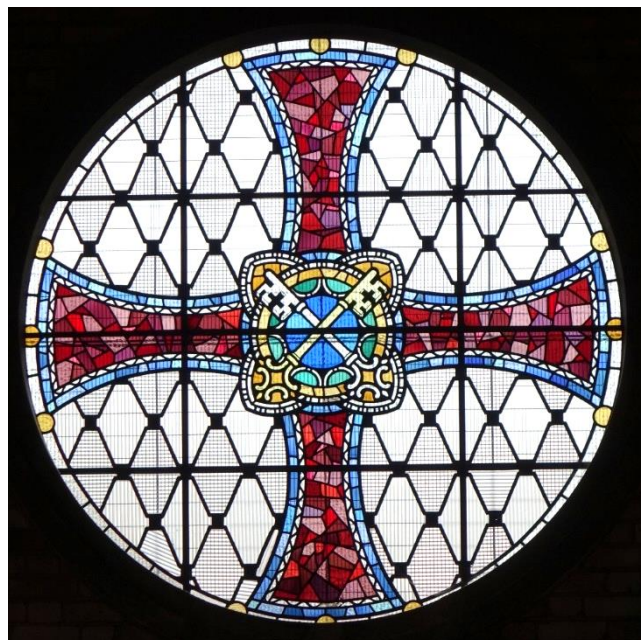




2021 Report
for the
Parochial Church Council
of
St Peter Broadwater, Stevenage



THE PARISH CHURCH OF ST. PETER, BROADWATER

MINUTES OF THE ANNUAL VESTRY MEETING OF PARISHIONERS **AND THE ANNUAL PAROCHIAL CHURCH MEETING**

held on Sunday 16th May 2021 in the church building and on Zoom

The Vestry Meeting and the Annual Parochial Church Meeting were held at the same time in the church building and remotely on Zoom via the internet due to the restrictions in place during the coronavirus pandemic.

Revd Kate Sharples welcomed all to the meeting which would be a brief reflection on the past year. Revd Kate continued with a prayer recognising God as head of our church, meeting in His presence to discuss the business.

Those present on Zoom:-

Jill Adam	Kieran Cooney	Katherine Foster
Maurice Ballard	Rod Cutler	Maurice Gordon
Anna Beckett	Barbara Cutler	Joanie Gordon
John Bell	Obi Eneli	John Headington
Janet Bell	Paul Evenett	Corinne Headington
Barbara Blackwell	Lyn Evenett	Helen Henry
Peter Blackwell	Lynette Foster	Wendy Hills
Kay Collier	Rev Paul Foster	Jacqui Horbury
Lynne Lee-Diep	Julie Owen	Louise Sime
Simon Mkinde	Wayne Sime	Kevin Smith
Linda Smith	Matthew Wyatt	Tapiwa Tungamirai

Those present in the building:-

Revd Kate Sharples	Susan Beer	Sue Dungey
Ken Aknai	June Benny	Connie Gammon
Rose Aknai	Catriona Brenton	Ted Gammon
Gordon Baillie	Rosie Busfield	Stella Harry
Annette Baillie	Roger Busfield	John Hollands
Brian Temple	Carol Temple	

Apologies were received from :-

Doris Cork
John Greenway
Ruth Pollard
Elaine Hall
Graham Hall

ANNUAL VESTRY MEETING OF PARISHIONERS 2021

APOLOGIES: See above

MINUTES:

It was proposed by Helen Henry that the minutes were a true and accurate record of the meeting held on Sunday 4th October 2020 , seconded by Lynne Lee-Diep and agreed by all.

ELECTION OF CHURCHWARDENS:

Rev Kate Sharples announced that the two candidates standing for Churchwarden were:-

John Hollands: proposed by Sue Dungey and seconded by Gordon Baillie

Maurice Gordon : proposed by Roger Busfield and seconded by Obi Eneli

There being no other candidate both were duly elected for the year 2021/22.

ANNUAL PAROCHIAL CHURCH MEETING 2021

APOLOGIES: See above

MINUTES:

It was proposed by Jill Adam that the Minutes of the meeting held on Sunday 4th October 2020 were a true record of the meeting, seconded by Wayne Sime.

MEMBERSHIP OF THE PCC:

Rev Kate Sharples confirmed that although there are three vacancies for membership of the PCC only one candidate has been proposed. Thereby Kieran Cooney proposed by Kay Collier and seconded by Lynette Foster is duly elected.

APPOINTMENT OF WELCOMERS / SIDESPERSONS:

The current list of welcomers/sidespersons to be re-appointed was read out, they are: Obi Eneli, Richard Brooks, Peter & Pauline Sharp, Janet & John Bell, David Okoturo, Wendy Hills, Sue Dungey, Gill Gibbs, Kay Collier, Joanie Gordon, Jacqui Horbury, Carol Temple, Pat Wood and Annette Baillie.

APPOINTMENT OF THE INDEPENDENT EXAMINER TO THE PCC:

Rev Kate Sharples announced Sue Viles of Gamlingay is willing to act as our independent examiner for the 2020 accounts. This was proposed by Gordon Baillie and seconded by Ken Aknai and accepted by the meeting.

QUESTIONS AND REPORTS:

Rev Kate Sharples announced that all the reports of the church activities and business were contained in the reports circulated prior to the meeting.

Rev Kate reiterated the comments in her service talk and referred to 2020/21 being an unprecedented year for everyone and although church based activities had diminished there had been a great deal of effort to remain active and in contact with one another through Home Groups, individual contacts, Facebook and Zoom. The church has managed with the aid of technology to hold regular services and business meetings throughout the year.

Rev Kate added that we were financially sound, thanks to those who have maintained their giving enabling the church to continue and maintain the contributions to our mission partners.

QUESTIONS: Kay Collier asked Wayne Sime (Deanery Rep) about his comment in the report regarding Diocesan finances. Wayne confirmed his concern about the financial structure at the diocese as expressed at Deanery Synod and that he was working with them on these issues.

ELECTORAL ROLL:

Rev Kate Sharples confirmed that the names on the Electoral Roll had increased from 105 to 106 and that there were $\frac{2}{3}$ female names and $\frac{1}{3}$ male. The numbers showed approximately 50% lived within the parish.

ANY OTHER BUSINESS:

Rose Aknai proposed a vote of thanks to Rev.Kate for everything she has done during this difficult year. This was endorsed by all those present.

CLOSING PRAYER:

Rev Kate closed the meeting in prayer thanking all those who had contributed to the work of the church throughout the year asking God to help us to continue to work together for His Kingdom in Broadwater.

2021 ANNUAL REPORT

FOR THE PAROCHIAL CHURCH COUNCIL OF ST PETER BROADWATER, STEVENAGE

Review of the year

- We started 2021 in lockdown. The morning service was on-line on facebook, which most of the congregation could access. A monthly “worship at home” leaflet was produced for those without internet access, giving them a short service to read each week. Homegroups continued on zoom and there was a weekly zoom for children. Kate Douglas joined us for a month in February; on placement as part of her training to be a curate. Although this was all on-line, she was still able to contribute and felt part of the community of St Peter’s.
- It was fantastic to have so many people join in with the annual prayer week in February. A booklet was produced giving some prayer options each day for people to do at home. In the evenings we had zoom sessions on different ways of praying.
- On Palm Sunday (March) we started services in the building again. Singing was still not allowed, so most people attended the streamed on-line service at 10.00am. Around 20 people came into the building at 11.30am for a short service. Thursday communion also restarted.
- Tea and Co was the first mid-week activity to start in June, although there were still covid restrictions in place limiting some of what could be done.
- Lots of us were very excited on Sun 25th July we finally moved the main service back into the building with summer services (with activity packs for children). However, we missed those who were unable to return due to their health. The service was recorded and put on youtube for some weeks, and then live streamed on facebook for those at home.
- Before we started Sunday youth and children’s work, there was a day of prayer. People prayed on their own at home, and the prayer meetings in church and on zoom were well attended. There was also a picnic for families on Sat 4th Sept. The next day we resumed having separate children and youth groups.
- Stepping Stones baby and toddler group started in September, and was greatly appreciated by parents and carers, especially those who had babies during lockdown.
- Unfortunately a steep rise in covid cases meant only a small number came into the building for the carol service, but there were just as many people on-line. The nativity service, midnight communion and Christmas day services all still went ahead.
- A huge thank you to everyone who has continued to serve in these difficult times and to all who have supported the church and other church members in all kinds of ways.

We thank God for his amazing love and faithfulness towards us: (Isaiah 40:31)

those who hope in the LORD
will renew their strength.
They will soar on wings like eagles;
they will run and not grow weary,
they will walk and not be faint.

Aim and purposes

St Peter's Parochial Church Council (PCC), in cooperation with the incumbent, Revd Kate Sharples, is responsible for the whole ministry and mission of the Church to the Parish of Broadwater. This includes pastoral, evangelistic, social action and ecumenical work and involvement in initiatives across Stevenage with 'Churches Together in Stevenage.' The PCC is also specifically responsible for the maintenance of the Church and hall buildings.

Vision and Objectives

Our vision is to be a missional church – showing God's love to the community – and to be a relevant and visible presence, providing pathways by which people can seek and know God.

- We want to continue to be a welcoming community that loves people of all ages and cares for them. To enable all ages to become mature followers of Jesus and to rely on him through prayer and Bible reading and the infilling of the Holy Spirit.
- We want to be "A Furnace" where people meet with Jesus, where lives are transformed by his presence, where miracles happen and where people are sent out by the Holy Spirit on fire for God.
- We want to be church that serves the community, helping to meet the needs of the brokenness in our parish.
- We want to re-develop the front entrance to make it accessible to all, obvious that it's the front door and enable people to see inside the church when they walk past.
- We want to employ a part-time children and families worker.

Activities and Highlights — Building the Church

Music Ministry *Ken Aknai*

With the first 6 months or so of us still not being in the building, and continuing to record worship for the online service, we were all very excited to finally be able to worship together again in person. I think it has made us realise how valuable our times of corporate worship are. The Holy Spirit has very evidently been doing great things during our times of worship together- all to the glory of God. It's also wonderful to see individual band members developing in their musical and leadership giftings despite the restrictions of the past year. A big thank you to everyone on the team for what you bring to our times of sung worship.

A significant progression this year (which may not be instantly noticeable if you are not part of the band) is that our music is digitised on tablets/ipads now using a digital platform called Planning Centre. This has many advantages over sheet music on paper and has proved very successful. I would like to thank the whole band for so willingly coming on board with this, even though technology may not be everyone's cup of tea.

Children's Church *Liz Carter and Gordon Baillie*

During the first half of the year we were on zoom, which went really well and the leaders were able to adapt activities and use the technology (youtube clips, writing on screen) to provide variety in the sessions. All the children that attended engaged well.

However, it's has been wonderful to be back in church, and able to sing, pray, learn and have fun together. Highlights have been that the children can work together on activities and build relationships with each other. Also that we can again share what we are doing with the rest of church.

The new format in the Hall has some challenges, with an age range from toddler to school Y6. They do split into 2 groups during the session, which gives more responsibility to the main helper who leads one of the groups.

Youth Church *Tapiwa Tungamirai*

Following the pandemic, the youth sessions re-started in church in September 2021.

We had a family picnic the Saturday before youth re-started with the youth and their families, and the youth played some sports games. As we had a lot of young people moving up into the youth group from children's church, we also spoke to them about what the youth sessions would look like.

The youth sessions started on 5 September. The sessions were based around material by Scripture Union. On average around 5 young people attended weekly.

Pastoral Care *Rosemary Busfield and Sue Dungey*

During this past year, the pandemic and resulting restrictions have unfortunately continued, so the aim of pastoral care has been to ensure all church members have had regular contact with a church leader or member of the wider church leadership team.

Like the year before, home group leaders have been responsible for their members and those not in home groups have had regular contact by phone, text, or email from a member of the wider church leadership team. Kate and Paul have been available to provide extra support where necessary.

We have continually monitored the situation and during the year there have been times when restrictions were relaxed a little but the main contact with people has continued to be by phone. Occasionally we have met up with one person outside to walk enabling some face-to-face contact and visited a few people at home or in care homes, as the rules allowed.

The church was open for services again on Thursdays and Sundays at the end of March. While this has given many people the opportunity to meet again and see people in the flesh, we are mindful that there are still those of our church family who are shielding and not able to come back into the church building yet. Services are being streamed for those at home to join in.

Moving forward, we will be constantly reviewing the needs of the congregation and how we model pastoral care in the light of covid restrictions being further lifted.

Prayer *Rosemary Busfield*

Prayer Week

During February 2021, we were all locked down and therefore unable to meet in church. So for Prayer Week last year, we put together a package of materials that could be used at home to help with praying by oneself or together as a family.

Each day there were suggested themes and prayer activities. Daily at 09:30 there was Praying Together at Home. This was a moment to pause and share a prayer together knowing that others from St Peters were praying at the same time, using the same prayers and praying for the same topics. During the day we invited people to undertake one or more of the suggested prayer activities. There were prayers that were inward looking and prayers which were looking outward to the wider community. Some prayers were creative, practical and involved action and others were more contemplative. During the evening, zoom sessions were offered which included the prayer exercises of imaginative prayer, lectio divina and the examen followed by discussion.

This proved to be a very successful venture. People felt connected at a time when we were isolated from each other. The materials we produced were varied and received positively by the members of St Peters. Many people joined in with the evening sessions and gained a lot from the prayer exercises offered.

This Prayer Week had to be very different from previous ones but we believed that the format we offered was appropriate and worked well. We felt the materials and prayer topics were varied enough to suit most people and enable them to connect with God and also the church family. We have also considered that it may be something that we could do again some time in the future.

Prayer ministry

During 2021, prayer ministry was available by telephone from Kate, Paul or members of the wider church leadership. People in home groups would have received prayer and support via their zoom meetings.

Men's Breakfast *Paul Foster 2021*

We have wanted to start a Men's breakfast for some time but have been constrained because of restrictions. Towards the end of last year seem the right time to start. We held our first one at the start of December with 18 men from the church attending. We had Dan Drew come and speak to us who heads up the Reaching New People department in the dioceses. From the success of this we will be planning more next year.

Homegroups

During lockdown our group met weekly on Zoom and we continued studying our booklet on "End Times". We were very grateful for everyone's commitment to the group and to one another - supporting each other in prayer was vital and we saw many prayers answered by the Lord. Then in September we started meeting together as normal and have really appreciated being together again properly. *Janet & John*

We are grateful to God for keeping us all well and safe. The main highlight of the year was when we were able to meet again in person at the beginning of summer, Home Group became more enjoyable. We decided to vary what we do after our last bible study series and have embarked on the Prayer Course which the group has really engaged with. The continual, connection prayer and support aside from what happens on Sunday is highly appreciated and we hope to add more variety to what we do as a Group going forwards. *Obi*

'We are an inclusive group, choosing to remain on zoom for our meeting, enabling us to meet wherever we are, i.e. travelling down the M1 on a National Express coach or in the depths of Suffolk, Wi-Fi signal permitting. Part way through the year Paul and Lynn Evenett took over hosting the meeting on the departure of Alan and Kim Walton. We have 11 regular members. Our evening is split between fellowship, bible study and prayer, with plenty of laughter.' *Paul E*

Over the past year our group has continued to meet weekly, albeit on-line rather than face to face. The highlight over this past year has been the support and prayer that we have been able to offer each other. God is good and we continued to see him at work during the challenges of the pandemic. *Maurice B*

The daytime Home Group of up to 9 members regularly met through part of 2021 on Zoom and continued to enjoy bible study, prayer and fellowship together until October. Unfortunately, Joanie's operation and long recovery prevented Maurice from being active as leader and eventually meetings ceased. *Maurice G*

Activities and Highlights —Engaging with the Community

Tea and Co *Annette Baillie and Richard Brooks*

We were pleased to be able to welcome our guests back to the group on 21st June 2021. The session ran for only one hour and the format was adjusted to accommodate covid restrictions.

By mid-August it began to feel as though we were returning to some semblance of normality with the full two-hour session and the reintroduction of board games as an alternative to chatting.

In September we said goodbye to Jill Adam, who with Richard, had jointly led Tea & Co from its beginning in September 2014. We are grateful to her for her hard work and commitment which has blessed so many folks and we wish her well in whatever the Lord has for her in this new season. In the coming year, as restrictions ease, we hope to draw in more new people from the locality

Stepping Stones *Kate Sharples*

We started again in September to the great delight of all those who came. We set up a booking system to limit numbers and very quickly we were full with a waiting list. Many of the children had been born in lock down and never been to a play group before. At Christmas we had a toy appeal for local disadvantaged children, although sadly the last session was cancelled due to covid. We hope to build on this next year and increase the numbers per session.

Annette Baillie has stepped down from leading the group. We say a huge thank you to her for leading the group and all her involvement in Stepping Stones over many years.

Schools Work *Paul Foster and Kate Sharples*

Primary School work continued in Shephalbury Park with harvest and Christingle assemblies. Assemblies were in person and by video in Roebuck Academy, and KS2 came into church for their carol services at Christmas.

It was very exciting to do the Christmas Journey in person this year, with 3 classes coming into church. Keeping it smaller and simpler because of covid also resulted in a better experience for children and teachers.

Secondary School work has continued at Barnwell in partnership with Oak church. Loneliness during lockdowns and restrictions was very high in teenagers, so we decided to offer something different this year, to meet their needs and bring God's love to the school. After meeting with Oak and the school we decided to start a football ministry where we could chat and get to know the young people. This is going very well, and we get between 20 and 30 lads each week that we get to know and help.

Making it Happen

Electoral Roll

The number of people on the electoral roll in 2022 is 97, with 5 people added and 14 people removed. Half of those removed are now attending a different church, either in Stevenage or another part of the country. 52% live in the parish and 48% outside the parish. Two thirds are women and one third men.

In 2021 there were 8 funerals, 7 baptisms and 0 weddings

Finance Report for the year ending December 2021 *Helen Henry, Treasurer*

This year has been an easier year for St Peter's Church in line with what has happened in Churches, charities, and businesses up and down the country. Even though we, as a congregation, were not able to meet for the first part of the year the giving remained steady. The giving from regular donations was greater than in 2020; £64,179 in 2021 compared to £62,993 for 2020. The PCC would like to thank everyone who continued to give especially in the first part of the year.

The hall was not used until April, when most of the regular hall hirers returned, but private hire remained low. Income from the church hall increased from £6,581 to £10,526. We have been able to pay the full parish share required by the diocese of St Albans.

The PCC decided at the start of the first lockdown that staff would be topped up to 100% of their wages as we were able to claim 80% under the governments furlough scheme. This continued during the lockdowns and periods where we were not able to be open but, staff have been back at work for much longer this year. Staff wages were £10114; £7617 plus £2,497 which was from the government furlough scheme.

We continued to support our 3 mission partners and the PCC agreed to extend the 3-year commitment by a further 3 years so a total of £4788 was given plus a one-off payment of £150 to the College of St Barnabas.

Our Audio-visual system was upgraded to allow it to be digital and run the new laptop. The cost was £4982, and this was added to the asset register. A new PC was bought for the office. The first payments were made to the architect for the front entrance project.

We received 2 grants for £250 from the Diocese for various outreach projects.

The Church savings accounts has £76,820 plus £10,032 in the general running accounts of which £25,000 is set as side for emergencies, £29,015 for improving the front entrance (project now started), £13,200 for the projects fund leaving £19,637 for general running.

On behalf of the PCC, I would like to thank everyone who gives financially to St Peter's to allow us to run the church and the allow our work to continue.

Mission Partners *Rose Aknai*

This year the PCC reviewed who we support as Mission Partners. We have continued to support three mission partners:

Bridgebuilders Christian Trust - working in primary schools in Stevenage

Oak Church - working with local youth and in secondary schools

Miriam and Owen Pugh, working with Africa Inland Mission in Tanzania bringing the gospel to unreached people.

There is a mission board displaying the latest information for prayer.

Buildings and Fabric Report *Maurice Gordon and John Hollands*

It is pleasing to report the church has been back in use albeit under Covid guidelines since the end of March 2021 with services streamed via facebook for those currently wishing to remain at home.

The church buildings and fabric remain in good condition and no major works have been undertaken in the past year. There are a few on-going issues remaining from the 2018 Diocesan Quinquennial Report (ie spalling brickwork mainly on the tower) and the identification last year of cracking to the cill beneath the large stained glass chancel window. These items will be addressed in 2022 prior to the quinquennial inspection due in 2023 with possibly funding from grants that may be available to us. There has been some minor maintenance works to the coping stones on the wall, the paved area between the church and the hall, the automatic door, the kitchen shutter, the main door and to repair a leaking roof.

The PCC have also agreed to progress with replacing the flooring in the hall and the concrete path from Willows Link to the hall.

Following detailed discussion at PCC meetings and with the architect two options have been developed for the proposed extension to the front porch. The options are currently at the consultation stage with the congregation prior to confirming the way forward at PCC. Then detailed plans will be submitted for Diocesan Faculty and Planning Approval.

A revised Fire Safety Policy document as prepared by John Hollands has been approved by the PCC .

We received a favourable report following the annual diocesan visitation (ie inspection of our registers and documentation etc).

Despite the lockdown we have still needed to maintain the grounds and on behalf of us both we thank Roger Busfield for his attention to the grass and shrubbery etc and other minor repairs. In addition we thank Emma Stilling for her hard work keeping all areas of the buildings clean and safe despite the restrictions due to Covid 19. Thanks very much to Sue for cleaning when Emma was not available. Finally thanks to the Assistant Churchwardens Helen Henry, Sue Dungey and Peter Sharp for their help on Sunday mornings.

Administration

Lynne Lee-Diep has continued to work 12 hours a week as the church administrator and hall booking manager. She does a fantastic job in making sure everything runs smoothly.

Deanery Synod *Wayne Sime 2021*

Wayne proposed a motion to change the meeting dates of the Deanery Synod in order that they are aligned with the Diocesan Synod dates to enable better communication between the two groups. This was the third time that WS has proposed this motion, I am pleased to report that this time it was successful. WS also proposed a motion (which was successful) to change the way in which church finances are reported across the Diocese, as there is a structural issue that does not enable a detailed breakdown of church income.

Parochial Church Council (PCC) *Rose Aknai (PCC Secretary)*

The PCC and the Vicar, Revd Kate Sharples, continue to work closely and fruitfully together, overseeing the work and activities of St Peter's. The PCC met eight times in 2021. One meeting was held in person, but the other 7 meetings were on Zoom due to covid vulnerability for some members of the PCC.

The main points of discussion at PCC meetings were:

- Adjusting the covid rules for the church in line with government guidelines
- The possibility of employing a Families Worker
- The feasibility of the front entrance works
- The AV system
- The Mission Action Plan

Safeguarding *Louise Sime*

Here at St Peters, we take safeguarding very seriously. Recognising there are a few people who are determined to harm children or adults deliberately seeking out organisations where children or other vulnerable people meet. The church is particularly vulnerable to these people. We need to ensure we create and maintain a safeguarding culture that will discourage people from becoming involved within church for the wrong reasons and make it difficult to harm or abuse children or adults.

For this reason, we ensure that everyone working with children, vulnerable adults and pastoral visits have been Disclosure and Barring Service (DBS) checked and have taken part in the diocesan safeguarding training. Most of our leaders and helpers had training in 2017 which has expired, and they are now being trained by the national online safeguarding modules. Lynne Lee-Diep, our church administrator, continues to be our lead Recruiter and ensures all new DBS checks are carried out.

We can report that the PCC has been fully compliant with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishop's' guidance on safeguarding children and vulnerable adults).

Hall Report *Lynne Lee-Diep*

2021 was another challenging year with lockdowns and glimmers of hope with the restrictions partially lifted for certain groups. We were blessed with a few of our groups eager to return to the hall within government guidelines. Sad to say we have lost a few groups in 2021 who have taken the decision not to return – for various reasons, some being due to pandemic, some due to personal reasons.

The hall continues to attract potential hall hirers – mainly dance and martial arts groups. The challenges we face are lack of own car park; “prime time” slots – 6-8pm are the preferred times for groups and once filled, they are filled!

On a positive note, we have had new hall hirers in 2021, these have been support / discussion groups for the community and a residents committee.

Administrative information

St Peter's Church is situated on Broadwater Crescent, Stevenage, part of the Marymead neighbourhood hub. It is part of the Diocese of St Albans within the Church of England. The correspondence address is The Willows, Stevenage Herts SG2 8AN. Registered charity number is 1152921.

PCC members who have served at any time during 2021:

Ex Officio members:

Clergy:	Vicar: Reverend Kate Sharples (Chair) Curate: Reverend Paul Foster
Readers:	Richard Brooks (until June 2021) Gordon Baillie Obi Eneli (and Deanery synod rep) Paul Evenett (from Nov 2021)
Wardens:	Maurice Gordon John Hollands

Elected members:

Rose Aknai PCC Secretary
Annette Baillie
Kieran Cooney (from May 2021)
Helen Henry Treasurer
Louise Sime
Wayne Sime Representative on Deanery Synod and Vice Chair
Wendy Hills
Linda Smith
Tapiwa Tungamira

Co-opted members:

Paul Evenett (co-opted from Oct 2020, as reader from Nov 2021)

Approved by the PCC on 28 March 2022

and signed on their behalf by the Reverend Kate Sharples (PCC Chairperson)

K. Sharples

VICAR

Revd Kate Sharples,
The Vicarage,
1 The Willows,
Stevenage SG2 8AN

BANK DETAILS

Bank of Scotland
PO Box 10,
38 St Andrew Square
Edinburgh EH2 2YR

INDEPENDENT EXAMINER

Susan Viles
Debonair Management Services Limited
14 St Mary's,
Gamlingay,
Sandy,
Bedfordshire SG19 3ET

Report from the Treasurer for the PCC of St Peter's Church Broadwater for the year ending December 2021

This year has been an easier year for St Peter's Church in line with what has happened in Churches, charities and businesses up and down the country. The congregation were not able to meet for the first part of the year but the giving remained fairly steady. The giving from regular donations was greater than in 2020; £64,179 in 2021 compared to £62,993 for 2020. The hall was not used until April but all the regular hall hirers returned but private hire remained low. We paid the full parish share required by the diocese of St Albans.

Income from the church hall increased to £10,526 from £6,581 but the cost of utilities, £2,633, was less than the previous year services were online through the coldest part of the year.

The PCC decided at the start of the first lockdown that staff would be topped up to 100% of their wages as we were able to claim 80% under the governments furlough scheme. This continued during the lockdowns and periods where we were not able to be open but, staff have been back at work for much longer this year. Staff wages were £10,114; £7,617 plus £2,497 from the government furlough scheme.

We continued to support our 3 mission partners and the PCC agreed to extend the 3 year commitment by a further 3 years a total of £4,788 was given plus a one off payment of £150 to the College of St Barnabas.

We received 2 grants for £250 from the Diocese for various out reach projects.

Our Audio visual system was upgraded to allow it to be digital and run the new laptop. The cost was £4,982 and this was added to the asset register.

The Church savings accounts has £76,820 plus £10,032 in the general running accounts of which is £25,000 set as side for emergencies, £29,015 for improving the front entrance (project now started), £13,200 for the projects fund leaving £19,637 for general running.

The PCC's reserve policy has remained the same.
No trustee received any financial remuneration.

Helen Henry Treasurer to the PCC.

Parochial Church Council of St Peter's, Broadwater

Annual Accounts

Year ending 31st December 2021

Section A Statement of financial activities Section A

Recommended categories by activity	Unrestricted funds £	Restricted funds £	Total funds £	Prior year funds £
Incoming resources (Note 2)				
Income and endowments from:				
Donations and legacies (notes 2a-b)	78,674	-	78,674	76,894
Charitable activities (note 2c)	11,173	1,215	12,388	9,933
Other trading activities			-	-
Investments (note 2d)	9	-	9	462
Other (note 2e)	3,255	-	3,255	5,073
Total	93,111	1,215	94,326	92,362
Resources expended (Note 3)				
Expenditure on:				
Raising funds	-	-	-	-
Charitable activities (notes 3a-c)	95,181	2,760	97,941	104,995
Total	95,181	2,760	97,941	104,995
Net income/(expenditure) before investment gains/(losses)	-2,070	-1,545	-3,615	-12,633
Net gains/(losses) on investments		-	-	-
Net income/(expenditure)	-2,070	-1,545	-3,615	-12,633
Extraordinary items	-	-	-	-
Transfers between funds (note 9)			-	-
Gains and losses on revaluation of fixed assets for the charity's own use			-	
Other gains/(losses)		-	-	-
Net movement in funds	-2,070	-1,545	-3,615	-12,633
Reconciliation of funds:				
Total funds brought forward	100,922	30,222	131,144	143,778
Total funds carried forward	98,852	28,677	127,529	131,144

Section B Balance sheet

		Unrestricted funds £	Restricted income funds £	Designated funds £	Total this year £	Total last year £
Fixed assets						
Tangible assets	(Note 5)	42,103	-	-	42,103	49,056
Total fixed assets		42,103	-	-	42,103	49,056
Current assets						
Debtors	(Note 7)	1,583	-	-	1,583	3,154
Investments	(Note 6)	238	-	-	238	237
Cash at bank and in hand (Note 6)		42,868	28,632	15,367	86,867	83,393
Total current assets		44,689	28,632	15,367	88,688	86,784
Creditors: amounts falling due within one year	(Note 8)	3,262	-	-	3,262	4,696
Net current assets/(liabilities)		41,427	28,632	15,367	85,426	82,088
Total assets less current liabilities		83,530	28,632	15,367	127,529	131,144
Total net assets or liabilities		83,530	28,632	15,367	127,529	131,144
Funds of the Charity						
Designated funds		-		15,367	15,367	15,096
Restricted income funds (Note 6)			28,677		28,677	30,222
Unrestricted funds		83,484		-	83,484	85,826
Total funds		83,484	28,677	15,367	127,529	131,144

Signed by two PCC members on behalf of all the PCC	Print Name	Signature	Date of approval dd/mm/yyyy
	Helen Henry		22/03/21
	Obinna Eneli		22/03/21

Parochial Church Council of St Peter, Broadwater

Notes to the Financial Statements

For the Year Ended 31 December 2018

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with the Charities Act 2011, and the Statement of Recommended Practice for Accounting by Charities. The financial statements have been prepared under the historical cost convention.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general .

purposes of the PCC. Funds designated for the particular purpose by the PCC are also unrestricted.

Incoming resources

Voluntary income and capital sources

Giving is recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised when received.

Income tax recoverable on Gift Aid donations is recognised when the associated income is recognised.

Other income

Rental income from the letting of the church hall is recognised when rent is due.

Income from investments

Interest is accounted for as earned. All interest earned is credited to the Unrestricted Fund unless monies are separately invested.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when it falls due.

Fixed Assets

Consecrated property and movable church furnishings

Consecrated property of any kind is excluded from the accounts by Part 1, Chapter 2 (10) of the Charities Act 2011. Even though it is not technically consecrated property, the Church Hall is not recognised in the accounts.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's Inventory, which can be inspected (at any reasonable time).

Expenditure incurred on consecrated buildings or individual items under £5,000 is written off as incurred.

1 ACCOUNTING POLICIES CONTINUED

Other fixtures, fittings and office equipment

Individual items of computer and office equipment are capitalised and written off over three years.

Current assets

Amounts owing in respect of fees, rents or other income are shown as debtors.

Short-term deposits include cash held on deposit either with the DBF, Church of England Funds or at the bank.

2 INCOMING RESOURCES

		TOTAL	
		2021	2020
		£	£
2(a)	Incoming Resources from donors		
	Planned Giving		
	Gift Aid Donations	49,903	50,353
	*Income Tax recoverable	13,118	13,081
	Other planned giving	12,846	11,468
	Loose cash at services	1,530	1,372
		77,397	76,274
2(b)	Other Voluntary incoming resources		
	Donations, contributions, appeals etc	1,277	620
	Cash received from previous years	-	-
		1,277	620
2(c)	Income from operating activities		
	Church Hall	10,526	6,581
	Fees*	287	2,987
	Other	360	365
		11,173	9,933
2(d)	Income from investments		
	Bank interest receivable	9	462
		9	462
2(e)	Other incoming resources		
	Other income**0801,1104,1415	758	1,437
	CJR scheme (furlough grant)	2,497	3,636
		3,255	5,073
TOTAL INCOMING RESOURCES		93,111	92,362

* Fees from restricted funds shown in note 2 (c) are fees due to the Diocese in respect of set fees for weddings, funerals, baptisms etc.

** Includes a £500 grant from Diocese

3 RESOURCES EXPENDED

3(a)	<i>Grants</i>	Unrestricted Funds	Restricted Funds	TOTAL	
		£	£	2021 £	2020 £
	<u>Charitable giving:</u>				
	International Charities & Causes	-	-	-	-
	National Charities & Causes (1830)	150	-	150	-
	Local Charities & Causes (1802)	4,788	-	4788	4,788
		4,938	-	4938	4,788
	<u>Missionary giving:</u>				
	International Charities & Causes		-	-	-
	National Charities & Causes	-	-	-	-
	Local Charities & Causes	-	-	-	-
		-		-	-
	<u>Total Charitable and Missionary giving</u>	4,938	-	4,938	4,788
3(b)	<i>Activities relating to the church</i>				
	Ministry : Diocesan parish Share (1910)	39189	-	39,189	40,131
	Clergy expenses + house (2101,2102,2130,2145)	17308		17,308	17,453
	Funeral and wedding fees (2208)		1,215	1,215	2,390
	Evangelism (2203,2213,2214)	170		170	641
	Work with Children (2216)	198	-	198	393
	Work with Youth (2204)	100	-	100	847
	Church running expenses (2207,2211,2218,2219,2331,2340,2401,2410,2420)	4,331	-	4,331	4,145
	Church maintenance (2331)	2,036	-	2,036	3,128
	Equipment (2332)	1,166		1,166	565
	Church Hall (2530,2540,2560,2591)	2,436	-	2,436	7,924
	Sub-Total	66,934	1,215	68,149	77,617

3 RESOURCES EXPENDED

3(b) *Activities relating to the church continued*

Brought forward from above

Administration (2360)

CJR scheme (furlough grant)

3(c) Church Management & Administration

Administrator / Vicar's secretary (2050)

Other costs (2301,2303)

Printing & stationery (2361)

Examination Fees

Office telephone & internet (2310)

3(d) **Other**

other

Depreciation (2841)

front entrance (2900)

TOTAL RESOURCES EXPENDED

Unrestricted Funds	Restricted Funds	TOTAL	
		2021	2020
£	£	£	£
66,934	1,215	68,149	77,618
163	-	163	95
2,497		2,497	3,636
69,594	1,215	70,809	81,349
5,638	-	5,638	4,802
2,056	-	2,056	2,184
22	-	22	21
250	-	250	250
658	-	658	663
8,624	-	8,624	7,920
90		90	
11,935	-	11,935	10,939
	1,545	1,545	
12,025	1,545	13,570	10,939
95,181	2,760	97,941	104,996

Church Hall Account

Income
Expenditure
Net Deficit/income

Messy Church Account

Income
Expenditure
Net Deficit/income

Stepping Stones Account

Income
Expenditure
Net Deficit/income

Love Stevenage

Income
Expenditure
Net Deficit/income

CJR scheme (furlough grant)

Income
Expenditure

2021	2020
£	£
10526	6,581
2306	7,924
8220	(1,343)
£	£
0	35
0	90
0	(55)
£	£
290	330
110	129
180	201
£	£
0	0
0	0
0	0
£	£
2497	3636
2497	3636
0	

4 STAFF COSTS

Administrator/Vicar's secretary
Cleaner

2021	2020
£	£
5,638	4,802
1,979	1,409
7,617	6,211

5 FIXED ASSETS

Cost

Brought forward

Additions

Disposals

Carried forward

Depreciation

Brought forward

Charge for year

Disposal

Carried forward

Net Book Value 2020

Net Book Value 2021

Kitchen	Meeting Rooms	Building roof	Access for all	Chairs	AV System	Total 2019
£	£	£	£	£	£	£
23,130	6,965	16,320	42,028	12,502		100,945
-	-				4982	4,982
-	-	-				-
23,130	6,965	16,320	42,028	12,502	4982.4	105,927
16,755	5,631	7,584	16,932	4,988		51,890
2,125	445	1,632	4,242	2,494	996	11,934
-	-	-				-
18,880	6,076	9,216	21,174	7,482	996	63,824
6,375	1,334	8,736	25,096	5,020		49,055
4,250	889	7,104	20,854	5,020	3,986	42,103

6 ANALYSIS OF NET ASSETS BY FUND

Fixed Assets
Cash at bank and at hand*
Short term deposits

Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL
£	£	£	£
42,103		-	42,103
41,189	15367	28,632	85,188
238		-	238
83,530	15367	28,632	127,529

7 DEBTORS

Income tax recoverable
Hall Hire

2021	2020
£	£
1,334	2,747
249	407
1,583	3,154

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Creditors £2500 held in case VAT is payable on disability entrance.
Accruals
Amount held for other parties

2021	2020
£	£
3,262	4,355
-	-
	341
3,262	4,696

9 FUND DETAILS

Unrestricted Funds

General Funds

Restricted Funds

New Building

Diocese Board of Finance (DBF)

TOTALS

2020	Income	Expenditure	Transfers	2021
£	£	£	£	£
100,922	93,111	95,181		98,852
100,922	93,111	95,181	-	98,852
30,222	1,215	2,760		28,676
				-
30,222	1,215	2,760	0	127,528
131,144	94,326	97,941	-	127,529

Independent Examiner's report to the PCC of St Peter, Broadwater

I report on the accounts of the church for the year ended 31st December 2021, which are set out on pages 1 to 12.

Respective responsibilities of the PCC and the examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Church Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Church Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Susan Viles
Address: 14 St Marys, Gamlingay SG19 3ET
Date: 22nd February 2022