB TOTAL - Church accounts	161,536 (c6)	131,901 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	643 (e11)	611.55 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	162,179 (x)	132,512 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2019	At 31 August 2020
g1 Investments (include Endowments)	54,781	54,444
g2 Land & Buildings (see notes re Insurance value)	4,914,050	5,041,827
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church . Dale Street Methodist Church

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer Date.....

Name and address of treasurer Joanna Rhodes

..... Post Code.....

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be* presented to the meeting of the Church trustees held on 13th June 2021

Signature of the Chair of the meeting

Name of the Chair of the meeting Date

Independent Examiner's Report to the Trustees of the

Dale Street Methodist Church

Charity Number 115330

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Dale Street Methodist Church for the year ended 31 August 2020 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church . Dale Street Methodist Church

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner Roger Thompson

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address

..... Post Code

Date

* delete or circle as appropriate

Sep-19

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Dale Street Methodist Church	Church
------------------------------	--------

FOR THE YEAR ENDED

31 August 2020

South Warwickshire	Circuit	Circuit no	41395
--------------------	---------	------------	-------

Registered Charity - Charity Registration number

115330

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

REV. JEONGSOOK KIM

Church Stewards:

GRAHAM HOWE
TONY PARKINSON
IAN WEIR
RACHEL WEIR
MARK WHITEHOUSE

Treasurer:

JOANNA RHODES

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	53,747	9	53,756	61,465
a3	Bank and CFB interest and Investment income	1,382		1,382	1,515
a4	Lettings	16,498		16,498	30,466
a5	Other receipts	30,287		30,287	37,300
a6	TOTAL RECEIPTS	101,915	9	101,924 (a7)	130,745

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	63,000		63,000	57,624
b3	Donations	5,092		5,092	6,442
b4	Repairs and Maintenance	21,714		21,714	46,158
b5	Utilities (Insurances, water charges, heating & lighting)	8,158		8,158	9,210
b6	Church Missioner salary, expenses and events	14,595		14,595	13,536
b7	Other payments	19,001		19,001	14,081
b8	TOTAL PAYMENTS	131,559		131,559 (b9)	147,051

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(29,645)	9	(29,635)
c2	Total funds brought forward from last year	160,686	850	161,536 (c6)	177,842
c3	Sub total	(c1+c2)	131,041	859	131,901
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	131,041	859	131,901 (c8)
					161,536 (c6)

SECTION D			
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
d	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations	548	696
d3	Offerings/Gifts - passed to external organisations	548	696
d4	BALANCE STILL TO BE PAID		
	(d1+d2-d3)		

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL
SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Midis	281	275	6		604	610
e2 Dads and Tots	838	876	(37)		39	1
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	1,119	1,151	(32)		643 (e11)	612 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	101,924 (a7)	131,559 (b9)	(29,635)	(c7)	161,536 (c6)	131,901 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	103,043	132,710	(29,667)		162,179 (x)	132,512 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F
STATEMENT OF ASSETS AND LIABILITIES
CHURCH - CASH FUNDS HELD at 31 August 2020

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	6,803	23,504
f3 Bank Deposit Account		25
f4 Central Finance Board	91,322	44,542
f5 Trustees for Methodist Church Purposes	63,410	63,829
f6 Other funds		
f7 SUB TOTAL - Church accounts	161,536 (c6)	131,901 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	643 (e11)	611.55 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	162,179 (x)	132,512 (y)

SECTION G
OTHER ASSETS and LIABILITIES

	At 1 September 2019	At 31 August 2020
g1 Investments (include Endowments)	54,781	54,444
g2 Land & Buildings (see notes re Insurance value)	4,914,050	5,041,827
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church . Dale Street Methodist Church

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer Date.....

Name and address of treasurer Joanna Rhodes

..... Post Code.....

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be* presented to the meeting of the Church trustees held on 13th June 2021

Signature of the Chair of the meeting

Name of the Chair of the meeting Date

Independent Examiner's Report to the Trustees of the

Dale Street Methodist Church

Charity Number 115330

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Dale Street Methodist Church for the year ended 31 August 2020 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church . Dale Street Methodist Church

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner Roger Thompson

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address

..... Post Code

Date

* delete or circle as appropriate

Sep-19