

# Report of the Trustees and Unaudited Financial Statements for the Year Ended 31<sup>st</sup> December 2021 for Herne Bay Baptist Church

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## Reference and Administrative Details of the Charity

### 3 Trustees / Deacons

Rev Darren Blaney MA, BD, BSc	Minister	Until 30 <sup>th</sup> April 2022
Pamela Banks		
Kevin Budd	From 1 <sup>st</sup> April 2022	
Linda Cornelius	From 1 <sup>st</sup> April 2022	
Robert Brown	From 20 <sup>th</sup> January 2021 to 31 <sup>st</sup> May 2021	
Roger Good	From 1 January 2021	
Oliver Jeffery	Until 31 <sup>st</sup> May 2021	
Sophia Jordan	From 20 <sup>th</sup> January 2021 to 31 <sup>st</sup> March 2021	
Peter Langridge	Until 31 <sup>st</sup> March 2022	
Matthew Wright	Until 17 <sup>th</sup> March 2021	

### 4 Finance Group

Trevor Aldridge	Church Representative
Pamela Banks	Trustee and Bookkeeper
Oliver Jeffery	Church representative
Alan Jordan	Church Representative

The Minister and Church Secretary are ex-officio members of the Finance Group.

### 5 Youth Officer

Linda Cornelius

### 6 Church Administrator

Alison Bodey

### 7 Independent Examiner

Jonathan Barton CTA ATT (Fellow).

### 8 Office Hours

Tuesday and Wednesday 9am to 12.00pm.

### 9 Address And Contact Details

Herne Bay Baptist Church  
Friendship Centre  
105 High Street  
HERNE BAY  
CT6 5LA  
Telephone 01227-367908  
E-mail: [admin.hbbc@gmail.com](mailto:admin.hbbc@gmail.com)

### **Trustees' Report 31 December 2021**

The Trustees, who are also the Deacons of the charity, present their annual report together with the financial statement of Herne Bay Baptist Church (the charity) for the year ended 31 December 2021. The Trustees confirm that the Annual Report and Financial Statements of the charity comply with the current statutory requirements; the requirements of the charity's Constitution (Trust Deed) and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005, as they apply to smaller charities.

## **10 Constitution**

The Church was formed in 1879 as a Baptist Church following the principles of the Calvinist Baptists and is governed by Deacons (Trustees) and a Church Members' Meeting.

The Church is legally constituted as a registered charity No 1153040 and was set up by a Constitution on 19 September 2012 and registered by the Charity Commission on 23 July 2013.

The Constitution provides the Church Rules and a Constitution for the Church Members' proceedings to include appointment of the Minister, Church affiliations, Church Membership, Leadership and Church Members' Meetings.

The Trustees are governed by the Church Members' Meeting which is bi-monthly, or additionally when required, in all matters except finance for which they have the final responsibility as required by the Constitution.

The principle objective of the Church is the advancement of the Christian Faith according to the principles of the Baptist denomination.

The management of the charity is the responsibility of the Trustees who are elected under the terms of the Constitution.

## **11 Method of appointment of Trustees**

Under the Constitution the Trustees, apart from the Minister, who is a trustee by virtue of his office, are elected for a three year term nominated by Church Members and appointed following a secret ballot vote at a Church Members' Meeting providing they receive 66% of those casting a vote at that meeting. Trustees also serve as Deacons of the Church. Trustees may be elected for up to two three year terms but must have a break of one year following the second term before they become eligible for re-election.

The Church may elect or re-elect every three years a Secretary and Treasurer who shall also be trustees, there is no time limit on their appointment.

## **12 Policy for the Induction and Training of the Trustees**

Following the appointment of a Trustee the Minister and the Trustees meet together with the new member and work through the Baptist Union Corporation guidelines for new Deacons and Trustees.

Under the Church's congregational approach, Church Members retain ultimate authority under God in matters of Church life. They express this by nominating and appointing Trustees to act as stewards on their behalf and voting on the appointment of Ministers when required.

Trustees act as a governance group which has the responsibility of ensuring things are done. They exercise their governance function through ensuring the Terms of Reference are written and updated for groups dealing with such things as finance, youth worker support group, etc. The Trustees, along

with the Minister, ensure that the mission and outreach of the Church is safeguarded. Trustees also encourage and provide personal support to the Minister.

The Minister is the spiritual leader. The Minister is empowered to lead and encourage the Church in Mission, Teaching the Word of God and ensuring that the principal objective of the Church is maintained. The Trustees are empowered to recommend to the Church Members' Meeting the appointment of organisational leaders in the Church for their approval.

### **13 Related Party Relationships**

The Church is affiliated to the Baptist Union of Great Britain and is a member of the South Eastern Baptist Association and the Evangelical Alliance. Neither affiliation nor membership of these organisations, however, represents any constitutional relationship.

The Baptist Union Corporation Limited is custodian Trustee of the land and premises at High Street and Spenser Road under a "Fairburn Trust". The Church has the benefit of using the property, replacing and enhancing parts of it, but could not sell and redeploy the proceeds.

In compliance with the requirements of the Charity Commission, the Trustees maintain a Register of Trustees interests and declare their interest in any business. It is a requirement for Trustees to be independent of any relationship that would pose a conflict of interest.

### **14 Risk Management**

The Trustees manage the process of identifying and reviewing the major risks to which the Church is exposed and establishing systems to manage these risks. To that end detailed terms of reference or policies are in place for finance; health, safety and safeguarding; outreach and youth work officer. These documents are reviewed by the Trustees and amendments recommended to the Annual General Meeting for approval.

### **15 Objectives and Activities**

The Trustees' role is to safeguard the Mission, Preaching and Teaching of the Gospel and Pastoral work of the Church as set out in the aims and objectives and is held accountable by the Church Members Meeting. The Mission ethos and values should be developed in line with the Church's vision. The Mission Statement is:

*Herne Bay Baptist Church, a community sharing Jesus, so you can know Jesus, become like Jesus and impact the world like Jesus.*

### **16 Activities for Achieving Objectives**

The Trustees continue to explore the capabilities and experiences of members of the Church to allow a plan to be drawn up for the future.

The Church holds a weekly service for worship and teaching on Sunday mornings. During the morning service the children are taught in their age groups apart from approximately one every six weeks when an all-age service, is held.

Activities are held through the week among them are the Carers and Toddlers' Group (Footprints), Youth meetings regularly held at weekends; the older members meeting once a week for a fellowship and worship time; there is also Reflections Coffee Shop each week which is a free outreach requesting donations only; a keyboard club; a railway club; the Church also holds a Messy Church meeting monthly, apart from August and December, for families. This is proving to be very successful with many families being reached; it is also staffed by people from different denominations. The review of the activities follows below. On the last Saturday of the month the Church is open for members of the public to come

in and look around, have coffee and chat to members. During the Pandemic most of the activities continued to be suspended, but the Sunday service, prayer meetings, Bible study, children and youth meetings, the monthly church meetings were held via Zoom. Messy Church moved to Messy Church in a bag with an on-line access to support it.

## **17 Grant making policies**

Although the Church is not a grant making body as such it provides through its general funds for gifts to support a number of Christian Missionary organisations, including The Baptist Missionary Society and the Home Mission of the Baptist denomination to which they give a tithe. Support has also been given to the Porchlight Trust, Fair Trade, and MAF. From time-to-time appeals are made for such things as the local Food Bank however much of that activity was suspended during the pandemic. The Church also responds to national disaster appeals when the need arises. These all contribute to the Church meeting its objectives.

## **18 Volunteers**

The Church maintains a small, mainly part time, staff apart from the Minister, who is full time, the Youth Officer, the Administration Officer and the Church Cleaner. The vast majority of the work in the Church is undertaken by volunteers. This includes Trustees, Organisation Leaders and all the staff involved in Children's Work; community and family support, finance, pastoral care group, Home Group Leaders; music, worship and technical support; premises, apart from cleaning; evangelism, Mission support and a number of other things.

## **19 Achievement and performance**

The Trustees continue to be confident that the Charity now has adequate resources for the foreseeable future. The Finance Group meets on a monthly basis and prepares reports for both the Trustees and the Church Members' Meetings to apprise them of the situation and recommend any changes to the budget as necessary although the final decisions regarding the finances remains with the Trustees.

## **20 Review of Activities**

### **i) Footprints Toddler Group**

Footprints Toddler Group is held on a Thursday morning from 9.30am to 11.30am term times only. It is a group for preschool aged children with a parent or carer. There is a variety of toys and games for the children to play with, with a time for singing at the end of the session and an occasional story time. During the morning refreshments are served to the children and the adults. There is a small charge payable each session, for each family group that comes.

For most of 2021 we were unable to meet in person but did keep in touch with the families via the sending of cards, videos on Facebook and Messy Church bags. Footprints Toddler Group eventually re-opened on the 23rd September 2021, with a few minor adjustments due to Covid, and enjoyed a very busy last term of the year with over 20 families registering for the first time in those months.

### **ii) GIGAWAC**

This organisation provides Bible teaching for children between the ages of 3 and 11 during the Sunday morning services. Normal activities had ceased in the first Covid-19 lockdown in March 2020; they recommenced on Sunday 12th September 2021. On-line contact was maintained with some of the children during the period 6th April 2020 to 14th July 2021, with parental agreement. Regular sessions were held by Zoom once a week during term time and from time to time in school holidays. Four children attended regularly.

At present the teaching is shared between two volunteers, supported by four helpers, with one teacher and one helper per session. The current team was established in September 2021. Between 0 and 5 children have attended each week.

### **iii) Messy Church**

Messy Church, is an outreach activity for families and / or 'family style groups' (ie. Grandparents / grandchildren, aunts & uncles / nieces & nephews, just a group of mixed ages), we usually meet 10 times during the year on the 1st Saturday afternoon on the month from 4pm to 6pm, with there being no meetings in January or August.

Due to Covid restrictions in 2021, we were unable to meet in person for a large part of the year. Instead, there were three Messy Church 'In a bag' activities arranged for February, April and June including filmed instructions and stories which were made available to go with these bags. In September we held an outdoor meeting for Messy Church, and then we were able to meet indoors for our monthly sessions for the remainder of the year, as per our normal practice.

### **iv) Model Railway Club**

The membership of this group has remained static during the year although the number of active members has fallen off, with attendance at the Wednesday evening meetings being 7. As space available for the activity is necessarily limited, we are not actively seeking to increase membership. The meetings provide a friendly, informal atmosphere where members discuss railway modelling while they go ahead with designing and constructing the latest model railway. The club activities are self-financing whilst allowing for a small, agreed annual donation to the Church to cover heating and lighting costs.

The club has its own committee.

### **v) Outreach**

Sadly the pandemic with its many restrictions has prevented the church from running the normal range of outreach activities that it would have hoped to carry out. As 2021 year drew to a close activities organisers were making tentative plans for post-pandemic activities, but volunteers were cautious, so an incremental planning approach was adopted.

### **vi) Reflections**

Reflections is a non-profit making coffee shop, which is held in Herne Bay Baptist Church every Friday morning. The aim of this activity is to reach out to the people of Herne Bay. There are no entry restrictions, and it is open to anyone of any denomination, faith or none, who would like to come in. It is organised and operated by a team of volunteers and is open on approximately 42 weeks per year. Reflections is closed through Christmas, Easter and for 5-6 weeks during the summer holidays allowing the volunteers to arrange holidays and family events. On at least two Fridays throughout the year the staff dress up and run a cake stall within the coffee shop and all the proceeds of this are donated to various charities.

A wide variety of hot and cold drinks are offered on the menu, which also includes a variety of homemade cakes, scones and fruit toast and payment is made by donations deposited into small china piggy banks which are on each table. A team of volunteers work very hard to transform the normal church setting into a coffee shop, with a variety of different tables catering for individuals, couples and groups and attractive table cloths with pretty vases of flowers and background music enhances the ambience of the morning. As the activity has grown in popularity some groups of friends now use this facility on a regular basis along with others who come in seeking to make new friends or to find someone to talk to and occasionally those seeking Pastoral Care, which is always available.

During the pandemic Reflections reluctantly closed and once restrictions were lifted it was re-opened with the introduction of advice on hand sanitising and both face masks and hand sanitizers were offered at the entrance of the building. Initially the numbers were low however, as confidence grew,

and the vaccination programme covered a wide variety of the community it has returned to the pre-pandemic levels of attendance.

### **vii) The Basement Youth**

There are three groups that come under this heading - a social activities group, a Sunday morning study group and a Sunday evening group. They are our groups that are for our young people, those in school years 7 through to 13 (age approx. 11 to 18).

Due to the ongoing and changing COVID-19 restrictions, the young people's groups meet online with regular Zoom meetings which included Bible teaching and craft. There was also a daily video diary made and shared during the time of Lent, with teachings and thoughts about Lent. The online sessions carried on until the end of May.

When it was possible, and also as the response to a need, we had some face-to-face outdoor meetings and 1-2-1 meet ups.

Then during June, we recommenced regular face to face meetings at the church for teaching and social times. From the beginning of September, our Sunday morning Bible study group resumed on a weekly basis, and has met weekly since, except for all-age worship services.

We have also been able to enjoy some limited social times, with holding a Beach BBQ and a trip to the Pantomime planned for early in the New Year.

## **21 Other activities**

Covid restrictions have greatly limited our ability to be involved with or to support other activities.

## **22 Financial Review**

### **i) Fundraising Activities / Income Generation**

The main thrust of the Church's income is from the voluntary giving of its members and others in the congregation. From time to time the Youth organisations have funding from outside organisations for special projects. However, during the year most activities continued online so there was no funding from outside organisations or fund-raising activities.

### **ii) Property Lettings**

This report covers the year to 31.12 2021 and relates to the use of the Church buildings, including the Friendship Centre by people and organisations outside of the Church family. Such persons and organisations may use relevant parts of the buildings for purposes deemed appropriate to the membership and such use is regulated by the policy and principles agreed by the Church. A booking must be made for each use and a fee may be charged or donation requested, essentially to cover costs. Church activities always take precedence over external use.

The bookings are managed by appointed volunteer representatives of the Church.

During 2021, external use fell off, principally through direct and indirect effects of the Covid 19 pandemic. It is hoped that use will soon start to pick up.

Users during 2021 were:-

Herne Bay Photographic Club -4-day exhibition

Private Use -Residents and political representatives discussion regarding Town Centre Flooding  
Canterbury City Council - Governance Workshop

The Crooner Entertains - Afternoon Tea and concert

Herne Bay Community Singers - A choir regular, weekly, evening meeting.

### **iii) Financial activity for the year**

During the year the Church received £98,032 in general giving, gift aid, HMRC job retention scheme, rent from Manses and contributions towards the use of the premises. It also received specific income for collections for donations, running organisations and refunds of £2,682 totalling £100,715 It spent on



its general activities £108,609. The net deficit being £7,894. Consideration was given to a survey of the main church site, repairs, maintenance and architects fees for the period were £16,509. This also includes some costs to re-tank the basement. The Church are grateful that the regular worshippers continued to maintain their giving and those who are able, give through Gift-Aid.

A survey was undertaken of the Church site which uncovered substantial work need to be completed as a matter of urgency. to maintain the site, stop any further dilapidation and repair the buildings to maintain health and safety standards. The repairs and maintenance fund that had been started in 2020 and had continued was reduced to £4,000 for regular maintenance and upkeep and the balance put into a Quinquennial fund. This work was further identified as immediate to be completed with a year and the balance to be completed in years 2 and 3. At year end the QQI building fund stood at £20,903 and general maintenance fund at £4,000.

In making payment to staff the Church use the service provided by West of England Baptist Payroll. Funds are drawn by them from our bank account by Direct Debit on a monthly basis. They deduct and pay all Tax due and National Insurance contributions and issue staff pay advice slips. The Church continues to benefit from the National Insurance pension allowance. The Church is also grateful for the service of our Independent Examiner, Jonathan Barton, who faithfully does an excellent job preparing the accounts for us.

#### **iv) Investment Policy and Performance**

The Church does not hold any long term investments.

#### **v) Reserves Policy**

The Church maintains a reserves policy to maintain cash reserves equal to six months' committed expenditure. The Trustees review the reserves policy on an annual basis. At 31 December 2021 balances held in an interest earning deposit account for unrestricted funds totalled £30,941 which when added to the balance in the general funds exceeds the reserves policy.

### **23 Future Developments**

#### **i) Personal Spiritual Development**

The pandemic has been a challenging time for the spiritual development of all in the church. Normal patterns of meeting and praying, of worship and teaching, have been disrupted. The church has moved Sunday worship back to face to face and maintained an online presence, through zoom until early 2022. The zoom-based prayer meetings continued. It is a time when people have had to learn much more to be 'self-feeders' when it comes to the faith, and deepen their own spiritual disciplines and develop their own resources. In October 2021 the Reverend Darren Blaney felt God was leading him on and he began his search for a new pastorate.

#### **ii) Administrative matters**

The Trustees have completed a Risk Assessment of the Charity which is reviewed regularly.

The Trustees have reviewed the insurance policies of the Church and the policy was renewed with Baptist Union Insurance.

The Trustees having completed the appropriate action ensures that Church remained compliant with the current GDPR regulations.

#### **iii) Reviews and development**

The Minister and Trustees continue to review worship services, practices and policies. As part of this process and wanting to review root and branch as the Church emerged after the Covid 19 pandemic

the Church used a Christian Facilitator who began a series of workshops and surveys about where HBBC were, what the challenges for the future were and where the Church believed God was leading them. Subsequent strategy days have been held and the priorities identified have been worked on with both the leadership team and the congregation.

#### **iv) External**

The Church is a partner in the *CAP Debt Management Centre* which launched in April 2015 in Herne Bay. It offers professional advice, a get-out-of-debt-budgeting facility and negotiations with creditors, all free of charge to those with debt problems. The Church is also involved with the food bank providing parcels of food for those in need and Street Pastors whose prayer partners meet on our premises weekly. Joint services are held from time to time with other churches in the town.

Roger Good  
Trustee

Kevin Budd  
Trustee

*Original signed on behalf of the Trustees of Herne Bay Baptist Church on **4th day of August 2022***

## 24 Financial Accounts

### HERNE BAY BAPTIST CHURCH

## 25 Statement of Assets and Liabilities at 31st December 2021

<b><u>Bank Accounts</u></b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Lloyds TSB Current Account - Main	12,661.26	14,456.99
Lloyds TSB Flexible Savings Account	23,736.71	29,983.33
Charity Bank 1 Year Fixed Term Savings Account	30,940.99	30,783.99
<b>Balance of all Bank Accounts</b>	<b>67,338.96</b>	<b>75,224.31</b>
<b>Petty Cash Imprests Held</b>	<b>171.50</b>	<b>180.00</b>
<b>Total Balances</b>	<b>67,510.46</b>	<b>75,404.31</b>
<b><u>Funds</u></b>		
<b>General Fund</b>	67,510.46	75,404.31
<b>Restricted Funds</b>	-	-
<b>Total Funds</b>	<b>67,510.46</b>	<b>75,404.31</b>

**Note 1. Within General Funds, the following allocated fund balances are held**

Crowning Years	-	472.69
Reflections	500.00	500.00
Outreach Team	250.00	250.00
Youth Mission	1,036.56	1,036.56
Pastoral Care	250.00	250.00
Repairs and Maintenance	4,000.00	12,500.00
Building Repairs (QQI)	20,903.41	-
CAMEO	250.00	-
First Aid Course	-	50.00
Footprints	250.00	346.75
	<b>27,439.97</b>	<b>15,406.00</b>

**Non-monetary assets held for Church's own use**

The Baptist Union Corporation Limited is custodian Trustee of the land and premises at High Street, Spenser Road and Cornwall Road under a "Fairburn Trust". The Church has the benefit of using the property, replacing and enhancing parts of it, but could not sell and redeploy the proceeds

**Insured value**

Herne Bay Baptist Church, High Street, Herne Bay, Kent CT6 5LA	
Church - building insured value	3,017,518
The Friendship Centre - building insured value	550,724
Pipe Organ - insured value	252,413
Church contents - insured value	149,154
The Friendship Centre contents - insured value	34,417
30 Spenser Road, Herne Bay, Kent CT6 5QL	
Building insured value	283,881
97 Cornwall Road, Greenhill, Herne Bay, Kent CT6 7SZ	
Building insured value	190,310
	<b>4,478,417</b>

R GoodTrustee

K BuddTrustee

4 July 2022

4 July 2022

HERNE BAY BAPTIST CHURCH

**26 Financial Statement for the Year Ended 31st December 2021**

**GENERAL FUND**

	Note	2021	2020
		£	£
<b>Receipts</b>			
General Income	1	98,032.65	90,995.34
Specific Income	2	2,682.51	1,831.92
		<b>100,715.16</b>	<b>92,827.26</b>
<b>Payments</b>			
Administration	3	11,888.88	10,775.23
Ministry	4	38,902.30	37,976.48
Mission	5	26,279.55	25,917.68
Upkeep	6	30,494.44	11,894.38
Specified Income Expenses	7	1,043.84	802.96
		<b>108,609.01</b>	<b>87,366.73</b>
<b><u>General Fund surplus for the year</u></b>		<b>(7,893.85)</b>	<b>5,460.53</b>
<b><u>RESTRICTED FUNDS</u></b>		-	-
<b>All Funds - Net (Deficit)/Surplus for the year</b>		<b>(7,893.85)</b>	<b>5,460.53</b>

# HERNE BAY BAPTIST CHURCH - NOTES TO THE ACCOUNTS

## a. Notes to the accounts

	2021	2020
	£	£
<b>GENERAL FUND</b>		
<b>INCOME CATEGORIES</b>		
<b>1. General Income</b>		
Donations/ Cash / Envelopes / Direct to Bank	63,258.65	59,453.76
Income Tax Recovered on Gifts	9,579.00	9,058.55
Interest	160.38	405.84
Rental income	22,501.00	20,265.00
HMRC Job Retention Scheme	1,730.62	1,252.19
Use of Premises	803.00	560.00
	<b>98,032.65</b>	<b>90,995.34</b>
<b>2. Specific Income</b>		
Crowning Years	-	112.20
Fair Trade Coffee Fund	-	11.99
Utility refunds	741.08	618.41
Messy Church	84.72	57.32
First Aid Course	-	50.00
Reflections	585.13	588.00
Specific Offering and Donations	844.90	300.00
Youth and Families	426.68	94.00
	<b>2,682.51</b>	<b>1,831.92</b>
<b>TOTAL INCOME - GENERAL FUND</b>	<b>100,715.16</b>	<b>92,827.26</b>

**Notes to the accounts cont.**

**GENERAL FUND**

**EXPENSE CATEGORIES**

**3. Administration**

	2021 £	2020 £
Administrator	6,819.76	6,539.13
Employer's Pension	17.44	34.85
Accountancy	240.00	240.00
Bank Charges	127.91	185.25
Payroll charges	528.00	547.00
Copyright, TV and website	1,357.95	1,095.45
Printing ,Stationery & Postage	1,159.99	846.88
Publications,Books and Misc	25.93	114.90
Services & Repairs Office Machines	1,245.59	856.77
Telephone	366.31	315.00
	<b>11,888.88</b>	<b>10,775.23</b>

**4. Ministry**

Crowning Years	113.85	60.00
Expenses of Ministry including travel	807.86	1,723.47
Stipend	32,767.14	32,714.89
Employer's Pension	3,285.15	3,199.17
Visiting Speakers	280.00	278.95
Vision and Strategy	1,648.30	-
	<b>38,902.30</b>	<b>37,976.48</b>

**5. Mission**

Catering Expenses	117.24	78.56
Children & Youth Worker	13,600.75	13,419.99
Employer's Pension and NI Contributions	220.65	212.82
Children & Youth Worker Travel and Expenses	275.38	165.71
Gifts/Donations	9,468.00	9,468.00
GIGAWAC	-	147.19
Messy Church	459.37	929.31
Reflections	130.53	123.51
Membership & Subscriptions	575.47	572.35
Youth and Families	1,432.16	800.24
	<b>26,279.55</b>	<b>25,917.68</b>

**6. Upkeep**

Cleaning/Toiletries Supplies	136.42	174.63
Council Tax/Water Rates	167.04	287.39
Insurances	3,217.60	3,066.51
Lighting & Heating	3,131.90	3,053.06
Repairs & Maintenance	16,508.98	1,055.33
Architect Fees	3,057.11	-
Wages	4,275.39	4,257.46
	<b>30,494.44</b>	<b>11,894.38</b>

**7. Specified Income Expenses**

Fair Trade Coffee Fund	-	11.99
Outreach	39.35	121.78
Pastoral Care	-	186.16
Specific donations	1,004.49	483.03
	<b>1,043.84</b>	<b>802.96</b>

**TOTAL EXPENSES - GENERAL FUND**

	<b>108,609.01</b>	<b>87,366.73</b>
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**GENERAL FUND - (DEFICIT)/SURPLUS FOR 2021**

	<b>(7,893.85)</b>	<b>5,460.53</b>
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## **27 INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES/MEMBERS OF HERNE BAY BAPTIST CHURCH**

I report on the accounts of the Trust for the year ended 31 December 2021.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- and to state whether particular matters have come to my attention.

### **1) Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **2) Independent examiner's statement**

In connection with my examination, no matter has come to my attention: ;

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act;
- and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jonathan Barton CTA,  
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4 August 2022