

HERNE BAY BAPTIST CHURCH

England & Wales · Charity number 1153040

Details

Status Registered

Legal form Other

Registered 2013-07-23

Register [View on the Charity Commission register](#)

Contact

Address 105 High Street
Herne Bay
CT6 5LA

Phone 01227367908

Email admin.hbbc@googlemail.com

Website www.hernebaybaptist.org.uk

Activities

Objects: THE PRINCIPAL PURPOSE OF THE CHURCH IS THE ADVANCEMENT OF THE CHRISTIAN FAITH ACCORDING TO THE PRINCIPLES OF THE BAPTIST DENOMINATION. THE CHURCH MAY ALSO ADVANCE EDUCATION AND CARRY OUT OTHER CHARITABLE PURPOSES IN THE UNITED KINGDOM AND/OR OTHER PARTS OF THE WORLD.

Activities: ? regular public worship, prayer, Bible study, preaching & teaching? evangelism & mission, locally, regionally, nationally & internationally? the teaching, encouragement, welcome & inclusion of young people ? nurture & growth of Christian disciples0001

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Accommodation/housing, Religious Activities, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£102,625	£144,111	-	-
2023-12-31	£124,984	£112,848	-	-
2022-12-31	£197,534	£108,646	-	-
2021-12-31	£100,715	£108,609	-	-
2020-12-31	£92,827	£87,367	-	-

Trustees

Name	Role	Appointed
Denise Hahner		2024-10-16
Geoffrey Alan Court		2024-10-16
Rev Stevan Kirk-Smith		2023-11-01
Trevor Alfred Aldridge		2023-01-18
Yvonne Setter		2024-01-01

HERNE BAY BAPTIST CHURCH

England & Wales - Charity number 1153040

Accounts

Jonathan Barton CTA ATT (Fellow)

Herne Bay Baptist Church

Report of the Trustees (Continued)

for the Year Ended 31st December 2024

The Trustees of the Charity, who are made up of the Minister, Church Secretary and Deacons of the Church, present their report for the year ended 31 December 2024.

1. Constitution

The Church was formed in 1879 as a Baptist Church following the principles of the Calvinist Baptists and is governed by Deacons (Trustees) and a Church Members' Meeting.

The Church is legally constituted as a registered charity No 1153040 and was set up by a Constitution on 19 September 2012 and registered by the Charity Commission on 23 July 2013.

The Constitution provides the Church Rules and a Constitution for the Church Members' proceedings to include appointment of the Minister, Church affiliations, Church Membership, Leadership and Church Members' Meetings.

The Trustees are governed by the Church Members' Meeting which is bi-monthly, or additionally when required, in all matters except finance for which they have the final responsibility as required by the Constitution.

The principle objective of the Church is the advancement of the Christian Faith according to the principles of the Baptist denomination.

The management of the charity is the responsibility of the Trustees who are elected under the terms of the Constitution.

2. Method of appointment of Trustees

Under the Constitution the Trustees, apart from the Minister, who is a trustee by virtue of his office, are elected for a three-year term nominated by Church Members and appointed following a secret ballot at a Church Members' Meeting providing they receive 66% of those casting a vote at that meeting. Trustees also serve as Deacons of the Church. Trustees may be elected for up to two three-year terms but must have a break of one year following the second term before they become eligible for re-election.

The Church may elect or re-elect every three years a Secretary and Treasurer, who shall also be trustees.

3. Policy for the Induction and Training of the Trustees

Following the appointment of a Trustee the Minister and the Trustees meet together with the new member and work through the Baptist Union Corporation guidelines for new Deacons and Trustees. Under the Church's congregational approach, Church Members retain ultimate authority under God in matters of Church life. They express this by nominating and appointing Trustees to act as stewards on their behalf and voting on the appointment of Ministers when required.

Herne Bay Baptist Church

Report of the Trustees (Continued)

for the Year Ended 31st December 2024

3. Policy for the Induction and Training of the Trustees (Continued)

Trustees act as a governance group which has the responsibility of ensuring the proper management of the church. They exercise their governance function through ensuring the Terms of Reference are written and updated for groups dealing with such things as finance, youth worker support group, etc. The Trustees, along with the Minister, ensure that the mission and outreach of the Church is safeguarded. Trustees also encourage and provide personal support to the Minister as required.

The Minister is the spiritual leader. The Minister is empowered to lead and encourage the Church in Mission, teaching the Word of God and ensuring that the principal objective of the Church is maintained. The Trustees are empowered to recommend to the Church Members' Meeting the appointment of organisational leaders in the Church for their approval.

4. Related Party Relationships

The Church is affiliated to the Baptist Union of Great Britain and is a member of the South Eastern Baptist Association and the Evangelical Alliance. Neither affiliation nor membership of these organisations represents any constitutional relationship.

The Baptist Union Corporation Limited is custodian trustee of the land and premises used by the church in Herne Bay High Street and Spenser Road, Herne Bay under a "Fairburn Trust." The Church has the benefit of using these properties and is responsible for maintaining them. It cannot sell and redeploy the proceeds without prior permission from The Baptist Union Corporation Limited.

In compliance with the requirements of the Charity Commission, the Trustees maintain a Register of Trustees' interests and declare their interest in any business. It is a requirement for trustees to be independent of any relationship that would pose a conflict of interest.

5. Risk Management

The Trustees manage the process of identifying and reviewing the major risks to which the Church is exposed and establishing systems to manage these risks. To that end detailed terms of reference or policies are in place for finance; health, safety and safeguarding; outreach and youth and children's work. These documents are reviewed by the Trustees and amendments recommended to the Annual General Meeting for approval.

Herne Bay Baptist Church

Report of the Trustees (Continued)

for the Year Ended 31st December 2024

6. Objectives and Activities

The Trustees' role is to safeguard the Mission, Preaching and Teaching of the Gospel and Pastoral Work of the Church as set out in the aims and objectives and are held accountable by the Church Members. The Mission ethos and values should be developed in line with the Church's vision. The Mission Statement is:

"We aspire to be a body of Christ that recognises and embraces its divinely given talents, to attract, enable and equip people to know and grow in Christ."

Aspiring to build a thriving and modernized church, to be an inspiring and generous people, investing in the future and determined to energise the emerging generation and with a yearning to create an incredible legacy of hope."

The Trustees have regard to the guidance issued by the Charity Commission on public benefit.

7. Activities for Achieving Objectives

The Church holds a weekly service for worship and teaching on Sunday mornings. During these services the children are taught in their age groups apart from approximately one week every two months when an all-age service is held. We also hold a monthly event titled "Messy Church" specially designed to bring messages from the Bible to children and families using crafts, drama and song. In 2024, we began a Christian, Relaxation and Meditation Course, which proved very popular and is being run again in 2025 alongside an Alpha course for those seeking to know more about Christ. We also now hold a weekly Fellowship and Bible Study evening every Thursday.

Regular activities are held through the week to reach out and serve our local community, including our Carers and Toddlers' Group (Footprints), Youth Social Meetings, Reflections Coffee Shop every Friday morning, CAMEO, a fortnightly social gathering with a guest speaker or musician(s) mainly aimed at the elderly, a monthly "Art and Craft for all" on a Saturday morning, a Wednesday lunchtime gathering "All are Welcome" and LAB (Looking Ahead Beyond Bereavement), a monthly gathering to support those struggling with the loss of a loved one. We have recently launched a youth club "Roots" held once a week and aimed at children aged between 9 and 12.

We have worked extensively at building up relationships with other local churches, the police and schools.

We also hold ad hoc events designed to either bring a Christian message to members of our local community or to develop the faith of those already attending our services.

Herne Bay Baptist Church

Report of the Trustees (Continued)

for the Year Ended 31st December 2024

8. Staff and Volunteers

The Church employs a full-time minister and 4 part-time staff. Much of the Church's work is undertaken by volunteers with, at least, 30 individuals giving significant amounts of time every week.

9. Achievement and performance

The Church continued to support and serve its members, regular attendees at our events and also others in the community. Attendances at our worship services has increased in recent months with several people applying to become church members. Our programme of events has grown in terms of the range of gatherings offered to our community and the numbers attending, particularly the events aimed at those who might otherwise feel isolated in our community.

10. Financial Review

During the year, the Church received total income of £102,625 (£124,984 – 2023). The largest source being £71,378 (£64,527 – 2023) from general giving including gift aid tax, an increase of 10.6%. The decrease in total income was caused by a reduction in rental income from £22,580 to £12,700 and the legacy of £31,584 received in 2023.

In 2024, we spent significant sums on carrying out necessary repairs and enhancing our premises. In particular, improvements required to comply with fire regulations costing £22,420. This contributed to an increase in our total expenditure for 2024 of £144,111 (£112,848 - 2023).

The Church had a financial deficit for 2024 of £41,486 (surplus of £12,136 – 2023) and had cash reserves of £127,047 at 31 December 2024 (£168,533 at 31 December 2023).

11. Reserves Policy

The Church maintains a reserves policy to retain cash reserves approximately equal to six months' committed expenditure. At 31 December 2024, the balance held in a separate interest-earning deposit account for unrestricted funds totalled £33,505 (£31,905 at 31 December 2023). The Trustees review the reserves policy on an annual basis.

Herne Bay Baptist Church Report of the Trustees (Continued) for the Year Ended 31st December 2024

12. Future Developments

We are currently updating our procedures in the event of a fire in our premises. We have also began a review of our activities in the context of making best use of our resources, both human and financial, beginning with our youth and childrens' ministries.

We are also currently exploring various options to increase our income, in particular, the renting out of our halls and office space and also the possibility of converting an area in one of our buildings into a residential dwelling available for rental.

The trustees are satisfied the church has sufficient financial resources to enable it to continue in operation for the foreseeable future.

Trevor Aldridge
Trustee

Yvonne Setter
Trustee

Original signed on behalf of the Trustees of Herne Bay Baptist Church on 16th July 2025.



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Herne Bay Baptist Church

**On accounts for the year
ended**

31 December 2024

**Charity no
(if any)**

1153040

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Original signed

Date: 29 July 2025

Name: Jonathan Barton

**Relevant professional
qualification(s) or body
(if any):**

CTA, ATT (Fellow)

Address:

Beacon House

Hillborough Road

Herne Bay

Kent CT6 6HN



CHARITY COMMISSION
FOR ENGLAND AND WALES

	No (if any)
Herne Bay Baptist Church	1153040

CC16a

Receipts and payments accounts

For the period from	Period start date 01/01/2024	To	Period end date 31/12/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	60,379	-	-	60,379	57,625
HMRC Gift Aid	10,999	-	-	10,999	6,902
Interest Received	6,079	-	-	6,079	1,594
Rental Income	12,700	-	-	12,700	22,580
Specific Event Income	7,431	-	-	7,431	4,624
Grants Received	4,737	-	-	4,737	-
Legacy	-	-	-	-	31,584
Sale of Furniture & Equipment	300	-	-	300	75
Sub total (Gross income for AR)	102,625	-	-	102,625	124,984
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	102,625	-	-	102,625	124,984
A3 Payments					
Administration	20,343	-	-	20,343	17,895
Ministry	38,798	-	-	38,798	11,792
Mission	28,001	-	-	28,001	27,733
Upkeep	20,521	-	-	20,521	18,744
Property Repairs & Maintenance	31,491	-	-	31,491	31,446
Specific Event Expenses	4,957	-	-	4,957	5,238
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	144,111	-	-	144,111	112,848
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	144,111	-	-	144,111	112,848
Net of receipts/(payments)	(41,486)	-	-	(41,486)	12,136
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	(41,486)	-	-	(41,486)	12,136

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	126,922	-	-
	Petty Cash	125	-	-
		-	-	-
	Total cash funds	127,047	-	-

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid Reclaim	2,671	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Freehold Property at 97 Cornwall Road, Herne Bay, Kent CT6 7SZ	Unrestricted	-	-
			-	-
	The Baptist Union Corporation Limited is Custodian Trustee of the land and premises occupied by the Church in High Street, Herne Bay, Kent and The Manse in Spenser Road, Herne Bay, Kent under a "Fairburn Trust". The church is responsible for maintaining these properties and cannot sell them and redeploy the proceeds.	Unrestricted	-	-
	Furniture and Equipment	Unrestricted	-	-
			-	-
			-	-
			-	-

	Details	Unrestricted Fund	Amount due (optional)	When due (optional)
B5 Liabilities	Independent Examiner's Fee	300	-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Original signed	Trevor Aldridge	16/07/2025
Original signed	Yvonne Setter	16/07/2025



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

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members of**

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**On accounts for the year
ended**

31 December 2024

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(if any)**

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(if any):**

CTA, ATT (Fellow)

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CHARITY COMMISSION
FOR ENGLAND AND WALES

	No (if any)
Herne Bay Baptist Church	1153040

CC16a

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		-	-	-
		-	-	-
		-	-	-

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			-	-
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	Furniture and Equipment	Unrestricted	-	-
			-	-
			-	-
			-	-

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			-	
			-	
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HERNE BAY BAPTIST CHURCH

England & Wales - Charity number 1153040

Accounts

Herne Bay Baptist Church

Report of the Trustees

for the Year Ended 31st December 2023

Administrative Details

Registered Charity Number: 1153040

Address And Contact Details:

Herne Bay Baptist Church
Friendship Centre
105 High Street
Herne Bay
Kent CT6 5LA
Telephone 01227-367908
E-mail: admin.hbbc@gmail.com

Minister:

Rev. Stevan Kirk-Smith From 1 November 2023

Church Secretary:

Kevin Budd

Deacons:

Trevor Aldridge	From 18 January 2023
Linda Cornelius	
Roger Good	Until 31 December 2023
Yvonne Setter	From 28 January 2024

Finance Group :

Oliver Jeffrey (Chairman)
Trevor Aldridge
Pamela Banks
Alan Jordan

Youth and Children's Officer:

Linda Cornelius

Church Administrator:

Alison Bodey

Independent Examiner:

Jonathan Barton CTA ATT (Fellow)

Herne Bay Baptist Church

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Report of the Trustees (Continued)

for the Year Ended 31st December 2023

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The Trustees have regard to the guidance issued by the Charity Commission on public benefit.

Herne Bay Baptist Church

Report of the Trustees (Continued)

for the Year Ended 31st December 2023

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We also hold ad hoc events designed to either bring a Christian message to members of our local community or to develop the faith of those already attending our services.

8. Staff and Volunteers

After an 18-month interregnum, the Church members appointed The Reverend Stevan Kirk-Smith to be our full-time minister with effect from 1st November 2023. In addition, the Church employs a part time small team of staff. Most of the Church’s work is undertaken by volunteers with, at least, 30 individuals giving significant amounts of time each week.

9. Achievement and performance

The Church continued to support and serve its members, regular attendees at our events and also others in the community. Despite being without a minister for most of 2023, our membership and the numbers attending our services remained consistent. We were able to maintain a full programme of worship and bible teaching through a combination of visiting preachers, assistance and guidance from our moderator, The Reverend Ray Bayliss, and our in-house resources. Attendances at our various activities as detailed above continue to grow and often provide a refuge for those who might otherwise feel isolated in our community.

10. Financial Review

During the year, the Church received total income of £124,984 (£197,534 – 2022). The largest source being £64,527 (£64,145 – 2022) from general giving including gift aid tax. We also received rental income from two properties of £22,580 (£26,476 – 2022) and a legacy of £31,584 (£100,000 – 2022).

In 2023, we spent significant sums on carrying out necessary repairs and enhancing our premises, in particular, our youth facility and church hall. This contributed to an increase in our total expenditure for 2023 of £112,848 (£108,446 - 2022).

Herne Bay Baptist Church

Report of the Trustees (Continued)

for the Year Ended 31st December 2023

10. Financial Review (Continued)

The Church had a surplus for 2023 of £12,136 (£88,888 – 2022) and had cash reserves of £168,534 at 31 December 2023 (£156,398 at 31 December 2022).

11. Reserves Policy

The Church maintains a reserves policy to retain cash reserves approximately equal to six months' committed expenditure. At 31 December 2023, the balance held in a separate interest-earning deposit account for unrestricted funds totaled £31,905 (£31,105 at 31 December 2022). The Trustees review the reserves policy on an annual basis.

12. Future Developments

Our newly appointed minister, The Reverend Stevan Kirk-Smith, is in the process of introducing a number of new initiatives, primarily to develop the Christian faith of those attending the various services and events at our Church, including a Bible Study Group and Christian Relaxation and Meditation Courses.

We are currently finalising a review of our Safeguarding procedures with our leadership team and relevant staff and volunteers all attending training courses at an appropriate level.

The trustees are satisfied the church has sufficient financial resources to enable it to continue in operation for the foreseeable future.

Trevor Aldridge
Trustee

Kevin Budd
Trustee

Original signed on behalf of the Trustees of Herne Bay Baptist Church on 17th July 2024.

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	168,354	-	-
	Petty Cash	180	-	-
		.	-	-
	Total cash funds	168,534	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Tax Reclaim Due	1,769	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Freehold Property at 97 Cornwall Road, Herne Bay, Kent CT6 7SZ	Unrestricted	-	-
	The Baptist Union Corporation Limited is Custodian Trustee of the land and premises occupied by the Church in High Street, Herne Bay, Kent and The Manse in Spenser Road, Heren Bay, Kent under a "Fairburn Trust". The church is responsible for maintaining these properties and cannot sell them and redeploy the proceeds.		-	-
	Furniture and Equipment	Unrestricted	-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Independent Examiner's Fee	Unrestricted	300	
			-	
			-	
			-	

Signed by one or two trustees on behalf
of all the trustees

Signature	Print Name	Date of approval
	Kevin Budd	7/17/2024
	Trevor Aldridge	7/17/2024

HERNE BAY BC**RECONCILIATION OF DECEMBER REPORTS TO CC ACCOUNTS**

Deficit for the year per reports ro church	-18,658	
Legacy Received (not incl.on reports)	31,584	
Legacy tithed to 31.12.23	-800	
2022 petty cash expenses duplicated in 2023 reports	10	Written off against Y+F Travel
Surplus for the year	<u>12,136</u>	
Opening Bank Balances	156,228	
Opening Petty Cash	170	
	<u>156,398</u>	
Surplus for the year (as above)	12,136	
	<u>168,534</u>	
Closing Bank Balances:	6,340	
Lloyds Current Account	80,109	
Lloyds Savings Account	50,000	
Charity Bank - 15 month bond	31,905	
Charity Bank - 1 year bond	<u>168,354</u>	
Closing Petty Cash	30	
Admin.	150	
Youth & Families	<u>150</u>	
Total Cash at Bank and in Hand	<u>168,534</u>	

Note: £112 of petty cash expenditure incurred in 2023 is included in 2024 accounts.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	Number
Herne Bay Baptist Church	1153040

CC16a

Receipts and payments accounts

For the period from	01/01/2023	To	31/12/2023
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	57,625	-	-	57,625	54,682
HMRC Gift Aid	6,902	-	-	6,902	9,463
Interest	1,594	-	-	1,594	218
Rental Income	22,580	-	-	22,580	26,476
Specific Income	4,624	-	-	4,624	6,695
Legacy	31,584	-	-	31,584	100,000
Sale of Equipment	75	-	-	75	-
	-	-	-	-	-
Sub total (Gross income for AR)	124,984	-	-	124,984	197,534
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	124,984	-	-	124,984	197,534
A3 Payments					
Administration	17,895	-	-	17,895	14,020
Ministry	11,792	-	-	11,792	15,144
Mission	26,933	-	-	26,933	29,020
Upkeep	18,744	-	-	18,744	12,206
Property Repairs & Maintenance	31,446	-	-	31,446	28,462
Specific Income Expenses	6,038	-	-	6,038	9,794
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	112,848	-	-	112,848	108,646
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	112,848	-	-	112,848	108,646
Net of receipts/(payments)	12,136	-	-	12,136	88,888
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	12,136	-	-	12,136	88,888

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	168,354	-	-
	Petty Cash	180	-	-
		-	-	-
		-	-	-
	Total cash funds	168,534	-	-

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Tax Reclaim Due	1,769	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Freehold Property at 97 Cornwall Road, Herne Bay, Kent CT6 7SZ	Unrestricted	-	-
	The Baptist Union Corporation Limited is Custodian Trustee of the land and premises occupied by the Church in High Street, Herne Bay, Kent and The Manse in Spenser Road, Herne Bay, Kent under a "Fairburn Trust". The church is responsible for maintaining these properties and cannot sell them and redeploy the proceeds.		-	-
	Furniture and Equipment	Unrestricted	-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Original signed	Kevin Budd	17/07/2024
Original signed	Trevor Aldridge	17/07/2024

25. Independent Examiner's Report to the Trustees/Members



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Herne Bay Baptist Church

**On accounts for the year
ended**

31 December 2023

**Charity no
(if any)**

1153040

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Original signed

Date: 5 August 2024

Name: Jonathan Barton

**Relevant professional
qualification(s) or body
(if any):**

CTA, ATT (Fellow)

Address:

Beacon House

Hillborough Road

Herne Bay

Kent CT6 6HN

HERNE BAY BAPTIST CHURCH

England & Wales - Charity number 1153040

Accounts

Report of the Trustees and Unaudited Financial Statements for the Year Ended 31st December 2022 for Herne Bay Baptist Church

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY

3. Trustees / Deacons

Rev Darren Blaney MA, BD, BSc	Minister	Until 30 th April 2022
Trevor Aldridge		From 18 th January 2023
Pamela Banks		Until 7 th November 2022
Kevin Budd		From 1 st April 2022 (Secretary from 22 nd February 2023)
Linda Cornelius		From 1 st April 2022
Roger Good		
Peter Langridge		Until 31 st March 2022

4. Finance Group

Trevor Aldridge	Trustee from 18 th January 2023. Bookkeeper from 1 st January 2023
Pamela Banks	Trustee to 7 th November 2022 Bookkeeper to 31 st December 2022 then Church Representative
Oliver Jeffery	Chair - Church Representative
Alan Jordan	Church Representative

The Minister and Church Secretary are ex-officio members of the Finance Group.

5. Youth Officer

Linda Cornelius

6. Church Administrator

Alison Bodey

7. Independent Examiner

Jonathan Barton CTA ATT (Fellow).

8. Office Hours

The office is open on Tuesday and Wednesday.

9. Address And Contact Details

Herne Bay Baptist Church
Friendship Centre
105 High Street
HERNE BAY
CT6 5LA
Telephone 01227-367908
E-mail: admin.hbbc@gmail.com

TRUSTEES REPORT 31 DECEMBER 2022

The Trustees, who are also the Deacons of the charity, present their annual report together with the financial accounts of Herne Bay Baptist Church (the charity) for the year ended 31 December 2022. The Trustees confirm that the annual report and financial accounts of the charity comply with the current statutory requirements and the requirements of the charity's constitution (Trust Deed). The financial accounts of the charity have been prepared under the Charities Act 2011 using the receipts and payments basis.

10. Constitution

The Church was formed in 1879 as a Baptist Church following the principles of the Calvinist Baptists and is governed by Deacons (Trustees) and a Church Members 'Meeting.

The Church is legally constituted as a registered charity No 1153040 and was set up by a Constitution on 19 September 2012 and registered by the Charity Commission on 23 July 2013.

The Constitution provides the Church Rules and a Constitution for the Church Members 'proceedings to include appointment of the Minister, Church affiliations, Church Membership, Leadership and Church Members 'Meetings.

The Trustees are governed by the Church Members 'Meeting which is bi-monthly, or additionally when required, in all matters except finance for which they have the final responsibility as required by the Constitution.

The principal objective of the Church is the advancement of the Christian Faith according to the principles of the Baptist denomination.

The management of the charity is the responsibility of the Trustees who are elected under the terms of the Constitution.

11. Method of appointment of Trustees

Under the Constitution the Trustees, apart from the Minister, who is a trustee by virtue of his office, are elected for a three-year term nominated by Church Members and appointed following a secret ballot vote at a Church Members 'Meeting providing they receive 66% of those casting a vote at that meeting. Trustees also serve as Deacons of the Church. Trustees may be elected for up to two three-year terms but must have a break of one year following the second term before they become eligible for re-election.

The Church may elect or re-elect every three years a Secretary and Treasurer who shall also be trustees, there is no time limit on their appointment.

12. Policy for the Induction and Training of the Trustees

Following the appointment of a Trustee the Minister and the Trustees meet together with the new member and work through the Baptist Union Corporation guidelines for new Deacons and Trustees.

Under the Church's congregational approach, Church Members retain ultimate authority under God in matters of Church life. They express this by nominating and appointing Trustees to act as stewards on their behalf and voting on the appointment of Ministers when required.

Trustees act as a governance group which has the responsibility of ensuring things are done. They exercise their governance function through ensuring the Terms of Reference are written and updated for groups dealing with such things as finance, youth worker support group, etc. The Trustees, along with the Minister, ensure that the mission and outreach of the Church is safeguarded. Trustees also encourage and provide personal support to the Minister.

The Minister is the spiritual leader. The Minister is empowered to lead and encourage the Church in Mission, Teaching the Word of God and ensuring that the principal objective of the Church is maintained. The Trustees are empowered to recommend to the Church Members' Meeting the appointment of organisational leaders in the Church for their approval.

13. Related Party Relationships

The Church is affiliated to the Baptist Union of Great Britain and is a member of the South Eastern Baptist Association and the Evangelical Alliance. Neither affiliation nor membership of these organisations, however, represents any constitutional relationship.

The Baptist Union Corporation Limited is custodian Trustee of the land and premises at High Street and Spenser Road under a "Fairburn Trust." The Church has the benefit of using the property, replacing, and enhancing parts of it, but could not sell and redeploy the proceeds.

In compliance with the requirements of the Charity Commission, the Trustees maintain a Register of Trustees interests and declare their interest in any business. It is a requirement for Trustees to be independent of any relationship that would pose a conflict of interest.

14. Risk Management

The Trustees manage the process of identifying and reviewing the major risks to which the Church is exposed and establishing systems to manage these risks. To that end detailed terms of reference or policies are in place for finance; health, safety and safeguarding; outreach and youth work officer. These documents are reviewed by the Trustees and amendments recommended to the Annual General Meeting for approval.

15. Objectives and Activities

The Trustees' role is to safeguard the Mission, Preaching and Teaching of the Gospel and Pastoral work of the Church as set out in the aims and objectives and is held accountable by the Church Members Meeting. The Mission ethos and values should be developed in line with the Church's vision. The Mission Statement is:

Herne Bay Baptist Church, a community sharing Jesus, so you can know Jesus, become like Jesus and impact the world like Jesus.

16. Activities for Achieving Objectives

The Trustees continue to explore the capabilities and experiences of members of the Church to allow a plan to be drawn up for the future.

The Church holds a weekly service for worship and teaching on Sunday mornings. During the morning service the children are taught in their age groups apart from approximately one every six weeks when an all-age service is held.

Activities are held through the week among them are the Carers and Toddlers' Group (Footprints), Youth meetings regularly held at weekends; the older members meeting once a fortnight for fellowship and friendship; there is also Reflections Coffee Shop each week which is a free outreach requesting donations only; a railway club; the Church also holds a Messy Church meeting monthly, apart from August and December, for families. This is proving to be highly successful with many families being reached; it is also staffed by people from different denominations. A review of the activities follows below. On the last Saturday of the month the Church is open for members of the public to come in and look around, have coffee and chat to members. Also during this time, a new Arts and crafts for all is run in the sanctuary.

17. Grant making policies

Although the Church is not a grant making body as such it provides through its general funds for gifts to support a number of Christian Missionary organisations, including The Baptist Missionary Society and the Home Mission of the Baptist denomination to which they give a tithe. Support has also been given to the Canterbury Christian School Work Trust (CCSWT) and Christians Against Poverty. Practical support for the local Food Bank has also continued. The Church also responds to national disaster appeals when the need arises. These all contribute to the Church meeting its objectives.

18. Volunteers

The Church maintains a small, mainly part time, staff apart from the Minister (a vacancy since 1st May 2022), which is a full-time office, the Youth Officer, the Administration Officer, the Church Cleaner and Cleaning Assistant. Most of the work in the Church is undertaken by volunteers. This includes Trustees, Organisation Leaders and all the staff involved in Children's Work; community and family support, finance, pastoral care group, Home Group Leaders; music, worship, and technical support; premises, apart from cleaning; evangelism, Mission support and several other things.

19. Achievement and performance

The Trustees continue to be confident that the Charity has adequate resources for the foreseeable future. The Finance Group meets on a bi-monthly basis and prepares reports for both the Trustees and the Church Members' Meetings to apprise them of the financial situation and indicate any changes to the budget as necessary, although the final decision regarding the finances remains with the Trustees.

20. Review of Activities

i) Art and craft for all

Art and craft for all takes place once a month, on Saturday mornings, at HBBC. It is open to anyone to attend and there is no charge. Each month, a wide range of craft activities is available and no prior skill is required to participate. The intention is to provide an open, friendly atmosphere for individuals or family groups to 'have a go' at something they might not otherwise have the opportunity to do. Refreshments are provided. The day has a Christian emphasis as part of the outreach activity of HBBC.

ii) CAMEO

Come and meet each other - Is a friendship group, which was introduced to Herne Bay Baptist Church following the Covid restrictions where it was noticed that some people struggled to communicate with each other having been isolated for that time. It meets on the second and fourth Tuesday afternoons for an hour and a half. Everyone is welcome to join and we try to reach out to the local community. To make the activity inviting for everyone, the room is set with nice small tables with

pretty tablecloths and small vases of flowers where mixed groups of four or more are seated at each table. There is no charge for the activity, however a donation is invited to cover the cost of the tea, coffee and homemade cakes which are offered during a short break. The group is Christian based and the program usually consists of an opening prayer and a hymn, followed by notices of any forthcoming activities, birthday cards etc. A fun quiz or other activity is a popular activity, which helps people to work together and to communicate in order to answer the questions. Following the short break for refreshments another activity is provided, usually a speaker, a musical item such as a choir or ukulele band or a sing - along. There is an occasional outing to a local garden centre for tea or other local venues. The numbers of people attending is gradually increasing as more people hear about the group.

iii) Craft and Chat

Craft and Chat was set up via zoom in lock down as a way for likeminded people to meet.

We progressed to meeting fortnightly once we were able to have face to face meetings.

We have undertaken a couple of projects for the church premises. The latest being to provide new cushions and throws for the basement area used as a meeting place for the church youth group.

We are currently taking a break due to the colder weather and numbers dropping and will make a decision about future meetings after Easter.

iv) Footprints Toddler Group

Is held on a Thursday morning from 9.30am to 11.30am term times only. It is a group for preschool aged children with a parent or carer. There is a variety of toys and games for the children to play with, with a time for singing at the end of the session. During the morning refreshments are served to the children and the adults. There is a small charge payable each session, for each family group that comes.

Toddler group has continued this year in the most wonderful way, it has been hectic but good times, with over 25 new families coming for the first time. We celebrated Easter, a Jubilee and Christmas with our children, and recognised and blessed those leaving the group as they started at 'big' school. We have also enjoyed playing, craft, colouring and singing.

While we have been able to welcome some team members, whilst others have stepped down.

v) GIGAWAC

This organisation continues to provide Bible teaching for children between the ages of 3 and 11 during the Sunday morning services. The teaching is from the Old and New Testaments of the Bible, and is shared between three volunteers, supported by three helpers, with one teacher and one helper per session. The children learn Christian messages through using multi-sensory materials, drama, crafts games, texts and singing, Christian themes are explored in each weekly session that are shared within the context of the Bible Passage. Usually there are one or two children present between 3 and 9 years old, though sometimes there are more and we always prepare for additional attendees. As a small group we are able to adapt to different children's needs.

vi) LAB (LOOKING AHEAD BEYOND BEREAVEMENT)

LAB meets at Riverside Café, Chestfield, a few miles away from Herne Bay on the first Monday afternoon of each month, between 2 – 4 pm.

It is open to all who in any way have suffered a bereavement. This includes not only the death of a partner or family member but divorce, redundancy, loss of home or any other loss which has affected the life of the person concerned.

The aim is to support one another on our grief journey, to share our experiences, both positive and negative. We encourage confidentiality during these conversations.

On occasions we meet socially for coach outings, walks etc.

We have referrals at times from Whitstable Health Care Centre social prescriber.

We number roughly about 18 people per session, some stay for months, some for a few weeks and for some it is not the right environment or time in their journey.

This meeting is not overtly 'Christian' as people of all faiths, colour or sexual orientation are welcome. However, many do express their faith and we have been very happy to accept others from churches in the surrounding district.

We are confident that LAB is meeting a real need in people's lives at this time and those of us from HBBC are grateful to God for the opportunity given to us to serve Him in this way.

vii) Messy Church

Messy Church is an outreach activity for families and/or 'family style groups' (i.e. Grandparents/grandchildren, aunts & uncles/nieces & nephews, just a group of mixed ages), we usually meet 10 times during the year on the 1st Saturday afternoon on the month from 4pm to 6pm, with there being no meetings in January or August.

We were able to run all 10 of our meetings for this year, all face to face. With themes covering the early life of Jesus, Daniel, and Elijah, as well as the standards of Easter and Christmas, plus a Platinum Jubilee. It has been a great year for Messy Church, very busy and productive. With a rise in the average monthly attendance and 25 new family groups coming for the first time during the year.

There have been some changes to the team too, as it has been a great joy for new team members to join us, whilst sadly others are no longer able to help.

viii) Model Railway Club

The membership of this group has remained fairly static during the year. One new junior member has been attending. Average attendance at the Wednesday evening meetings remains at 7. As space available for the activity is necessarily limited, we are not actively seeking to increase membership.

The meetings provide a friendly, informal atmosphere where members discuss railway modelling while they go ahead with designing and constructing the latest model railway. The club activities are self-financing whilst allowing for a small, agreed annual donation to the Church to cover heating and lighting costs.

Towards the latter part of the year it became clear that the club no longer performed well as a Church Club and discussions are ongoing with members and the Diaconate with a view to closing it as such and re-forming as a club independent of the Church but using the existing facilities as an outside user. The club has its own committee.

ix) Open Church

This outreach activity occurs on the last Saturday of each month. During the year, a small group of Church Members continued to open the Church Hall to welcome anyone passing by to come in for light refreshment, and company. It offered the opportunity for them to discover more about the Church and its activities or just to get to know us and chat about things that were on their mind.

Numbers coming in have dwindled over the year and the group are now reviewing what it has achieved and whether it needs change.

x) Outreach

Following the pandemic, the majority of activities came back online. We had seen the end of Keyboard Club, LACE and Crowning Years but we came back with Craft and chat, LAB, Arts and Craft

for all and CAMEO. All meeting a need that had been born of developments, changes and the need to meet adapt during and after the pandemic and to meet face to face after a long period of isolation. These activities all fall under the church's umbrella of outreach. The Diaconate are now looking to develop plans for specific outreach events.

xi) Reflections

main aim is to outreach to the local community. This is achieved by offering a warm welcome to Herne Bay Baptist Church by transforming the main church with small tables, attractive tablecloths complete with flowers and a menu. This offers a wide variety of hot and cold drinks and homemade cakes and warm fruit toast. The team are all volunteers who prepare the coffee shop, serve people as they come into the church and then clear away and make the area ready for the next scheduled activity. There is no charge for any of the food and drink that is offered but donations are invited by means of small china lambs on each table. Any money received is used to supply the menu items and to maintain all the required utensils and components such as cups, tea pots and make a donation to the church for use of the facilities etc. The team also offers friendship to anyone in need of a chat and occasionally pastoral care if required. The coffee shop is open to everyone and all faiths or none, and many small groups meet up on a Friday and enjoy the hospitality. It has proved to be a popular activity within the town and numbers have steadily grown since the coffee shop first began, with people looking for a warm space in the winter months and to meet socially with friends throughout the year. We encourage a community feel with various activities such as Christmas, birthdays and charity fundraising such as Children in Need. The coffee shop closes during August and for two weeks at Christmas.

xii) The Basement Youth

There are three groups that come under this heading - a social activities group, a Sunday morning study group and a Sunday evening group. They are our groups that are for our young people, those in school years 7 through to 13 (age approx. 11 to 18).

Due to the ongoing and changing COVID-19 restrictions, the young people's groups meet online with regular Zoom meetings which included Bible teaching and craft. There was also a daily video diary made and shared during the time of Lent, with teachings and thoughts about Lent. The online sessions carried on until the end of May.

When it was possible, and as the response to a need, we had some face-to-face outdoor meetings and 1-2-1 meet ups.

Then during June, we recommenced regular face-to-face meetings at the church for teaching and social times. From the beginning of September, our Sunday morning Bible study group resumed on a weekly basis, and has met weekly since, except for all-age worship services.

We have also been able to enjoy some limited social times, with holding a Beach BBQ and a trip to the Pantomime planned for early in the New Year.

xiii) Warm Room

In mid-November, following various appeals and news reports we opened a Warm Room. Following conversations with Age UK it was decided, with some assistance, to offer the main sanctuary as a warm space/room open to the local community. A warm place offering a simple breakfast and then a warm lunch with hot drinks available throughout the opening times. It was staffed by volunteers from the church with soup made by a church family. We also offered support where requested or needed and it was a safe space where people were listened too. The project is planned to run until the end of February 2023 and then be reviewed.

21. Other activities

During this year we saw our ability to meet outside of Sunday Worship increase. We had a Fish & Chip lunch to say goodbye to our previous minister Rev and Mrs Blaney in March as they took up a new pastorate in Wales. We were able to have the Birchington Silver Band for an evening concert that raised funds for CAMEO and a charity concert by Canterbury Music Makers where the proceeds went to the local Air Ambulance and the foodbank.

We were able to reinstate our support for the local foodbank by both making financial and food donations from the fellowship during the year. We decided not to continue as a church to support Fair trade by collecting coppers this year, we gathered all the final coppers in and made a final donation to coffee growers. We now instead encourage the fellowship to make their own arrangements for Fair Trade support. We continued to support Porchlight via Christmas collection donations. The Harvest collection this year went to the food bank.

22. Financial Review

i) Fundraising Activities / Income Generation

The main thrust of the Church's income is from the voluntary giving of its members and others in the congregation.

ii) Property Lettings

This report covers the year to 31 December 2022 and relates to the use of the Church buildings, including the Friendship Centre by people and organisations outside the Church. Such persons and organisations may use relevant parts of the buildings for purposes deemed appropriate to the membership and such use is regulated by the policy and principles agreed by the Church. A booking must be made for each use and a fee may be charged or a donation made, essentially to cover costs. Church activities always take precedence over external use.

During 2022, there has been a slow recovery in use of the premises following the Covid lockdowns.

Users during 2022 included;

Herne Bay Photographic Club	4-day exhibition
Canterbury City Council	Consultation on changes in the town
Kent County Council	Consultation on Traffic Plans for the Town
Herne Bay Community Singers	This group moved away from the Church during the year.

Canterbury Music Makers	A concert raising funds for 2 charities.
-------------------------	--

Radio Cabin (Charity)	Fund Raising Event
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Some applications were rejected as the Deacons (leadership team) felt that the proposed activities went against Church Policy or Christian Teaching.

iii) Legacy

This year we received £100,00 legacy. As is our custom the money was tithed and the Church made contributions as follows SSAFA £500, Porchlight £2,500, Food Bank £2,500, and English Christian School in Lebanon £2,500. The other £2,500 was set aside for running a warm room in the church premises during the winter.

iv) Financial activity for the year

During the year, the Church received £90,839 in general giving, gift aid, from Manses and contributions towards the use of the premises. It also received specific income for collections for donations, running organisations and refunds of £6,695 and the legacy of £100,000 totaling £197,534.

It spent on its general activities £108,646. The survey of the main church site, repairs, maintenance and architect's fees for the period was £28,462 and general upkeep was £12,206. The net surplus being £88,888. This being the residue of the legacy and an expected deficit for the year after using reserves to pay for the necessary building work. The Church is grateful that the regular worshippers continued to maintain their giving and those who are able, give through Gift-Aid.

A survey was undertaken of the Church site which uncovered substantial work that needs to be completed as a matter of urgency. to maintain the site, stop any further dilapidation and repair the buildings to maintain health and safety standards. The repairs and maintenance fund that had been started in 2020 and was maintained at £4,000 for regular maintenance and upkeep throughout 2022. The Quinquennial fund at the end of 2022 stood at £17,486.

In making payment to staff the Church use the service provided by West of England Baptist Payroll. Funds are drawn by them from our bank account by Direct Debit on a monthly basis. They deduct and pay all Tax due and National Insurance contributions and issue staff pay advice slips. The Church continues to benefit from employment allowances. The Church is also grateful for the service of our Independent Examiner, Jonathan Barton, who faithfully does an excellent job preparing the accounts for us.

v) Investment Policy and Performance

The Church does not currently hold any long-term investments. Options for investing the legacy are being considered.

vi) Reserves Policy

The Church maintains a reserves policy to maintain cash reserves equal to six months 'committed expenditure. The Trustees review the reserves policy on an annual basis. At 31 December 2022 balances held in an interest earning deposit account for unrestricted funds totaled £31,105 which when added to the balance in the general funds exceeds the reserves policy.

23. Future Developments

i) Personal Spiritual Development

Following the pandemic normal patterns of meeting and praying, of worship and teaching, have been resumed. The Sunday worship maintained an online presence, through zoom until easter 2022. The zoom-based prayer meetings continued during 2022 but the Monday lunch-time prayer meeting stopped in October and the Wednesday early morning prayer meeting moved to 8 a.m. on a Sunday morning in the sanctuary. The Reverend Darren Blaney left at the end of April 2022 and a search for a new Pastor began. We have benefitted from the support of our moderator The Reverend Ray Bayliss helping us through the settlement process and a designated team made up of members and some of the Diaconate to focus on this important search. The church has enjoyed, learned and thrived by having both in-house and external visiting preachers, leading the congregation on their individual faith journey.

ii) Administrative matters

The Trustees have completed a Risk Assessment of the Charity which is reviewed regularly.

The Trustees have reviewed the insurance policies of the Church and the policy was renewed with Baptist Union Insurance.

The Trustees having completed the appropriate action ensures that the Church remained compliant with the current GDPR regulations.

The Minister and Trustees continued to review worship services, practices and policies. As an aid to this process the church enlisted the help of an outcome Christian Facilitator who began a series of workshops and surveys with both leaders and members. We looked at various aspects of church life, where HBBC was in terms of its current worship, style of worship and times of worship it's leadership style and structures and the went on to look at what the challenges for the future were and where the Church believed God was leading them. Subsequent strategy days have been held and the priorities identified have been worked on with both the leadership team and the congregation.

iii) External

The Church is a partner in the *CAP Debt Management Centre* which launched in April 2015 in Herne Bay. It offers professional advice, a get-out-of-debt-budgeting facility and negotiations with creditors, all free of charge to those with debt problems. The Church is also involved with the food bank providing parcels of food for those in need. During 2022 Herne Bay Street Pastors disbanded. Joint services are held from time to time with other churches in the town.

Roger Good
Trustee

Kevin Budd
Trustee

Original signed on behalf of the Trustees of Herne Bay Baptist Church on 19th day of July 2023

24. Financial Accounts for the year ended 31 December 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Herne Bay Baptist Church		1153040		CC16a
Receipts and payments accounts				
For the period from	01/01/2022	To	31/12/2022	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	54,682	-	-	54,682	63,259
HMRC Gift Aid	9,463	-	-	9,463	9,579
Interest	218	-	-	218	160
HMRC Job Retention Scheme	-	-	-	-	1,731
Rental income	26,476	-	-	26,476	23,304
Specific Income	6,695	-	-	6,695	2,683
Legacy	100,000	-	-	100,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	197,534	-	-	197,534	100,716
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	197,534	-	-	197,534	100,716
A3 Payments					
Administration	14,020	-	-	14,020	11,889
Ministry	15,144	-	-	15,144	38,902
Mission	29,020	-	-	29,020	26,280
Upkeep	12,206	-	-	12,206	10,928
Property repairs and maintenance	28,462	-	-	28,462	19,566
Specific Income Expenses	9,794	-	-	9,794	1,044
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	108,646	-	-	108,646	108,609
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	108,646	-	-	108,646	108,609
Net of receipts/(payments)	88,888	-	-	88,888	(7,893)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	88,888	-	-	88,888	(7,893)

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts	156,228	-	-
	Petty cash	170	-	-
		-	-	-
	Total cash funds	156,398	-	-

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	97 Cornwall Road, Herne Bay, Kent CT6 7SZ	Unrestricted funds	-	-
	The Baptist Union Corporation Limited is custodian Trustee of the land and premises at High Street and The Manse , Spenser Road and Cornwall Road under a "Fairburn Trust". The Church has the benefit of using the property, replacing and enhancing parts of it, but could not sell and redeploy the proceeds.	-	-	-
	Furniture, furnishings and equipment in church property.	Unrestricted funds	-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Original signed	R Good	04/07/2023
Original signed	K Budd	04/07/2023

25. Independent Examiner's Report to the Trustees/Members



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Herne Bay Baptist Church

**On accounts for the year
ended**

31 December 2022

**Charity no
(if any)**

1153040

Set out on pages

13-14

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Original signed

Date: 6 July 2023

Name: Jonathan Barton

**Relevant professional
qualification(s) or body
(if any):**

CTA, ATT (Fellow)

Address:

Beacon House

Hillborough Road

Herne Bay

Kent CT6 6HN

HERNE BAY BAPTIST CHURCH

England & Wales - Charity number 1153040

Accounts

Report of the Trustees and Unaudited Financial Statements for the Year Ended 31st December 2021 for Herne Bay Baptist Church

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Reference and Administrative Details of the Charity

3 Trustees / Deacons

Rev Darren Blaney MA, BD, BSc	Minister	Until 30 th April 2022
Pamela Banks		
Kevin Budd	From 1 st April 2022	
Linda Cornelius	From 1 st April 2022	
Robert Brown	From 20 th January 2021 to 31 st May 2021	
Roger Good	From 1 January 2021	
Oliver Jeffery	Until 31 st May 2021	
Sophia Jordan	From 20 th January 2021 to 31 st March 2021	
Peter Langridge	Until 31 st March 2022	
Matthew Wright	Until 17 th March 2021	

4 Finance Group

Trevor Aldridge	Church Representative
Pamela Banks	Trustee and Bookkeeper
Oliver Jeffery	Church representative
Alan Jordan	Church Representative

The Minister and Church Secretary are ex-officio members of the Finance Group.

5 Youth Officer

Linda Cornelius

6 Church Administrator

Alison Bodey

7 Independent Examiner

Jonathan Barton CTA ATT (Fellow).

8 Office Hours

Tuesday and Wednesday 9am to 12.00pm.

9 Address And Contact Details

Herne Bay Baptist Church
Friendship Centre
105 High Street
HERNE BAY
CT6 5LA
Telephone 01227-367908
E-mail: admin.hbbc@gmail.com

Trustees' Report 31 December 2021

The Trustees, who are also the Deacons of the charity, present their annual report together with the financial statement of Herne Bay Baptist Church (the charity) for the year ended 31 December 2021. The Trustees confirm that the Annual Report and Financial Statements of the charity comply with the current statutory requirements; the requirements of the charity's Constitution (Trust Deed) and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005, as they apply to smaller charities.

10 Constitution

The Church was formed in 1879 as a Baptist Church following the principles of the Calvinist Baptists and is governed by Deacons (Trustees) and a Church Members' Meeting.

The Church is legally constituted as a registered charity No 1153040 and was set up by a Constitution on 19 September 2012 and registered by the Charity Commission on 23 July 2013.

The Constitution provides the Church Rules and a Constitution for the Church Members' proceedings to include appointment of the Minister, Church affiliations, Church Membership, Leadership and Church Members' Meetings.

The Trustees are governed by the Church Members' Meeting which is bi-monthly, or additionally when required, in all matters except finance for which they have the final responsibility as required by the Constitution.

The principle objective of the Church is the advancement of the Christian Faith according to the principles of the Baptist denomination.

The management of the charity is the responsibility of the Trustees who are elected under the terms of the Constitution.

11 Method of appointment of Trustees

Under the Constitution the Trustees, apart from the Minister, who is a trustee by virtue of his office, are elected for a three year term nominated by Church Members and appointed following a secret ballot vote at a Church Members' Meeting providing they receive 66% of those casting a vote at that meeting. Trustees also serve as Deacons of the Church. Trustees may be elected for up to two three year terms but must have a break of one year following the second term before they become eligible for re-election.

The Church may elect or re-elect every three years a Secretary and Treasurer who shall also be trustees, there is no time limit on their appointment.

12 Policy for the Induction and Training of the Trustees

Following the appointment of a Trustee the Minister and the Trustees meet together with the new member and work through the Baptist Union Corporation guidelines for new Deacons and Trustees.

Under the Church's congregational approach, Church Members retain ultimate authority under God in matters of Church life. They express this by nominating and appointing Trustees to act as stewards on their behalf and voting on the appointment of Ministers when required.

Trustees act as a governance group which has the responsibility of ensuring things are done. They exercise their governance function through ensuring the Terms of Reference are written and updated for groups dealing with such things as finance, youth worker support group, etc. The Trustees, along

with the Minister, ensure that the mission and outreach of the Church is safeguarded. Trustees also encourage and provide personal support to the Minister.

The Minister is the spiritual leader. The Minister is empowered to lead and encourage the Church in Mission, Teaching the Word of God and ensuring that the principal objective of the Church is maintained. The Trustees are empowered to recommend to the Church Members' Meeting the appointment of organisational leaders in the Church for their approval.

13 Related Party Relationships

The Church is affiliated to the Baptist Union of Great Britain and is a member of the South Eastern Baptist Association and the Evangelical Alliance. Neither affiliation nor membership of these organisations, however, represents any constitutional relationship.

The Baptist Union Corporation Limited is custodian Trustee of the land and premises at High Street and Spenser Road under a "Fairburn Trust". The Church has the benefit of using the property, replacing and enhancing parts of it, but could not sell and redeploy the proceeds.

In compliance with the requirements of the Charity Commission, the Trustees maintain a Register of Trustees interests and declare their interest in any business. It is a requirement for Trustees to be independent of any relationship that would pose a conflict of interest.

14 Risk Management

The Trustees manage the process of identifying and reviewing the major risks to which the Church is exposed and establishing systems to manage these risks. To that end detailed terms of reference or policies are in place for finance; health, safety and safeguarding; outreach and youth work officer. These documents are reviewed by the Trustees and amendments recommended to the Annual General Meeting for approval.

15 Objectives and Activities

The Trustees' role is to safeguard the Mission, Preaching and Teaching of the Gospel and Pastoral work of the Church as set out in the aims and objectives and is held accountable by the Church Members Meeting. The Mission ethos and values should be developed in line with the Church's vision. The Mission Statement is:

Herne Bay Baptist Church, a community sharing Jesus, so you can know Jesus, become like Jesus and impact the world like Jesus.

16 Activities for Achieving Objectives

The Trustees continue to explore the capabilities and experiences of members of the Church to allow a plan to be drawn up for the future.

The Church holds a weekly service for worship and teaching on Sunday mornings. During the morning service the children are taught in their age groups apart from approximately one every six weeks when an all-age service, is held.

Activities are held through the week among them are the Carers and Toddlers' Group (Footprints), Youth meetings regularly held at weekends; the older members meeting once a week for a fellowship and worship time; there is also Reflections Coffee Shop each week which is a free outreach requesting donations only; a keyboard club; a railway club; the Church also holds a Messy Church meeting monthly, apart from August and December, for families. This is proving to be very successful with many families being reached; it is also staffed by people from different denominations. The review of the activities follows below. On the last Saturday of the month the Church is open for members of the public to come

in and look around, have coffee and chat to members. During the Pandemic most of the activities continued to be suspended, but the Sunday service, prayer meetings, Bible study, children and youth meetings, the monthly church meetings were held via Zoom. Messy Church moved to Messy Church in a bag with an on-line access to support it.

17 Grant making policies

Although the Church is not a grant making body as such it provides through its general funds for gifts to support a number of Christian Missionary organisations, including The Baptist Missionary Society and the Home Mission of the Baptist denomination to which they give a tithe. Support has also been given to the Porchlight Trust, Fair Trade, and MAF. From time-to-time appeals are made for such things as the local Food Bank however much of that activity was suspended during the pandemic. The Church also responds to national disaster appeals when the need arises. These all contribute to the Church meeting its objectives.

18 Volunteers

The Church maintains a small, mainly part time, staff apart from the Minister, who is full time, the Youth Officer, the Administration Officer and the Church Cleaner. The vast majority of the work in the Church is undertaken by volunteers. This includes Trustees, Organisation Leaders and all the staff involved in Children's Work; community and family support, finance, pastoral care group, Home Group Leaders; music, worship and technical support; premises, apart from cleaning; evangelism, Mission support and a number of other things.

19 Achievement and performance

The Trustees continue to be confident that the Charity now has adequate resources for the foreseeable future. The Finance Group meets on a monthly basis and prepares reports for both the Trustees and the Church Members' Meetings to apprise them of the situation and recommend any changes to the budget as necessary although the final decisions regarding the finances remains with the Trustees.

20 Review of Activities

i) Footprints Toddler Group

Footprints Toddler Group is held on a Thursday morning from 9.30am to 11.30am term times only. It is a group for preschool aged children with a parent or carer. There is a variety of toys and games for the children to play with, with a time for singing at the end of the session and an occasional story time. During the morning refreshments are served to the children and the adults. There is a small charge payable each session, for each family group that comes.

For most of 2021 we were unable to meet in person but did keep in touch with the families via the sending of cards, videos on Facebook and Messy Church bags. Footprints Toddler Group eventually re-opened on the 23rd September 2021, with a few minor adjustments due to Covid, and enjoyed a very busy last term of the year with over 20 families registering for the first time in those months.

ii) GIGAWAC

This organisation provides Bible teaching for children between the ages of 3 and 11 during the Sunday morning services. Normal activities had ceased in the first Covid-19 lockdown in March 2020; they recommenced on Sunday 12th September 2021. On-line contact was maintained with some of the children during the period 6th April 2020 to 14th July 2021, with parental agreement. Regular sessions were held by Zoom once a week during term time and from time to time in school holidays. Four children attended regularly.

At present the teaching is shared between two volunteers, supported by four helpers, with one teacher and one helper per session. The current team was established in September 2021. Between 0 and 5 children have attended each week.

iii) Messy Church

Messy Church, is an outreach activity for families and / or 'family style groups' (ie. Grandparents / grandchildren, aunts & uncles / nieces & nephews, just a group of mixed ages), we usually meet 10 times during the year on the 1st Saturday afternoon on the month from 4pm to 6pm, with there being no meetings in January or August.

Due to Covid restrictions in 2021, we were unable to meet in person for a large part of the year. Instead, there were three Messy Church 'In a bag' activities arranged for February, April and June including filmed instructions and stories which were made available to go with these bags. In September we held an outdoor meeting for Messy Church, and then we were able to meet indoors for our monthly sessions for the remainder of the year, as per our normal practice.

iv) Model Railway Club

The membership of this group has remained static during the year although the number of active members has fallen off, with attendance at the Wednesday evening meetings being 7. As space available for the activity is necessarily limited, we are not actively seeking to increase membership. The meetings provide a friendly, informal atmosphere where members discuss railway modelling while they go ahead with designing and constructing the latest model railway. The club activities are self-financing whilst allowing for a small, agreed annual donation to the Church to cover heating and lighting costs.

The club has its own committee.

v) Outreach

Sadly the pandemic with its many restrictions has prevented the church from running the normal range of outreach activities that it would have hoped to carry out. As 2021 year drew to a close activities organisers were making tentative plans for post-pandemic activities, but volunteers were cautious, so an incremental planning approach was adopted.

vi) Reflections

Reflections is a non-profit making coffee shop, which is held in Herne Bay Baptist Church every Friday morning. The aim of this activity is to reach out to the people of Herne Bay. There are no entry restrictions, and it is open to anyone of any denomination, faith or none, who would like to come in. It is organised and operated by a team of volunteers and is open on approximately 42 weeks per year. Reflections is closed through Christmas, Easter and for 5-6 weeks during the summer holidays allowing the volunteers to arrange holidays and family events. On at least two Fridays throughout the year the staff dress up and run a cake stall within the coffee shop and all the proceeds of this are donated to various charities.

A wide variety of hot and cold drinks are offered on the menu, which also includes a variety of homemade cakes, scones and fruit toast and payment is made by donations deposited into small china piggy banks which are on each table. A team of volunteers work very hard to transform the normal church setting into a coffee shop, with a variety of different tables catering for individuals, couples and groups and attractive table cloths with pretty vases of flowers and background music enhances the ambience of the morning. As the activity has grown in popularity some groups of friends now use this facility on a regular basis along with others who come in seeking to make new friends or to find someone to talk to and occasionally those seeking Pastoral Care, which is always available.

During the pandemic Reflections reluctantly closed and once restrictions were lifted it was re-opened with the introduction of advice on hand sanitising and both face masks and hand sanitizers were offered at the entrance of the building. Initially the numbers were low however, as confidence grew,

and the vaccination programme covered a wide variety of the community it has returned to the pre-pandemic levels of attendance.

vii) The Basement Youth

There are three groups that come under this heading - a social activities group, a Sunday morning study group and a Sunday evening group. They are our groups that are for our young people, those in school years 7 through to 13 (age approx. 11 to 18).

Due to the ongoing and changing COVID-19 restrictions, the young people's groups meet online with regular Zoom meetings which included Bible teaching and craft. There was also a daily video diary made and shared during the time of Lent, with teachings and thoughts about Lent. The online sessions carried on until the end of May.

When it was possible, and also as the response to a need, we had some face-to-face outdoor meetings and 1-2-1 meet ups.

Then during June, we recommenced regular face to face meetings at the church for teaching and social times. From the beginning of September, our Sunday morning Bible study group resumed on a weekly basis, and has met weekly since, except for all-age worship services.

We have also been able to enjoy some limited social times, with holding a Beach BBQ and a trip to the Pantomime planned for early in the New Year.

21 Other activities

Covid restrictions have greatly limited our ability to be involved with or to support other activities.

22 Financial Review

i) Fundraising Activities / Income Generation

The main thrust of the Church's income is from the voluntary giving of its members and others in the congregation. From time to time the Youth organisations have funding from outside organisations for special projects. However, during the year most activities continued online so there was no funding from outside organisations or fund-raising activities.

ii) Property Lettings

This report covers the year to 31.12 2021 and relates to the use of the Church buildings, including the Friendship Centre by people and organisations outside of the Church family. Such persons and organisations may use relevant parts of the buildings for purposes deemed appropriate to the membership and such use is regulated by the policy and principles agreed by the Church. A booking must be made for each use and a fee may be charged or donation requested, essentially to cover costs. Church activities always take precedence over external use.

The bookings are managed by appointed volunteer representatives of the Church.

During 2021, external use fell off, principally through direct and indirect effects of the Covid 19 pandemic. It is hoped that use will soon start to pick up.

Users during 2021 were:-

Herne Bay Photographic Club -4-day exhibition

Private Use -Residents and political representatives discussion regarding Town Centre Flooding
Canterbury City Council - Governance Workshop

The Crooner Entertains - Afternoon Tea and concert

Herne Bay Community Singers - A choir regular, weekly, evening meeting.

iii) Financial activity for the year

During the year the Church received £98,032 in general giving, gift aid, HMRC job retention scheme, rent from Manses and contributions towards the use of the premises. It also received specific income for collections for donations, running organisations and refunds of £2,682 totalling £100,715 It spent on

its general activities £108,609. The net deficit being £7,894. Consideration was given to a survey of the main church site, repairs, maintenance and architects fees for the period were £16,509. This also includes some costs to re-tank the basement. The Church are grateful that the regular worshippers continued to maintain their giving and those who are able, give through Gift-Aid.

A survey was undertaken of the Church site which uncovered substantial work need to be completed as a matter of urgency. to maintain the site, stop any further dilapidation and repair the buildings to maintain health and safety standards. The repairs and maintenance fund that had been started in 2020 and had continued was reduced to £4,000 for regular maintenance and upkeep and the balance put into a Quinquennial fund. This work was further identified as immediate to be completed with a year and the balance to be completed in years 2 and 3. At year end the QQI building fund stood at £20,903 and general maintenance fund at £4,000.

In making payment to staff the Church use the service provided by West of England Baptist Payroll. Funds are drawn by them from our bank account by Direct Debit on a monthly basis. They deduct and pay all Tax due and National Insurance contributions and issue staff pay advice slips. The Church continues to benefit from the National Insurance pension allowance. The Church is also grateful for the service of our Independent Examiner, Jonathan Barton, who faithfully does an excellent job preparing the accounts for us.

iv) Investment Policy and Performance

The Church does not hold any long term investments.

v) Reserves Policy

The Church maintains a reserves policy to maintain cash reserves equal to six months' committed expenditure. The Trustees review the reserves policy on an annual basis. At 31 December 2021 balances held in an interest earning deposit account for unrestricted funds totalled £30,941 which when added to the balance in the general funds exceeds the reserves policy.

23 Future Developments

i) Personal Spiritual Development

The pandemic has been a challenging time for the spiritual development of all in the church. Normal patterns of meeting and praying, of worship and teaching, have been disrupted. The church has moved Sunday worship back to face to face and maintained an online presence, through zoom until early 2022. The zoom-based prayer meetings continued. It is a time when people have had to learn much more to be 'self-feeders' when it comes to the faith, and deepen their own spiritual disciplines and develop their own resources. In October 2021 the Reverend Darren Blaney felt God was leading him on and he began his search for a new pastorate.

ii) Administrative matters

The Trustees have completed a Risk Assessment of the Charity which is reviewed regularly.

The Trustees have reviewed the insurance policies of the Church and the policy was renewed with Baptist Union Insurance.

The Trustees having completed the appropriate action ensures that Church remained compliant with the current GDPR regulations.

iii) Reviews and development

The Minister and Trustees continue to review worship services, practices and policies. As part of this process and wanting to review root and branch as the Church emerged after the Covid 19 pandemic

the Church used a Christian Facilitator who began a series of workshops and surveys about where HBBC were, what the challenges for the future were and where the Church believed God was leading them. Subsequent strategy days have been held and the priorities identified have been worked on with both the leadership team and the congregation.

iv) External

The Church is a partner in the *CAP Debt Management Centre* which launched in April 2015 in Herne Bay. It offers professional advice, a get-out-of-debt-budgeting facility and negotiations with creditors, all free of charge to those with debt problems. The Church is also involved with the food bank providing parcels of food for those in need and Street Pastors whose prayer partners meet on our premises weekly. Joint services are held from time to time with other churches in the town.

Roger Good
Trustee

Kevin Budd
Trustee

*Original signed on behalf of the Trustees of Herne Bay Baptist Church on **4th day of August 2022***

24 Financial Accounts

HERNE BAY BAPTIST CHURCH

25 Statement of Assets and Liabilities at 31st December 2021

Bank Accounts	2021	2020
	£	£
Lloyds TSB Current Account - Main	12,661.26	14,456.99
Lloyds TSB Flexible Savings Account	23,736.71	29,983.33
Charity Bank 1 Year Fixed Term Savings Account	30,940.99	30,783.99
Balance of all Bank Accounts	67,338.96	75,224.31
Petty Cash Imprests Held	171.50	180.00
Total Balances	67,510.46	75,404.31
Funds		
General Fund	67,510.46	75,404.31
Restricted Funds	-	-
Total Funds	67,510.46	75,404.31

Note 1. Within General Funds, the following allocated fund balances are held

Crowning Years	-	472.69
Reflections	500.00	500.00
Outreach Team	250.00	250.00
Youth Mission	1,036.56	1,036.56
Pastoral Care	250.00	250.00
Repairs and Maintenance	4,000.00	12,500.00
Building Repairs (QQI)	20,903.41	-
CAMEO	250.00	-
First Aid Course	-	50.00
Footprints	250.00	346.75
	27,439.97	15,406.00

Non-monetary assets held for Church's own use

The Baptist Union Corporation Limited is custodian Trustee of the land and premises at High Street, Spenser Road and Cornwall Road under a "Fairburn Trust". The Church has the benefit of using the property, replacing and enhancing parts of it, but could not sell and redeploy the proceeds

Insured value

Herne Bay Baptist Church, High Street, Herne Bay, Kent CT6 5LA	
Church - building insured value	3,017,518
The Friendship Centre - building insured value	550,724
Pipe Organ - insured value	252,413
Church contents - insured value	149,154
The Friendship Centre contents - insured value	34,417
30 Spenser Road, Herne Bay, Kent CT6 5QL	
Building insured value	283,881
97 Cornwall Road, Greenhill, Herne Bay, Kent CT6 7SZ	
Building insured value	190,310
	4,478,417

R GoodTrustee

K BuddTrustee

4 July 2022

4 July 2022

HERNE BAY BAPTIST CHURCH

26 Financial Statement for the Year Ended 31st December 2021

GENERAL FUND

	Note	2021	2020
		£	£
Receipts			
General Income	1	98,032.65	90,995.34
Specific Income	2	2,682.51	1,831.92
		100,715.16	92,827.26
Payments			
Administration	3	11,888.88	10,775.23
Ministry	4	38,902.30	37,976.48
Mission	5	26,279.55	25,917.68
Upkeep	6	30,494.44	11,894.38
Specified Income Expenses	7	1,043.84	802.96
		108,609.01	87,366.73
<u>General Fund surplus for the year</u>		(7,893.85)	5,460.53
<u>RESTRICTED FUNDS</u>		-	-
All Funds - Net (Deficit)/Surplus for the year		(7,893.85)	5,460.53

HERNE BAY BAPTIST CHURCH - NOTES TO THE ACCOUNTS

a. Notes to the accounts

	2021	2020
	£	£
GENERAL FUND		
INCOME CATEGORIES		
1. General Income		
Donations/ Cash / Envelopes / Direct to Bank	63,258.65	59,453.76
Income Tax Recovered on Gifts	9,579.00	9,058.55
Interest	160.38	405.84
Rental income	22,501.00	20,265.00
HMRC Job Retention Scheme	1,730.62	1,252.19
Use of Premises	803.00	560.00
	98,032.65	90,995.34
2. Specific Income		
Crowning Years	-	112.20
Fair Trade Coffee Fund	-	11.99
Utility refunds	741.08	618.41
Messy Church	84.72	57.32
First Aid Course	-	50.00
Reflections	585.13	588.00
Specific Offering and Donations	844.90	300.00
Youth and Families	426.68	94.00
	2,682.51	1,831.92
TOTAL INCOME - GENERAL FUND	100,715.16	92,827.26

Notes to the accounts cont.

	2021	2020
	£	£
GENERAL FUND		
EXPENSE CATEGORIES		
3. Administration		
Administrator	6,819.76	6,539.13
Employer's Pension	17.44	34.85
Accountancy	240.00	240.00
Bank Charges	127.91	185.25
Payroll charges	528.00	547.00
Copyright, TV and website	1,357.95	1,095.45
Printing ,Stationery & Postage	1,159.99	846.88
Publications,Books and Misc	25.93	114.90
Services & Repairs Office Machines	1,245.59	856.77
Telephone	366.31	315.00
	11,888.88	10,775.23
4. Ministry		
Crowning Years	113.85	60.00
Expenses of Ministry including travel	807.86	1,723.47
Stipend	32,767.14	32,714.89
Employer's Pension	3,285.15	3,199.17
Visiting Speakers	280.00	278.95
Vision and Strategy	1,648.30	-
	38,902.30	37,976.48
5. Mission		
Catering Expenses	117.24	78.56
Children & Youth Worker	13,600.75	13,419.99
Employer's Pension and NI Contributions	220.65	212.82
Children & Youth Worker Travel and Expenses	275.38	165.71
Gifts/Donations	9,468.00	9,468.00
GIGAWAC	-	147.19
Messy Church	459.37	929.31
Reflections	130.53	123.51
Membership & Subscriptions	575.47	572.35
Youth and Families	1,432.16	800.24
	26,279.55	25,917.68
6. Upkeep		
Cleaning/Toiletries Supplies	136.42	174.63
Council Tax/Water Rates	167.04	287.39
Insurances	3,217.60	3,066.51
Lighting & Heating	3,131.90	3,053.06
Repairs & Maintenance	16,508.98	1,055.33
Architect Fees	3,057.11	-
Wages	4,275.39	4,257.46
	30,494.44	11,894.38
7. Specified Income Expenses		
Fair Trade Coffee Fund	-	11.99
Outreach	39.35	121.78
Pastoral Care	-	186.16
Specific donations	1,004.49	483.03
	1,043.84	802.96
TOTAL EXPENSES - GENERAL FUND	108,609.01	87,366.73
GENERAL FUND - (DEFICIT)/SURPLUS FOR 2021	(7,893.85)	5,460.53

27 INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES/MEMBERS OF HERNE BAY BAPTIST CHURCH

I report on the accounts of the Trust for the year ended 31 December 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- and to state whether particular matters have come to my attention.

1) Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

2) Independent examiner's statement

In connection with my examination, no matter has come to my attention: ;

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act;
- and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jonathan Barton CTA,
ATT(Fellow) Beacon House
Hillborough
Road Herne Bay
Kent
CT6
6HN

4 August 2022

HERNE BAY BAPTIST CHURCH

England & Wales - Charity number 1153040

Accounts

Report of the Trustees and Unaudited Financial Statements for the Year Ended 31st December 2020 for Herne Bay Baptist Church

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1) Reference and Administrative Details of the Charity

a) Trustees / Deacons

Rev Darren Blaney MA, BD, BSc	Minister
Pamela Banks	
Robert Brown	From 20 th January 2021 to 31 st May 2021
Kevin Budd	Secretary (Until 30 th September 2020)
Roger Good	From 1 January 2021
Oliver Jeffery	Until 31 st May 2021
Sophia Jordan	From 20 th January 2021 to 31 st March 2021
Peter Langridge	
Matthew Wright	Until 17 th March 2021

b) Finance Group

Trevor Aldridge	Church Representative
Pamela Banks	Book Keeper and Trustee
Oliver Jeffery	Church representative
Alan Jordan	Church Representative

The Minister and Church Secretary are ex-officio members of the Finance Group.

c) Youth Officer

Linda Cornelius

d) Church Administrator

Alison Bodey

e) Independent Examiner

Jonathan Barton CTA ATT (Fellow).

f) Office Hours

Tuesday and Wednesday 9am to 12.00pm.

g) Address And Contact Details

Herne Bay Baptist Church
Friendship Centre
105 High Street
HERNE BAY
CT6 5LA
Telephone 01227-367908
E-mail: admin.hbbc@gmail.com

2) Trustees' Report 31 December 2020

The Trustees, who are also the Deacons of the charity, present their annual report together with the financial statement of Herne Bay Baptist Church (the charity) for the year ended 31 December 2020. The Trustees confirm that the Annual Report and Financial Statements of the charity comply with the current statutory requirements; the requirements of the charity's Constitution (Trust Deed) and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005, as they apply to smaller charities.

a) Constitution

The Church was formed in 1879 as a Baptist Church following the principles of the Calvinist Baptists and is governed by Deacons (Trustees) and a Church Members' Meeting.

The Church is legally constituted as a registered charity No 1153040 and was set up by a Constitution on 19 September 2012 and registered by the Charity Commission on 23 July 2013.

The Constitution provides the Church Rules and a Constitution for the Church Members' proceedings to include appointment of the Minister, Church affiliations, Church Membership, Leadership and Church Members' Meetings.

The Trustees are governed by the Church Members' Meeting which is bi-monthly, or additionally when required, in all matters except finance for which they have the final responsibility as required by the Constitution.

The principle objective of the Church is the advancement of the Christian Faith according to the principles of the Baptist denomination.

The management of the charity is the responsibility of the Trustees who are elected under the terms of the Constitution.

b) Method of appointment of Trustees

Under the Constitution the Trustees, apart from the Minister, who is a trustee by virtue of his office, are elected for a three year term nominated by Church Members and appointed following a secret ballot vote at a Church Members' Meeting providing they receive 66% of those casting a vote at that meeting. Trustees also serve as Deacons of the Church. Trustees may be elected for up to two three year terms but must have a break of one year following the second term before they become eligible for re-election.

The Church may elect or re-elect every three years a Secretary and Treasurer who shall also be trustees, there is no time limit on their appointment.

c) Policy for the Induction and Training of the Trustees

Following the appointment of a Trustee the Minister and the Trustees meet together with the new member and work through the Baptist Union Corporation guidelines for new Deacons and Trustees.

Under the Church's congregational approach, Church Members retain ultimate authority under God in matters of Church life. They express this by nominating and appointing Trustees to act as stewards on their behalf and voting on the appointment of Ministers when required.

Trustees act as a governance group which has the responsibility of ensuring things are done. They exercise their governance function through ensuring the Terms of Reference are written and updated for groups dealing with such things as finance, youth worker support group, etc. The Trustees, along with the Minister, ensure that the mission and outreach of the Church is safeguarded. Trustees also encourage and provide personal support to the Minister.

The Minister is the spiritual leader. The Minister is empowered to lead and encourage the Church in Mission, Teaching the Word of God and ensuring that the principal objective of the Church is maintained. The Trustees are empowered to recommend to the Church Members' Meeting the appointment of organisational leaders in the Church for their approval.

d) Related Party Relationships

The Church is affiliated to the Baptist Union of Great Britain and is a member of the South Eastern Baptist Association and the Evangelical Alliance. Neither affiliation nor membership of these organisations, however, represents any constitutional relationship.

The Baptist Union Corporation Limited is custodian Trustee of the land and premises at High Street and Spenser Road under a "Fairburn Trust". The Church has the benefit of using the property, replacing and enhancing parts of it, but could not sell and redeploy the proceeds.

In compliance with the requirements of the Charity Commission, the Trustees maintain a Register of Trustees interests and declare their interest in any business. It is a requirement for Trustees to be independent of any relationship that would pose a conflict of interest.

e) Risk Management

The Trustees manage the process of identifying and reviewing the major risks to which the Church is exposed and establishing systems to manage these risks. To that end detailed terms of reference or policies are in place for finance; health, safety and safeguarding; outreach and youth work officer. These documents are reviewed by the Trustees and amendments recommended to the Annual General Meeting for approval.

f) Objectives and Activities

The Trustees' role is to safeguard the Mission, Preaching and Teaching of the Gospel and Pastoral work of the Church as set out in the aims and objectives and is held accountable by the Church Members Meeting. The Mission ethos and values should be developed in line with the Church's vision. The Mission Statement is:

Herne Bay Baptist Church, a community sharing Jesus, so you can know Jesus, become like Jesus and impact the world like Jesus.

g) Activities for Achieving Objectives

The Trustees continue to explore the capabilities and experiences of members of the Church to allow a plan to be drawn up for the future.

The Church holds a weekly service for worship and teaching on Sunday mornings. During the morning service the children are taught in their age groups apart from one every six weeks when an all age service, Explore Together, is held. Explore Together is a contemporary style of worship involving all ages and has been met generally with approval.

Activities are held through the week among them are the Carers and Toddlers' Group (Foot Prints), Youth meetings regularly held at weekends; the older members meeting once a week for a fellowship and worship time; there is also Reflections Coffee Shop each week which is a free outreach requesting donations only; a women's outreach meeting (LACE) held monthly; a keyboard club; a railway club; the Church also holds a Messy Church meeting monthly, apart from August and December, for families. This is proving to be very successful with many families being reached; it is also staffed by people from different denominations. The review of the activities follows below. On the last Saturday of the month the Church is open for members of the public to come in and look around, have coffee and chat to members. During the Pandemic most of the items were temporarily suspended in March 2020, but the Sunday service, prayer meetings, Bible study, children and youth meetings, the monthly church meetings and Messy Church were held via Zoom.

h) Grant making policies

Although the Church is not a grant making body as such it provides through its general funds for gifts to support a number of Christian Missionary organisations, including The Baptist Missionary Society and the Home Mission of the Baptist denomination to which they give a tithe. Support has also been given to the Porchlight Trust, Coffee Aid and Tearfund Relief. In addition the Church supports individual people from our fellowship going on Mission trips and fund raising events are held to assist these people. From time to time appeals are made for such things as the local Food Bank and organisations such as Mustard Seed's Love in a Box appeal; Abraham's Oasis; Tearfund @Coppers for Coffee appeal; the Church also responds to national disaster appeals when the need arises. These all contribute to the Church meeting its objectives.

i) Volunteers

The Church maintains a small, mainly part time, staff apart from the Minister, who is full time, the Youth Officer, the Administration Officer and the Church Cleaner. The vast majority of the work in the Church is undertaken by volunteers. This includes Trustees, Organisation Leaders and all the staff involved in Children's Work; community and family support, finance, pastoral care group, Home Group Leaders; music, worship and technical support; premises, apart from cleaning; evangelism, Mission support and a number of other things.

j) Achievement and performance

The Trustees continue to be confident that the Charity now has adequate resources for the foreseeable future. The Finance Group meets on a monthly basis and prepares reports for both the Trustees and the Church Members' Meetings to apprise them of the situation and recommend any changes to the budget as necessary although the final decisions regarding the finances remains with the Trustees.

k) Review of Activities

i) Crowning Years

The weekly term time meetings continued until the lockdown due to the Corvid 19 Corona virus. Since then the leaders have each week, whenever possible, telephoned its members to keep in touch. The members are looking forward to being able to go back to their meeting again with the singing, guest speakers and their cup of tea at the close. They look forward to the church recommending new leaders in the place of Ray and Kay Macpherson who had shared leadership for the past ten years.

ii) Footprints Toddler Group

Footprints Toddler Group is usually held on a Thursday morning from 9.30am to 11.30am termtime, and is for preschool aged children along with a parent/grandparent/carer/guardian. There are a variety of toys and games for the children to play with, and most weeks there is a story time and a time of singing for the children to engage with. During the morning the children are given a drink and a biscuit and the adults are served tea/coffee and a biscuit. There is a small charge payable each session, for each family group that comes.

2020 began like any other year, but with Covid-19 and lockdowns our last session was the xx March 2020. Since then we have kept in contact with the families via e.mail and a regular printed card that has been posted out. There have been recordings made by team of themselves reading four different Bible stories, which has been shared on Facebook, another team member has written and shared two further stories for Facebook. Footprints Toddler Group families have also been offered Messy Church 'In a bag', and we have had a very good take-up from the families for these.

iii) GIGAWAC

GIGAWAC stands for God Is Great And We Are Cool - an acronym made up by the children who attend our children's group for school Reception year to school year 6. At present, we have a 3 year old who joins in the sessions with a parent, as they have no other regular engagement with children from church.

Since the Covid-19 regulations in March 2020, we have been holding weekly sessions on Zoom for approx 40 minutes, every Wednesday afternoon. We start with allowing everyone to share any news they have, then we learn and read Bible verses together and have discussions about them. We play games and pray at the end. We have 4 children who regularly attend and engage very well, and 4 adults who help facilitate the sessions.

iv) Keyboard Club

The Keyboard Club is held in the small hall of Herne Bay Baptist Church every Wednesday afternoon between 2pm and 4pm. It is an outreach activity to reach out into the local community of Herne Bay and surrounding local areas. The activity is open to anyone who is interested in learning to play a keyboard regardless of faith or belief and comprises of some church members from Herne Bay Baptist Church, others from other local churches and also some who have no faith or do not regularly attend any church. At the present time the group comprises of seven members of mixed music ability and those attending do not necessarily need to be able to read music as simple, basic tuition is given using the Kenneth Baker method of music tuition. The local musical instrument

shop in the town has contact details for the group and can pass on details to anyone who either buys a keyboard or is just interested to learn the basic keyboard skills.

This is a mixed group and at the present time is comprising of four ladies and three men, most of who are retired. Some people prefer to bring their own keyboard with them, which is useful if they need to know more about the instrument or to learn how to use all the facilities that it offers. Other members, who either do not have their own keyboard or cannot manage to carry them to the church are loaned a keyboard to use each week that they attend. We encourage the members to buy their own keyboard if they are able to so that they are able to practice at home and to increase their ability, skills and confidence. The club has a small number of keyboards, which were purchased for the club use by the church outreach group and are kept on the church premises. There is a selection of Kenneth Baker keyboard books that are loaned; however, some prefer to buy their own books and bring them to the club each week. All keyboards that are kept at the church are P.A.T. tested regularly and this is organised annually and funded by the church in line with the annual P.A.T. testing of all electrical church equipment and to comply with insurance requirements.

The aim of the group is to encourage friendship as well as learning the keyboard and so there is a short break during the afternoon where hot drinks and homemade cakes are offered. It is an opportunity for the group to get to know each other and be able to chat and make new friends. It is important to ensure that each member realises that they are on a journey of learning and that they feel encouraged and not intimidated by others members who may be more advanced in their learning. "Play Time" is a where during the last fifteen minutes of the class each member is invited to play the piece of music that they have been learning to the others in the group. The members gain more confidence in their own playing ability and to measure their personal musical development while listening to the other group members. It also helps to integrate them as a group, which develops peer support especially for newer members. Once a year at Christmas the group enjoy a Christmas meal in a local restaurant of their choice.

The outcome of the keyboard club is a very social group that facilitates the learning of both basic music theory and practice combined with the social aspect of enjoying the friendship of other likeminded individuals.

v) LACE

Sadly 2020 was not what we had hoped. It started off well with tea and a chat in the Fellowship centre on the second Thursday in January, on the 30th we did Diamond painting little butterflies and hearts. February 27th we did silk painting. March 26th we were going to make Easter garlands but we had to cancel due to the first lockdown. We had hoped that we would be able to hold our Craft day in November, but we were not able to go ahead.

We are unable to make any decisions at the moment as we do not know if and when we will be able to meet.

vi) Messy Church

Messy Church, is an outreach activity for families and / or 'family style groups' (ie. Grandparents / grandchildren, aunts & uncles / nieces & nephews, just a group of mixed ages), we usually meet 10 times during the year on the 1st Saturday afternoon on the month from 4pm to 6pm, with there being no meetings in January or August.

In 2020, we meet in February which was our 10 year 'Birthday celebrations', and then March before the Covid-19 lockdowns meant we were no longer able to hold physical meetings. We then tried to find ways of keeping in contact with our families. There have been Zoom meetings and contact via Facebook, then towards the latter part of the year we have been able to offer and get out two Messy Church 'In a bag' sessions and film three Messy Church sessions for the Herne Bay Baptist Church YouTube page, two to go with the bags and one based on a session we created for a Zoom meeting earlier in the year. There has been a very good response to the bags and films.

Each session (or bag) is themed around a Bible story or passage and during this year we looked at topics that have included Samuel, Jonah, David and Goliath and Harvest – Jesus said 'I am the bread of life' - as well as Easter and Christmas. With the bags we have been able to do themed craft activities, as well as a prayer and a story that explains our theme. The bags have also included colouring sheets, our 'Take-away' Menu plus at Christmas a 'child friendly' book.

vii) Model Railway Club

As with so many clubs and organisations, restrictions caused by the Covid pandemic have severely curtailed the activities of the club. There were only a handful of meetings once Government lockdowns were put in place and those were limited to five persons (including the keyholder) at the clubroom at any one time. Additional evenings were offered to allow more members to spend time on either on the club project or projects of their own but there was no uptake. Members indicated that it was the social side of club evenings that made attending enjoyable.

The club AGM 2021 has been adjourned and the approval of the members was sought, via e mail, for the Committee to continue in post until it can be re-convened. Approval was unanimous. The club has its own committee elected annually.

viii) Outreach

Sadly the pandemic with its many restrictions has prevented the church from running the normal range of outreach activities that it would have hoped to carry out. Tentative plans are under way for later 2021 (post-pandemic) activities, including new outreaches to families.

ix) Reflections

Reflections is a non-profit making coffee shop, which is held in Herne Bay Baptist Church every Friday morning. The aim of this activity is to out reach to the local community of the small seaside town of Herne Bay. Due to its location on the Kent coast, Herne Bay also welcomes visitors to the town on day trips or holiday makers and these often visit reflections coffee shop while browsing around the town. There are no entry restrictions and a warm welcome is offered to anyone of any denomination or of none, who would like to come in.

A menu on each table offers wide variety of hot and cold drinks and also includes a variety of homemade cakes, scones and fruit toast. There is no set charge for the food and drink offered but donations deposited into small china piggy banks which are on each table are suggested. A team of volunteers work very hard to transform the main church area into a coffee shop, with a variety of different tables catering for individuals, couples and groups. Attractive table cloths with pretty vases of flowers and background music enhances the ambience of the morning. Seasonal changes are made such as small bowls of sweets on each table and suitably festive decorations and cakes,

which reflect the current season. As the activity has grown in popularity some groups of friends now use this facility on a regular basis along with others who come in seeking to make new friends or to find someone to talk to and occasionally those seeking Pastoral Care. A Pastoral care team member is always available should someone need to talk or would like someone to pray with them.

Reflections is run on approximately 42 weeks per year and is closed through Christmas, Easter and also for 5-6 weeks during the summer holidays allowing the volunteers to arrange holidays and family events. On at least two Fridays throughout the year all the proceeds of the coffee shop are donated to various charities such as Children in Need, for which the team usually dress up to highlight the occasion. They also usually support Macmillan fundraising with a cake sale and decorate the church with banners and balloons from the Macmillan fundraising team.

Herne Bay Baptist Church is very centrally located within the town, near to the shops and other local amenities so is an excellent location that can be accessed by the local community to enjoy a warm welcome, a friendly chat and a drink and has therefore grown in popularity with those who use it.

x) The Basement Youth

There are three groups that come under this heading - a social activities group, a Sunday morning study group and a Sunday evening group. They are our groups that are for our young people, those in school years 7 through to 13 (age approx. 11 to 18).

In 2020 we started our social programme with a meal out and Laser Rush in January and an evening activity in the Basement in February. Sunday morning meetings continued with group meetings for young people to look at and discuss stories and themes from the Bible. Plus, we managed a couple of meetings with other young people from churches in Thanet for games, fellowship and worship.

Then in March all groups and face to face activities had to stop.

In April a WhatsApp group was created for the young people and some leaders, we also started a weekly Zoom meeting to try and enable us to keep in contact. During the Zoom meetings there was the chance to catch-up with each other, an online fun game and some teaching on various biblical themes. These came to an end in July, then during August we were able to have some social outside meet-ups and enjoy ice cream! In September we started a programme of 1-2-1 meet ups with the Youth Worker and a young person, these carried on throughout October. Due to the changes in the guidelines, in December we re-started meetings on Zoom, this time twice a month. These meetings still have some biblical content and for one of the meetings there is a craft activity delivered to the young person. The WhatsApp group has carried on throughout this time and has been a useful way of keeping connected, we were also able to share daily an 'Names of Jesus' Advent calendar using this platform.

We have also kept in contact with as many young people as possible through keeping the Facebook profile up to date, texts and sending out of colourings and cards. There has also been 'in-person' support offered to vulnerable young people.

On file there are currently 8 parental consent forms for their young people, these forms are renewed on an annual basis, running from September each year.

xi) The River

The River Band meets on the second Sunday evening of the month and leads an acoustic style service of mainly music and shared items from the congregation. We finish each service with hot drinks and cakes (usually handmade!), and have an informal gathering.

In 2020 we had congregation sizes of approx 15 to 25, which includes people from other local churches who often attend. We often learn new songs in the River, and take them to the main morning church service. There are 3 regular band members who play a variety of instruments and sing, and each member takes it in turns to lead a service. We also have another musician who occasionally joins our band. Our Sunday evening service is primarily aimed at Christians who wish to worship musically in an intimate and very friendly and informal atmosphere.

We have had no meetings since March 2020.

l) Other activities

Covid restrictions have greatly limited our ability to be involved with or to support other activities. No external bookings have been possible. We have continued our financial support to several charities.

m) Financial Review

i) Fundraising Activities / Income Generation

The main thrust of the Church's income is from the voluntary giving of its members and others in the congregation. From time to time the Youth organisations have funding from outside organisations for special projects as does Crowning Years. However, activities moved from in person to online activities so there was no funding from outside organisations or fund raising activities.

ii) Property Lettings

At the beginning of the year bookings from external organisations were in place for the weekly meetings of Herne Bay Community Singers and Herne Bay Street Pastors, five dates, spread throughout the year had been reserved for meetings of the Herne Bay Forum, Canterbury City Council and a week exhibition in August was in place for Herne Bay Photographic Society.

Between January and March the Herne Bay Forum met on one occasion but all other meetings were cancelled and will not be returning to the church as the council has decided to hold the meetings online at present and at the Guildhall in future.

Herne Bay Street Pastors were unable to meet in January and February due to a lack of personnel available. Due to corona virus regulations an agreement for use was drawn up and agreed in March but the lock down has prevented the organisation meeting since then.

Herne Bay Community Singers had a successful start to the year but have been unable to meet since the March lockdown. They have expressed a desire to return as soon as is possible.

The church has lost a considerable amount of income due to these events not taking place and the contact between the church and outside organisations has been broken by the virus.

iii) Financial activity for the year

During the year the Church received £92,827 in general giving, gift aid, HMRC job retention scheme, rent from Manses and contributions towards the use of the premises. It spent on its general activities £87,367. The net surplus being £5,460. They are grateful that the regular worshippers continued to maintain their giving and also give through Gift-Aid.

Due to the age and number of the properties that are the responsibility of the church and in the light of the money required to keep them in proper order it was decided that a repairs and maintenance fund should be generated and kept at £10,000 was prudent. Mainly funded from the income from rents this is now maintained as a contingency fund. Plans to re-tank the basement are underway.

In making payment to staff the Church use the service provided by West of England Baptist Payroll. Funds are drawn by them from our bank account by Direct Debit on a monthly basis. They deduct and pay all Tax due and National Insurance contributions and issue staff pay advice slips. The church continues to benefit from the National Insurance pension allowance. The Church is also grateful for the service of our Independent Examiner, Jonathan Barton, who faithfully does an excellent job preparing the accounts for us.

iv) Investment Policy and Performance

The Church does not hold any long term investments.

v) Reserves Policy

The Church maintains a reserves policy to maintain cash reserves equal to six months' committed expenditure. The Trustees review the reserves policy on an annual basis. At 31 December 2020 balances held in an interest earning deposit account for unrestricted funds totalled £30,784 which when added to the balance in the general funds exceeds the reserves policy.

n) Future Developments

i) Personal Spiritual Development

The pandemic has been a challenging time for the spiritual development of all in the church. Normal patterns of meeting and praying, of worship and teaching, have been disrupted. The church has moved Sunday worship online, through zoom, and has also offered zoom-based prayer meetings and mid-week Bible Study. It is a time when people have had to learn much more to be 'self-feeders' when it comes to the faith, and deepen their own spiritual disciplines and develop their own resources -- perhaps not a bad thing?

ii) Administrative matters

The Trustees have completed a Risk Assessment of the Charity which is reviewed regularly.

The Trustees have reviewed the insurance policies of the Church and the policy was renewed with Baptist Union Insurance.

The Trustees having completed the appropriate action ensures that Church remained compliant with the current GDPR regulations.

iii) Reviews

The Minister and Trustees continue to review worship services, practices and policies. Church services have been held regularly on Zoom since Covid-19 restricted in-person services.

iv) External

The Church is a partner in the *CAP Debt Management Centre* which launched in April 2015 in Herne Bay. It offers professional advice, a get-out-of-debt-budgeting facility and negotiations with creditors, all free of charge to those with debt problems. The Church is also involved with the food bank providing parcels of food for those in need and Street Pastors whose prayer partners meet on our premises weekly. Joint services are held from time to time with other churches in the town.

Darren Blaney
Minister/Trustee

Roger Good
Trustee

Original signed on behalf of the Trustees of Herne Bay Baptist Church on 24th day of July 2021

3) Financial Accounts

a) Statement of Assets and Liabilities at 31 December 2020

HERNE BAY BAPTIST CHURCH
Statement of Assets and Liabilities at 31st December 2020

Bank Accounts	2020	2019
	£	£
Lloyds TSB Current Account - Main	14,456.99	9,404.05
Lloyds TSB Flexible Savings Account	29,983.33	29,972.55
Charity Bank 1 Year Fixed Term Savings Account	30,783.99	30,388.93
Balance of all Bank Accounts	75,224.31	69,765.53
Petty Cash Imprests Held	180.00	178.25
Total Balances	75,404.31	69,943.78

Funds		
General Fund	75,404.31	69,943.78
Restricted Funds	-	-
Total Funds	75,404.31	69,943.78

Note 1. Within General Funds, the following allocated fund balances are held

Crowning Years	472.69	420.49
Reflections	500.00	500.00
Outreach Team	250.00	303.33
Youth Mission	1,036.56	1,036.56
Pastoral Care	250.00	250.00
Repairs and Maintenance	12,500.00	10,000.00
Christmas Collection	-	56.00
First Aid Course	50.00	-
Footprints	346.75	373.78
	15,406.00	12,940.16

Non-monetary assets held for Church's own use

The Baptist Union Corporation Limited is custodian Trustee of the land and premises at High Street, Spenser Road and Cornwall Road under a "Fairburn Trust". The Church has the benefit of using the property, replacing and enhancing parts of it, but could not sell and redeploy the proceeds.

Insured value

Herne Bay Baptist Church, High Street, Herne Bay, Kent CT6 5LA	
Church - building insured value	2,884,816
The Friendship Centre - building insured value	526,505
Pipe Organ - insured value	241,313
Church contents - insured value	142,595
The Friendship Centre contents - insured value	32,904
30 Spenser Road, Herne Bay, Kent CT6 5QL	
Building insured value	265,632
97 Cornwall Road, Greenhill, Herne Bay, Kent CT6 7SZ	
Building insured value	178,076
	4,271,841

D Blaney
Minister/Trustee

R Good
Trustee

25 June 2021

25 June 2021

b) Financial Statement

HERNE BAY BAPTIST CHURCH

Financial Statement for the Year Ended 31st December 2020

GENERAL FUND

	Note	2020 £	2019 £
Receipts			
General Income	1	90,995.34	101,880.84
Specific Income	2	1,831.92	10,899.76
		<u>92,827.26</u>	<u>112,780.60</u>
Payments			
Administration	3	10,775.23	10,589.67
Ministry	4	37,976.48	37,342.14
Mission	5	25,917.68	28,173.27
Upkeep	6	11,894.38	25,320.50
Specified Income Expenses	7	802.96	6,248.71
		<u>87,366.73</u>	<u>107,674.29</u>
General Fund surplus for the year		<u>5,460.53</u>	<u>5,106.31</u>
<u>RESTRICTED FUNDS</u>		-	-
All Funds - Net Surplus for the year		<u>5,460.53</u>	<u>5,106.31</u>

c) Notes to the Accounts

HERNE BAY BAPTIST CHURCH - NOTES TO THE ACCOUNTS

	2020	2019
	£	£
GENERAL FUND		
INCOME CATEGORIES		
1. General Income		
Donations/ Cash / Envelopes / Direct to Bank	59,453.76	66,898.85
Income Tax Recovered on Gifts	9,058.55	8,889.00
Interest	405.84	401.49
Rent - 97 Cornwall Road	7,245.00	9,504.00
Rent - 30 Spencer Road	13,020.00	13,500.00
HMRC Job Retention Scheme	1,252.19	-
Use of Premises	560.00	2,687.50
	90,995.34	101,880.84
2. Specific Income		
Crowning Years	112.20	485.50
Fair Trade Coffee Fund	11.99	86.18
Utility refunds	618.41	277.60
Messy Church	57.32	198.95
Outreach	-	130.72
First Aid Course	50.00	-
Prom Praise	-	3,321.90
Reflections	588.00	2,453.21
Specific Offering and Donations	300.00	2,113.90
Youth and Families	94.00	1,831.80
	1,831.92	10,899.76
TOTAL INCOME - GENERAL FUND	92,827.26	112,780.60

Notes to the accounts page 2

	2020 £	2019 £
GENERAL FUND		
EXPENSE CATEGORIES		
3. Administration		
Administrator	6,539.13	5,917.52
Employer's Pension	34.85	-
Accountancy	240.00	240.00
Bank Charges	185.25	412.97
Payroll charges	547.00	612.50
Copyright, TV and website	1,095.45	857.92
Printing ,Stationery & Postage	846.88	842.72
Publications,Books and Misc	114.90	69.15
Services & Repairs Office Machines	856.77	1,267.71
Telephone	315.00	369.18
	10,775.23	10,589.67
4. Ministry		
Crowning Years	60.00	478.00
Expenses of Ministry including travel	1,723.47	2,042.02
Stipend	32,714.89	31,284.96
Employer's Pension	3,199.17	3,077.16
Visiting Speakers	278.95	460.00
	37,976.48	37,342.14
5. Mission		
Catering Expenses	78.56	391.42
Children & Youth Worker	13,419.99	11,854.65
Employer's Pension and NI Contributions	212.82	161.24
Children & Youth Worker Travel	165.71	396.02
Gifts/Donations	9,468.00	9,468.00
GIGAWAC	147.19	209.65
Messy Church	929.31	596.90
Reflections	123.51	1,049.16
Membership & Subscriptions	572.35	629.89
Youth and Families	800.24	3,416.34
	25,917.68	28,173.27
6. Upkeep		
Cleaning/Toiletries Supplies	174.63	213.48
Council Tax/Water Rates	287.39	605.23
Insurances	3,066.51	2,997.89
Lighting & Heating	3,053.06	3,113.00
Repairs & Maintenance	1,055.33	13,376.46
Wages	4,257.46	5,014.44
	11,894.38	25,320.50
7. Specified Income Expenses		
Fair Trade Coffee Fund	11.99	86.19
Outreach	121.78	227.39
Pastoral Care	186.16	397.19
Prom Praise	-	3,321.90
Specific donations	483.03	2,216.04
	802.96	6,248.71
TOTAL EXPENSES - GENERAL FUND	87,366.73	107,674.29
GENERAL FUND - SURPLUS FOR 2020	5,460.53	5,106.31

d) Independent Examiner's Report

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES/MEMBERS OF HERNE BAY BAPTIST CHURCH

I report on the accounts of the Trust for the year ended 31 December 2020.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention: ;

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act;
- and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jonathan Barton CTA, ATT(Fellow)
Beacon House
Hillborough Road
Herne Bay
Kent
CT6 6HN

3 July 2021