



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 01/04/2021**    **Period start date**

**To 31/03/2022**

**Period end date**

**Charity name: Intervene Project**

**Charity registration number: 1153228**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide access to justice for people in detention and those liable to be detained. This is done through the provision of information and advice, legal representation, advocacy, and research.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Intervene Project relies on one full-time employed Manager and up to 20 volunteer caseworkers to provide our clients with legal advice and representation on a pro bono basis. We currently support around 200 prisoners (March 2022) who attest they have faced abuse or neglect whilst in custody.</p> <p>We typically correspond with clients via letter and telephone conferences. We regularly gather evidence, correspond with potential defendants, draft Letter's Before Action, send Freedom of Information and Subject Access Request's, and write to the establishment on the prisoner's behalf.</p> <p>We strive to secure our clients compensation and settlements at the pre-action stage where possible. Where necessary, we will issue County Court claims on behalf of our client.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	It can be confirmed the trustees have had regard to the guidance issued by the Charity Commission on public benefit. Intervene fully complies with the 'benefit aspect' and the 'public aspect'.

### **Additional information (optional)**

**You may choose to include further statements where relevant about:**

	SORP reference	
Policy on grant making	Para 1.38	<b>NA</b>

Policy on social investment including program related investment	Para 1.38	NA
Contribution made by volunteers	Para 1.38	Much of the casework undertaken by the Intervene project is completed by our Manager and 20 volunteers. The volunteers are typically law students who apply to work with us. Our clients gain the benefit of the pro bono caseworkers' legal knowledge, whereas the volunteers experience the day-to-day management of a variety of civil law cases. The experiences the volunteers gain often aids their employability into future careers as solicitors and barristers.
Other		Additionally, we are working with research students to raise awareness of the issues our clients face by way of a research paper and developing a regular blog to further promote the work undertaken.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The volume of casework and clients Intervene takes on is exponentially increasing, due to the extent of demand for our services. We strive to assist all clients, whether referred to us from Kesar &amp; Co Solicitors or who approach us directly, provided their case falls within our ambit and they can demonstrate a degree of financial need. We anticipate the need for our service will continue to increase due to the frequency of abuses within the prison system.</p> <p>Intervene has doubled its volunteer intake over the past year. The Charity is never short of applications from talented law students who wish to offer their legal knowledge to our clients. Our volunteers typically remain with us for an average of three months, and usually only leave once they have secured a paid legal position elsewhere. Each of our volunteers contributes one full day per week and the work they undertake counts towards their qualifying work experience should they pursue the new solicitors SQE qualification.</p> <p>The Manager is responsible for assessing all correspondence and casework</p>

	<p>produced by the volunteers before it is sent out. Intervene also continues to allow volunteers to apply their knowledge to live cases and to gain experience of active case management.</p> <p>We have had success in a variety of matters, helping clients receive improved dental care, healthcare and mental healthcare in prison, regain property improperly retained by police forces and prison staff, receive compensation payments for lost property and medical negligence, gain appropriate prison employment, secure transfers to alternative prisons, appeal adjudications, be placed on rehabilitation courses, stop obstructions to their communications with family and legal representatives, and issue claims in the County Court that have led to substantial Part 36 offers. In each case we take on, we defend our client's human rights. Pursuing these cases can help drive reform in prison policy such that the circumstances giving rise to abuses or neglect will not be repeated.</p> <p>The charity has focussed most of its efforts on the pre-action stages of claims. Thus, we have submitted numerous LBAs, and regularly send detailed correspondence to Governors outlining the various injustices faced by our clients. We have taken many cases to the Prison and Probation Ombudsman for investigation. Further, when we deem the merits of a case justify litigation, we issue cases in the county courts. We have instructed medical experts and barristers to help in some cases.</p> <p>Throughout the process safeguarding and safer custody are of the upmost importance and immediate steps are taken to ensure their wellbeing is maintained. We engage with adult social care and the independent advocacy providers to ensure their statutory rights around care and treatment are upheld. This further helps with the pre-action stages of a claim and quite often will help to resolve the immediate situation effectively.</p> <p>Intervene continues to employ a full-time manager to manage the charity, casework, and volunteers. This has enabled an increase in the volume of clients the Charity is able to take on. It has also allowed Intervene to expand its research and awareness raising to the promote the improvements required within the legal aid</p>
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		sector. Shorter blogging posts are being collated to promote current issues as they arise, and the project hopes to launch this in the upcoming year.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<p>Intervene Project relies heavily on donations in order to fund its casework.</p> <p>It also relies on the generous support of Kesar &amp; Co Solicitors, who provide office space and resources. Many of the clients donate to the Charity, and occasionally Intervene receives financial support from successful cases stemming from Conditional fee agreements and Damage-based agreements.</p> <p>In order to fundraise, Intervene has expanded its social networking presence, attracting donors and applications from volunteers through an increase in posts.</p>
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Charity continues with a steady stream of donations sufficient to support its needs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves held
Amount of reserves held	Para 1.22	£0
Reasons for holding zero reserves	Para 1.22	Overheads are covered by Kesar & Co Solicitors as a donation.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	With the continuing cuts being made to the Legal Aid, Criminal Justice system and the contentious nature of the work undertaken, obtaining more funding to continue as a going concern is a high risk.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Articles of Association
How is the charity constituted? (e.g., unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by elected members

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Intervene Project
Other name the charity uses	Intervene (working name)
Registered charity number	1153228
Charity's principal address	27 London Road Bromley BR1 1DG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jacob Smith	Chair	29/5/2022 - Present	Members
2	Rodney Austin	Secretary	30/5/2022 - Present	Members
3	Matt Sands	Treasurer	30/3/2022 - Present	Members
4	Emma McClure	Fundraiser	30/3/2022 - 28/11/2022	Members
5	Goran Josipovic	Chair	- 30/3/2022	
6	Rosemary Hill	Secretary	- 30/3/2022	
7	Eric Hill	Treasurer	- 30/3/2022	
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### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Mladen Kesar, Director; Liz Hill, Director of Finance

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JACOB SMITH	
Position (e.g., Secretary, Chair, etc)	CHAIR	
Date	31/1/2023	

**THE INTERVENE PROJECT**

**Registered Charity 1153228**

**Receipts and Payments Account**

**Financial Statements For The Year Ended 31 March 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Total £
<b><u>RECEIPTS</u></b>				
Misc credits	1	257		257
Professional fees	2	2,652		2,652
Donations		880		880
Bank interest		1		1
		<b>3,789</b>		<b>3,789</b>
<b><u>PAYMENTS</u></b>				
Professional disbursements	3	611		611
Computers/Maintenance		1,198		1,198
Volunteer expenses		194		194
<b>TOTAL</b>		<b>2,003</b>		<b>2,003</b>
<b>Excess of receipts over payments</b>		<b>1,786</b>		<b>1,786</b>
<b>Cash at bank and in hand 1 April 2021</b>		<b>7,657</b>		<b>7,657</b>
<b>Cash at bank and in hand 31 March 2022</b>		<b>9,443</b>		<b>9,443</b>
<b>Represented by:-</b>				
Community Account		<b>£7,927</b>		
Deposit Account		<b>£1,516</b>		
		<b>£9,443</b>		

Kesar & Co has housed the Intervene Project for 9 years. This support has taken the form of supply of all office services, including utilities, postage, etc. It has also included office space and the use of office equipment. The Trustees wish to record their appreciation for the continued support in the provision of office services and expertise which they receive from Kesar & Co.

**Notes:**

1. These relate to postage and court fee refunds
2. These are funds received as payment for professional services including success fees
3. Court fees necessary for casework