

GRACE CHURCH HAYWARDS HEATH

England & Wales · Charity number 1153108

Details

Status Registered

Legal form Charitable company

Company number [08591570](#)

Registered 2013-07-29

Register [View on the Charity Commission register](#)

Contact

Address 1 Kingfisher Drive
Haywards Heath
RH16 4TX

Phone 01444484584

Website www.gracesussex.com

Activities

Objects: THE CHARITY'S OBJECTS ARE, FOR THE PUBLIC BENEFIT, TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN HAYWARDS HEATH AND MID SUSSEX AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT.

Activities: For the public benefit, to advance the Christian faith in accordance with the Statement of Beliefs in Haywards Heath and Mid Sussex and in such other parts of the United Kingdom and the world as the Trustees may from time to time think fit.

Classification

- **How:** Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£138,219	£121,818	-	-
2024-07-31	£117,902	£115,045	-	-
2023-07-31	£106,026	£108,791	-	-
2022-07-31	£92,780	£98,022	-	-
2021-07-31	£113,856	£91,013	-	-

Trustees

Name	Role	Appointed
LUKE DANIEL THOMAS	Chair	2013-07-26
Ben James Read		2024-10-15
Leslie White		2026-01-22
REVD JONATHAN NOEL ALAN HOBBS		2013-07-26
Sally Jane Bannister		2023-02-21
Thomas Mark Burstow		2021-10-01
Victoria Pamela Ardran		2017-09-01

GRACE CHURCH HAYWARDS HEATH

England & Wales - Charity number 1153108

Accounts

Grace Church Haywards Heath

Report and Accounts
Year ended 31 July 2025

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

GRACE CHURCH HAYWARDS HEATH

COMPANY INFORMATION

FOR THE YEAR ENDED 31 JULY 2025

Trustees	Luke Thomas Jonathan Hobbs Victoria Ardran Thomas Burstow Sally Bannister Benjamin Read (appointed 15 Oct 2024) Lesley White (appointed 22 January 2026)
Key Staff	Jonathan Hobbs
Governing Document	Memorandum and Articles of Association dated 1 July 2013
Company Registration Number	8591570
Charity Registration Number	1153108
Registered Office	1 Kingfisher Drive Haywards Heath West Sussex RH16 4TX
Independent Examiner	Hannah Clack Stewardship 1 Lamb's Passage London EC1Y 8AB
Bankers	Lloyds Bank plc 99-101 South Road Haywards Heath RH16 4ND

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GRACE CHURCH HAYWARDS HEATH
TRUSTEES' ANNUAL REPORT
(INCORPORATING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 JULY 2025

The trustees, who are the charity's directors for the purposes of company law, have pleasure in submitting the Report and Accounts for the year.

Objects of the charity

Our charity's objective, as set out in the objects contained in the company's memorandum and articles of association, is, for the public benefit, to advance the Christian faith in accordance with the Statement of Beliefs in Haywards Heath and Mid Sussex and in such other parts of the United Kingdom and the world as the Trustees may from time to time think fit.

Governance

Responsibility for setting policy and for making operating decisions rests with the trustees who meet regularly to monitor the activities of the charitable company.

Summary of the charity's main activities and achievements

To further the above objects and vision, the charity's main activities and achievements were as follows:

Review of Activities

The charity undertakes the following activities to further this objective:

- Teaching the Bible in church services, and at other church meetings.
- Providing opportunities for prayer in many different contexts.
- Providing pastoral care and biblical counselling.
- Providing opportunities for people to investigate the Christian faith.
- Providing general support to any who need it.

A particular focus of the charity has been to serve the community within Bolnore Village, having deliberately chosen to meet there so that it might benefit from having its own church. Alongside our weekly services there, we run seven adult growth groups, and have been developing a Grace Advocacy Group to draw alongside and support those in the community that are in particular need. A number of people from the village as well as wider Haywards Heath are benefiting from other church activities too, including other adult mid-week events, a youth group and two youth camps, courses investigating and deepening the Christian faith, and evenings that specifically seek to support people in their parenting, marriages and work life.

No targets have been set regarding growth in numbers attending services or other meetings. However the elders are also encouraged by signs of spiritual growth in the church members, the number of newcomers over the last year, and high proportion of children and young people that are involved with the church.

Our plans for the future are to continue to minister to the Haywards Heath and Bolnore area through the running of services, courses, other groups and engagement with the community. We will look for further opportunities to grow in number and to deepen in faith. In particular, we are progressing plans to begin a new church that will meet in Burgess Hill from January 2026 led by our current trainee minister. This is to serve the Burgess Hill community and especially the rapidly increasing population through new developments.

Many of the activities of the church were wholly or partially run by volunteer church members. The trustees are very grateful for the dedicated service of so many church members in this regard.

GRACE CHURCH HAYWARDS HEATH
TRUSTEES' ANNUAL REPORT
(INCORPORATING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 JULY 2025

How our activities deliver public benefit

Our church meetings are open to all whatever their age, background or faith. We offer courses and one-off events for those investigating the Christian faith and for those facing key challenges in life. Our youth groups and camps involve social interaction, as well as Bible study and prayer, and seek to provide wisdom to young people as they navigate the personal and cultural challenges of those years. Growth groups are held throughout the week and are open to all adults of any faith or none, providing an opportunity for Bible study, mutual support and encouragement, and prayer. Groups are run during the Sunday service for primary-aged children with games, craft activities and Christian teaching. Members of our staff team take occasional assemblies at the village primary school, help with some school activities and the running of Christian Unions in local secondary schools, and with church members are involved in the leading of the two youth and children's camps each year. Our minister also provides some support to staff at the local primary school. Moreover, in developing the new church (church "plant") for Burgess Hill, we are seeking to expand these different means of benefitting others into that town too.

The church's website and YouTube channel includes resources such as sermon recordings for those who are unable to attend the Sunday services.

Pastoral care is available for anyone, whether a church member or not, who would like to discuss difficult situations in confidence with the church minister. This is advertised on the church website. Over the last year our elders have been involved in supporting those suffering difficulties with bereavement, work, financial hardship, family members, and marriage, as well as those struggling with mental illness and longer term physical illness.

Other than small charges to cover costs, no charge is made for any service provided by the church. We have been pleased to note a large number of different ages, nationalities and backgrounds continue to be represented within the church membership and those attending services.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Structure, Governance and Management

Responsibility for setting policy and for making operating decisions rests with the trustees who meet regularly to monitor the activities of the charity.

Financial review

Incoming resources were £138,219 (2024: £117,902). The total resources expended for the period was £121,844 (2024: £115,045), of which £47,033 (38%) were staff-related costs (2024: £45,219 (39%)). Net funds for the year was a surplus of £16,375

Ben Read continues as our trainee minister on a four-year contract from September 2023. This is being funded by pledges alongside grant funding.

GRACE CHURCH HAYWARDS HEATH
TRUSTEES' ANNUAL REPORT
(INCORPORATING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 JULY 2025

Reserves policy

The trustees have determined that the charity should aim to hold unrestricted cash of no less three months' of unrestricted expenditure (which equates to approximately £30,000) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £90,321 and the charity is complying with its reserves policy.

Risk Statement

The Directors have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis

Responsibilities of trustees under company law

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report, which has been prepared in accordance with the provisions of the Companies Act 2006 relating to small companies, was approved by the trustees and signed on their behalf by:

Luke Thomas
[Luke Thomas \(Feb 18, 2026 16:49:48 GMT\)](#)

Luke Thomas
Date: **Feb 18, 2026**

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
GRACE CHURCH HAYWARDS HEATH
('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2025 on pages 6 to 14 following, which have been prepared on the basis of the accounting policies set out on pages 8 to 9.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Hannah Clack
Hannah Clack (Feb 19, 2026 10:10:52 GMT)

Hannah Clack
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: Feb 19, 2026

GRACE CHURCH HAYWARDS HEATH
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 JULY 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
INCOME AND ENDOWMENTS FROM:					
Donations	3	129,471	4,230	133,701	115,234
Charitable activities	4	3,388	-	3,388	1,677
Investments	5	1,130	-	1,130	991
Total income and endowments		133,989	4,230	138,219	117,902
EXPENDITURE ON:					
Charitable activities	6	118,520	3,298	121,818	115,045
Raising funds	7	-	-	-	-
Other		-	-	-	-
Total expenditure		118,520	3,298	121,818	115,045
Net income/(expenditure)		15,469	933	16,401	2,857
Transfers between funds	13	-	-	-	-
		15,469	933	16,401	2,857
Net movement in funds		15,469	933	16,401	2,857
Reconciliation of funds:					
Total funds brought forward		74,880	7,031	81,911	79,054
Total funds carried forward	13	90,348	7,964	98,312	81,911

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The statement of financial activities also complies with the requirements for an income and expenditure account required by the Companies Act 2006.

The notes on page 8-13 form part of these accounts.

GRACE CHURCH HAYWARDS HEATH

BALANCE SHEET

AS AT 31 JULY 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
FIXED ASSETS					
Tangible assets	8	1,670	-	1,670	2,524
		<u>1,670</u>	<u>-</u>	<u>1,670</u>	<u>2,524</u>
CURRENT ASSETS					
Debtors	9	6,656	-	6,656	3,935
Cash at bank and in hand	10	85,043	7,964	93,006	77,628
		91,699	7,964	99,662	81,563
CREDITORS: Amounts falling due within one year	11	(3,020)	-	(3,020)	(2,177)
Net current assets / (liabilities)		<u>88,678</u>	<u>7,964</u>	<u>96,642</u>	<u>79,386</u>
TOTAL NET ASSETS		<u>90,348</u>	<u>7,964</u>	<u>98,312</u>	<u>81,911</u>
FUND BALANCES					
13					
Unrestricted Funds					
General funds		90,348	-	90,348	74,880
		<u>90,348</u>	<u>-</u>	<u>90,348</u>	<u>74,880</u>
Restricted Funds					
		-	7,964	7,964	7,031
		<u>90,348</u>	<u>7,964</u>	<u>98,312</u>	<u>81,911</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 July 2025 in accordance with Section 476 of the Companies Act 2006 however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an independent examiner and their report has been included in these financial statements.

The directors (who are the charitable company's trustees for the purposes of charity law) acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its net income or expenditure for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors and were signed on its behalf by:

Luke Thomas
Luke Thomas (Feb 18, 2026 16:49:48 GMT)

 Luke Thomas

Date: Feb 18, 2026

Date: _____

Company number: 8591570

Charity number: 1153108

The notes on page 8-13 form part of these accounts.

GRACE CHURCH HAYWARDS HEATH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2025

1 Statutory Information

The charity is a charitable company limited by guarantee and is incorporated in the United Kingdom. The company's registered number and registered office address can be found on the Company Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), with the Companies Act 2006 and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees (who are the charitable company's directors for the purposes of company law) have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii) Donated facilities, services and goods. Goods donated for distribution to beneficiaries are recognised as income when receivable at fair value (being an estimate of the amount it would cost to purchase those items). Facilities, services and goods donated for the charity's own use are recognised as income when receivable at their value to the charity.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

GRACE CHURCH HAYWARDS HEATH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2025

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £500 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Freehold land	Is not depreciated (because it is not consumed by use)
Freehold buildings	Over 50 years after taking account of the building's residual value
Leasehold improvements	Over the lease term or, if shorter, expected useful life
Equipment	Over 2 to 5 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

g) Taxation

The company is a registered charity; it has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

h) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

i) Foreign currency translation

These financial statements are presented in sterling, which is the charity's functional currency.

- i) Income and expenditure denominated in a foreign currency is translated into sterling at the exchange rate prevailing on the date of the transaction.
- ii) Monetary assets and liabilities denominated in a foreign currency are re-translated at the exchange rate prevailing at the balance sheet date.
- iii) Non-monetary assets are measured at historic cost at the rate of exchange prevailing on the date of the transaction and are not subsequently re-translated.

All differences arising from the application of the above policy are charged (or credited) to the Statement of Financial Activities.

j) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

k) Critical accounting estimates and areas of judgement

The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

3 Donations

	2025	2024
	£	£
Donations of cash and similar	98,609	80,320
Government grants (note 3b)	18,029	23,278
Gift aid recoverable	17,063	11,636
	<u>133,701</u>	<u>115,234</u>

4 Income from charitable activities

	2025	2024
	£	£
Church retreats and events	1,343	1,265
Children's and Youth Clubs	240	158
Other income	1,805	254
	<u>3,388</u>	<u>1,677</u>

5 Investment income

	2025	2024
	£	£
Bank interest	1,130	991
	<u>1,130</u>	<u>991</u>

GRACE CHURCH HAYWARDS HEATH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2025

6 Charitable expenditure

	2025	2024
	£	£
a Costs incurred directly on specific activities		
Staff costs	47,033	45,219
Venue and related costs	48,459	48,069
Church events	6,240	3,622
Travel	559	749
	<u>102,290</u>	<u>97,659</u>
Grants payable (note 8c)	10,332	8,812
	<u>112,622</u>	<u>106,471</u>
b Costs incurred on support & administration		
Governance costs		
Independent examiner's fee	1,668	1,644
Other		
	<u>1,668</u>	<u>1,644</u>
Office and administration	3,511	3,626
Depreciation of tangible fixed assets	854	854
Other Costs	3,162	2,450
	<u>9,195</u>	<u>8,574</u>
Total expenditure	<u>121,818</u>	<u>115,045</u>

The fee payable to the independent examiner for preparing and examining the accounts was £1668 (2024: £1644); in addition the charity paid £576 (2024: £584) to Stewardship for payroll bureau services and £130 (2024:£nil) for consultancy services.

c Grants payable

	Institutions	Individuals	2025
	£	£	£
Grants for UK and overseas mission support	10,332	-	10,332
Grants for the relief of poverty	-	-	-
	<u>10,332</u>	<u>-</u>	<u>10,332</u>

The comparatives for the previous year are as follows:

	Institutions	Individuals	2024
	£	£	£
Grants for UK and overseas mission support	8,776	-	8,776
Grants for the relief of poverty	-	36	36
	<u>8,776</u>	<u>36</u>	<u>8,812</u>

The charity's principal grants to institutions comprised:

	2025	2024
	£	£
Fellowship of Independent Evangelical Churches	1,932	1,776
Christ Church	1,000	1,200
Overseas Missionary Fellowship	2,400	2,400
Sussex Gospel Partnership	1,000	1,000
Igreja Bíblica - Portugal	3,000	2,400
Passion for Life	1,000	-
Grants to institutions for less than £1,000 each	-	-
	<u>10,332</u>	<u>8,776</u>

The church supports missionaries in the UK and internationally. Where a particular missionary has been supported by the church for a number of years, strict compliance with the Charities' Statement of Recommended Practice (SORP) may suggest some arrangements as constituting constructive obligations such that future years' support is accounted for in these accounts as a liability. Whilst the support has no final end date in some cases, the church officers assess missionary funding on an annual basis and are confident that they have not communicated a specific commitment nor would missionaries view their support as open-ended obligations by the church.

GRACE CHURCH HAYWARDS HEATH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2025

7 Analysis of staff costs, the cost of key management personnel and trustee remuneration

The average monthly number of employees during the year was 2 (2024: 2). Most of the charity's activities are carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

The charity's key management comprise the trustees and the key staff named on the Company Information page. Total employment benefits payable to key management for the year were as follows:

	Wages & salaries	Other employment benefits	Employer pension contributions	2025 £
Trustees:				
Jonathan Hobbs	30,341		1,820	32,162
Benjamin Read (appointed as trustee 15 Oct 2024)	13,500		810	14,310
				<u>46,472</u>

The following amounts were payable in the previous year:

	Wages & salaries	Other employment benefits	Employer pension contributions	2024 £
Trustees:				
Jonathan Hobbs	29,458		1,767	31,225
				<u>31,225</u>

Jonathan Hobbs and Benjamin Read served as church minsters and received the above payments for serving in that capacity, not for serving as trustees; these payments are permitted by the charity's governing document.

In addition the charity incurred expenditure totalling £16,585 in respect of the customary provision of accommodation to Benjamin Read and expenditure totalling £4,086 (2024: £3,863) in respect of the customary support of accommodation costs for Jonathan Hobbs, both of whom are trustees, so that they could better perform their duties.

The charity also paid £20,970 (2024: £20,374) to Jonathan Hobbs for the charity's use of premises owned by Jonathan Hobbs; these payments are permitted by the charity's governing document

8 Tangible fixed assets

	Audio Visual and office equipment £	Total 2025 £
Cost		
At 1 August 2024	7,590	7,590
Additions		-
Gains / (losses) on revaluation		-
Disposals		-
At 31 July 2025	<u>7,590</u>	<u>7,590</u>
Accumulated depreciation		
At 1 August 2024	5,066	5,066
Charge for the year	854	854
Eliminated on disposal		-
At 31 July 2025	<u>5,920</u>	<u>5,920</u>
Net book value		
At 31 July 2025	<u>1,670</u>	<u>1,670</u>
At 31 July 2024	<u>2,524</u>	<u>2,524</u>

GRACE CHURCH HAYWARDS HEATH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2025

9 Debtors		2025	2024
		£	£
	Falling due within one year:		
	Gift aid recoverable	6,656	3,935
		<u>6,656</u>	<u>3,935</u>
	Total debtors	<u>6,656</u>	<u>3,935</u>
10 Cash at Bank and in Hand		2025	2024
		£	£
	Cash at bank with immediate access	43,084	77,628
	Notice deposits (with a term of three months or less)	49,922	
		<u>93,006</u>	<u>77,628</u>
11 Creditors: liabilities falling due within one year		2025	2024
		£	£
	Trade creditors	792	533
	Pension creditor	561	
	Accruals	1,668	1,644
		<u>3,020</u>	<u>2,177</u>

12 Pension commitments

During the year employer's pension contributions totalling £2630.49 (2024: £2559.59) were payable to defined contribution personal pension schemes. Pension contributions of £561 were owing at the balance sheet date (2024: £551).

13 Funds

During the year the movements in the charity's funds were as follows:

	Opening balance 2025 £	Incoming resources 2025 £	Outgoing resources 2025 £	Transfers in the year 2025 £	Gains and losses 2025 £	Closing balance 2025 £
<i>General Unrestricted Funds</i>	74,880	133,989	(118,520)	-	-	90,349
Total Unrestricted Funds	<u>74,880</u>	<u>133,989</u>	<u>(118,520)</u>	<u>-</u>	<u>-</u>	<u>90,349</u>
<i>Restricted Funds</i>						
Hardship fund	7,031	-	(298)	-	-	6,734
Training fund	-	3,000	(3,000)	-	-	-
Church Plant Fund	-	1,230	-	-	-	1,230
	<u>7,031</u>	<u>4,230</u>	<u>(3,298)</u>	<u>-</u>	<u>-</u>	<u>7,964</u>
Aggregate of funds	<u>81,911</u>	<u>138,219</u>	<u>(121,818)</u>	<u>-</u>	<u>-</u>	<u>98,312</u>

Analysis of net assets by fund

The assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>			
	General funds £	Designated funds £	Restricted funds £	2025 £
Tangible fixed assets	1,670	-	-	1,670
Debtors	6,656	-	-	6,656
Cash at bank and in hand	85,043	-	7,964	93,006
Creditors falling due within one year	(3,020)	-	-	(3,020)
	<u>90,348</u>	<u>-</u>	<u>7,964</u>	<u>98,312</u>

In the previous year the movements in the charity's funds were as follows:

GRACE CHURCH HAYWARDS HEATH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2025

	Opening balance 2024 £	Incoming resources 2024 £	Outgoing resources 2024 £	Transfers in the year 2024 £	Gains and losses 2024 £	Closing balance 2024 £
<i>General Unrestricted Funds</i>	71,882	109,902	(106,904)	-	-	74,880
Total Unrestricted Funds	71,882	109,902	(106,904)	-	-	74,880
<i>Restricted Funds</i>						
Hardship fund	7,172	-	(141)	-	-	7,031
Training fund	-	8,000	(8,000)	-	-	-
	7,172	8,000	(8,141)	-	-	7,031
Aggregate of funds	79,054	117,902	(115,045)	-	-	81,911

Analysis of net assets by fund

In the previous year, the assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>			2024 £
	General funds £	Designated funds £	Restricted funds £	
Tangible fixed assets	2,524	-	-	2,524
Debtors	3,935	-	-	3,935
Cash at bank and in hand	70,597	-	7,031	77,628
Creditors falling due within one year	(2,177)	-	-	(2,177)
	74,880	-	7,031	81,911

The hardship fund is used to support those in financial need

The training fund represents grants received towards the cost of ministry training.

The Church Plant Fund represents donations given with regards support for Redeemer Church plant.

14 Transactions with related parties

During the year the charity:

- a) received donations totalling £39,434 (2024: £33,524) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).
- b) No expenses (2024: nil) were paid to, or for, the trustees whilst carrying out duties associated with being trustees; reimbursements for expenses incurred when acting as agent for the charity or incurred when undertaking employment duties not connected with serving as a trustee are not included in this disclosure.

15 Members

Each member of the company commits to contribute if the charity is wound up an amount of £1.

GRACE CHURCH HAYWARDS HEATH
DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES
FOR THE YEAR ENDED 31 JULY 2025

	Note	<u>Unrestricted funds</u>				<u>Unrestricted funds</u>		
		General	Designated	Restricted	Total	General	Restricted	Total
		2025	2025	2025	2025	2024	2024	2024
		£	£	£	£	£	£	
INCOME AND ENDOWMENTS FROM:								
Donations	3	129,471		4,230	133,701	107,234	8,000	115,234
Charitable activities	4	3,388			3,388	1,677		1,677
Investments	5	1,130			1,130	991		991
Total income and endowments		<u>133,989</u>	<u>-</u>	<u>4,230</u>	<u>138,219</u>	<u>109,902</u>	<u>8,000</u>	<u>117,902</u>
EXPENDITURE ON:								
Charitable activities:	6	118,520		3,298	121,818	106,904	8,141	115,045
Total Expenditure		<u>118,520</u>	<u>-</u>	<u>3,298</u>	<u>121,818</u>	<u>106,904</u>	<u>8,141</u>	<u>115,045</u>
Net movement in funds		<u>15,469</u>	<u>-</u>	<u>933</u>	<u>16,401</u>	<u>2,998</u>	<u>(141)</u>	<u>2,857</u>
Reconciliation of funds:								
Total funds brought forward		74,880	-	7,031	81,911	71,882	7,172	79,054
Total funds carried forward	13	<u>90,348</u>	<u>-</u>	<u>7,964</u>	<u>98,312</u>	<u>74,880</u>	<u>7,031</u>	<u>81,911</u>

GRACE CHURCH HAYWARDS HEATH

England & Wales - Charity number 1153108

Accounts

Grace Church Haywards Heath

Report and Accounts for the year ended 31 July 2024



**GRACE CHURCH HAYWARDS HEATH
FOR THE YEAR ENDED 31 JULY 2024**

COMPANY INFORMATION

Directors/Trustees	Luke Thomas Jonathan Hobbs Victoria Ardran Thomas Burstow Sally Bannister (appointed 21 Feb 2023) Benjamin Read (appointed 15 Oct 2024)
Governing Document	Memorandum and Articles of Association
Company Registration Number	8591570
Charity Registration Number	1153108
Registered Office	1 Kingfisher Drive Haywards Heath West Sussex RH16 4TX
Independent Examiner	Archie McDowall Stewardship 1 Lamb's Passage LONDON EC1Y 8AB
Bankers	Lloyds Bank plc 99-101 South Road Haywards Heath RH16 4ND

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GRACE CHURCH HAYWARDS HEATH

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 31 JULY 2024

The Directors have pleasure in submitting the Report and Accounts for the year.

Objects of the charity

Our charity's objective, as set out in the objects contained in the company's memorandum and articles of association, is, for the public benefit, to advance the Christian faith in accordance with the Statement of Beliefs in Haywards Heath and Mid Sussex and in such other parts of the United Kingdom and the world as the Trustees may from time to time think fit.

Government

The policy and operating decisions of the charity rest with the Directors who meet regularly to monitor the activities of the Company.

Review of Activities

The charity undertakes the following activities to further this objective:

- Teaching the Bible in church services, and at other church meetings.
- Providing opportunities for prayer in many different contexts.
- Providing pastoral care and biblical counselling.
- Providing opportunities for people to investigate the Christian faith.
- Providing general support to any who need it and seeking to serve the local community.

A particular focus of the charity has been to serve the community within Bolnore Village, having deliberately chosen to meet there so that it might benefit from having its own church. Alongside our weekly services there, we run seven adult growth groups, and a Grace Advocacy Group to draw alongside and support those in the community that are in particular need. A number of people from the village as well as wider Haywards Heath are benefiting from other church activities too, including other adult mid-week events, a youth group and two youth camps, courses investigating and deepening the Christian faith, and evenings that specifically seek to support people in their parenting, marriages and work life.

No targets have been set regarding growth in numbers attending services or other meetings. However, the elders are also encouraged by signs of spiritual growth in the church members, the number of newcomers over the last year, and high proportion of children and young people that are involved with the church.

Our plans for the future are to continue to minister to the Haywards Heath and Bolnore area through the running of services, courses, other groups and engagement with the community. We will look for further opportunities to grow in number and to deepen in faith. In particular, we are progressing plans to begin a new church that will meet in Burgess Hill led by our current trainee minister. This is to serve the Burgess Hill community and especially the rapidly increasing population through new developments.

Many of the activities of the church were wholly or partially run by volunteer church members. The trustees are very grateful for the dedicated service of so many church members in this regard.

How our activities deliver public benefit

Our church meetings are open to all whatever their age, background or faith. We offer courses and one-off events for those investigating the Christian faith and for those facing key challenges in life. Our youth groups and camps involve social interaction, as well as Bible study and prayer, and seek to provide wisdom to young people as they navigate the personal and cultural challenges of those years. Growth groups are held throughout the week and are open to all adults of any faith or none, providing an opportunity for Bible study, mutual support and encouragement, and prayer. Groups are run during the Sunday service for primary-aged children with games, craft activities and Christian teaching. Members of our staff team take occasional assemblies at the village primary school, help with some school activities and the running of Christian Unions in local secondary schools, and with church members are involved in the leading of the two youth and children's camps a year. We occasionally host purely social events where all are welcome, and our Grace Advocacy Group supports those who come to us with particular needs. Our minister also provides some support to staff at the local primary school.

The church's website and youtube channel includes resources such as sermon recordings for those who are unable to attend the Sunday services.

Pastoral care is available for anyone, whether a church member or not, who would like to discuss difficult situations in confidence with the church minister. This is advertised on the church website. Over the last year our elders have been involved in supporting those suffering difficulties with work, financial hardship, family members, and marriage, as well as those struggling with mental illness and longer term physical illness.

Other than small charges to cover costs, no charge is made for any service provided by the church. We have been pleased to note a large number of different ages, nationalities and backgrounds continue to be represented within the church membership and those attending services.

In planning the activities the Directors have had regard to the guidance on public benefit issued by the Charity Commission in December 2008.

Financial Review

Incoming resources in 2023-24 totalled £117,902 (2022-23: £106,026). The total resources expended for the period was £115,045 (2022-23: £108,791), of which £45,219 (39%) were staff-related costs (2022-23: £53,854 (50%)).

Ben Read continues as our trainee minister on a four-year contract from September 2023. This is being funded by pledges alongside grant funding.

Reserves Policy

The charity's reserves at the balance sheet date were £81,911 (2023: £79,053), most of which was cash at bank. Of these reserves, £7,031 (2023: £7,172) were restricted funds in relation to the charity's hardship fund. The Directors have set a policy of seeking to maintain three months' expenditure as general reserves and have complied with this policy throughout the year.

Risk Statement

The Directors have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis.

Directors' Responsibilities

Charity law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the Directors and signed on their behalf by:

Luke Thomas

[Luke Thomas \(Feb 22, 2025 07:27 GMT\)](#)

Luke Thomas

Date: Feb 22, 2025

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
GRACE CHURCH HAYWARDS HEATH
(‘the Company’)**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2024 on pages 6 to 15 following, which have been prepared on the basis of the accounting policies set out on pages 8 to 10.

Responsibilities and basis of report

As the charity’s trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (‘the 2006 Act’).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity’s accounts as carried out under section 145 of the Charities Act 2011 (‘the 2011 Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner’s statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Archie McDowall
Archie McDowall (Feb 26, 2025 12:35 GMT)

Archie McDowall

For and on behalf of:
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: Feb 26, 2025

GRACE CHURCH HAYWARDS HEATH
Statement of Financial Activities
FOR THE YEAR ENDED 31 JULY 2024

Including Income and Expenditure Account

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
INCOME FROM					
Donations and legacies	3	107,234	8,000	115,234	102,868
Investments		991	-	991	282
<i>Other income</i>		1,677	-	1,677	2,875
Total income		109,902	8,000	117,902	106,026
EXPENDITURE ON					
Charitable activities	4	106,904	8,141	115,045	108,791
Total expenditure		106,904	8,141	115,045	108,791
Net Movement in Funds		2,998	(141)	2,857	(2,765)
Reconciliation of funds:					
Total funds brought forward		71,882	7,172	79,053	81,819
Total funds carried forward		74,880	7,031	81,911	79,053

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 8-14 form part of these accounts.

GRACE CHURCH HAYWARDS HEATH

BALANCE SHEET

AS AT 31 JULY 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total funds 2024 £	Total funds 2023 £
FIXED ASSETS					
Tangible assets	7	2,524	-	2,524	3,378
		<u>2,524</u>	<u>-</u>	<u>2,524</u>	<u>3,378</u>
CURRENT ASSETS					
Debtors	8	3,935	-	3,935	4,101
Cash at bank	9	70,597	7,031	77,628	73,356
		<u>74,532</u>	<u>7,031</u>	<u>81,563</u>	<u>77,457</u>
CURRENT LIABILITIES					
Liabilities falling due within one year	10	2,177	-	2,177	1,782
Net Current Assets		<u>72,355</u>	<u>7,031</u>	<u>79,386</u>	<u>75,675</u>
NET ASSETS		<u>74,879</u>	<u>7,031</u>	<u>81,911</u>	<u>79,053</u>
FUND BALANCES					
Unrestricted funds	12				
General Funds		74,880	-	74,880	71,882
Restricted Funds	12	-	7,031	7,031	7,172
		<u>74,880</u>	<u>7,031</u>	<u>81,911</u>	<u>79,053</u>

For the year ended 31 July 2024, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of directors/trustees:

- a. *The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.*
- b. *The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors and signed on their behalf by:

Luke Thomas
Luke Thomas (Feb 22, 2025 07:27 GMT)
 Luke Thomas

Feb 22, 2025
 Date

Company number: 8591570 Charity number: 1153108

The notes on page 8-14 form part of these accounts.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2024

1 Statutory Information

The charity is a charitable company limited by guarantee and is incorporated in the United Kingdom. The company's registered number and registered office address can be found on the Company Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), with the Companies Act 2006 and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees (who are the charitable company's directors for the purposes of company law) have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii) Donated facilities, services and goods. Goods donated for distribution to beneficiaries are recognised as income when receivable at fair value (being an estimate of the amount it would cost to purchase those items). Facilities, services and goods donated for the charity's own use are recognised as income when receivable at their value to the charity.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

- iii) Legacies. Income from legacies is recognised when a distribution is received from the estate or, if earlier, when the charity has been notified that a distribution will be made and the amount receivable can be measured reliably.

Investment income represents income generated by the charity's assets and includes income from bank interest.

Other income represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from church retreats and other events and courses.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2024

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

The cost of raising funds is not significant and has not been separately disclosed.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £500 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Freehold land	Is not depreciated (because it is not consumed by use)
Freehold buildings	Over 50 years after taking account of the building's residual value
Leasehold improvements	Over the lease term or, if shorter, expected useful life
Equipment	Over 2 to 5 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Investments

Fixed asset investments are held to generate income and / or for their investment potential. Current asset investments are

- i) Listed investments are valued at their market value (fair value) at the balance sheet date.
- ii) Unlisted investments are measured at cost less impairment where it becomes apparent that the amount that could be realised is less than cost.

Social investments are investments where the primary motive is to further the charity's objects, not to generate an investment

- i) concessionary loans. These are initially recognised as the amount paid and thereafter the carrying value at every balance sheet date is adjusted for repayments, interest charges and provisions for impairment if the amount owed may not be fully recoverable.

Mixed motive investments are investments that are held both to generate a financial return and to contribute to the furtherance of the charity's objects.

Impairment losses and losses arising on the disposal of social investments are included in the Statement of Financial Activities under the heading 'Expenditure on charitable activities'. Gains arising on the disposal of social investments are included in the Statement of Financial Activities under the heading 'Other income'. All other gains and losses on investment assets are included in the Statement of Financial Activities under the heading 'Net gains / (losses) on investments'.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2024

g) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

h) Taxation

The company is a registered charity; it has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

i) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

i) Foreign currency translation

These financial statements are presented in sterling, which is the charity's functional currency.

- i) Income and expenditure denominated in a foreign currency is translated into sterling at the exchange rate prevailing on the date of the transaction.
- ii) Monetary assets and liabilities denominated in a foreign currency are re-translated at the exchange rate prevailing at the balance sheet date.
- iii) Non-monetary assets are measured at historic cost at the rate of exchange prevailing on the date of the transaction and are not subsequently re-translated.

All differences arising from the application of the above policy are charged (or credited) to the Statement of Financial Activities.

k) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

l) Critical accounting estimates and areas of judgement

The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

In preparing financial statements certain judgements, estimates and assumptions have to be made that affect the amounts

- i) The annual depreciation charge for property, plant and equipment is sensitive to changes in the estimates for useful economic life and residual value. These estimates are reassessed annually and, when necessary, adjusted to reflect current circumstances.
- ii) The constructive obligation for grants payable is based on an assessment of the likely duration of the supported activity. Again this estimate is re-assessed annually and the obligation is adjusted to reflect current expectations.

3 Voluntary income

	Total 2024 £	Total 2023 £
General donations	80,320	74,384
Tax recoverable	11,636	9,286
Grants	23,278	19,198
	<u>115,234</u>	<u>102,868</u>

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2024

4 Charitable activity	Total 2024	Total 2023
a Direct Charitable Costs	£	£
Staff costs	45,219	53,854
Venue and related costs	48,069	31,923
Training costs	-	-
Church events	3,622	3,159
Travel	749	503
Grants payable Note 3c	8,812	11,371
	<u>106,471</u>	<u>100,810</u>
b Support & Administration	£	£
Accounts preparation and examination	1,644	1,560
Office and administration	3,626	3,923
Depreciation	854	815
Other costs	2,450	1,683
	<u>8,574</u>	<u>7,981</u>
Combined charitable activity cost	<u>115,045</u>	<u>108,791</u>
c Grants	2024	2023
	£	£
Grants to institutions:		
Missionary support	8,776	8,994
Relief of poverty	-	221
Grants to individuals:		
Relief of poverty	36	2,156
	<u>8,812</u>	<u>11,371</u>

The charity's principal grants to institutions comprised:

	£	£
Fellowship of Independent Evangelical Churches	1,776	1,344
Christ Church	1,200	-
Overseas Missionary Fellowship	2,400	2,400
Sussex Gospel Partnership	1,000	1,000
Igreja Bíblica - Portugal	2,400	3,600
Grants to institutions for less than £1,000 each	-	871
	<u>8,776</u>	<u>9,215</u>

The church supports missionaries in the UK and internationally. Where a particular missionary has been supported by the church for a number of years, strict compliance with the Charities' Statement of Recommended Practice (SORP) may suggest some arrangements as constituting constructive obligations such that future years' support is accounted for in these accounts as a liability. Whilst the support has no final end date in some cases, the church officers assess missionary funding on an annual basis and are confident that they have not communicated a specific commitment nor would missionaries view their support as open-ended obligations by the church.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2024

5 Staff & Trustees	2024 £	2023 £
Gross wages, salaries & benefits in kind	42,660	50,834
Employer's National Insurance costs	-	-
Pension costs	2,560	3,020
Total staff costs	45,219	53,854

The charity has 2 (2022: 2) full time equivalent employed staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

Jonathan Hobbs was paid £29,458 (2023: £29,451) in his capacity as minister, and not as a trustee, as permitted by the governing document. The church also paid employer pension contributions of £1,767 on behalf of Jonathan (2023: £1,737).

During the year employer's pension contributions totalling £2,560 (2023: £3,020) were payable to defined contribution personal pension schemes. No pension contributions were owing at the balance sheet date (2023: £nil).

Fees payable to Stewardship, other than for the annual accounts and independent examination, for payroll bureau services, totalled £584 (2023: £562) and for consultancy services, totalled £0 (2023: £60).

6 Transactions with related parties

During the year the charity:

- a) received donations totalling £33,524 (2023: £29,725) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).
- b) No expenses (2023: nil) were paid to, or for, the trustees whilst carrying out duties associated with being trustees; reimbursements for expenses incurred when acting as agent for the charity or incurred when undertaking employment duties not connected with serving as a trustee are not included in this disclosure.

During the year the charity also made the following payments to, or for, related parties:

- a) Jonathan Hobbs, who is a trustee received rent of £20,375 (2023: £19,629) from the charity for a property that is owned and occupied by him. Council tax of £3,122 and water rates of £741 (2023: £2,979 and £625 respectively) were also paid by the charity in respect of this house.

7 Tangible Fixed Assets

Cost	Audio Visual and Office Equipment £	Total 2024 £
At 1 August 2023	7,590	7,590
Disposals	-	-
Additions	-	-
At 31 July 2024	7,590	7,590
 Accumulated Depreciation		
At 1 August 2023	4,212	4,212
Charge for the year	854	854
At 31 July 2024	5,066	5,066
 Net book value		
At 31 July 2024	2,524	2,524
At 1 August 2023	3,378	3,378

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2024

8 Debtors and Prepayments

	2024	2023
	£	£
Tax recoverable	3,935	3,851
Other Debtors	-	250
	<u>3,935</u>	<u>4,101</u>

9 Cash at Bank and in Hand

Bank operating accounts	<u>77,628</u>	<u>73,356</u>
	<u>77,628</u>	<u>73,356</u>

10 Creditors: liabilities falling due within one year

Trade Creditors	533	222
Accruals	1,644	1,560
	<u>2,177</u>	<u>1,782</u>

11 Acting as agent

On occasion the charity receives money on behalf of other charities or individuals, which it banks and then pays out to these charities or individuals. This income is received as agent for these other charities or individuals and the income, and the related payments, are excluded from the Statement of Financial Activities; any money that has not been distributed by the year end is recognised as a creditor.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2024

12 Funds

The restricted funds represent amounts received for specific purposes and the movements in the year are as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Closing balance £
Hardship fund	7,172	-	(141)	7,031
Training fund	-	8,000	(8,000)	-
	<u>7,172</u>	<u>8,000</u>	<u>(8,141)</u>	<u>7,031</u>

The Samara appeal fund represents funds received for Syrian refugees

The training fund represents grants received towards the cost of ministry training.

The assets and liabilities represented by the various funds are as follows:

	Fixed assets £	Bank & cash balances £	Other net assets £	Total £
Restricted funds	-	7,031	-	7,031
Unrestricted funds	2,524	70,597	1,760	74,880
	<u>2,524</u>	<u>77,628</u>	<u>1,760</u>	<u>81,911</u>

In the previous year the movements in the charity's funds were as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Closing balance £
Hardship fund	8,268	1,210	(2,306)	7,172
Samara appeal	71	-	(71)	-
	<u>8,339</u>	<u>1,210</u>	<u>(2,377)</u>	<u>7,172</u>

In the previous year, the assets and liabilities represented by the various funds are as follows:

	Fixed assets £	Bank & cash balances £	Other net assets £	Total £
<i>Restricted funds</i>	-	7,172	-	7,172
<i>Unrestricted funds</i>	3,378	66,184	2,319	71,881
	<u>3,378</u>	<u>73,356</u>	<u>2,319</u>	<u>79,053</u>

13 Members

Each member of the company commits to contribute an amount of £1 if the charity is wound up.

GRACE CHURCH HAYWARDS HEATH
DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES
FOR THE YEAR ENDED 31 JULY 2024

	Note	Unrestricted funds			Unrestricted funds		
		General	Restricted	Total	General	Restricted	Total
		2024	2024	2024	2023	2023	2023
		£	£	£	£	£	
INCOME AND ENDOWMENTS FROM:							
Donations and legacies	3	107,234	8,000	115,234	94,658	8,210	102,868
Investments		991	-	991	282	-	282
Other income		1,677	-	1,677	2,875	-	2,875
Total income and endowments		109,902	8,000	117,902	97,816	8,210	106,026
EXPENDITURE ON:							
Charitable activities:	4	106,904	8,141	115,045	99,414	9,377	108,791
Total Expenditure		106,904	8,141	115,045	99,414	9,377	108,791
Net movement in funds		2,998	(141)	2,857	(1,598)	(1,167)	(2,765)
Reconciliation of funds:							
Total funds brought forward		71,882	7,172	79,053	73,480	8,339	81,819
Total funds carried forward		74,880	7,031	81,911	71,882	7,172	79,053










Grace Church HH Accounts 23-24 - FINAL FOR SIGNING

Final Audit Report

2025-02-26

Created:	2024-12-20
By:	Archie McDowall (archie.mcdowall@stewardship.org.uk)
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GRACE CHURCH HAYWARDS HEATH

England & Wales - Charity number 1153108

Accounts

Grace Church Haywards Heath

Report and Accounts for the year ended 31 July 2023



**GRACE CHURCH HAYWARDS HEATH
FOR THE YEAR ENDED 31 JULY 2023**

COMPANY INFORMATION

Directors/Trustees	Luke Thomas Jonathan Hobbs Victoria Ardran Thomas Burstow Angela Weber (resigned 1 June 2023) Sally Bannister (appointed 21 Feb 2023)
Governing Document	Memorandum and Articles of Association
Company Registration Number	8591570
Charity Registration Number	1153108
Registered Office	1 Kingfisher Drive Haywards Heath West Sussex RH16 4TX
Independent Examiner	Archie McDowall Stewardship 1 Lamb's Passage LONDON EC1Y 8AB
Bankers	Lloyds Bank plc 99-101 South Road Haywards Heath RH16 4ND

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Detailed Statement of Financial Activities	15

**GRACE CHURCH HAYWARDS HEATH
REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 JULY 2023**

The Directors have pleasure in submitting the Report and Accounts for the year.

Objects of the charity

Our charity's objective, as set out in the objects contained in the company's memorandum and articles of association, is, for the public benefit, to advance the Christian faith in accordance with the Statement of Beliefs in Haywards Heath and Mid Sussex and in such other parts of the United Kingdom and the world as the Trustees may from time to time think fit.

Government

The policy and operating decisions of the charity rest with the Directors who meet regularly to monitor the activities of the Company.

Review of Activities

The charity undertakes the following activities to further this objective:

- Teaching the Bible in church services, and at other church meetings.
- Providing opportunities for prayer in many different contexts.
- Providing pastoral care and biblical counselling.
- Providing opportunities for people to investigate the Christian faith.
- Providing general support to any who need it.

A particular focus of the charity has been to serve the community within Bolnore Village, having deliberately chosen to meet there so that it might benefit from having its own church. Alongside our weekly services there, we run two adult community groups, and are in the process of setting up a Grace Advocacy Group to draw alongside and support those in the community that are in particular need. A number of people from the village as well as wider Haywards Heath are benefiting from other church activities too, including other adult mid-week groups, a youth group, courses investigating and deepening the Christian faith, and evenings that specifically seek to support people in their parenting, marriages and work life.

No targets have been set regarding growth in numbers attending services or other meetings. However the elders are also encouraged by signs of spiritual growth in the church members, the number of newcomers over the last year, and high proportion of children and young people that are involved with the church.

Our plans for the future are to continue to minister to the Haywards Heath and Bolnore area through the running of services, courses, other groups and engagement with the community. We will look for further opportunities to grow in number and to deepen in faith.

Many of the activities of the church were wholly or partially run by volunteer church members. The trustees are very grateful for the dedicated service of so many church members in this regard.

How our activities deliver public benefit

Our church meetings are open to all whatever their age, background or faith. We offer courses and one-off events for those investigating the Christian faith. There is a youth group held once a week that involves social interaction for secondary-aged young people, as well as Bible study and prayer. Community groups are held throughout the week and are open to all adults of any faith or none, providing an opportunity for Bible study, mutual support and encouragement, and prayer. Groups are run during the Sunday service for primary-aged children with games, craft activities and Christian teaching. Members of our staff team take occasional assemblies at the village primary school, help with some school activities and the running of Christian Unions in local secondary schools, and with church members are involved in the leading of two children's camps a year. We occasionally host purely social events where all are welcome, and are in the process of establishing a Grace Advocacy Group to support those who come to us with particular needs. Our minister also provides some support to staff at the local primary school where he is a local authority governor.

The church's website and youtube channel includes resources such as sermon recordings for those who are unable to attend the Sunday services.

Pastoral care is available for anyone, whether a church member or not, who would like to discuss difficult situations in confidence with the church minister. This is advertised on the church website. Over the last year our elders have been involved in supporting those suffering difficulties with work, financial hardship, family members, and marriage, as well as those struggling with mental illness and longer term physical illness.

Other than small charges to cover costs, no charge is made for any service provided by the church. We have been pleased to note a large number of different ages, nationalities and backgrounds continue to be represented within the church membership and those attending services.

In planning the activities the Directors have had regard to the guidance on public benefit issued by the Charity Commission in December 2008.

Financial Review

Incoming resources in 2022-23 totalled £106,026 (2021-22: £92,780). £12,198 was donated by the Sussex Gospel Partnership in recognition of Jonathan Hobbs' time spent on training and development for the Partnership and £7,000 was donated by trusts towards the cost of our assistant minister. The total resources expended for the period was £108,791 (2021-22: £98,022), of which £53,854 (50%) were staff-related costs (2021-22: £51,712 (53%)).

The contract of the church's assistant minister, Tom Vaughan, ended in August 2023 and the church has employed a trainee minister, Ben Read, on a four-year contract from September 2023. This is being funded by pledges alongside grant funding.

Reserves Policy

The charity's reserves at the balance sheet date were £79,000 (2022: £82,000), most of which was cash at bank. Of these reserves, £7,000 (2022: £8,000) were restricted funds in relation to the charity's hardship fund. The Directors have set a policy of seeking to maintain three months' expenditure as general reserves and have complied with this policy throughout the year.

Risk Statement

The Directors have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis.

Directors' Responsibilities

Charity law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year:

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the Directors on 23 January 2023 and signed on their behalf by:

Luke Thomas

Luke Thomas

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
GRACE CHURCH HAYWARDS HEATH
(‘the Company’)**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2023 on pages 6 to 15 following, which have been prepared on the basis of the accounting policies set out on pages 8 to 10.

Responsibilities and basis of report

As the charity’s trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (‘the 2006 Act’).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity’s accounts as carried out under section 145 of the Charities Act 2011 (‘the 2011 Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner’s statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Archie McDowall

For and on behalf of:
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: 21 February 2024

GRACE CHURCH HAYWARDS HEATH
Statement of Financial Activities
FOR THE YEAR ENDED 31 JULY 2023

Including Income and Expenditure Account

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
INCOME FROM					
Donations and legacies	2	94,658	8,210	102,868	90,953
Investments		282	-	282	11
<i>Other income</i>		2,875	-	2,875	1,816
Total income		97,816	8,210	106,026	92,780
EXPENDITURE ON					
Charitable activities	3	99,414	9,377	108,791	98,022
Total expenditure		99,414	9,377	108,791	98,022
Net Movement in Funds		(1,598)	(1,167)	(2,765)	(5,241)
Reconciliation of funds:					
Total funds brought forward		73,480	8,339	81,819	87,060
Total funds carried forward		71,882	7,172	79,053	81,819

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 8-14 form part of these accounts.

GRACE CHURCH HAYWARDS HEATH

BALANCE SHEET

AS AT 31 JULY 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total funds 2023 £	Total funds 2022 £
FIXED ASSETS					
Tangible assets	7	3,378	-	3,378	721
		3,378	-	3,378	721
CURRENT ASSETS					
Debtors	8	4,101	-	4,101	6,008
Cash at bank	9	66,184	7,172	73,356	76,650
		70,286	7,172	77,457	82,658
CURRENT LIABILITIES					
Liabilities falling due within one year	10	1,782	-	1,782	1,560
Net Current Assets		68,504	7,172	75,675	81,098
NET ASSETS		71,882	7,172	79,053	81,819
FUND BALANCES					
Unrestricted funds	12				
General Funds		71,882	-	71,882	73,480
Restricted Funds	12	-	7,172	7,172	8,339
		71,882	7,172	79,053	81,819

For the year ended 31 July 2023, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of directors/trustees:

- a. *The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.*
- b. *The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors and signed on their behalf by:

Luke Thomas

Luke Thomas

Date: 14 February 2024

Charity number:

Company number: 8591570

1153108

The notes on page 8-14 form part of these accounts.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2023

1 Statutory Information

The charity is a charitable company limited by guarantee and is incorporated in the United Kingdom. The company's registered number and registered office address can be found on the Company Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), with the Companies Act 2006 and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees (who are the charitable company's directors for the purposes of company law) have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii) Donated facilities, services and goods. Goods donated for distribution to beneficiaries are recognised as income when receivable at fair value (being an estimate of the amount it would cost to purchase those items). Facilities, services and goods donated for the charity's own use are recognised as income when receivable at their value to the charity.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

- iii) Legacies. Income from legacies is recognised when a distribution is received from the estate or, if earlier, when the charity has been notified that a distribution will be made and the amount receivable can be measured reliably.

Investment income represents income generated by the charity's assets and includes income from bank interest.

Other income represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from church retreats and other events and courses.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2023

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

The cost of raising funds is not significant and has not been separately disclosed.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £500 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Freehold land	Is not depreciated (because it is not consumed by use)
Freehold buildings	Over 50 years after taking account of the building's residual value
Leasehold improvements	Over the lease term or, if shorter, expected useful life
Equipment	Over 2 to 5 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Investments

Fixed asset investments are held to generate income and / or for their investment potential. Current asset investments are

- i) Listed investments are valued at their market value (fair value) at the balance sheet date.
- ii) Unlisted investments are measured at cost less impairment where it becomes apparent that the amount that could be realised is less than cost.

Social investments are investments where the primary motive is to further the charity's objects, not to generate an investment

- i) concessionary loans. These are initially recognised as the amount paid and thereafter the carrying value at every balance sheet date is adjusted for repayments, interest charges and provisions for impairment if the amount owed may not be fully recoverable.

Mixed motive investments are investments that are held both to generate a financial return and to contribute to the furtherance of the charity's objects.

Impairment losses and losses arising on the disposal of social investments are included in the Statement of Financial Activities under the heading 'Expenditure on charitable activities'. Gains arising on the disposal of social investments are included in the Statement of Financial Activities under the heading 'Other income'. All other gains and losses on investment assets are included in the Statement of Financial Activities under the heading 'Net gains / (losses) on investments'.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2023

g) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

h) Taxation

The company is a registered charity; it has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

i) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

i) Foreign currency translation

These financial statements are presented in sterling, which is the charity's functional currency.

- i) Income and expenditure denominated in a foreign currency is translated into sterling at the exchange rate prevailing on the date of the transaction.
- ii) Monetary assets and liabilities denominated in a foreign currency are re-translated at the exchange rate prevailing at the balance sheet date.
- iii) Non-monetary assets are measured at historic cost at the rate of exchange prevailing on the date of the transaction and are not subsequently re-translated.

All differences arising from the application of the above policy are charged (or credited) to the Statement of Financial Activities.

k) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

l) Critical accounting estimates and areas of judgement

The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

In preparing financial statements certain judgements, estimates and assumptions have to be made that affect the amounts

- i) The annual depreciation charge for property, plant and equipment is sensitive to changes in the estimates for useful economic life and residual value. These estimates are reassessed annually and, when necessary, adjusted to reflect current circumstances.
- ii) The constructive obligation for grants payable is based on an assessment of the likely duration of the supported activity. Again this estimate is re-assessed annually and the obligation is adjusted to reflect current expectations.

3 Voluntary income

	Total 2023 £	Total 2022 £
General donations	74,384	69,061
Tax recoverable	9,286	10,452
Grants	19,198	11,440
	<u>102,868</u>	<u>90,953</u>

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2023

4 Charitable activity	Total 2023	Total 2022
a Direct Charitable Costs	£	£
Staff costs	53,854	51,712
Venue and related costs	31,923	28,833
Training costs	-	-
Church events	3,159	1,494
Travel	503	47
Grants payable Note 3c	11,371	6,900
	<u>100,810</u>	<u>88,986</u>
b Support & Administration	£	£
Accounts preparation and examination	1,560	1,560
Office and administration	3,923	1,753
Depreciation	815	394
Other costs	1,683	5,328
	<u>7,981</u>	<u>9,036</u>
Combined charitable activity cost	<u>108,791</u>	<u>98,022</u>
c Grants	2023	2022
	£	£
Grants to institutions:		
Missionary support	8,994	6,418
Relief of poverty	221	-
Grants to individuals:		
Relief of poverty	2,156	482
	<u>11,371</u>	<u>6,900</u>

The charity's principal grants to institutions comprised:

	£	£
Fellowship of Independent Evangelical Churches	1,344	1,518
New Life Church Brighton	-	1,500
Overseas Missionary Fellowship	2,400	2,400
Sussex Gospel Partnership	1,000	1,000
Igreja Bíblica - Portugal	3,600	-
Grants to institutions for less than £1,000 each	871	-
	<u>9,215</u>	<u>6,418</u>

The church supports missionaries in the UK and internationally. Where a particular missionary has been supported by the church for a number of years, strict compliance with the Charities' Statement of Recommended Practice (SORP) may suggest some arrangements as constituting constructive obligations such that future years' support is accounted for in these accounts as a liability. Whilst the support has no final end date in some cases, the church officers assess missionary funding on an annual basis and are confident that they have not communicated a specific commitment nor would missionaries view their support as open-ended obligations by the church.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2023

5 Staff & Trustees	2023 £	2022 £
Gross wages, salaries & benefits in kind	50,834	48,624
Employer's National Insurance costs	-	171
Pension costs	3,020	2,917
Total staff costs	53,854	51,712

The charity has 2 (2022: 2) full time equivalent employed staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

Jonathan Hobbs was paid £29,451 (2022: £26,993) in his capacity as minister, and not as a trustee, as permitted by the governing document. The church also paid employer pension contributions of £1,737 on behalf of Jonathan (2022: £1,620).

During the year employer's pension contributions totalling £3,020 (2022: £2,917) were payable to defined contribution personal pension schemes. No pension contributions were owing at the balance sheet date (2022: £nil).

Fees payable to Stewardship, other than for the annual accounts and independent examination, for payroll bureau services, totalled £562 (2022: £551) and for consultancy services, totalled £60 (2022: nil).

6 Transactions with related parties

During the year the charity:

- a) received donations totalling £29,725 (2022: £29,174) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).
- b) No expenses (2022: nil) were paid to, or for, the trustees whilst carrying out duties associated with being trustees; reimbursements for expenses incurred when acting as agent for the charity or incurred when undertaking employment duties not connected with serving as a trustee are not included in this disclosure.

During the year the charity also made the following payments to, or for, related parties:

- a) Bethan Hobbs, who is the wife of Jonathan Hobbs, who is a trustee, received employment benefits totalling £nil (2022: £1,583) in her role as the church's Part-Time Church Assistant.
- b) Jonathan Hobbs, who is a trustee received rent of £19,629 (2022: £18,890) from the charity for a property that is owned and occupied by him. Council tax of £2,979 and water rates of £625 (2022: £2,862 and £669 respectively) were also paid by the charity in respect of this house.

7 Tangible Fixed Assets

	Audio Visual and Office Equipment £	Total 2023 £
Cost		
At 1 August 2022	4,118	4,118
Disposals	-	-
Additions	3,472	3,472
At 31 July 2023	7,590	7,590
Accumulated Depreciation		
At 1 August 2022	3,397	3,397
Charge for the year	815	815
At 31 July 2023	4,212	4,212
Net book value		
At 31 July 2023	3,378	3,378
At 1 August 2022	721	721

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2023

8 Debtors and Prepayments

	2023	2022
	£	£
Tax recoverable	3,851	6,008
Other Debtors	250	-
	<u>4,101</u>	<u>6,008</u>

9 Cash at Bank and in Hand

Bank operating accounts	<u>73,356</u>	<u>76,650</u>
	<u>73,356</u>	<u>76,650</u>

10 Creditors: liabilities falling due within one year

Trade Creditors	222	-
Accruals	1,560	1,560
	<u>1,782</u>	<u>1,560</u>

11 Acting as agent

On occasion the charity receives money on behalf of other charities or individuals, which it banks and then pays out to these charities or individuals. This income is received as agent for these other charities or individuals and the income, and the related payments, are excluded from the Statement of Financial Activities; any money that has not been distributed by the year end is recognised as a creditor.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2023

12 Funds

The restricted funds represent amounts received for specific purposes and the movements in the year are as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Closing balance £
Hardship fund	8,268	1,210	(2,306)	7,172
Samara appeal	71	-	(71)	-
Training fund	-	7,000	(7,000)	-
	<u>8,339</u>	<u>8,210</u>	<u>(9,377)</u>	<u>7,172</u>

The Samara appeal fund represents funds received for Syrian refugees

The training fund represents grants received towards the cost of ministry training.

The assets and liabilities represented by the various funds are as follows:

	Fixed assets £	Bank & cash balances £	Other net assets £	Total £
Restricted funds	-	7,172	-	7,172
Unrestricted funds	3,378	66,184	2,319	71,881
	<u>3,378</u>	<u>73,356</u>	<u>2,319</u>	<u>79,053</u>

In the previous year the movements in the charity's funds were as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Closing balance £
Hardship fund	8,750	-	(482)	8,268
Samara appeal	-	71	-	71
	<u>8,750</u>	<u>71</u>	<u>(482)</u>	<u>8,339</u>

In the previous year, the assets and liabilities represented by the various funds are as follows:

	Fixed assets £	Bank & cash balances £	Other net assets £	Total £
Restricted funds	-	8,339	0	8,339
Unrestricted funds	721	68,311	(4,448)	73,480
	<u>721</u>	<u>76,650</u>	<u>(4,448)</u>	<u>81,819</u>

13 Members

Each member of the company commits to contribute an amount of £1 if the charity is wound up.

GRACE CHURCH HAYWARDS HEATH
DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES
FOR THE YEAR ENDED 31 JULY 2023

Note	<u>Unrestricted funds</u>			<u>Unrestricted funds</u>		
	General 2023 £	Restricted 2023 £	Total 2023 £	General 2022 £	Restricted 2022 £	Total 2022 £
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	94,658	8,210	102,868	90,882	71	90,953
Investments	282	-	282	11	-	11
Other income	2,875	-	2,875	1,816	-	1,816
Total income and endowments	97,816	8,210	106,026	92,709	71	92,780
EXPENDITURE ON:						
Charitable activities:	99,414	9,377	108,791	97,540	482	98,022
Total Expenditure	99,414	9,377	108,791	97,540	482	98,022
Net movement in funds	(1,598)	(1,167)	(2,765)	(4,830)	(411)	(5,241)
Reconciliation of funds:						
Total funds brought forward	73,480	8,339	81,819	78,310	8,750	87,060
Total funds carried forward	71,882	7,172	79,053	73,480	8,339	81,819

GRACE CHURCH HAYWARDS HEATH

England & Wales - Charity number 1153108

Accounts

Grace Church Haywards Heath
Report and Accounts for the year
ended 31 July 2022



GRACE CHURCH HAYWARDS HEATH

FOR THE YEAR ENDED 31 JULY 2022

COMPANY INFORMATION

Directors/Trustees	Luke Thomas Jonathan Hobbs Alexander Browning (resigned 6th November 2021) Victoria Ardran Thomas Burstow (appointed 1 October 2021) Angela Weber (appointed 18 January 2022)
Governing Document	Memorandum and Articles of Association
Company Registration Number	8591570
Charity Registration Number	1153108
Registered Office	1 Kingfisher Drive Haywards Heath West Sussex RH16 4TX
Independent Examiner	Archie McDowall Stewardship 1 Lamb's Passage LONDON EC1Y 8AB
Bankers	Lloyds Bank plc 99-101 South Road Haywards Heath RH16 4ND

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GRACE CHURCH HAYWARDS HEATH

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 31 JULY 2022

The Directors have pleasure in submitting the Report and Accounts for the year.

Objects of the charity

Our charity's objective, as set out in the objects contained in the company's memorandum and articles of association, is, for the public benefit, to advance the Christian faith in accordance with the Statement of Beliefs in Haywards Heath and Mid Sussex and in such other parts of the United Kingdom and the world as the Trustees may from time to time think fit.

Government

The policy and operating decisions of the charity rest with the Directors who meet regularly to monitor the activities of the Company.

Review of Activities

The charity undertakes the following activities to further this objective:

- Teaching the Bible in church services, and at other church meetings.
- Providing opportunities for prayer in many different contexts.
- Providing pastoral care and biblical counselling.
- Providing opportunities for people to investigate the Christian faith.
- Providing general support to any who need it and seeking to serve the local community.

A particular focus of the charity has been to serve the community within Bolnore Village, having deliberately chosen to meet there so that it might benefit from having its own church. Alongside our weekly services there, we have for some years continued to run two weekly youth clubs and a holiday Bible club, and advertise these and other meetings through leaflet drops in the area. A number of people from the village as well as wider Haywards Heath are benefiting from other church activities including participating in mid-week community groups and courses and events investigating the Christian faith. We also run a children's camp with three other local churches, and intend to reintroduce Messy Church when we can.

When legally able during the pandemic we hosted services and activities for any willing to come, which were live streamed for those not able to be present. From mid-July 2021 the restrictions were removed and from September 2021 most of our other regular meetings resumed in-person. Since then, our weekly services have continued to be live-streamed via Zoom with a recording subsequently made available on YouTube for those unable to attend - one of whom still has to isolate.

No targets have been set e.g. in respect of numbers attending services or other meetings. However the elders are also encouraged by signs of spiritual growth in the church members and a number of newcomers over the last year.

Our plans for the future are to continue to minister to the Haywards Heath and Bolnore area through the running of services, courses, other groups and engagement with the community. We will look for further opportunities to grow in number and to deepen in faith. We are looking to set up a team to work with the charity Grace Advocacy, helping those who are struggling to access what they need from the various support services.

Many of the activities of the church were wholly or partially run by volunteer church members. The trustees are very grateful for the dedicated service of so many church members in this regard.

How our activities deliver public benefit

Our church meetings are open to all whatever their age, background or faith. We offer courses and one-off events for those investigating the Christian faith. There is a youth group held once a week that involves social interaction for sixth form and secondary-aged young people, as well as Bible study and prayer. Community groups are also held throughout the week and are open to all adults, providing an opportunity for Bible study, mutual support and encouragement, and prayer. Groups are run during the Sunday service for primary-aged children with games, craft activities and Christian teaching. We also run a children's camp, holiday Bible club, a youth club for Key Stage 2 children, and members of our staff team take occasional assemblies at the village primary school. We occasionally host purely social events where all are welcome. We have offered the CAP Money course to those who would value it, which we hope to replace with the team working for Grace Advocacy. And our minister provides some support to staff at the local school where he is a governor.

The church's website includes resources such as sermon recordings for those who are unable to attend the Sunday services and, since March 2020, recordings of our full Sunday services have been available on YouTube.

Pastoral care is available for anyone, whether a church member or not, who would like to discuss difficult situations in confidence with the church minister. This is advertised on the church website. Over the last year our elders have been involved in supporting those suffering difficulties with work, financial hardship, family members, and marriage, as well as those struggling with mental illness and longer term physical illness. The church minister also represents the church as a governor at the local primary school.

Other than small charges to cover costs, no charge is made for any service provided by the church.

We have been pleased to note a large number of different nationalities and backgrounds represented within the church membership and those attending services.

In planning the activities the Directors have had regard to the guidance on public benefit issued by the Charity Commission in December 2008.

Financial Review

Incoming resources in 2021-22 totalled £92,780 (2020-21: £113,856). Of the £92,780 income in 2021-22, £79,513 (86%) (2021: £95,993, 84%) was donated by church members. Additionally £11,469 was donated by the Sussex Gospel Partnership in recognition of Jonathan Hobbs' time spent on training and development for the Partnership, with the remainder being contributions to the cost of church events. The total resources expended for the period was £98,022 (2020-21: £91,013), of which £74,606 (76%) were staff-related costs (2020-21: £69,194 (76%)). Incoming resources in 2021-22 were lower than 2020-21 because i) the 2020-21 income included some large one-off gifts that were earmarked to cover the salary costs for the Trainee Minister from 2021 to 2025 and ii) giving by church members reduced as some moved out of the local area. The Covid-19 pandemic has not had a material impact on the church's finances, with no significant change in giving as a result of the pandemic.

The contract of the church's trainee minister, Daniel Woodfield, ended in August 2021 and the church has employed an assistant minister, Thomas Vaughan, on a four-year contract from September 2021.

Reserves Policy

The charity's reserves at the balance sheet date were £81,819 (2021: £87,060), almost all of which was cash at bank. Of these reserves, £8,339 (2021: £8,750) were restricted funds in relation to the charity's hardship fund. The Directors have set a policy of seeking to maintain three months' expenditure as general reserves and have complied with this policy throughout the year.

Risk Statement

The Directors have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis.

Directors' Responsibilities

Charity law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the Directors and signed on their behalf by:

Luke Thomas

Luke Thomas

Date: 24 April 2023

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
GRACE CHURCH HAYWARDS HEATH
(the Company)**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2022 on pages 6 to 15 following, which have been prepared on the basis of the accounting policies set out on pages 8 to 10.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Archie McDowall

Archie McDowall

For and on behalf of:
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: 25 April 2023

GRACE CHURCH HAYWARDS HEATH

Statement of Financial Activities

FOR THE YEAR ENDED 31 JULY 2022

Including Income and Expenditure Account

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
INCOME FROM					
Donations and legacies	2	90,882	71	90,953	113,793
Investments		11	-	11	13
<i>Other income</i>		1,816	-	1,816	50
Total income		92,709	71	92,780	113,856
EXPENDITURE ON					
Charitable activities	3	97,540	482	98,022	91,013
Total expenditure		97,540	482	98,022	91,013
Net Movement in Funds		(4,830)	(411)	(5,241)	22,843
Reconciliation of funds:					
Total funds brought forward		78,310	8,750	87,060	64,217
Total funds carried forward		73,480	8,339	81,819	87,060

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 8-14 form part of these accounts.

GRACE CHURCH HAYWARDS HEATH

BALANCE SHEET

AS AT 31 JULY 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total funds 2022 £	Total funds 2021 £
FIXED ASSETS					
Tangible assets	7	721	-	721	1,115
		<u>721</u>	<u>-</u>	<u>721</u>	<u>1,115</u>
CURRENT ASSETS					
Debtors	8	6,008	-	6,008	744
Cash at bank	9	68,311	8,339	76,650	87,183
		<u>74,319</u>	<u>8,339</u>	<u>82,658</u>	<u>87,927</u>
CURRENT LIABILITIES					
Liabilities falling due within one year	10	1,560	-	1,560	1,982
Net Current Assets		<u>72,759</u>	<u>8,339</u>	<u>81,098</u>	<u>85,945</u>
NET ASSETS					
		<u>73,480</u>	<u>8,339</u>	<u>81,819</u>	<u>87,060</u>
FUND BALANCES					
Unrestricted funds	12				
General Funds		73,480	-	73,480	78,310
Restricted Funds	12	-	8,339	8,339	8,750
		<u>73,480</u>	<u>8,339</u>	<u>81,819</u>	<u>87,060</u>

For the year ended 31 July 2022, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of directors/trustees:

- a. *The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.*
- b. *The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors and signed on their behalf by:

Luke Thomas

Luke Thomas

24 April 2023

Date

Company number:

8591570

Charity number:

1153108

The notes on page 8-14 form part of these accounts.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2022

1 Statutory Information

The charity is a charitable company limited by guarantee and is incorporated in the United Kingdom. The company's registered number and registered office address can be found on the Company Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), with the Companies Act 2006 and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees (who are the charitable company's directors for the purposes of company law) have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii) Donated facilities, services and goods. Goods donated for distribution to beneficiaries are recognised as income when receivable at fair value (being an estimate of the amount it would cost to purchase those items). Facilities, services and goods donated for the charity's own use are recognised as income when receivable at their value to the charity.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

- iii) Legacies. Income from legacies is recognised when a distribution is received from the estate or, if earlier, when the charity has been notified that a distribution will be made and the amount receivable can be measured reliably.

Investment income represents income generated by the charity's assets and includes income from bank interest.

Other income represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from church retreats and other events and courses.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2022

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

The cost of raising funds is not significant and has not been separately disclosed.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of

Freehold land	Is not depreciated (because it is not consumed by use)
Freehold buildings	Over 50 years after taking account of the building's residual value
Leasehold improvements	Over the lease term or, if shorter, expected useful life
Equipment	Over 2 to 5 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

g) Investments

Fixed asset investments are held to generate income and / or for their investment potential. Current asset investments are

- i) Listed investments are valued at their market value (fair value) at the balance sheet date.
- ii) Unlisted investments are measured at cost less impairment where it becomes apparent that the amount that could be realised is less than cost.

Social investments are investments where the primary motive is to further the charity's objects, not to generate an investment

- i) concessionary loans. These are initially recognised as the amount paid and thereafter the carrying value at every balance sheet date is adjusted for repayments, interest charges and provisions for impairment if the amount owed may not be fully recoverable.

Mixed motive investments are investments that are held both to generate a financial return and to contribute to the furtherance of the charity's objects.

Impairment losses and losses arising on the disposal of social investments are included in the Statement of Financial Activities under the heading 'Expenditure on charitable activities'. Gains arising on the disposal of social investments are included in the Statement of Financial Activities under the heading 'Other income'. All other gains and losses on investment assets are included in the Statement of Financial Activities under the heading 'Net gains / (losses) on investments'.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2022

h) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

i) Taxation

The company is a registered charity; it has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

j) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

k) Foreign currency translation

These financial statements are presented in sterling, which is the charity's functional currency.

i) Income and expenditure denominated in a foreign currency is translated into sterling at the exchange rate prevailing on the date of the transaction.

ii) Monetary assets and liabilities denominated in a foreign currency are re-translated at the exchange rate prevailing at the balance sheet date.

iii) Non-monetary assets are measured at historic cost at the rate of exchange prevailing on the date of the transaction and are not subsequently re-translated.

All differences arising from the application of the above policy are charged (or credited) to the Statement of Financial Activities.

l) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

m) Critical accounting estimates and areas of judgement

The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

In preparing financial statements certain judgements, estimates and assumptions have to be made that affect the amounts

i) The annual depreciation charge for property, plant and equipment is sensitive to changes in the estimates for useful economic life and residual value. These estimates are reassessed annually and, when necessary, adjusted to reflect current circumstances.

ii) The constructive obligation for grants payable is based on an assessment of the likely duration of the supported activity. Again this estimate is re-assessed annually and the obligation is adjusted to reflect current expectations.

3 Voluntary income

	Total 2022 £	Total 2021 £
General donations	69,061	82,537
Tax recoverable	10,452	13,456
Sussex Gospel Partnership	11,440	11,300
Trusts	0	6,500
	<u>90,953</u>	<u>113,793</u>

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2022

4	Charitable activity	Total	Total
		2022	2021
a	Direct Charitable Costs	£	£
	Staff costs	51,712	47,213
	Venue and related costs	28,833	25,259
	Training costs	0	2,554
	Church events	1,494	178
	Travel	47	36
	Grants payable	6,900	9,133
	Note 3c	88,986	84,373
b	Support & Administration	£	£
	Accounts preparation and examination	1,560	1,080
	Office and administration	1,753	1,412
	Depreciation	394	368
	Other costs	5,328	3,780
		9,036	6,640
	Combined charitable activity cost	98,022	91,013
c	Grants	2022	2021
		£	£
	Grants to institutions:		
	Missionary support	6,418	8,883
	Grants to individuals:		
	Relief of poverty	482	250
		6,900	9,133
	The charity's principal grants to institutions comprised:		
		£	£
	Fellowship of Independent Evangelical Churches	1,518	1,258
	New Life Church Brighton	1,500	3,600
	Overseas Missionary Fellowship	2,400	2,525
	Sussex Gospel Partnership	1,000	1,000
	Grants to institutions for less than £1,000 each	0	500
		6,418	8,883

The church supports missionaries in the UK and internationally. Where a particular missionary has been supported by the church for a number of years, strict compliance with the Charities' Statement of Recommended Practice (SORP) may suggest some arrangements as constituting constructive obligations such that future years' support is accounted for in these accounts as a liability. Whilst the support has no final end date in some cases, the church officers assess missionary funding on an annual basis and are confident that they have not communicated a specific commitment nor would missionaries view their support as open-ended obligations by the church.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2022

5 Staff & Trustees		2022	2021
		£	£
Gross wages, salaries & benefits in kind		48,624	44,541
Employer's National Insurance costs		171	0
Pension costs		2,917	2,672
Total staff costs		51,712	47,213

The charity has 2 (2021: 2) full time equivalent employed staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

Jonathan Hobbs was paid £26,993 (2021: £24,153) in his capacity as minister, and not as a trustee, as permitted by the governing document. The church also paid employer pension contributions of £1,620 on behalf of Jonathan (2021: £1,449).

During the year employer's pension contributions totalling £2,917 (2021: £2,672) were payable to defined contribution personal pension schemes. No pension contributions were owing at the balance sheet date (2021: £nil).

Fees payable to Stewardship, other than for the annual accounts and independent examination, for payroll bureau services, totalled £551 (2021: £627).

6 Transactions with related parties

During the year the charity:

- a) received donations totalling £29,174 (2021: £30,274) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).
- b) No expenses (2021: nil) were paid to, or for, the trustees whilst carrying out duties associated with being trustees; reimbursements for expenses incurred when acting as agent for the charity or incurred when undertaking employment duties not connected with serving as a trustee are not included in this disclosure.

During the year the charity also made the following payments to, or for, related parties:

- a) Bethan Hobbs, who is the wife of Jonathan Hobbs, who is a trustee, received employment benefits totalling £1,583 (2021: £3,784) in her role as the church's Part-Time Church Assistant.
- b) Jonathan Hobbs, who is a trustee received rent of £18,890 (2021: £18,595) from the charity for a property that is owned and occupied by him. Council tax of £2,862 and water rates of £669 (2021: £2,742 and £644 respectively) were also paid by the charity in respect of this house.

7 Tangible Fixed Assets

	Audio Visual Equipment £	Total 2022 £
Cost		
At 1 August 2021	4,118	4,118
Disposals	0	0
Additions	0	0
At 31 July 2022	4,118	4,118
Accumulated Depreciation		
At 1 August 2021	3,003	3,003
Charge for the year	394	394
At 31 July 2022	3,397	3,397
Net book value		
At 31 July 2022	721	721
At 1 August 2021	1,115	1,115

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2022

8 Debtors and Prepayments

	2022	2021
	£	£
Tax recoverable	6,008	300
Loans outstanding	0	444
	<u>6,008</u>	<u>744</u>

9 Cash at Bank and in Hand

Bank operating accounts	76,650	87,183
	<u>76,650</u>	<u>87,183</u>

10 Creditors: liabilities falling due within one year

Accruals	1,560	1,982
	<u>1,560</u>	<u>1,982</u>

11 Acting as agent

On occasion the charity receives money on behalf of other charities or individuals, which it banks and then pays out to these charities or individuals. This income is received as agent for these other charities or individuals and the income, and the related payments, are excluded from the Statement of Financial Activities; any money that has not been distributed by the year end is recognised as a creditor.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2022

12 Funds

The restricted funds represent amounts received for specific purposes and the movements in the year are as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Closing balance £
Hardship fund	8,750	0	(482)	8,268
Samara appeal	0	71		71
	8,750	71	482	8,339

The Samara appeal fund represents funds received for Syrian refugees

During the year no donations were received into the hardship fund in respect of the relief of poverty. Gifts of £482 were paid out to individuals over the year from this fund, and loan repayments of £444 were received.

The assets and liabilities represented by the various funds are as follows:

	Fixed assets £	Bank & cash balances £	Other net assets £	Total £
Restricted funds	0	8,339	0	8,339
Unrestricted funds	721	68,311	4,448	73,480
	721	76,650	4,448	81,819

In the previous year the movements in the charity's funds were as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Closing balance £
Hardship fund	9,000	0	(250)	8,750

During the year no donations were received into the hardship fund in respect of the relief of poverty. Gifts of £250 were paid out to individuals over the year from this fund, and loan repayments of £667 were received.

In the previous year, the assets and liabilities represented by the various funds are as follows:

	<i>Fixed assets £</i>	<i>Bank & cash balances £</i>	<i>Other net assets £</i>	<i>Total £</i>
<i>Restricted funds</i>	<i>-</i>	<i>8,306</i>	<i>444</i>	<i>8,750</i>
<i>Unrestricted funds</i>	<i>1,115</i>	<i>78,877</i>	<i>(1,682)</i>	<i>78,310</i>
	<i>1,115</i>	<i>87,183</i>	<i>(1,238)</i>	<i>87,060</i>

13 Members

Each member of the company commits to contribute an amount of £1 if the charity is wound up.

GRACE CHURCH HAYWARDS HEATH
DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES
FOR THE YEAR ENDED 31 JULY 2022

Note	<u>Unrestricted funds</u>			<u>Unrestricted funds</u>		
	General 2022 £	Restricted 2022 £	Total 2022 £	General 2021 £	Restricted 2021 £	Total 2021 £
INCOME AND ENDOWMENTS FROM:						
Donations and legacies	90,882	71	90,953	113,793		113,793
Investments	11	-	11	13		13
Other income	1,816	-	1,816	50		50
Total income and endowments	92,709	71	92,780	113,856	-	113,856
EXPENDITURE ON:						
Charitable activities:	97,540	482	98,022	90,763	250	91,013
Total Expenditure	97,540	482	98,022	90,763	250	91,013
Net movement in funds	(4,830)	(411)	(5,241)	23,093	(250)	22,843
Reconciliation of funds:						
Total funds brought forward	78,310	8,750	87,060	55,217	9,000	64,217
Total funds carried forward	73,480	8,339	81,819	78,310	8,750	87,060

GRACE CHURCH HAYWARDS HEATH

England & Wales - Charity number 1153108

Accounts

Grace Church Haywards Heath
Report and Accounts for the year
ended 31 July 2021



GRACE CHURCH HAYWARDS HEATH

FOR THE YEAR ENDED 31 JULY 2021

COMPANY INFORMATION

Directors/Trustees	Luke Thomas Jonathan Hobbs Alexander Browning (resigned 6th November 2021) Victoria Ardran Thomas Burstow (appointed 1 October 2021)
Governing Document	Memorandum and Articles of Association
Company Registration Number	8591570
Charity Registration Number	1153108
Registered Office	1 Kingfisher Drive Haywards Heath West Sussex RH16 4TX
Independent Examiner	Archie McDowall Stewardship 1 Lamb's Passage LONDON EC1Y 8AB
Bankers	Lloyds Bank plc 99-101 South Road Haywards Heath RH16 4ND

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GRACE CHURCH HAYWARDS HEATH

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 31 JULY 2021

The Directors have pleasure in submitting the Report and Accounts for the year.

Objects of the charity

Our charity's objective, as set out in the objects contained in the company's memorandum and articles of association, is, for the public benefit, to advance the Christian faith in accordance with the Statement of Beliefs in Haywards Heath and Mid Sussex and in such other parts of the United Kingdom and the world as the Trustees may from time to time think fit.

Government

The policy and operating decisions of the charity rest with the Directors who meet regularly to monitor the activities of the Company.

Review of Activities

The charity undertakes the following activities to further this objective:

- Teaching the Bible in church services, and at other church meetings.
- Providing opportunities for prayer in many different contexts.
- Providing pastoral care and biblical counselling.
- Providing opportunities for people to investigate the Christian faith.
- Providing general support to any who need it.

A particular focus of the charity has been to serve the community within Bolnore Village, having deliberately chosen to meet there so that it might benefit from having its own church. Alongside our weekly services there, we have for many years continued to run a monthly Messy Church, two weekly youth clubs, and advertise these and other meetings through leaflet drops in the area. A number of people from the village as well as wider Haywards Heath are benefiting from other church activities including participating in mid-week community groups and courses investigating the Christian faith.

Over the year many of our meetings and activities have been more limited and/or online to ensure the safety of those participating, including to meet changing legislative restrictions arising from the coronavirus outbreak. For much of the year there has been the opportunity to attend our weekly services in person at least once per fortnight, other than when legislative restrictions prevented this, and throughout the year our weekly services were live-streamed via Zoom with a recording subsequently made available on YouTube. Many of our other regular meetings have continued online over the year, with only occasional in-person meetings. From mid-July 2021 the restriction on the number of people attending our weekly services was removed and from September 2021 most of our other regular meetings have resumed in-person, although the opportunity to join online has remained in a number of cases.

No targets have been set e.g. in respect of numbers attending services or other meetings. However the elders are also encouraged by signs of spiritual growth in the church members and a number of newcomers over the last year.

Our plans for the future are to continue to minister to the Haywards Heath and Bolnore area through the running of services, courses, other groups and engagement with the community. We will look for further opportunities to grow in number and to deepen in faith.

Many of the activities of the church were wholly or partially run by volunteer church members. The trustees are very grateful for the dedicated service of so many church members in this regard.

How our activities deliver public benefit

Our church meetings are open to all whatever their age, background or faith. We offer courses and one-off events for those investigating the Christian faith. There is a youth group held once a week that involves social interaction for secondary-aged young people, as well as Bible study and prayer. Community groups are held throughout the week and are open to all adults, providing an opportunity for Bible study, mutual support and encouragement, and prayer. Groups are run during the Sunday service for primary-aged children with games, craft activities and Christian teaching. We also run a youth club for Key Stage 2, and members of our staff team take occasional assemblies at the village primary school as well as helping with some school activities. We occasionally host purely social events where all are welcome. We have offered the CAP Money course to those who would value it, and our minister provides some support to staff at the local school. Most of these meetings have continued over the year, but often online rather than in-person. Whilst our activities have been more limited this year due to restrictions, there are also a number of other events that we have run in the past and hope to resume over the coming year.

The church's website includes resources such as sermon recordings for those who are unable to attend the Sunday services and, since March 2020, recordings of our full Sunday services have been available on YouTube.

Pastoral care is available for anyone, whether a church member or not, who would like to discuss difficult situations in confidence with the church minister. This is advertised on the church website. Over the last year our elders have been involved in supporting those suffering difficulties with work, financial hardship, family members, and marriage, as well as those struggling with mental illness and longer term physical illness. The church minister also represents the church as a governor at the local primary school.

Other than small charges to cover costs, no charge is made for any service provided by the church.

We have been pleased to note a large number of different nationalities and backgrounds represented within the church membership and those attending services.

In planning the activities the Directors have had regard to the guidance on public benefit issued by the Charity Commission in December 2008.

Financial Review

Incoming resources in 2020-21 totalled £113,856 (2019-20: £108,801). Of the £113,856 income in 2020-21, £95,993 (84%) was donated by church members (2019-20: £96,037 (88%) of £108,801). Additionally £11,300 was donated by the Sussex Gospel Partnership in recognition of Jonathan Hobbs' time spent on training and development for the Partnership and £6,500 was donated by trusts towards the cost of our assistant minister, with the remainder being contributions to the cost of church events. The total resources expended for the period was £91,013 (2019-20: £100,055), of which £69,194 (76%) were staff-related costs (2018-19: £73,193 (73%)). The Covid-19 pandemic has not had a material impact on the church's finances, with no significant change in giving as a result of the pandemic and slightly reduced expenditure.

The contract of the church's trainee minister, Daniel Woodfield, ended in August 2021 and the church has employed an assistant minister, Thomas Vaughan, on a four-year contract from September 2021. There have been greater changes than usual in giving as pledges over the period of Daniel Woodfield's contract ended and new pledges, many beginning in October 2020 following a Gift Day, were made with a view to the church employing a new assistant minister, who has now been appointed as detailed above.

Reserves Policy

The charity's reserves at the balance sheet date were £87,060 (2020: £64,217), almost all of which was cash at bank. Of these reserves, £8,750 (2020: £9,000) were restricted funds in relation to the charity's hardship fund. The Directors have set a policy of seeking to maintain three months' expenditure as general reserves and have complied with this policy throughout the year.

Risk Statement

The Directors have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis.

Directors' Responsibilities

Charity law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the Directors on 29 January 2022 and signed on their behalf by:

Luke Thomas

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
GRACE CHURCH HAYWARDS HEATH
(‘the Company’)**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2021 on pages 6 to 15 following, which have been prepared on the basis of the accounting policies set out on pages 9 and 10.

Responsibilities and basis of report

As the charity’s trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (‘the 2006 Act’).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity’s accounts as carried out under section 145 of the Charities Act 2011 (‘the 2011 Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner’s statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Archie McDowall

8 February 2022

For and on behalf of:
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

GRACE CHURCH HAYWARDS HEATH
Statement of Financial Activities
FOR THE YEAR ENDED 31 JULY 2021

Summary Income and Expenditure Account

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
INCOME FROM					
Donations and legacies	2	113,793	-	113,793	107,337
Investments		13	-	13	103
<i>Other income</i>		50	-	50	1,361
Total income		113,856	-	113,856	108,801
EXPENDITURE ON					
Charitable activities	3	90,763	250	91,013	100,055
Total expenditure		90,763	250	91,013	100,055
Net Movement in Funds		23,093	(250)	22,843	8,746
Reconciliation of funds:					
Total funds brought forward		55,217	9,000	64,217	55,471
Total funds carried forward		78,310	8,750	87,060	64,217

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 9-15 form part of these accounts.

GRACE CHURCH HAYWARDS HEATH
BALANCE SHEET
FOR THE YEAR ENDED 31 JULY 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total funds 2021 £	Total funds 2020 £
FIXED ASSETS					
Tangible assets	7	1,115	-	1,115	684
		1,115	-	1,115	684
CURRENT ASSETS					
Debtors	8	300	444	744	1,471
Cash at bank	9	78,877	8,306	87,183	63,249
		79,177	8,750	87,927	64,720
CURRENT LIABILITIES					
Liabilities falling due within one year	10	1,982	-	1,982	1,187
Net Current Assets		77,195	8,750	85,945	63,533
NET ASSETS		78,310	8,750	87,060	64,217
FUND BALANCES					
Unrestricted funds	12				
General Funds		78,310	-	78,310	55,217
Restricted Funds	12	-	8,750	8,750	9,000
		78,310	8,750	87,060	64,217

For the year ended 31 July 2021, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of directors/trustees:

- a. *The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.*
- b. *The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors and signed on their behalf on the 29 January 2022 by:

Luke Thomas

Company number:

8591570

Charity number:

1153108

The notes on page 9-15 form part of these accounts.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2021

1 Statutory Information

The charity is a charitable company limited by guarantee and is incorporated in the United Kingdom. The company's registered number and registered office address can be found on the Company Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), with the Companies Act 2006 and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees (who are the charitable company's directors for the purposes of company law) have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements. In making this assessment the trustees have considered how Covid-19 might affect projections.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii) Donated facilities, services and goods. Goods donated for distribution to beneficiaries are recognised as income when receivable at fair value (being an estimate of the amount it would cost to purchase those items). Facilities, services and goods donated for the charity's own use are recognised as income when receivable at their value to the charity.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

- iii) Legacies. Income from legacies is recognised when a distribution is received from the estate or, if earlier, when the charity has been notified that a distribution will be made and the amount receivable can be measured reliably.

Investment income represents income generated by the charity's assets and includes income from bank interest.

Other income represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from church retreats and other events and courses.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2021

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

The cost of raising funds is not significant and has not been separately disclosed.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of

Freehold land	Is not depreciated (because it is not consumed by use)
Freehold buildings	Over 50 years after taking account of the building's residual value
Leasehold improvements	Over the lease term or, if shorter, expected useful life
Equipment	Over 2 to 5 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

g) Investments

Fixed asset investments are held to generate income and / or for their investment potential. Current asset investments are

- i) Listed investments are valued at their market value (fair value) at the balance sheet date.
- ii) Unlisted investments are measured at cost less impairment where it becomes apparent that the amount that could be realised is less than cost.

Social investments are investments where the primary motive is to further the charity's objects, not to generate an investment

- i) concessionary loans. These are initially recognised as the amount paid and thereafter the carrying value at every balance sheet date is adjusted for repayments, interest charges and provisions for impairment if the amount owed may not be fully recoverable.

Mixed motive investments are investments that are held both to generate a financial return and to contribute to the furtherance of the charity's objects.

Impairment losses and losses arising on the disposal of social investments are included in the Statement of Financial Activities under the heading 'Expenditure on charitable activities'. Gains arising on the disposal of social investments are included in the Statement of Financial Activities under the heading 'Other income'. All other gains and losses on investment assets are included in the Statement of Financial Activities under the heading 'Net gains / (losses) on investments'.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2021

h) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

i) Taxation

The company is a registered charity; it has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

j) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

k) Foreign currency translation

These financial statements are presented in sterling, which is the charity's functional currency.

i) Income and expenditure denominated in a foreign currency is translated into sterling at the exchange rate prevailing on the date of the transaction.

ii) Monetary assets and liabilities denominated in a foreign currency are re-translated at the exchange rate prevailing at the balance sheet date.

iii) Non-monetary assets are measured at historic cost at the rate of exchange prevailing on the date of the transaction and are not subsequently re-translated.

All differences arising from the application of the above policy are charged (or credited) to the Statement of Financial Activities.

l) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

m) Critical accounting estimates and areas of judgement

The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

In preparing financial statements certain judgements, estimates and assumptions have to be made that affect the amounts

i) The annual depreciation charge for property, plant and equipment is sensitive to changes in the estimates for useful economic life and residual value. These estimates are reassessed annually and, when necessary, adjusted to reflect current circumstances.

ii) The constructive obligation for grants payable is based on an assessment of the likely duration of the supported activity. Again this estimate is re-assessed annually and the obligation is adjusted to reflect current expectations.

3 Voluntary income

	Total 2021 £	Total 2020 £
General donations	82,537	80,756
Tax recoverable	13,456	15,281
Sussex Gospel Partnership	11,300	11,300
Trusts	6,500	0
	<u>113,793</u>	<u>107,337</u>

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2021

4 Charitable activity	Total	Total
	2021	2020
a Direct Charitable Costs	£	£
Staff costs	47,213	51,392
Venue and related costs	25,259	26,510
Training costs	2,554	3,421
Church events	178	918
Travel	36	111
Grants payable	9,133	10,657
	<u>84,373</u>	<u>93,009</u>
b Support & Administration	£	£
Governance costs	1,080	1,080
Office and administration	1,412	1,643
Depreciation	368	404
Other costs	3,780	3,919
	<u>6,640</u>	<u>7,046</u>
Combined charitable activity cost	<u>91,013</u>	<u>100,055</u>
c Grants	2021	2020
	£	£
Missionary support	8,883	9,657
Relief of poverty	250	1,000
	<u>9,133</u>	<u>10,657</u>

The charity's principal grants to institutions comprised:

	£	£
Fellowship of Independent Evangelical Churches	1,258	1,258
New Life Church Brighton	3,600	3,600
Overseas Missionary Fellowship	2,525	2,400
Sussex Gospel Partnership	1,000	1,000
Grants to institutions for less than £1,000 each	500	1,399
	<u>8,883</u>	<u>9,657</u>

Gifts totalling £3,600 and £2,525 over the course of the year were paid to New Life Church Brighton and OMF respectively to support their ministry. Gifts of £250 were paid out to individuals over the year from the Hardship Fund in respect of the relief of poverty

The church supports missionaries in the UK and internationally. Where a particular missionary has been supported by the church for a number of years, strict compliance with the Charities' Statement of Recommended Practice (SORP) may suggest some arrangements as constituting constructive obligations such that future years' support is accounted for in these accounts as a liability. Whilst the support has no final end date in some cases, the church officers assess missionary funding on an annual basis and are confident that they have not communicated a specific commitment nor would missionaries view their support as open-ended obligations by the church.

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2021

5 Staff & Trustees	2021	2020
	£	£
Gross wages, salaries & benefits in kind	44,541	48,265
Employer's National Insurance costs	0	231
Pension costs	2,672	2,896
Total staff costs	47,213	51,392

The charity has 2 full time equivalent employed staff. Its activities are generally carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

Jonathan Hobbs was paid £24,153 (2020: £23,865) in his capacity as minister, and not as a trustee, as permitted by the governing document. The church also paid employer pension contributions of £1,449 on behalf of Jonathan (2020: £1,432).

During the year employer's pension contributions totalling £2,672 (2020: £2,896) were payable to defined contribution personal pension schemes. No pension contributions were owing at the balance sheet date (2020: £nil).

Fees payable to Stewardship, other than for the annual accounts and independent examination, for payroll bureau services, totalled £627 (2020: £687).

6 Transactions with related parties

During the year the charity:

- a) received donations totalling £30,274 (2020: £24,504) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).
- b) No expenses (2020: nil) were paid to, or for, the trustees whilst carrying out duties associated with being trustees; reimbursements for expenses incurred when acting as agent for the charity or incurred when undertaking employment duties not connected with serving as a trustee are not included in this disclosure.

During the year the charity also made the following payments to, or for, related parties:

- a) Bethan Hobbs, who is the wife of Jonathan Hobbs, who is a trustee, received employment benefits totalling £3,784 (2020: £3,779) in her role as the church's Part-Time Church Assistant.
- b) Jonathan Hobbs, who is a trustee received rent of £18,595 (2020: £18,487) from the charity for a property that is owned and occupied by him. Council tax of £2,742 and water rates of £644 (2020: £2,633 and £682 respectively) were also paid by the charity in respect of this house.

7 Tangible Fixed Assets

	Audio Visual Equipment	Total
Cost	£	2021 £
At 1 August 2020	3,319	3,319
Disposals	0	0
Additions	799	799
At 31 July 2021	4,118	4,118
Accumulated Depreciation		
At 1 August 2020	2,635	2,635
Charge for the year	368	368
At 31 July 2021	3,003	3,003
Net book value		
At 31 July 2021	1,115	1,115
At 1 August 2020	684	684

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Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2021

8 Debtors and Prepayments

	2021	2020
	£	£
Tax recoverable	300	360
Loans outstanding	444	1,111
	<u>744</u>	<u>1,471</u>

9 Cash at Bank and in Hand

Bank operating accounts	87,183	63,249
	<u>87,183</u>	<u>63,249</u>

10 Creditors: liabilities falling due within one year

Accruals	1,982	1,187
	<u>1,982</u>	<u>1,187</u>

11 Acting as agent

On occasion the charity receives money on behalf of other charities or individuals, which it banks and then pays out to these charities or individuals. This income is received as agent for these other charities or individuals and the income, and the related payments, are excluded from the Statement of Financial Activities; any money that has not been distributed by the year end is recognised as a creditor.

During the year the charity acted as agent for an individual and, in that capacity:

a) received £330 (2020: £nil) and paid £330 (2020: £nil)

GRACE CHURCH HAYWARDS HEATH

Notes to the Accounts

FOR THE YEAR ENDED 31 JULY 2021

12 Funds

The restricted funds represent amounts received for specific purposes and the movements in the year are as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Closing balance £
Hardship fund	9,000	0	(250)	8,750

During the year no donations were received into the hardship fund in respect of the relief of poverty. Gifts of £250 were paid out to individuals over the year from this fund, and loan repayments of £667 were received.

The assets and liabilities represented by the various funds are as follows:

	Fixed assets £	Bank & cash balances £	Other net assets £	Total £
Restricted funds	-	8,306	444	8,750
Unrestricted funds	1,115	78,877	(1,682)	78,310
	1,115	87,183	(1,238)	87,060

In the previous year the movements in the charity's funds were as follows:

	Opening balance £	Incoming resources £	Outgoing resources £	Closing balance £
OMF	-	129	(129)	-
Open Doors	-	100	(100)	-
Hardship fund	10,000	0	(1,000)	9,000

The amounts in respect of OMF and Open Doors represent amounts received at special offerings taken.

During the year no donations were received into the hardship fund in respect of the relief of poverty. Gifts of £1,000 were paid out to individuals over the year from this fund, and loan repayments of £667 were received.

In the previous year, the assets and liabilities represented by the various funds are as follows:

	Fixed assets £	Bank & cash balances £	Other net assets £	Total £
Restricted funds	-	7,889	1,111	9,000
Unrestricted funds	684	55,360	(827)	55,217
	684	63,249	(284)	64,217

13 Members

Each member of the company commits to contribute an amount of £1 if the charity is wound up.