
GIVE US TIME
(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2022

GIVE US TIME
(A Company Limited by Guarantee)

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

Trustees	Mr A G Mackie (resigned 30 May 2022) Mr S M Parkinson (resigned 5 July 2022) Mr J J Pearson Mr M O Rogers Mr S Taylor Mr P B Watson Mrs H Kendrick (appointed 1 October 2021) Captain J Singh-Sohal (appointed 9 March 2022)
Company Registered Number	08556057
Charity Registered Numbers	1152978 and SC048075
Registered Office	81 Great Titchfield Street London W1W 6RD
Accountants	Streets Chartered Accountants 3 Wellbrook Road Girton Cambridge CB3 0NA
Bankers	Santander Bridle Road Bootle Merseyside L30 4GB

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TRUSTEES' REPORT
FOR THE YEAR ENDED 30 SEPTEMBER 2022

The trustees present their annual report together with the financial statements of Give Us Time for the year 1 October 2021 to 30 September 2022. The Annual Report serves the purposes of both a trustees' report and a directors' report under company law. The trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

In preparing this report, the trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

Objectives and Activities

Policies and Objectives

The objects of the Charity are to support armed forces personnel, their families and veterans through such charitable means as the trustees think fit and in particular:

- To support the morale of the armed forces personnel by giving support to their family units.
- To assist service families especially, but not exclusively those who have suffered loss or injury.
- To help both armed forces personnel and their families make the transition from military to civilian life; and to relieve serving and former members of the armed forces and their dependants who are in need by virtue of their physical or mental health or their economic circumstances.

In setting the Charity's objectives and planning its activities, the trustees have given careful consideration to and have complied with the Charities Act 2011, the Charity Commission's and OSCR's general guidance on public benefit.

Achievements and Performance

Business Support

The principal staff have provided continuity and have undergone specialist training to enable them to interact effectively with beneficiaries suffering from PTSD. We continue to benefit from our relationship with Black Arts Media, who enhance the quality of our public relations and media products; we are extremely grateful for their generous support.

Respite Breaks

The Charity managed to increase the provision of individual breaks and the number of beneficiaries supported. The temporary Give Us a Moment initiative was ceased, post Covid, to enable staff to focus on core tasks.

Fundraising Activities

The number and scope of fundraising events was necessarily limited due to Covid 19 restrictions. Smaller events have been possible and the diversification of our funding streams, including corporate approaches, has helped to maintain an income: there remains a need to recover ground and restore reserves. Collections, on our behalf, by accommodation donors have been reinvigorated and should assist us next year.

Grants

We were fortunate to receive funds from the Gunn Foundation, Veterans' Foundation, RMRMC, The Worshipful Company of Grocers, The Albert Hunt Trust and a number of individual donations.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 30 SEPTEMBER 2022

Donor Engagement

There was an increase in the number of breaks in the year ended 30 September 2022. The principal donors were: Away resorts, Park Holidays UK, Lyons Holiday Park, Balkan Jewel, Cosy Guest House, Foxholes Castle Camping, Hengar Manor, Trevella Holiday Park, Wyndhan Residence, Bryn eira Stables, Kittiwake, House in Casamaggiroe, Bosington Hall, Embleton Spa and Hotel, and LSL Cottage. The Group break in Bulgaria was relaunched.

Individual rooms, apartments or houses were available for family respite breaks in the UK, Austria, Bulgaria, Italy, Spain, and Turkey.

Wider engagement to find new donors, for week long breaks continues. Our search for an airline sponsor has resumed now that the industry is more buoyant.

Marketing and Communication

Brand awareness continues to grow within the sector and we continue to focus our efforts on reaching the gatekeepers that will enable us to reach: appropriate beneficiaries, accommodation and financial donors. Our network with the MoDs Tri Service welfare and recovery organisations and relevant service charities continues and the number of appropriate referrals is growing.

The charity continued to enjoy some positive press coverage associated to Penny Mordaunt MP, our success in securing the Family Values Award in The Soldiering on Awards and the Chairman's Points of Light Award. Our social media efforts continue to expand in scope and scale to include podcasts: our following continues to grow.

Financial Review

Reserves Policy

The results for the year and the Charity's financial position at the end of the period are shown in the attached financial statements. The charity held unrestricted funds at 30 September 2022 of £104,163 (2021: £119,128). The Trustees have set a reserve policy of £40,000 to ensure that there are sufficient reserves to cover costs, should the charity ever consider closing. The trustees consider there to be sufficient reserves at the year end.

Monies received in year have been spent on facilitating our beneficiaries' respite breaks, compliance, maintaining the Charity's infrastructure and ensuring efficient and effective business support.

Structure, Governance and Management

Constitution

Give Us Time is a registered charity in England and Wales, number 1152978, and in Scotland, number SC048075, and is also a company limited by guarantee, company registration number 08556057.

Trustees are appointed in accordance with the articles of association. No trustee has any beneficial interest in the charitable company. All directors are members of the company and guarantee to contribute £1 in the event of a winding up.

Plans for Future Periods

The intention is to increase our ability to provide breaks in the UK and abroad. We will continue our endeavours to broaden our donor base (both finance and accommodation) so that we can assist more beneficiaries in the coming years.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 30 SEPTEMBER 2022

Statement of Trustees' Responsibilities

The trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 12 December 2022 and signed on their behalf by:



Mr S Taylor
Trustee

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INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 30 SEPTEMBER 2022

Independent Examiner's Report to the Trustees of Give Us Time ('the charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 30 September 2022.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) ('the 2006 Accounts Regulations') and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the Charity are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 44(1)(c) of the 2005 Act and section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the requirements of Regulation 11 of the 2006 Accounts Regulations and the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

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INDEPENDENT EXAMINER'S REPORT (CONTINUED)
FOR THE YEAR ENDED 30 SEPTEMBER 2022

Independent Examiner's Statement

Since the Charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the 2006 Accounts Regulations. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the accounts do not accord with those records and with the accounting requirements of Regulation 8 of the 2006 Accounts Regulations; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008 and Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Dated: 27 February 2023

Robert Anderson FCA

Streets Chartered Accountants
3 Wellbrook Road
Girton
Cambridge
CB3 0NA

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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Donations and legacies	2	127,006	27,000	154,006	40,809
Investments	3	820	-	820	242
Other income	4	-	-	-	10,459
Total income		127,826	27,000	154,826	51,510
Expenditure on:					
Charitable activities		142,791	27,000	169,791	94,646
Total expenditure		142,791	27,000	169,791	94,646
Net movement in funds		(14,965)	-	(14,965)	(43,136)
Reconciliation of funds:					
Total funds brought forward		119,128	-	119,128	162,264
Net movement in funds		(14,965)	-	(14,965)	(43,136)
Total funds carried forward		104,163	-	104,163	119,128

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 9 to 19 form part of these financial statements.

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REGISTERED NUMBER: 08556057

BALANCE SHEET
AS AT 30 SEPTEMBER 2022

	Note	2022 £	2021 £
Current assets			
Debtors	9	134	6,269
Cash at bank and in hand		106,739	115,809
		<u>106,873</u>	<u>122,078</u>
Creditors: amounts falling due within one year	10	(2,710)	(2,950)
Net current assets		<u>104,163</u>	<u>119,128</u>
Net assets		<u>104,163</u>	<u>119,128</u>
Charity funds			
Restricted funds	11	-	-
Unrestricted funds	11	104,163	119,128
Total funds		<u>104,163</u>	<u>119,128</u>

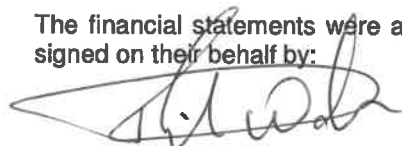
The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 12 December 2022 and signed on their behalf by:



Mr P B Watson
Trustee

The notes on pages 9 to 19 form part of these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Give Us Time meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

1.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

On receipt, donated breaks and holidays are recognised on the basis of the value of the gift to the charity which is the amount it would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the Charity which is the amount it would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

1. Accounting policies (continued)

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The Charity has a single activity being the provision of holidays to military personnel. The costs of the activity are made up of the total of direct costs and support costs.

Fundraising costs are those incurred in seeking voluntary contributions.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

1.5 Government grants

Government grants are credited to the Statement of Financial Activities as the related expenditure is incurred.

1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.7 Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.8 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

1. Accounting policies (continued)

1.9 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

2. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Donations	31,827	27,000	58,827	31,613
Gifts in Kind - Breaks	95,179	-	95,179	9,196
Total 2022	127,006	27,000	154,006	40,809

3. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Bank Interest Receivable	820	820	242
Total 2022	820	820	242

4. Other incoming resources

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Government Grants	-	-	10,459
Total 2022	-	-	10,459

Government grants received in the prior year relate to the Coronavirus Job Retention Scheme. These grants have been fully utilised against the relevant expenditure.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

5. Analysis of expenditure by activities

	Activities undertaken 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Charitable Activity Costs	169,791	169,791	94,646
Total 2022	<u>169,791</u>	<u>169,791</u>	<u>94,646</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

5. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2022 £	<i>Total funds 2021 £</i>
Wages and Salaries	31,059	<i>50,692</i>
Rent	12,000	<i>12,000</i>
Other Office Costs	2,210	<i>1,797</i>
IT Services and Website	1,454	<i>1,980</i>
Charity Manager and Administrative Support Costs	18,058	<i>16,946</i>
Bank Charges	6	<i>77</i>
Travel and Accommodation Expenses for Beneficiaries	7,861	<i>-</i>
Break Costs - Gifts in Kind	95,179	<i>9,196</i>
Accountancy fees	1,530	<i>1,530</i>
Legal and Professional Fees	434	<i>428</i>
	169,791	<i>94,646</i>

The costs above include costs which are both direct and support in nature.

Break Costs - Gifts in Kind represents the estimated value of donated holidays. A corresponding amount is included in note 2

6. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £1,530 (2021 - £1,530).

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

7. Staff costs

	2022 £	2021 £
Wages and salaries including on-costs	31,059	50,692
	<u>31,059</u>	<u>50,692</u>

The average number of persons employed by the Charity during the year was as follows:

	2022	2021
Administrative	1	2
	<u>1</u>	<u>2</u>

No employee received remuneration amounting to more than £60,000 in either year.

8. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 30 September 2022, no Trustee expenses have been incurred (2021 - £NIL).

9. Debtors

	2022 £	2021 £
Due within one year		
Other debtors	-	6,250
Accrued income	134	19
	<u>134</u>	<u>6,269</u>

10. Creditors: Amounts falling due within one year

	2022 £	2021 £
Accruals	2,710	2,950
	<u>2,710</u>	<u>2,950</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

11. Statement of funds

Statement of funds - current year

	Balance at 1 October 2021 £	Income £	Expenditure £	Balance at 30 September 2022 £
Unrestricted Funds				
General Funds	119,128	127,826	(142,791)	104,163
Restricted Funds				
Veteran's Foundation	-	10,000	(10,000)	-
RNRMC	-	10,000	(10,000)	-
The Worshipful Company of Grocers	-	5,000	(5,000)	-
Albert Hunt Trust	-	2,000	(2,000)	-
	-	27,000	(27,000)	-
Total of funds	119,128	154,826	(169,791)	104,163

Restricted Funds:

Funds have been received to support core costs including wages incurred during the year. The RNRMC funds are specifically focused on activities associated with the Royal Navy and Royal Marines.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

11. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 October 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 30 September 2020 £</i>
Unrestricted Funds				
General Funds	162,264	31,051	(74,187)	119,128
Government Grant - CJRS	-	10,459	(10,459)	-
	<u>162,264</u>	<u>41,510</u>	<u>(84,646)</u>	<u>119,128</u>
Restricted Funds				
Veteran's Foundation	-	10,000	(10,000)	-
	<u>-</u>	<u>10,000</u>	<u>(10,000)</u>	<u>-</u>
Total of funds	<u>162,264</u>	<u>51,510</u>	<u>(94,646)</u>	<u>119,128</u>

12. Summary of funds

Summary of funds - current year

	<i>Balance at 1 October 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 30 September 2022 £</i>
General funds	119,128	127,826	(142,791)	104,163
Restricted funds	-	27,000	(27,000)	-
	<u>119,128</u>	<u>154,826</u>	<u>(169,791)</u>	<u>104,163</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

12. Summary of funds (continued)

Summary of funds - prior year

	<i>Balance at 1 October 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 30 September 2021 £</i>
General funds	162,264	41,510	(84,646)	119,128
Restricted funds	-	10,000	(10,000)	-
	<u>162,264</u>	<u>51,510</u>	<u>(94,646)</u>	<u>119,128</u>

13. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Total funds 2022 £
Current assets	106,873	106,873
Creditors due within one year	(2,710)	(2,710)
Total	<u>104,163</u>	<u>104,163</u>

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Current assets	122,078	122,078
Creditors due within one year	(2,950)	(2,950)
Total	<u>119,128</u>	<u>119,128</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

14. Related party transactions

During the year there were no related party transactions.