

Footprints in the Community
Charity Registration no 1153121

Financial Statements
For the year ended
31 July 2021

10 Queen Street
Redcar
Cleveland
TS10 1DY

Footprints in the Community
Legal and Administrative Information

Name: Footprints in the Community

Charity No: 1153121

Trustees: Tim Myer - Chair
Dave Stones
Vanessa Newlands
Margaret McLaren
Steve Duffield
Jill Day - Secretary
Derek Farrell
Jeremy Faulkner
Claire Stollery - Treasurer
Rachel Harrison
Kevin Highfield – joined 22/6/2021

Registered Address: 10 Queen Street
Redcar
Cleveland
TS10 1DY

Bankers: Barclays plc
Redcar Branch

Independent Examiner: Kate Tully FMAAT FCIE
20 Ennerdale Crescent
Winlaton
Blaydon on Tyne
NE21 6PS

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Structure and Governance

The charity is controlled by its governing document, a constitution and is a Charitable Incorporated Organisation (CIO)

Trustees' Report

Objectives and Activities for the Public Benefit

To relieve persons in the area of Redcar and Cleveland who are in condition of need, hardship or distress (beneficiaries) by providing practical support, information, guidance and in such other ways as the trustees from time to time see fit.

Achievements and Performance

This year, more than ever, Footprints needed to focus on local people who need us the most. To put them at front and centre of everything we do.

The past 12 months has been challenging for Footprints. The financial year covered by these accounts will have an impact on the results reported here. Though our plans for this year changed, we will continue to respond to the needs of families. Our strategy is still robust. Our Foodbank centres had to adapt and we used home-deliveries to support the vulnerable or those isolating. I'm delighted to report that Foodbank Centres have now gradually reopened safely.

Footprints have over 200 volunteers, some of whom have been with us for many years. I have been truly humbled by the extraordinary efforts of our staff, volunteers and partners under very difficult circumstances.

You can read in this report about just some of the many highlights of our year, adapting our services to make our pandemic response far stronger. And how we needed to choose wisely on having the greatest social impact.

It meant helping families to live affordably and sustainably. We have already expanded services such as launching our second 'Next Step food shop'. It was wonderful to see these two shops flourish in Redcar and Grangetown.

We have worked with families to help them respond to the crisis, to help them manage the difficult financial situations in which many now find themselves. We have been bolder than ever with our 'Footprints Café' providing healthy nutritional meals.

The past 12 months have clearly shown us how the fortunes of charities like ours both depend on and impact the outside world. Our projects such as 'Redcar Beacons', 'Reflections' Dementia Café, 'Bridging the Gap', 'Art Space' and 'Lunch box' were affected this year.

But, Footprints thinks about 'serving' in the broadest sense. Isolation and loneliness increased during the pandemic. This meant going beyond our food-poverty relationships. In other words, to also provide friendship and support.

The wider community accessed our 'First Steps' project (baby clothing and equipment), and the new 'Children's Book Club' which targeted younger families. The 'Men's and Women's Shed' are prime examples of tackling isolation for adults in our area.

Footprints in the Community

The trustees/directors have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities as described.

Financial Review

The Charity's financial results for the year are shown in the Statement of Financial Activities (SOFA), Balance Sheet and Notes to the Accounts.

Risk Management

All major risks are identified through a risk assessment process and systems have been put in place to mitigate these risks. The Trustees recognise the uncertainty over future income as the main risk facing the Charity. Grants are sought from a variety of funders as opportunities arise to reduce the dependence on any one source of funding.

Reserves Policy

It is the policy of the charity to try to build up unrestricted funds, which are free reserves of the charity, to a level that equates to approximately 3 – 6 months unrestricted expenditure. This will provide sufficient funds to management cover and administration support costs, redundancy liabilities and any emergencies that may arise from time to time.

Plans for the Future

The past year has shown that the consequences to Footprints are profound and this report has much to say about where we are. No doubt the year ahead will still challenge our area. I am confident that Footprints is in a strong place, and that by continuing to make compassionate decisions for our community, we set ourselves up for continued success. – To ensure those struggling have the opportunity and tools to take control of their lives.

Approved by the members and signed on their behalf:

Name TIM MYER

Signature 

Date 21/4/22

Footprints in the Community

Independent Examiners Report

Report to the trustees of Footprints in the Community on Accounts for the year ended 31 July 2021 set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income does not exceed £500,000.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the
 - accounting requirements of the Charities Act have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kate Tully FMAAT FCIE

Date

21st April 2022

Signed

K.A. Tully



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Kate Tully is a Fellow Member of the Association of Charity Independent Examiners and a Fellow Member of the Association of Accounting Technicians

Footprints in the Community
Statement of Financial Activities
for the year ended 31 July 2021

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 20-21 Funds £	Total 19-20 Funds £
Incoming Resources	2					
Incoming Resources from generated funds						
<i>Voluntary Income</i>		79,331	10,200	248,973	338,503	359,725
<i>Activities for Generating Funds</i>		0	0	48	48	355
<i>Investment Income</i>		1,110			1,110	0
Incoming Resources from charitable activities		4,271	30,377	8,314	42,962	49,037
Other Incoming Resources					0	0
Total Incoming Resources		84,712	40,577	257,334	382,622	409,117
Resources Expended	3					
Fundraising Costs		1,290	0	0	1,290	1,300
Charitable activities		37,837	40,635	185,765	264,237	279,560
Governance Costs		0	0	0	0	400
Other resources expended					0	0
Total Resources Expended		39,127	40,635	185,765	265,527	281,260
Net incoming/outgoing resources before transfers		45,585	(58)	71,569	117,095	127,857
Transfers between funds		(2,000)	3,943	(1,943)	0	
Net movement in funds		43,585	3,885	69,626	117,095	127,857
<i>Balance b/f from previous year</i>		29,477	80,000	195,474	304,950	177,093
Total funds carried forward		73,062	83,885	265,100	422,047	304,950

Footprints in the Community


Balance Sheet

as at 31 July 2021

	Note	Total 20-21 Funds £	Total 19-20 Funds £
Fixed Assets:			
<i>Tangible Assets</i>			
Total Fixed Assets:		0	0
Current Assets			
<i>Debtors</i>		0	0
<i>Food Stock</i>		97,178	94,933
<i>Current Account</i>		323,836	210,417
<i>CAF Bank</i>		960	
<i>Investment</i>		0	
<i>Cash in Hand</i>		473	
Total Current Assets		422,447	305,350
Liabilities			
<i>Creditors: Amounts falling due within one year</i>		(400)	(400)
<i>Creditors: Amounts falling due after one year</i>		0	0
Total Assets less total liabilities		422,047	304,950
The Funds of the Charity:			
<i>Restricted funds</i>		265,100	195,474
<i>Designated funds</i>		83,885	80,000
<i>Unrestricted funds</i>		73,062	29,477
TOTAL CHARITY FUNDS		422,047	304,950

Approved by the members and signed on their behalf:Name *Tim Meyer*

Signature

Date *21/4/22*

Footprints in the Community
Notes to the Financial Statements
for the period ending 31 July 2021

1 Accounting Policies

Basis of Preparation

Basis of Preparation

These Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015) – Charities SORP (FRS 102).

Footprints in the Community meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Capital Grants are released over the economic useful life of the asset to which they relate

Resources Expended and Liabilities

Resources expended have been analysed using a natural classification.

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Footprints in the Community

2 Funds

The Charity has three funds, an unrestricted general fund, a designated fund for expenditure specified by the trustees and a restricted fund used for expenditure specified by the funder: hence all movements on each fund are disclosed.

Restricted Funds

Fund Name	Bal. b/f	Income	Expenditure	Transfers	Bal. c/f
<i>Restricted Funds</i>					
First Steps	2,450	1,414	(2,031)		1,833
Lunch Box	9,017	510	(1,481)		8,046
Redcar Beacons	2,949	532	(788)		2,692
NS Shop	7,258	13,042	(10,597)		9,703
Foodbank General Fund	73,346	75,869	(34,436)	1,794	116,573
New Start Packs	2,504	12,700	(1,212)		13,992
Lottery Funding	26,107	41,898	(76,606)	23,062	14,460
Dementia Support	7,133	0	(36)		7,097
IWA Fund	360	3,000	(70)		3,290
Mens Shed	19,351	14,800	(7,731)		26,420
Lottery Funding CV	23,680	0	(618)	(23,062)	0
Virgin Funding	5,000	6,759	(5,062)		6,697
Bridging the Gap	1,500	10	(775)		735
Trussel Trust Fund	1,797	0	(3)	(1,794)	(0)
Grangetown NSS	0	20,838	(7,618)		13,219
R Book Club	0	17,333	(11,905)		5,429
R Online Shop	0	8,647	(5,840)		2,807
R Community Foundation	0	18,000	(499)		17,501
Tudor Trust	11,079	21,982	(18,457)		14,604
Durham Community Fund	1,943	0	(0)	(1,943)	0
Total	195,474	257,334	(185,765)	(1,943)	265,100
<i>Designated Fund</i>					
Café	0	40,577	(40,635)	1,943	1,885
Contingency Fund	80,000			2,000	82,000
	80,000	40,577	(40,635)	3,943	83,885
<i>Unrestricted Funds</i>					
Footprints General Fund	29,477	59,712	(23,964)	(2,000)	63,225
U Mercers Fund	0	25,000	(15,163)		9,837
	29,477	84,712	(39,127)	(2,000)	73,062
Total of All Funds	304,950	382,623	(265,527)	0	422,047

Footprints in the Community

Fund Name	Type	Purpose and Restrictions
First Steps	Restricted	To help provide baby clothes and equipment for children up to 3 yrs to those in need
Lunch Box	Restricted	Annual scheme to provide lunch to children during the summer holidays
Redcar Beacons	Restricted	Street Angels Project to provide a safe environment around Redcar Centre at the weekend, late at night
NS Shop	Restricted	A membership shop helping those who struggle financially to purchase food
Foodbank General Fund	Restricted	Provide emergency food parcels
Freshstart	Restricted	Essentials packs for people who have nothing when they move to the area
Lottery Funding	Restricted	Money awarded to Footprints with restricted spending
Dementia Support	Restricted	Reflections: a free support group for people living with or caring for someone with dementia
IWA Fund	Restricted	Awards ceremony held annually
Mens Shed	Restricted	A place for men to get together, to share tools and resources they need to work on projects.
Lottery Funding CV	Restricted	Extra payment from the lottery to help cover costs during the pandemic
Virgin Funding	Restricted	To use for extra costs incurred during pandemic
Bridging the Gap	Restricted	Coming together of pre-school children with elderly residents of care homes to try to bridge the intergenerational gap.
Trussel Trust Fund	Restricted	Equipment & salary to set up Foodbank helpline during pandemic
Tudor Trust	Restricted	Core cost for admin position and hours for Next Step shop manager
Online Shop	Restricted	Selling of items to help fundraise for the Charity
Durham	Restricted	To provide fruit & vegetables & activity packs for children to go with food parcels that were distributed. Supporting costs of deliveries.
Community Fund	Restricted	A lottery draw open to the general public membership entitles entry to a monthly draw with cash prizes
100 Club	Designated	A community café open to the general public.
Café	Designated	Contingencies in line with the charity's reserves policies
Contingency Fund	Designated	
Footprints General Fund	Unrestricted	General running costs and charitable activities

Analysis of Income and Expenditure 2020-21

Incoming Resources

Voluntary Income	Unrestricted	Designated	Restricted	Total
Grants	57,600	9,911	165,291	232,802
Donations	20,009	289	80,238	100,536
Gift Aid	1,721		3,444.06	5,165
	79,331	10,200	248,973	338,503
Fundraising Income				
Fundraising			48	48
	-	-	48	48
Investment Income				
Bank Interest Earned	1,111			1,111
	1,111	-	-	1,111
Income from Charitable Activities				
Catering		718		718
Membership Fees	28		7,475	7,503
Reimbursed Expenses/Refund				-
Sales	18	29,659	838	30,515
100 Club	3,325			3,325
Acts 435	900			900
Other				-
* includes wages & Utilities	4,271	30,377	8,314	42,962
Total Incoming Resources	84,712	40,577	257,334	382,623

Footprints in the Community

Resources Expended

Cost of Charitable Activities

	Unrestricted	Designated	Restricted	Total
Lease Companies	262	0	3,678	3,941
Acts 435 Payments	948	0	0	948
Advertising and PR	0	440	705	1,145
Bank Charges/Cash Loss	390	30	65	485
Bin Collection	400	432		832
Catering Supplies	0	896	48	944
Cleaning/Health and Safety	2,202	410	827	3,438
Client Expenses	0	0	180	180
Consultancy Fees	0	0	818	818
Database	432	0	0	432
Equipment	299	3,872	21,685	25,856
Food	0	7,217	8,065	15,282
Insurance	2,152.84		612	2,765
Internet and Phone	1,921	661		2,582
Legal and Professional	3,810.96			3,811
Licences	55		182	237
Maintenance and Repairs	0	439	478	917
Merchandise	0	0	864	864
Miscellaneous	514		80	594
Mobile Phone			1,029	1,029
Office	2,431	86	2,298	4,816
Radio System			48	48
Rent	1,667	5,000	14,151	20,817
Service Charges		777		777
Toiletries			1,636	1,636
Training	342	251	275	869
Travel	117		2,250	2,367
Uniforms		30	185	215
Utilities	4,535	450	1,218	6,203
Volunteer Expenses	0	267.1	279	546
Wages and Salaries	14,957	19,377	124,109	158,444
	37,437	40,635	185,765	263,837

Fundraising

Cost of Fundraising	1,290			1,290
	1,290	0	0	1,290

Governance Costs

Independent Examination Fees	400			400
	400	0	0	400

Total Resources Expended

	39,127	40,635	185,765	265,527
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Support Costs

Support Cost Type

	Fundraising Activity £	Charitable Activity £	Governance Activity £	Total Cost £
Salaries and NIC		158,444		158,444
Insurance		2,765		2,765
Travel and Subsistence		2,367		2,367
Van/fuel		-		-
Volunteer Expenses		546		546
Office Costs		4,816		4,816
Radio System		48		48
Advertising		3,941		3,941
Telephone/Internet/Email		3,611		3,611
Training		869		869
Equipment/Repairs		25,856		25,856
Rent		20,817		20,817
Utilities		6,203		6,203
Fundraising Costs	1,290			
Independent Examination Fee			400	400

Footprints in the Community

Total	1,290	230,283	400	231,973
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3 Salaries/Wages

	Unrestricted £	Designated £	Restricted £	2020-21 Total £
Wages and Salaries	14,957	19,377	124,109	158,444
Other Costs				-
	14,957	19,377	124,109	158,444

8 part time employees were employed during this period.

4 Debtors

There are no debtors for this year.

5 Creditors: due within 1 year

Details	Amount
Independent Examination Fee	400
TOTAL	400

