

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WYKE

England & Wales · Charity number 1153194

Details

Status	Registered
Legal form	Previously excepted
Registered	2013-08-01
Register	View on the Charity Commission register

Contact

Address 6 Vicarage Close
Wyke
Bradford
West Yorkshire
BD12 8QW

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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: WE ARE ST MARY'S CHURCH. WE ARE IN WYKE BRADFORD. THE CHURCH IS IN THE MIDDLE OF A SUPER OUTPUT AREA (OFFICE OF NATIONAL STATISTICS). WE ARE VERY COMMUNITY FOCUSED, MAKING OUR CHURCH HALL AVAILABLE TO SEVERAL ORGANISATIONS CATERING FOR ALL AGE GROUPS. WE ALSO HELP TO RUN AND SUPPORT A LOCAL FOOD BANK.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Religious Activities, Environment/conservation/heritage, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£62,401	£79,204	-	-
2023-12-31	£56,955	£80,310	-	-
2022-12-31	£245,815	£80,059	-	-
2021-12-31	£63,037	£52,227	-	-
2020-12-31	£48,797	£57,588	-	-

Trustees

Name	Role	Appointed
Rev Lucy Jane Wormsley	Chair	2019-08-07
BERNARD LEWIS		2009-10-21
CHRISTINE HALEY		2013-06-24
DAWN MOODY		2018-04-29
EVELYN HAIGH		2013-06-24
GILLIAN MCQUEEN		2013-06-24
Jean Patricia Marsh		2025-05-11
John Stone		2026-05-10
Katharine Elizabeth Taylor		2025-05-11
Philip Martin Chadwick		2025-05-11

Accounts

ST MARY'S CHURCH – WYKE

ANNUAL REPORT and FINANCIAL STATEMENTS of the PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2024

**Vicar:
Rev. Lucy Wormsley**

**6 Vicarage Close
Wyke
Bradford
BD12 8QW**

**Bank:
Barclays Bank PLC**

**Independent Examiner:
Mrs J Wilkinson FCCA
7 Fielding Way
Morley
LS27 9AB**

Independent Examiner's Report to the trustees of St Mary's Church, Wyke, Parochial Church Council.

I report on the accounts of the church for the year ended 31 December 2024 which are set out on pages 8 to 10.

Respective responsibilities of the Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or;
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jacqueline Wilkinson, FCCA
7 Fielding Way
Morley
LS27 9AB

Signed

Date 27/4/25

2024 Report and Accounts for the Parochial Church Council of St. Mary's, Wyke, Bradford.

Aim and purposes

St. Mary's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The Revd. Lucy Wormsley is the incumbent and Vicar of Wyke.

The PCC is also specifically responsible for the maintenance of the church and hall of St. Mary's, Wyke.

The Revd. Margaret Lyons was a retired priest with permission to officiate for the most of 2024, but sadly died in December 2024. Sylvia Percival and Susan Naughton assist in Parish ministry as Licensed Lay Ministers to the parish.

Objectives and activities.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Marys. The PCC maintains an overview of worship, giving priority to all ages worshipping together every Sunday morning. Our worship services and midweek groups seek to put faith into practice through prayer and scripture, music and sacrament.

As a registered charity, when planning our activities, we take note of the Charity Commission's guidance on public benefit and the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship, prayer, learning about the gospel and developing knowledge and trust in Jesus.
- Provision of pastoral care for everyone in our congregation and for people living in the parish.
- Missionary and outreach work.

To facilitate all this work, it is important that we maintain the fabric of St Mary's church and hall.

Achievements and performance

Worship and prayer

We hold worship at 10.30am each Sunday. Since October 2024, these services have been held, with licensed permission, in the church hall attached to the main church building. This is due to our church boiler being condemned in September. The PCC are currently researching and seeking advice for the best way forward with this, taking into account the C of E's commitment to going carbon net zero by 2030.

Our monthly service pattern comprises Church Family Worship on the 1st and 3rd Sundays and Church Family Communion services on the 2nd and 4th Sundays. Where there are 5 Sundays in the month an All-Age Communion is offered. Since the COVID-19 pandemic, we have

offered live streamed services from the church. This has continued even after the lockdowns eased, because it enabled some housebound congregation members to join with us more regularly and continues to be valued by them. Prayer ministry is offered for people, following our Communion services twice a month. When possible, we offer Kids provisions as part of our Sunday services, either in the children's area, or as a more integrated part of the services. We offer 4 or 5 parade services a year for our sponsored scouting group, in particular for Harvest and Remembrance.

Seasonal services are provided for Lent, Holy Week, Easter, Pentecost, Advent & Christmas.

We have, from July 2024, restarted our monthly Messy Church services in the hall. In order to reach out to more younger families and build on the relationships we have made through our baby and toddler group.

In 2024 our electoral roll comprised 60 members, 42 of whom are residents and 18 non-residents. The average number attending on Sundays is 39 adults (2023: 40) and 4 under 16yrs (2023: 3). Those joining us via the Facebook livestream has remained at a low number, but we continue to livestream because it enables those few to access worship where they might not have been able without this provision. The numbers also increased at the seasonal times of Easter, Harvest and Christmas. We have celebrated 5 Baptisms, 0 Confirmations, 5 Weddings and 5 church Funerals, during 2024.

Deanery Synod

Two PCC members are able to be elected members of the Outer Bradford Deanery Synod, however we only have one person currently elected since the 2021 APCM. Bernard Lewis continues as our elected deanery representative and is also serving as the lay chair of the synod. Synod met three times this year

February – focussing on Bradford City of culture 2025 and with a presentation given by Rev. Ned Slingsby-Lunn

June – focussing on funeral ministry and with presentations from James Crabtree of D. Walsh Funeral Directors, Jane Adams from Greengates and the Diocesan Finance Manager giving both a funeral directors and diocesan perspective on this topic.

November – focussing on the impact of prisoners on churches and the issues they might raise, with a presentation given by Rev. Jim Taylor.

Alongside the Outer Bradford Deanery Synod meetings, our Deanery representatives also attend the Bradford Episcopal Area Forum (BEAF). This is open to all, but it is an additional duty for Deanery representatives to attend these. The BEAF meetings act as further meetings of the wider deanery and diocesan Episcopal area for churches and their congregations to gain connection and support from one another. During 2024 there were two meetings. The main focus of both of these meetings were celebrating the 10th Anniversary of the Diocese of Leeds. The first was a thanksgiving service at Bradford Cathedral in June and the second was a meeting in October focussed on sharing stories of how churches and Diocesan staff have worked together well during this time, to develop and encourage our mission going forward.

The Church and Church Hall

The church is open to the community on specific occasions for private prayer and other activities. We welcome our local schools into church and we visit the schools throughout the year. We both provide and host services for other organisations such as scouting groups for their Christingle and local nurseries for the nativities, although this year there was much less interest in this from organisations due to the lack of church heating and cold temperatures.

The church hall is widely used throughout the week and at weekends by groups paying rent. These groups include a lunch club on Tuesdays for the elderly, Scouts, Cubs and Beavers and other sport/activity groups. We have built up quite a full programme of users during the week and also have many children's party bookings, which we welcome. The St Mary's baby and toddler group is going from strength to strength and we are finding this is a great platform for church mission with people from the community. Our craft and chatter group on Monday mornings is also thriving, starting a few years back with 6 people, now hosting over 20 people each week and exploring the local area with day trips and lunches out together as a social treat for attendees and also managing to support the church and other charities with donations too.

Pastoral care

Our pastoral care teams continue to be reviewed and our list for pastoral care is being updated, aiming to improve the ways in which we offer pastoral care, home/hospital visits and support for all our congregation members.

The ministry team and prayer chain pray regularly for the Parish and church members. The prayer chain responding to specific requests for prayer from individuals.

Sylvia continues to provide a 'prayer needs' page in the Weekly News sheet to help and encourage our discipline of praying for one another and for the needs of the church, community and worldwide connections (such as Diocesan links with The Sudan, our partnership with Open Doors, CMS and Latin Link Mission Partners and other matters in need of prayer).

Mission and evangelism

We have continued our support and connection with our mission partners in Guatemala. Azaria & David Pocasagre are building a new ministry together as mission partners through the work of local church in Guatemala City. They work with CMS, especially amongst young people. Geoff and Cesia Baines, with their beautiful daughter, Sofia also work in Guatemala City, but on behalf of Latin Link, with theological studies/ biblical languages and vulnerable women.

Despite, over recent years, our deteriorating finances and our inability to pay the Diocesan Share in full, we have continued to tithe 10% of income to mission and evangelism partners and projects. In September, the PCC debated a proposal from the Treasurer that we should continue to support our existing partners and occasional requests from other worthy causes, based on affordability rather than a percentage of income. The PCC agreed that it was important that the church should demonstrate a 'Generosity of heart' based on St Paul's teaching that 'each should give according to their means' and so the church should not be expected to give if the means were not there. The proposal was passed and going forward it

was agreed that we continue our commitment to support our Guatemalan mission partners and Open Doors.

We separately (i.e. not reported in the Financial Statements) continue to give to the work of The Children's Society, through our collection boxes (£774.11) and offerings from the Christingle Service (£360.30) towards their work with vulnerable children in England and Wales.

Ecumenical relationships

We play an active role in the Wyke Christian Council of Churches, through which we have been excited to see the opening of our new project, The Meeting Place. The Wyke Christian Council of Churches charity comprises of six local churches and operates not only the Meeting Place Coffee shop, offering fellowship, refreshment, advice and support to local people, but also continuing the running of a Trussell Trust Food Bank serving the people of Wyke and surrounding areas. The churches in Wyke provide well attended joint services twice a year, monthly prayer meetings and ministers' prayer breakfasts. Also, they arrange other joint events throughout the year.

The Foodbank's manager, Dawn Stobart, has reported that demand for the Foodbank has continued to increase rapidly, but that the work of the Meeting Place has already seen some amazing testimonies of people being helped in a whole variety of ways. The Foodbank has got very busy and has now needed to open on Wednesdays as well as the usual Tuesday and Thursdays. They continue to be in need of new premises, due to building disrepair at the current premises and future expansion needs for the Foodbank. There are ongoing plans for the Wyke Foodbank to become a separate CIO (registered charity), not officially under the Wyke Christian Council of Churches, but still very much wanting and needing the support of the local churches. This is a move to open up access for further funding and a wider resource pool. It was voted in favour of by the Wyke Christian Council of Churches during 2023.

Safeguarding

We follow the Diocesan Policy and statement for safeguarding at St. Mary's Church. Evelyn Haigh continues as our Parish Safeguarding Officer. We continue to hold safeguarding updates each month on our PCC agendas and update all our noticeboards (in church and in the foyer area), regularly, with relevant information and contact numbers. We place high priority and focus on keeping children, young people and vulnerable adults safeguarded at all times, encouraging that safeguarding is everyone's responsibility. Our leadership at St. Mary's undergo regular safeguarding training, including a newer Domestic Abuse training session as well.

Financial Review

General Fund:

This year our Financial Statements show a General Fund Deficit of £2,465, reducing our General Fund reserves to £2,424. Receipts of £62,401 are mainly derived from Giving/Gift Aid, £34,213, and Church Hall Rents, £16,718. Payments amounted to £64,866 which included a contribution of £30,000 to the Diocesan Share and £13,874 for gas and electricity costs.

Designated Funds:

During the year we incurred total payments of £11,647 which included a total cost of £4,840 for architect's fees and subsequent repairs to the high west window; other items listed in Note 4(d) plus sundry donations of £1,000; and £3,000 additional Share contribution.

Restricted Funds:

These are funds that may only be used to fund projects within the scope of the fund, as set out in detail in the notes to the Financial Statements. A total amount of £2,691 was expended from the Church Ground and Graveyard fund on repairs to the perimeter wall and the front paved area.

Investments:

At the end of the year the value of our investments is £113,260, a satisfactory increase over the year of £8,781 (8.4%).

Financial situation:

As reported last year, we are unable to sustain the level of spending required to support ongoing ministry and the maintenance of the church buildings from the General Fund reserves. In recent years this has impacted on our ability to pay our Diocesan Share*. This year we paid £33,000 (80%) of the £41,149 Share requested which brings the total shortfall for the last six years to £52,560! We are reliant on the Mobile Mast designated fund to provide adequate reserves and to cover unexpected, but necessary, expenditure. However, it is incumbent on us to manage the Mobile Mast Fund (including the investments) for future generations as it derives from the lease agreement covering 50 years to the year 2072! Given the situation relating to the church central heating boiler (as detailed in the Fabric report) we should not rely on this fund to cover any more than the repair cost as quoted!

Reserves Policy:

The combined year-end funds held in the general and designated funds total £48,046 and are well in excess of the long-held policy of holding a minimum of two months average expenditure and give us a decent cash-flow buffer.

**Diocesan Share is set annually based on a calculation that ensures churches are asked for a proportionate amount after taking into account the number of full or part-time clergy provided, size of the congregation and an indexed socio-economic factor for our area of Bradford. It largely provides for the stipends and housing of the clergy which currently averages £66,124 p.a. The Share requested from St Mary's for 2025 is £42,384.*

Volunteers

We would like to thank every person who works hard to make our church what it is and help with the smooth running of all services, events and the running of the church hall.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (our vicar), churchwardens, retired priest with Permission to Officiate, Licensed Lay Ministers and members elected by those members of the congregation who are on the electoral roll of the church. All regular members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

The PCC met 10 times during the year with a pattern of alternating between business focussed meetings which include a time of prayer and mission focussed meeting where business is kept to urgent matters only, such as finance, fabric and safeguarding. In addition, we have a Standing Committee who also met as a fabric committee this year to aid the research for the number of issues we have experienced with regards to our building and churchyard.

The main areas of focus for the PCC this year have been:

- The heating system failure in September and the green energy audit undertaken
- Safeguarding updates monthly reports. In particular the use of the helpful discussion cube provided in clergy safeguarding training.
- Church Worship and provisions for children and young people with us worshipping in the church hall due to the cold temperatures in church over the winter.
- Financial reports monthly
- Building concerns and issues – including the outside security lighting, the patio area by the lychgate, the defibrillator installation, pigeon proofing in the tower and the heating system.

It would be very welcome to have new faces standing for election to the PCC at this year's APCM, to enhance and grow the leadership of St Mary's.

Fabric

We have until midway through 2024 had the support of the Community Payback Team with the upkeep of our grounds and in particular they worked to renovate the patio flagging at the front of the church by the lychgate. This work was not completed, but due to a lack of supervisors for the group generally, we no longer have them visiting. We would welcome any offers of support for a team of people willing to help with the maintenance of the grounds, including leaf clearance, weed clearing from pathways. We are very grateful to those who already volunteer in the churchyard and thank them for all their hard work, it is very appreciated and goes noticed and complimented by many in the community. Our thanks

extend to the community payback team for their work in the past year and we hope they are able to come back to us at some point in the future.

There has been installation of updated security flood lighting to the car park on a timer for those using the church, hall and carpark after dark.

Unfortunately, we had the sad news that the church boiler was to be condemned at its annual service in September 2024. Since then, we have moved into the hall for the majority of our services, under specially granted licence from Bishop Toby. This project will not be a simple fix or replace job, as the Church of England have a set target of 2030 to go carbon net zero, which restricts churches from simply making changes which would cause ongoing high carbon emissions. General synod voted on this target at their meeting of Synod in February 2020, where they called for Dioceses and churches to “take action and ramp-up efforts to reduce emissions.”. We were identified prior to the heating issues as one of the worst 10% of churches for carbon emissions and so had already begun seeking support and advice on ways to reduce this, being part of an energy auditing pilot scheme throughout the Church of England nationally. By the year end 2024, we have sent back our queries and questions about the audit results (no reply received as yet), and we have begun seeking advice from the Diocese as to how we can move forward and what the wider possibilities are. The costings for many of the greener options for heating our church have been estimated to incur heavy costs and will require grant funding. This opens up the possibility of wider projects for change. The PCC, while frustrated by the complexity of the process, remain optimistic about the possibilities that could lie ahead. Alongside the challenges there has already been some great positive feedback about worshipping in the church hall. It is very much a case of watch this space and if you fancy having a say then get in touch with Rev. Lucy. Alternatively, if you wish to be more involved in the process, and have skills to give to the work, then you would be very welcome to join the PCC.

The work required on the church bells continues to be in abeyance. Funds amounting to £3,886 have been raised for this project and the PCC is continuing to make the decisions about how to move forward with this project, having now received an updated quote from Blyth and Co. but seeking more options for us to explore in whether we can fix without full renovation works.

Administrative Information

St Mary's church is situated in Green Lane, Wyke. It is part of the Diocese of Leeds within the Church of England. The correspondence address is 6 Vicarage Close, Wyke, Bradford, BD12 8QW. Registered Charity number 1153194.

PCC members who have served at any time from 1 January 2024 until the date this report was approved are:

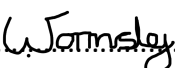
Ex Officio members:

Incumbent:	The Revd. Lucy Wormsley (Chair)
Deanery Synod rep:	Mr Bernard Lewis
Licensed clergy:	The Revd. Margaret Lyons (retired with Permission to Officiate) – sadly died in December 2024
Licensed Lay Ministers:	Mrs Susan Naughton (working as Lead Chaplain for Calderdale and Huddersfield NHS Foundation Trust) Mrs Sylvia Percival

Elected members:

Mrs Evelyn Haigh (PCC Secretary)	Mr John Roberts (Treasurer)
Mrs Gillian McQueen	Mrs Christine Haley
Mrs Dawn Moody	Mrs Gillian Watson
Mrs Dianne Douglas (sadly died in Sept 2024)	

Approved by the PCC on 18/03/2025 and signed on their behalf by Rev. Lucy Wormsley (Incumbent/PCC Chair)

Signed..........

Date.....18/03/2025.....

PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, WYKE, BRADFORD

FINANCIAL STATEMENTS for the Year Ended 31 December 2024

Receipts and Payments Accounts

	Note	General Funds £	Designated Funds £	Restricted Funds £	TOTALS 2024 £	TOTALS 2023 £
RECEIPTS						
Voluntary receipts						
Planned giving		24171			24171	23295
Collection at services		3186			3186	3507
Collections - weddings, baptisms & funerals		239			239	341
All other giving/voluntary receipts	3(a)	1500			1500	1235
Gift Aid recovered		6856			6856	6388
		<u>35952</u>	<u>0</u>	<u>0</u>	<u>35952</u>	<u>34766</u>
Activities for generating funds	3(b)	6077			6077	5545
Investment Income		903			903	1074
Church Activities	3(c)	19471			19471	15570
Total Receipts		<u>62401</u>	<u>0</u>	<u>0</u>	<u>62401</u>	<u>56955</u>
PAYMENTS						
Diocesan parish contribution (Share)		30000	3000		33000	31800
Fund Raising expenses	4(b)	1382			1382	1398
Church activity expenses	4(c)	28283	0	2641	30925	29792
Missionary giving and donations	4(a)	5200	1000	50	6250	7571
Extra-ordinary items of expenditure	4(d)	0	7647	0	7647	9749
Total Payments		<u>64866</u>	<u>11647</u>	<u>2691</u>	<u>79204</u>	<u>80310</u>
Excess of receipts over payments		-2465	-11647	-2691	-16803	-23355
Transfer to Investment Fund	2	0	0	0	0	-100000
Cash at bank at 1 January		4888	57269	10514	72671	196026
		<u>4888</u>	<u>57269</u>	<u>10514</u>	<u>72671</u>	<u>196026</u>
Cash at bank at 31 December		<u>2424</u>	<u>45622</u>	<u>7823</u>	<u>55868</u>	<u>72671</u>

Statement of Assets and Liabilities

Cash Funds

Barclays Current Account	2424	0	0	2424	4888
Barclays Premium Deposit Account	0	45622	7823	53445	67783
	<u>2424</u>	<u>45622</u>	<u>7823</u>	<u>55868</u>	<u>72671</u>

Other monetary assets

Gift Aid recoverable	<u>1858</u>			<u>1858</u>	<u>1859</u>
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Investment assets

Collective Investment A/c value at 20/12/2024	2	<u>113260</u>		<u>113260</u>	<u>104479</u>
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Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- This is a long term investment of a substantial part of the 50-year Mobile Phone Mast Licence in the expectation that the fund will grow over a medium to long term period faster than inflation. The investments are in a platform of nine ethically-based funds, managed by Quilter Investment Platform Ltd. The amount of £100,000 was invested on 21 June 2023.

	General Funds £	Designated Funds £	Restricted Funds £	TOTALS 2024 £	TOTALS 2023 £
3 Receipts					
a) All other giving/voluntary receipts					
Donations - church members and others	1500			1500	1235
Other	0			0	0
	<u>1500</u>	<u>0</u>		<u>1500</u>	<u>1235</u>
b) Fund Raising					
Line Dancing Social Events	215			215	300
Refreshments	1419			1419	952
Summer Garden Party	0			0	1010
Brass Band Concert	0			0	1400
Christmas Market	1643			1643	1106
Craft & Chatter	200			200	150
Wine Tasting	0			0	628
Concert	783			783	0
Ceilidh	515			515	0
Sponsored Swim	1115			1115	0
Other	187			187	0
	<u>6077</u>	<u>0</u>		<u>6077</u>	<u>5546</u>
c) Church Activities					
Fees for Weddings and Funerals	2753			2753	1415
Church Hall lettings - local community use	16718			16718	14155
	<u>19471</u>	<u>0</u>		<u>19471</u>	<u>15570</u>
4 Payments					
a) Missionary giving and donations					
CMS - mission partners in Guatemala	1200			1200	1800
Latin Link - Mission partners in Guatemala	1800			1800	1800
Open Doors	2000			2000	2000
Leeds Diocesan Sudan Link	0			0	1000
Other donation	200	1000	50	1250	971
	<u>5200</u>	<u>1000</u>	<u>50</u>	<u>6250</u>	<u>7571</u>
b) Fund Raising					
Refreshments	698			698	502
Summer Garden Party	0			0	113
Brass Band Concert	0			0	522
Christmas Market	59			59	105
Wine Tasting	0			0	157
Concert	175			175	0
Ceilidh	450			450	0
	<u>1382</u>	<u>0</u>	<u>0</u>	<u>1382</u>	<u>1399</u>
c) Church Activity Expenses					
Clergy and staffing costs	105			105	120
Cost of services, licences and subscriptions	2290			2290	1763
Organ and piano maintenance	239			239	233
Training and presentations	52			52	115
Electricity - all buildings	3952			3952	3444
Gas - all buildings	9522			9522	7379
Water - all buildings	881			881	324
Cleaning - all buildings	4335			4335	3237
Church maintenance & security	619			619	1589
Insurance - buildings, contents and liability	3672			3672	3563
Church hall maintenance & security	690			690	2132
Church grounds equipment and maintenance	113		2641	2754	362
Quinquennial Survey Fee	0			0	0
Printing, photocopying and stationery	926			926	743
Telephone and internet expenses	787			787	0
Independent Examiner Fee	100			100	100
Professional Fees	0			0	4688
	<u>28283</u>	<u>0</u>	<u>2641</u>	<u>30925</u>	<u>29792</u>

	General Funds	Designated Funds	Restricted Funds	TOTALS 2024	TOTALS 2023
4 Payments (continued)					
d) Extra-ordinary items of expenditure					
Repairs to Church Hall floor	0	0		0	9749
West Window - scaffolding, architect & repairs	0	4840		4840	0
Hall Roof repairs	0	655		655	0
Defibrillator	0	400		400	0
Church roof and steeple repairs	0	510		510	0
New car park lights	0	1242		1242	0
	<u>0</u>	<u>7647</u>		<u>7647</u>	<u>9749</u>

5 DESIGNATED AND RESTRICTED FUNDS

The movement in these funds during the year were:

	1-Jan £	Receipts £	Payments £	31-Dec £
Restricted Funds:				
Church Grounds & Graveyard Fund	6041	0	-2641	3400
Youth Club Fund	2144	0	0	2144
Parish Weekend Fund	381	0	-50	331
Children & Young Peoples Fund	<u>1948</u>	<u>0</u>	<u>0</u>	<u>1948</u>
	<u>10514</u>	<u>0</u>	<u>-2691</u>	<u>7823</u>
Designated Funds:				
Church Bells Fund	3886	0	0	3886
Mobile Mast Licence Fund	<u>53383</u>	<u>0</u>	<u>-11647</u>	<u>41736</u>
	<u>57269</u>	<u>0</u>	<u>-11647</u>	<u>45622</u>

Restricted Funds:

The Church Grounds & Graveyard Fund now mainly comprises the residue of a Legacy of £6000 received in 2022 specifying that it should be used for 'the upkeep and improvements to the churchyard'. The sum of £2641 was expended in 2024 on repairs to the car park wall and the front paved area.

The Youth Club Fund represents grants and fund raising for the running of a community Youth Club.

The Parish Weekend Fund represents funds raised to enable people on low incomes to attend parish weekends and can only be used for a similar purpose.

The Childrens and Young Peoples Fund was created as a restricted fund in 2014 as a result of incorporating Sunday School funds into the Church Accounts. All receipts and payments relating to children and young people's activities are channeled through this fund.

Designated Funds:

The Church Bells Fund was created by the PCC in 2020 to hold donations and grants, etc. for the purpose of repairing the church bells.

The Mobile Mast Licence Fund comprises the Fee received for a 50-year Licence. The fund is to supplement the General Fund, where necessary, to maintain payment of the Diocesan Share, the upkeep of the church and church hall fabric; for the maintenance of the churchyard and graveyard; and for the hiring of staff to assist the vicar and the PCC in pursuit of the aforementioned aims. £100,000 from the fund has been invested to maintain the existence of the fund for as long as possible.

Accounts

ST MARY'S CHURCH – WYKE

ANNUAL REPORT
and
FINANCIAL STATEMENTS
of the
PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2023

Vicar:
Rev. Lucy Wormsley

6 Vicarage Close
Wyke
Bradford
BD12 8QW

Bank:
Barclays Bank PLC

Independent Examiner:
Mrs J Wilkinson FCCA
7 Fielding Way
Morley
LS27 9AB

Independent Examiner's Report to the trustees of St Mary's Church, Wyke, Parochial Church Council.

I report on the accounts of the church for the year ended 31 December 2023 which are set out on pages 8 to 10.

Respective responsibilities of the Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

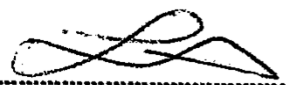
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or;
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jacqueline Wilkinson, FCCA
7 Fielding Way
Morley
LS27 9AB

Signed 

Date 5/5/24

2023 Report and Accounts for the Parochial Church Council of St. Mary's, Wyke, Bradford.

Aim and purposes

St. Mary's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The Revd. Lucy Wormsley is the incumbent and Vicar of Wyke, although she was on Maternity Leave between January and Dec 2023.

The PCC is also specifically responsible for the maintenance of the church and hall of St. Mary's, Wyke.

The Revd. Margaret Lyons is a retired priest with permission to officiate, with Sylvia Percival and Susan Naughton as Licensed Lay Ministers to the parish.

Objectives and activities.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Marys. The PCC maintains an overview of worship, giving priority to all ages worshipping together every Sunday morning. Our worship services and midweek groups seek to put faith into practice through prayer and scripture, music and sacrament.

As a registered charity, when planning our activities, we take note of the Charity Commission's guidance on public benefit and the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship, prayer, learning about the gospel and developing knowledge and trust in Jesus.
- Provision of pastoral care for everyone in our congregation and for people living in the parish.
- Missionary and outreach work.

To facilitate all this work, it is important that we maintain the fabric of St Mary's church and hall.

Achievements and performance

Worship and prayer

We hold worship at 10.30am each Sunday. Our monthly service pattern comprises Church Family Worship on the 1st and 3rd Sundays (also on the 5th Sunday when there are five Sundays in the month) and Church Family Communion services on the 2nd and 4th Sundays. Since the COVID-19 pandemic, we have offered live streamed services from the church. This has continued even after the lockdowns eased, because it enabled some housebound congregation members to join with us more regularly. Prayer ministry is offered for people, following our Communion services twice a month, including prayer for healing. When possible, we offer Kids provisions as part of our Sunday services, either in the children's corner, or as a more integrated part of the services. We offer 4 or 5 parade services a year for our connected scouting group, in particular for Harvest and Remembrance.

Seasonal services are provided for Lent, Holy Week, Easter, Pentecost, Advent & Christmas.

We haven't run our monthly Messy Church Services since the pandemic, but hope to reinstate this going forward, to reach out to younger families.

In 2023 our electoral roll comprised 60 members, 42 of whom are residents and 18 non-residents. The average number attending on Sundays is 40 adults (2022: 36) and 3 under 16yrs (2022: 3). Those joining us via the Facebook livestream has remained at a low number, but we continue to livestream because it enables those few to access worship where they might not have been able without this provision. The numbers also increased at the seasonal times of Easter, Harvest and Christmas. We have celebrated 9 Baptisms, 0 Confirmations, 1 Weddings and 5 church Funerals, during 2023.

Deanery Synod

Two PCC members are able to be elected members of the Outer Bradford Deanery Synod, however we only have one person currently elected since the 2021 APCM. Bernard Lewis continues as our elected deanery representative and is also serving as the lay chair of the synod. Synod met twice this year, once in March via zoom and once in September in person. Topics covered were The Children's Society (lead by their CEO Mark Russell), The Barnabas Programme from the Diocesan team, Wellsprings Together lead by Theo Sheridan-Watts and COP27/environmental issues brought by Jemima Parker from the Diocese.

Alongside our attachment to the Outer Bradford Deanery, we are connected in the Diocese through the Bradford Episcopal Area Forum. To this, members of all four Deaneries in the Bradford Episcopal Area, along with members of every parish congregation, are invited to share together collaboratively and supportively of one another. During 2023 there were two meetings, looking at Children Young People and Families with a presentation from the Diocesan team for this area of ministry and The Barnabas Programme, headed up by a team and involving Rev. Jude Smith and Jonathan Wood (our Diocesan Secretary).

The Church and Church Hall

The church is open to the community on specific occasions for private prayer and other activities. We welcome our local schools into church and we visit the schools throughout the year. We both provide and host services for other organisations such as the Wyke Children's Centre for their nativity and scouting groups for their Christingle.

The church hall is widely used throughout the week and at weekends by groups paying rent. These groups include a lunch club on Tuesdays for the elderly, Scouts, Cubs and Beavers and other sport/activity groups. We have built up quite a full programme of users during the week and also have many children's party bookings, which we welcome. The St Mary's baby and toddler group is going from strength to strength and we are finding this is a great platform for church mission with people from the community.

Pastoral care

Our pastoral care teams have undergone review over the past year and we hope and aim to improve the ways in which we offer pastoral care, home/hospital visits and support for all our congregation members.

The ministry team and prayer chain pray regularly for the Parish and church members. The prayer chain responding to specific requests for prayer from individuals.

Sylvia continues to provide a 'prayer needs' page in the Weekly News sheet to help and encourage our discipline of praying for one another and for the needs of the church, community and worldwide connections (such as Open Doors, CMS and Latin Link Mission Partners and other matters in need of prayer).

Mission and evangelism

We have continued our support and connection with our mission partners in Guatemala. Azaria Spencer is now joined by her new husband David and they are building a new ministry together as mission partners through the work of local church in Guatemala City. They work with CMS, especially amongst young people. Geoff and Cesia Baines are also a married couple with their beautiful daughter, Sofia, who we met this year on their visit to St. Mary's. They work with theological studies/ biblical languages and vulnerable women, also in Guatemala City but on behalf of Latin Link.

We tithe 10% of our voluntary receipts (planned giving, etc.), usually divided equally between three Christian Charities. This year we have continued our support to Open Doors, CMS and Latin Link partnerships and are continuing our distribution of the tithe into the start of the New Year, 2024. Please see the Financial Review and Statements for further details.

We separately (i.e. not reported in the Financial Statements) continue to give to the work of The Children's Society, through our collection boxes (£770.34) and offerings from the Christingle Service (£362.10) towards their work with vulnerable children in England and Wales.

Ecumenical relationships

We play an active role in the Wyke Christian Council of Churches, through which we have been excited to see the opening of our new project, The Meeting Place. The Wyke Christian Council of Churches charity comprises of six local churches and operates not only the Meeting Place Coffee shop, offering fellowship, refreshment, advice and support to local people, but also continuing the running of a Trussell Trust Food Bank serving the people of Wyke and surrounding areas. The churches in Wyke provide well attended joint services twice a year, monthly prayer meetings and ministers' prayer breakfasts. Also, they arrange other joint events throughout the year.

The Foodbank's manager, Dawn Stobart, has reported that demand for the Foodbank has continued to increase rapidly, but that the work of the Meeting Place has already seen some amazing testimonies of people being helped in a whole variety of ways. The Foodbank has got very busy and has now needed to open on Wednesdays as well as the usual Tuesday and Thursdays. They continue to be in need of new premises, due to building disrepair at the current premises and future expansion needs for the Foodbank.

Safeguarding

We follow the Diocesan Policy and statement for safeguarding at St. Mary's Church. Evelyn Haigh continues as our Parish Safeguarding Officer. We continue to hold safeguarding updates each month on our PCC agendas and update all our noticeboards (in church and in the foyer area), regularly, with relevant information and contact numbers. We place high priority and focus on keeping children, young people and vulnerable adults safeguarded at all times, encouraging that safeguarding is everyone's responsibility. Our leadership at St. Mary's undergo regular safeguarding training, including a newer Domestic Abuse training session as well.

Financial Review

General Fund:

This year our Financial Statements show a General Fund Deficit of £5,868, reducing our reserves to £4888. Receipts of £56,995 are mainly derived from Giving/Gift Aid, £32,190, and Church Hall Rents, £14,155, but were not sufficient to fully cover payments of £62,823. The latter include a contribution of £29,800 to the Diocesan Share and £10,823 for gas and electricity costs.

Designated Funds:

During the year we incurred total payments of £17,437 and transferred £100,000 into investments (see Note 2 in the Financial Statements). The payments were for expenditure that could not be covered from the General Fund, including £9,749 for the re-laying of the main floor in the church hall and an added contribution of £2,000 to the Share.

Restricted Funds:

These are funds that may only be used to fund projects within the scope of the fund, as set out in detail in the notes to the Financial Statements. This year there was minimal movement in these funds.

Financial situation:

It is abundantly clear that we are unable to sustain the level of spending required to support ongoing ministry and the maintenance of the church buildings from the depleted General Fund reserves. In recent years this has impacted heavily on our ability to pay our Diocesan Share*. This year we paid 80% of the £39,757 Share requested which brings the total shortfall for the last six years to £54,463!

Going forward, the PCC has resolved to work on a break-even budget which means the payment of Share from the General Fund will be the balancing amount (i.e. the difference between actual receipts and all other payments). The Mobile Mast designated fund will be used, sparingly, to at least make up the Share payment to equal the average of all the churches in our Deanery (circa 65%) and to cover any 'substantial and essential' unbudgeted expenditure (e.g. repairs to the high west window).

Reserves Policy:

As we now hold considerable funds in the designated Mobile Mast Fund the PCC are resolved to ensure that the General Fund reserves do not fall below £2,000.

**Diocesan Share is set annually based on a calculation that ensures churches are asked for a proportionate amount after taking into account the number of full or part-time clergy provided, size of the congregation and an indexed social economic factor. It largely provides for the stipends and housing of the clergy which currently averages £64,198 p.a. The Share requested from St Mary's for 2024 is £41,149.*

Volunteers

We would like to thank every person who works hard to make our church what it is and help with the smooth running of all services, events and the running of the church hall. Lucy wishes to add her particular gratitude for all the care and support and extra time that has been given during maternity leave this year. Special thanks this year to Rev. Jenny Savage for helping support St. Mary's during Lucy's maternity leave.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (our vicar), churchwardens, retired priest with Permission to Officiate, Licensed Lay Ministers and members elected by those members of the congregation who are on the electoral roll of the church. All regular members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

During the year, the PCC met 10 times during the year with a pattern of alternating between business focussed meetings which include a time of prayer and mission focussed meeting where business is kept to urgent matters only, such as finance, fabric and safeguarding. In addition, we have a Standing Committee which met on a regular basis to aid communications and ongoing works between PCC meetings, especially throughout the maternity leave.

The main areas of focus for the PCC this year have been:

- The items on the Quinquennial inspection report
- Church Worship and provisions for children and young people
- Financial reports monthly
- Building concerns and issues – including the hall flooring and fallen masonry at the west end.

It would be very welcomed, to have new faces standing for election to the PCC at this year's APCM, to enhance and grow the leadership of St Mary's.

Fabric

Following the Quinquennial Inspection last year there have been minor repairs to the roof, and a new floor in the hall and kitchen.

There was some dislodged masonry work which fell from the rose window at the church's west end and so inspection, safety netting and plans have been undertaken this year and into 2024 to make safe and look toward repairing this issue.

There has been some repairs and improvements made to the church hall heating and minor repair works to the taps in the toilet facilities.

The work required on the church bells continues to be in abeyance. Funds amounting to £3,886 have been raised for this project and the PCC is continuing to make the decisions about how to move forward with this project, having now received an updated quote from Blyth and Co.

Administrative Information

St Mary's church is situated in Green Lane, Wyke. It is part of the Diocese of Leeds within the Church of England. The correspondence address is 6 Vicarage Close, Wyke, Bradford, BD12 8QW. Registered Charity number 1153194.

PCC members who have served at any time from 1 January 2023 until the date this report was approved are:

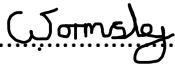
Ex Officio members:

Incumbent:	The Revd. Lucy Wormsley (Chair) – on maternity leave 25 th Jan 2023 to 2 nd Jan 2024
Wardens:	Mr Bernard Lewis (Vice chair) – acting as chair during maternity leave Ms Hannah Dowler
Deanery Synod rep:	Mr Bernard Lewis
Licensed clergy:	The Revd. Margaret Lyons (retired with Permission to Officiate)
Licensed Lay Ministers:	Mrs Susan Naughton (working as Lead Chaplain for Calderdale and Huddersfield NHS Foundation Trust) Mrs Sylvia Percival

Elected members:

Mrs Evelyn Haigh (PCC Secretary)	Mr John Roberts (Treasurer)	
Mrs Gillian McQueen	Mrs Christine Haley	
Mrs Dawn Moody	Mrs Dianne Douglas	Mrs Gillian Watson

Approved by the PCC on Tuesday 19th February 2024 and signed on their behalf by Rev. Lucy Wormsley (Incumbent/PCC Chair)

Signed..........

Date.....20/ 02/2024.....

PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, WYKE, BRADFORD

FINANCIAL STATEMENTS for the Year Ended 31 December 2023

Receipts and Payments Accounts

	Note	General Funds £	Designated Funds £	Restricted Funds £	TOTALS 2023 £	TOTALS 2022 £
RECEIPTS						
Voluntary receipts						
Planned giving		23295			23295	21486
Collection at services		3507			3507	2110
Collections - weddings, baptisms & funerals		341			341	767
All other giving/voluntary receipts	3(a)	1235			1235	8520
Gift Aid recovered		6388			6388	5976
		<u>34766</u>	<u>0</u>	<u>0</u>	<u>34766</u>	<u>38858</u>
Activities for generating funds	3(b)	5545			5545	3278
Investment Income		1074			1074	
Church Activities	3(c)	15570			15570	203679
		<u>56955</u>	<u>0</u>	<u>0</u>	<u>56955</u>	<u>245815</u>
PAYMENTS						
Diocesan parish contribution (Share)		29800	2000		31800	33500
Fund Raising expenses	4(b)	1398			1398	716
Church activity expenses	4(c)	25104	4688	0	29792	23812
Missionary giving and donations	4(a)	6521	1000	50	7571	3200
Extra-ordinary items of expenditure	4(d)	0	9749	0	9749	18831
		<u>62823</u>	<u>17437</u>	<u>50</u>	<u>80310</u>	<u>80059</u>
Excess of receipts over payments		-5868	-17437	-50	-23355	165757
Transfer to Investment Fund	2	0	-100000	0	-100000	0
Cash at bank at 1 January		10756	174706	10564	196026	30270
		<u>4888</u>	<u>57269</u>	<u>10514</u>	<u>72671</u>	<u>196028</u>

Statement of Assets and Liabilities

Cash Funds						
Barclays Current Account		4888	0	0	4888	16026
Barclays Premium Deposit Account		0	57269	10514	67783	180000
		<u>4888</u>	<u>57269</u>	<u>10514</u>	<u>72671</u>	<u>196026</u>
Other monetary assets						
Gift Aid recoverable		1859			1859	1559
		<u>1859</u>			<u>1859</u>	<u>1559</u>
Investment assets						
Collective Investment Account at value as at 20/12/2023	2		104479		104479	
			<u>104479</u>		<u>104479</u>	

Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- This is a long term investment of a substantial part of the 50-year Mobile Phone Mast Licence in the expectation that the fund will grow over a medium to long term period faster than inflation. The investments are in a platform of nine ethically-based funds, managed by Quilter Investment Platform Ltd. The amount of £100,000 was invested on 21 June 2023.

	General Funds £	Designated Funds £	Restricted Funds £	TOTALS 2023 £	TOTALS 2022 £
3 Receipts					
a) All other giving/voluntary receipts					
Legacy - Mrs Rosemary Moore	0			0	6000
Donations - church members and others	1235			1235	20
Grant - contribution to increase in Energy costs	0			0	2500
	<u>1235</u>	<u>0</u>		<u>1235</u>	<u>8520</u>
b) Fund Raising					
Line Dancing Social Events	300			300	222
Refreshments	952			952	399
Summer Garden Party	1010			1010	0
Brass Band Concert	1400			1400	1230
Christmas Fayre	1106			1106	1370
Mary & Martha	0			0	58
Wine Tasting	628			628	0
Craft & Chatter	150			150	0
	<u>5545</u>	<u>0</u>		<u>5545</u>	<u>3278</u>
c) Church Activities					
Fees for Weddings and Funerals	1415			1415	1382
Church Hall lettings - local community use	14155			14155	16147
Mobile Phone Mast fees	0	0		0	186149
	<u>15570</u>	<u>0</u>		<u>15570</u>	<u>19181</u>
4 Payments					
a) Missionary giving and donations					
CMS - mission partners in Guatemala	1800			1800	600
Latin Link - Mission partners in Guatemala	1800			1800	600
Open Doors	2000			2000	2000
Leeds Diocesan Sudan Link	0	1000		1000	0
Other donations	921		50	971	0
	<u>6521</u>	<u>1000</u>	<u>50</u>	<u>7571</u>	<u>3200</u>
b) Fund Raising					
Refreshments	-502			-502	124
Summer Garden Party	-113			-113	0
Brass Band Concert	-522			-522	472
Christmas Fayre	-105			-105	120
Wine Tasting	-157			-157	0
	<u>-1398</u>	<u>0</u>		<u>-1398</u>	<u>716</u>
c) Church Activity Expenses					
Clergy and staffing costs	120			120	176
Cost of services, licences and subscriptions	1763			1763	1097
Organ and piano maintenance	233			233	226
Training and presentations	115			115	0
Electricity - all buildings	3444			3444	1979
Gas - all buildings	7379			7379	3795
Water - all buildings	324			324	297
Cleaning - all buildings	3237			3237	2432
Church maintenance & security	1589			1589	1385
Insurance - buildings, contents and liability	3563			3563	3330
Church hall maintenance & security	2132			2132	756
Church grounds equipment and maintenance	362			362	864
Quinquennial Survey Fee	0			0	1200
Printing, photocopying and stationery	743			743	897
Telephone and internet expenses	0			0	488
Independent Examiner Fee	100			100	100
Mobile Mast costs and allocations	0			0	4791
Professional Fees	0	4688		4688	0
	<u>25104</u>	<u>4688</u>		<u>29792</u>	<u>23812</u>
d) Extra-ordinary items of expenditure					
Rewiring of church electrics (incl. VAT refund)	0			0	15575
Upgrade church hall heating (incl. VAT refund)	0			0	2561
Repairs to lightning conductor (incl. VAT refund)	0			0	695
Repairs to church hall floor	0	9749		9749	0
	<u>0</u>	<u>9749</u>		<u>9749</u>	<u>18831</u>

5 DESIGNATED AND RESTRICTED FUNDS

The movement in these funds during the year were:

	1-Jan £	Receipts £	Payments £	31-Dec £
Restricted Funds:				
Church Grounds & Graveyard Fund	6041	0	0	6041
Youth Club Fund	2144	0	0	2144
Parish Weekend Fund	431	0	-50	381
Children & Young Peoples Fund	1948	0	0	1948
	<u>10564</u>	<u>0</u>	<u>-50</u>	<u>10514</u>
Designated Funds:				
Church Bells Fund	3886	0	0	3886
Mobile Mast Licence Fund	170820	0	-117437	53383
	<u>174706</u>	<u>0</u>	<u>-117437</u>	<u>57269</u>

Restricted Funds:

The Church Grounds & Graveyard Fund now mainly comprises a Legacy of £6000 received in 2022 specifying that it should be used for 'the upkeep and improvements to the churchyard'.

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Designated Funds:

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The Mobile Mast Licence Fund comprises the Fee received for a 50-year Licence. The fund is to supplement the General Fund, where necessary, to maintain payment of the Diocesan Share, the upkeep of the church and church hall fabric; for the maintenance of the churchyard and graveyard; and for the hiring of staff to assist the vicar and the PCC in pursuit of the aforementioned aims. £100,000 from the fund has been invested to maintain the existence of the fund for as long as possible.

Accounts

ST MARY'S CHURCH – WYKE

ANNUAL REPORT and FINANCIAL STATEMENTS of the PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2022

**Vicar:
Rev. Lucy Wormsley**

**6 Vicarage Close
Wyke
Bradford
BD12 8QW**

**Bank:
Barclays Bank PLC**

**Independent Examiner:
Mrs J Wilkinson FCCA
7 Fielding Way
Morley
LS27 9AB**

Independent Examiner's Report to the trustees of St Mary's Church, Wyke, Parochial Church Council.

I report on the accounts of the church for the year ended 31 December 2022 which are set out on pages 8 to 10.

Respective responsibilities of the Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- ☐ examine the accounts (under section 145 of the 2011 Act);
- ☐ To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the 2011 Act; and
- ☐ To state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - ☐ to keep accounting records in accordance with s.130 of the 2011 Act; and
 - ☐ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or;
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jacqueline Wilkinson, FCCA
7 Fielding Way
Morley
LS27 9AB

Signed: *J Wilkinson*

Date: *31/03/23*

2022 Report and Accounts for the Parochial Church Council of St. Mary's, Wyke, Bradford.

Aim and purposes

St. Mary's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The Revd. Lucy Wormsley is the incumbent and Vicar of Wyke, although she was on Maternity Leave until April 2022.

The PCC is also specifically responsible for the maintenance of the church and hall of St. Mary's, Wyke.

The Revd. Margaret Lyons is a retired priest with permission to officiate, with Sylvia Percival and Susan Naughton as Licensed Lay Ministers to the parish.

Objectives and activities.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Marys. The PCC maintains an overview of worship, giving priority to all ages worshipping together every Sunday morning. Our worship services and midweek group seek to put faith into practice through prayer and scripture, music and sacrament.

As a registered charity, when planning our activities, we take note of the Charity Commission's guidance on public benefit and the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship, prayer, learning about the gospel and developing knowledge and trust in Jesus.
- Provision of pastoral care for everyone in our congregation and for people living in the parish.
- Missionary and outreach work.

To facilitate all this work, it is important that we maintain the fabric of St Mary's church and hall.

Achievements and performance

Worship and prayer

We hold worship at 10.30am each Sunday. Our monthly service pattern comprises of Church Family Worship services on the 1st and 3rd Sundays (also on the 5th Sunday when there are five Sundays in the month) and Church Family Communion services on the 2nd and 4th Sundays. Since the COVID-19 pandemic, we have offered live streamed services from the church. This has continued even after the lockdowns eased, because it enabled some housebound congregation members to join with us more regularly. Laying on of Hands and Anointing is usually offered from time to time throughout the Church year, although this was discontinued at the onset of the pandemic and hasn't yet been reintroduced. We have now reintroduced Prayer for Healing, following our Communion services. When possible, we offer Kids Church in the church hall, to deliver age-appropriate teaching. This has reduced in

frequency due to low numbers of families and helpers in the latter months of 2022. From that time, there has, however, been a higher number of parade services, for special occasions such as harvest and remembrance, where lots of families attended and services were designed to be more all age appropriate.

Seasonal services are provided for Lent, Holy Week and Easter and for Advent and Christmas. We also offer our Church Family Worship Services which are aimed at encouraging intergenerational worship for all ages. We held a Nativity themed service and a Christingle service just before Christmas.

We haven't run our monthly Messy Church Services since the pandemic, but hope to reinstate this going forward, to reach out to younger families.

In 2022 our electoral roll comprised 59 members, 40 of whom are residents and 17 non-residents. The average number attending on Sundays is 36 adults (2021: 35) and 3 under 16yrs. Those joining us via the Facebook livestream have decreased as the congregation in church increased, post pandemic, but we continue to enable a few housebound members to join in our worship by continuing to livestream. The numbers also increased at the seasonal times of Easter, Harvest and Christmas. We have celebrated 7 Baptisms, 0 Confirmations, 2 Weddings and 5 church Funerals, during 2022.

Deanery Synod

Two PCC members are able to be elected members of the Outer Bradford Deanery Synod, however we only have one person currently elected since the 2021 APCM. Bernard Lewis continues as our elected deanery representative and is also serving as the lay chair of the synod. Synod met twice this year, once in March via zoom and once in September in person. Topics covered were 'Feeding your neighbour', hearing from the team at Bradford North Foodbank, and 'Sharing Good News - Sharing Good Practice', where we heard from various churches about their stories of good news and good practice with Community engagement and outreach.

Alongside our attachment to the Outer Bradford Deanery, we are connected to the Bradford Episcopal Area Forum. To this, members of all four Deaneries in the Bradford Episcopal Area, along with members of every parish congregation, are invited to share together collaboratively and supportively of one another. During 2022 there were two meetings, where over 100 people attended either in person or online, from across the episcopal area. This forum has looked at sharing our stories of faith and building confidence by talking about faith. Also, the forum celebrated Bradford becoming the City of Culture for 2025 and looked ahead to how the church across Bradford can engage with and participate in the celebrations and programme for this year.

The Church and Church Hall

The church is open to the community on specific occasions for private prayer and other activities. We welcome our local schools into church and visit at school throughout the year. We both provide and host services for other organisations such as the Wyke Children's Centre.

The church hall is widely used throughout the week and at weekends by groups paying rent. These groups include a lunch club on Tuesdays for the elderly, Blooming Babies for Under 3s

and their parents/carers, Scouts, Cubs and Beavers and other sport/activity groups. We have built up quite a full programme of users during the week and also have many children's party bookings, which we welcome. Also, we have managed to reopen the Teddy Tots and Toddlers group, which was previously run by Nicola, but which is now St. Mary's Church Baby and Toddler group, run by Lucy with the help of church volunteers on Thursday mornings. Here we are able to engage with parents/carers and children, offering support and signposting where there is need (e.g. foodbank referrals and offering prayer)

Pastoral care

Our pastoral care teams have undergone review over the past year and we hope and aim to improve the ways in which we offer pastoral care, home/hospital visits and support for all our congregation members.

We have a group who meet weekly to pray for the Parish and church members, there is a prayer chain to support those where specific needs are raised.

Sylvia has continued to provide a 'prayer needs' page in the Weekly News sheet to help and encourage our discipline of praying for one another and for the needs of the church, community and worldwide connections (such as Open Doors, CMS and Latin Link Mission Partners and other matters in need of prayer).

Mission and evangelism

We have continued our support and connection with our mission partners in Guatemala. Azaria Spencer is working with CMS amongst young people at Street Kids Direct in Guatemala City. Geoff and Cesia Baines are a married couple working with theological studies/ biblical languages and vulnerable women, also in Guatemala City but on behalf of Latin Link. We celebrated with Geoff and Cesia on the arrival of their beautiful baby daughter Sophia earlier in the year.

We tithe 10% of our voluntary receipts (planned giving, etc.), usually divided equally between three Christian Charities. This year we have continued our support to Open Doors, CMS and Latin Link partnerships and are continuing our distribution of the tithe into the start of the New Year, 2023. Please see the Financial Review and Statements for further details.

We separately (i.e. not reported in the Financial Statements) continue to give to the work of The Children's Society, through our collection boxes (£584.60) and offerings from the Christingle Service (£330.00) towards their work with vulnerable children in England and Wales.

Ecumenical relationships

We play an active role in the Wyke Christian Council of Churches, where Rev. Lucy has chaired the meetings and stood as chair of trustees during this year. This charity comprises of six local churches and operates a Trussell Trust Food Bank for Wyke and surrounding areas. The churches in Wyke provide well attended joint services twice a year, monthly prayer meetings and ministers' prayer breakfasts. Also, they usually arrange a joint Lent Course, Carols for the Community and other events throughout the year, albeit some of these have not been as

regular as usual since the pandemic. We are gradually getting back on track with these connections.

The Foodbank's manager, Dawn Stobart, has reported that demand for the Foodbank has increased hugely, in recent times, effected partly by the pandemic and partly by the cost-of-living crisis we are seeing and experiencing at the moment. When open, they regularly have over 20 clients and so, more than ever, this is a much-needed support for the local community, under the umbrella of the Wyke Christian Council of Churches. They are in need of new premises, due to building disrepair at the current premises and future expansion needs for the Foodbank. The Trussell Trust have been instrumental with supporting the Wyke Christian Council of Churches to lease a shop front on Towngate in Wyke, where we are working to open a coffee shop hub, through which, advisors can meet with clients and give a wider support for people's needs. Together, we aim to help people overcome their problems long term, rather than just sticking a plaster over the immediate crisis.

Safeguarding

We follow the Diocesan Policy and statement for safeguarding at St. Mary's Church. Evelyn Haigh continues as our Parish Safeguarding Officer. We continue to hold safeguarding updates each month on our PCC agendas and have updated all our noticeboards (in church and in the foyer area) with relevant information and contact numbers. We place high priority and focus on keeping children, young people and vulnerable adults safeguarded at all times, encouraging that safeguarding is everyone's responsibility.

Financial Review

General Funds (unrestricted):

Total receipts were £64,184, of which £32,838 was voluntary donations including Gift Aid. A grant of £2,500 was unexpectedly received from the diocese as a contribution to the vast increase in energy costs; the increases will start to hit us hard in 2023 and the grant will be taken into account when the PCC decides how much we can budget to spend on energy. Fund Raising brought in £3,278, mainly in the last quarter of the year after the lifting of Covid restrictions. Other activities brought in £28,068 as detailed in the financial statements.

£74,026 was spent from General Funds in providing Christian ministry, including £33,500 contribution to the diocesan parish share, this being 80% of the sum requested (share largely provides the stipends, training and housing for clergy). Our policy is to 'tithe' 10% of eligible receipts (£61,420) to charities engaged in Christian missionary and support work; so far we have given £3,200 and so a further £2,942 will be allocated early in 2023 to make up the £6,142 pledged. £18,831 was laid out for extra-ordinary, unplanned works, mainly to bring the church electrical wiring up to the required standard.

The net result for the year was an overspend of £9,842 reducing general funds (reserves) to £10,756.

Designated and Restricted Funds:

These funds have increased to £185,270 due to the PCC negotiating a fee of £175611 with Cellnex for a Licence to use the Church tower for their Mobile Phone Mast for a period of fifty years. Further details of this arrangement are set out on the final page of the financial statements. The PCC has engaged an Independent Financial Advisor (IFA) to assist in the careful investment of a major part of these funds to try and maintain their value, at least in line with inflation, over the coming years/decades.

Designated Funds may be used by the PCC to either supplement general funds or to contribute wholly or partly towards expenditure on major works. Restricted Funds may only be used for the purpose stated when the funds were set up.

Reserves Policy:

Our present policy is to hold general fund reserves representing around **two** months of General Fund budgeted annual expenditure. Reserves are considered necessary to cover for unplanned, urgent expenditure and to provide a cashflow buffer to ensure we do not need an overdraft facility. However, now that we hold considerable funds in the Mobile Mast Licence Fund neither of these situations are of concern. However, it is the PCC's intention to continue budgeting responsibly and not allow the General Fund to go into deficit.

Volunteers

We would like to thank every person who works hard to make our church what it is. Lucy wishes to add her gratitude for all the care and support and extra time that has been and continues to be given by so many during her 2 maternity leaves. It has meant so much to her and Jonathon that they were able to continue to worship at St. Mary's and feel part of the congregation during the period of leave 2022 and looking ahead to the leave during 2023.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (our vicar), churchwardens, retired priest with Permission to Officiate, Licensed Lay Ministers and members elected by those members of the congregation who are on the electoral roll of the church. All regular members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

During the year, the PCC met 9 times, with an average level of attendance of 67%. In addition, we have a Standing Committee which met twice and a Projects Committee which are

responsible to the PCC, with minutes of their decisions being received by the PCC and discussed as necessary.

The main areas of focus for the PCC this year have been:

- ▮ Renewal of the telecoms mast licence for the Tower
- ▮ Church Worship and provisions throughout the year
- ▮ Financial reports monthly (via email where meetings were not held)
- ▮ Building concerns and issues – including the fallen bell and outside lighting updates

It would be very welcomed, to have new faces standing for election to the PCC at this year's APCM, to enhance and grow the leadership of St Mary's.

Fabric

This year we had our quinquennial inspection undertaken by the appointed architect, which highlighted a number of areas of fabric works required. There are a number of urgent jobs which have now begun and we aim to undertake as much as we can over the coming five years, before the next inspection is due. This inspection was postponed from 2020 due to the COVID lockdowns.

We have undergone updates and upgrades to the electrical system within the church and have had some roof works carried out, in accordance with the 'urgent' works required by the Quinquennial Inspection. We have plans for the flooring in the main hall to be refurbished in early 2023.

The work required on the church bells is currently in abeyance. Funds amounting to £3,886 have been raised for this project and the PCC is to give consideration to either repairing the fallen bell or proceeding with work to overhaul the complete carillon structure.

Administrative Information

St Mary's church is situated in Green Lane, Wyke. It is part of the Diocese of Leeds within the Church of England. The correspondence address is 6 Vicarage Close, Wyke, Bradford, BD12 8QW. Registered Charity number 1153194.

PCC members who have served at any time from 1 January 2022 until the date this report was approved are:

Ex Officio members:

Incumbent:	The Revd. Lucy Wormsley (Chair)
Wardens:	Mr Bernard Lewis (Vice chair)
Deanery Synod rep:	Mr Bernard Lewis
Licensed clergy:	The Revd. Margaret Lyons (retired with Permission to Officiate)
Licensed Lay Ministers:	Mrs Susan Naughton Mrs Sylvia Percival

Elected members:

Mrs Evelyn Haigh (PCC Secretary)	
Mrs Gillian McQueen	Mrs Christine Haley
Mrs Dawn Moody	Mr Maurice Hodges
Mr John Roberts (Treasurer)	Mrs Gillian Watson

Co-opted member: Ms Hannah Dowler

Approved by the PCC on Tuesday 10th January 2023 and signed on their behalf by Rev. Lucy Wormsley (Incumbent/PCC Chair)

Signed: *L Wormsley*

Date: *12/01/2023*

PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, WYKE, BRADFORD

FINANCIAL STATEMENTS for the Year Ended 31 December 2022

Receipts and Payments Accounts

	Note	Unrestricted General Funds £	Designated & Restricted Funds £	TOTALS 2022 £	TOTALS 2021 £
RECEIPTS					
Voluntary receipts					
Planned giving		21486		21486	22151
Collection at services		2110		2110	1449
Collections - weddings, baptisms & funerals		767		767	263
All other giving/voluntary receipts	3(a)	2500	6020	8520	9093
Gift Aid recovered		5976		5976	6886
		<u>32838</u>	<u>6020</u>	<u>38858</u>	<u>39843</u>
Fund Raising	3(b)	3278		3278	3313
Church Activities	3(c)	28068	175611	203679	19881
Total Receipts		<u>64184</u>	<u>181631</u>	<u>245815</u>	<u>63037</u>
PAYMENTS					
Diocesan parish contribution (Share)		33500		33500	29700
Fund Raising expenses	4(b)	716		716	418
Church activity expenses	4(c)	17780	6033	23812	16130
Missionary giving and donations	4(a)	3200		3200	5980
Extra-ordinary items of expenditure	4(d)	18831		18831	
Total Payments		<u>74026</u>	<u>6033</u>	<u>80059</u>	<u>52227</u>
Excess of receipts over payments		-9842	175598	165757	10810
Cash at bank at 1 January		20598	9671	30270	19459
Cash at bank at 31 December		<u>10756</u>	<u>185270</u>	<u>196026</u>	<u>30269</u>

Statement of Assets and Liabilities

Cash Funds

Barclays Current Account	10756	5270	16026	30269
Barclays Premium Deposit Account	0	180000	180000	0
	<u>10756</u>	<u>185270</u>	<u>196026</u>	<u>30269</u>

Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- Gift aid recoverable for the final quarter of the year amounts to £1558 and will be included in the 2023 Financial Statements.

3 Receipts

a) All other giving/voluntary receipts

Legacy - Mrs Rosemary Moore	0	6000	6000	0
Donations - church members and others	0	20	20	6313
Grant - contribution to increase in Energy costs	2500		2500	0
	<u>2500</u>	<u>6020</u>	<u>8520</u>	<u>6313</u>

	Unrestricted General Funds	Designated & Restricted Funds	TOTALS 2022	TOTALS 2021
	£	£	£	£
3 Receipts (contd.)				
b) Fund Raising				
Line Dancing Social Events	222		222	0
Refreshments	399		399	160
Afternoon Tea	0		0	780
Brass Band Concert	1230		1230	915
Christmas Fayre	1370		1370	530
Mary & Martha	58		58	544
Murder Mystery	0		0	342
Christmas Wreaths	0		0	42
	<u>3278</u>	<u>0</u>	<u>3278</u>	<u>3313</u>
c) Church Activities				
Fees for Weddings and Funerals	1382		1382	1099
Church Hall lettings - local community use	16147		16147	7544
Mobile Phone Mast fees	10538	175611	186149	10538
	<u>28068</u>	<u>175611</u>	<u>203679</u>	<u>19181</u>
4 Payments				
a) Missionary giving and donations				
Wyke Food Bank	0		0	2500
The Immanuel Project	0		0	580
Church Homeless Trust	0		0	1000
Mission partners in Guatemala	1200		1200	900
Open Doors	2000		2000	1000
	<u>3200</u>	<u>0</u>	<u>3200</u>	<u>5980</u>
b) Fund Raising				
Refreshments	124		124	73
Brass Band Concert	472		472	315
Christmas Fayre	120		120	30
	<u>716</u>	<u>0</u>	<u>716</u>	<u>418</u>
c) Church Activity Expenses				
Clergy and staffing costs	176		176	71
Cost of services, licences and subscriptions	1097		1097	2125
Organ and piano maintenance	226		226	0
Training and presentations	0		0	76
Electricity - all buildings	1979		1979	1152
Gas - all buildings	3795		3795	3109
Water - all buildings	297		297	240
Cleaning - all buildings	2432		2432	2174
Church maintenance & security	688	697	1385	689
Insurance - buildings, contents and liability	3330		3330	2923
Church hall maintenance & security	756		756	944
Clock - maintenance and repairs	0		0	180
Church grounds equipment and maintenance	320	544	864	580
Quinquennial Survey Fee	1200		1200	0
Printing, photocopying and stationery	897		897	874
Telephone and internet expenses	488		488	195
Independent Examiner Fee	100		100	100
Mobile Mast costs and allocations	0	4791	4791	0
Wedding Fees refunded	0		0	700
	<u>17780</u>	<u>6033</u>	<u>23812</u>	<u>16130</u>
d) Extra-ordinary items of expenditure				
Rewiring of church electrics (incl. VAT refund)	15575		15575	0
Upgrade church hall heating (incl. VAT refund)	2561		2561	0
Repairs to lightning conductor (incl. VAT refund)	695		695	0
	<u>18831</u>	<u>0</u>	<u>18831</u>	<u>0</u>

5 RESTRICTED AND DESIGNATED FUNDS

The movement in these funds during the year were:

	1-Jan £	Receipts £	Payments £	31-Dec £
Restricted Funds:				
Church Fabric Fund	697		-697	0
Church Grounds & Graveyard Fund	585	6000	-544	6041
Youth Club Fund	2144			2144
Parish Weekend Fund	431			431
Children & Young Peoples Fund	1948			1948
	<u>5805</u>	<u>6000</u>	<u>-1241</u>	<u>10564</u>
Designated Funds:				
Church Bells Fund	3866	20		3886
Mobile Mast Licence Fund	0	175611	-4791	170820
	<u>9671</u>	<u>181631</u>	<u>-6033</u>	<u>185269</u>

Restricted Funds:

The Church Fabric Fund represented donations from Gift Day appeals and individuals that have all been utilised

The Church Grounds & Graveyard Fund now mainly comprises a Legacy of £6000 received in 2022 specifying that it should be used for 'the upkeep and improvements to the churchyard'.

The Youth Club Fund represents grants and fund raising for the running of a community Youth Club.

The Parish Weekend Fund represents funds raised in support of previous parish weekends and can only be used for a similar purpose.

The Childrens and Young Peoples Fund was created as a restricted fund in 2014 as a result of incorporating Sunday School funds into the Church Accounts. All receipts and payments relating to children and young people's activities are channeled through this fund.

Designated Funds (i.e. not 'restricted'):

The Church Bells Fund was created by the PCC in 2020 to hold donations and grants, etc. for the purpose of repairing the church bells.

The Mobile Mast Licence Fund comprises the Fee received for a 50-year Licence to replace the existing agreement from which we derived an annual rent. The rent agreement was due for renegotiation and we were advised that the new rental would be much reduced due to a change in the law allowing Mobile Phone providers to dictate the amount they were prepared to pay and preventing Landlords from serving them notice to quit! Fees of £4791 were incurred in setting up the Licence, leaving a balance of £170820. The PCC resolved how this will be used and the following is an extract from the Minutes of the meeting held on 11 October 2022:

This fund has been set up by the 2022/23 Parochial Church Council to recognise that the licence fee is for the next fifty years and so it is incumbent on this and subsequent PCCs to ensure the funds are used to ensure the continuity of the ministry and mission of St Mary's for future years.

In particular, the funds should be used for the purpose of supplementing the General Fund in enabling fundamental costs, such as the Diocesan Share, to be increased over time for the upkeep of the church and church hall fabric; for the maintenance of the churchyard and graveyard; and for the hiring of staff to assist the vicar and the PCC in pursuit of the aforementioned aims. It will be the expectation that the funds should be invested to maintain the existence of the Fund for as long as possible.

Accounts

ST MARY'S CHURCH – WYKE

ANNUAL REPORT and FINANCIAL STATEMENTS of the PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2021

**Vicar:
Rev. Lucy Wormsley**

**6 Vicarage Close
Wyke
Bradford
BD12 8QW**

**Bank:
Barclays Bank PLC**

**Independent Examiner:
Mrs J Wilkinson FCCA
11 Birch Grove
Batley
WF17 0RG**

Independent Examiner's Report to the trustees of St Mary's Church, Wyke, Parochial Church Council.

I report on the accounts of the church for the year ended 31 December 2021 which are set out on pages 8 to 10.

Respective responsibilities of the Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or;
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jacqueline Wilkinson, FCCA
11 Birch Grove
Batley
WF17 0RG

Signed

Date

2021 Report and Accounts for the Parochial Church Council of St. Mary's, Wyke, Bradford.

Aim and purposes

St. Mary's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The Revd. Lucy Wormsley is the incumbent and Vicar of Wyke, although she was on Maternity Leave from June 2021.

The PCC is also specifically responsible for the maintenance of the church and hall of St. Mary's, Wyke.

The Revd. Margaret Lyons is Honorary Curate, with Sylvia Percival and Susan Naughton as licensed Readers to the parish.

Objectives and activities.

The PCC is committed to enabling as many people as possible to worship at our church, including Messy Church, and to become part of our parish community at St. Marys. The PCC maintains an overview of worship, giving priority to all ages worshipping together every Sunday morning. Our worship services and weekday groups seek to put faith into practice through prayer and scripture, music and sacrament.

As a registered charity, when planning our activities, we take note of the Charity Commission's guidance on public benefit and the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship, prayer, learning about the gospel and developing knowledge and trust in Jesus.
- Provision of pastoral care for everyone in our congregation and for people living in the parish.
- Missionary and outreach work.

To facilitate all this work, it is important that we maintain the fabric of St Mary's church and hall.

Achievements and performance

Worship and prayer

Our Sunday worship comprises one Church Family service at 10.30am, including two communion services each month. This year we have had to offer live streaming of the services from the church whilst members of the congregation have felt uneasy attending church due to the COVID-19 pandemic. Laying on of Hands and Anointing is usually offered from time to time throughout the Church year, although this has been abstained from due to the COVID-19 pandemic during 2021. When the service is not specifically "All Age" in style, the Sunday School & Junior Church groups meet in the church hall, to deliver age-appropriate teaching. Again, the children's provisions have been affected throughout this year due to the pandemic. There are plans in place for 2022 to revive children's provision going forward, following the pandemic.

Seasonal services are provided for Lent, Holy Week & Easter and for Advent & Christmas. We also hold monthly All-Age Special Services to encourage whole family participation. We held a Nativity themed service & a Christingle service just before Christmas. We did our best to offer similar services throughout the COVID-19 pandemic and take away "worship at home" packs where this was provided online at seasonal times.

Messy Church is run monthly on the third Saturday and caters for families with no church background or families from other churches where there is no equivalent provision. This has unfortunately not resumed this year, due to COVID-19 pandemic.

In 2021 our electoral roll comprised 60 members, 42 of whom are residents and 18 non-residents. The average number attending on Sundays is 35 adults (2020: 25) and 3 under 16yrs. The numbers for average attendance for this year have slowly improved, live streaming of services has continued for those still not feeling confident to attend church in person, due to the COVID-19 pandemic. Those joining us via the Facebook livestream have decreased as the congregation in church increased. The numbers also increased at the seasonal times of Easter, Harvest and Christmas. We have celebrated 12 Baptisms, 5 Confirmations, 0 Weddings and 7 church Funerals, during 2021.

Deanery Synod

Two PCC members are able to be elected members of the Outer Bradford Deanery Synod, however we only had one person elected to this position at the APCM in 2021. There were 3 meetings during the year which were held via zoom.

Bernard Lewis continues as our elected deanery representatives and was the lay chair of the synod during 2021.

Alongside our attachment to the Outer Bradford Deanery, we are connected to the Bradford Episcopal Area Forum. To this, members of all four Deaneries in the Bradford Episcopal Area, along with members of every parish congregation, are invited to share together collaboratively and supportively of one another. During 2021 there were 2 meetings which were also held on zoom, where over 100 people attend each time from across the episcopal area. Dealing with the impacts of the pandemic and how the church can evolve positively from it, supporting those in need in our communities were some of the topics looked at during these meetings.

The Church and Church Hall

The church is open to the community on specific occasions for private prayer and other activities. We welcome our local schools into church and visit at school throughout the year. We both provide and host services for other organisations such as *Wyke Children's Centre*. During 2021, this hasn't been possible in the same way.

The church hall is widely used throughout the week and at weekends by groups paying rent. These groups include a lunch club on Tuesdays for the elderly, Blooming Babies for Under 3s and their parents/carers, Scouts, Cubs and Beavers and other activity groups. These groups have returned safely to use our facilities during the year. We built up quite a full programme of users during the week and also have many children's party bookings, which were welcomed.

Pastoral care

A group of pastoral carers looks out for each and every member of the congregation. Home visits to those who are housebound or ill and Home Communion is available to them, where requested. We have a group who meet weekly to pray for the Parish and church members, there is a prayer chain to support those where specific needs are raised.

We have continued to provide pastoral care via phone calls from the pastoral care team during the year, resuming visits to homes when restrictions from the pandemic allowed. We have increased our provision of church service booklets to those who are housebound, so they can join in with services from home. This is something we hope to continue.

Sylvia has continued to provide prayers each week for the parish, these have been mainly in the form of a list in the weekly news sheet.

Mission and evangelism

As part of our missional work this year we have partnered up with some missionary workers in Guatemala. Azaria Spencer is working with CMS amongst young people at Street Kids Direct in Guatemala City and Geoff and Cesia Baines are a married couple working with theological studies/ biblical languages and vulnerable women, also in Guatemala City but on behalf of Latin Link.

We tithe 10% of our voluntary receipts (planned giving etc.), usually divided equally between 3 Christian Charities. This year our local donation was to the mission and ministry of the Wyke Foodbank and The Immanuel Project (supporting local needs with food and homelessness). The remainder was given between a national charity (the *Church Homeless Trust*, (working towards ending the cycle of homelessness) and a few international charities (*Open Doors* (supporting persecuted Christians, Latin Link (supporting Geoff & Cesia Baines) and CMS (supporting Azaria Spencer) with whom we are a partner church). Please see the Financial Review and Statements for further details of this.

We have also given this year, through our collection boxes and offerings from the Christingle Service, £627.54 to the Children's Society for their work with vulnerable children around England and Wales. This was done separately to our church accounts and some was given directly to the Children's society via their online giving methods.

Ecumenical relationships

We play an active role in the Wyke Council of Churches comprising six local churches, which operates a Trussell Trust Food Bank for Wyke and surrounding areas. The churches in Wyke provide well attended joint services twice a year, monthly prayer meetings, ministers' prayer breakfasts as well as a joint Lent Course, Carols for the Community and other events throughout the year, although some of these haven't been done jointly this year, due to ongoing concerns about the rising levels of COVID 19.

The Foodbank's new manager, Dawn Stobart, is now settled in and their work load has increased considerably. They regularly get 17 clients when open so, more than ever, this is a much-needed support for the local community, under the umbrella of the Wyke Council of Churches. They are in need of new premises, due to building disrepair at the current premises and future expansion needs for the Foodbank.

Safeguarding

We follow the Diocesan Policy and statement for safeguarding at St. Mary's Church. Evelyn Haigh continues as our Parish Safeguarding Officer. Following last year's updates to DBS checks within the church, we put on a Safeguarding C1 training session, where we worked through the online materials together with a group. Those on PCC who were not able to attend this, were asked to complete this via the online materials at a separate date. We continue to hold safeguarding updates each month on our PCC agendas and have updated all our noticeboards (in church and in the foyer area) with relevant information and contact numbers. We place high priority and focus on keeping children, young people and vulnerable adults safeguarded at all times, encouraging that safeguarding is everyone's responsibility.

Financial Review

Unrestricted General Funds:

Despite entering the year in the grip of the Coronavirus pandemic, the PCC budgeted to break-even in 2021. In the event, the General Fund recorded an excess of receipts over payments of £8413. This was mainly due to generous donations amounting to £6,313, which had not been forecast, and Mobile Phone Mast Fees of £10538, being £3,358 more than expected because the tenant elected to pay through to April 2022, even though the existing lease expired on 31st December 2021 (see below). Payments, which included the Share contribution of £29,700, were in line with budgeted expectations.

Consequently, the General Fund Reserves increased to £20,598. However, our insurers require us to renew the church's electrical installations in early 2022, which will cost in excess of £11,750 and may considerably reduce our reserves (see below).

Designated & Restricted Funds:

There was very little movement in these funds in 2021, most notably the Church Bells Funds has increased to £3,866 due to more generous donations.

Full details of all Receipts and Payment are shown in the attached Financial Statements.

Extraordinary Financial notification:

At the time of writing, we are in the legal stages of accepting an offer from our Mobile Phone Mast tenant, On Tower UK Ltd, to purchase a 50-year lease agreement for an agreed sum of £175,611, subject to contract and Faculty permissions. If this transpires, there will be considerable implications to St Mary's finances.

Reserves Policy

Our present policy is to hold reserves representing around **two** months of General Fund budgeted annual expenditure. The current reserves of £20,598 equate to approximately **five** months. However, the aforementioned electrical works are expected to reduce the reserves back to the **two** months level.

Volunteers

We would like to thank every person who works hard to make our church what it is. This year has been a difficult one in terms of working together as a team at church. That said, we are so grateful for all the support and care we have seen amongst the congregation. From helping with opening the church in a COVID safe way or helping to lead/preach/read/pray/lead music at our services to those serving on PCC and those calling up friends from church, to add to and aid our church's pastoral care support throughout these challenging times.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (our vicar), churchwardens, Honorary Curate, Readers and members elected by those members of the congregation who are on the electoral roll of the church. All regular members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

During the year, the PCC met 8 times with an average level of attendance of 70%. In addition, we have a Standing Committee and a Projects Committee which are responsible to the PCC, with minutes of their decisions being received by the PCC and discussed as necessary.

The main areas of focus for the PCC this year have been:

- COVID-19 pandemic updates for churches and community centres/halls
- Church Worship & provisions throughout the year
- Financial reports monthly (via email where meetings weren't held)
- Building concerns and issues – including the fallen bell & outside lighting updates

Fabric

We have limited the level of workers entering the building due to COVID-19 and only gone ahead with work as absolutely necessary for safety and protection of the building and churchyard. We have put plans in place for works to be carried out in 2022 to the church roof and electrics.

The work to the church bells has not yet gone ahead, due to financial constraints, but fundraising continues to go ahead for this.

We had the Archdeacon's visitation in June, however the Quinquennial has been postponed to 2022, due to illness.

Administrative Information

St Mary's church is situated in Green Lane, Wyke. It is now part of the Diocese of Leeds within the Church of England. The correspondence address is 6 Vicarage Close, Wyke, Bradford, BD12 8QW. Registered Charity number 1153194.

PCC members who have served at any time from 1 January 2021 until the date this report was approved are:

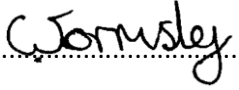
Ex Officio members:

Incumbent:	The Revd. Lucy Wormsley (Chair)
Wardens:	Mr Bernard Lewis (Vice chairman), Deanery Synod rep. Mrs Margaret Roper
Licensed clergy:	The Revd. Margaret Lyons
Readers:	Mrs Susan Naughton Mrs Sylvia Percival

Elected members:

Mrs Evelyn Haigh (PCC Secretary)	
Mrs Gillian McQueen	Mrs Christine Haley
Mrs Dawn Moody	Mr Maurice Hodges
Mr John Roberts (Treasurer)	Mrs Gillian Watson

Approved by the PCC on 22nd March 2022 and signed on their behalf by Bernard Lewis (PCC Vice Chair)

Signed..........

Date....25/04/2022.....

PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH, WYKE, BRADFORD

FINANCIAL STATEMENTS for the Year Ended 31 December 2021

Receipts and Payments Accounts

		Unrestricted General Funds	Designated & Restricted Funds	TOTALS 2021	TOTALS 2020
	Note	£	£	£	£
RECEIPTS					
Voluntary receipts					
Planned giving		22151		22151	23009
Collection at services		1449		1449	1484
Collections - weddings, baptisms & funerals		263		263	12
All other giving/voluntary receipts	3(a)	6313	2780	9093	2567
Gift Aid recovered		6425	461	6886	6317
		<u>36602</u>	<u>3241</u>	<u>39843</u>	<u>33389</u>
Fund Raising	3(b)	3313		3313	1405
Church Activities	3(c)	19881		19881	14003
		<u>59796</u>	<u>3241</u>	<u>63037</u>	<u>48797</u>
PAYMENTS					
Diocesan parish contribution (Share)		29700		29700	31700
Fund Raising expenses	4(b)	418		418	230
Church activity expenses	4(c)	15286	844	16130	23159
Missionary giving and donations	4(a)	5980	0	5980	2500
		<u>51383</u>	<u>844</u>	<u>52227</u>	<u>57588</u>
Excess of receipts over payments		8413	2397	10810	-8792
Cash at bank at 1 January		12185	7274	19459	28251
		<u>20598</u>	<u>9671</u>	<u>30269</u>	<u>19459</u>
Cash at bank at 31 December					

Statement of Assets and Liabilities

Cash Funds				
Barclays Current Account		<u>20598</u>	<u>9671</u>	<u>30269</u>
				<u>19459</u>

Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- Gift aid recoverable for the final quarter of the year amounts to £1526 and will be included in the 2021 Financial Statements.

3 Receipts

a) All other giving/voluntary receipts				
Donations - Messy Church		0	0	7
Donations - church members and others		6313	6313	2200
Grant - War Graves Commission		0	0	60
Bradford South Scouts		0	0	300
		<u>6313</u>	<u>0</u>	<u>2567</u>

	Unrestricted General Funds	Designated & Restricted Funds	TOTALS 2021	TOTALS 2020
	£	£	£	£
3 Receipts (contd.)				
b) Fund Raising				
Beetle Drive	0		0	132
Refreshments	160		160	31
Spring Craft Fair	0		0	47
Afternoon Tea	780		780	0
Brass Band Concert	915		915	0
Christmas Fayre	530		530	0
Mary & Martha	544		544	0
Murder Mystery	342		342	0
Christmas Wreaths	42		42	20
	<u>3313</u>	<u>0</u>	<u>3313</u>	<u>230</u>
c) Church Activities				
Fees for Weddings and Funerals	1799	-700	1099	918
Church Hall lettings - local community use	7544		7544	3207
Mobile Phone Mast fees	10538		10538	9878
	<u>19881</u>	<u>-700</u>	<u>19181</u>	<u>14003</u>
4 Payments				
a) Missionary giving and donations				
Wyke Food Bank	2500		2500	0
The Immanuel Project	580		580	0
Church Homeless Trust	1000		1000	1000
Mission partners in Guatemala	900		900	0
Open Doors	1000		1000	1000
Mary & Martha' in Outer Mongolica	0		0	500
	<u>5980</u>	<u>0</u>	<u>5980</u>	<u>2500</u>
b) Fund Raising				
Beetle Drive	0		0	132
Refreshments	73		73	31
Spring Craft Fair	0		0	47
Afternoon Tea	0		0	0
Brass Band Concert	315		315	0
Christmas Fayre	30		30	0
Mary & Martha	0		0	0
Murder Mystery	0		0	0
Christmas Wreaths	0		0	20
	<u>418</u>	<u>0</u>	<u>418</u>	<u>230</u>
c) Church Activity Expenses				
Clergy and staffing costs	71		71	352
Cost of services, licences and subscriptions	2061	64	2125	798
Organ and piano maintenance	0		0	211
Training and presentations	76		76	181
Electricity - all buildings	1152		1152	1063
Gas - all buildings	3109		3109	4345
Water - all buildings	240		240	554
Cleaning - all buildings	2174		2174	2172
Church equipment and maintenance	689		689	2530
Insurance - buildings, contents and liability	2923		2923	2934
Church hall equipment and maintenance	944		944	138
Security - all buildings	0		0	84
Clock - maintenance and repairs	180		180	390
Church grounds equipment and maintenance	500	80	580	573
Quinquennial Survey Fee	0		0	0
Printing, photocopying and stationery	874		874	2195
Telephone and internet expenses	195		195	458
Independent Examiner Fee	100		100	100
Youth Activities	0		0	4081
Wedding Fees refunded	0	700	700	0
	<u>15286</u>	<u>844</u>	<u>16130</u>	<u>23159</u>

5 RESTRICTED AND DESIGNATED FUNDS

The movement in these funds during the year were:

	1-Jan £	Receipts £	Payments £	31-Dec £
Restricted Funds:				
Church Fabric Fund	697			697
Church Grounds & Graveyard Fund	665		-80	585
Church Worship Fund	64		-64	0
Youth Club Fund	2144			2144
Parish Weekend Fund	431			431
Children & Young Peoples Fund	1948			1948
	5949	0	-144	5805
Designated Funds:				
Church Bells Fund	625	3241		3866
Wedding Fees Fund	700		-700	0
	7274	3241	-844	9671

Restricted Funds:

The Church Fabric Fund represents donations from Gift Day appeals and individuals that can only be used for the maintenance and refurbishment of the general fabric of the church building and external lighting.

The Church Grounds & Graveyard Fund represents donations, fund raising and Gift Day appeals which can only be used for the maintenance of the church grounds and graveyard.

The Church Worship Fund is now closed

The Youth Club Fund represents grants and fund raising for the running of a community Youth Club.

The Parish Weekend Fund represents funds raised in support of previous parish weekends and can only be used for a similar purpose.

The Childrens and Young Peoples Fund was created as a restricted fund in 2014 as a result of incorporating Sunday School funds into these Financial Statements. All income and expenditure relating to children and young people activities are channeled through this fund.

Designated Funds (unrestricted):

The Church Bells Fund was created by the PCC in 2020 to hold donations and grants, etc. which will be required to repair the bells.

The Wedding Fees Fund was created by the PCC in 2020 to hold fees paid in advance for a wedding planned for 2021. Refunded in 2021 due to cancellation of wedding.

Accounts

ST MARY'S CHURCH – WYKE

ANNUAL REPORT and FINANCIAL STATEMENTS of the PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2020

Vicar:
Rev. Lucy Wormsley

6 Vicarage Close
Wyke
Bradford
BD12 8QW

Bank:
Barclays Bank PLC

Independent Examiner:
Mrs J Wilkinson ACCA
11 Birch Grove
Batley
WF17 0RG

Independent Examiner's Report to the trustees of St Mary's Church, Wyke, Parochial Church Council.

I report on the accounts of the church for the year ended 31 December 2020 which are set out on pages 8 to 10.

Respective responsibilities of the Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or;
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jacqueline Wilkinson, ACCA
11 Birch Grove
Batley
WF17 0RG

Signed.....

Date.....

2020 Report and Accounts for the Parochial Church Council of St. Mary's, Wyke, Bradford.

Aim and purposes

St. Mary's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The Revd. Lucy Wormsley is the incumbent and Vicar of Wyke.

The PCC is also specifically responsible for the maintenance of the church and hall of St. Mary's, Wyke.

The Revd. Margaret Lyons is Honorary Curate, with Sylvia Percival and Susan Naughton as licensed Readers to the parish.

Objectives and activities.

The PCC is committed to enabling as many people as possible to worship at our church, including Messy Church, our "Fresh Expressions" project, and to become part of our parish community at St. Marys. The PCC maintains an overview of worship, giving priority to all ages worshipping together every Sunday morning. Our worship services and weekday groups seek to put faith into practice through prayer and scripture, music and sacrament.

As a registered charity, when planning our activities, we take note of the Charity Commission's guidance on public benefit and the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship, prayer, learning about the gospel and developing knowledge and trust in Jesus.
- Provision of pastoral care for everyone in our congregation and for people living in the parish.
- Missionary and outreach work.

To facilitate all this work, it is important that we maintain the fabric of St Mary's church and hall.

Achievements and performance

Worship and prayer

Our Sunday worship comprises one Church Family service at 10.30am, including two communion services each month, however, this year we have had to offer a number of online only services from the Vicarage and from the church at various points throughout the year and when the church has been closed, Communion services have been abstained from, due to the COVID-19 pandemic. Laying on of Hands and Anointing is usually offered from time to time throughout the Church year, although this has been abstained from due to the COVID-19 pandemic during 2020. When the service is not specifically "All Age" in style, the Sunday School & Junior Church groups meet in the church hall, to deliver age-appropriate teaching. Again, the children's provisions have been sporadic and online only throughout this year due to the pandemic in 2020.

Seasonal services are provided for Lent, Holy Week & Easter and for Advent & Christmas. We also hold monthly All-Age Special Services to encourage whole family participation. We also hold a Nativity themed service & a Christingle service just before Christmas. We did our best to offer similar services throughout the COVID-19 pandemic and take away "worship at home" packs where this was provided online at seasonal times.

Messy Church is run monthly on the third Saturday and caters for families with no church background or families from other churches where there is no equivalent provision. This only occurred once in person this year in January, due to COVID-19 pandemic.

In 2020 our electoral roll comprised 61 members, 43 of whom are residents and 18 non-residents. The average number attending on Sundays is 25 adults (2019: 43) and 0 under 16yrs. The numbers for average attendance for this year are difficult to report, due to the COVID-19 pandemic. In addition to the average shown above, we had an addition of those joining us via the Facebook livestream. We had up to 45 households joining us each week between March and July and 25 households between July and Dec once we reopened for public worship. These numbers increase at the seasonal times of Easter, Harvest and Christmas. We have celebrated 1 baptism, 0 weddings and held 2 funerals in the church during 2020.

Deanery Synod

Two PCC members are able to be elected members of the Outer Bradford Deanery Synod, however, we only had one person elected to this position at the APCM in 2020.

We did not have any deanery synod meetings during 2020, due to the COVID-19 pandemic. Rev. Vaughan Pollard stood down as Area dean at the end of this year. Bernard Lewis continues as our elected deanery representative and was the lay chair of the synod during 2020.

Alongside our attachment to the Outer Bradford Deanery, we are connected to the Bradford Episcopal Area Forum. To this, members of all four Deaneries in the Bradford Episcopal Area, along with members of every parish congregation, are invited to share together collaboratively and supportively of one another. During 2020 these meetings were held on zoom, where over 100 people attend each time from across the episcopal area. Dealing with the impacts of the pandemic and how the church can evolve positively from it, supporting those in need in our communities were some of the topics looked at during these meetings.

The Church and Church Hall

The church is open to the community on specific occasions for private prayer and other activities. We welcome our local schools into church and visit at school throughout the year. We both provide and host services for other organisations such as *Teddy Tots & Toddlers* and *Wyke Children's Centre*. During 2020, this hasn't been possible in the same way, but our vicar has provided occasional assemblies and services for schools via zoom and video and toddler group worship/input via Facebook.

The church hall is widely used throughout the week and at weekends by groups paying rent. These groups include the Monday Club for the elderly, Teddy Tots & Toddlers for Under 3s and their parents/carers, Scouts, Cubs and Beavers and other activity groups. These groups have not been able to use our facilities during most of 2020 due to the closure during the pandemic, but when we have been able to open for them, we have seen a range of new or temporary user groups, which were welcomed.

Pastoral care

A group of pastoral carers looks out for each and every member of the congregation. Home visits to those who are housebound or ill and Home Communion is available to them, where requested. We have a group who meet weekly to pray for the Parish and church members, there is a prayer chain to support those where specific needs are raised.

We have continued to provide pastoral care via phone calls from the pastoral care team this year, however visits to homes haven't been possible due to restrictions from the pandemic. We have increased our provision of church service booklets to those who are housebound, so they can join in with services from home. This is something we hope to continue after the pandemic as well.

Sylvia and Lucy have continued to provide prayers each week for the parish, either from home individually or together in church where it has been possible.

Mission and evangelism

We tithe 10% of our voluntary receipts (planned giving etc.), usually divided equally between 3 Christian Charities. This year our local donation was to the mission and ministry of the Diocese of Leeds (given towards our Parish share contribution, as a one-off request due to the pandemic). The remainder was given between a national charity (the *Church Homeless Trust*, working towards ending the cycle of homelessness) and two international charities (*Open Doors*, for whom we are a Partner Church, which supports persecuted Christians in over 60 countries and the Mary & Martha Trust). Please see the Financial Review and Statements for further details of this.

We have also given this year, through our collection boxes and offerings from the Christingle Service, £623.80 to the Children's Society for their work with vulnerable children around England and Wales. This was done separately to our church accounts and some was given directly to the Children's society via their online giving methods.

Ecumenical relationships

We play an active role in the Wyke Council of Churches comprising six local churches, which operates a Trussell Trust Food Bank for Wyke and surrounding areas. The churches in Wyke provide well attended joint services twice a year, monthly prayer meetings, ministers' prayer breakfasts as well as a joint Lent Course, Carols for the Community and other events throughout the year.

We ran a lent course which was initially attended by those from other churches, however, it was suspended as lockdown began due to the COVID-19 pandemic. The ministers have met a few times via zoom to keep in touch and provided a Christmas carol service together, but joint services and Wyke Council of Churches meetings were suspended from March onwards, due to the pandemic.

The Foodbank closed at the start of the pandemic due to premises, space and volunteer vulnerability. Following a number of enquiries to the church for support, Lucy began to provide delivery for local parcels, provided by Bradford Central Foodbank (who covered our foodbank postcode areas while we were closed). This was 3 days a week for the first 5 months of the pandemic and in September Lucy stepped in as interim manager at the Foodbank, in order to get it re-opened and running in line with its charity commission mission statement. We then appointed a new permanent volunteer manager in December, Dawn Stobart, to begin her role in the new year.

Safeguarding

We follow the Diocesan Policy and statement for safeguarding at St. Mary's Church. Evelyn Haigh continues as our Parish Safeguarding Officer. We have done an update of our DBS checks for all PCC members and those working directly with children, young people and vulnerable adults. We had intended to host a C1 training session during this year, however this did not go ahead due to the COVID-19 pandemic and so we will endeavour to do this during the next year. We have also begun working towards updating our lone-worker policy.

Financial Review

Unrestricted General Funds:

The quoted figures for 2020 can all be identified on the Financial Statements. Where appropriate, the equivalent figures for 2019 are shown in brackets in order to show the effect on our finances of the COVID-19 pandemic.

Total receipts were £47,165 (£55,424) of which £32,457 (£32,948) was voluntary donations, mainly planned giving of £23,009 (£22,898) which has held up well due to the loyalty of those church members who plan their Giving. We claimed £6,192 (£6,566) from Gift Aid and received Donations of £1,700 (nil). Receipts from Fund Raising of £1,405 (£3,383) and Church Activities of £13,303 (£17,343) are cumulatively down on the previous year by £7,018, due to the pandemic.

Total payments were £51,040 (£55,420), largely comprising the Diocesan parish share contribution of £31,700 (£29,280). This includes a one-off payment of £2,000 requested by the Diocese from all parishes, due to the effect of the pandemic on their finances, which was taken from the budgeted 'tithe allocation' of 10% of Total Receipts. Consequently, Missionary giving and donations total £2,500, being 5.3% of Total Receipts. Spending on Church activities was £16,611 (£22,109), considerably less than the previous year due to the church and church hall not being available during most of the pandemic. This helped towards offsetting the fall in receipts and so the Deficit was kept to £3,876, having budgeted to break even.

General Fund reserves have reduced to £12,185 (£16,061) and represent approximately two months of budgeted expenditure in normal times (see 'Reserves Policy' below).

Designated & Restricted Funds:

The pandemic has not had any effect on these funds. Receipts of £1,632 less payments of £6,548 resulted in a reduction of £4,916 in funds to £7,274 as detailed and explained in Note 5 of the Financial Statements.

Total funds held at Barclays Bank have reduced to £19,459 (£28,252).

Reserves Policy

The request from the Diocese (see above), along with their advice on what constitutes a prudent Reserves Policy, caused the PCC to debate our policy. There was agreement that, in these unprecedented times, reserves representing around **two months** of the General Fund budgeted annual expenditure should be enough to cover fluctuations in cash flow and to meet emergencies.

Volunteers

We would like to thank every person who works hard to make our church what it is. This year has been a difficult one in terms of working together as a team at church. That said, we are so grateful for all the support and care we have seen amongst the congregation. From helping with opening the church in a COVID safe way, or helping to lead/preach/read/pray/lead music at our services to those serving on PCC and those calling up friends from church, to add to and aid our church's pastoral care support throughout these challenging times.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (our vicar), churchwardens, Honorary Curate, Readers and members elected by those members of the congregation who are on the electoral roll of the church. All regular members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

During the year, the PCC met 8 times with an average level of attendance of 70%. In addition, we have a Standing Committee and a Projects Committee which are responsible to the PCC, with minutes of their decisions being received by the PCC and discussed as necessary.

The main areas of focus for the PCC this year have been:

- COVID-19 pandemic updates for churches and community centres/halls
- Church Worship & provisions throughout the year
- Financial reports monthly (via email where meetings weren't held)
- Building concerns and issues – including the fallen bell & outside lighting updates

Fabric

We have limited the level of workers entering the building due to COVID-19 and only gone ahead with work as absolutely necessary for safety and protection of the building and churchyard. We have managed to update the external lighting round the far side of the church hall and had a couple of internal lighting issues seen to.

We have sadly had one of our church bells fall from its hanging during the lockdown and so we have had a full inspection carried out on all the bells and have begun to look into undergoing a full renovation of them for safety purposes.

We had a complaint about the state of the graveyard in general, but more specifically highlighting the safety of one grave in particular. This has been looked into in collaboration with the Archdeacon and made safe and we continue to maintain the graveyard area, continuing the good work done with the community back in 2015.

Administrative Information

St Mary's church is situated in Green Lane, Wyke. It is now part of the Diocese of Leeds within the Church of England. The correspondence address is 6 Vicarage Close, Wyke, Bradford, BD12 8QW. Registered Charity number 1153194.

PCC members who have served at any time from 1 January 2020 until the date this report was approved are:

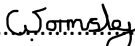
Ex Officio members:

Incumbent:	The Revd. Lucy Wormsley (Chair)
Wardens:	Mr Bernard Lewis (Vice chairman), Deanery Synod rep. Mrs Margaret Roper, Deanery Synod rep. (up to Oct) & PCC Secretary (up to Oct)
Licensed clergy:	The Revd. Margaret Lyons
Readers:	Mrs Susan Naughton Mrs Sylvia Percival

Elected members:

Mrs Evelyn Haigh (PCC Secretary from Oct)	
Mrs Gillian McQueen	Mrs Christine Haley
Mrs Dawn Moody	Mr Maurice Hodges
Mr John Roberts (Treasurer)	Mrs Gillian Watson

Approved by the PCC on 23rd February 2021 and signed on their behalf by Rev. Lucy Wormsley (Vicar, incumbent and PCC chair)

Signed.....

Date.....01/03/2021.....

FINANCIAL STATEMENTS for the Year Ended 31 December 2020

Receipts and Payments Accounts

		Unrestricted General Funds	Designated & Restricted Funds	TOTALS 2020	TOTALS 2019
	Note	£	£	£	£
RECEIPTS					
Voluntary receipts					
Planned giving		23009		23009	22898
Collection at services		1484		1484	3171
Collections - weddings, baptisms & funerals		12		12	253
All other giving/voluntary receipts	3(a)	1760	807	2567	40225
Gift Aid recovered		6192	125	6317	7366
		<u>32457</u>	<u>932</u>	<u>33389</u>	<u>73913</u>
Fund Raising	3(b)	1405		1405	3383
Church Activities	3(c)	13303	700	14003	20211
Insurance Claim		0		0	1750
		<u>14708</u>	<u>700</u>	<u>14708</u>	<u>25344</u>
Total Receipts		<u>47165</u>	<u>1632</u>	<u>48797</u>	<u>99257</u>
PAYMENTS					
Diocesan parish contribution (Share)		31700		31700	29280
Fund Raising expenses	4(b)	230		230	898
Church activity expenses	4(c)	16611	6548	23159	73731
Missionary giving and donations	4(a)	2500	0	2500	3148
		<u>51040</u>	<u>6548</u>	<u>57588</u>	<u>107057</u>
Total Payments		<u>51040</u>	<u>6548</u>	<u>57588</u>	<u>107057</u>
Excess of receipts over payments		-3876	-4916	-8792	-7800
Cash at bank at 1 January		16061	12190	28251	36052
		<u>16061</u>	<u>12190</u>	<u>28251</u>	<u>36052</u>
Cash at bank at 31 December		12185	7274	19459	28252
		<u>12185</u>	<u>7274</u>	<u>19459</u>	<u>28252</u>

Statement of Assets and Liabilities

Cash Funds					
Barclays Current Account		<u>12185</u>	<u>7274</u>	<u>19459</u>	<u>28252</u>
Other Monetary Assets					
Gift Aid Recoverable	2	<u>1803</u>	<u>0</u>	<u>1803</u>	<u>1692</u>

Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- Gift aid recoverable for the final quarter of the year amounts to £1800 and will be included in the 2021 Financial Statements.

	Unrestricted General Funds	Designated & Restricted Funds	TOTALS 2020	TOTALS 2019
	£	£	£	£
3 Receipts				
a) All other giving/voluntary receipts				
Donations - Messy Church	0	7	7	23
Donations - church members and others	1700	500	2200	3200
Grant - War Graves Commission	60	0	60	60
Grant - Community Fund	0	0	0	9992
Grant - Big Lottery Fund	0	0	0	26950
Bradford South Scouts	0	300	300	600
	<u>1760</u>	<u>807</u>	<u>2567</u>	<u>40825</u>
b) Fund Raising				
Beetle Drive	415		415	308
Concert	0		0	644
Spring Craft Fair	897		897	990
Brass Band Concert	0		0	730
Christmas Fayre	0		0	521
Other Fund Raising Activities	93		93	191
	<u>1405</u>	<u>0</u>	<u>1405</u>	<u>3384</u>
c) Church Activities				
Fees for Weddings and Funerals	218	700	918	1096
Church Hall lettings - local community use	3207	0	3207	9237
Mobile Phone Mast fees	9878	0	9878	9878
	<u>13303</u>	<u>700</u>	<u>14003</u>	<u>20211</u>
4 Payments				
a) Missionary giving and donations				
Local - Wyke Food Bank	0		0	1000
National - Church Homeless Trust	1000		1000	1000
International - Open Doors	1000		1000	1000
International - 'Mary & Martha' Outer Mongolia	500		500	0
Home Missions and other church societies	0		0	148
	<u>2500</u>	<u>0</u>	<u>2500</u>	<u>3148</u>
b) Fund Raising				
Beetle Drive	132		132	40
Concert	31		31	235
Spring Craft Fair	47		47	136
Brass Band Concert	0		0	355
Other Fund Raising Activities	20		20	131
	<u>230</u>	<u>0</u>	<u>230</u>	<u>897</u>
c) Church Activity Expenses				
Clergy and staffing costs	352		352	238
Cost of services, licences and subscriptions	798		798	1589
Organ and piano maintenance	211		211	303
Sunday School, Training and presentations	163	18	181	375
Electricity - all buildings	1063		1063	1768
Gas - all buildings	4345		4345	5730
Water - all buildings	554		554	534
Cleaning - all buildings	2172		2172	2294
Church equipment and maintenance	471	2059	2530	7793
Insurance - buildings, contents and liability	2934		2934	2908
Church hall equipment and maintenance	138		138	25005
Security - all buildings	84		84	84
Clock - maintenance and repairs	0	390	390	0
Church grounds equipment and maintenance	573		573	594
Quinquennial Survey Fee	0		0	0
Printing, photocopying and stationery	2195		2195	972
Telephone and internet expenses	458		458	327
Independent Examiner Fee	100		100	100
Youth Activities	0	4081	4081	23117
	<u>16611</u>	<u>6548</u>	<u>23159</u>	<u>73731</u>

5 RESTRICTED AND DESIGNATED FUNDS

The movement in these funds during the year were:

	1-Jan £	Receipts £	Payments £	31-Dec £
Restricted Funds:				
Church Clock Fund	390		-390	0
Church Fabric Fund	2456	300	-2059	697
Church Grounds & Graveyard Fund	665			665
Church Worship Fund	64			64
Youth Club Fund	2144			2144
Parish Weekend Fund	431			431
TNLComFund -Youth Capacity Project	4081		-4081	0
Children & Young Peoples Fund	1959	7	-18	1948
	<u>12190</u>	<u>307</u>	<u>-6548</u>	<u>5949</u>
Designated Funds:				
Church Bells Fund	0	625		625
Wedding Fees Fund	0	700		700
	<u>12190</u>	<u>1632</u>	<u>-6548</u>	<u>7274</u>

Restricted Funds:

The Church Clock Fund represents donations for refurbishment and repair of the church clock, which can only be used for that purpose. All available funds were fully expended in 2020.

The Church Fabric Fund represents donations from Gift Day appeals and individuals that can only be used for the maintenance and refurbishment of the general fabric of the church building and external lighting.

The Church Grounds & Graveyard Fund represents donations, fund raising and Gift Day appeals which can only be used for the maintenance of the church grounds and graveyard.

The Church Worship Fund represents proceeds from dividends and investments which may only be used to aid worship.

The Youth Club Fund represents grants and fund raising for the running of a community Youth Club.

The Parish Weekend Fund represents funds raised in support of previous parish weekends and can only be used for a similar purpose.

TNLComFund -Youth Capacity Project is a grant from the 'National Lottery Community Fund' derived from historical unclaimed bank deposits. Its purpose is to promote helping young people, particularly those from BAME (British, Asian and Minority Ethnic) backgrounds, to find employment. Projects based on St Mary's Church Hall and the Delph Hill Community Centre have been set up under the auspices of the PCC to further these aims. The project was completed in February 2020, all available funds having been fully expended.

The Childrens and Young Peoples Fund was created as a restricted fund in 2014 as a result of incorporating Sunday School funds into these Financial Statements. All income and expenditure relating to children and young people activities are channeled through this fund.

Designated Funds (unrestricted):

The Church Bells Fund has been created by the PCC in 2020 to hold donations and grants, etc. which will be required to repair the bells.

The Wedding Fees Fund has been created by the PCC in 2020 to hold fees paid in advance for a wedding planned for 2021.