

**HHCR, Basingstoke Community Radio**

**REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 JULY 2025**

Charity Registration Number 1153159

**REGISTERED AND PRINCIPAL OFFICE**

The Clock Tower  
Suite 4  
Chineham Shopping Centre  
Basingstoke  
Hampshire  
RG24 8BQ

**HHCR, Basingstoke Community Radio**  
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## **HHCR, Basingstoke Community Radio**

Charity Registration Number 1153159

The Trustees of HHCR Basingstoke Community Radio CIO, present to the members its annual report for the year ended 31 July, 2025, which were approved by the Committee on 18<sup>th</sup> November, 2025 in accordance with Section 162 of the Charities Act 2011.

The Charity changed its name from Helping Hands for the Blind to HHCR, Basingstoke Community Radio on 1<sup>st</sup> October, 2022.

### **REFERENCE AND ADMINISTRATIVE INFORMATION**

The current Board of Trustees:

#### **CHAIR & TRUSTEES**

David Chatten-Smith	Chairperson, Appointed 14 May, 2013
Richard Francis Pearson	Appointed 25 August, 2022
Jef Powel	Appointed 25 August, 2022
Michael Iles	Appointed 11 <sup>th</sup> July, 2023
Jim McArthur	Appointed 10 <sup>th</sup> April, 2024
Julian Ricketts	Appointed 10 <sup>th</sup> April, 2024
Stephen Cobbett	Appointed 22 <sup>nd</sup> July, 2025

#### **BANKERS**

Metro Bank  
Chiswick House  
Unit 1 Festival Way  
Basingstoke  
Hampshire  
RG21 7LD

#### **INDEPENDENT EXAMINER**

Mrs Claire Watts  
87 St. James Street  
Newport  
Isle of Wight  
PO30 1LB

**HHCR, Basingstoke Community Radio  
TRUSTEES' REPORT  
FOR THE YEAR ENDED 31<sup>st</sup> JULY 2025**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Our Vision, Mission and Values**

**Vision**

We work to enjoy a world where community radio provides a way to build stronger communities through giving a voice to all sectors of society and through the promotion of the arts.

**Mission**

Basingstoke Community Radio Mission Statement:

Our Mission is to develop Basingstoke Community Radio to its full potential as a vibrant Community Radio station whose management and programming is based on community access and participation, and which reflects the special interests and needs of the listenership of the Basingstoke and the surrounding areas community that the Station is licensed to serve.

**Objectives**

Basingstoke Community Radio provide an outlet to:

- promote local community, arts, cultural and sporting groups and events
- support local musicians, writers and poets
- promote the history of the region
- cater for alternative musical tastes
- support the indigenous community
- provide a voice for the disabled
- promote education and learning as a lifetime experience
- enable multicultural access
- highlight local social areas of concern
- promote tourism in the region

**Values**

We value radio because it is easy to produce, free to consume, and accessible to more people than any other mass media. We believe in Basingstoke Community Radio because it is a proven tool for community engagement and cultural expression. We will always be a friendly media organisation – accessible to all, inclusive, honest and fun-loving. We will ensure that we are securely and prudently run, but we will never do anything purely for the money.

**Our Objectives and Activities**

HHCR, Basingstoke Community Radio is a charitable incorporated organisation (CIO) recognised by the Charity Commission in April 2012. We use community radio to support communities, promote the arts and provide educational opportunities across Basingstoke and

Deane. Our principal activity is to manage Basingstoke Community Radio – a volunteer-run, community radio station, broadcasting on the internet and DAB+ from our base in Basingstoke. Basingstoke Community Radio was launched on 6 June 2019. Our goals include: developing our digital broadcast capacity, creating employment courses based on broadcasting and production skills, becoming a voice for young and local artists and performers and supporting voluntary organisations by promoting their work in the community.

The Charity's objects are the following:

- (a) to relieve the needs of blind and partially sighted people in Basingstoke and the surrounding areas through the provision of support, education and practical advice;
- (b) to advance the education of the general public in all areas relating to blindness and visual impairment;
- (c) the promotion of social inclusion among blind and partially sighted people who are socially excluded from society, or parts of society, as a result of being blind or visually impaired by:
  - a. providing education and information
  - b. raising public awareness of the issues affecting blind and visually impaired people both generally and in relation to their social exclusion.

## **Our Structure, Governance and Management**

### **Type of governing document**

HHCR Basingstoke Community Radio is a CIO based on the Charitable Incorporated Organisation – Foundation Constitution with amendments.

Membership is open to:

- anyone over 16 years of age who lives, works or studies in Basingstoke and surrounding areas;
- anyone who volunteers with HHCR Basingstoke Community Radio;
- and organisations closely associated with the aims of Basingstoke Community Radio.

The CIO is managed by a Board of Trustees elected from the membership or co-opted by the Board.

### **Trustee recruitment and appointment**

HHCR, Basingstoke Community Radio was founded by four Trustees who then recruited primarily from within the volunteers and membership. The Trustees conduct an annual review

of board skills with a view to informing the skills and experience required to be both an effective charity Trustee and complement the existing Board composition.

## **Our people**

As set out in the Charity's governing document, the Committee shall consist of not less than three and up to twelve individuals members. Every trustee, replacement, additional and re-appointed, must be appointed by a resolution passed at a properly convened meeting of the Charity's Trustees.

Changes to Trustees since the last annual general meeting were:

Stephen Cobbett	Co-opted 22 <sup>nd</sup> July, 2025
Nicholas Scott Burnett	Resigned 20 <sup>th</sup> November, 2025
Vikki Fox	Appointed 22 <sup>nd</sup> July, 2025
	Resigned 30 <sup>th</sup> August, 2025

## **Public Benefit**

The Charity is a public benefit entity.

We review our aims, objectives and activities each year. This review looks at what we have achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help.

This review also helps us ensure our aim, objectives and activities remain focused on our stated purpose. We have referred to the guidance contained in the Charity Commission's general guidance of public benefit when reviewing our aims and objectives and in planning our future activities. In particular the Trustees consider how planned activities will contribute to the aims and objectives they have set.

## **ACHIEVEMENTS AND PERFORMANCE**

Our sixth year of operation was full of challenges which the Trustees and volunteers met head-on. The period of recovery from COVID impact is enduring and remains with us to this day. However, a boost came from an offer of some free office space for the station, which was welcomed for the charity.

Since we moved our operations into the clock tower, Chineham shopping centre back in 2023, the station has managed to secure a number of extra rooms to grow and build on the station's great reputation as the only radio station serving Basingstoke. The station now has taken possession of: Main reception, to greet visitors, 4 studios, including a podcasting studio, a live music space for local bands to perform live on the radio, a staff room and small kitchen area, and a dedicated training room, that is used for the station's Beacon project and volunteer training.

We currently manage 34 volunteers, which include one that joined us after doing a week's work experience with us.

Basingstoke Community Radio continues to produce the local talking news service for anyone in the community that has a print disability. This service has seen a digital change over the past year, with all content being available online only, and the stopping of a USB stick or cassette option. This service currently serves approx. 172 subscribers each week, and is produced with only 3 volunteers: Talking news reader, talking news sport reader, and a talking news social content reader.

The station continues to promote itself within the community as much as it can, as public awareness is still an ongoing matter.

### **Future Plans**

In light of COVID-19 impact on commercial income across the board for all charities, Basingstoke community radio will continue to seek out advertising opportunities for the station and offer affordable advertising to local businesses to help fund the station's yearly running costs. However, with the current financial climate, it is proving to be a difficult task.

The station is due to sell its current outside broadcast trailer and branded radio car, and replace it with a single vehicle: a MERCEDES-BENZ SPRINTER High-top / LWB. This will be fitted out to provide a mobile studio and storage for everything that we use as a station when doing any outside event. Doing this will reduce the volunteer commitment and will make it easier for the station to help with community events.

### **Responsibilities of the Committee**

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity to enable them to ensure that the accounts comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Report was approved on 18<sup>th</sup> November, 2025 by the Committee and signed on its behalf by:

David Chatten-Smith

David Chatten-Smith (Feb 13, 2026 09:45:59 GMT)

Signed on behalf of the charity trustees:

David Chatten-Smith

Chairperson

18<sup>th</sup> November, 2025

## **Independent Examiner's Report to the Trustees of HHCR, Basingstoke Community Radio**

I report to the Trustees on my examination of the accounts of HHCR, Basingstoke Community Radio (the Charity) for the year ended 31<sup>st</sup> July, 2025, which are set out on pages 9 to 14.

### **Responsibilities and basis of report**

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) the accounting records were not kept in accordance with section 130 of the Act; or
- 2) the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this Report in order to enable a proper understanding of the accounts to be reached.

*Claire Watts*  
Claire Watts (Feb 13, 2026 13:15:16 GMT)

Mrs Claire Watts  
11<sup>th</sup> February, 2026

87 St. James Street  
Newport  
Isle of Wight  
PO30 1LB



**HHCR, Basingstoke Community Radio  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 JULY, 2025**

<b>Last year</b>		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>A1 Receipts</b>			
3,497	Donations Received	5,517	0	5,517
20,969	Grants - government	316	9,215	9,531
3,000	Grants - others	362	0	362
671	HHCR Lottery income	863	0	863
1,363	Advertising income	9,858	0	9,858
5,250	Other income	505	0	505
34,750	Sub total (Gross income)	17,421	9,215	26,636
	<b>A2 Asset and investment sales</b>			
<b>34,750</b>	<b>Total receipts</b>	<b>17,421</b>	<b>9,215</b>	<b>26,636</b>
	<b>A3 Payments</b>			
60	Production Costs	840	455	1,295
7,216	Radio expenditure	6,374	11,043	17,417
2,500	Other direct costs	0	0	0
169	Welfare	743	0	743
0	Motor expenses	961	0	961
2,773	Light and Heat	3,343	0	3,343
746	Telephone and fax	787	0	787
200	Website Costs	0	0	0
0	Stationery and printing	71	109	180
156	Postage and Courier services	156	0	156
180	Subscriptions	180	179	359
745	Insurances	990	0	990
4,153	Equipment expenses	1,199	0	1,199
556	Storage and removal costs	411	0	411
0	Repairs and maintenance	200	0	200
997	Network and IT Costs	0	0	0
482	Sundry expenses	0	0	0
50	Independent examinations	50	0	50
480	Accountancy fees	480	0	480
0	Legal and professional	100	0	100
0	Consultancy fees	0	219	219
500	Advertising and PR	247	2,394	2,641
5,000	Temporary advances from trustees repaid	0	0	0
193	Licenses	238	0	238

HHCR, Basingstoke Community Radio  
Registered Charity Number 1153159  
Year Ended 31<sup>st</sup> July, 2025

27,156	Sub total	17,370	14,399	31,769
	<b>A4 Asset and Investment purchases</b>			
7,000	Plant purchases	0	0	0
7,000	Sub total	0	0	0
<b>34,156</b>	<b>Total payments</b>	<b>17,370</b>	<b>14,399</b>	<b>31,769</b>
<b>594</b>	<b>Net receipts / (payments)</b>	<b>51</b>	<b>(5,184)</b>	<b>(5,133)</b>
	<b>A5 Transfer between funds</b>	<b>(1,687)</b>	1,687	0
14,066	<b>A6 Cash funds last year end</b>	4,095	10,565	14,660
<b>14,660</b>	<b>Cash funds this year end</b>	<b>2,459</b>	<b>7,068</b>	<b>9,527</b>

The notes on pages 12 to 14 form part of these accounts

**HHCR, Basingstoke Community Radio**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31<sup>st</sup> JULY, 2025**

<b>Last year £</b>		<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
	<b>B1 Cash funds</b>			
14,066	Bank Current Account	2,459	7,068	9,527
14,066	Sub total	2,459	7,068	9,527
	<b>B2 Other monetary assets</b>			
750	Other debtors	395	0	395
750	Sub total	395	0	395
	<b>B4 Assets retained for own use</b>			
10,000	Plant (Cost)	10,000	0	10,000
3,000	Furniture (Cost)	3,000	0	3,000
13,000	Sub total	13,000	0	13,000
	<b>B5 Liabilities</b>			
530	Other Creditors	555	0	555
530	Sub total	555	0	555

The Charity's governing document does not require the Charity to obtain an audit of its financial statements for the year ended 31<sup>st</sup> July, 2025 and in accordance with Section 145 of the Charities Act 2011 the Charity Trustees have elected to have the accounts independently examined.

The Trustees confirm they have provided all information and explanations to the Independent Examiner in accordance with Section 33 of The Charities (Accounts and Reports) Regulations 2008.

These financial statements were approved by the Trustees on 18<sup>th</sup> November, 2025 and have authorised the Chair to sign them on their behalf.

**David Chatten-Smith (Trustee)**

HHCR, Basingstoke Community Radio  
Registered Charity Number 1153159  
Year Ended 31<sup>st</sup> July, 2025

**HHCR, Basingstoke Community Radio  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> JULY, 2025**

**1. Accounting Policies**

**a) Basis of Accounting**

The Charity's gross income in the financial year does not exceed £250,000 and the Charity Trustees have therefore elected to prepare –

- a) a receipts and payments account, and
- b) a statement of assets and liabilities

in accordance with Section 133 of The Charities Act 2011.

The principal policies of the Charity are set out as follows.

**b) Financial Statements**

The content and format of these financial statements are compliant with recommendations provided by the Charity Commission.

**c) Reserves Policy**

The Trustees have reviewed the Charity's need for reserves in line with the guidance issued by the Charity Commission and has agreed that the cash reserve should ideally not fall below a level consistent with enabling the Charity to fund approximately twelve months core operational costs and provide sufficient financial flexibility. The Trustees report that after making full provisions for designated expenditure the current free reserves of £2,459 (2024: £14,660) represent an approximate one and a half month (2024: 6½) of the estimated twelve months' running costs.

**d) Funds Structure Policy**

Restricted funds are subject to restrictions on their expenditure by the donor. Unrestricted funds are available for use at the discretion of the Committee in furtherance of the general objectives of the Charity. Designated funds are general funds that have been earmarked for a particular purpose.

**2. Staff costs and trustee remuneration**

During the year loan repayments were made by Graham Hardy. The circumstances of the loan was explained in a prior Trustees' Report. No members of the Committee received any remuneration during the year and no employees had emoluments in excess of £60,000. No expenses were claimed.

### 3. Value Added Tax

The Charity is not registered for VAT and thus any VAT incurred is wholly irrecoverable and is charged to the specified activity for which it was incurred.

### 4. Taxation

The Charity is a registered charity and as such is exempt from tax on its income under Section 505 of the Income and Corporation Taxes Act 1988, as long as its income is applicable and applied for charitable purposes only. During the year all of the income was applicable and applied towards charitable purposes.

### 5. Assets retained for Charity's own use

At the year end the Charity had the following assets:

	2024		2025	
	Cost £	Book Value £	Cost £	Book Value £
Plant	10,000	10,000	10,000	10,000
Furniture	3,000	3,000	3,000	3,000
<b>Totals</b>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>

### 6. Other monetary assets

	2024 £	2025 £
Loan advances outstanding	<u>750</u>	<u>395</u>

### 7. Liabilities

	2024 £	2025 £
Independent examiner's fee	50	75
Bookkeeping services	480	480
	<u>530</u>	<u>555</u>

## 8. Analysis of movement in Charity Funds

Restricted funds arise when the donor gives funds for a specific purpose. The Charity monitors the income and expenditure ensuring that sufficient cash reserves are maintained. On completion of the project any surplus funds are transferred to unrestricted reserves where allowed under the terms of the donation. With the change in the Charity's objectives the brought forward restricted reserves are now no longer designated as such. The following table shows the analysis and movement in funds during the year:

	B / fwd 01-Aug-24 £	Receipts £	Payments £	Transfers £	C / fwd 31-Jul-25 £
<b>Restricted funds</b>					
Beacon	3,815	0	5,502	1,687	0
Connecting Communities Fund	0	2,465	1,102	0	1,363
Strengthening Communities Fund	6,750	6,750	7,795	0	5,705
<b>Total restricted funds</b>	<u>10,565</u>	<u>9,215</u>	<u>14,399</u>	<u>1,687</u>	<u>7,068</u>
<b>Unrestricted funds</b>					
General	4,095	17,421	17,370	(1,687)	2,459
<b>Total unrestricted funds</b>	<u>4,095</u>	<u>17,421</u>	<u>17,370</u>	<u>(1,687)</u>	<u>2,459</u>
<b>Total funds</b>	<u>14,660</u>	<u>26,636</u>	<u>31,769</u>	<u>0</u>	<u>9,527</u>

### Restricted funds purpose

Basingstoke and Dean Borough Council have provided funds for the following projects:

#### Beacon

This is a radio training workshop project that will run every 6 weeks and will give students the skills to present a radio program/ podcast.

#### Connecting Communities Project

Further funding to help the station become self sustainable by allowing us to gain the skills of a freelance fundraiser / marker.

#### Strengthening Communities Project

Further funding to help the station become self sustainable by allowing us to gain the skills of a freelance fundraiser / marker.










# HHCR Basingstoke Community Radio Accounts 2025

Final Audit Report

2026-02-13

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