



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2022 Period start date

To 31/03/2023

Period end date

Charity name: Intervene Project

Charity registration number: 1153228

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To provide access to justice for people in detention and those liable to be detained. This is done through the provision of information and advice, legal representation, advocacy, and research. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The Intervene Project relies on one full-time employed Manager and up to 25 volunteer caseworkers to provide our clients with legal advice and representation on a pro bono basis. We currently support around 300 prisoners (March 2023) who attest they have faced abuse or neglect whilst in custody.</p> <p>We typically correspond with clients via letter and telephone conferences. We regularly gather evidence, correspond with potential defendants, draft Letter's Before Action, send Freedom of Information and Subject Access Request's, and write to the establishment on the prisoner's behalf.</p> <p>We strive to secure our clients compensation and settlements at the pre-action stage where possible. Where necessary, we will issue County Court claims on behalf of our client.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | It can be confirmed the trustees have had regard to the guidance issued by the Charity Commission on public benefit. Intervene fully complies with the 'benefit aspect' and the 'public aspect'. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|------------------------|----------------|----|
| Policy on grant making | Para 1.38 | NA |

| | | |
|--|-----------|---|
| Policy on social investment including program related investment | Para 1.38 | NA |
| Contribution made by volunteers | Para 1.38 | Much of the casework undertaken by the Intervene project is completed by our Manager and 20 volunteers. The volunteers are typically law students who apply to work with us. Our clients gain the benefit of the pro bono caseworkers' legal knowledge, whereas the volunteers experience the day-to-day management of a variety of civil law cases. The experiences the volunteers gain often aids their employability into future careers as solicitors and barristers. |
| Other | | Additionally, we are working with research students to raise awareness of the issues our clients face by way of a research paper and developing a regular blog to further promote the work undertaken. |

Achievements and Performance

| | | |
|---|----------------|--|
| | SORP reference | |
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The volume of casework and clients Intervene takes on is exponentially increasing, due to the extent of demand for our services. We strive to assist all clients, whether referred to us from Kesar & Co Solicitors or who approach us directly, provided their case falls within our ambit and they can demonstrate a degree of financial need. We anticipate the need for our service will continue to increase due to the frequency of abuses within the prison system and the cost-of-living crisis.</p> <p>Intervene has once again increased its volunteer intake over the past year. The Charity is never short of applications from talented law students who wish to offer their legal knowledge to our clients. Our volunteers typically remain with us for an average of three months, and usually only leave once they have secured a paid legal position elsewhere. Each of our volunteers contribute one full day per week and the work they undertake counts towards their qualifying work experience should they pursue the new solicitors SQE qualification.</p> |

| | |
|--|---|
| | <p>The Manager is responsible for assessing all correspondence and casework produced by the volunteers before it is sent out. Intervene also continues to allow volunteers to apply their knowledge to live cases and to gain experience of active case management.</p> <p>We have had success in a variety of matters, helping clients receive improved dental care, healthcare and mental healthcare in prison, regain property improperly retained by police forces and prison staff, receive compensation payments for lost property and medical negligence, gain appropriate prison employment, secure transfers to alternative prisons, appeal adjudications, be placed on rehabilitation courses, stop obstructions to their communications with family and legal representatives, and issue claims in the County Court that have led to substantial Part 36 offers. In each case we take on, we defend our client's human rights. Pursuing these cases can help drive reform in prison policy such that the circumstances giving rise to abuses or neglect will not be repeated.</p> <p>The charity has focussed most of its efforts on the pre-action stages of claims. Thus, we have submitted numerous LBAs, and regularly send detailed correspondence to Governors outlining the various injustices faced by our clients. We have taken many cases to the Prison and Probation Ombudsman for investigation. Further, when we deem the merits of a case justify litigation, we issue cases in the county courts. We have instructed medical experts and barristers to help in some cases.</p> <p>Throughout the process safeguarding and safer custody are of the upmost importance and immediate steps are taken to ensure their wellbeing is maintained. We engage with adult social care and the independent advocacy providers to ensure their statutory rights around care and treatment are upheld. This further helps with the pre-action stages of a claim and quite often will help to resolve the immediate situation effectively.</p> <p>Intervene continues to employ a full-time manager to manage the charity, casework, and volunteers. This has enabled an increase in the volume of clients the Charity is able to take on. It has also allowed Intervene to expand its research</p> |
|--|---|

| | | |
|--|--|---|
| | | and awareness raising to the promote the improvements required within the legal aid sector. Shorter blogging posts are being collated to promote current issues as they arise, and the project hopes to launch this in the upcoming year. |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | <p>Intervene Project relies heavily on donations in order to fund its casework.</p> <p>It also relies on the generous support of Kesar & Co Solicitors, who provide office space and resources. Many of the clients donate to the Charity, and occasionally Intervene receives financial support from successful cases stemming from Conditional fee agreements and Damage-based agreements.</p> <p>In order to fundraise, Intervene has expanded its social networking presence, attracting donors and applications from volunteers through an increase in posts.</p> |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | Charity continues with a steady stream of donations sufficient to support its needs. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | No reserves held |
| Amount of reserves held | Para 1.22 | £0 |
| Reasons for holding zero reserves | Para 1.22 | Overheads are covered by Kesar & Co Solicitors as a donation. |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | With the continuing cuts being made to the Legal Aid, Criminal Justice system and the contentious nature of the work undertaken, obtaining more funding to continue as a going concern is a high risk. |
| Other | | |

Structure, Governance and Management

| | | |
|--|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Articles of Association |
| How is the charity constituted? (e.g., unincorporated association, CIO) | Para 1.25 | Charitable Incorporated Organisation |
| Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are appointed by elected members |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--------------------------------------|
| Charity name | Intervene Project |
| Other name the charity uses | Intervene (working name) |
| Registered charity number | 1153228 |
| Charity's principal address | 27 London Road Bromley BR1 1DG |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------------|-----------------|-----------------------------------|---|
| 1 | Jacob Smith | Chair | 01/04/2022-23/03/2023 | |
| 2 | Rodney Austin | Secretary | 01/04/2022-08/02/2023 | |
| 3 | Matt Sands | Treasurer | 01/04/2022-08/02/2023 | |
| 4 | Emma McClure | Fundraiser | 01/04/2022-26/11/2022 | |
| 5 | Dr. Tahirih T. Danesh | Trustee | 08/02/2023-23/03/2023 | |
| 6 | Jennifer McCloy | Trustee | 08/02/2023-23/03/2023 | |
| 7 | Mladen Kesar | Trustee | 23/03/2023 | |
| 8 | Liz Hill | Trustee | 23/03/2023 | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

Mladen Kesar, Director; Liz Hill, Director of Finance

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|



Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|---|--|
| Signature(s) |  |  |
| Full name(s) | Liz Hall | MADEN KESARI |
| Position (e.g., Secretary, Chair, etc) | JOINT CHAIR | JOINT CHAIR |
| Date | 9/5/2024 | |

THE INTERVENE PROJECT

CHARITY INFORMATION

TRUSTEES

Liz Hill
Mladen Kesar

DIRECTOR OF FINANCE

Liz Hill

BANKERS

The Cooperative Bank
PO Box 250
Skelmersdale
WN8 6WT

REGISTERED CHARITY NUMBER

1153228

REGISTERED ADDRESS

27 London Road
Bromley
Kent
BR1 1DG

Registered Charity 1153228

Receipts and Payments Account

Financial Statement for the year ended 31 March 2023

| | Notes | Unrestricted Funds | Restricted Funds | Total Funds |
|---|-------|--------------------|------------------|-------------|
| | | £ | £ | £ |
| <u>RECEIPTS</u> | | | | |
| Kesar & Co | (1) | 55587 | | 55587 |
| Volunteers | (2) | 27066 | | 27066 |
| Donations | | 11770 | | 11770 |
| Bank Interest | | 9 | | 9 |
| Refunds | | 346 | | 346 |
| Compensation Awarded | | 4627 | | 4627 |
| Misc Credits | | 0 | | 0 |
| | | ----- | | |
| | Total | 99404 | | 99404 |
| | | ----- | | |
| <u>PAYMENTS</u> | | | | |
| Kesar & Co | (1) | 55587 | | 55587 |
| Volunteers | (2) | 27066 | | 27066 |
| Travel Expenses | | 167 | | 167 |
| Salaries | | 4151 | | 4151 |
| Accountancy | | 72 | | 72 |
| Compensation | | 750 | | 750 |
| IT Services | | 264 | | 264 |
| Damages Paid | | 3817 | | 3817 |
| | | ----- | | |
| | Total | 91874 | | 91874 |
| | | ----- | | |
| Excess of receipts over payment | | 7530 | | 7530 |
| Cash at bank and in hand 1 April 2022 | | 9443 | | 9443 |
| Cash at bank and in hand 31 March 2023 | | ----- | | |
| | | 16972 | | 16972 |
| | | ----- | | |

Represented by:

| | |
|-------------------|-------|
| Community Account | 15448 |
| Deposit Account | 1524 |
| | ----- |
| Total | 16972 |
| | ===== |

Notes (1) & (2)

Kesar & Co has housed the Intervene project since it's inception. This support has taken the form of supply of all office services, including utilities, postage etc. It has also included office space and the use of office equipment. This has been quantified in the accounts along with the support of the volunteers who allow the project to support their client's. The Trustees wish to record their upmost appreciation for the continued support in the provision of the office services and expertise which they receive from Kesar & Co and the volunteers who dedicate their time to the cause.

THE INTERVENE PROJECT
ANNUAL REPORT AND ACCOUNTS

31 MARCH 2023

Registered Charity No. 1153228

THE INTERVENE PROJECT

CHARITY INFORMATION

TRUSTEES

Liz Hill
Mladen Kesar

DIRECTOR OF FINANCE

Liz Hill

BANKERS

The co-operative Bank
P O Box 250
Skelmersdale
WN8 6WT

INDEPENDENT EXAMINER

David Barber
Jubilee House
10 Moat Sole
Sandwich,
Kent CT13 9AU

REGISTERED CHARITY NUMBER

1153228

REGISTERED ADDRESS

27 London Road
Bromley
Kent
BR1 1DG

THE INTERVENE PROJECT

FOR THE YEAR ENDED 31 MARCH 2023

ORGANISATION'S OBJECTS AND ACTIVITIES

Provision of access to justice through legal representation and advice, research, advocacy and campaigning for individuals in detention or who are liable to be detained and have no access to effective legal aid.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Law applicable to charities in England and Wales requires us as the Trustees of The Intervene Project to prepare accounts for each financial year which give a true and fair view of the financial activities of the Charity during the accounting year; and the Charity's financial position at the end of the year. In preparing those accounts the Trustees are required to:

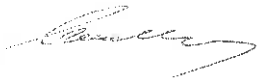
- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent; and
- (c) prepare the accounts on a going concern basis (unless it is inappropriate to assume that the Charity will continue in operation).

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps to prevent and detect fraud and other irregularities.


RESERVES POLICY

To hold funds to cover three months planned expenditure at the commencement of each year.

This report was approved by the Management Committee acting on behalf of the Trustees



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Date 30/5/2024

THE INTERVENE PROJECT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

This Report is attached to the Accounts of the Intervene Project for the year ended 31 March 2023 and is in respect of an examination carried out on the Accounts under section 145 (1) of the Charities Act 2011. The Accounts are set out on pages 1 to 3.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As Trustees of the Project you are responsible for the preparation of the accounts; and you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 "The Act" but that an independent examination is required.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Organisation and a comparison of the Accounts presented, with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

* to keep accounting records in accordance with section 130 of the Act; and to

* prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.



David Barber
Jubilee House
10 Moat Sole
Sandwich, Kent
CT13 9AU

.....24/5/2024.....
Date

The Intervene Project

Receipts and Payments Account

Financial Statements For The Year Ended 31 March 2023

| | Notes | Unrestricted Funds £ | Restricted Funds £ | Total 2023 £ |
|---|-------|----------------------------|--------------------------|--------------------|
| <u>RECEIPTS</u> | | | | |
| Kesar & Co | 2 | 55,587 | | 55,587 |
| Volunteers | 3 | 27,066 | | 27,066 |
| Donations | | 11,770 | | 11,770 |
| Bank Interest | | 9 | | 9 |
| Refunds | | 345 | | 345 |
| Compensation Awarded | | 4,627 | | 4,627 |
| | | 99,404 | | 99,404 |
| <u>PAYMENTS</u> | | | | |
| Kesar & Co | 2 | 55,587 | | 55,587 |
| Volunteers | 3 | 27,066 | | 27,066 |
| Travel expenses | | 167 | | 167 |
| Salaries | | 4,151 | | 4,151 |
| Accountancy | | 72 | | 72 |
| Compensation | | 750 | | 750 |
| IT Services | | 264 | | 264 |
| Damages paid | | 3,817 | | 3,817 |
| TOTAL | | 91,874 | | 91,874 |
| Excess of receipts over payments | | 7,530 | | 7,530 |
| Cash at bank and in hand 01 April 2022 | | 9,442 | | 9,442 |
| Cash at bank and in hand 31 March 2024 | | 16,972 | | 16,972 |

THE INTERVENE PROJECT
Statement of Assets and Liabilities
At 31 March 2023

| | |
|-----------------------------------|---------------|
| | 2023 |
| | £ |
| Cash Funds | |
| Co-operative Bank Accounts | 15,448 |
| Community account | 1,524 |
| Deposit account | <u>16,972</u> |
| Represented by :- | |
| General unrestricted Funds | 16,972 |

Approved by the Management Committee Acting on Behalf Of The Trustees.

Signed  Dated

**THE INTERVENE PROJECT
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

1/ Accounting Policies

Basis of preparation.

The financial statements have been prepared under the historical cost convention and include the results of the charity's operations as described in the Trustees Report and all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice for charity accounts.

2/ and 3/.

Kesar & Co has housed the Intervene project since its inception. This support has taken the form of supply of all office services, including utilities, postage etc. It has also included office space and the use of office equipment. This has been quantified in the accounts along with the support of the volunteers who allow the project to support their client's. The Trustees wish to record their upmost appreciation for the continued support in the provision of office services and expertise which they receive from Kesar & Co. and to the volunteers who dedicate their time to the cause.

General : In the previous year income was under the threshold and an Independent Examination was not required, therefore there are no comparative figures available.