

Road Safety GB Road Safety GB International

Annual Report 2021



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ROAD SAFETY GB – Annual Report 2021

Introduction

This report sets out the activities of the Road Safety GB (Charity) Board of Trustees, with the support of the individual volunteer officers, working groups, specialist advisers and partners throughout the period November 2020 to end of October 2021.

The report discusses progress to date in terms of organisational development, financial matters, research activities, communications, academy, business planning and support, the aspirations of the organisation, and what processes have been put in place to achieve its goals, aims and objectives.

Once again, the board extends its gratitude to everyone, at individual, local, regional and national level, and all partner and organisations for the support given to Road Safety GB throughout the previous 12 months.

Overview of the Last 12 Months

Since the last Annual Report, the Business has continued to take a cautious, but progressive, approach due to the impact of the pandemic. The Academy Board has worked hard to adapt to the changing situation and has successfully moved several courses online, to great effect. The launch of the Road Safety Apprenticeship Scheme was the culmination of several years hard work and the endorsement by the Secretary of State for Transport was hugely appreciated.

Membership levels remain strong despite the impact of the pandemic on public sector spending and we will continue to review how we can grow and develop our 'offer' for Members.

A strong move to online meetings has meant that the reinstated Regional Representatives meetings have been well attended and it has been great to be part of the wider sharing of information across the regions. Over the coming year we will be looking to see how we can further develop the roles of the regional representatives and the area groups to further support the work of the organisation.

Despite the challenges of the last 12 months, the Board has continued to act in support of the membership by providing training, communications and a host of online activities that are set out further in the document.

New Appointments

In March 2021, Executive Director Alan Kennedy gave 12 months' notice of his intention to retire at the end of March 2022. Alan has been in the road safety profession since 1988 and has worked with Road Safety GB since 2002, when the organisation was known as LARSOA. Recruitment to the post commenced in May 2021 with a view to appoint a new Executive Director in the autumn. The intention was to have a new Executive Director in place by early January 2022 allowing a 3-month handover to take place.

Following a rigorous recruitment programme, the Board is very pleased to announce that James Gibson, of Leicestershire County Council has been offered the position and accepted. The Board extends a warm welcome to James and looks forward to working with him.

The Board is also very pleased to announce that Bill Smith, a former Glasgow City Council Road Safety Manager has accepted the role of Communications Director, and Sandra Agbabiaka of LB Hackney has been offered the role of Company Secretary. A huge welcome to both.

June Howlett, Company Secretary will be leaving her role following the Charity Board meeting in December 2021. The Board extends its gratitude to June for the many years of hard work and commitment to the organisation, ensuring that the governance arrangements are correct and managing administration associated to organising meeting in a professional and timely way. We wish June best wishes for the future.

Charity Board of Trustees 2021-2022

Philippa Young of Warwickshire County Council will continue in the Chair for the next year.

It should be noted that all Trustees are volunteers and give their time freely to Road Safety GB with the support of their employers.

The 'Charity' Board of Trustees as of 10th November 2021 will comprise:

- Philippa Young – Chair (Trustee) Warwickshire County Council
- Vicky Harvey – Vice Chair (Trustee), Kent County Council
- Alan Kennedy, Executive Director
- Richard Hall – Finance Director (Trustee), North Lincolnshire County Council
- Matt Staton – Research Director (Trustee), Cambridgeshire County Council
- Bill Smith – Communications Director (Trustee) - Independent
- Sandra Agbabiaka – Company Secretary Director (Trustee) – LB Hackney

James Gibson will commence employment on 10th January 2022, to begin a 3-month handover period, and he will officially take over the role of Executive Director on 1st April 2020. He will sit on the Charity Board and the RSGB International Board. James, a paid employee of Road Safety GB, cannot act as a Trustee.

Alan Kennedy will attend all Board meetings in a supporting role to James until he retires on 31st March 2022. Jackie Bratley would like to take this opportunity, on behalf of the Boards of Trustees and Directors, to thank Alan Kennedy for all his hard work and dedication to our organisation over many years and through several periods of change. Alan has been instrumental in so many positive changes and the development of Road Safety GB, whilst supporting everyone involved. We wish Alan well in his retirement.

Business Planning and Support

The business plan has not changed due to Covid-19 and still reflects the strategy for the charity and the company. However, delivery methods for training and communications have needed to be adjusted to suit the current restrictions, and revised policies ensure that the organisation is operating correctly under current Government guidance.

A new business plan will be developed and put into place following the commencement of the new Executive Director, James Gibson.

Jackie Bratley, also a paid employee, provides financial services and support to the Board of Trustees.

The organisation and its business arm are now well-established entities amongst the other organisational pillars in the UK. However, it is recognised that to remain viable, the organisation through its trading arm must continually seek and develop business opportunities, both in the UK and overseas. The online method of training delivery may open many opportunities in particular for overseas clients.

Key tasks for the charity are to:

- Support wherever possible, policy and practice to reduce casualties amongst vulnerable road users
- Develop appropriate support mechanisms for members
- Manage the Local Authority and Corporate membership
- Deliver the National Annual Road Safety Conference and other related seminars such as the Older Road User conference, and other events as deemed appropriate
- Manage the Road Safety GB website and Knowledge Centre
- Create new, and strengthen existing, partnerships
- Manage support for Data Analysts through the hosting of an annual conference, CPD and an online forum for as long as funding can be provided
- Identify opportunities for, and promote and encourage the adoption of, increased levels of evidence-based practice in road safety provision
- Continue developing working relationships with key organisations within the UK
- Enhance support to the Department of Transport and the THINK Communications team
- Further raise awareness of Road Safety GB with potential partners across the UK and internationally
- Seek research opportunities to better understand the most effective ways to reduce casualties further
- Contribute to research projects undertaken by third parties including, but not exclusive to, those commissioned by Department for Transport
- Support member organisations and assist them in making the maximum impact at regional and local level
- Develop strategies to support businesses in reducing at work related road casualties
- Encourage new members both corporate and individuals

Business Communications

Due to Covid-19 all Board meetings are now conducted online using Microsoft Teams as the preferred communication tool. By operating in this way, the Board maintains current guidance given by Government on Covid-19 safeguarding. It also means that Trustees no longer need to travel to and from meetings therefore safeguarding themselves against infection and the risks from travelling. The organisation will also save significant costs in terms of travel and subsistence expenses.

The value of face-to-face meetings is absolutely recognised, and it considered that an annual face to face meeting may be organised at some point in the future when Government regulations allow.

This year, due to the restrictions, the Annual General Meeting will take place on 10th November 2021 and will be managed online via Microsoft Teams.

Regional Representatives Meetings

Members may recall that the P&M meetings were changed to online in 2019, due to some of some regional representatives being unable to attend. Now, due to the availability of virtual meetings, regional representatives' meetings have recommenced with 2 meetings each year with some RSGB board members also in attendance.

Finance

Overview

The Charity is currently in a relatively good position in terms of financial stability. Membership numbers in terms of local authority and corporates are stable.

The annual bid to the DfT, which was submitted in November 2019 was successful. However, due to the pandemic the funding was delayed and the DfT could not give a time when funds would be released. This uncertainty meant that the organisation could not progress as previously planned and discussion ensued with STENNIK and New View Consultants (two key contractors) about possible measures to reduce website/communications and academic activity, to sustain the organisation through a period of difficulty.

This also meant that the organisation needed to go into a period of 'standstill' for 12 weeks, to be able to fully examine its activities and possible future financial profile. The grant funding was eventually released in July 2020, with a reduction of around 15% and a caveat that the funding would be reviewed within 6 months.

Nevertheless, the funding received allowed Academy development to continue; Academy administration to continue at normal levels, Website and Communication to be maintained and the Knowledge Centre to undergo an important and necessary upgrade.

The board discussed the Data Analyst portion of the bid and due to the reduction in funding agreed to continue to fund the 'Joining the Dots' Data Analyst Conference but would need to consider other areas of funding for the Champions Network, and Wiki Data projects. However, proposals are now in place to deliver the majority of the planned work.

Membership fees remain static for the 12th year in a row. The fee for local authority membership and corporate membership is £350 plus VAT per year. The fee for Individual Academy membership remains at £35 + VAT. Purchase Orders and remittance advice notes or payments, should be sent to: Jackie Bratley, Finance Administrator, Highfield Granary, Warlaby, Northallerton, North Yorkshire, DL7 9JU email: roadsafetygbaccs@gmail.com Tel: 07774 922086

Members should ensure that whoever raises orders on automated systems takes great care to select the above details. Local Authority annual subscriptions should not be paid to Road Safety GB International, to any of the Road Safety GB regional groups, or other organisations associated with Road Safety GB.

IMPORTANT NOTE: Invoices for annual fees will be issued on a 30-day payment basis. Non-payment of the annual fee by 30th April each year will mean that that a non-paying member will no longer have access to any of the member benefits, including access to resources, and access to the members area of the website as of 30th April that year. The board understands that there may be obstacles for some members to ensure that payment is made within the 30-day period, and the Finance Team will be as flexible as possible to support the member.

Accounts

Profit and Loss

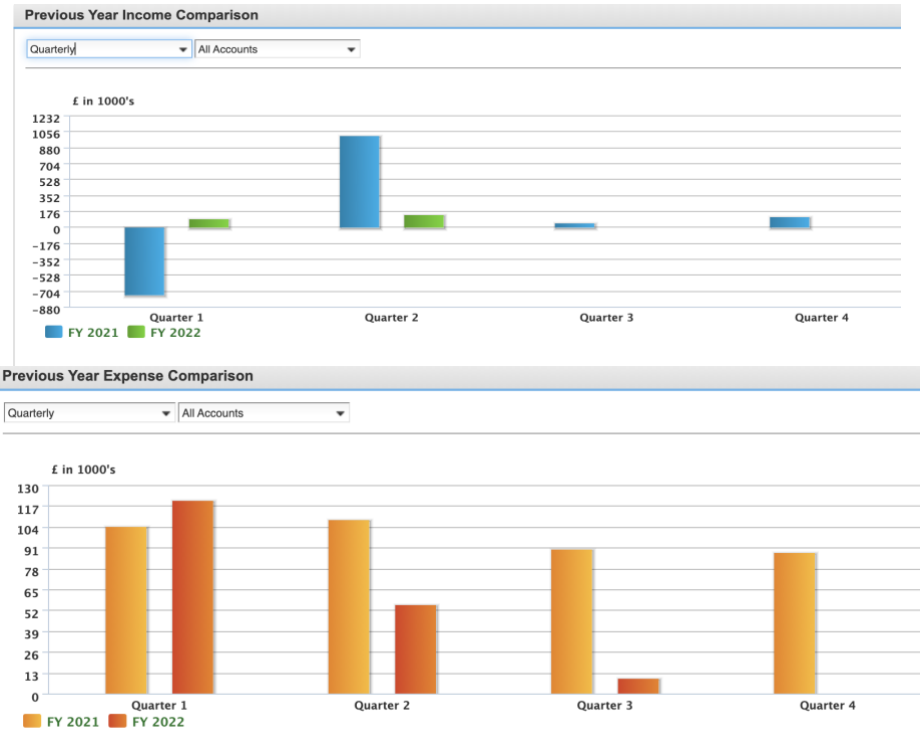
April 2020 - March 2021

| | Total |
|----------------------------------------|-------------------|
| INCOME | |
| Deferred Grants | 932,155.00 |
| DFT Grant Claim | -593,879.00 |
| Sales | |
| Corporate Member | 3,220.00 |
| Individual Membership | 1,995.00 |
| LHA Members | 52,850.00 |
| Total Sales | 58,065.00 |
| Sales of Product Income | 8,210.25 |
| Services | 13,986.50 |
| Sponsorship and Donations | 937.40 |
| Total Income | 419,475.15 |
| COST OF SALES | |
| Event Hosting | 53,474.28 |
| Project Delivery | 49,180.00 |
| Total Cost of Sales | 102,654.28 |
| GROSS PROFIT | 316,820.87 |
| EXPENSES | |
| Accounting | 4,800.00 |
| Bad debts | -696.00 |
| Bank charges | 677.53 |
| Contractor Fees | 93,330.00 |
| Insurance | 1,844.82 |
| Office Costs | 84.34 |
| Office expenses, repairs & maintenance | 450.00 |
| Payroll Expenses | 91,321.63 |
| Pensions | 5,517.30 |
| Subscriptions | 629.99 |
| Sundry expenses | 112.00 |
| Telephone | 758.34 |
| Travelling expenses | 14.40 |
| Web-hosting and Maintenance | 75,200.00 |
| Total Expenses | 274,044.35 |
| NET OPERATING INCOME | 42,776.52 |
| OTHER INCOME | |
| Bank interest - received | 244.92 |
| Total Other Income | 244.92 |
| OTHER EXPENSES | |
| Charitable Operations | 13,979.01 |
| Total Other Expenses | 13,979.01 |
| NET OTHER INCOME | -13,734.09 |
| NET INCOME | £29,042.43 |

Balance Sheet

As of March 31, 2021

| | Total |
|-------------------------------------------------------------|--------------------|
| FIXED ASSET | |
| Tangible assets | |
| Computer equipment accumulated depreciation brought forward | -2,823.00 |
| Computer equipment additions at cost | 948.12 |
| Computer equipment cost brought forward | 2,823.00 |
| Computer equipment depreciation charge for year | -474.06 |
| Total Tangible assets | 474.06 |
| Total Fixed Asset | 474.06 |
| CASH AT BANK AND IN HAND | |
| Current Account | 88,999.63 |
| Savings Account | 348,291.18 |
| Total Cash at bank and in hand | 437,290.81 |
| DEBTORS | |
| Debtors | 8,280.00 |
| Total Debtors | 8,280.00 |
| NET CURRENT ASSETS | 445,570.81 |
| CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | |
| Trade Creditors | |
| Creditors | 5,342.64 |
| Total Trade Creditors | 5,342.64 |
| Current Liabilities | |
| Deferred Grant Income | 171,353.00 |
| Memberships - Next Year | 0.00 |
| Fees 21/22 | 27,650.00 |
| Fees 22/23 | 3,850.00 |
| Fees 23/24 | 2,800.00 |
| Total Memberships - Next Year | 34,300.00 |
| Other Creditors | 5,634.06 |
| Tax and National Insurance | 2,304.52 |
| VAT Control | -2,078.65 |
| VAT Suspense | 4,835.16 |
| Wages and salaries control | 283.96 |
| Total Current Liabilities | 216,632.05 |
| Total Creditors: amounts falling due within one year | 221,974.69 |
| NET CURRENT ASSETS (LIABILITIES) | 223,596.12 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | 224,070.18 |
| TOTAL NET ASSETS (LIABILITIES) | £224,070.18 |
| CAPITAL AND RESERVES | |
| Retained Earnings | -83,791.25 |
| Retained profit balance forward account | 278,819.00 |
| Profit for the year | 29,042.43 |
| Total Capital and Reserves | £224,070.18 |



Website and Communications

Stennik continues to provide website and communications services to Road Safety GB, with Edward Seaman now acting as editor of the website newsfeed, supported by Nick Rawlings. Ed also manages the Road Safety GB social media feeds on a day-to-day basis. Sally Bartrum provides full administrative support for Academy back-office functions, the management of the annual national conference, and other projects as required. Stennik also manages the Road Safety Knowledge Centre on a day-to-day basis.

The Road Safety GB Board wishes to extend its gratitude to Stennik for its excellent work and effort to support Road Safety GB over the last 12 months.

Website

Traffic to the Road Safety GB website during 2021 has been very similar to 2020 in terms of visitors but is slightly down in terms of visits.

During 2021 (Jan – Sept) there were:

- 144,386 visits (154,629) (-7%)
- 111,150 visitors (111,407) (nil)

There is no doubt that the ongoing pandemic is still having an impact on the number of people using the Road Safety GB website. In particular, there is a noticeable drop off in traffic during periods of ‘lockdown’.

Media Statements and Interviews

For the whole of 2021, Road Safety GB has operated without a Director of Communications, and this has had a very significant impact on the organisation’s ability to respond to in-bound media enquiries, and to issue media statements. However, Bill Smith has now been appointed as Director of Communications and once again, Road Safety GB will be able to participate fully in media discussions and debates.

In the period Jan – Sept 2021, 33 news items relating to Road Safety GB were published on the national road safety newsfeed on the Road Safety GB website. These news items cover a range of topics, including the various events produced by Road Safety GB during 2021. These news items can be viewed here:

<http://roadsafetygb.org.uk/news-category/rsgb-news/>

At the time of writing (25/10/21), the newsfeed has 2,094 subscribers who receive a weekly alert at 8am every Monday morning, capturing the headlines from the previous week.

Social Media

Road Safety GB’s presence on Twitter continues to grow with 22.1k followers in September 2021. This compares with RoSPA Road Safety (24.4k), Brake (22.6k), IAM RoadSmart (17.5k), RAC Foundation (5.7k), PACTS (4.6k) & Road Safety Scotland (4.5k)

First launched in July 2017, the Road Safety GB Facebook page now has 1,463 followers (852 in June 2019) and 845 likes (702 in June 2019).

The more recently launched Road Safety GB LinkedIn page has 294 connections.

The Road Safety GB Practitioners Forum launched in April 2020 has attracted 99 members.

Road Safety Knowledge Centre (RSKC)

In 2020, the Road Safety Knowledge underwent a full re-engineering and design, to bring up to date with modern internet protocols. The new look RSKC went live in December 2021.

Because effectively the new RSKC is a completely new website, traffic fell when it was launched. This was because Google treated the RSKC as a 'new' website, and as such many of the search results previously offered by Google – based on the old site which had been running since 2010 – were no longer appearing.

However, the good news is that traffic to the RSKC has steadily increased throughout 2021 – from 1,336 visitors in Jan to 1,926 in Sept (+44%), and 1,630 visits in Jan to 2,211 in Sept (+37%).

The weekly RSKC alert goes to 1,954 active subscribers and the RSKC help forum has 743 subscribers.

Conferences and Seminars

Annual National Road Safety Conference

The 2020 National Road Safety Conference, due to be held at the Majestic Hotel in Harrogate, was unfortunately postponed due to Covid-19. The conference was originally rescheduled to take place in November 2021 at the same venue, but unfortunately due to the continuing uncertainty regards Covid-19, that was also cancelled. The decision to cancel was made in March 2021 to avoid the potential risk of Road Safety GB incurring significant cancellation fees if the event had been called off later in the year.

The next edition of National Conference is now scheduled to be held at the same venue in Harrogate on 9-10 November 2022. Anyone who booked to attend the 2020 conference (either as a delegate or exhibitor) has been given the option of a full refund or rolling over their booking until 2022.

Festival of Road Safety (2020 & 2021)

To replace the 2020 National Conference, Road Safety GB launched and then organised the 2020 Festival of Road Safety, which ran online from 2-27 November 2020.

Because of the success of the inaugural Festival, the decision was taken to run a second edition in November 2021 (1-26 Nov 2021).

The Festival provides a platform to disseminate some of the content that would have been delivered at National Conference, and an alternative event for practitioners at the time of year National Conference would have taken place.

The Festival programme comprises a mix of live and pre-recorded keynote and fringe presentations, podcasts, discussion sessions and workshops. In both 2020 and 2021, there were more than 45 events in total and the Festival website received more than 10,000 visits from road safety professionals during November 2020.

Organisations participating in the 2021 Festival include Agilysis, Road Safety Trust, Road Safety Support, IAM RoadSmart, BHS, National Motorcyclists Council, RAC Foundation, National Fire Chiefs Council, PACTS, TRL, Bikeability Trust, London Road Safety Council, MCIA, Road Safety Scotland, MAG, Driving for Better Business, European Transport Safety Council and National Highways.

The 2020 Festival content can be viewed here, via the Festival catch-up service:

<https://roadsafetygb.org.uk/festival/festival-content/catch-up/>

The 2021 Festival programme (currently under development at the time of writing) can be viewed here:

<https://roadsafetygb.org.uk/festival/festival-content/>

Other events

The Rural Roads Conference and Powered Two Wheeler Conference, scheduled to take place in February and May 2021 respectively, were unfortunately cancelled due to Covid-19.

These two live conferences were replaced by two virtual events, based on the successful blueprint established for the Festival of Road Safety.

The first, titled PTW Riders: improving safety and reducing collisions and casualties, took place between 8-25 March inclusive, and attracted around 5,500 visits to the event website. The programme comprised 20 presentations, workshops and discussion sessions, which can be seen here:

<https://roadsafetygb.org.uk/ptwevent/programme/>

The second, titled 'More cycling, safer cycling' was held 7-25 June inclusive and attracted around 3,500 visits to the event website. The programme comprised 15 sessions, which can be seen here:

<https://roadsafetygb.org.uk/cyclingevent/index.php/programme/>

The success of the virtual events programme in 2020 & 2021 – in particular the Festival of Road Safety – has given food for thought as we hopefully move back to a situation in 2022 where live events will once again become possible. Decisions will have to be made as to whether to continue running a virtual programme alongside the in-person events, and/or hybrid events which people can choose to either attend in person or virtually.

Road Safety GB & THINK!

The Road Safety GB comms team continues to work closely with the THINK! team and there is a constructive and positive working relationship. The comms team regularly cascades information on behalf of the THINK! team, using the Road Safety GB databases. The THINK team also regularly attends Road Safety GB Board meetings to provide an update of its campaign activity.

Research and Evaluation

In November 2018 Road Safety GB submitted an application to the Department for Transport, to support three key areas of research. The bid successfully secured £200,000 to research two of those areas. The programmes are described below in italics. Of course, the pandemic has affected this area of work also.

Both the Older Driver and the Arility Road Safety resource programmes were halted during the summer months of 2020, however, in mid-September 2020 the Older Driver research re-commenced by providing the ADI training online. The research is now complete and a report will be submitted to DfT before it is published.

In terms of the Arility research programme, whilst the benchmarking activities were carried out pre C-19, the remaining processes have continued to be halted due to the need for face-to-face activities with school children. Efforts are being made to conclude the research as soon as it is possible however, there are still many barriers due to covid.

Older Drivers

The DfT has previously agreed to enable us to research and evaluate the needs of older drivers and to use those research findings to develop an appropriate training course for ADI's [Approved Driving Instructors], specifically aimed at developing their awareness and understanding of the physical and cognitive issues experienced by many older drivers. This will provide a pool/register of ADI's that can be accessed by local authorities and other service providers that deliver assessment/re-training schemes for older drivers. This 2-year study is now complete, and the final report has been presented to the Department for Transport Road Safety Division. Further information regarding the findings and the potential availability of the said course will be disseminated in due course.

Arility Augmented Reality Teaching Resource

The DfT also granted funding to research and evaluate a new augmented reality teaching resource to determine if this method of teaching has a longer-term impact on the behaviour of young children when interacting with roads and traffic in the real world.

Young Driver Performance Forum (YDPF) research support

The PdTWER (Powered Two Wheeler) project is a research project exploring the use of theatre and workshop style presentations to the pre-driver age group in schools and colleges.

As background, the research, with the goal of finding a single operating model based on best available evidence, is being delivered by Elizabeth Box, Head of Research at the RAC Foundation as part of her PhD work with Cranfield University. This 3.5-year project is a collaboration between RSGB, RACF, Cranfield University, NFCC, NPCC and AACE and represents a major commitment to developing best practice approaches in one of the most important and contested areas of road safety provision.

The project is now in its trial phase between Autumn 2021 and Spring 2022 with a new, online resource being used for the delivery.

Road Safety GB would like to extend its thanks to all those organisations and individuals helping to make this project a reality, and to all the local road safety partnerships engaging with the research and development work on the front line of road safety delivery.

Road Safety Data Analyst National Champions' Network

The principle behind the Network is to bring together regional 'Champions' who attend bi-annual national strategy meetings and help to coordinate regional meetings each year, which will be attended by road safety professionals from different sectors with a focus on road safety evidence and analysis. Work in 2020 and 2021 has been disrupted by Covid-19 with some regional groups not having met for up to 18 months, however, most groups are now meeting again.

In addition to the regional representatives, members from Highways England, Department for Transport, and third sectors organisations will ensure that the group has a broad membership capable of tackling strategic issues in the fields of road safety data, analytics and research.

The Champions Network also help develop the content for the national Joining the Dots conference.

Road Safety GB would like to thank these volunteers for contributing their time and expertise to support analyst colleagues and their clients in road safety teams throughout the country.

Project support roles

During the last 12 months the Director of Research has also been actively involved as a "Governance Board Member" for the **National Roads Policing Review**, and a "Stakeholder Panel Member" for **Driver 2020** (see <https://driver2020.co.uk/>)

The Board of Trustees thanks everyone involved at local, national, regional and within the organisation for all of the support they have given the charity throughout a very difficult and unprecedented year.



Road Safety GB International Report 2020

Background

Road Safety GB International began trading on 1st April 2018. The Academy sits within the company and forms the main area of business.

The company is managed by a board of directors to oversee the day to day running of the business and to explore new opportunities both in the UK and the overseas markets. As the company acts on behalf of the charity, a minimum of one charity trustee sits on the company board to ensure that the company operates consistently and in a proper manner for the benefit of the charity.

The Academy is also be monitored by the Charity through its Standards Monitoring Team to ensure it continues to provide a high-quality service provision.

Purpose of Road Safety GB International

The main areas of business for the Company are to:

- Promote and deliver appropriately designed and targeted training courses as a core area of business in the UK and overseas
- Seek new areas of business both in the UK and overseas that are aligned with the objectives of the charity
- Enhance the Academy in terms of higher-level education and delivery
- Ensure that a high standard of systems and delivery is maintained through an external auditing process
- To set out the higher-level framework and create the 'Road Safety GB Award'
- Manage and support the Individual Academy membership
- Develop and support a team of knowledgeable others to support the development of overseas contracts
- Develop support for fleet managers through corporate and local authority fleets
- Develop commercial partnerships with like-minded organisations and individuals with the support of the Business Ambassador

Company Board of Directors 2020-2021

The 'company' board of directors as of November 2021 will comprise:

- Alan Kennedy, Road Safety GB, (until 31st March 2022)
- Jackie Bratley, Road Safety GB, Director of Finance
- Sonya Hurt, Via East Midlands, Director of the Academy
- Sam Merison, LB Richmond and Wandsworth, Director
- Richard Hall, North Lincolnshire Council (Charity Trustee)

James Gibson (incoming Executive Director) will become a director of RSGB International on 1st April 2022

Richard Hall, North Lincolnshire Council, is a non-director and sits on this board as a Charity Trustee in a scrutiny capacity. The board is also supported by the Charity Company Secretary.

Business Opportunities

Discussions have taken place with several organisations regarding Road Safety GB's potential to partner and/or provide services.

Meaningful discussions have taken place with colleagues in Australia regarding Road Safety GB's involvement in the success of the UK in reducing casualties and how Australia can learn from the UK experience. Alan Kennedy has led these discussions during which, a colleague from the NSW College of Surgeons stated that based on her research and discussions with many other organisations around the world, Road Safety GB is "light years ahead" in terms of its approach to road safety education. This is extremely encouraging, and Road Safety GB has been invited to present a webinar on the subject aimed at higher ranking officials in the Australian Government and Regional/State authorities.

Other discussions have taken place with the Coastguard and Fisheries Agency with a view to understanding how RSGB can assist with behavioural change in fishing practices. The industry has a serious problem with workers refusing to wear life vests whilst working on open decks. RSGB has offered to support the industry by providing direct training, or by trainer industry trainers in behavioural change techniques. At this stage we are awaiting a positive response.

Meetings have also taken place with FORS (Fleet Operators Recognition Scheme); Coral Insurance Services.

Finance

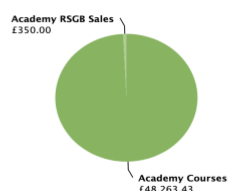
Road Safety GB International's (RSGBi) financial year to 31 March 2021 ended positively, encouraging, and in profit. The Profit and Loss and Balance Sheet are set out below.

Profit and Loss

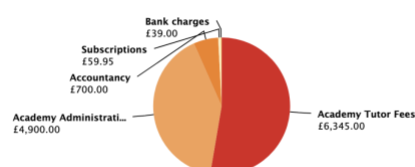
April 2020 - March 2021

| | Total |
|----------------------------------------|-------------------|
| INCOME | |
| Academy Courses | 48,650.43 |
| Academy RSGB Sales | 350.00 |
| Total Income | 49,000.43 |
| COST OF SALES | |
| Academy Administration | 4,025.00 |
| Academy Development | 3,500.00 |
| Academy Tutor Fees | 12,970.50 |
| Total Cost of Sales | 20,495.50 |
| GROSS PROFIT | 28,504.93 |
| EXPENSES | |
| Accountancy | 1,200.00 |
| Administration | 200.00 |
| Bank charges | 75.00 |
| Charitable Donations | 6,545.79 |
| Computer running costs | 72.00 |
| Insurance | 948.45 |
| Office expenses, repairs & maintenance | 2,358.20 |
| Subscriptions | 574.94 |
| Sundry expenses | 106.45 |
| UK Corporation Tax | 2,725.00 |
| Use of Home | 1,248.00 |
| Total Expenses | 16,053.83 |
| NET OPERATING INCOME | 12,451.10 |
| NET INCOME | £12,451.10 |

Profit and Loss



Profit and Loss

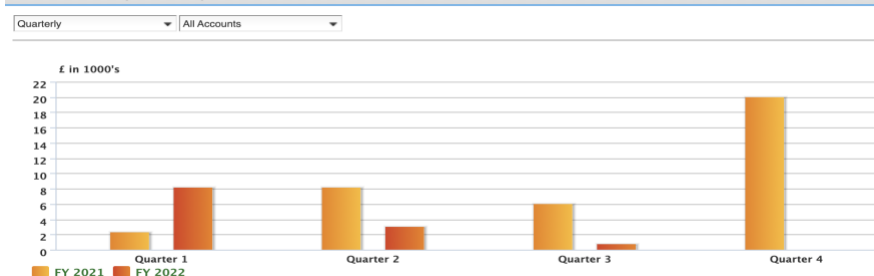


Balance Sheet

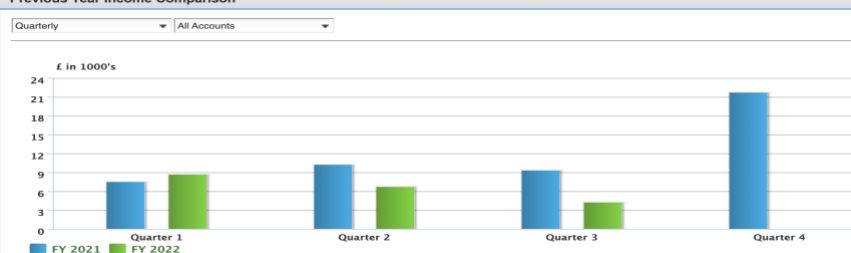
As of March 31, 2021

| | Total |
|-------------------------------------------------------------|-------------------|
| FIXED ASSET | |
| Total Fixed Asset | |
| CASH AT BANK AND IN HAND | |
| BCA (5711) | 13,018.07 |
| Total Cash at bank and in hand | 13,018.07 |
| DEBTORS | |
| Debtors | 7,512.00 |
| Total Debtors | 7,512.00 |
| NET CURRENT ASSETS | 20,530.07 |
| CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | |
| Current Liabilities | |
| Corporation tax payable | 2,812.78 |
| Director's current account | 1,248.00 |
| VAT Control | 3,687.97 |
| VAT Suspense | -25.26 |
| Total Current Liabilities | 7,723.49 |
| Total Creditors: amounts falling due within one year | 7,723.49 |
| NET CURRENT ASSETS (LIABILITIES) | 12,806.58 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | 12,806.58 |
| TOTAL NET ASSETS (LIABILITIES) | £12,806.58 |
| CAPITAL AND RESERVES | |
| Retained Earnings | 355.48 |
| Profit for the year | 12,451.10 |
| Total Capital and Reserves | £12,806.58 |

Previous Year Expense Comparison



Previous Year Income Comparison



Jackie Bratley, Finance Director of Road Safety GB International commented that through developmental and forward thinking and introducing additional ways to do business, we will remain current in our ever-changing business environment and believes the accounts reflect a positive position having gone through a difficult period of time. A charitable donation will be gifted back to RSGB Ltd (Charity) of £6,545.95

The Academy

The Academy continues to provide a range of courses to road safety professionals in the UK and is striving to open up the overseas market. Since its inception in 2014/15 the Academy has grown and developed at a manageable pace. However, the pandemic and lockdown period severely hampered delivery throughout the summer months 2020, and a similar period occurred in 2021. Nevertheless, the management team has worked very hard to remodel courses for online delivery and to promote courses during the difficult times.

After almost 2 years of online delivery, it is considered that this method, when delivered correctly, can provide an equally valuable learning experience and feedback from students is very good. The board has agreed that this should be the preferred method for courses going into the future. However, face to face courses will also be considered providing sufficient measures are in place in line with the Covid regulations at the time, and that the courses are financially viable.

Six courses have been remodelled for online delivery.

- Foundation Course Parts 1 and 2
- Introduction to Road Safety Delivery (Teaching and Learning)
- Behavioural Change for Highways Engineers (CPD)
- Two Day Behavioural Change Course
- Designing Effective messaging
- Road Safety Delivery in a Primary School Setting

The Academy has also been gifted a new course by Road Safety Support (RSS)

- Speed Enforcement and Signage

This course has been piloted and the feedback from the pilot students was excellent. The course is currently being reviewed to prepare it for full delivery and it should be available by the turn of the year.

Courses Completed

Total number of courses, and attendees November 2020 to November 2021

| Course Type | Number of courses | Number of attendees |
|--------------------------------------------------------------|----------------------|------------------------|
| Road Safety Practitioner Foundation Course Pt1 & Pt2 | 5 | 25 |
| 2 Day Behavioural Change Course | 6 | 71 |
| Road Safety Delivery in a Primary School Setting | 1 | 8 |
| Introduction to Road Safety Delivery (Teaching and Learning) | 5 | 28 |
| Designing Effective Messaging | 4 | 29 |
| Evaluation Foundation | 0 | 0 |
| BCC for Engineers | 7 | 68 |
| Managing work-related road safety | 0 | 0 |
| Road Safety Data Course | 0 | 0 |
| Media Foundation Training Course | 0 | 0 |
| Social Media | 0 | 0 |
| Delivering Virtual Training | 5 | 59 |
| Totals | 28 | 288 |

Qualifications Framework

Road Safety Qualifications - Apprenticeship Scheme

Following a member consultation, in which a suggestion was made to investigate the potential for a road safety apprenticeship scheme, discussions and research into this and the associated qualifications and accreditation processes, commenced immediately following the AGM 2020. Road Safety GB International Academy team investigated the concept of an apprenticeship scheme and proposed a model to the Board of Trustees, which was agreed.

Background

Throughout the process, Road Safety GB consulted with members at key time points through workshops and UK wide consultations to determine the needs of the profession. Initially, 'accreditation' was secured with City and Guilds, however, that proved to be unsound as C&G would not approve the Academic content of the Academy courses, or tutor delivery, and would only audit the back-office systems. This then became uneconomical for the service that C&G were providing.

At that time, during discussions around the way forward, C&G suggested that due to the potentially small numbers of practitioners taking up the road safety qualification, and not meeting the criteria for OFQUAL, the desired qualification would be extremely difficult to attain. C&G suggested therefore that Road Safety GB could develop its own qualification. There are many other industries that develop their own qualifications for a range of reasons including being small professions, and those qualifications are generally accepted throughout the industries. For example, the General Clinical Hypnotherapy Council has developed its own qualifications and practitioners qualified under the General Hypnotherapy Register are recognised by the NHS UK.

The continuing process has been stalled at various times for various reasons and including the need for the consideration of further contributions from members and in particular the desire to investigate the potential introduction of an appropriate Apprenticeship scheme. The work to develop the qualifications framework was largely completed early in 2020, however the work involved with the apprenticeship scheme held up the process further and created the need to revise the framework sufficiently to dovetail with the apprenticeship model.

Several discussions took place with an identified training/apprenticeship partner, to develop the structure/concept of an appropriate apprenticeship scheme. A model was identified that would match the needs of the profession, providing transferable skills, as identified during the consultations, and is set around Team Leadership, Operational Management and Road Safety. The scheme would cover levels 3, 4 and 5.

Accreditation

During the process, the training partner advised further on gaining accreditation for the Academy courses, that would provide the accredited road safety elements of the apprenticeship scheme, and as an accredited Academy scheme in its own right. Whilst the desire has always been to accredit the Academy, it was identified again, that clearly there are many barriers to achieving this and gaining an OFQUAL accreditation.

The barriers include the high level of guided learning hours needed to gain each level of the proposed qualification; RSGB's incapacity to carry out the large amount of development work required to develop a qualification in line with OFQUAL's requirements, without sufficient funding; and the insufficient numbers of practitioners that may take up the OFQUAL qualification route. It was envisaged that proceeding along the accreditation route would be an enormous undertaking, that would be a costly process, and one that is unlikely to come to fruition.

The Way Forward

The organisation agreed to offer two routes to qualification.

1. The Apprenticeship Scheme – Team Leader/Operations Manager/Road Safety

The scheme will provide a career linked training programme that develops skills in leading teams and managing operations, alongside the essential road safety knowledge, and skills required for road safety practitioners from beginner's level through to experienced manager level. The skills acquired in the scheme will be highly transferable [which was highlighted throughout the membership consultations], with an accredited qualification on completion.

The level 3 element which was launched in June 2021, and was fully supported by Grant Shapps, the Secretary of State for Transport. It includes 3 themes in road safety; Safe Systems; Teaching and Learning; Health, Well-Being and the Environment.

Higher Level

The Road Safety GB Eastern regional group agreed to investigate a level 7 Apprenticeship scheme, that when developed would form a higher academic level that practitioners may aspire to. More details on this level are to follow as the project develops.

Funding

The scheme is funded through the government's Apprenticeship Levy, which employers may apply to.

Auditing

Under the Apprenticeship Scheme, the Academy Learning Management System processes, all course materials, and Tutor delivery will be assessed and monitored by OFSTED through the training providers accreditation process. The Academy is required to submit all materials/resources to the training provider, and all Tutors are required to submit Teaching Certificates, any relevant CPD training and recent CV's.

Marketing

The Apprenticeship Scheme training provider provided an 'open day' on 27th April 2021 where prospective students and employers visited to learn more about the scheme and to ask questions.

Update

Since the launch of level 3, the Academy team has had further discussions with the training provider regarding the levels 4 and 5. The level 4 element is a highly academic level that spills back into level 3 and ahead into level 5. There are also mandatory elements within the level 4 that require further high-level intensive study. Also, there is an additional cost to level 4 that the employers must fund. In terms of the timeline, the level 3, 4 and 5 process should take 4yrs 11 months to complete. The length of time required to complete the 3-stage process would appear to be a barrier to take up and many employers omit level 4 from their agreed apprenticeship schemes for the reasons outlined above.

The team agreed that the level 3 and 5 elements would provide the necessary training required to fulfil the qualification and to provide the necessary skills required to fulfil the role. The level 3 and 5 can be completed in 3 years and 9 months.

It was agreed by the RSGB International Board of Directors to take this as a proposal to the Board of Trustees on 12th October 2021 for discussion. The proposal was ratified at that meeting.

It is intended to provide a further series of mini workshops where members and employers may gain further insight into the processes involved in accessing the apprenticeship scheme.

2. The Road Safety GB Academy Qualification

This route is available to those practitioners who do not wish to take the apprenticeship route.

This qualification will be accredited by the Academy as a bespoke qualification for the road safety education and training industry. The core Academy training courses will mirror the road safety course levels 3 and 5 structure within the apprenticeship model.

The Academy grades awarded will be:

Level 5: Diploma

Level 3: Certificate

The two-level framework (set out above) will be assessed and monitored by default through the apprenticeship scheme process. Any other courses provided by the Academy that are outside of the framework, will provide extra opportunities for CPD, and may be monitored independently.

All courses delivered by the Academy may also form CPD opportunities, or training in specific areas [e.g. Behavioural Change; Introduction to Teaching and Learning] without the need to complete the whole qualification. Attendance on all Academy Qualification and CPD courses will be funded by employers or individuals.

Summary

Road Safety GB, continues to develop at a steady and measurable pace, building stronger foundations and reaching out to other partners both in the UK and abroad, despite the limitations that C-19 has imposed on the practicalities of running such an organisation.

At its heart, the organisation strives to provide cost effective education and training to a wide variety of practitioners. Despite a difficult and unprecedented almost 2-year period both financially and practically, the enthusiasm is greater than ever, and this energy is attracting others that wish to share in that enthusiasm and gain the skills, and knowledge that we in the UK have in abundance.

Road Safety GB's long-term vision is to provide tangible benefits for its member organisations and individuals, so they can flourish in a very difficult economic and political world. People are at the centre of the work we all do, people who use our roads, as drivers, riders, passengers and pedestrians, many of whom are vulnerable. Our aim is to help the road safety professional, wherever they may live and work, to make our road users, and the roads they use, as safe as possible.

The organisation has once again moved in step with the current business climate, the needs of the membership, and the communities they serve. With the continued support of the membership, our partners, our prospective business ventures, and our long-term vision will surely be realised. But there is always more work still to be done and we cannot become complacent. This is a time for wider thinking, for deeper partnerships.

The Board wishes to thank everyone involved in the continuing development, management and support of the organisation, and in particular its members who, at times under difficult circumstances, continually provide an excellent service to our customers, the road using public.

Appendices

Appendix A - Background

Road Safety GB (formerly the Local Authority Road Safety Officers' Association) came into existence in 2009. It became a company limited by guarantee and with charitable status, on 1st April 2014 as Road Safety GB Ltd.

The Charity's Board of Trustees is tasked with ensuring that the Charity operates in line with its charitable objectives and legal responsibilities as a limited company and delivers the agreed tasks and policies. The Board of Trustees also form 'Heads of Service' who oversee all the business, and each Trustee has further responsibility in their own areas of expertise.

The Trustees, and regional representatives all hold full time managerial posts in local government and offer their services to the charity on a voluntary basis.

Road Safety GB International, was formed in September 2017, as a trading arm to the Charity. The company began trading exclusively on 1st April 2018. Also, on 1st April 2018, the Road Safety GB Academy was transferred to the company forming part of its trading function.

A new Board of Directors was formed in compliance with company law, to manage the company and a 3-year Service Level Agreement is in place that sets out the relationship between the Charity and the Company, and how that relationship will be managed.

Road Safety GB is supported by organisational and individual members across the country. The membership supports our organisational objectives through the 12 Road Safety GB regional groups in England, Northern Ireland, Scotland and Wales. The regional groups consist of local authority road safety teams, Fire and Rescue Services personnel, Police and various other ad hoc agencies working together towards a common goal. The regional networks are essential to the work we are all involved in, and the value of the work they do is immeasurable. The regional Chairs, representatives, and officers on the ground, work tirelessly and often in very difficult circumstances to ensure that the safety of our road users is always at the forefront.

The economic and political climate has changed remarkably over recent years, and structures and resources have been under immense pressure. Despite these difficult times, the tenacious road safety professionals in this country continue to work as hard as ever. The Road Safety GB board is very aware of the benefits that the profession as a whole has gained over the years through the expertise and enthusiasm of regional group members. It recognises these huge efforts and we are continuing to look at the way we are structured, considering the needs of the regional groups, with a view to finding the most effective and sustainable model of ensuring we provide the full support needed at regional and local level.

Road Safety GB continues to work with key partners to establish and maintain funding processes that will support the development of the national road safety profession, bringing many benefits to practitioners and the public alike. It is due to the long-term support and the hard work of our members, the national 'Road Safety GB Team', that these benefits will be realised in the future.

Whilst it is vital to support our members, we must also understand how we can both influence and support a developing national agenda. It is important that we recognise and act upon the ever changing landscape in terms of the economy, politics, casualty and travel trends, the surge in technological advances, the health of the population, in order to effectively influence and educate our road users, and the Academy is clearly playing a major role in changing the perspective of our road safety profession.

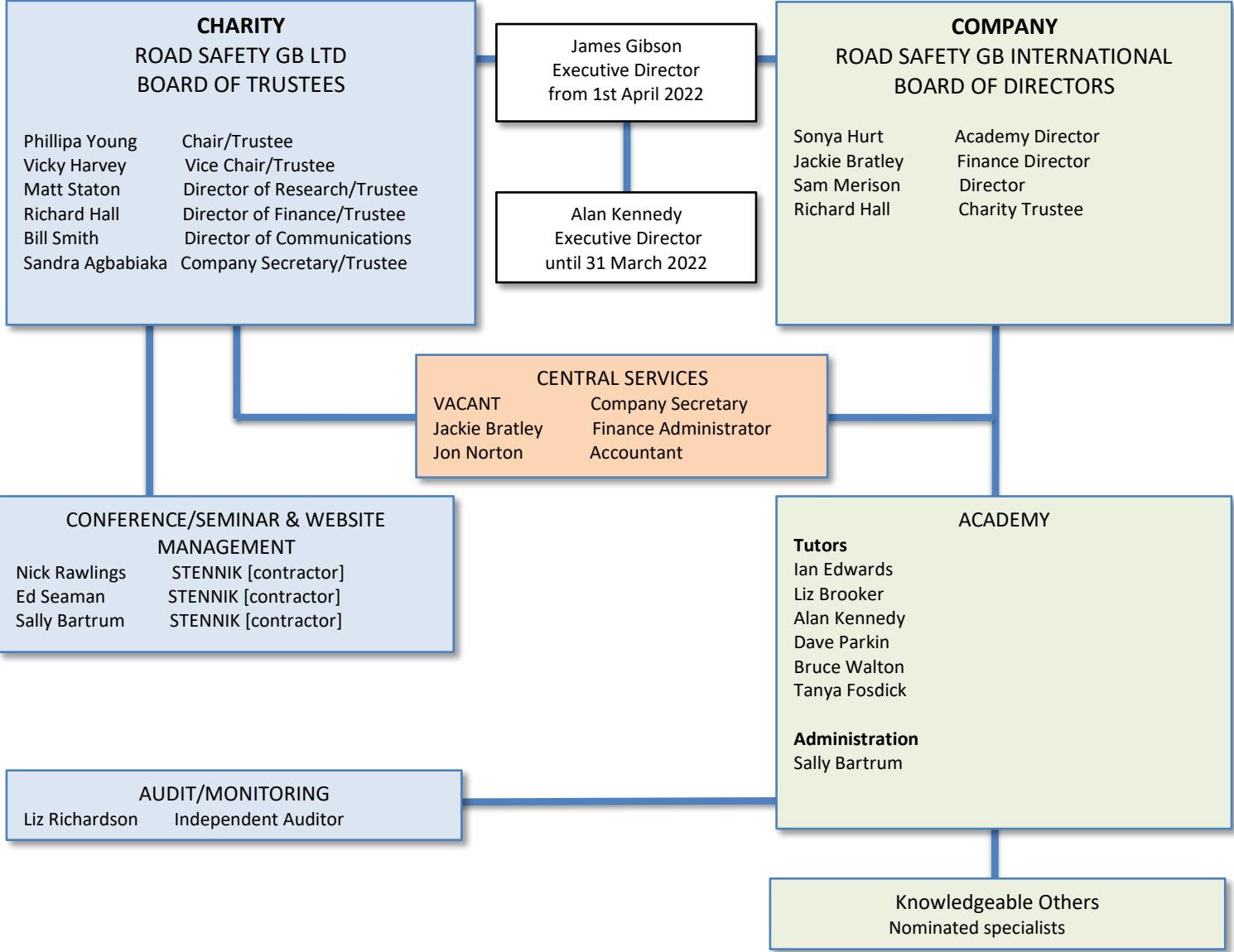
In 2018 we saw the publication of the Road Safety Management Capacity Review, and there continues to be a growing interest in Safe Systems thinking and the adoption of national performance indicators; DfT are

continuing to invest in research to inform future practice and we appear to be on the brink of a technology revolution in personal transport with as yet unknown implications for the safety of road users.

Road Safety GB's ambition is to influence our national direction of travel for future approaches to road safety, and to be able to actively support change by anticipating the needs of GB's road safety professionals and provide for those needs through the Academy and our member network.

The Board congratulates all those involved in our profession and looks forward to working with you in the future to overcome the many challenges that face us.

Appendix B – Organisational Structure 2021-22



Appendix C - Membership

Who can gain membership?

Local Authorities that deliver road safety casualty reduction services.

Fire and Rescue Services where the service is part of the local authority structure and delivers road safety services on behalf of the local authority, or the FRS has been gifted the remit for road safety service by the local authority.

Corporate organisations that can evidence their involvement in positive road safety outcomes for their company and employees. This may include Police Forces, Health Organisations, private sector companies, NGO's and charities.

Individuals who wish to further their knowledge and understanding of road safety issues and appropriate interventions

Local Authority and Corporate members may 'fast-track' up to 10 members of staff as Individual Academy Members as part of their annual membership fee.

Local Authority and Corporate Members enjoy several benefits including:

- Supporting efforts to enhance road safety and reduce fatalities and injuries in the UK
- Access to professional road safety advisers and expertise across a wide range of disciplines, including policy development and guidance on road safety processes, vulnerable road users and driving on business
- Access to Road Safety GB technical advice and guidance documents on a range of road safety related management processes, such as the National School Crossing Patrol Guidelines.
- Preferential rates for Road Safety GB conferences and seminars, and professional training courses provided by the Academy
- Fast track Academy membership for up to ten employees of Local Authority and Corporate members
- Regular briefings and advanced notice about national road safety initiatives from stakeholders including the DfT
- Use of the Road Safety GB corporate membership logo to enhance corporate and social responsibility (CSR) credentials
- A complimentary listing in the 'Resources and services' directory on this website, giving an opportunity to promote products/services/expertise to road safety teams across the UK
- Early invitation to participate in the exhibition that runs alongside the National Road Safety Conference and a 10% discount on the published fees for exhibitors

Individual Academy Members: The Academy offers membership to individuals who work in the field of road safety, as self-employed for example, and who cannot gain membership through a local authority or other corporate member. All Academy members will enjoy several benefits including:

- Supporting efforts to enhance road safety and reduce fatalities and injuries in the UK
- Access to professional road safety advisers and expertise across a wide range of disciplines, including policy development and guidance on road safety processes, vulnerable road users and driving on business
- Preferential rates for Road Safety GB conferences and seminars, and professional training courses provided by the Academy
- Regular briefings and advanced notice about national road safety initiatives from stakeholders including the DfT
- Use of the postnominal AMRSGB
- Access to their exclusive members portal

RSGB LIMITED

Charity No. 1153231

Company No. 08405185

Trustees' Report and Unaudited Accounts

31 March 2021

| | Pages |
|--------------------------------------------|----------|
| Trustees' Annual Report | 2 to 4 |
| Independent Examiner's Report | 5 |
| Statement of Financial Activities | 6 |
| Summary Income and Expenditure Account | 7 |
| Balance Sheet | 8 |
| Statement of Cash flows | 9 |
| Notes to the Accounts | 10 to 18 |
| Detailed Statement of Financial Activities | 19 to 20 |

Road Safety GB

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 08405185

Charity No. 1153231

Registered Office

Kemp House
City Road
London
EC1V 2NX

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.
The following Directors and Trustees served during the year:

L. BROOKER
R.C. HALL
J. HOWLETT
J. PHILLIPS

Key Management Personnel

| | |
|------------------------------|--------------------|
| Business Development Officer | Alan Kennedy |
| Finance Manager | Jacqueline Bratley |
| Accountants | |

Barefoot Accounting Ltd
8 Kettil'stoun Grove
Linlithgow
West Lothian
Scotland
EH49 6PP

Bankers
NatWest Bank
Hoddesdon
43 High Street
Hoddeson
Herts

OBJECTIVES AND ACTIVITIES

- Support wherever possible, policy and practice to reduce casualties amongst vulnerable road users
- Develop appropriate support mechanisms for members

- Seek research opportunities to better understand the most effective ways to reduce road casualties further

The Arility resource [app] is an augmented reality (AR) teaching resource that is delivered via iPad and Android tablets. It was introduced to Road Safety GB in the summer of 2018 by DBBS, an Australian based IT company, with a view to the app being launched in the UK. The app is aimed at 4 to 11-year-old children and covers a range of scenarios aimed at improving road safety behaviours. The original App was designed for the Australian schools, and the imagery and vocabulary were unsuitable for UK schools and children. Therefore, the Academy undertook an extensive work programme, working with colleagues in Australia, to redesign the imagery throughout and to re-write the educational elements. The App is now completely usable in the UK for schools, teachers, children and parents and road safety professionals. The App is free to download on Apple Store and the Play store for both IOS and Android.

CRaSH Incident Reporting System is a new digital platform/system being introduced to the UK Police Forces that enables police officers to capture and upload collision data from the roadside in real time: this delivers dramatic time savings for police officers and helps improve road safety by providing a more accurate view of when and where incidents occur. CRaSH is currently used by 20 police forces in England and Wales and has already delivered savings in the region of £7.5 million per year for the agencies that rely on the system – with the new enhancements expected to deliver further incident reporting savings. Road Safety GB's Director for Research is a CraSH Development Board Member assisting the DfT in the development of the system. Road Safety GB has also acted as an agent in the accounting processes for the distribution of grant funding awarded to participating Police Forces.

The Department for Transport agreed to a bid to enable Road Safety GB to research and evaluate the needs of older drivers and to use those research findings to develop an appropriate training course for ADI's [Approved Driving Instructors], specifically aimed at developing their awareness and understanding of the physical and cognitive issues experienced by many older drivers. This will provide a pool/register of ADI's that can be accessed by local authorities and other service providers that deliver assessment/re-training schemes for older drivers. This will be a 2-year study. A panel of experts has been set up as a reference point for the ongoing research. The panel consists of experience people from Universities, Local and National Government, Police and private sector. The research programme was suspend for a short period of time during the first C-19 lockdown, however, the programme restarted in September 2020 with the training course element being

The annual bid to the DfT, which was submitted in November 2019 was successful. However, due to the pandemic the funding was delayed and the DfT could not give a time when funds would be released. This uncertainty meant that the organisation could not progress as previously planned and discussion ensued with consultants about possible measures to reduce website/communications and academic activity, to sustain the organisation through a period of difficulty.

This also meant that the organisation needed to go into a period of 'standstill' for 12 weeks, to be able to fully examine its activities and possible future financial profile. The grant funding was eventually released in July 2020, with a reduction of around 15% and a caveat that the funding would be reviewed within 6 months. Nevertheless, the funding received allowed Academy development to continue; Academy administration to continue at normal levels, Website and Communication to be maintained and the Knowledge Centre to undergo an important and necessary upgrade.

ACHIEVEMENTS AND PERFORMANCE

To replace the 2020 National Conference, Road Safety GB launched and then organised the 2020 Festival of Road Safety, which ran online from 2-27 November 2020.

The Road Safety GB comms team continues to work closely with the THINK! team and there is a constructive and positive working relationship. The comms team regularly cascades information on behalf of the THINK! team, using the Road Safety GB databases. The THINK team also regularly attends Road Safety GB Board meetings to provide an update of its campaign activity.

meetings to provide an update of its campaign activity. meetings to provide an update of its campaign activity. the ADI training online. The research is now complete and a report will be submitted to DfT before it is published.

During the last 12 months the Director of Research has also been actively involved as a "Governance Board Member" for the National Roads Policing Review, and a "Stakeholder Panel Member" for Driver 2020

PLANS FOR FUTURE PERIODS

The 2020 National Road Safety Conference, due to be held at the Majestic Hotel in Harrogate, was unfortunately postponed due to Covid-19. The conference was originally rescheduled to take place in November 2021 at the same venue, but unfortunately due to the continuing uncertainty regards Covid-19, that was also cancelled. The decision to cancel was made in March 2021 to avoid the potential risk of Road Safety GB incurring significant cancellation fees if the event had been called off later in the year. The next edition of National Conference is now scheduled to be held at the same venue in Harrogate on 9-10 November 2022. Anyone who booked to attend the 2020 conference (either as a delegate or exhibitor) has been given the option of a full refund or rolling over their booking until 2022.

Because of the success of the inaugural Festival, the decision was taken to run a second edition in November 2021 (1-26 Nov 2021).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board



R.C. HALL

Trustee

09 December 2021

I report to the charity trustees on my examination of the accounts of RSGB LIMITED for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Accounting Technicians.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jonathon Norton
Association of Accounting Technicians
Barefoot Accounting Ltd
8 Kettil'stoun Grove
Linlithgow
West Lothian
Scotland
EH49 6PP
09 December 2021

RSGB LIMITED
Statement of Financial Activities
for the year ended 31 March 2021

| | | Unrestricted funds | Restricted funds | Total funds | Total funds |
|------------------------------------------------------|-------|--------------------|------------------|-------------|-------------|
| | | 2021 | 2021 | 2021 | 2020 |
| | Notes | £ | £ | £ | £ |
| Income and endowments from: | | | | | |
| Donations and legacies | 4 | 175,234 | 163,978 | 339,212 | 608,227 |
| Charitable activities | 5 | 61,852 | 10,200 | 72,052 | 58,504 |
| Investments | 6 | 245 | - | 245 | 6,250 |
| Total | | 237,331 | 174,178 | 411,509 | 672,981 |
| Expenditure on: | | | | | |
| Charitable activities | 7 | 120,962 | 89,180 | 210,142 | 631,084 |
| Other | 8 | 105,988 | 93,330 | 199,318 | 123,142 |
| Total | | 226,950 | 182,510 | 409,460 | 754,226 |
| Net gains on investments | | - | - | - | - |
| Net income/(expenditure) | 9 | 10,381 | (8,332) | 2,049 | (81,245) |
| Transfers between funds | | - | - | - | - |
| Net income/(expenditure) before other gains/(losses) | | 10,381 | (8,332) | 2,049 | (81,245) |
| Other gains and losses | | | | | |
| Net movement in funds | | 10,381 | (8,332) | 2,049 | (81,245) |
| Reconciliation of funds: | | | | | |
| Total funds brought forward | | 154,362 | 67,185 | 221,547 | 302,792 |
| Total funds carried forward | | 164,743 | 58,853 | 223,596 | 221,547 |

RSGB LIMITED
Summary Income and Expenditure Account
for the year ended 31 March 2021

| | 2021 £ | 2020 £ |
|------------------------------------------------------------|---------------------|------------------------|
| Income | 411,264 | 666,731 |
| Interest and investment income | 245 | 6,250 |
| Gross income for the year | <u>411,509</u> | <u>672,981</u> |
| Expenditure | 408,986 | 753,752 |
| Depreciation and charges for impairment of fixed assets | 474 | 474 |
| Total expenditure for the year | <u>409,460</u> | <u>754,226</u> |
| Net income/(expenditure) before tax for the year | 2,049 | (81,245) |
| Net income /(expenditure)for the year | <u><u>2,049</u></u> | <u><u>(81,245)</u></u> |

RSGB LIMITED
Balance Sheet
at 31 March 2021

| Company No. 08405185 | Notes | 2021 £ | 2020 £ |
|---------------------------------------------------------|-------|-----------|-------------|
| Fixed assets | | | |
| Tangible assets | 12 | - | 474 |
| | | - | 474 |
| Current assets | | | |
| Debtors | 13 | 8,280 | 27,270 |
| Cash at bank and in hand | | 437,291 | 1,343,655 |
| | | 445,571 | 1,370,925 |
| Creditors: Amount falling due within one year | 14 | (215,325) | (1,149,852) |
| Net current assets | | 230,246 | 221,073 |
| Total assets less current liabilities | | 230,246 | 221,547 |
| Creditors: Amounts falling due after more than one year | 15 | (6,650) | - |
| Net assets excluding pension asset or liability | | 223,596 | 221,547 |
| Total net assets | | 223,596 | 221,547 |
| The funds of the charity | | | |
| Restricted funds | 16 | | |
| Restricted income funds | | 58,853 | 67,185 |
| | | 58,853 | 67,185 |
| Unrestricted funds | 16 | | |
| General funds | | 164,743 | 154,362 |
| | | 164,743 | 154,362 |
| Reserves | 16 | | |
| Total funds | | 223,596 | 221,547 |

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 09 December 2021

And signed on its behalf by:

R.C. HALL
Trustee
09 December 2021

RSGB LIMITED
Statement of Cash flows
for the year ended 31 March 2021

| | 2021 £ | 2020 £ |
|----------------------------------------------------------------|------------------|--------------------|
| Cash flows from operating activities | | |
| Net income/(expenditure) per Statement of Financial Activities | 2,049 | (81,245) |
| Adjustments for: | | |
| Depreciation of property, plant and equipment | 474 | 474 |
| Dividends, interest and rents from investments | (245) | (6,250) |
| Decrease in trade and other receivables | 18,990 | 21,694 |
| Decrease in trade and other payables | (927,877) | (3,271,862) |
| Net cash used in operating activities | <u>(906,609)</u> | <u>(3,337,189)</u> |
| Cash flows from investing activities | | |
| Dividends, interest and rents from investments | 245 | 6,250 |
| Net cash from investing activities | <u>245</u> | <u>5,302</u> |
| Net cash from financing activities | <u>-</u> | <u>-</u> |
| Net decrease in cash and cash equivalents | (906,364) | (3,331,887) |
| Cash and cash equivalents at the beginning of the year | 1,343,655 | 4,675,542 |
| Cash and cash equivalents at the end of the year | <u>437,291</u> | <u>1,343,655</u> |
| Components of cash and cash equivalents | | |
| Cash and bank balances | 437,291 | 1,343,655 |
| | <u>437,291</u> | <u>1,343,655</u> |

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

| | |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Unrestricted funds | These are available for use at the discretion of the trustees in furtherance of the general objects of the charity. |
| Designated funds | These are unrestricted funds earmarked by the trustees for particular purposes. |
| Revaluation funds | These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values. |
| Restricted funds | These are available for use subject to restrictions imposed by the donor or through terms of an appeal. |

Income

| | |
|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recognition of income | Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability. |
|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|---------------------------------|--------------------------------------------------------------------------------------------------------|
| Income with related expenditure | Where income has related expenditure the income and related expenditure is reported gross in the SoFA. |
|---------------------------------|--------------------------------------------------------------------------------------------------------|

| | |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Donations and legacies | Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income. |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------|
| Tax reclaims on donations and gifts | Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates. |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------|

| | |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Donated services and facilities | These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material. |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|----------------|---------------------------------------------------------------------------|
| Volunteer help | The value of any volunteer help received is not included in the accounts. |
|----------------|---------------------------------------------------------------------------|

| | |
|-------------------|---------------------------------------------------|
| Investment income | This is included in the accounts when receivable. |
|-------------------|---------------------------------------------------|

| | |
|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| Gains/(losses) on revaluation of fixed assets | This includes any gain or loss resulting from revaluing investments to market value at the end of the year. |
|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------|

| | |
|-------------------------------------|------------------------------------------------------------|
| Gains/(losses) on investment assets | This includes any gain or loss on the sale of investments. |
|-------------------------------------|------------------------------------------------------------|

Expenditure

| | |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recognition of expenditure | Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates. |
| Expenditure on raising funds | These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs. |
| Expenditure on charitable activities | These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs. |
| Grants payable | All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid. |
| Governance costs | These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs. |
| Other expenditure | These are support costs not allocated to a particular activity. |

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

| | |
|----------------------------------|------------------|
| Fixtures, fittings and equipment | 50% Straightline |
|----------------------------------|------------------|

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

| | Unrestricted funds 2020 £ | Restricted funds 2020 £ | Total funds 2020 £ |
|----------------------------------------|------------------------------------|----------------------------------|--------------------------|
| Income and endowments from: | | | |
| Donations and legacies | 83,538 | 524,689 | 608,227 |
| Charitable activities | 58,504 | - | 58,504 |
| Investments | 6,250 | - | 6,250 |
| Total | 148,292 | 524,689 | 672,981 |
| Expenditure on: | | | |
| Charitable activities | 106,395 | 524,689 | 631,084 |
| Other | 123,142 | - | 123,142 |
| Total | 229,537 | 524,689 | 754,226 |
| Net income | (81,245) | - | (81,245) |
| Net income before other gains/(losses) | (81,245) | - | (81,245) |
| Other gains and losses: | | | |
| Net movement in funds | (81,245) | - | (81,245) |
| Reconciliation of funds: | | | |
| Total funds brought forward | 302,792 | - | 302,792 |
| Total funds carried forward | 221,547 | - | 221,547 |

4 Income from donations and legacies

| | Unrestricted £ | Restricted £ | Total 2021 £ | Total 2020 £ |
|-----------|-------------------|-----------------|--------------------|--------------------|
| Donations | 936 | - | 936 | 1,441 |
| Grants | 174,298 | 163,978 | 338,276 | 606,786 |
| | 175,234 | 163,978 | 339,212 | 608,227 |

5 Income from charitable activities

| | Unrestricted £ | Restricted £ | Total 2021 £ | Total 2020 £ |
|---------------|-------------------|-----------------|--------------------|--------------------|
| Subscriptions | 58,065 | - | 58,065 | 54,784 |
| Fees | 3,787 | 10,200 | 13,987 | 3,720 |
| | 61,852 | 10,200 | 72,052 | 58,504 |

6 Income from investments

| | Unrestricted | Total 2021 | Total 2020 |
|--------------------------|--------------|---------------|---------------|
| | £ | £ | £ |
| Deposit Account Interest | 245 | 245 | 6,250 |
| | <u>245</u> | <u>245</u> | <u>6,250</u> |

7 Expenditure on charitable activities

| | Unrestricted | Restricted | Total 2021 | Total 2020 |
|---------------------------------------------|----------------|---------------|----------------|----------------|
| | £ | £ | £ | £ |
| <i>Expenditure on charitable activities</i> | | | | |
| Projects | - | 49,180 | 49,180 | 524,689 |
| Subscriptions | 40,498 | - | 40,498 | 15,674 |
| Fees | 13,474 | 40,000 | 53,474 | 29,358 |
| Website Grant | 66,990 | - | 66,990 | 61,363 |
| <i>Governance costs</i> | | | | |
| | <u>120,962</u> | <u>89,180</u> | <u>210,142</u> | <u>631,084</u> |

8 Other expenditure

| | Unrestricted | Restricted | Total 2021 | Total 2020 |
|---------------------------------------------------------------------------------|----------------|---------------|----------------|----------------|
| | £ | £ | £ | £ |
| Employee costs | 96,839 | - | 96,839 | 100,932 |
| Motor and travel costs | 14 | - | 14 | 7,523 |
| Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets | 474 | - | 474 | 474 |
| General administrative costs | 3,861 | - | 3,861 | 9,413 |
| Legal and professional costs | 4,800 | 93,330 | 98,130 | 4,800 |
| | <u>105,988</u> | <u>93,330</u> | <u>199,318</u> | <u>123,142</u> |

9 Net income/(expenditure) before transfers

| | 2021 | 2020 |
|------------------------------------|------|------|
| | £ | £ |
| This is stated after charging: | | |
| Depreciation of owned fixed assets | 474 | 474 |

10 Trustee remuneration and expenses

One or more of the trustees has been paid expenses in the current or prior periods.

| | 2021 | 2020 |
|---------------------------------------|--------|--------|
| | Number | Number |
| Number of trustees paid expenses | - | 4 |
| | £ | £ |
| Total expenses reimbursed to trustees | - | 2,143 |

11 Staff costs

| | | |
|--------------------|---------------|----------------|
| Salaries and wages | 91,322 | 95,255 |
| Pension costs | 5,517 | 5,417 |
| | <u>96,839</u> | <u>100,672</u> |

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

| 2021 | 2020 |
|----------|----------|
| Number | Number |
| 2 | 2 |
| <u>2</u> | <u>2</u> |

Pension Scheme: NEST

12 Tangible fixed assets

| | Fixtures, fittings and equipment £ | Total £ |
|-------------------------------------|---------------------------------------------|--------------|
| Cost or revaluation | | |
| At 1 April 2020 | 3,771 | 3,771 |
| At 31 March 2021 | <u>3,771</u> | <u>3,771</u> |
| Depreciation and impairment | | |
| At 1 April 2020 | 3,297 | 3,297 |
| Depreciation charge for the year | 474 | 474 |
| At 31 March 2021 | <u>3,771</u> | <u>3,771</u> |
| Net book values | | |
| At 31 March 2021 | - | - |
| At 31 March 2020 | <u>474</u> | <u>474</u> |

13 Debtors

| | 2021 | 2020 |
|--------------------------------|--------------|---------------|
| | £ | £ |
| Trade debtors | 8,280 | 6,720 |
| Prepayments and accrued income | - | 20,550 |
| | <u>8,280</u> | <u>27,270</u> |

14 Creditors:

amounts falling due within one year

| | 2021 | 2020 |
|------------------------------------|----------------|------------------|
| | £ | £ |
| Trade creditors | 5,343 | 53,340 |
| Amounts owed to group undertakings | - | (7,074) |
| Other taxes and social security | 5,062 | (2,954) |
| Other creditors | 5,918 | 632 |
| Accruals and deferred income | 199,002 | 1,105,908 |
| | <u>215,325</u> | <u>1,149,852</u> |

15 Creditors:

amounts falling due after more than one year

| | 2021 | 2020 |
|------------------------------|--------------|----------|
| | £ | £ |
| Accruals and deferred income | 6,650 | - |
| | <u>6,650</u> | <u>-</u> |

16 Movement in funds

| | At 1 April 2020 | Incoming resources (including other gains/losses) £ | Resources expended £ | At 31 March 2021 £ |
|--------------------------|--------------------|------------------------------------------------------------------------|----------------------------|-----------------------------|
| Restricted funds: | | | | |
| Restricted income funds: | | | | |
| Arility | 26,102 | (26,102) | - | - |
| Crash Investigation | 32,333 | 191,530 | (165,010) | 58,853 |
| Older Driver | 8,750 | 8,750 | (17,500) | - |
| <i>Total</i> | <u>67,185</u> | <u>174,178</u> | <u>(182,510)</u> | <u>58,853</u> |
| Unrestricted funds: | | | | |
| General funds | 154,362 | 237,331 | (226,950) | 164,743 |
| Revaluation Reserves: | | | | |
| Total funds | <u>221,547</u> | <u>411,509</u> | <u>(409,460)</u> | <u>223,596</u> |

Purposes and restrictions in relation to the funds:

Restricted funds:

| | |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Arility | Development of an app aimed at 4 to 11-year-old children and covers a range of scenarios aimed at improving road safety behaviours |
| Crash Investigation | Development of a new digital platform/system being introduced to the UK Police Forces that enables police officers to capture and upload collision data from the roadside in real time |
| Older Driver | Project to evaluate the needs of older drivers and to use those research findings to develop an appropriate training course for ADI's [Approved Driving Instructors] |

17 Analysis of net assets between funds

| | Unrestricted funds £ | Restricted funds £ | Total £ |
|----------------------------------------------------|----------------------------|--------------------------|----------------|
| Net current assets | 235,881 | (5,635) | 230,246 |
| Creditors due in more than one year and provisions | (6,650) | - | (6,650) |
| | <u>229,231</u> | <u>(5,635)</u> | <u>223,596</u> |

18 Reconciliation of net debt

| | At 1 April 2020 £ | Cash flows £ | At 31 March 2021 £ |
|---------------------------|-------------------------|------------------|-----------------------------|
| Cash and cash equivalents | 1,343,655 | (906,364) | 437,291 |
| | <u>1,343,655</u> | <u>(906,364)</u> | <u>437,291</u> |
| Net debt | <u>1,343,655</u> | <u>(906,364)</u> | <u>437,291</u> |

19 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

| | 2021 Land and buildings £ | 2021 Other £ | 2020 Land and buildings £ | 2020 Other £ |
|------------------------------------|------------------------------------|--------------------|------------------------------------|--------------------|
| Operating leases with expiry date: | | | | |

Pension commitments

| | 2021 £ | 2020 £ |
|--------------------------------------------------------|--------------|--------------|
| The pension cost charge to the company amounted to: | <u>5,517</u> | <u>5,417</u> |

20 Related party disclosures

Controlling party

RSGB LIMITED
Detailed Statement of Financial Activities
for the year ended 31 March 2021

| | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|-----------------------------------------------------------------------------|---------------------------------|-------------------------------|--------------------------|--------------------------|
| Income and endowments from: | | | | |
| Donations and legacies | | | | |
| Donations | 936 | - | 936 | 1,441 |
| Grants | 174,298 | 163,978 | 338,276 | 606,786 |
| | <u>175,234</u> | <u>163,978</u> | <u>339,212</u> | <u>608,227</u> |
| Charitable activities | | | | |
| Subscriptions | 58,065 | - | 58,065 | 54,784 |
| Fees | 3,787 | 10,200 | 13,987 | 3,720 |
| | <u>61,852</u> | <u>10,200</u> | <u>72,052</u> | <u>58,504</u> |
| Investments | | | | |
| Deposit Account Interest | 245 | - | 245 | 6,250 |
| | <u>245</u> | <u>-</u> | <u>245</u> | <u>6,250</u> |
| Total income and endowments | <u>237,331</u> | <u>174,178</u> | <u>411,509</u> | <u>672,981</u> |
| Expenditure on: | | | | |
| Charitable activities | | | | |
| Projects | - | 49,180 | 49,180 | 524,689 |
| Subscriptions | 40,498 | - | 40,498 | 15,674 |
| Fees | 13,474 | 40,000 | 53,474 | 29,358 |
| Website Grant | 66,990 | - | 66,990 | 61,363 |
| | <u>120,962</u> | <u>89,180</u> | <u>210,142</u> | <u>631,084</u> |
| Total of expenditure on charitable activities | <u>120,962</u> | <u>89,180</u> | <u>210,142</u> | <u>631,084</u> |
| Employee costs | | | | |
| Salaries/wages | 91,322 | - | 91,322 | 95,255 |
| Pension costs | 5,517 | - | 5,517 | 5,417 |
| Staff entertainment | - | - | - | 260 |
| | <u>96,839</u> | <u>-</u> | <u>96,839</u> | <u>100,932</u> |
| Motor and travel costs | | | | |
| Travel and subsistence | 14 | - | 14 | 7,523 |
| | <u>14</u> | <u>-</u> | <u>14</u> | <u>7,523</u> |
| General administrative costs, including depreciation and amortisation | | | | |
| Depreciation of Fixtures, fittings and equipment | 474 | - | 474 | 474 |
| Bad debts | (696) | - | (696) | 3,298 |
| Bank charges | 678 | - | 678 | 717 |
| General insurances | 1,845 | - | 1,845 | 1,604 |
| Information and publications | 450 | - | 450 | 47 |

RSGB LIMITED

Detailed Statement of Financial Activities

| | | | | |
|------------------------------------------------------|----------------|----------------|----------------|-----------------|
| Software, IT support and related costs | 84 | - | 84 | 60 |
| Stationery and printing | - | - | - | 54 |
| Subscriptions | 630 | - | 630 | 2,538 |
| Sundry expenses | 112 | - | 112 | 514 |
| Telephone, fax and broadband | 758 | - | 758 | 581 |
| | <u>4,335</u> | <u>-</u> | <u>4,335</u> | <u>9,887</u> |
| Legal and professional costs | | | | |
| Accountancy and bookkeeping | 4,800 | - | 4,800 | 4,800 |
| Consultancy fees | - | 93,330 | 93,330 | - |
| | <u>4,800</u> | <u>93,330</u> | <u>98,130</u> | <u>4,800</u> |
| Total of expenditure of other costs | <u>105,988</u> | <u>93,330</u> | <u>199,318</u> | <u>123,142</u> |
| Total expenditure | <u>226,950</u> | <u>182,510</u> | <u>409,460</u> | <u>754,226</u> |
| Net gains on investments | - | - | - | - |
| | <u>10,381</u> | <u>(8,332)</u> | <u>2,049</u> | <u>(81,245)</u> |
| Net income/(expenditure) | | | | |
| Net income/(expenditure) before other gains/(losses) | <u>10,381</u> | <u>(8,332)</u> | <u>2,049</u> | <u>(81,245)</u> |
| Other Gains | - | - | - | - |
| | <u>10,381</u> | <u>(8,332)</u> | <u>2,049</u> | <u>(81,245)</u> |
| Net movement in funds | | | | |
| Reconciliation of funds: | | | | |
| Total funds brought forward | <u>154,362</u> | <u>67,185</u> | <u>221,547</u> | <u>302,792</u> |
| Total funds carried forward | <u>164,743</u> | <u>58,853</u> | <u>223,596</u> | <u>221,547</u> |

RSGB LIMITED

Charity No. 1153231

Company No. 08405185

Trustees' Report and Unaudited Accounts

31 March 2021

| | Pages |
|--------------------------------------------|----------|
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Road Safety GB

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 08405185

Charity No. 1153231

Registered Office

Kemp House
City Road
London
EC1V 2NX

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.
The following Directors and Trustees served during the year:

L. BROOKER
R.C. HALL
J. HOWLETT
J. PHILLIPS

Key Management Personnel

| | |
|------------------------------|--------------------|
| Business Development Officer | Alan Kennedy |
| Finance Manager | Jacqueline Bratley |
| Accountants | |

Barefoot Accounting Ltd
8 Kettil'stoun Grove
Linlithgow
West Lothian
Scotland
EH49 6PP

Bankers
NatWest Bank
Hoddesdon
43 High Street
Hoddeson
Herts

OBJECTIVES AND ACTIVITIES

- Support wherever possible, policy and practice to reduce casualties amongst vulnerable road users
- Develop appropriate support mechanisms for members

- Seek research opportunities to better understand the most effective ways to reduce road casualties further

The Arility resource [app] is an augmented reality (AR) teaching resource that is delivered via iPad and Android tablets. It was introduced to Road Safety GB in the summer of 2018 by DBBS, an Australian based IT company, with a view to the app being launched in the UK. The app is aimed at 4 to 11-year-old children and covers a range of scenarios aimed at improving road safety behaviours. The original App was designed for the Australian schools, and the imagery and vocabulary were unsuitable for UK schools and children. Therefore, the Academy undertook an extensive work programme, working with colleagues in Australia, to redesign the imagery throughout and to re-write the educational elements. The App is now completely usable in the UK for schools, teachers, children and parents and road safety professionals. The App is free to download on Apple Store and the Play store for both IOS and Android.

CRaSH Incident Reporting System is a new digital platform/system being introduced to the UK Police Forces that enables police officers to capture and upload collision data from the roadside in real time: this delivers dramatic time savings for police officers and helps improve road safety by providing a more accurate view of when and where incidents occur. CRaSH is currently used by 20 police forces in England and Wales and has already delivered savings in the region of £7.5 million per year for the agencies that rely on the system – with the new enhancements expected to deliver further incident reporting savings. Road Safety GB's Director for Research is a CraSH Development Board Member assisting the DfT in the development of the system. Road Safety GB has also acted as an agent in the accounting processes for the distribution of grant funding awarded to participating Police Forces.

The Department for Transport agreed to a bid to enable Road Safety GB to research and evaluate the needs of older drivers and to use those research findings to develop an appropriate training course for ADI's [Approved Driving Instructors], specifically aimed at developing their awareness and understanding of the physical and cognitive issues experienced by many older drivers. This will provide a pool/register of ADI's that can be accessed by local authorities and other service providers that deliver assessment/re-training schemes for older drivers. This will be a 2-year study. A panel of experts has been set up as a reference point for the ongoing research. The panel consists of experience people from Universities, Local and National Government, Police and private sector. The research programme was suspend for a short period of time during the first C-19 lockdown, however, the programme restarted in September 2020 with the training course element being

The annual bid to the DfT, which was submitted in November 2019 was successful. However, due to the pandemic the funding was delayed and the DfT could not give a time when funds would be released. This uncertainty meant that the organisation could not progress as previously planned and discussion ensued with consultants about possible measures to reduce website/communications and academic activity, to sustain the organisation through a period of difficulty.

This also meant that the organisation needed to go into a period of 'standstill' for 12 weeks, to be able to fully examine its activities and possible future financial profile. The grant funding was eventually released in July 2020, with a reduction of around 15% and a caveat that the funding would be reviewed within 6 months. Nevertheless, the funding received allowed Academy development to continue; Academy administration to continue at normal levels, Website and Communication to be maintained and the Knowledge Centre to undergo an important and necessary upgrade.

ACHIEVEMENTS AND PERFORMANCE

To replace the 2020 National Conference, Road Safety GB launched and then organised the 2020 Festival of Road Safety, which ran online from 2-27 November 2020.

The Road Safety GB comms team continues to work closely with the THINK! team and there is a constructive and positive working relationship. The comms team regularly cascades information on behalf of the THINK! team, using the Road Safety GB databases. The THINK team also regularly attends Road Safety GB Board meetings to provide an update of its campaign activity.

meetings to provide an update of its campaign activity. meetings to provide an update of its campaign activity. the ADI training online. The research is now complete and a report will be submitted to DfT before it is published.

During the last 12 months the Director of Research has also been actively involved as a "Governance Board Member" for the National Roads Policing Review, and a "Stakeholder Panel Member" for Driver 2020

PLANS FOR FUTURE PERIODS

The 2020 National Road Safety Conference, due to be held at the Majestic Hotel in Harrogate, was unfortunately postponed due to Covid-19. The conference was originally rescheduled to take place in November 2021 at the same venue, but unfortunately due to the continuing uncertainty regards Covid-19, that was also cancelled. The decision to cancel was made in March 2021 to avoid the potential risk of Road Safety GB incurring significant cancellation fees if the event had been called off later in the year. The next edition of National Conference is now scheduled to be held at the same venue in Harrogate on 9-10 November 2022. Anyone who booked to attend the 2020 conference (either as a delegate or exhibitor) has been given the option of a full refund or rolling over their booking until 2022.

Because of the success of the inaugural Festival, the decision was taken to run a second edition in November 2021 (1-26 Nov 2021).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board



R.C. HALL

Trustee

09 December 2021

I report to the charity trustees on my examination of the accounts of RSGB LIMITED for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Accounting Technicians.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jonathon Norton
Association of Accounting Technicians
Barefoot Accounting Ltd
8 Kettil'stoun Grove
Linlithgow
West Lothian
Scotland
EH49 6PP
09 December 2021

RSGB LIMITED
Statement of Financial Activities
for the year ended 31 March 2021

| | Notes | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|------------------------------------------------------|-------|---------------------------------|-------------------------------|--------------------------|--------------------------|
| Income and endowments from: | | | | | |
| Donations and legacies | 4 | 175,234 | 163,978 | 339,212 | 608,227 |
| Charitable activities | 5 | 61,852 | 10,200 | 72,052 | 58,504 |
| Investments | 6 | 245 | - | 245 | 6,250 |
| Total | | 237,331 | 174,178 | 411,509 | 672,981 |
| Expenditure on: | | | | | |
| Charitable activities | 7 | 120,962 | 89,180 | 210,142 | 631,084 |
| Other | 8 | 105,988 | 93,330 | 199,318 | 123,142 |
| Total | | 226,950 | 182,510 | 409,460 | 754,226 |
| Net gains on investments | | - | - | - | - |
| Net income/(expenditure) | 9 | 10,381 | (8,332) | 2,049 | (81,245) |
| Transfers between funds | | - | - | - | - |
| Net income/(expenditure) before other gains/(losses) | | 10,381 | (8,332) | 2,049 | (81,245) |
| Other gains and losses | | | | | |
| Net movement in funds | | 10,381 | (8,332) | 2,049 | (81,245) |
| Reconciliation of funds: | | | | | |
| Total funds brought forward | | 154,362 | 67,185 | 221,547 | 302,792 |
| Total funds carried forward | | 164,743 | 58,853 | 223,596 | 221,547 |

RSGB LIMITED
Summary Income and Expenditure Account
for the year ended 31 March 2021

| | 2021 £ | 2020 £ |
|------------------------------------------------------------|---------------------|------------------------|
| Income | 411,264 | 666,731 |
| Interest and investment income | 245 | 6,250 |
| Gross income for the year | <u>411,509</u> | <u>672,981</u> |
| Expenditure | 408,986 | 753,752 |
| Depreciation and charges for impairment of fixed assets | 474 | 474 |
| Total expenditure for the year | <u>409,460</u> | <u>754,226</u> |
| Net income/(expenditure) before tax for the year | 2,049 | (81,245) |
| Net income /(expenditure)for the year | <u><u>2,049</u></u> | <u><u>(81,245)</u></u> |

RSGB LIMITED
Balance Sheet
at 31 March 2021

| Company No. 08405185 | Notes | 2021 £ | 2020 £ |
|---------------------------------------------------------|-------|-----------|-------------|
| Fixed assets | | | |
| Tangible assets | 12 | - | 474 |
| | | - | 474 |
| Current assets | | | |
| Debtors | 13 | 8,280 | 27,270 |
| Cash at bank and in hand | | 437,291 | 1,343,655 |
| | | 445,571 | 1,370,925 |
| Creditors: Amount falling due within one year | 14 | (215,325) | (1,149,852) |
| Net current assets | | 230,246 | 221,073 |
| Total assets less current liabilities | | 230,246 | 221,547 |
| Creditors: Amounts falling due after more than one year | 15 | (6,650) | - |
| Net assets excluding pension asset or liability | | 223,596 | 221,547 |
| Total net assets | | 223,596 | 221,547 |
| The funds of the charity | | | |
| Restricted funds | 16 | | |
| Restricted income funds | | 58,853 | 67,185 |
| | | 58,853 | 67,185 |
| Unrestricted funds | 16 | | |
| General funds | | 164,743 | 154,362 |
| | | 164,743 | 154,362 |
| Reserves | 16 | | |
| Total funds | | 223,596 | 221,547 |

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 09 December 2021

And signed on its behalf by:

R.C. HALL
Trustee
09 December 2021

RSGB LIMITED
Statement of Cash flows
for the year ended 31 March 2021

| | 2021 £ | 2020 £ |
|----------------------------------------------------------------|------------------|--------------------|
| Cash flows from operating activities | | |
| Net income/(expenditure) per Statement of Financial Activities | 2,049 | (81,245) |
| Adjustments for: | | |
| Depreciation of property, plant and equipment | 474 | 474 |
| Dividends, interest and rents from investments | (245) | (6,250) |
| Decrease in trade and other receivables | 18,990 | 21,694 |
| Decrease in trade and other payables | (927,877) | (3,271,862) |
| Net cash used in operating activities | <u>(906,609)</u> | <u>(3,337,189)</u> |
| Cash flows from investing activities | | |
| Dividends, interest and rents from investments | 245 | 6,250 |
| Net cash from investing activities | <u>245</u> | <u>5,302</u> |
| Net cash from financing activities | <u>-</u> | <u>-</u> |
| Net decrease in cash and cash equivalents | (906,364) | (3,331,887) |
| Cash and cash equivalents at the beginning of the year | 1,343,655 | 4,675,542 |
| Cash and cash equivalents at the end of the year | <u>437,291</u> | <u>1,343,655</u> |
| Components of cash and cash equivalents | | |
| Cash and bank balances | 437,291 | 1,343,655 |
| | <u>437,291</u> | <u>1,343,655</u> |

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

| | |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Unrestricted funds | These are available for use at the discretion of the trustees in furtherance of the general objects of the charity. |
| Designated funds | These are unrestricted funds earmarked by the trustees for particular purposes. |
| Revaluation funds | These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values. |
| Restricted funds | These are available for use subject to restrictions imposed by the donor or through terms of an appeal. |

Income

| | |
|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recognition of income | Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability. |
|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|---------------------------------|--------------------------------------------------------------------------------------------------------|
| Income with related expenditure | Where income has related expenditure the income and related expenditure is reported gross in the SoFA. |
|---------------------------------|--------------------------------------------------------------------------------------------------------|

| | |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Donations and legacies | Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income. |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------|
| Tax reclaims on donations and gifts | Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates. |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------|

| | |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Donated services and facilities | These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material. |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|----------------|---------------------------------------------------------------------------|
| Volunteer help | The value of any volunteer help received is not included in the accounts. |
|----------------|---------------------------------------------------------------------------|

| | |
|-------------------|---------------------------------------------------|
| Investment income | This is included in the accounts when receivable. |
|-------------------|---------------------------------------------------|

| | |
|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| Gains/(losses) on revaluation of fixed assets | This includes any gain or loss resulting from revaluing investments to market value at the end of the year. |
|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------|

| | |
|-------------------------------------|------------------------------------------------------------|
| Gains/(losses) on investment assets | This includes any gain or loss on the sale of investments. |
|-------------------------------------|------------------------------------------------------------|

Expenditure

| | |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recognition of expenditure | Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates. |
| Expenditure on raising funds | These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs. |
| Expenditure on charitable activities | These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs. |
| Grants payable | All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid. |
| Governance costs | These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs. |
| Other expenditure | These are support costs not allocated to a particular activity. |

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

| | |
|----------------------------------|------------------|
| Fixtures, fittings and equipment | 50% Straightline |
|----------------------------------|------------------|

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

| | Unrestricted funds 2020 £ | Restricted funds 2020 £ | Total funds 2020 £ |
|----------------------------------------|------------------------------------|----------------------------------|--------------------------|
| Income and endowments from: | | | |
| Donations and legacies | 83,538 | 524,689 | 608,227 |
| Charitable activities | 58,504 | - | 58,504 |
| Investments | 6,250 | - | 6,250 |
| Total | 148,292 | 524,689 | 672,981 |
| Expenditure on: | | | |
| Charitable activities | 106,395 | 524,689 | 631,084 |
| Other | 123,142 | - | 123,142 |
| Total | 229,537 | 524,689 | 754,226 |
| Net income | (81,245) | - | (81,245) |
| Net income before other gains/(losses) | (81,245) | - | (81,245) |
| Other gains and losses: | | | |
| Net movement in funds | (81,245) | - | (81,245) |
| Reconciliation of funds: | | | |
| Total funds brought forward | 302,792 | - | 302,792 |
| Total funds carried forward | 221,547 | - | 221,547 |

4 Income from donations and legacies

| | Unrestricted £ | Restricted £ | Total 2021 £ | Total 2020 £ |
|-----------|-------------------|-----------------|--------------------|--------------------|
| Donations | 936 | - | 936 | 1,441 |
| Grants | 174,298 | 163,978 | 338,276 | 606,786 |
| | 175,234 | 163,978 | 339,212 | 608,227 |

5 Income from charitable activities

| | Unrestricted £ | Restricted £ | Total 2021 £ | Total 2020 £ |
|---------------|-------------------|-----------------|--------------------|--------------------|
| Subscriptions | 58,065 | - | 58,065 | 54,784 |
| Fees | 3,787 | 10,200 | 13,987 | 3,720 |
| | 61,852 | 10,200 | 72,052 | 58,504 |

6 Income from investments

| | Unrestricted | Total 2021 | Total 2020 |
|--------------------------|--------------|---------------|---------------|
| | £ | £ | £ |
| Deposit Account Interest | 245 | 245 | 6,250 |
| | <u>245</u> | <u>245</u> | <u>6,250</u> |

7 Expenditure on charitable activities

| | Unrestricted | Restricted | Total 2021 | Total 2020 |
|---------------------------------------------|----------------|---------------|----------------|----------------|
| | £ | £ | £ | £ |
| <i>Expenditure on charitable activities</i> | | | | |
| Projects | - | 49,180 | 49,180 | 524,689 |
| Subscriptions | 40,498 | - | 40,498 | 15,674 |
| Fees | 13,474 | 40,000 | 53,474 | 29,358 |
| Website Grant | 66,990 | - | 66,990 | 61,363 |
| <i>Governance costs</i> | | | | |
| | <u>120,962</u> | <u>89,180</u> | <u>210,142</u> | <u>631,084</u> |

8 Other expenditure

| | Unrestricted | Restricted | Total 2021 | Total 2020 |
|---------------------------------------------------------------------------------|----------------|---------------|----------------|----------------|
| | £ | £ | £ | £ |
| Employee costs | 96,839 | - | 96,839 | 100,932 |
| Motor and travel costs | 14 | - | 14 | 7,523 |
| Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets | 474 | - | 474 | 474 |
| General administrative costs | 3,861 | - | 3,861 | 9,413 |
| Legal and professional costs | 4,800 | 93,330 | 98,130 | 4,800 |
| | <u>105,988</u> | <u>93,330</u> | <u>199,318</u> | <u>123,142</u> |

9 Net income/(expenditure) before transfers

| | 2021 | 2020 |
|------------------------------------|------|------|
| | £ | £ |
| This is stated after charging: | | |
| Depreciation of owned fixed assets | 474 | 474 |

10 Trustee remuneration and expenses

One or more of the trustees has been paid expenses in the current or prior periods.

| | 2021 | 2020 |
|---------------------------------------|--------|--------|
| | Number | Number |
| Number of trustees paid expenses | - | 4 |
| | £ | £ |
| Total expenses reimbursed to trustees | - | 2,143 |

11 Staff costs

| | | |
|--------------------|---------------|----------------|
| Salaries and wages | 91,322 | 95,255 |
| Pension costs | 5,517 | 5,417 |
| | <u>96,839</u> | <u>100,672</u> |

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

| 2021 | 2020 |
|----------|----------|
| Number | Number |
| 2 | 2 |
| <u>2</u> | <u>2</u> |

Pension Scheme: NEST

12 Tangible fixed assets

| | Fixtures, fittings and equipment £ | Total £ |
|-------------------------------------|---------------------------------------------|--------------|
| Cost or revaluation | | |
| At 1 April 2020 | 3,771 | 3,771 |
| At 31 March 2021 | <u>3,771</u> | <u>3,771</u> |
| Depreciation and impairment | | |
| At 1 April 2020 | 3,297 | 3,297 |
| Depreciation charge for the year | 474 | 474 |
| At 31 March 2021 | <u>3,771</u> | <u>3,771</u> |
| Net book values | | |
| At 31 March 2021 | - | - |
| At 31 March 2020 | <u>474</u> | <u>474</u> |

13 Debtors

| | 2021 | 2020 |
|--------------------------------|--------------|---------------|
| | £ | £ |
| Trade debtors | 8,280 | 6,720 |
| Prepayments and accrued income | - | 20,550 |
| | <u>8,280</u> | <u>27,270</u> |

14 Creditors:

amounts falling due within one year

| | 2021 | 2020 |
|------------------------------------|----------------|------------------|
| | £ | £ |
| Trade creditors | 5,343 | 53,340 |
| Amounts owed to group undertakings | - | (7,074) |
| Other taxes and social security | 5,062 | (2,954) |
| Other creditors | 5,918 | 632 |
| Accruals and deferred income | 199,002 | 1,105,908 |
| | <u>215,325</u> | <u>1,149,852</u> |

15 Creditors:

amounts falling due after more than one year

| | 2021 | 2020 |
|------------------------------|--------------|----------|
| | £ | £ |
| Accruals and deferred income | 6,650 | - |
| | <u>6,650</u> | <u>-</u> |

16 Movement in funds

| | At 1 April 2020 | Incoming resources (including other gains/losses) £ | Resources expended £ | At 31 March 2021 £ |
|--------------------------|-----------------------|------------------------------------------------------------------------|----------------------------|-----------------------------|
| Restricted funds: | | | | |
| Restricted income funds: | | | | |
| Arility | 26,102 | (26,102) | - | - |
| Crash Investigation | 32,333 | 191,530 | (165,010) | 58,853 |
| Older Driver | 8,750 | 8,750 | (17,500) | - |
| <i>Total</i> | <u>67,185</u> | <u>174,178</u> | <u>(182,510)</u> | <u>58,853</u> |
| Unrestricted funds: | | | | |
| General funds | 154,362 | 237,331 | (226,950) | 164,743 |
| Revaluation Reserves: | | | | |
| Total funds | <u><u>221,547</u></u> | <u><u>411,509</u></u> | <u><u>(409,460)</u></u> | <u><u>223,596</u></u> |

Purposes and restrictions in relation to the funds:

Restricted funds:

| | |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Arility | Development of an app aimed at 4 to 11-year-old children and covers a range of scenarios aimed at improving road safety behaviours |
| Crash Investigation | Development of a new digital platform/system being introduced to the UK Police Forces that enables police officers to capture and upload collision data from the roadside in real time |
| Older Driver | Project to evaluate the needs of older drivers and to use those research findings to develop an appropriate training course for ADI's [Approved Driving Instructors] |

17 Analysis of net assets between funds

| | Unrestricted funds £ | Restricted funds £ | Total £ |
|----------------------------------------------------|----------------------------|--------------------------|-----------------------|
| Net current assets | 235,881 | (5,635) | 230,246 |
| Creditors due in more than one year and provisions | (6,650) | - | (6,650) |
| | <u><u>229,231</u></u> | <u><u>(5,635)</u></u> | <u><u>223,596</u></u> |

18 Reconciliation of net debt

| | At 1 April 2020 £ | Cash flows £ | At 31 March 2021 £ |
|---------------------------|-------------------------|------------------|-----------------------------|
| Cash and cash equivalents | 1,343,655 | (906,364) | 437,291 |
| | <u>1,343,655</u> | <u>(906,364)</u> | <u>437,291</u> |
| Net debt | <u>1,343,655</u> | <u>(906,364)</u> | <u>437,291</u> |

19 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

| | 2021 Land and buildings £ | 2021 Other £ | 2020 Land and buildings £ | 2020 Other £ |
|------------------------------------|------------------------------------|--------------------|------------------------------------|--------------------|
| Operating leases with expiry date: | | | | |

Pension commitments

| | 2021 £ | 2020 £ |
|--------------------------------------------------------|--------------|--------------|
| The pension cost charge to the company amounted to: | <u>5,517</u> | <u>5,417</u> |

20 Related party disclosures

Controlling party

RSGB LIMITED
Detailed Statement of Financial Activities
for the year ended 31 March 2021

| | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|-----------------------------------------------------------------------------|---------------------------------|-------------------------------|--------------------------|--------------------------|
| Income and endowments from: | | | | |
| Donations and legacies | | | | |
| Donations | 936 | - | 936 | 1,441 |
| Grants | 174,298 | 163,978 | 338,276 | 606,786 |
| | <u>175,234</u> | <u>163,978</u> | <u>339,212</u> | <u>608,227</u> |
| Charitable activities | | | | |
| Subscriptions | 58,065 | - | 58,065 | 54,784 |
| Fees | 3,787 | 10,200 | 13,987 | 3,720 |
| | <u>61,852</u> | <u>10,200</u> | <u>72,052</u> | <u>58,504</u> |
| Investments | | | | |
| Deposit Account Interest | 245 | - | 245 | 6,250 |
| | <u>245</u> | <u>-</u> | <u>245</u> | <u>6,250</u> |
| Total income and endowments | <u>237,331</u> | <u>174,178</u> | <u>411,509</u> | <u>672,981</u> |
| Expenditure on: | | | | |
| Charitable activities | | | | |
| Projects | - | 49,180 | 49,180 | 524,689 |
| Subscriptions | 40,498 | - | 40,498 | 15,674 |
| Fees | 13,474 | 40,000 | 53,474 | 29,358 |
| Website Grant | 66,990 | - | 66,990 | 61,363 |
| | <u>120,962</u> | <u>89,180</u> | <u>210,142</u> | <u>631,084</u> |
| Total of expenditure on charitable activities | <u>120,962</u> | <u>89,180</u> | <u>210,142</u> | <u>631,084</u> |
| Employee costs | | | | |
| Salaries/wages | 91,322 | - | 91,322 | 95,255 |
| Pension costs | 5,517 | - | 5,517 | 5,417 |
| Staff entertainment | - | - | - | 260 |
| | <u>96,839</u> | <u>-</u> | <u>96,839</u> | <u>100,932</u> |
| Motor and travel costs | | | | |
| Travel and subsistence | 14 | - | 14 | 7,523 |
| | <u>14</u> | <u>-</u> | <u>14</u> | <u>7,523</u> |
| General administrative costs, including depreciation and amortisation | | | | |
| Depreciation of Fixtures, fittings and equipment | 474 | - | 474 | 474 |
| Bad debts | (696) | - | (696) | 3,298 |
| Bank charges | 678 | - | 678 | 717 |
| General insurances | 1,845 | - | 1,845 | 1,604 |
| Information and publications | 450 | - | 450 | 47 |

Detailed Statement of Financial Activities

| | | | | |
|------------------------------------------------------|----------------|----------------|----------------|-----------------|
| Software, IT support and related costs | 84 | - | 84 | 60 |
| Stationery and printing | - | - | - | 54 |
| Subscriptions | 630 | - | 630 | 2,538 |
| Sundry expenses | 112 | - | 112 | 514 |
| Telephone, fax and broadband | 758 | - | 758 | 581 |
| | <u>4,335</u> | <u>-</u> | <u>4,335</u> | <u>9,887</u> |
| Legal and professional costs | | | | |
| Accountancy and bookkeeping | 4,800 | - | 4,800 | 4,800 |
| Consultancy fees | - | 93,330 | 93,330 | - |
| | <u>4,800</u> | <u>93,330</u> | <u>98,130</u> | <u>4,800</u> |
| Total of expenditure of other costs | <u>105,988</u> | <u>93,330</u> | <u>199,318</u> | <u>123,142</u> |
| Total expenditure | 226,950 | 182,510 | 409,460 | 754,226 |
| Net gains on investments | - | - | - | - |
| | <u>10,381</u> | <u>(8,332)</u> | <u>2,049</u> | <u>(81,245)</u> |
| Net income/(expenditure) | | | | |
| Net income/(expenditure) before other gains/(losses) | <u>10,381</u> | <u>(8,332)</u> | <u>2,049</u> | <u>(81,245)</u> |
| Other Gains | - | - | - | - |
| | <u>10,381</u> | <u>(8,332)</u> | <u>2,049</u> | <u>(81,245)</u> |
| Net movement in funds | | | | |
| Reconciliation of funds: | | | | |
| Total funds brought forward | 154,362 | 67,185 | 221,547 | 302,792 |
| Total funds carried forward | <u>164,743</u> | <u>58,853</u> | <u>223,596</u> | <u>221,547</u> |