

Trustees Report for finances 2021

The objects of the CIO are to establish and run a Community Centre and it is for the benefit of the inhabitants of the parish of Murton (area of benefit) without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Covid 19 restrictions on the centre had a massive impact and all groups were suspended for safety reasons. Until advised otherwise by government bodies

Organisational structure

There is a management committee comprising 8 trustees. As a 'Foundation Model' Charitable Incorporated Organisation the 8 trustees are the only members. The new constitution allows for a maximum of 8 trustees.

All key decisions are made collectively and in line with the constitution.

Recruitment, skills, and training of trustees

The constitution stipulates the ethos of the trustees that any person wishing to be a trustee of the charity must have a clear understanding of the roles, responsibilities, and the liabilities of being a charity trustee and have appropriate and relevant skills and experience. Each new trustee must be willing to undertake training and work to further the objects of the charity.

The trustees will accept invitations from any person eligible under the constitution and can demonstrate the skills needed and commitment to the organisation. The Chair, Secretary and an independent person will consider any applications.

Report of Trustees

Introduction

The trustees continue to show commitment in running the organisation and are always looking to update their skills and knowledge to maintain a high standard of service. Always putting Macrae House at the forefront of every decision for the benefit of the service users.

The trustees have worked extremely hard to ensure that the centre is well managed, effectively run on a day-to-day basis and can be sustainable through generating income and running a range of successful grant funded projects.

There are now management procedures in place that reflect best practice and instil confidence in the trustees, we are always looking to improve our services.

Finance and Funding

We continue to seek new grant funds for community projects and have been successful in our endeavours.

We have a healthy bank balance.

In the period covered by this report we have received funding from a wide range of providers including the East Durham Area Action Partnership, Durham County Council and Councillors Joyce Maitland and Alan Napier. Durham County Foundation, The Big Lottery, Public Health, Ballinger Trust and East Durham Trust,

Key Activities and Services

In addition to running the centre we have managed a range of projects and events throughout the past year.

CREE Project

The CREE Project continues to operate successfully to increase social interaction and reduce isolation for the men of Murton. The group keep active and share interests which help reduce stress and anxiety and enhances the well-being of all.

The group was put on hold due to Covid 19

attending. The Men's CREE is a vital lifeline that reduces social isolation by increasing social links with the men of Murton and other local areas.

The Men enjoy the social aspect of meeting up for chats, refreshments, and activities such as craft, puzzles, potting and maintaining plants for our sensory garden which is an ongoing project. They also enjoy trips to various venues of interest.

User Groups

The User Groups at Macrae House bring a lot of people into the Centre and contribute a lot to its running. The Centre benefits financially from these groups and all of them are very successful and managed well. Groups include:

Murton Mams

A group of women who are 'mams/grandmothers' living in the community who come together to relax and support each other. They meet every Friday morning, and it is a good way to get all of the families/friends working together. A creche is usually available for the little ones to provide 'ME' time for the parents. The 'Mams' have participated in a wide range of activities. They continue to take up a variety of courses. It is a safe and supportive environment where members can have a cuppa and a chat.

The group was put on hold due to Covid 19

Cold Hesledon Ladies

The Cold Hesledon Ladies comprises of more than 50 members and was set up over 30 years ago. The group has been meeting at Macrae House for 5 years. The ladies meet up the first Thursday of every month when they have various entertainers, speakers and trips organised.

Jolly Girls

The Jolly Girls had 15 members and was set up 27 years ago. They meet every Wednesday evening and have a programme set out of a range of activities and events.

Jolly Girls ceased partway through the financial year

Bowls Club

The Bowls Group meets every Tuesday and has 10 members. The group has been running for 11 years and all of the members enjoy indoor carpet bowls. There are several elderly people who enjoy being spectators. Bowls group ceased partway through the financial year.

Bingo Ladies

The Bingo Ladies have at least 10 members, they meet on a Monday and Thursday afternoon. As well as playing bingo, members enjoy socialising with others.

Nightly bingo sessions now run with 20 members and is a success.

Bingo ladies ceased partway through the financial year.

Knit and chatter meet once a week and are a very successful group for reducing social isolation.

The group was put on hold due to Covid 19

Room Hire

We have a room hire policy and agreed charges and have been able to generate income by renting out rooms to a range of groups and businesses on a regular or ad hoc basis.

Plans for the future

The key plans for the coming year are to ensure that the Macrae House Community Club is a financially viable and sustainable organisation and that the trustees have the right skills, training, and support to run an effective community centre.

We plan to hold a wide range of events that include coffee mornings, social and fundraising events. We will continue to apply for funding to deliver projects in line with our capacity to deliver and the community need.

Public benefit

The organisation's objects are clear in providing the remit for delivery of all activities carried out by the charity.

As can be seen by the wide variety of activity and services, everything we do as an organisation is done so for the benefit of the community and the people of Murton.

We carry out regular consultations with those who use the centre and with our user groups to assess what activities and services they would like us

to consider ensuring that we are providing what the public in our area of benefit wants and needs.

The trustees have been relentless in their efforts to making the Centre financially sound and have worked tirelessly to put in procedures to protect the financial management and running of the Community Centre for the benefit of all.

Thanks, from the Trustees

We would like to thank those people, organisations and agencies who have provided ongoing support for the continued development of the Centre and to those who continue to help us flourish and to move forward as a well-managed Community Centre in a positive way to benefit the community.

The Community Club

Trustees' Report and Financial Statements 31st August 2020

Statement of Assets and Liabilities As at 31st August 2020

Notes	Total funds 2020 £	Total funds 2019 £
Fixed Assets		
PC World - Computer Equipment	600	600
PC World - Computer Equipment	<u>595</u>	<u>595</u>
	<u>1,195</u>	<u>1,195</u>
Current assets		
Cash at bank and in hand	31,519	15,862
Total current assets	<u>32,714</u>	<u>17,057</u>
Liabilities		
Accruals (Accountant fees - 2 years)	<u>1,295</u>	<u>638</u>
The funds of the charity		
Restricted income funds 10	29,703	15,456
Unrestricted income funds 10	<u>1,816</u>	<u>406</u>
Total charity funds	<u>31,519</u>	<u>15,862</u>

The financial statements on pages 5 to 10 were approved by the trustees and signed on their behalf by:

Signed L. Kerrison

Lilian Kerrison
Treasurer

Date: 17-11-21

The notes on pages 7 to 10 form part of these financial statements.

The Community Club

Trustees' Report and Financial Statements 31st August 2020

Notes to the accounts

1 Accounting policies

In preparing the accounts the following accounting policies have been complied with:

- a) The accounts have been prepared on a receipts and payments basis. The accounts have been prepared following the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102A) (effective 2 February 2016), applicable accounting standards and the Charities Act 2011.
- b) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- c) Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.
All incoming resources are included in the statement of financial activities when the charity receives the income.
- d) Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
 - i) Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. It also includes those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.
 - ii) All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in the notes.

2 Taxation

The charity is exempt from taxation on its income and gains where they are applied for charitable purposes.

3 Income and endowments from: Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Total funds 2019 £
Grants				
Durham CC	600	7,182	7,782	8,172
East Durham Community	-	1,000	1,000	1,470
Pioneering \Care	-	-	-	247
Donations	-	-	-	5,589
CAF Coop	2,069	-	2,069	342
CDHG Well Being Grant	-	-	-	500
Durham CC Cree	-	4,500	4,500	-
DCC Helping Hands	-	5,756	5,756	-
Belive Housing	500	-	500	-
Total	<u>3,169</u>	<u>18,438</u>	<u>21,607</u>	<u>16,320</u>

The Community Club

Trustees' Report and Financial Statements 31st August 2020

Notes to the accounts (Continued)

4 Income and endowments from: Charitable activities

	Unrestricted funds	Restricted funds	Total funds 2020	Total funds 2019
	£	£	£	£
Room Hire	350	-	350	173
Other	-	-	-	10
Funderising	7	-	7	-
Tuck Shop	-	-	-	742
Coffee	49	-	49	160
Tuck Shop	373	-	373	-
Total	779	-	779	1,085

5 Income and endowments from: Other trading activities

	Unrestricted funds	Restricted funds	Total funds 2020	Total funds 2019
	£	£	£	£
Murton Mams	204	-	204	75
Bingo Ladies	633	-	633	1,354
Cree	15	-	15	40
Cold Helson Ladies	255	-	255	439
Summer Club	-	-	-	57
Jolly Girls	-	-	-	204
Kids Club	188	-	188	389
Bowls Group	58	-	58	190
Slimming World	50	-	50	45
Party Room Hire	25	-	25	195
Knit & Chatter	186	-	186	202
Wellbeing	43	-	43	64
Craft Fair	35	-	35	5
Total	1,692	-	1,692	3,259

6 Other incoming resources

	Unrestricted funds	Restricted funds	Total funds 2020	Total funds 2019
	£	£	£	£
Covid 19 DCC grant	10,000	-	10,000	-
Total	10,000	-	10,000	-

The Community Club

Trustees' Report and Financial Statements 31st August 2020

Notes to the accounts (Continued)

8 Employee information

No employee received emoluments in excess of £60,000 during the period. The average number of people employed during the period was Nil.

9 Trustee information

No trustee received any remuneration or expenses during the year.

10 Reserves

	At 1 September 2019 £	Incoming resources £	Outgoing resource £	Transfers £	At 31 August 2020 £
Restricted Funds	15,456	18,438	(4,191)	-	29,703
	<u>15,456</u>	<u>18,438</u>	<u>(4,191)</u>	<u>-</u>	<u>29,703</u>
Unrestricted funds					
General fund	406	15,640	(14,230)	-	1,816
	<u>15,862</u>	<u>34,078</u>	<u>(18,421)</u>	<u>-</u>	<u>31,519</u>

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Trustees' Report and Financial Statements 31st August 2020

Notes to the accounts (Continued)

7 Expenditure on: Charitable activities

	Unrestricted funds	Restricted funds	Total funds 2020	Total funds 2019
	£	£	£	£
Heat, Light & Water	4,777	-	4,777	4,226
Repairs & Maintenance	522	-	522	7,499
Insurance	467	-	467	467
Telephone	604	-	604	768
Equipment	78	-	78	85
Summer Club & Fair	3	-	3	276
Sundry Expenses	321	-	321	238
Travel	339	-	339	804
New Direction Sign	1,172	-	1,172	-
Glebe	1,756	-	1,756	-
Donations	126	-	126	-
Wellbeing Yoga	-	100	100	637
Creative Youth	-	-	-	840
Tuck Shop	308	-	308	425
Printing, Postage &				
Office Supplies	255	-	255	418
Arts & Crafts	2	-	2	23
Xmas	197	-	197	110
Garden Expenses	-	181	181	1,417
Cree Expenses	-	285	285	690
DCC SLA	1,341	-	1,341	1,043
Refreshment	123	-	123	694
Cleaning	352	-	352	58
Holiday Hunger		-	-	76
Peterlee Fire Company		-	-	55
Food Bank	1,415	3,625	5,040	-
Accountant	-	-	-	618
PRS Music Licence	-	-	-	136
Bank Charges	72	-	72	72
Total	14,230	4,191	18,421	21,673

The Community Club

Trustees' Report and Financial Statements 31st August 2020

Independent examiner's Report to the Trustees of The Community Club.

I report on the accounts of the charity for the period ended 31st August 2020, which are set out on pages 5 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Eric Southwick BA(Hons) FCA FCIE DChA
Eric Southwick & Co
Charity Accountants
51 The Avenue
Seaham
Co Durham
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Date:

