

Trustees Report for finances 2021 - 2022

The objects of the CIO are to establish and run a Community Centre and it is for the benefit of the inhabitants of the parish of Murton (area of benefit) without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Covid 19 restrictions on the centre had a massive impact and all groups were suspended for a time for safety reasons. Groups are slowly coming back.

Organisational structure

There is a management committee comprising 4 trustees as a 'Foundation Model' Charitable Incorporated Organisation the 4 trustees are the only members. The new constitution allows for a maximum of 8 trustees.

All key decisions are made collectively and in line with the constitution.

Recruitment, skills, and training of trustees

The constitution stipulates the ethos of the trustees that any person wishing to be a trustee of the charity must have a clear understanding of the roles, responsibilities, and the liabilities of being a charity trustee and have appropriate and relevant skills and experience. Each new trustee must be willing to undertake training and work to further the objects of the charity.

The trustees will accept invitations from any person eligible under the constitution and can demonstrate the skills needed and commitment to the organisation. The Chair, Secretary and an independent person will consider any applications.

Report of Trustees

Introduction

The trustees continue to show commitment in running the organisation and are always looking to update their skills and knowledge to maintain a high standard of service. Always putting Macrae House at the forefront of every decision for the benefit of the service users.

The trustees have worked extremely hard to ensure that the centre is well managed, effectively run on a day-to-day basis and can be sustainable through generating income and running a range of successful grant funded projects.

There are now management procedures in place that reflect best practice and instil confidence in the trustees, we are always looking to improve our services.

Covid had a massive impact on our volunteer numbers. We now run on a low level of centre helpers. New volunteers are being sought.

Finance and Funding

We continue to seek new grant funds for community projects and have been successful in our endeavours.

We have a healthy bank balance.

In the period covered by this report we have received funding from a wide range of providers including the East Durham Area Action Partnership, Durham County Council and Councillors Joyce Maitland and Alan Napier. Durham County Foundation,

The Big Lottery, Public Health and East Durham Trust, Murton parish Council. COOP, Morrisons and ASDA

Key Activities and Services

In addition to running the centre we have managed a range of projects and events throughout the past year.

CREE Project was changed to Community Group

The Community group was set up to reduce isolation for the people of Murton and surrounding areas. The group keep active and share interests which help reduce stress and anxiety and enhances the well-being of all. attending. The group is a vital lifeline that reduces social isolation by increasing social links with the people and other local areas.

The group users enjoy the social aspect of meeting up for chats, refreshments, and activities such as craft, puzzles, potting and maintaining plants for our gardens which.

is an ongoing project. They also enjoy trips to various venues of interest.

User Groups

The User Groups at Macrae House bring a lot of people into the Centre and contribute a lot to its running. The Centre benefits financially from these groups and all of them are very successful and managed well. Groups include.

Knit and chatter meet once a week and are a very successful group for reducing social isolation.

Teatime Club meet once a week and it is very successful for reducing poverty and bringing families together. Both adults and children, get hot food, learn new skills and have fun.

Junior club meet once a week for activities and learn new skills.

Jolly girls Club meet once a month and enjoy a range of activities such as bingo and watching entertainment. Socialising and having fun.

Muton mams/Coffee morning meet once a week and enjoy crafts and having a natter.

Room Hire

We have a room hire policy and agreed charges and have been able to generate income by renting out rooms to a range of groups, families and businesses on a regular or ad hoc basis.

Plans for the future

The key plans for the coming year are to ensure that the Macrae House Community Club is a financially viable and sustainable organisation and that the trustees have the right skills, training, and support to run an effective community centre.

We plan to hold a wide range of events that include coffee mornings, social and fundraising events. We will continue to apply for funding to deliver projects in line with our capacity to deliver and the community need.

Public benefit

The organisation's objects are clear in providing the remit for delivery of all activities carried out by the charity.

As can be seen by the wide variety of activity and services, everything we do as an organisation is done so for the benefit of the community and the people of Murton.

We carry out regular consultations with those who use the centre and with our user groups to assess what activities and services they would like us to consider ensuring that we are providing what the public in our area of benefit wants and needs.

The trustees have been relentless in their efforts to making the Centre financially sound and have worked tirelessly to put in procedures to protect the financial management and running of the Community Centre for the benefit of all.

Thanks, from the Trustees

We would like to thank those people, organisations and agencies who have provided ongoing support for the continued development of the Centre and to those who continue to help us flourish and to move forward as a well-managed Community Centre in a positive way to benefit the community.

Charity Number 1153163

The Community Club

Trustees' Annual Report and Financial Statements 31st August 2022

The Community Club

Trustees' Report and Financial Statements 31st August 2022

The trustees present their report and accounts for the period ended 31st August 2022 which have been prepared following the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102A) (effective 2 February 2016), applicable accounting standards and the Charities Act 2011.

The Community Club is a Charitable Incorporated Organisation which is registered with the Charity Commission.

Reference and Administrative Information

Charity Name

The Community Club

Charity Trustees

Victoria Laverick – resigned 08.04.22
Michelle Murray - Secretary
Michele Cassidy appointed 9.5.22
Jacqueline Short appointed 11.10.21
Kathleen Wotton
Lilian Kerrison

Address

Macrae House
Sea View Walk
Murton
Co Durham
SR7 9NA

Bankers

Unity Trust Bank PLC
9 Brindley Place
Birmingham
B1 2HB

Independent Examiner

Eric Southwick BA(Hons) FCA FCIE DChA
Eric Southwick & Co
Chartered Accountants
51 The Avenue
Seaham
Co Durham
SR7 8NS

The Community Club

Trustees' Report and Financial Statements 31st August 2022

Structure and Organisation

Organisation

The objects of the CIO are to establish and run a Community Centre and it is for the benefit of the inhabitants of the parish of Murton without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Organisational structure

In this financial year there has been 1 resignation from Trustees and committee members. Unfortunately another trustee Jenny Shutt sadly died this year. There is a management committee comprising 4 trustees. As a "Foundation Model" Charitable incorporated Organisation the 4 trustees are the only members. All key decisions are made collectively and in line with the constitution. Trustees agreed to change back to the old constitution.

Recruitment, skills and training of trustees

The constitution stipulates the ethos of the trustees that any person wishing to be a trustee of the charity must have a clear understanding of the roles, responsibilities and the liabilities of being a charity trustee and have appropriate and relevant skills and experience. Each new trustee must be willing to undertake training and work to further the objects of the charity.

The trustees will accept invitations from any person eligible under the constitution and can demonstrate the skills needed and commitment to the organisation. The Chair, Secretary and an independent person will consider any applications.

All potential trustees interviewed will be provided with a copy of the constitution, annual report and accounts.

Financial Review

At 31st August the charity had unrestricted funds totalling £17,311 (which were available for the trustees to use at their discretion having raised £11,174 during the year and spent £15,302 as set out in accounts. The charity also had restricted funds of £30,468 having raised £4,000 and spent £1,828 during the year.

Reserves Policy

It is the policy of the Trustees to hold reserves, which provide for the ongoing work of the charity whilst retaining financial stability and the potential to respond to new opportunities. At the 31st August 2022 the unrestricted reserves held were £17,311 which were available for the trustees to use at their discretion, the trustees consider this level to be low and are seeking to increase them to a higher level.

Review of the Period

The trustees continue to show commitment in running the organisation and are always looking to update their skills and knowledge to maintain a high standard of service. Always putting Macrae House at the forefront of every decision for the benefit of the service users.

The trustees have worked extremely hard to ensure that the centres well managed, effectively run on a day-to-day basis and can be sustainable through generating income and running a range of successful grant funded projects.

There are now management procedures in place that reflect best practice and instil confidence in the trustees, we are always looking to improve our services.

Covid had a massive impact on our volunteer numbers. We now run on a low level of centre helpers. New volunteers are being sought.

Finance and Funding

We continue to seek new grant fund for community projects and have been successful in our endeavours.

We have a healthy bank balance.

The Community Club

Trustees' Report and Financial Statements 31st August 2022

Finance and Funding (Continued)

In the period covered by this report we have received funding from a wide range of providers including the East Durham Area Action Partnership, Durham County Council and Councillors Joyce Maitland and Alan Napier, Durham County Foundation, The Big Lottery, Public Health and East Durham Trust, Murton Parish Council, COOP, Morrison's and Asda.

Key Activities and Services

In addition to running the centre we have managed a range of projects and events throughout the past year.

Cree project was changed to Community Group

The Community group was set up to reduce isolation for the people of Murton and surrounding areas. The group keep active and share interests which help reduce stress and anxiety and enhance the well-being of all attending. The group is a vital lifeline that reduces social isolation by increasing social links with the people and other local areas.

The group users enjoy the social aspect of meeting up for chats, refreshments, and activities such as craft, puzzles, potting and maintaining plants for our gardens which is an ongoing project. They also enjoy trips to various venues of interest.

User Groups

The User Groups at Macrae House bring a lot of people into the Centre and contribute a lot of its running. The Centre benefits financially from these groups and all of them are very successful and managed well. Groups inc

Murton Mams

A Group of women who are 'mams/grandmothers' living in the community who come together to relax and support each other. They meet every Friday morning, and it is a good way to get all of the families/friends working together. A crèche is usually available for the little ones to provide 'ME' time for the parents. The Mams have participated in a wide range of activities. They continue to take up a variety of courses. It is a safe and supportive environment.

Cold Hesledon Ladies

The Cold Hesledon Ladies comprises of more than 30 members and was set up over 30 years ago. The group has been meeting at Macrae House for 5 years. The ladies meet up the first Thursday of every month when they have various entertainers and speakers.

Knit and chatter meet once a week and are a very successful group for reducing social isolation.

Room Hire

We have a room hire policy and agreed charges and have been able to generate income by renting out rooms to a range of groups and businesses on a regular or ad hoc basis.

Plans for the future

The Key plans for the coming year are to ensure that the Macrae House Community Club is a financially viable and sustainable organisation and that the trustees have the right skills, training, and support to run an effective community centre.

We plan to hold a wide range of events that include coffee mornings, social and funding events. We will continue to apply for funding to deliver projects in line with our capacity to deliver and the community need.

Public Benefit

The organisation's objects are clear in providing the remit for the delivery of all activities carried out by the charity. As can be seen by the wide variety of activity and services, everything we do as an organisation is done for the benefit of the community and the people of Murton.

The Community Club

Trustees' Report and Financial Statements 31st August 2022

Public Benefit (Continued)

We carry out regular consultations with users of the centre to assess what activities and services they would like us to consider ensuring that we are providing what the public in our area of benefit wants and needs.

The trustees have been relentless in their efforts to making the Centre financially sound and have worked tirelessly to put in procedures to protect the financial management an running of the Community Centre for the benefits of all.

Thank you from the Trustees

We would like to thank those people, organisations, and agencies who have provided ongoing support for the continued development of the centre and to those who continue to help us flourish and to move forward as a well-managed Community Centre in a positive way to benefit the local community.

As Trustees we are all "hands on" volunteers and would like to thank everyone who has provided volunteer support in any way to ensure that Macrae House Community centre remains a welcoming environment for everyone in the community of Murton and other local areas.

Michelle Murray, Michele Cassidy, and Jacqueline Short.

Signed

Jacqueline Short

Chair

Date: 29th September 2023

The Community Club

Trustees' Report and Financial Statements 31st August 2022

Independent examiner's Report to the Trustees of The Community Club.

I report on the accounts of the charity for the period ended 31st August 2022, which are set out on pages 6 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Eric Southwick BA(Hons) FCA FCIE DChA
Eric Southwick & Co
Charity Accountants
51 The Avenue
Seaham
Co Durham
SR7 8NS

Date: 29th September 2023



The Community Club

Trustees' Report and Financial Statements 31st August 2022

Receipts and Payments Account for the period ended 31st August 2022

	Notes	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Income and endowments from:					
Donations and legacies	3	8,496	4,000	12,496	14,491
Charitable activities	4	788	-	788	541
Other trading activities	5	1,890	-	1,890	1,231
Other incoming resources	6	-	-	-	20,238
Total		<u>11,174</u>	<u>4,000</u>	<u>15,174</u>	<u>36,501</u>
Expenditure on:					
Charitable activities	7	15,302	1,828	17,130	18,286
Total		<u>15,302</u>	<u>1,828</u>	<u>17,130</u>	<u>18,286</u>
Net expenditure		(4,128)	2,172	(1,956)	18,215
Reconciliation of funds					
Total funds brought forward		<u>21,438</u>	<u>28,296</u>	<u>49,734</u>	<u>31,519</u>
Total funds carried forward		<u><u>17,311</u></u>	<u><u>30,468</u></u>	<u><u>47,779</u></u>	<u><u>49,734</u></u>

The notes on pages 8 to 11 form part of these financial statements.

The Community Club

Trustees' Report and Financial Statements 31st August 2022

Statement of Assets and Liabilities As at 31st August 2022

	Notes	Total funds 2022 £	Total funds 2021 £
Fixed Assets			
PC World - Computer Equipment		600	600
PC World - Computer Equipment		595	595
		<u>1,195</u>	<u>1,195</u>
Current assets			
Cash at bank and in hand		47,779	49,734
Total current assets		<u>48,974</u>	<u>50,929</u>
Liabilities			
Accruals (Accountant fees - 2021, 2 years)		<u>700</u>	<u>1,337</u>
The funds of the charity			
Restricted income funds 10		30,468	28,296
Unrestricted income funds 10		17,311	21,438
Total charity funds		<u>47,779</u>	<u>49,734</u>

The financial statements on pages 6 to 11 were approved by the trustees and signed on their behalf by:

Treasurer

Date: 29th September 2023

The notes on pages 8 to 11 form part of these financial statements.

The Community Club

Trustees' Report and Financial Statements 31st August 2022

Notes to the accounts

1 Accounting policies

In preparing the accounts the following accounting policies have been complied with:

a) The accounts have been prepared on a receipts and payments basis. The accounts have been prepared following the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102A) (effective 2 February 2016), applicable accounting standards and the Charities Act 2011.

b) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

c) Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

All incoming resources are included in the statement of financial activities when the charity receives the income.

d) Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

i) Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. It also includes those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

ii) All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in the notes.

2 Taxation

The charity is exempt from taxation on its income and gains where they are applied for charitable purposes.

3 Income and endowments from: Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Grants				
Durham CC	-	3,000	3,000	10,960
East Durham Community	6,130	-	6,130	2,232
DCC Summer Food and Fun	950	-	950	600
Donations	134	-	134	249
CAF Coop	-	-	-	-
Murton Community and ASDA	782	-	782	450
City of Durham PC	200	-	200	-
Arnold Clark	300	-	300	-
	-	1,000	1,000	-
Total	<u>8,496</u>	<u>4,000</u>	<u>12,496</u>	<u>14,491</u>

The Community Club

Trustees' Report and Financial Statements 31st August 2022

Notes to the accounts (Continued)

4 Income and endowments from: Charitable activities

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Room Hire	180	-	180	60
Other	-	-	-	40
Easter Coffee Morning	109	-	109	-
Christmas sales	-	-	-	298
Coffee	250	-	250	91
Tuck Shop	249	-	249	52
Total	788	-	788	541

5 Income and endowments from: Other trading activities

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Murton Mams/Play Group	298	-	298	147
Music group	10	-	10	-
Cold Helson Ladies	297	-	297	-
Community Ladies Group	340	-	340	15
Card and Book sale	176	-	176	23
Kids Club	54	-	54	131
Slimming World	30	-	30	-
Party Room Hire	60	-	60	-
Knit & Chatter	394	-	394	154
Spied Project	231	-	231	700
Craft Fair	-	-	-	60
Total	1,890	-	1,890	1,231

6 Other incoming resources

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Covid 19 Local	-	-	-	-
Restrictions Support Grant	-	-	-	10,142
DCC Reopening Grant	-	-	-	10,096
Total	-	-	-	20,238

The Community Club

Trustees' Report and Financial Statements 31st August 2022

Notes to the accounts (Continued)

7 Expenditure on: Charitable activities

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Heat, Light & Water	1,880	-	1,880	4,346
Repairs & Maintenance	5,236	-	5,236	746
Insurance	486	-	486	486
Telephone	597	-	597	790
Equipment	78	-	78	17
Summer Club & Fair	12	-	12	245
Sundry Expenses	452	-	452	73
Travel	842	-	842	137
Food safety course	29	-	29	-
M Murray Wages	-	1,500	1,500	-
PPL PRS License	238	-	238	-
Spied Packed Lunch	-	-	-	335
Tuck Shop	47	-	47	151
Printing, Postage &				
Office Supplies	223	-	223	359
Arts & Crafts	255	-	255	47
Christmas	-	-	-	-
Garden Expenses	1,479	-	1,479	2,633
Cree Expenses	10	-	10	228
DCC SLA	1,395	-	1,395	-
Refreshment	-	-	-	265
Cleaning	177	-	177	246
Holiday Hunger	-	-	-	137
Community Group	-	-	-	129
Tea Time Group	-	328	328	51
Easter	-	-	-	402
Books	171	-	171	734
Water Heater	-	-	-	1,320
Peterlee Fire Company	30	-	30	53
Food Bank	935	-	935	3,647
Accountant	657	-	657	638
Bank Charges	72	-	72	72
Total	15,302	1,828	17,130	18,286

The Community Club

Trustees' Report and Financial Statements 31st August 2022

Notes to the accounts (Continued)

8 Employee information

No employee received emoluments in excess of £60,000 during the period. The average number of people employed during the period was Nil.

9 Trustee information

No trustee received any remuneration or expenses during the year.

10 Reserves

	At 1 September 2021 £	Incoming resources £	Outgoing resource £	Transfers £	At 31 August 2022 £
Restricted Funds	28,296	4,000	(1,828)	-	30,468
	<u>28,296</u>	<u>4,000</u>	<u>(1,828)</u>	<u>-</u>	<u>30,468</u>
Unrestricted funds					
General fund	21,438	11,174	(15,302)	-	17,311
	<u>49,734</u>	<u>15,174</u>	<u>(17,130)</u>	<u>-</u>	<u>47,779</u>

M Murray
MICHELLE MURRAY

J. Short.

JACQUELINE SHORT