

# **RED DRAGON PRE-SCHOOL**

**Trustees Annual Report and Financial Statements**

**for the year ended 05 April 2021**

Charity No. 1153018  
**RED DRAGON PRE-SCHOOL**

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## RED DRAGON PRE-SCHOOL

### Reference and Administration details

Charity name:	Red Dragon Pre-School	
Other names the charity is known by:	Red Dragon Partnership Foundation Stage Unit	
Registered charity no:	1153018	
Charity's principal address:	Red Dragon Pre-School c/o St Blaise C of E Primary School School Lane Milton Heights Oxon OX14 4DR	
Trustees:	Lisa Crawley-Heredge Helen Dawson Gemma Lewis Kerryanne Hook Claire O'Conner	Chairperson Treasurer Secretary Trustee Trustee

## Trustees Annual Report for the year ended 05 April 2021

### Structure, Governance and Management

#### Governing document

The Red Dragon Pre-School is a Charitable Incorporated Organisation (CIO) – Association, registered as such on 23 July 2013. It is a body in membership of the Early Years Alliance (formerly Pre-School Learning Alliance). It was established under the Pre-School Learning Alliance Model CIO Constitution for Childcare Providers of 2013 which lays down the objectives and powers of the CIO.

In the event of the CIO being voluntarily wound up or dissolved, the Dissolution Regulations provide for dissolution of the CIO by resolution of its members. If the CIO is to be wound up or dissolved in any other circumstances, the provisions of the Dissolution Regulations must be followed. The CIO must also observe the requirements of the Dissolution Regulations in applying to the Charity Commission for the removal of the CIO from the Register of Charities.

#### Appointment of Trustees

Under the requirements of the Constitution, Trustees are appointed at the AGM to serve for a period of two successive years and shall retire from office with effect from the conclusion of the second AGM following their appointment. One third of the elected charity trustees shall retire from office at each AGM and by rotation dependent on length of office. Any person who retires as a charity trustee at the AGM or by giving notice to the CIO is eligible for reappointment. A charity trustee who has served for five consecutive terms may not be reappointed for a sixth consecutive term but may be reappointed after an interval of at least one year.

At any given time, there must be a minimum of three charity trustees. Should the number of charity trustees fall below this minimum, the remaining trustee(s) may act only to call a meeting of the charity trustees, or to appoint a new charity trustee. The maximum number of charity trustees is 12. This number may not be exceeded under any circumstance.

### Objectives and Activities

#### Objectives

The Red Dragon Pre-School is a small and friendly independent setting for children aged 2-5 years. Established more than 15 years ago, Red Dragon forms an integral part of St. Blaise Church of England Primary School and benefits from access to many of the School's facilities and outside spaces. Small class sizes and a high staff to child ratio allows both the child the opportunity to develop close friendships within the peer group and the staff to ensure that learning is meaningful and to provide the security and confidence of a familiar, trusted and supportive carer.

The charity works for the public benefit, having as its objectives the development and education of children, particularly by:

- 1) Promoting their care and safety
- 2) Promoting their education and parental involvement
- 3) Promoting their health and wellbeing
- 4) Providing the necessary services to support the children, their families and carers
- 5) Providing services to individuals holding membership of the CIO, and

## 6) Furthering the aims of the Early Years Alliance

### Activities

The Trustees have referred to the Charity Commission's general guidance on Public Benefit when reviewing their aims and objectives and in planning future activities. The Trustees particularly consider how planned activities will contribute to the aims and objectives they have set.

Red Dragon Pre-School follows the Early Years' Foundation Stage (EYFS) curriculum which sets out the statutory standards to be met by all early years' providers to ensure that children learn and develop well and are kept healthy and safe. It promotes teaching and learning to ensure children's "school readiness" and equips children with the broad range of knowledge and skills necessary for progressing through school and life successfully. Through this framework Red Dragon can provide:

- a quality and consistency that ensures every child makes good progress and that no child is left behind
- a secure foundation through learning and development opportunities which are planned around the needs and interests of each individual child and which are regularly assessed and reviewed. The EYFS specifies that the learning and development requirements cover:
  - a) the areas of learning and development which must shape activities and experiences (educational programmes) for children in all early years' settings
  - b) the early learning goals that providers must help children work towards (the knowledge, skills and understanding children should have at the end of the academic year in which they turn five)
  - c) assessment arrangements for measuring progress (and requirements for reporting to parents and/or carers)
- an environment which fulfils the EYFS safeguarding and welfare requirements of:
  - a) safeguarding the children
  - b) ensuring the suitability of adults who have contact with the children
  - c) promoting good health
  - d) managing child behaviour
  - e) maintaining records, policies and procedures
- partnership working between the School and parents and/or carers
- equality of opportunity and anti-discriminatory practice ensuring that every child is included and supported

### **Achievements and Performance**

The expectation of a new building in May 2021 has been further delayed and is now anticipated for September 2021. This is being provided to Red Dragon by Oxfordshire County Council as part of a joint effort to increase school place availability for both St Blaise Primary School and Red Dragon.

March 2020 saw the beginning of the COVID-19 pandemic. April through to July saw the closure of Red Dragon to all but vulnerable children, though the Early Years Education Funding (EYEF) remained in place for any child on the register. A grant of £2,165 was approved by Oxfordshire County Council to cover the loss of Private Fees income over this period.

## **Financial Review**

### Reserves policy

The Charity does not have a reserves policy.

### Funds

#### Income

Income is predominantly received from two sources - from Oxfordshire County Council in the form of Early Years Education Funding (EYEF) and from private fees for sessions not funded by the Early Years' programme or by the EYEF.

Total income saw an increase of 18% on the previous year, with the EYEF element accounting for 91% and private fees 7% respectively. The increase in EYEF is due to an increase in the hourly rate from Oxfordshire County Council, high numbers on the register and additional funded due to COVID-19. Fundraising was minimal due to restrictions because of the pandemic.

#### Expenditure

Expenditure fell by 4% on the previous financial year. Of the outgoing resources, 99% was utilised for the direct charitable objectives of the charity, that is, the provision of childcare services, including its ancillary costs. The remaining 1% was incurred in the governance of the Charity.

The decrease in activities, materials & equipment is attributable to COVID-19 restrictions. The pandemic resulted in the absence of Tatty Bumpkins and Boogie Beats, regular weekly activities provided by an external source, and a reduced need for materials due to the closure for a full term.

#### Surplus/deficit of funds

There was a surplus of funds for the year of £12,170, an increase of £14,556 on the previous financial year.

The Trustees declare that they have approved the above Trustees Report.

Signed on behalf of the Trustees:



Lisa Crawley-Heredge  
Chairperson  
Red Dragon Pre-School  
Date: 24/1/22

# RED DRAGON PRE-SCHOOL

Charity No. 1153018

Receipts and Payments Accounts  
for the year ended 05 April 2021

SECTION A Receipts and Payments			
	2021	2020	
	Unrestricted funds	Unrestricted funds	
	£	£	
<b>RECEIPTS</b>			
EYEF income:	72,091	55,324	
Private fees:	5,385	9,217	
School Meal income:	242	835	
Fundraising:	516	684	
Registration Fees:	180	440	
<b>Total receipts:</b>	<b>78,414</b>	<b>66,500</b>	
<b>PAYMENTS</b>			
Provision of childcare services:	63,950	66,255	
<i>Salaries incl. employers NIC &amp; workplace pensions</i>	<i>52,970</i>	<i>52,883</i>	
<i>Agency Staff Cover</i>	<i>0</i>	<i>330</i>	
<i>Premises</i>	<i>8,266</i>	<i>8,239</i>	
<i>Provision of school meals</i>	<i>620</i>	<i>742</i>	
<i>Activities, materials &amp; equipment</i>	<i>1,086</i>	<i>3,753</i>	
<i>Printing &amp; stationary</i>	<i>408</i>	<i>308</i>	
<i>Food/petty cash</i>	<i>600</i>	<i>0</i>	
Administration:	982	1,236	
Training:	525	755	
Governance:	647	640	
Miscellaneous:	140	0	
<b>Total payments:</b>	<b>66,244</b>	<b>68,886</b>	
<b>NET RECEIPTS / (PAYMENTS)</b>	<b>12,170</b>	<b>-2,386</b>	
<b>Transfers between funds:</b>	<b>0</b>	<b>0</b>	
<b>Cash funds last year end:</b>	<b>24,950</b>	<b>27,336</b>	
<b>CASH FUNDS THIS YEAR END:</b>	<b>37,120</b>	<b>24,950</b>	

# RED DRAGON PRE-SCHOOL

Charity No. 1153018

Receipts and Payments Accounts  
for the year ended 05 April 2020

SECTION B		Statement of Assets and Liabilities at the end of the period									
		2020					2019				