

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER'S BROADWATER

England & Wales · Charity number 1152921

Details

Other names ST PETER'S CHURCH BROADWATER

Status Registered

Legal form Previously excepted

Registered 2013-07-17

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: St Peter's is a Christian church in the Anglican tradition. We seek to meet the spiritual needs of people within Broadwater and further afield. We also seek to meet practical needs as well through providing groups open to local people such as youth groups, toddlers and social groups. We also rent out our hall to provide recreational facilities for local residents

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£112,429	£131,185	-	-
2023-12-31	£126,388	£138,418	-	-
2022-12-31	£129,331	£113,188	-	-
2021-12-31	£94,326	£97,941	-	-
2020-12-31	£92,362	£104,995	-	-

Trustees

Name	Role	Appointed
Rev Kate Sharples	Chair	2017-02-27
David Richard Salomon		2024-04-21
Edward Paul Evenett		2020-11-25
GORDON CHARLES MCDOWELL BAILLIE		2013-07-11
Hern Wah Adjustin Yau		2024-04-21
JOHN ROBERT HOLLANDS		2021-05-16
Julie Elouise Hannah Owen		2023-03-26
Matthew Haslett		2025-04-06
Matthew Paul Wyatt		2023-03-26
OBINNA CHIDOZIE ENELI		2013-07-11
Philip Keith Durling		2025-04-06
Rev Peter Briggs		2024-07-01
Richard John Brooks		2024-04-21
Rosemary Elisabeth Hollands		2025-05-19
Rosemary Grant Aknai		2020-10-04
Samuel Paul Derrick Owen		2024-04-21
Simon Colin Flatman		2025-04-06

Accounts



2024 Report
for the
Parochial Church Council
of
St Peter Broadwater, Stevenage

THE PARISH CHURCH OF ST. PETER, BROADWATER

**MINUTES OF THE ANNUAL VESTRY MEETING OF PARISHONERS AND THE ANNUAL PAROCHIAL
CHURCH MEETING**

Sunday 21st April 2024 in the church building

The Vestry Meeting and the Annual Parochial Church Meeting were held at the same time.

Rev'd Kate Sharples welcomed all to the meeting and opened in prayer.

Those present:

Obi	Eneli	Stella	Harry
Stacey	Yau	Cathy	Smith
Adjustin (AJ)	Yau	Paul	Dymond
Matthew	Haslett	Debbie	Auburn
Lynn	Lee-Diep	Simon	Flatman
Kieran	Cooney	Vicky	Higgins
Kay	Collier	Joan	Ward
Anna	Beckett	Corinne	Headington
Milanese	Roberts	Brenda	Richardson
John	Bell	Keith	Martin
Janet	Bell	Carol	Temple
Graham	Hall	Judith	Toft
Louise	Sime	Adenita	Kool
Lynn	Evenett	Chris	Russell
Paul	Evenett	John	Greenway
Barbara	Cutler	Matthew	Wyatt
Rod	Cutler	Catriona	Brenton
Laura	Taylor	Richard J	Brooks
Claudius	Allen	Sophie	O'Donoghue
Delores	Taylor	Janet	Shimmen
Hilda	Francis	Susan	Dungey
Marion	Burton	Jackie	Mitchell
Pauline	Sharp	Wendy	Hills
Patricia	Wood	Dave	Salomon
Jacqui	Horbury	Paul	Carter

Apologies:

Helen	Henry	(in children's church)	Rosie	Busfield
Annette	Baillie	(in children's church)	Liz	Carter
Gordon	Baillie	(in children's church)	Doris	Cork
Linda	Jayson	(in children's church)	Tracy	Dymond
David	Owen	(in youth)	John	Headington
Samuel	Owen	(in youth)	Rosie	Hollands
Ken	Aknai		Ruth	Pollard
Rose	Aknai		Linda	Smith
Roger	Busfield		Brian	Temple

ANNUAL VESTRY MEETING OF PARISHIONERS 2024

1. APOLOGIES: See above

2. TO RECEIVE THE MINUTES OF THE MEETING HELD IN 2023

It was proposed by Obi Eneli that, apart from correcting the date from 27th to 26th March, the minutes were a true and accurate record of the meeting held on Sunday 26th March 2023, seconded by Wendy Hills and agreed by all.

3. ELECTION OF CHURCHWARDENS FOR 2024-25

Rev Kate Sharples announced that the candidate standing for Churchwarden is:

John Hollands: proposed by Roger Busfield and seconded by Lynn lee-Diep There being no other candidate he was duly elected for the year 2024/25.

4. PROPOSAL TO EXTEND THE TERM OF OFFICE FOR CHURCHWARDENS

It was agreed to extend the term that churchwardens can stand beyond 6 years. Proposed by Janet Bell and seconded by Graham Hall.

This means that Section 3 of the Churchwardens Measures 2001 (Disqualification after 6 periods of office) no longer applies. This does not mean that a Churchwarden will stay in office beyond 6 years, but gives us the opportunity to enable this if we wish. All Churchwardens are appointed/reappointed on a yearly basis.

ANNUAL PAROCHIAL CHURCH MEETING

1. APOLOGIES: See above

2. TO APPROVE THE MINUTES OF THE APCM HELD IN 2023

It was proposed by Carole Temple and seconded by Lynn Evenett that, apart from correcting the date from 27th to 26th March, the minutes of the meeting held on Sunday 26th March 2023 were a true record of the meeting and agreed by all.

3. MEMBERSHIP OF THE PCC

Rev Kate Sharples confirmed that Rose Aknai, Kieran Cooney, Wayne Sime and Louise Sime are standing down.

Mike Toft has sadly died.

Rose and Kieran are standing again. There are 4 candidates in total standing for the PCC:

Rose Aknai, proposed by Cathy Smith, seconded by Tracy Dymond

Kieran Cooney, proposed by Gordon Bailie, seconded by John Hollands

Richard Brooks, proposed by Ruth Pollard, seconded by Lynn Evenett

Samuel Owen, proposed by John Hollands, seconded by Helen Henry

There being no other candidates Rose Aknai, Kieran Cooney, Richard Brooks and Samuel Owen were formally elected.

As agreed by PCC members; AJ Yau and David Salomon will be co-opted onto the PCC at the next PCC meeting. They could not stand for election because they have been on the electoral roll for less than 6 months.

4. APPOINTMENT OF THE INDEPENDENT EXAMINER TO THE PCC:

Sue Viles of Gamlingay is willing to act as our independent examiner for the 2025 accounts. This was proposed by Barbara Cutler and seconded by Matthew Wyatt and accepted by the meeting.

5. FINANCE REPORT

Matthew Wyatt gave a short report on the finances in which he thanked all those who have given financially to St Peter's over the last year.

6. REPORT ON THE BUILDINGS

John Hollands gave a report on the buildings and church fabric. As stated in the written report, the church buildings and fabric are generally in good repair.

Our main concern over the past year has been the high cost of the gas heating and so we have been working hard on getting a replacement. The PCC have agreed on a heat pump/air conditioning solution, insulating the roof spaces and replacing the high-level windows, the small windows in the chancel and the surrounding rooms. We are waiting planning permission from Stevenage Borough Council and a faculty from the Church of England.

The project will cost around £90,000 and we currently have around £20,000. We have applied for a Net Zero Carbon grant from St Albans Diocese for £18,000. We have applied for a further grant from the National church of around £20,000. The rest we hope will come from grant funding bodies.

During repairs to bricks in the tower and the cills for the large window (March 2023) it was discovered that the lead skirt on the tower was in bad condition so this was replaced.

Minor works – replaced lights in the chancel, replaced loose coping stones on the boundary wall and put in emergency lighting in the church.

Quinquennial review of the buildings – this identified cracks in the wall towards the back of the church – this is not urgent and will be sorted in 2025.

Thanks were expressed for Roger Busfield's hard work in keeping the garden tidy and for completing various minor repairs, and to Emma Stilling for keeping the buildings clean.

7. DEANERY SYNOD AND ELECTORAL ROLL

The Deanery synod met 3 times last year and included a talk from Beds and Herts Historic Churches trust on their work and a talk on the workings and business of the General Synod.

Electoral roll: 97, 9 added and 8 removed because they had moved away, now worship at a different church or passed away. Thanks were expressed to Lynne Lee-Diep for all her hard work behind the scenes.

8. QUESTIONS : No questions were received.

2024 ANNUAL REPORT

FOR THE PAROCHIAL CHURCH COUNCIL OF ST. PETER BROADWATER, STEVENAGE

Review of the year

- We started the year with a new Alpha Course in January with 9 people attending at the start. Most of the group continued to stay together to do the Bible Course and the Prayer Course, forming another small group.
- It was great to have a few new people joining the PCC this year. We took the opportunity to reflect on what was going well at St Peter's and what new things we wanted to do. Four areas were highlighted, and all of these have been progressed by various PCC members:
 - Building community
 - Doing something for the older people
 - More resources for youth
 - Going away together as a church
- A big highlight of the year was welcoming Peter and Saffron to St Peter's. Peter was ordained on Sun 30th June and started work as our curate the next day. We have really appreciated his enthusiasm, willingness to get involved and his preaching.
- In the summer it was a great joy to fill the paddling pool and have a baptism service, with some of those from Alpha being baptised or renewing their vows, along with others.
- Some of the church decided to go to "The Big Church Festival" in the summer of 2025, and booked their early bird tickets.
- Noisy church started in the Autumn term. This is after school, for families who can't make in on a Sunday morning. It includes all age worship, prayer, crafts and activities.
- There have been several social events over the year, with 2 quiz nights (March and November), summer and autumn socials, a big breakfast before the service and a couple of picnics in the summer.
- Tea and Co came to an end at Easter, followed by a time of prayer and research into what to do next. Renew Wellbeing Café is a national organisation providing places where it's OK. After talking with the organisation and some training on zoom, the café was started in November.
- The Warm Church project continued to be a lot of work this year, getting quotes, putting in grants and obtaining permission from the DAC and planning. We are hoping and praying we can install the new heating system in the summer of 2025
- A huge thank you to everyone who is part of St Peter's Church; for serving, praying, chatting, giving, caring and being present.

Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever! Amen. (Ephesians 3: 20-21).

Aim and Purpose

St Peter's Parochial Church Council (PCC), in cooperation with the incumbent, Revd Kate Sharples, is responsible for the whole ministry and mission of the church to the Parish of Broadwater. This includes pastoral, evangelistic, social action and ecumenical work and involvement in initiatives across Stevenage with "Churches Together in Stevenage". The PCC is also specifically responsible for the maintenance of the Church and hall buildings

Vision

Our vision is to be a missional church – showing God's love to the community – and to be a relevant and visible presence, providing pathways by which people can seek and know God.

- We want to continue to be a welcoming community that loves people of all ages and cares for them. To enable all ages to become mature followers of Jesus and to rely on him through prayer and Bible reading and the infilling of the Holy Spirit.
- We want to be "A Furnace" where people meet with Jesus, where lives are transformed by his presence, where miracles happen and where people are sent out by the Holy Spirit on fire for God.
- We want to be church that serves the community, helping to meet the needs of the parish.

Mission Action Plan

1. Warm Church Project – new heating system that is net zero carbon

The current heating system is an old gas boiler with radiators, and its poor efficiency coupled with the sharp rise in gas prices is making it very difficult to heat the church. We cannot continue to grow the churches' activities unless we have a new and cheaper heating system. We also want to make changes to the buildings and how we use them so that we reach the Church of England's target of being carbon neutral by 2030. The plan is to install air conditioning units which run of electricity. All the plans, quotes and permissions are in place, and we have half of the money required. We are waiting on grants for the other half

2. New Worshipping Community for Families - Noisy Church

The aim is to develop a worshipping community for those with young families who would not otherwise come to church. This was started in the Autumn term and has attracted new families who don't come to church on a Sunday.

3. Renew-Wellbeing Café

The aim is provide a welcoming space, where people can connect with each other and find encouragement, confidence and a place to belong. This was started in the Autumn

4. Front Entrance Project

To make the front entrance accessible, visible and welcoming. The previous plans proved to be too expensive. This is a small project to put glass into the existing lobby and an accessible slope up to the entrance. A scooter park will also be made outside the side entrance. The plans have been approved by the DAC and planning, and we are waiting for quotes.

Activities and Highlights - Building the Church

Music Ministry - *Ken Aknai*

It's been such a pleasure to see the Music Ministry Team continue to grow over the last year and to impact the musical worship at St Peters.

During 2024, we hosted 3 whole church worship nights, which have been amazing times of encounter with the Lord. We believe that the Lord is using these evenings to take us into deeper encounter with him and we hope to expand worship nights over 2025

We had a team worship night, where we could spend time together as a team worshipping Jesus, and seeking his guidance for the year ahead. We also had a social event for band members and families which again helps us unite as a team.

During 2024 we explored the use of In Ear Monitors (IEMs) to replace the large and loud stage floor monitors. These will have several advantages for the band and congregation. These will be phased in over the first half of 2025. A huge thank you to AJ for all his work with this.

As always, we would like to express a huge thank you to everyone in the band, and on sound desk/AV, for the time and effort (and early Sunday morning starts!) you all devote to serving the Lord in music and song.

Prayer Ministry - *Rosie Busfield*

During 2024 we continued to use our model of prayer ministry which places the emphasis on waiting for the Holy Spirit to do his work. Members of the prayer ministry team pray short prayers with the people who come forward and are continually open to the guidance of the Holy Spirit. We have encouraged people to stay in God's presence for as long as they feel comfortable rather than returning to their seats immediately after being prayed for.

At our meeting in February, we were in agreement to continue with this model of prayer ministry but at the same time retaining the right to be flexible according to how we feel the Holy Spirit is leading us.

It was decided to remove the prayer envelope from the prayer board as very few prayer requests were received. The prayer request form on the website is now up and running. We have received a few requests via this method.

Youth Church - *Peter Briggs (Curate)*

Over the past year, the most significant development in our youth work at St Peter's has been the introduction of a new model for our Sunday morning sessions. We moved away from using Youth for Christ materials and instead adopted a Four Ws structure: Welcome, Word, Witness, and Worship. This model encourages participation, with young people taking responsibility for different parts of the session each week. As a result, engagement has grown, and a greater sense of community has developed as they encourage one another in what they bring.

A particular highlight of the past year was our Christmas social. The evening included free time and games, a wonderful meal cooked by Rosie, and a lively all-in game of Mafia/Werewolf to finish—which no one wanted to leave! Looking ahead, we hope to host more social events like this while also incorporating moments of worship and encounters with Jesus.

One of the key challenges we've identified is how to better support our older youth. We recognise that they need space to ask deeper questions about faith that relate to their stage of life. We have begun considering new ways to engage them, but have no firm plans yet.

None of this would be possible without our amazing team of volunteers. A huge thank you to Tapiwa, Samuel, David, and Paul, who take turns faithfully serving each week, and to others who step in when needed. Your dedication and care make a real difference in the lives of our young people.

As we move forward, we are excited about the direction of our youth work but also recognise the need for prayer and support from the wider church—particularly in raising up volunteers to help us create more opportunities for our young people to grow in faith and discipleship.

Kids Church - *Stacey Yau (Children & Families Worker)*

Kids Church has been very consistent this year. Numbers are really steady, we have 9 kids that come every week and more that come when they can.

After splitting the groups into two we were doing well, but as September came we realised that we needed to reshuffle the ages to make it more appropriate for all learning abilities. All the older 5-year-olds and younger 6-year-olds that would have usually stayed in bubbles (the infant group) have been moved up to Xtreme (the junior group). There were some growing pains during this time, but it has settled down now and it has been noted that it was a positive decision by child and leader alike.

With the start up of Noisy Church, regretfully Stacey doesn't have as much time to put together videos to show the wider congregation what the kids have been up to, but hopefully will start up again. It is still a belief that we need to integrate the young people into our congregation as much as possible as they are the future leaders of the Church and a valuable, willing, and somewhat untapped team.

Kid's breakfast still happens the first Sunday of every month, we have been running for over a year now and the friendships that have been made are clear to see. We have a steady group of 4 families that attend with more coming when they can.

Kid's Church (cont.)

Stacey has put together a creche for the children that are not yet old enough to attend Kids church. With painting help from Simon F and IT help from Dave S it looks great and there is a live stream of the service in there too. It will hopefully become a hub where little ones and their adults can escape the pressures of the main service, where they can still see the service and not feel they are being left out. This time after a little one learns to walk but is not ready for formal learning can be a hard time for parents. The hope is this will ease the transition, and they can still fill their own cup looking after their child.



Pastoral Care - Rosie Busfield

We have continued to offer pastoral care support as requested, either by phone or face to face contacts. Each person is offered support as appropriate to their needs and this is reviewed on a regular basis. Much pastoral support is provided by homegroups, and friendship groups and we aim to complement, or at times, add additional support to the care given by these groups. We work closely with Kate and are mindful that we represent Kate and St Peters church when offering this ministry. Our team is still small, but we are pleased to have added another member during the year.

I have now completed an information and resource file listing various agencies e.g. homelessness, addictions, debt counselling, to mention just a few. This is for anyone in the church to use either for signposting people to, or for their own personal use.

Home Groups

We currently have 7 Home Groups – some daytime groups, some evening groups and 1 on-line group. Here are reports from some of them to give a flavour of what they have been doing during 2024.

This Daytime Home Group continued to meet at 10.30 on Wednesdays in the church meeting room following the Holy Communion Service. We start with refreshments and some familiar worship from our own song book (many thanks to Lynne in the office) before a time of bible study. This is either a reflection on the recent sermon or a contribution based on scripture often producing some lively discussion and amusing anecdotes. We have also repeated the J.John Just 10 series which provided much laughter and discussion. There is always a time to include prayer for matters raised and for each other before a final song. – *Maurice Gordon*

Home Groups (Cont)

We continue to meet weekly using Zoom enabling all to participate even when away from home (internet permitting). We have an active WhatsApp group where all post throughout the week for prayer, encouragement and the ups and downs of life. This year we have loosely used the resources of the London Institute for Contemporary Christianity together with topical reflections. - *Paul Evenett*

We continued to experience Gods faithfulness throughout last year as we saw prayers answered and shared various encouraging testimonies of His goodness and mercy. - *Obi Eneli*

Another year has passed, and our group has continued to meet regularly, and enjoyed social activities together at times. We've also welcomed a new member to the group. As we share together, our prayer support for each other continues to be an important part of the group. We have recently commenced a study of the Book of Hebrews, as we endeavour to learn more of how the OT is fulfilled in the NT and in the life of Jesus. We would like to thank each member for their continuing commitment to the group – we really appreciate each one of you. - *Janet & John Bell*

Fasting Group – Peter Briggs (Curate)

The fasting group began organically after my first sermon at St Peter's, where I casually mentioned my interest in developing a fasting practice with others. To my surprise, about 10 people responded, and from that simple invitation, a WhatsApp group was formed.

Each week, we fast together on the same day, initially from one meal and later extending to both breakfast and lunch. Our reflections centre on four key focuses of fasting:

1. Offering ourselves to Jesus
2. Growing in holiness
3. Amplifying our prayers
4. Standing with the poor

Through WhatsApp, I provide reminders the night before, in the morning, and at lunchtime, along with a short teaching or reflection—many of which come from Practicing the Way, a charity dedicated to spiritual formation. Over time, the group has grown into a community of encouragement, where members share their experiences, pray for one another, and support each other's fasting journeys.

After three months, we gathered in person for a feast, celebrating what God had been doing in our lives through this practice. That time of sharing testimonies and prayer sparked the idea to share some of those reflections in a Sunday service, which led to five more people joining the group.

Looking ahead, my hope is that others in the group will begin leading reflections or reminders so that the group can continue even beyond my time at St Peter's. I also hope we will grow in depth, bond, and number. This group has been a simple but deeply transformative experiment, and I'm excited to see how God continues to use it in the life of our church.

Activities and Highlights - Engaging with the Community

Stepping Stones – Stacey Yau

Stepping stones has not seen many changes this year. There was a dip in numbers, some research was done there are two reasons this could be the case. The first being that there are less babies being born and so less children around to come to clubs. The second reason is that the government have put better childcare allowances in for little ones and so more are attending a preschool from an earlier age. We still see many familiar faces and the feedback is always positive.

We have a great team that all know exactly what to do and can mingle with the community very well. We are in a very strong position with volunteers this year, we have a couple of mums and a childminder from the group helping us. They and the other volunteers do an amazing job, and all gets done with ease.

Noisy Church – Stacey Yau

Noisy Church has started slowly but strong. We have 4-6 otherwise non church families that have been coming every week. We offer a rolling snack from 3:30pm after school, we have song worship which leads to a talk. We are following the same programme as we follow at kid's church to minimise some of the workload. One of our priorities was to make it sustainable so keeping the workload as easy as possible at least for the first year was crucial. After the talk we break off and do theme-based crafts and activities and then finish with a conclusion and final song.

Overall, it has been successful, although we would like to increase the marketing to attract more families. Going forward we would like to offer some dinner options, starting once a term and becoming more and more frequent while still keeping it sustainable.

As far as friendship is concerned, we are really getting to know the regulars now and it is clear they feel much more comfortable with us and within the building.



Schools Work – Kate Sharples

Assemblies were taken throughout the year in Roebuck Academy and Shephalbury Park Primary School. It was also great to welcome the schools into church for Christmas and Easter services and the Christmas Journey. Years 1, 2 and 4 from Shephalbury visited the church to learn about Easter, and “what kind of a king was Jesus”.

Love Stevenage – Stacey Yau

We followed what we had done last year and had a carnival theme, bouncy castle, puppets and face painting. The weather was not kind and there were other events happening on that same day so we did not have high expectations for numbers but overall the day went well, and it looked as though the visitors all had a good time. We had more people attend than first thought.



Foodshed – Annette Baillie

When we first began our cooperation with Vineyard Foodshed our vision was to liaise with the primary schools in the parish to help families in food poverty. This year we have enlarged our client base to include anyone experiencing food poverty for whom our Broadwater distribution point is the most accessible. We also started using a shared Foodshed database.

Hygiene poverty has become more evident during the year and to alleviate this we have increased our provision of toiletries. Clients have also benefitted from Babyshed (baby goods) and Toyshed (Christmas gift bags for children).

Foodshed is dependent on donations and I would like to conclude by expressing gratitude for the generous responses to our church appeals at Harvest and Christmas.

Renew Wellbeing Café – Kate Sharples

Renew Wellbeing is an organisation that helps churches open spaces of welcome and inclusion to improve mental and emotional wellbeing. It's based on the 3 principles of being prayerful, being present and being in partnership. We started the café in November and have had 15 to 20 people each week. Refreshments are provided, and there are games and sometimes crafts. We also have a quiet space which people can use during the session, and meditative prayers are led, which anyone can join in with.

Making it Happen

Electoral Roll

We have 91 names on the electoral roll, 35% are male and 65% female.
47% are resident in the parish and 53% are outside the parish

Parochial Church Council (PCC)

The PCC and the Vicar, Revd Kate Sharples, continue to work well together, overseeing the work and activities of St Peter's. The PCC met 6 times in 2024.

Administration

Lynne Lee-Diep has continued to work 12 hours a week as the church administrator and hall booking manager. She does a fantastic job in making sure everything runs smoothly.

Deanery Synod - *Obi Eneli (Deanery Synod Rep)*

There were 2 meetings of the Stevenage Deanery Synod last year. The main highlights were:

Looking at Disability and the Church. We were shown a 20-minute video in which Baroness Sal Brinton spoke about disability and the Church. We discussed how each local parish cared for their disabled parishioners and made them feel welcome and included in the life of the church.

Elections were held to appoint representatives to the Diocesan Synod for both clergy and laity. 2 appointments were made for the clergy and there is currently 1 vacant seat. 3 appointments were made for the laity, there is no vacant seat.

Finance Report for the year ending December 2024 – *Matthew Wyatt (Treasurer)/John Hollands*

This year has been a normal year in terms of our services and use of the hall for ourselves and the community.

Our regular giving has fallen a little to around £57,000 with a further £12,950 tax recovered from gift aid. We also received around £4,500 for the Warm Church Project. Grants were agreed of £18,000 from The St Albans Diocese Net Zero Carbon Fund and £7,500 from Beds and Herts Historical Churches Trust. The money will be received once the work commences.

Grants of £12,500 were received towards our Children's and Families worker.

Despite lower Interest rates, our income from investments grew to £4,277 from £2,785.

Income from the hall was £14,647, down from 17,456, but we expect this trend to reverse this year.

The largest expenditure is the parish share of £58,450. This money goes to the Diocese and pays for the housing and stipends of all clergy, and the Diocese overheads.

Our biggest issue was the continued high cost of energy, costing us over £14,000.

We continued to support our three mission partners giving a total of £4,788.

The Church savings accounts has £96,344. This can be accounted for as:

New Entrance £25,500

Families/Youth £30,000 (money from grants and a specific donation 3 years ago)

Reserve £25,000 (3 months costs for emergencies)

Warm Church Project £16,800 (gifts from the congregation and a grant)

On behalf of the PCC, I would like to thank everyone who gives financially to St Peter's to allow us to run the church and for our work to continue.

Hall Report – *Lynne Lee-Diep*

It is a blessing that our regular hirers throughout the week have maintained their hire. Every weekday evening sees an activity from support groups to sporting clubs. T-TKD is a taekwondo club that has been with us since 2017 and continues to hire the hall 2 evenings a week. DanceBeat have continued to hold classes on Fridays. Slimming World sessions are still held throughout the day on Thursdays. Monday has a support group which meet weekly throughout the year.

Weekend hire is still sporadic especially with party hire. But the early months of the year saw the local councillors hold their monthly surgeries in the hall. They don't hire all through the year with us as they change their venue but it is good to see them as a presence for the community.

December was the sadly the end of our weekly Karate class, who stopped teaching classes for personal reasons.

In the autumn, we had a few enquiries from churches wanting to hire our space for their services as they had no building of their own. In mid-November, we welcomed Church of Pentecost who started a weekly hire of our hall for their services. This provides us with stable and regular income from the hall for which we are very grateful.

Buildings and Fabric – John Hollands (Church Warden)

The church buildings and fabric generally remain in good condition. The main ongoing concern is the high cost of heating the church and the age of the gas heating system. During 2024 we agreed to proceed with a heat pump/air conditioning system, to insulate the roof spaces and replace the windows (except the stained glass windows at the west and east end of the church). We have received planning permission and the faculty from the Church of England. We are now awaiting the rest of the grant funding and aim to carry out this work in the summer of 2025.

During 2024 we looked again at the front entrance with a view to having a smaller project that would be more financially viable. This means retaining the current porch but putting in a large window and doors with lots of glass so that we can still meet the objective of people being able to see in and the front entrance more obviously being the entrance. In addition, we will put in an accessible entrance to meet one of our other objectives of making the entrance accessible to all. We have planning permission for this project and should shortly receive the faculty from the Church of England.

In February 2024 we had our 5 yearly full electrical check. One minor issue was identified that was remedied within a month or so.

Thanks go to Roger again for his work on the building and grounds, including mowing the lawn regularly and keeping the shrubbery trim and tidy. And also, to Gordon for his work on various maintenance issues and keeping our Health and Safety programme up to date. In addition, we thank Emma Stilling for her hard work keeping all areas of the buildings clean and safe during the year.

Safeguarding – Paul Evenett

St Peter's Church and the diocese, are totally committed to enabling our congregation, and visitors to be as safe as possible. We ensure that all those working with children, youth and vulnerable adults have had DBS checks, have undertaken their training and any concerns are followed up. Thank you to everyone who gives up their time to volunteer in this way. In the rare cases when something goes wrong, we would like to assure you that they are dealt with promptly and robustly. We will continue to give the highest priority to supporting any survivors or victims of abuse to the very best of our ability.

Our safeguarding officer Louise Sime left St Peter's in June, and Paul Evenett was safely recruited as our new safeguarding officer and has completed all the necessary training. Lynne Lee-Diep continues to be responsible for processing DBS checks and keeping them up to date. This year we have moved over to using the parish dashboard and safeguarding hub, which enables us to keep our records up to date and alerts us when we need to do things. We have created a display with information with help and support for those experiencing domestic abuse; agreed an ex-offender policy and discussed at PCC how we can improve our safeguarding culture.

We can report that the PCC has been fully compliant with the duty under section 5 of the safeguarding and Clergy Discipline Measure 2016. (duty to have due regard to House of Bishops guidance on Safeguarding Children and Vulnerable adults).

Administrative Information

St Peter's Church is situated on Broadwater Crescent, Stevenage, part of the Marymead neighbourhood hub. It is part of the Diocese of St Albans within the Church of England. The correspondence address is The Willows, Stevenage Herts SG2 8AN. Registered charity number is 1152921. PCC members who have served at any time during 2024:

Ex Officio members:

Clergy:	Vicar: Reverend Kate Sharples (Chair) Peter Briggs (from 1 st July)
Readers:	Gordon Baillie Obi Eneli (and Deanery synod rep) Paul Evenett
Wardens:	John Hollands, Wayne Sime (until 21 st April)

Elected members:

Rose Aknai (and vice-chair from 21st April)
Richard Brooks (from 21st April)
Kieran Cooney (until Sept)
Mike Toft (deceased 26 March)
Wendy Hills
Julie Owen
Samuel Owen (from 21st April)
Louise Sime (until 21st April)
Matthew Wyatt (Treasurer)

Co-opted members:

David Salmon (from 20th May)
AJ Yau (from 20th May)

Approved by the PCC on

and signed on their behalf by the Reverend Kate Sharples (PCC Chairperson)

Report from the Treasurer for the PCC of St Peter's Church Broadwater for the year ending December 2024

Report for the accounts

This year has been a normal year in terms of our services and use of the hall for ourselves and the community.

Our regular giving has fallen a little to around £57,000 with a further £12,950 tax recovered from gift aid.

We also received around £4,500 for the Warm Church Project. Grants were agreed of £18,000 from The St Albans Diocese Net Zero Carbon Fund and £7,500 from Beds and Herts Historical Churches Trust. The money will be received once the work commences.

Grants of £12,500 were received towards our Children's and Families worker.

Despite lower Interest rates, our income from investments grew to £4,277 from £2,785.

Income from the hall was £14,647, down from 17,456, but we expect this trend to reverse this year.

The largest expenditure is the parish share of £58,450. This money goes to the Diocese and pays for the housing and stipends of all clergy, and the Diocese overheads.

Our biggest issue was the continued high cost of energy, costing us over £14,000.

We continued to support our three mission partners giving a total of £4,788.

The Church savings accounts has £96,344. This can be accounted for as:

New Entrance £25,500

Families/Youth £30,000 (money from grants and a specific donation 3 years ago)

Reserve £25,000 (3 months costs for emergencies)

Warm Church Project £16,800 (gifts from the congregation and a grant)

On behalf of the PCC, I would like to thank everyone who gives financially to St Peter's to allow us to run the church and for our work to continue.

Matthew Wyatt Treasurer to the PCC.

Parochial Church Council of St Peter's, Broadwater

Annual Accounts

Year ending 31st December 2024

Section A Statement of financial activities Section A

Recommended categories by activity	Unrestricted funds £	Restricted funds £	Total funds £	Prior year funds £
Incoming resources (Note 2)				
Income and endowments from:				
Donations and legacies (notes 2a-b)	73,352	4,512	77,864	94,744
Charitable activities (note 2c)	16,622	1,128	17,750	21,523
Other trading activities			0	0
Investments (note 2d)	4,277	0	4,277	2,785
Other (note 2e)	38	12,500	12,538	7,337
Total	94,289	18,140	112,429	126,388
Resources expended (Note 3)				
Expenditure on:				
Raising funds	0	0	0	0
Charitable activities (notes 3a-c)	107,763	23,422	131,185	138,418
Total	107,763	23,422	131,185	138,418
Net income/(expenditure) before investment gains/(losses)	(13,473)	(5,282)	(18,755)	(12,030)
Net gains/(losses) on investments		0	0	0
Net income/(expenditure)	(13,473)	(5,282)	(18,755)	(12,030)
Extraordinary items	0	0	0	0
Transfers between funds (note 9)			0	0
Gains and losses on revaluation of fixed assets for the charity's own use			0	
Other gains/(losses)		0	0	0
Net movement in funds	(13,473)	(5,282)	(18,755)	(12,030)
Reconciliation of funds:				
Total funds brought forward	53,916	77,625	131,540	143,571
Total funds carried forward	40,442	72,344	112,784	131,540

Section B Balance sheet

		Unrestricted funds £	Restricted income funds £	Designated funds £	Total this year £	Total last year £
Fixed assets						
Tangible assets	(Note 5)	20,085	-	-	20,085	21,644
Total fixed assets		20,085	-	-	20,085	21,644
Current assets						
Debtors	(Note 7)	-	-	-	-	1,117
Investments	(Note 6)	241	-	-	241	241
Cash at bank and in hand	(Note 6)	24,001	72,344	-	96,344	107,738
Total current assets		24,241	72,344	-	96,585	109,096
Creditors: amounts falling due within one year	(Note 8)	3,885	-	-	3,885	-800
Net current assets/(liabilities)		20,356	72,344	-	92,700	109,896
Total assets less current liabilities		40,441	72,344	-	112,785	131,540
Total net assets or liabilities		40,441	72,344	-	112,785	131,540
Funds of the Charity						
Designated funds		-	-	-	-	-
Restricted income funds	(Note 6)		72,344		72,344	77,625
Unrestricted funds		40,442		-	40,442	53,915
Total funds		40,442	72,344	-	112,785	131,540

Signed by two PCC members on behalf of all the PCC

Print Name	Signature	Date of approval dd/mm/yyyy

Parochial Church Council of St Peter, Broadwater

Notes to the Financial Statements

For the Year Ended 31 December 2024

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with the Charities Act 2011, and the Statement of Recommended Practice for Accounting by Charities. The financial statements have been prepared under the historical cost convention.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general .

purposes of the PCC. Funds designated for the particular purpose by the PCC are also unrestricted.

Incoming resources

Voluntary income and capital sources

Giving is recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised when received.

Income tax recoverable on Gift Aid donations is recognised when the associated income is recognised.

Other income

Rental income from the letting of the church hall is recognised when rent is due.

Income from investments

Interest is accounted for as earned. All interest earned is credited to the Unrestricted Fund unless monies are separately invested.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when it falls due.

Fixed Assets

Consecrated property and movable church furnishings

Consecrated property of any kind is excluded from the accounts by Part 1, Chapter 2 (10) of the Charities Act 2011. Even though it is not technically consecrated property, the Church Hall is not recognised in the accounts.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's Inventory, which can be inspected (at any reasonable time).

Expenditure incurred on consecrated buildings or individual items under £5,000 is written off as incurred.

Other fixtures, fittings and office equipment

Individual items of computer and office equipment are capitalised and written off over three years.

Current assets

Amounts owing in respect of fees, rents or other income are shown as debtors.

Short-term deposits include cash held on deposit either with the DBF, Church of England Funds or at the bank.

2 INCOMING RESOURCES

2(a)	<i>Incoming Resources from donors</i>
	Planned Giving
	Gift Aid Donations (0101, 0110, 0120)
	*Income Tax recoverable
	Other planned giving (0115, 0201, 0210)
	Loose cash at services (0301)
2(b)	<i>Other Voluntary incoming resources</i>
	Donations, contributions, appeals etc (0550, 0560, 0804)
2(c)	<i>Income from operating activities</i>
	Church Hall (1230)
	Fees* (1101, 1102, 1104, 2215)
	Other (1402, 1410, 1411, 1414, 1417)
2(d)	<i>Income from investments</i>
	Bank interest receivable (1020)
2(e)	<i>Other incoming resources</i>
	Other income (1415)
	Grants (0803, 1416)

Unrestricted Funds	Restricted Funds	TOTAL	
		2024	2023
£	£	£	£
50,761		50,761	48,471
12,950		12,950	15,326
5,136		5,136	13,015
1,504		1,504	1,258
70,351	-	70,351	78,071
3,000	4,512	7,512	10,673
		-	-
3,000	4,512	7,512	10,673
14,647	-	14,647	17,436
318	1,128	1,446	2,225
1,657		1,657	1,862
16,622	1,128	17,750	21,523
4,277	-	4,277	2,785
4,277	-	4,277	2,785
38		38	117
	12,500	12,500	13,220
38	12,500	12,538	13,337
94,289	18,140	112,429	126,389

TOTAL INCOMING RESOURCES

* Fees from restricted funds shown in note 2 (c) are fees due to the Diocese in respect of set fees for weddings, funerals, baptisms etc.

3 RESOURCES EXPENDED

3(a) Grants

Charitable giving:

International Charities & Causes

National Charities & Causes (1830)

Local Charities & Causes (1802)

Missionary giving:

International Charities & Causes

National Charities & Causes

Local Charities & Causes

Total Charitable and Missionary giving

3(b) Activities relating to the church

Ministry : Diocesan parish Share (1910)

Clergy expenses + house (2101,2102,2130,2145)

Funeral and wedding fees (2208)

Evangelism (2201, 2203, 2206, 2213, 2214)

Work with Children (2216, 2146)

Work with Youth (2217)

Church running expenses

(2207,2218,2219,2331,2340,2401,2410,2420)

Church maintenance (2330,2701,2710)

New building work (2920)

Equipment (1730, 2332)

Church Hall (2530, 2540, 2560)

Sub-Total

Unrestricted Funds	Restricted Funds	TOTAL	
		2024	2023
£	£	£	£
	-	-	-
	-	-	-
4,788	-	4,788	4,522
4,788	-	4,788	4,522
		-	
	-	-	266
-	-	-	-
-	-	-	-
-	-	-	266
4,788	-	4,788	4,788
58,452	-	58,452	57,147
233		233	153
	871	871	942
404		404	1,215
88	18,219	18,307	15,496
279		279	381
14,956	-	14,956	10,178
2,130		2,130	19,122
	2,160	2,160	-
5,108		5,108	390
4,396	-	4,396	7,566
86,046	21,250	107,296	112,590

3 RESOURCES EXPENDED

3(c) Church Management & Administration
 Administrator/Cleaner (2050, 2591)
 Administration (2360)
 Other costs (2301, 2303, 2362)
 Printing & stationery (2361)
 Examination Fees (2601)
 Office telephone & internet (2310)

3(d) Other

Other (2212, 2221)
 Depreciation (2841)

TOTAL RESOURCES EXPENDED

Unrestricted Funds	Restricted Funds	TOTAL	
		2024	2023
£	£	£	£
11,743	-	11,743	7,394
203	-	203	93
2,525	-	2,525	2,859
46	-	46	45
250	-	250	250
603	-	603	662
15,370	-	15,370	11,303
	2,172	2,172	1,498
1,559	-	1,559	8,239
		-	-
1,559	2,172	3,731	9,737
107,763	23,422	131,185	138,418

Church Hall Account

Income
Expenditure
Net Deficit/income

Stepping Stones Account

Income
Expenditure
Net Deficit/income

2024	2023
£	£
14,647	17,436
4,396	7,566
10,251	9,869
£	£
1,220	1,200
0	650
1,220	550

4 STAFF COSTS

Family Leader
Administrator/Vicar's secretary
Cleaner

2024	2023
£	£
18,219	14,642
7,769	7,089
4,625	4,815
30,613	26,546

5 FIXED ASSETS

Cost

Brought forward

Additions

Disposals

Carried forward

Depreciation

Brought forward

Charge for year

Disposal

Carried forward

Net Book Value 2023

Net Book Value 2024

Kitchen	Meeting Rooms	Building roof	Access for all	Chairs	AV System	Total 2024
£	£	£	£	£	£	£
23,130	6,965	16,320	42,028	12,502	4,982	100,945
-	-	-	-	-	-	-
23,130	6,965	16,320	42,028	12,502	4,982	100,945
23,130	6,965	11,654	27,075	12,470	2,988	84,282
-	-	414	149	-	996	1,559
-	-	-	-	-	-	-
23,130	6,965	12,068	27,224	12,470	3,984	85,841
-	-	4,666	14,953	32	998	16,663
-	-	4,252	14,803	32	998	20,085

6 ANALYSIS OF NET ASSETS BY FUND

Fixed Assets

Cash at bank and at hand*

Short term deposits

Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL
£	£	£	£
20,085		0	20,085
24,001	0	72,344	96,344
241		0	241
44,326	0	72,344	116,670

7 DEBTORS

Income tax recoverable

Hall Hire

2024	2023
£	£
	1,118
-	1,118

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Accruals

Amount held for other parties

2024	2023
£	£
3,885	-800
3,885	-800

9 FUND DETAILS

Unrestricted Funds

General Funds

Restricted Funds

New Building

Children and Families Project

Warm Church Project

Diocese Board of Finance (DBF)

TOTALS

2023	Income	Expenditure	Transfers	2024
£	£	£	£	£
53,915	94,289	107,763		40,442
53,915	94,289	107,763	-	40,442
27,663		2,160		25,503
34,422	13,820	18,219		30,023
15,797	3,192	2,172		16,817
(257)	1,128	871		-
77,625	18,140	23,422		72,344
131,540	112,429	131,185	-	112,785

John Hollands

From: John Hollands <johnhollands888@outlook.com>
Sent: 27 October 2025 13:43
To: John Hollands
Subject: FW: Re: St Peter's Church accounts 31.12.24

From: Wendy Hills <wendyhills2@virginmedia.com>
To: Matthew.wyatt1@ntlworld.com
Date: 20/03/2025 07:36 GMT
Subject: Re: St Peter's Church accounts 31.12.24

Dear Matthew,

I have gone through the Finance documents. The only thing I wondered was why I was sent details of individuals giving (church members)?
I otherwise give my verification.

Kind regards

Wendy Hills

On 19/03/2025 22:44 GMT matthew.wyatt1@ntlworld.com wrote:

Dear Wendy.

I attach the above for verification. Copies of invoices and correspondence can be supplied.

Thank you in advance for your help.

Matthew Wyatt, Treassuer, St Peters Church Stevenage.

7 Bronte Paths

Stevenage

Herts SG2 0PQ

01438 722102

07759 867353

Accounts



2023 Report
for the
Parochial Church Council
of
St Peter Broadwater, Stevenage

THE PARISH CHURCH OF ST. PETER, BROADWATER

MINUTES OF THE ANNUAL VESTRY MEETING OF PARISHIONERS AND THE ANNUAL PAROCHIAL CHURCH MEETING

Sunday 27th March 2023 in the church building

The Vestry Meeting and the Annual Parochial Church Meeting were held at the same time.

Rev'd Kate Sharples welcomed all to the meeting and opened in prayer.

Those present:

Funmi	Ajayi	Lynette	Foster	Ruth	Pollard
Claudius	Allen	Hilda	Francis	Brenda	Richardson
Gordon	Baillie	Maurice	Gordon	Christine	Russell
Janet	Bell	Joanie	Gordon	Pete	Sharp
Catriona	Brenton	John	Greenway	Kate	Sharples
Richard	Brooks	Graham	Hall	Wayne	Sime
Rosie	Busfield	Elaine	Hall	Louise	Sime
Roger	Busfield	Stella	Harry	Linda	Smith
Paul	Carter	Helen	Henry	Laura	Taylor
Liz	Carter	Wendy	Hills	Carol	Temple
Kay	Collier	John	Hollands	Mike	Toft
Kieran	Cooney	Rosie	Hollands	Judith	Toft
Rod	Cutler	Jacqui	Horbury	Joan	Ward
Paul	Dymond	Catherine	Kaemba	Patricia	Wood
Tracy	Dymond	Cameron	Kense	Matthew	Wyatt
Obi	Eneli	Aline	Kouame	Stacey	Yau
Paul	Evenett	Lynn	Lee-Diep	AJ	Yau
Anna	Everett	Jackie	Mitchell		
Simon	Flatman	Chi	Nyasbimvo		

Apologies

Claudia	Davis-Walters	(in children's church)	Marion	Burton
Annette	Baillie	(in children's church)	Doris	Cork
Claire	Derrett-Smith	(in children's church)	Barbara	Cutler
Tapiwa	Tungamirai	(in youth)	Sue	Dungey
Samuel	Owen	(in youth)	Lynn	Evenett
Ken	Aknai		Corinne	Headington
Rose	Aknai		John	Headington
Maurice	Ballard		Elizabeth	Henry
John	Bell		Julie	Owen
Barbara	Blackwell		Pauline	Sharp
Pete	Blackwell		Cathy	Smith
Janice	Brooks		Paul	Smith
			Brian	Temple

ANNUAL VESTRY MEETING OF PARISHIONERS 2023

1. APOLOGIES: See above

2. TO RECEIVE THE MINUTES OF THE MEETING HELD IN 2022

It was proposed by Helen Henry that the minutes were a true and accurate record of the meeting held on Sunday 3rd April 2022, seconded by Wendy Hills and agreed by all.

3. ELECTION OF CHURCHWARDENS FOR 2023-24

Rev Kate Sharples announced that the two candidates standing for Churchwarden were:

John Hollands: proposed by Julie Owen and seconded by Sue Dungey

Wayne Sime : proposed by John Hollands and seconded by Louise Sime.

There being no other candidate both were duly elected for the year 2023/24.

ANNUAL PAROCHIAL CHURCH MEETING

1. APOLOGIES: See above

2. TO APPROVE THE MINUTES OF THE APCM HELD IN 2022

It was proposed by Carol Temple and seconded by Wendy Hills that the minutes of the meeting held on Sunday 3rd April 2023 were a true record of the meeting and agreed by all.

3. DEANERY SYNOD

Obi Eneli was elected as a Deanery synod representative for the next 3 years, proposed by Wayne Sime and seconded by Brian Temple.

4. MEMEBERSHIP OF THE PCC

Rev Kate Sharples confirmed that Helen Henry was standing down. Thanks were expressed for all she has done over many years. Rose Aknai is standing down as Secretary, but continues as a member of the PCC.

There were 3 candidates standing for the PCC:

Matthew Wyatt, proposed by Wayne Sime, seconded by Michael Toft

Julie Owen, proposed by David Owen, seconded by Samuel Owen

Michael Toft, proposed by Gordon Baillie and seconded by Roger Busfield

There being no other candidates Matthew Wyatt, Julie Owen and Michael Toft were formally elected.

Matthew Wyatt will be appointed as Treasurer at the next meeting of the PCC.

5. FINANCE REPORT AND APPOINTMENT OF THE INDEPENDENT EXAMINER TO THE PCC:

Helen Henry gave a short report on the finances. She thanked all those who have given financially to St Peter's over the last year. The significant increase in the gas costs has been an issue since November 2022, but thankfully the finances are in a healthy state.

She also thanked Annette Baillie and Christine Russell for their time given in counting the cash received.

Rev Kate Sharples announced that Sue Viles of Gamlingay is willing to act as our independent examiner for the 2023 accounts. Proposed by Gordon Baillie, seconded by Michael Toft and accepted by the meeting.

6. QUESTIONS AND REPORTS ON THE BUILDING, DEANERY SYNOD AND ELECTORAL ROLL

No questions were received. Thanks were expressed to Emma Stilling for all her hard work on the cleaning, to Vi for the flowers, to Gordon Baillie for taking on the role of Health and Safety Officer and to Roger Busfield for taking on the role of Maintenance Officer.

Maurice Gordon thanked Rev Kate Sharples for all her work on behalf of St Peter's

7. APPEAL FOR FINANCES TO PAY FOR A NEW HEATING SYSTEM

Rev Kate Sharples announced that an appeal will be launched at Easter for financial contributions towards the heating system in the church that needs to be replaced before next winter.

2023 ANNUAL REPORT

FOR THE PAROCHIAL CHURCH COUNCIL OF ST PETER BROADWATER, STEVENAGE

Review of the year

- We started 2023 with a verse for the year: Hebrews 12: 1-2

let us throw off everything that hinders and the sin that so easily entangles. And let us run with perseverance the race marked out for us, fixing our eyes on Jesus, the pioneer and perfecter of faith.

- 2023 was a year of growth. We grew numerically with the average attendance on Sunday mornings slightly increasing. We grew in faith, with a small Alpha course running at the start of the year, worship nights and prayer and praise evenings starting up. We grew in staff with the appointment of a Children's and families leader. And the PCC grew in understanding heating systems
- This year we had 2 worship nights, spending time in God's presence, with an extended time of worship and no set agenda. It was great to see the Holy Spirit at work, to hear God speak and to receive God's love and blessing. People are enthusiastic about having more evenings like this next year. In September we started a monthly Prayer and Praise on Sunday evenings. Each one had specific prayer focuses, such as children, the elderly, the NHS and Gaza/Israel. The prayer time included opportunities to pray together, pray silently at prayer stations and to pray for each other.
- After a year of searching, Stacey joined us in March as the Children and families Leader. She has taken on the overall running of Children's church, alongside the existing leaders and helpers, and leads Stepping Stones baby and toddler group. She also organised a monthly Kids' breakfast, Easter stay and play, Love Stevenage, the pop up nativity and a Christmas hot choc social.
- The Tearfund Big Quiz was a great success bringing people together and raising money.
- We have a new logo and website which is attracting a lot more visits to the site and enquiries.
- It was wonderful to see so many people at our Christmas services and events, with lots of visitors coming to carols by candlelight and the Children's Christmas Celebration. The pop up nativity was enjoyed by those who watched and took part.
- The warm church project took up a lot of time as we investigated lots of different heating options, until finally deciding on air-to-air heat pumps with air-conditioning units in the church, insulating the loft and replacing the windows. The congregation gave generously towards this, and we are now going through the process of final Diocese approval, planning approval and grant applications.
- Thank you so much to everyone for being part of St Peter's Church. Thanks for serving, giving, praying, caring and supporting each other.

Aim and purposes

St Peter's Parochial Church Council (PCC), in cooperation with the incumbent, Revd Kate Sharples, is responsible for the whole ministry and mission of the Church to the Parish of Broadwater. This includes pastoral, evangelistic, social action and ecumenical work and involvement in initiatives across Stevenage with "Churches Together in Stevenage". The PCC is also specifically responsible for the maintenance of the Church and hall buildings.

Vision

Our vision is to be a missional church – showing God's love to the community – and to be a relevant and visible presence, providing pathways by which people can seek and know God.

- We want to continue to be a welcoming community that loves people of all ages and cares for them. To enable all ages to become mature followers of Jesus and to rely on him through prayer and Bible reading and the infilling of the Holy Spirit.
- We want to be "A Furnace" where people meet with Jesus, where lives are transformed by his presence, where miracles happen and where people are sent out by the Holy Spirit on fire for God.
- We want to be church that serves the community, helping to meet the needs of the parish.

Mission Action Plan 2022

1. Make the front entrance accessible, more visible, and welcoming.

Last year plans were drawn up by the architect, which were agreed by the PCC. The Diocese gave its approval and planning permission was granted.

This year the project was put on hold so we could concentrate on the Warn Church project. We will come back to this once the new heating system is installed.

2. Reach new people by specifically concentrating on families.

We have had a Children and Families worker for 9 months and more families from Stepping Stones attended our Christmas Services, including the pop up nativity this year. The Kids' breakfast has helped the children and parents get to know each other and the community is growing. We look forward to seeing this work developing over the coming year.

3. Developing Youthwork community

The youth café stopped early in the year as it did not attract young people from the community. We are grateful to the dedicated leaders who ran it for 6 months.

4. Care for the Environment

Lots of progress has been made this year in identifying the right way forward for our heating system so that we can be net zero for carbon in the future. The warm church project will provide heating using air-to-air heat pumps, insulate the church and replace the high level windows. We are aiming for instillation by the end of 2024.

Activities and Highlights — Building the Church

Music Ministry *Ken Aknai*

It's been such a privilege to witness the growth of the music ministry this past year, and how it has impacted upon the musical worship life of St Peters. God is doing some amazing things! I believe we have grown as a team in unity, musical skills, and in our spiritual lives, as well as in number.

This past year, we have had a team worship night, where we could spend time together as a team focusing on Jesus, and seeking his guidance for the year ahead.

We also introduced whole church worship nights, which have been amazing times of encounter with the Lord. We believe that the Lord is using these evenings to take us into deeper encounter with him, and to build his Kingdom in and around Stevenage. We encourage you to come along, especially if you haven't been able to yet, and do bring your friends.

A vital part of music ministry is the continued raising up of new musicians, singers and worship leaders, and God has answered our prayers for another keyboard player- Dave Salomon is a new recruit bringing his rapidly-expanding keyboard skills to the band (mentored by Rose), and also Ajay stepping up to lead us in worship some Sundays.

The Sound Team went on a one day course as part of efforts to look at how we can further improve the sound mix in the church.

As always I would like to express huge heartfelt thanks to everyone in the band, and on sound desk, for the time and effort (and early Sunday morning starts!) you all devote to serving the Lord in music and song.

Prayer *Rosemary Busfield*

During 2023 we consolidated our model of prayer ministry which places the emphasis on waiting for the Holy Spirit to do his work. Members of the prayer ministry team pray short prayers with the people who come forward and are continually open to the guidance of the Holy Spirit. We have encouraged people to stay in God's presence for as long as they feel comfortable rather than returning to their seats immediately after being prayed for. At our meeting in March, a decision was made for the prayer team to stand at the front of church near the first line of chairs while waiting for people to come out, rather than standing on the stage. We now stand next to the person when praying rather than praying over them from the stage. Hopefully this makes people feel more secure. We are continually mindful that we need to be listening to what God is saying and we are open at times to doing things a little differently or praying in a different way, something we are all in agreement with.

Youth Church *Tapiwa Tungamirai*

We have continued to use the Youth for Christ material in youth group and have had good sessions and discussions with the youth. We've had a social each term (takeaway and games night) which the youth have enjoyed. Anna has taken time off for maternity, but the gaps in the rota have been filled by volunteers from the church. Thank you to all who are working with the youth!

Kids' Church *Stacey Yau*

This year has been a year of many changes within Kids Church. Stacey was appointed Children and Young Families leader at the beginning of March 2023. As a team we have come up with a mission statement so we all know what our aims are. We have changed our resource to 'Grow Kids Curriculum', a well thought out resource. There are two versions of the session (one that suits our younger children and one that suits our 7-11 year olds). Every 4 to 5 weeks we start a new series and each series has a wealth of information, a video, craft ideas and games so that we can dive deep in teaching the kids all they need to know about the Bible topic. It has been a good investment. Numbers are really steady, we have 10 kids that come every week and many more that try to come as much as they can. We still see one time visitors as expected.

We have split the groups this year so that the two groups don't distract each other (which was becoming quite a problem!) This has meant that we have needed more volunteers on the rota every week. Thankfully we have a very good team that is slowly growing. The team are willing and very good at connecting with the kids, they are truly a blessing to this church. The split has been well received by child and adult alike. Some ironing out will need to be done in the following year but for now we make it work well.

As part of integrating the kids into our wider congregation Stacey has been putting together videos to show during the Sunday service, an overview of each series that has been taught. We want the children to feel as much a part of the congregation as the adults and we want the adults not to see the children as a burden but as the next generation, someone to train to take over some of the responsibilities of the church and wider community. They are a valuable, willing, and somewhat untapped team.

We have introduced a kids' breakfast that happens the first Sunday of every month. The purpose of this is for not only the kids to have a relationship with each other but also make an opportunity for the families to get together and connect. We can talk about how the kids are getting on and if there are any concerns, or reason for praise. We have a steady group of 4 families that attend with more coming when they can. This created a reason to start the play area in the sofa area in church, which has stopped the running around church which was becoming unsafe. The kids love to play together, and it has been noted that they are all very comfortable within the church. A big success to call church home.



Pastoral Care *Rosemary Busfield*

It is a privilege to continue offering support for people as requested either by phone or face to face contact, depending upon peoples' preference. Our team remains small and while we do sometimes ask other members of the congregation to step in and provide extra support, we manage to achieve what is required. Our aim is to complement the support given in homegroups and friendship groups and we are mindful that we are a representative of Kate and St Peters church.

At the latter end of the year, I commenced gathering information for a resource file. This will contain information regarding agencies that provide help and support for a variety of issues e.g. addiction, homelessness, the elderly to name just a few. This will be available for anyone in the church to use.

Homegroups

The Green house group as we call ourselves have had a busy year we have shared many of the ups and downs of life and have always prayed and shared together. We still meet over zoom enabling those who live further away the opportunity to be part of a praying and bible study group, We have been using much of the London Institute for contemporary Christianity, LICC, resources and have been greatly blessed by the challenging and engaging material. Meeting over zoom has some limitations and we recognise that we need to meet in person and that we have done through social gatherings, meals together and as a team at church quiz evenings. We endeavour to draw Closer to God To see Him more clearly. Love Him more dearly. and Follow Him through each and every day. *Paul Evenett*

All the members seem committed to the Lord and to the group. We see continuing spiritual maturity and genuine support for one another. *JJ Bell*

We welcomed 3 new members to our Home Group this year which was a blessing. God has been faithful to us, and we have had some amazing testimonies of His goodness and mercy through the year. It's been great being able to support each other through prayer and study using our online teaching series and our prayer is that God will continue to enable us grow into the people he wants us to be. *Obi*

The daytime Home Group has continued to meet on Wednesday mornings. Numbers attending have varied weekly up to 9 and we join together in fellowship, bible study, prayer and song. We have dealt in prayer with several health issues over the past year but have also really enjoyed the J. John 'just 10' CD series. This has been both challenging and entertaining and led to several testimonies from members. *Maurice Gordon*

Tearfund Big Quiz Night *Rosie Hollands*

On November 17th 2023 we had a Quiz Night to raise funds for Tearfund. We started the evening with a meal and I would like to thank Simon who worked so hard helping me to prepare all the food. We then had the first half of the quiz which clearly was well received by everyone - whispering during the questions and lots of laughter, cheers and groans during the answers!!

Various different cakes were served with coffee during the break. The church was filled with voices chatting and laughing. People from different churches had come so there was lots of 'catching up' with friends.

The second half of the quiz was again a great success and the evening finished with people choosing cake to take home with them.

We had such a great evening together and raised over £300!

Activities and Highlights —Engaging with the Community

Stepping Stones *Stacey Yau*

Stepping stones has not seen many changes this year as it was already such a success. Numbers are steady and we still see many familiar faces. More bible stories have been added to the 'story time' collection of books and we have a new puppet called Rosa comes to visit on occasion to talk about an experience she has had (that links to a bible story). We have a great team that all know exactly what to do and are able to mingle with the community very well. Although we did lose a couple of volunteers due to circumstance changes, this year we have had two mothers join our team from the Stepping Stones group and our very own Emma and Anna joined us too.

Tea and Co *Annette Baillie and Richard Brooks*

Firstly, we would like to thank the team members - Lynn Evenett, Sue Dungey, Jackie Mitchell, Ruth Pollard, Chris Russell and Carol Temple - for all they do.

We have settled into the hall permanently and this has proved to be more user friendly. The group continues to be popular with our regulars and we have been meeting a more diverse set of needs as new people have engaged with us. For the most part folk come to enjoy playing board games, colouring or sitting and chatting over a cup of tea and a cake. To mark Christmas, in the last session of 2023 we experimented with a different format; comprising a quiz followed by a sing-a-long led by Paul and a short talk by Richard. This change was welcomed and we plan to include similar events in 2024.

At the invitation of the Early Years staff at Shephalbury Park School, as part of their enrichment programme, some of the group have visited the school. We have joined in craft and reading activities, attended a Teddy Bears Picnic, watched the dress rehearsal of the Nativity Play and enjoyed refreshments served by some of the older children.

Schools Work *Kate Sharples*

There have been some class visits to church to find out about what happens in church and what Christians believe, and I've been into school to talk to classes about what vicars do.

Shephalbury Park school came into Church for Easter and Christmas services, and Roebuck Academy KS2 (7-11s) came in for Christmas services.

Assemblies were taken with Bridgebuilders every half term in Roebuck Academy and Shephalbury Primary.

The Christmas Journey ran 6 sessions with Shephalbury Park, Roebuck Academy, St Margarets Clitheroe and Knebworth Primary School attending. We are really grateful for the opportunities to go into our community primary schools.

Love Stevenage *Stacey Yau*

This year was the first Love Stevenage this side of Covid. The main challenge was the unknown of how many people would come and what age etc. This made planning quite hard, but we were given a beautiful day and all was well received. We had a carnival theme, bouncy castle and face painting and a treasure hunt that sent a fair amount of the visitors to the park (to help with space management within the church grounds) Overall the day went well, and it looked as though the visitors all had a good time. Next year we will spend a bit more time on promoting the event better to increase attendance. A good step back into the event game and a good learning experience for next year.

Foodshed *Annette Baillie*

Thank you to all those who have given donations to the Foodshed by putting items in the collection basket in church and by contributing to the Easter, Harvest and Christmas appeals.

On Tuesday mornings we have been running a small distribution outlet in the hall using pre-packed bags from Foodshed central. Our vision was to help parents in the parish who were struggling to feed their children, by working in cooperation with staff at the primary schools and using a referral based system. Clients are given food to take home, offered hot drinks, toast and breakfast bars as well as a listening ear and in some cases given pointers to other agencies.

The uptake varied from week to week and in the autumn we expanded our vision to incorporate the wider needs of the community. With the help of Foodshed staff we started to distribute to non-school clients who live in the Broadwater area and who find it easier to access our location.

Making it Happen

Electoral Roll

There are **97** names on this year's roll.

We have had 9 new people added to this year's roll.

8 people who have been removed because they moved away, worshipped at a different church, or passed away.

Of the 97 people, 32 are male - which is 33% or a third, and 65 are female, 67% or two-thirds.

Just over half of which live within the parish, 53 (55%) and 44 (45%) live outside of the parish in the surrounding areas of Stevenage or the nearby villages.

Parochial Church Council (PCC)

The PCC and the Vicar, Revd Kate Sharples, continue to work well together, overseeing the work and activities of St Peter's. The PCC met 5 times in 2023 plus an away day in January.

Administration

Lynne Lee-Diep has continued to work 12 hours a week as the church administrator and hall booking manager. She does a fantastic job in making sure everything runs smoothly.

Deanery Synod *Obi Eneli (Deanery Synod Rep)*

There were 3 meetings of the Stevenage Deanery Synod last year. Below are the highlights:

Theresa Britt from the Beds and Herts Historic Churches Trust gave a talk on the work of the Trust. She explained that it exists to make grants available to public churches to maintain the fabric. Over the past 20 years the Trust has awarded £3.5 million for repairs, and 9 churches in the Stevenage Deanery currently subscribe to the Trust. The Trust is registered as a charitable incorporated organisation, and she explained that she wants to raise its profile.

Peter Adams a representative of the St. Albans Diocese to the House of Laity of the General Synod and the Lay Chair of both Diocesan and Luton Deanery Synods gave an interesting talk on the workings and business of the General Synod.

Finance Report for the year ending December 2023 *Matthew Wyatt, Treasurer*

On behalf of the PCC, I would like to thank everyone who gives financially to St Peter's, however you give and however much you give.

Regular giving from the congregation has been steady this year, totalling around £60,000, and a further £12,750 tax recovered from gift aid. We also received around £16,500 for the warm church project, including £3,700 from a councillor's locality grant and tax recovered. We received a grant of £6,000 towards our Children and Families Leader.

We had extra expenses that were not budgeted for, with repairs to the boundary wall, the tower brick work and lead flashing and some electrical work. The largest expenditure is the parish share of £57,000. This money goes to the Diocese and pays for the housing and stipends of all clergy, and the Diocese overheads.

We have focussed our financial support to our 3 mission partners – *Bridgebuilders, Oak church, and the Pugh family's mission work in Tanzania*, giving a total of £4788

The Church savings accounts has £105,718. This can be accounted for as:

New Entrance £28,000 (specific donation a few years ago)

Project Fund £12,900

Families/Youth £21,527 (money from grants and a specific donation 3 years ago)

Reserve £25,000 (3 months costs for emergencies)

Warm Church Project £15,797 (gifts from the congregation and a grant)

The church and hall building have been used as expected this year with all the usual activities and groups running for the church and the community. The PCC's reserve policy has remained the same and no trustee received any financial remuneration.

Hall Report *Lynne Lee-Diep*

Overall there has been a reduction in regular hall hire this year, although hall hire income slightly increased. One group stopped running and 2 others reduced their hours.

There are some gaps in the diary for potential hall users but there doesn't appear to be much of a demand for group hire in the mornings or early afternoons. The hall is still used for activities that moved from the church such as Time for Tea and Midweek Communion.

Party hire at the weekends continues. There is lots of interest, but enquiries don't always result in a booking, often due to circumstances beyond our control.

Buildings and Fabric Report *John Hollands and Wayne Sime (Church Wardens)*

The church buildings and fabric generally remain in good condition. The main concern is the high cost of heating the church and the age of the gas heating system. During 2023 work was carried out to explore the alternatives and we agreed to proceed with a heat pump/air conditioning system + insulating the roof spaces. We aim to carry out this work in 2024 once we have planning permission, a faculty and additional funds.

There were a few on-going issues remaining from the 2018 Diocesan Quinquennial Report (ie spalling brickwork mainly on the tower and cracking to the cill beneath the large stained glass chancel window). These structural repairs were carried out in March 2023. In addition, the lead collar around the tower was replaced as the original was in poor condition. The quinquennial review of buildings was carried out in August 2023. We are still waiting the completed report. One item was concern over cracks in the main walls near the west end of the church. A structural survey was carried out in 8 January 2024. Some structural repairs are required that are likely to be carried out in 2025.

There has been some other minor maintenance works carried out during the year, including replacing the lights in the chancel with LEDs, repairing loose coping stones on the boundary wall and cleaning the gutters and flat roof areas of moss and muck. In view of recommendations from the Fire brigade we installed emergency lighting in the church in March 2023.

We thank Roger again for his work on the building and grounds, including mowing the lawn regularly and keeping the shrubbery trim and tidy. In addition, we thank Emma Stilling for her hard work keeping all areas of the buildings clean and safe during the year.

Safeguarding *Louise Sime*

We take Safeguarding very seriously, recognising there are a few people who are determined to harm children or adults and deliberately seek out organisations where children or other vulnerable people meet. Churches are particularly susceptible to this risk. We need to ensure we create and maintain a safeguarding culture that will discourage people from becoming involved within church for the wrong reasons and make it difficult to harm or abuse children or adults. Everyone working with children and vulnerable adults have been Disclosure and Barring Service (DBS) checked and have been asked to take part in the diocesan safeguarding training. All our leaders and helpers have completed their e-learning safeguarding training sessions. Lynn Lee-Diep, our church administrator, continues to be our lead Recruiter and ensures all new DBS checks are carried out. We have started to use the safeguarding dashboard software to monitor activities and will move over to the system properly in 2024.

We can report that the PCC has been fully compliant with the duty under section 5 of the safeguarding and Clergy Discipline Measure 2016. (duty to have due regard to House of Bishops guidance on Safeguarding Children and Vulnerable adults)

Administrative information

St Peter's Church is situated on Broadwater Crescent, Stevenage, part of the Marymead neighbourhood hub. It is part of the Diocese of St Albans within the Church of England. The correspondence address is The Willows, Stevenage Herts SG2 8AN. Registered charity number is 1152921.

PCC members who have served at any time during 2023:

Ex Officio members:

Clergy:	Vicar: Reverend Kate Sharples (Chair)
Readers:	Gordon Baillie Obi Eneli (and Deanery synod rep) Paul Evenett
Wardens:	Wayne Sime (and vice chair and Deanery synod rep until June) John Hollands

Elected members:

Rose Aknai
Kieran Cooney
Helen Henry Treasurer (until March 2023)
Wendy Hills
Julie Owen (from March 2023)
Louise Sime
Mike Toft (from March 2023)
Matthew Wyatt Treasurer (from March 2023)

Approved by the PCC on Tues 2 April 2024

and signed on their behalf by the Reverend Kate Sharples (PCC Chairperson)

K. Sharples

VICAR

Revd Kate Sharples,
The Vicarage,
1 The Willows,
Stevenage SG2 8AN

BANK DETAILS

Bank of Scotland
PO Box 10,
38 St Andrew Square
Edinburgh EH2 2YR

INDEPENDENT EXAMINER

Susan Viles
Debonair Management Services Limited
14 St Mary's,
Gamlingay,
Sandy,
Bedfordshire SG19 3ET
sue@debonairms.co.uk

Report from the Treasurer for the PCC of St Peter's Church Broadwater for the year ending December 2023

Finance Report for the year ending December 2023 Matthew Wyatt, Treasurer

On behalf of the PCC, I would like to thank everyone who gives financially to St Peter's, however you give and however much you give.

Regular giving from the congregation has been steady this year, totalling around £60,000, and a further £12,750 tax recovered from gift aid.

We also received around £16,500 for the warm church project, including £3,700 from a councillor's locality grant and tax recovered.

We received a grant of £6,000 towards our Children and Families Leader.

We had extra expenses that were not budgeted for, with repairs to the boundary wall, the tower brick work and lead flashing and some electrical work.

The largest expenditure is the parish share of £57,000. This money goes to the Diocese and pays for the housing and stipends of all clergy, and the Diocese overheads.

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The Church savings accounts has £105,718. This can be accounted for as:

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The church and hall building have been used as expected this year with all the usual activities and groups running for the church and the community.

The PCC's reserve policy has remained the same and no trustee received any financial remuneration.

Parochial Church Council of St Peter's, Broadwater

Annual Accounts

Year ending 31st December 2023

Section A Statement of financial activities Section A

Recommended categories by activity	Unrestricted funds £	Restricted funds £	Total funds £	Prior year funds £
Incoming resources (Note 2)				
Income and endowments from:				
Donations and legacies (notes 2a-b)	75,677	13,067	88,744	108,133
Charitable activities (note 2c)	20,838	685	21,523	20,492
Other trading activities			-	-
Investments (note 2d)	2,785	-	2,785	622
Other (note 2e)	3,637	9,700	13,337	83
Total	<u>102,936</u>	<u>23,452</u>	<u>126,388</u>	<u>129,330</u>
Resources expended (Note 3)				
Expenditure on:				
Raising funds	-	-	-	-
Charitable activities (notes 3a-c)	126,033	12,385	138,418	113,188
Total	<u>126,033</u>	<u>12,385</u>	<u>138,418</u>	<u>113,188</u>
Net income/(expenditure) before investment gains/(losses)	-23,097	11,067	-12,030	16,143
Net gains/(losses) on investments		-	-	-
Net income/(expenditure)	-23,097	11,067	-12,030	16,143
Extraordinary items	-	-	-	-
Transfers between funds (note 9)			-	-
Gains and losses on revaluation of fixed assets for the charity's own use			-	
Other gains/(losses)		-	-	-
Net movement in funds	-23,097	11,067	-12,030	16,143
Reconciliation of funds:				
Total funds brought forward	77,012	66,558	143,570	127,428
Total funds carried forward	<u>53,915</u>	<u>77,625</u>	<u>131,541</u>	<u>143,570</u>

Section B Balance sheet

		Unrestricted funds £	Restricted income funds £	Designated funds £	Total this year £	Total last year £
Fixed assets						
Tangible assets	(Note 5)	21,644	-	-	21,644	29,883
Total fixed assets		<u>21,644</u>	-	-	<u>21,644</u>	<u>29,883</u>
Current assets						
Debtors	(Note 7)	1,118	-	-	1,118	2,810
Investments	(Note 6)	241	-	-	241	240
Cash at bank and in hand	(Note 6)	30,113	77,625	-	107,738	114,809
Total current assets		<u>31,472</u>	<u>77,625</u>	-	<u>109,097</u>	<u>117,859</u>
Creditors: amounts falling due within one year	(Note 8)	-800	-	-	-800	4,172
Net current assets/(liabilities)		<u>32,272</u>	<u>77,625</u>	-	<u>109,897</u>	<u>113,687</u>
Total assets less current liabilities		<u>53,916</u>	<u>77,625</u>	-	<u>131,541</u>	<u>143,571</u>
Total net assets or liabilities		53,916	77,625	-	131,541	143,571
Funds of the Charity						
Designated funds		-	-	-	-	14,639
Restricted income funds	(Note 6)		77,625		77,625	27,665
Unrestricted funds		53,915		-	53,915	101,266
Total funds		<u>53,915</u>	<u>77,625</u>	-	<u>131,541</u>	<u>143,571</u>

Signed by two PCC members on behalf of all the PCC

Print Name	Signature	Date of approval dd/mm/yyyy

Parochial Church Council of St Peter, Broadwater

Notes to the Financial Statements

For the Year Ended 31 December 2023

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with the Charities Act 2011, and the Statement of Recommended Practice for Accounting by Charities. The financial statements have been prepared under the historical cost convention.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general . purposes of the PCC. Funds designated for the particular purpose by the PCC are also unrestricted.

Incoming resources

Voluntary income and capital sources

Giving is recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised when received.

Income tax recoverable on Gift Aid donations is recognised when the associated income is recognised.

Other income

Rental income from the letting of the church hall is recognised when rent is due.

Income from investments

Interest is accounted for as earned. All interest earned is credited to the Unrestricted Fund unless monies are

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when it falls due.

Fixed Assets

Consecrated property and movable church furnishings

Consecrated property of any kind is excluded from the accounts by Part 1, Chapter 2 (10) of the Charities Act 2011. Even though it is not technically consecrated property, the Church Hall is not recognised in the accounts.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's Inventory, which can be inspected (at any reasonable time).

Expenditure incurred on consecrated buildings or individual items under £5,000 is written off as incurred.

Other fixtures, fittings and office equipment

Individual items of computer and office equipment are capitalised and written off over three years.

Current assets

Amounts owing in respect of fees, rents or other income are shown as debtors.

Short-term deposits include cash held on deposit either with the DBF, Church of England Funds or at the bank.

2 INCOMING RESOURCES

	Unrestricted Funds	Restricted Funds	TOTAL	
			2023	2022
	£	£	£	£
2(a) <i>Incoming Resources from donors</i>				
Planned Giving				
Gift Aid Donations (0101, 0110)	48,471		48,471	47,104
Income Tax recoverable (0601)	12,893	2,433	15,326	12,746
Other planned giving (0201)	13,015		13,015	9,734
Loose cash at services (0301)	1,258		1,258	1,931
	75,638	2,433	78,071	71,515
2(b) <i>Other Voluntary incoming resources</i>				
Donations, contributions, appeals (0550, 0804, 1232)	39	10,634	10,673	36,617
	39	10,634	-	-
	39	10,634	10,673	36,617
2(c) <i>Income from operating activities</i>				
Church Hall (1230)	17,436	-	17,436	16,315
Fees* (1101, 1102, 1104)	1,540	685	2,225	1,102
Other (1402, 1403, 1408, 1410, 1411)	1,862		1,862	3,076
	20,838	685	21,523	20,493
2(d) <i>Income from investments</i>				
Bank interest receivable	2,785	-	2,785	622
	2,785	-	2,785	622
2(e) <i>Other incoming resources</i>				
Other income (1415)	117		117	83
Grants (0801, 0803, 1416)	3,520	9,700	13,220	-
	3,637	9,700	13,337	83
TOTAL INCOMING RESOURCES	102,936	23,452	126,388	129,330

* Fees from restricted funds shown in note 2 (c) are fees due to the Diocese in respect of set fees for weddings, funerals, baptisms etc.

3 RESOURCES EXPENDED

3(a) Grants

Charitable giving:

International Charities & Causes

National Charities & Causes (1830)

Local Charities & Causes (1802)

Missionary giving:

International Charities & Causes

National Charities & Causes

Local Charities & Causes

Total Charitable and Missionary giving

3(b) Activities relating to the church

Ministry : Diocesan parish Share (1910)

Clergy expenses + house (2101,2102,2130,2145)

Funeral and wedding fees (2208)

Evangelism (2201,2203,2213,2214)

Work with Children (2216, 2146)

Work with Youth (2217)

Church running expenses

(2207,2211,2218,2219,2331,2340,2401,2410,2420)

Church maintenance (2330,2701,2710)

Equipment (2332)

Church Hall (2530,2540,2560,2591)

Sub-Total

Unrestricted Funds	Restricted Funds	TOTAL	
		2023	2022
£	£	£	£
	-	-	-
	-	-	-
4,522	-	4,522	4,788
4,522	-	4,522	4,788
		-	
266	-	266	-
-	-	-	-
-	-	-	-
266	-	266	-
4,788	-	4,788	4,788
57,147	-	57,147	48,470
153		153	5862
	942	942	543
1,215		1,215	789
4,803	10,693	15,496	131
381		381	209
10,178	-	10,178	8,727
19,122	-	19,122	3,611
390		390	60
7,566	-	7,566	16,339
100,955	11,635	112,590	84,741

3 RESOURCES EXPENDED

- 3(c) Church Management & Administration
 Administrator / Vicar's secretary (2050)
 Administration (2360)
 Other costs (2301,2303)
 Printing & stationery (2361)
 Examination Fees (2601)
 Office telephone & internet (2310)

3(d) **Other**

- Other (2212,2221,2215)
 Depreciation (2841)
 Front entrance (2900)

TOTAL RESOURCES EXPENDED

Unrestricted Funds	Restricted Funds	TOTAL	
		2023	2022
£	£	£	£
7,394	-	7,394	7,089
93	-	93	-
2,859	-	2,859	2,207
45	-	45	161
250	-	250	250
662	-	662	658
11,303	-	11,303	10,365
748	750	1,498	60
8,239	-	8,239	12,222
	-	-	1,012
8,987	750	9,737	13,294
126,033	12,385	138,418	113,188

Church Hall Account

Income
Expenditure
Net Deficit/income

2023	2022
£	£
17436	16,315
7566	16,339
9,869	(24)

Stepping Stones Account

Income
Expenditure
Net Deficit/income

£	£
1200	1,230
650	607
550	623

4 STAFF COSTS

Family Leader
Administrator/Vicar's secretary
Cleaner

2023	2022
£	£
14,642	-
7,089	7,088
4,815	4,314
26,546	11,402

5 FIXED ASSETS

Cost

Brought forward

Additions

Disposals

Carried forward

Depreciation

Brought forward

Charge for year

Disposal

Carried forward

Net Book Value 2022

Net Book Value 2023

Kitchen	Meeting Rooms	Building roof	Access for all	Chairs	AV System	Total 2023
£	£	£	£	£	£	£
23,130	6,965	16,320	42,028	12,502	4,982	100,944.90
-	-	-	-	-	-	0.00
-	-	-	-	-	-	0.00
23,130	6,965	16,320	42,028	12,502	4,982	100,944.90
21,005	6,521	11,133	25,416	9,976	1,992	76,043.00
2,125	444	521	1,659	2,494	996	8,239.00
-	-	-	-	-	-	0.00
23,130	6,965	11,654	27,075	12,470	2,988	84,282.00
2,125	444	5,187	16,612	32	1,994	24,901.90
-	-	4,666	14,952	32	1,994	21,643.90

6 ANALYSIS OF NET ASSETS BY FUND

Fixed Assets

Cash at bank and at hand*

Short term deposits

Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL
£	£	£	£
21,644		-	21,644
30,113		77,625	107,738
241		-	241
<u>51,998</u>	<u>0</u>	<u>77,625</u>	<u>129,623</u>

7 DEBTORS

Income tax recoverable

Hall Hire

2023	2022
£	£
	1,876
1,118	934
<u>1,118</u>	<u>2,810</u>

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Creditors £2500 held in case VAT is payable on disability entrance.
Accruals
Amount held for other parties

2023	2022
£	£
	3,853
	-
-800	319
-800	4,172

9 FUND DETAILS

Unrestricted Funds

General Funds

Restricted Funds

New Building
Children and Families Project
Warm Church Project
Diocese Board of Finance (DBF)

2022	Income	Expenditure	Transfers	2023
£	£	£	£	£
77,012	102,936	126,033		53,915
77,012	102,936	126,033	-	53,915
27,663				27,663
38,895	6,220	10,693		34,422
-	16,547	750		15,797
	685	942		-257
66,558	23,452	12,385		77,625
143,570	126,388	138,418	-	131,541

TOTALS

Independent Examiner's report to the PCC of St Peter, Broadwater

I report on the accounts of the church for the year ended 31st December 2023, which are set out on pages 1 to 11.

Respective responsibilities of the PCC and the examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- ☐ examine the accounts under section 145 of the Act;
- ☐ to follow the procedures laid down in the general Directions given by the Church Commission under section 145(5)(b) of the Act; and
- ☐ to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Church Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- ☐ to keep accounting records in accordance with section 130 of the Act; and
- ☐ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Susan Viles
Address: 14 St Marys, Gamlingay SG19 3ET
Date: 29th April 2024

Independent Examiner's report to the PCC of St Peter, Broadwater

I report on the accounts of the church for the year ended 31st December 2023, which are set out on pages 1 to 11.

Respective responsibilities of the PCC and the examiner

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- to state whether particular matters have come to my attention.

Basis of independent examiner's report

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(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Susan Viles
Address: 14 St Marys, Gamlingay SG19 3ET
Date: 29th April 2024

Accounts



2022 Report
for the
Parochial Church Council
of
St Peter Broadwater, Stevenage



THE PARISH CHURCH OF ST. PETER, BROADWATER



MINUTES OF THE ANNUAL VESTRY MEETING OF PARISHIONERS AND THE ANNUAL

PAROCHIAL CHURCH MEETING

Sunday 3rd April 2022 in the church building and on Zoom

The Vestry Meeting and the Annual Parochial Church Meeting were held at the same time in the church building and remotely on Zoom via the internet.

Revd Kate Sharples welcomed all to the meeting and opened in prayer.

Those present on Zoom:-

Barbara Cutler	Charles Harry
Maurice Gordon	Corrine Headington
Graham Hall	John Headington
Elaine Hall	Lynne Lee-Diep

Those present in the building:-

Ken Aknai	Obi Eneli	Wendy Newbury
Rose Aknai	Lynn Evenett	David Owen
Claudius Allen	Paul Evenett	Samuel Owen
Debbie Auburn	Lynette Foster	Brenda Richardson
Anna Beckett	Rev Paul Foster	Milanese Roberts
June Benny	Hilda Francis	Christine Russell
Catriona Brenton	Gillian Gibbs	Pauline Sharp
Rosie Busfield	John Greenway	Pete Sharp
Emma Coates	Stella Harry	Laura Taylor
Stephen Coates	Wendy Hills	Brian Temple
Kay Collier	John Hollands	Carol Temple
Kieran Cooney	Jacqui Horbury	Judith Toft
Rod Cutler	Vi Martindale	Mike Toft
Susan Dungey	Jackie Mitchell	Joan Ward
Tony Withington	Pat Wood	Rev Kate Sharples

Apologies

Gordon Baillie (Children's church)	Roger Busfield	Cathy Smith
Annette Baillie (Children's church)	Paul Carter	Paul Smith
Maurice Ballard	Liz Carter	Linda Smith
Janet Bell	Doris Cork	Kevin Smith
John Bell	Corinne Headington	Louise Sime
Barbara Blackwell	John Headington	Wayne Sime
Pete Blackwell	Rosie Hollands	
Richard Brooks	Julie Owen	
Janice Brooks	Ruth Pollard	

ANNUAL VESTRY MEETING OF PARISHIONERS 2022

1. APOLOGIES: See above

2. TO RECEIVE THE MINUTES OF THE MEETING HELD IN 2021

It was proposed by Obi Eneli that the minutes were a true and accurate record of the meeting held on Sunday 16th May 2021, seconded by Carol Temple and agreed by all.

3. ELECTION OF CHURCHWARDENS FOR 2022-23

Rev Kate Sharples announced that the two candidates standing for Churchwarden were:

John Hollands: proposed by Sue Dungey and seconded by Pete Sharpe

Wayne Sime : proposed by Rosie Hollands and seconded by Lynne Lee-Diep.

There being no other candidate both were duly elected for the

year 2022/23.

ANNUAL PAROCHIAL CHURCH MEETING 2022

1. APOLOGIES: See

above

2. TO APPROVE THE MINUTES OF THE APCM HELD IN 2021

There was a minor amendment to the minutes under "appointment of the independent examiner" The date should be 2021 not 2020. With amendment It was proposed by Wendy Hills and seconded by Rose Aknai that the minutes of the meeting held on Sunday 16th May 2021 were a true record of the meeting and agreed by all.

3. MEMEBERSHIP OF THE PCC

Rev Kate Sharples confirmed that Annette Baillie and Linda Smith were standing down. Wendy Hills had completed her three-year term but has applied for re-election, proposed by Graham Hall and seconded by Barbara Blackwell. There being no other candidates Wendy Hills was formally re-elected.

Rev Kate Sharples thanked Annette and Linda for their service and support on the PCC.

Rev Kate Sharples also thanked Maurice Gordon who has been Churchwarden for several years and has decided to not seek re-election this year. She confirmed he will continue to manage the building works he is currently involved with and stay active as a member of the Church Front Extension project working party.

4. APPOINTMENT OF SIDESPERSONS

The current list of welcomers/sidespersons to be re-appointed was read out:

Annette Baillie, John and Janet Bell, Kay Collier, Sue Dungey, Wendy Hills, Pauline Sharp, Carol Temple

These names were approved as Welcomers/ Sidespersons for 2022/23

5. APPOINTMENT OF THE INDEPENDENT EXAMINER TO THE PCC:

Rev Kate Sharples announced Sue Viles of Gamlingay is willing to act as our independent examiner for the 2022 accounts. This was proposed by Sue Dungey and seconded by Brian Temple and accepted by the meeting.

6. QUESTIONS AND REPORTS ON THE LIFE AND FINANCIAL AFFAIRS OF THE CHURCH

There were no questions raised.

7. QUESTIONS AND REPORTS ON THE BUILDING, DEANERY SYNOD AND

ELECTORAL ROLL

Kay Collier asked whether all the Quinquennial works would be completed this year. John Hollands confirmed this was the case and the next review was in 2023. John Hollands thanked Rev Kate Sharples for all her work.

8. Rev Kate Sharples closed the meeting with prayer.

2022 ANNUAL REPORT

FOR THE PAROCHIAL CHURCH COUNCIL OF ST PETER BROADWATER, STEVENAGE

Review of the year

- We started 2022 with a verse for the year: Psalm 105: 4:

Look to the LORD and his strength;
seek his face always.

- It feels like 2022 was a year of transition. At the start of the year, we were still operating with some covid restrictions, wearing facemasks during worship, restricting numbers in some things and being careful when socialising. By the end of the year, we were worshipping and socialising freely. We also said about several events that “this is the first time since before covid”. Numbers have slowly increased over the year, and we’ve welcomed new adults and children into the church.
- Social events came back in abundance, starting with a men’s breakfast and a ladies tea. The Platinum Jubilee was celebrated in style with a street party attended by many from the community as well as the church. The Tearfund Big Quiz was another wonderful social event, bringing people together and raising money.
- Paul Foster’s time with us as curate came to an end in May 2022, when he left to plant a church on a housing estate in Coventry Diocese. It was great to have him with us, along with his wife Kathryn and children Grace and Jack. We valued his passion for evangelism and inspiring sermons, and are grateful for men’s breakfasts, home-group leading, starting the youth café and schools work. We hope to have another curate in 2024.
- 2022 saw the return of all-age services, with refreshments first and a short service for everyone afterwards. Bread making was very popular at the Harvest celebration and lots of children (and a few adults) took part in the all-age Nativity. Carols by Candlelight was also back - and it was wonderful to have nearly all the band leading us in singing and some extras too.
- The project to re-develop the front entrance progressed to the stage where we have an agreed plan, planning permission and approval from the Diocese. The new entrance will make the building accessible and more open and inviting.

- A huge thank you to everyone for being part of St Peter's Church. Whatever we do, it's the people who make the church. Thanks for serving, giving, praying, caring, and supporting each other and all the things we do.

Aim and purposes

St Peter's Parochial Church Council (PCC), in cooperation with the incumbent, Revd Kate Sharples, is responsible for the whole ministry and mission of the Church to the Parish of Broadwater. This includes pastoral, evangelistic, social action and ecumenical work and involvement in initiatives across Stevenage with 'Churches Together in Stevenage.' The PCC is also specifically responsible for the maintenance of the Church and hall buildings.

Vision

Our vision is to be a missional church – showing God's love to the community – and to be a relevant and visible presence, providing pathways by which people can seek and know God.

- We want to continue to be a welcoming community that loves people of all ages and cares for them. To enable all ages to become mature followers of Jesus and to rely on him through prayer and Bible reading and the infilling of the Holy Spirit.
- We want to be "A Furnace" where people meet with Jesus, where lives are transformed by his presence, where miracles happen and where people are sent out by the Holy Spirit on fire for God.
- We want to be church that serves the community, helping to meet the needs of the brokenness in our parish.

Mission Action Plan 2022

1. Make the front entrance accessible, more visible, and welcoming.

Seven years ago, there was a desire to make the outside of the building reflect the inside – meaning that inside the church was very warm, friendly and welcoming but the outside was off-putting. This included making the inside visible, with glass doors, or glass in the wall, because people would be more likely to come in if they could see in first. The desire also is to make it accessible to all so that those in wheelchairs or on mobility scooters are able to access the front of the building along with everybody else rather than being confined to having to use the side entrance.

During the year plans were drawn up by the architect, which were agreed by the PCC. The Diocese gave its approval and planning permission was granted.

2. Reach new people by specifically concentrating on families.

We want to create pathways to faith for those coming to Stepping Stones and other family activities, so that they hear about and experience a relationship with Christ. The first step is to employ a part-time children and families leader who can develop relationships and new activities to create this pathway to faith.

At the very end of the year we found a Children's and family leader who accepted the job. We look forward to seeing this work developing in 2023

3. Developing Youthwork community

The needs of the local young people are very much in evidence when we hear them in the evenings while meeting for prayer, and some came into the church before the Ash Wednesday service and various people chatted to them. And they have come into the church since then. We want to re-start the youth café and as we meet to consider our vision anew for the church and consider what else we could be doing for young people.

The youth café restarted in September with several dedicated leaders and a few young people from Church. So far it has not attracted youth from outside the church, probably because we've not managed to advertise in Barnwell School yet as hoped.

4. Care for the environment

To make changes to the buildings and how we use them so that we reach the Church of England's target of being carbon neutral by 2030. This will need to be closely monitored over the next 8 years, to make adjustments so as to keep a realistic target.

The CofE had a grant to support 4 churches in the Diocese, and St Peter's was chosen as one of the 4. A specialist heating and sustainability consultant worked with us to understand our buildings and needs, highlighted opportunities and resources, assessed options and made recommendations with outline costs. We are now considering the next steps of how to put in place the recommendations.

Activities and Highlights – Building the Church

Music Ministry *Ken Aknai*

It was great to welcome a new team member onboard this year - AJ on electric guitar and vocals. Also welcome to Dave and Simon as new recruits on the sound desk. Our digital music management platform on Planning Centre is now well embedded into our ministry, and we continue to find handy new functions that really help us with music preparation and practise.

We had some vocal coaching sessions for the team towards the end of 2022, which were a lot of fun, and have helped us to learn how to sing better together. We hope to have further sessions in 2023.

I'd say a highlight of the year was our Carol service. It was so good to have virtually the whole team involved, plus guest appearances with flute and clarinet for some variety, and everyone gave of their very best. A truly uplifting time.

We continue to pray for new team members to join us, especially for keyboard and drums. Thank you to everyone on the team (including sound and AV people) for how you use your gifts to serve the church and further God's Kingdom.

Children's and Youth Church

We have a dedicated group of leaders who run our children and youth work on a Sunday morning. Youth has developed with Samuel taking much more of a lead and David moving from children to youth in September. We are grateful to Oak church for their support for the first half of the year and pleased that we are able to run without their help now. Youth Alpha was popular at the start of the year, and they are enjoying the new material from Youth for Christ.

Children's Church has continued this year with all children in the hall. Gordon noted that there was a great variability in numbers from one week to the next, with more older children at the beginning of the year and more younger ones by the end. On one Sunday, he led them to re-enact crossing the river Jordan into the promised land. (The river was made by a stretch of blue canvas animated by two helpers). The stones used to make an altar on the far side fascinated the children as they were real, coming from a geological collection. The helpers have been terrific, and a debt of thanks is owed for their assistance.

Pastoral Care *Rosemary Busfield*

It has been a joy this year to resume visiting people again and providing face to face contacts as well as telephone calls. Each person is assessed on a case-by-case basis and pastoral care is offered as appropriate for the need. We are a small team and there have been times when we have asked other members of the congregation to step in and provide extra support on a short-term basis. This has worked well. I am mindful that much pastoral care support is offered through home groups and friendship groups. We are there to complement this support and provide extra contact as needed.

During the year, Sue Dungey stepped down as co-leader with me. I want to thank Sue for her dedication to this role and particularly her heart for the care of the elderly in the church. I really enjoyed working with her. Ruth Pollard is now assisting me with leading the team.

In 2023 we will be reassessing the pastoral care ministry and reviewing our practice. We would like to be more proactive, build up the team, and also be more creative in the way we offer this ministry.

Prayer *Rosemary Busfield*

After covid restrictions were lifted and the Sunday services were taking on the semblance of normality, we were keen to reintroduce prayer ministry. We felt that we should make a space for the Holy Spirit to come and do his work and for us on the prayer team to take a backward step. So, we introduced a different model whereby people are asked to come forward to the front of church and to wait expectantly on God. We on the prayer team will pray short and simple prayers over them asking the Holy Spirit to do his work. People can wait on God for as long or short a time as they wish while the band plays a song. Going forward, we want to encourage people to come forward and be expectant that God will honour their faith and courage. We want people to wait before God, immersing themselves in his presence and not return to their seats too quickly, so that they can receive all that God wants to give them. We long to see the Holy Spirit move in a more powerful way, not just in the prayer ministry time but throughout the entire service. Just before Christmas we introduced a prayer request wallet which is attached to the prayer board, where people can drop in their prayer requests. Members of the Sunday evening prayer meeting then pray for their specific needs. This appears to be working well.

Homegroups

We have ten members, and we meet weekly via zoom. In 2022 we prayed a lot and laughed a lot, oh yes we did some bible study but mostly prayed and laughed. I think it is true to say that zoom works well for us as a group as some of us (well most of us) are retired it means that we can meet up and stay connected even when we are away. We have a very busy WhatsApp group too this helps us to share not just on Thursdays but every day of the week. *Paul Evenett*

"Our homegroup continues to meet regularly to pray and support one another; to worship together and to study God's Word we also meet socially, enjoying our meals out. We all really value each other's committed support and look forward to our times together. Both John and I sense that the group members are experiencing deeper relationships with the Lord." *Janet and John Bell*

The Daytime Home Group now meet in church on a Wednesday morning and share refreshment time with those who have attended morning communion. Good fellowship is enjoyed with regular banter before a song or two, some bible study and prayer not always in that order. Numbers vary but the average is 8 or 9. Illness and hospitalization have affected the group but thankfully others have stepped in to help run the meetings. *Maurice Gordon*

We continue to enjoy meeting in person every week and the sense of unity that comes from this. Homegroup is a safe place where we can share the challenges of life, pray for each other, and see God at work as our prayers are answered. Most recently we have been considering simple principles of life that we can learn from the Bible. *Maurice Ballard*

We remain grateful to God for His faithfulness to us as a group as we continue to receive answer to specific prayer requests. We started using an online Home

Fellowship website which enabled us access very helpful video-based bible teaching series which have been very inspirational and we aim to continue using the site for our bible studies going forwards. *Obi Eneli*

Activities and Highlights – Building Community

Men's Breakfast *Richard Brookes*

We give grateful thanks for our men's breakfast in March of last year, organized by our then curate the Rev Paul Foster before he left us to take up his position in Coventry diocese. We had a wonderful continental style breakfast of which about 20 or so men attended and some good fellowship between us all ensued. Our guest that Paul invited was yet another previous curate of St Peters and remembered by some of us who attended. This was the Rev Jonathan Kissell, who led us all in a time of worship with some well-known songs, some not so well known and some composed by Jonathan which to all of us were totally new. After worship and a short talk, a time of ministry prayer and healing took place. We all enjoyed a wonderful morning together in each other's company and the company of the Holy Spirit.

Platinum Jubilee Street Party *Rosie Hollands*

On June 4th we celebrated the Queen's platinum jubilee by having a street party on the road between the church and the vicarage. The planning had started long before the day and the team - Wendy Hills, Lynne, Kate and I met to put together a plan to make it an occasion when we could share the celebrations with our church family and the wider community. Amongst other things, Wendy coordinated the refreshments, Kate liaised with the council to have the road closed and also wrote the risk assessment, Lynne sourced the things we needed to buy and also obtained a grant from council, and I planned some games and activities. Invitations were made and given to all the residents of the nearby streets and at last the day arrived!

So many thanks to everyone who worked so hard to make the occasion a success; for the setter uppers - who put up tables and chairs in the street, set up gazebos, covered the tables etc; for the people who made the amazing cakes; for the team who made tea, served cakes, washed up etc; and to everyone who assisted with the games and activities - especially the face painters; and everyone who stayed at the end and cleared up.

A great time was had by all! The face painting gazebos were busy the entire time and the quality of the face painting was incredible, tea flowed, cake was enjoyed and the buzz was great. More than half the people who came were not regular church members, but people from our community and they all said how much they had enjoyed the afternoon. Parcel the parcel was a great success - 3 parcels going round the long tables and three lucky guests winning a platinum jubilee mug. The jubilee quiz went down well and everyone joined with making right royal costumes out of

newspaper and Sellotape and the subsequent "fashion show". We attempted to build Buckingham Palace out of large boxes but it looked more like the houses of Parliament!

Everyone agreed that the day had been a success; importantly, we engaged with some of our community, relationships were strengthened, the street echoed with laughter and chatting, and God answered prayers for good weather and a fun, safe and inclusive afternoon.

Tearfund Big Quiz Night *Rosie Hollands*

On Friday 18th November our church joined with churches all over the country who took part in the Tearfund Big Quiz Night. We had 10 teams competing and there was a lovely atmosphere of good natured rivalry! We started the evening with a supper of jacket potatoes with a choice of various toppings. Then our wonderful quiz master (Paul Dymond) swung into action to deliver the quiz. Half way through the evening, the quiz stopped for tea and cake which seemed to go down well, and then the battle of the brains continued. At the end of the evening, we auctioned off the uneaten food and together with the money from the entry fee (£5 which included the quiz and the meal) we raised £325 for Tearfund.

Activities and Highlights –Engaging with the Community

Stepping Stones *Kate Sharples*

After Christmas we were still restricting numbers and operating a booking system, so it was great after Easter to go back to an open group. Numbers soon grew, and we have occasionally had to turn people away. It continues to serve the community and we have built good relationships with those who come regularly. A big thank you to the wonderful team.

Tea and Co *Annette Baillie and Richard Brooks*

At the beginning of 2022 we were still implementing many covid restrictions. Happily, by Easter, we had progressed to a point where guests could mingle and we reintroduced homemade cakes!

Throughout the year new folk have joined the group and average weekly attendance has gone up from the mid- teens to the low twenties. They are all grateful for the opportunity to meet and socialise with the option of playing board games or colouring. A few of our guests attended the church 'Ladies Afternoon Tea' and the 'Street Party'. Towards the end of the year a small number participated in both the 'Quiz Night' and 'Carols by Candlelight'.

Going forward we would like to see more folk join the group and also add more variety to some of the sessions.

Schools Work *Kate Sharples*

It was great to welcome class visits into church again and to have Shephalbury Park come into church for harvest. Assemblies were taken with Bridgebuilders every half term in Roebuck Academy and Kate gave a talk in every class about Easter. The Christmas Journey saw 4 classes coming into church and Shephalbury Park also came in for a carol service. Roebuck couldn't come into church because of the snow, and after postponing for a few days, Kate went into school to take the carol service there. We are really grateful for the opportunities to go into our community primary schools.

In the first part of the year Paul Foster continued the Secondary School work at Barnwell in partnership with Oak church, getting to know the youth while playing football.

Making it Happen

Electoral Roll

There are 95 names on this year's roll. 3 people were removed because they moved away, worshipped at a different church, or passed away.

Of the 95 people, 31 of them are male - which is 33% or a third, and 64 are female, 67% or two-thirds.

Just over half of which live within the parish, 50 (53%) and 45 (or 47%) live outside of the parish in the surrounding areas of Stevenage or the nearby villages.

Parochial Church Council (PCC)

The PCC and the Vicar, Revd Kate Sharples, continue to work closely and fruitfully together, overseeing the work and activities of St Peter's. The PCC met six times in 2022.

The main points of discussion at PCC meetings were: Building works, employing a Families Worker, the front entrance project, Heating, budget, and the Mission Action Plan

Administration

Lynne Lee-Diep has continued to work 12 hours a week as the church administrator and hall booking manager. She does a fantastic job in making sure everything runs smoothly.

Finance Report for the year ending December 2022 *Helen Henry, Treasurer*

This year has been a normal year in terms of our services and use of the hall for ourselves and the community. Our regular giving has been steady this year, the tax efficient amount was £47,105, other giving £11,665 with £12,743 from gift aid. We also received 2 gifts, one of £20,000 for use as part of our families outreach and one

of £7000 which was unrestricted. Income from the hall was £16,315 up from £10,526. Our biggest issue was the increase in the cost of gas as our fixed rate ended in October. The cost per KW/hr went from around 2p to 21p. We received help under the government scheme and had a grant of from the St Albans diocese to help with increased cost of £1279. £2197 was donated by the congregation to help with the increased costs. The electricity is still in a fixed contract. We continued to support our 3 mission partners giving a total of £4788. We received 2 grants for £1130 to support our Stepping Stones project, a £500 grant to set up Foodshed project and £6000 for a children's worker (yet to be appointed). As Interest rates were low at the beginning of the year, we moved £50,000 into a 1 year fixed rate savings account. The Church savings accounts have £97,680 plus £16,807 in the general running accounts. £25,000 set as side for emergencies, £28,000 for improving the front entrance, £12,900 for the projects fund leaving £19,100 for general running. The PCC's reserve policy has remained the same. No trustee received any financial remuneration.

On behalf of the PCC, I would like to thank everyone who gives financially to St Peter's to allow us to run the church and the allow our work to continue.

Buildings and Fabric Report *John Hollands and Wayne Sime (Church Wardens)*

The church buildings and fabric generally remain in good condition. The main work undertaken in 2022 was to replace the path from the hall fire exit (completed July 2022) and to replace the hall flooring (completed August 2022) as well as replacing the hall lights with LEDs (completed October 2022). Everyone seems to be very happy with the new flooring, both the church and hall users. We want to thank Roger Busfield particularly for his hard work taking apart the large cupboard in the storage area and then rebuilding it.

There are a few on-going issues remaining from the 2018 Diocesan Quinquennial Report (ie spalling brickwork mainly on the tower and cracking to the cill beneath the large stained glass chancel window). These items will be addressed in early 2023 prior to the quinquennial inspection due later in 2023. We are very pleased that we received a grant of £3,000 from the National Churches Trust towards the cost of this work. There has been some other minor maintenance works carried out during the year, including repairing the guttering on the hall and cleaning the gutters and flat roof areas of moss and muck.

We are pleased to confirm that planning approval for the new front entrance has been received from Stevenage Borough Council. We are now seeking various grants to help with paying for this.

We thank Roger again for his work on the grounds, including mowing the lawn regularly and keeping the shrubbery trim and tidy. In addition, we thank Emma Stilling for her hard work keeping all areas of the buildings clean and safe during the year. Finally, thanks to the Assistant Churchwardens Helen Henry, Sue Dungey, and Peter Sharp for their help on Sunday mornings.

Hall Report *Lynne Lee-Diep*

There were very few changes in hall hirers in 2022. However, we have had some of our existing hall hirers increase their sessions. We have a Support Group who meet on Mondays and Wednesdays, which is a regular commitment that runs through the school holidays too. The dance instructor has added extra sessions mid-week to support their students - this can be dependent on dance competitions coming up and so there are quiet periods too. The Tuesday and Wednesday martial arts classes continue to be popular and Slimming World hire the hall on Thursdays.

November 2022 saw many of our mid-week church activities relocate to the hall - Tea & Co, Communion, and Youth Cafe. The hall is more economical to heat up and our groups and activities moved over to the hall without grumbling or fuss.

Deanery Synod *Wayne Sime and Obi Eneli (Deanery Synod Reps)*

There have been 3 meetings of the Stevenage Deanery Synod over the last year, one of which was a social event. Below are the highlights:

Gary Bentley, Chair of the Hertfordshire Christian Police Association, discussed his Christian journey and how his faith has helped him deal with issues within his personal life and in the police force. He also talked about his ministry to his colleagues in the force, as well as those he meets in the line of duty.

The Synod voted to ask the Diocesan Board of Finance to instruct fund managers to disinvest diocesan funds from companies whose primary focus is fossil fuels. The Synod also adopted a Net Zero Carbon strategy and action plan.

Safeguarding *Louise Sime*

We take Safeguarding very seriously, recognising there are a few people who are determined to harm children or adults and deliberately seek out organisations where children or other vulnerable people meet. The church is particularly vulnerable to these people. We need to ensure we create and maintain a safeguarding culture that will discourage people from becoming involved within church for the wrong reasons and make it difficult to harm or abuse children or adults. Everyone working with children and vulnerable adults have been Disclosure and Barring Service (DBS) checked and have been asked to take part in the diocesan safe guarding training. All our leaders and most of our helpers have completed their e-learning safeguarding training sessions. The remaining few helpers will be undertaking safeguarding training shortly. Lynn Lee-Diep, our church administrator, continues to be our lead Recruiter and ensures all new DBS checks are carried out.

We can report that the PCC has been fully compliant with the duty under section 5 of the safeguarding and Clergy Discipline Measure 2016. (Duty to have due regard to House of Bishops guidance on Safeguarding Children and Vulnerable adults)

Administrative information

St Peter's Church is situated on Broadwater Crescent, Stevenage, part of the Marymead neighbourhood hub. It is part of the Diocese of St Albans within the Church of England. The correspondence address is The Willows, Stevenage Herts SG2 8AN. Registered charity number is 1152921.

PCC members who have served at any time during 2021:

Ex Officio members:

Clergy:	Vicar: Reverend Kate Sharples (Chair)
Readers:	Gordon Baillie Obi Eneli (and Deanery synod rep) Paul Evenett
Wardens:	Wayne Sime (and Deanery synod rep and vice chair) From April 22 John Hollands

Elected members:

Rose Aknai PCC Secretary
Annette Baillie (until April 2022)
Kieran Cooney
Helen Henry Treasurer
Louise Sime
Wayne Sime (until April 2022)
Wendy Hills
Linda Smith (until April 2022)
Tapiwa Tungamira (until Sept 2022)

Approved by the PCC on 13 March 2023

and signed on their behalf by the Reverend Kate Sharples (PCC Chairperson)

K. Sharples

VICAR

Revd Kate Sharples,
The Vicarage,
1 The Willows,
Stevenage SG2 8AN

BANK DETAILS

Bank of Scotland
PO Box 10,
38 St Andrew Square
Edinburgh EH2 2YR

INDEPENDENT EXAMINER

Susan Viles
Debonair Management Services Limited
14 St Mary's,
Gamlingay,
Sandy,
Bedfordshire SG19 3ET

Report from the Treasurer for the PCC of St Peter's Church Broadwater for the year ending December 2022

This year has been a normal year in terms of our services and use of the hall for our selves and the community. Our regular giving has been steady this year, the tax efficient amount was £47,105, other giving £11,665 with £12,743 from gift aid. We also received 2 gifts, one of £20,000 for use as part of our families outreach and one of £7000 which was unrestricted. Income from the hall was £16,315 up from £10,526. Our biggest issue was the increase in the cost of gas as our fixed rate ended in October. The cost per KW/hr went from around 2p to 21p. We received help under the government scheme and had a grant from the St Albans diocese to help with increased cost of £1279. £2197 was also donated by the congregation to help with these increased costs. The electricity is still in a fixed contract. We continued to support our 3 mission partners giving a total of £4788. We received 2 grants totalling £1130 to support our Steppings Stone project, a £500 grant to set up a Foodshed project and £6000 for a children's worker (yet to be appointed). As Interest rates were low at the beginning of the year we moved £50,000 into a 1year fixed rate savings account.

The Church savings accounts have £97,440 plus £16,000 in the general running accounts. £25,000 set as side for emergencies, £28,000 for improving the front entrance, £12,900 for the projects fund and £26,000 designated for the children and families leader, leaving £21,500 for general running.

The PCC's reserve policy has remained the same.

No trustee received any financial remuneration.

Helen Henry Treasurer to the PCC.

Parochial Church Council of St Peter's, Broadwater

Annual Accounts

Year ending 31st December 2022

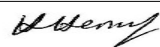
Section A Statement of financial activities Section A

Recommended categories by activity	Unrestricted funds £	Restricted funds £	Total funds £	Prior year funds £
Incoming resources (Note 2)				
Income and endowments from:				
Donations and legacies (notes 2a-b)	102,134	-	102,134	78,573
Charitable activities (note 2c)	18,274	543	18,817	12,978
Other trading activities			-	-
Investments (note 2d)	622	-	622	9
Other (note 2e)	7,758	-	7,758	2,666
Total	128,788	543	129,331	94,226
Resources expended (Note 3)				
Expenditure on:				
Raising funds	-	-	-	-
Charitable activities (notes 3a-c)	111,633	1,555	113,188	97,941
Total	111,633	1,555	113,188	97,941
Net income/(expenditure) before investment gains/(losses)	17,155	-1,012	16,143	-3,715
Net gains/(losses) on investments		-	-	-
Net income/(expenditure)	17,155	-1,012	16,143	-3,715
Extraordinary items	-	-	-	-
Transfers between funds (note 9)			-	-
Gains and losses on revaluation of fixed assets for the charity's own use			-	
Other gains/(losses)		-	-	-
Net movement in funds	17,155	-1,012	16,143	-3,715
Reconciliation of funds:				
Total funds brought forward	98,752	28,676	127,429	131,144
Total funds carried forward	115,906	27,664	143,571	127,429

Section B Balance sheet

		Unrestricted funds £	Restricted income funds £	Designated funds £	Total this year £	Total last year £
Fixed assets						
Tangible assets	(Note 5)	29,883	-	-	29,883	42,103
Total fixed assets		29,883	-	-	29,883	42,103
Current assets						
Debtors	(Note 7)	2,810	-	-	2,810	1,583
Investments	(Note 6)	240	-	-	240	9
Cash at bank and in hand (Note 6)		72,505	27,665	14,639	114,809	86,995
Total current assets		75,555	27,665	14,639	117,859	88,587
Creditors: amounts falling due within one year	(Note 8)	4,172	-	-	4,172	3,611
Net current assets/(liabilities)		71,383	27,665	14,639	113,687	84,976
Total assets less current liabilities		101,266	27,665	14,639	143,570	127,079
Total net assets or liabilities		101,266	27,665	14,639	143,570	127,079
Funds of the Charity						
Designated funds		-		14,639	14,639	15,096
Restricted income funds (Note 6)			28,677		28,677	30,222
Unrestricted funds		83,484		-	83,484	85,826
Total funds		83,484	28,677	14,639	126,801	131,144

Signed by two PCC members on behalf of all the PCC

Print Name	Signature	Date of approval dd/mm/yyyy
Helen Henry		14/03/23
Obinna Eneli		14/03/23

Parochial Church Council of St Peter, Broadwater

Notes to the Financial Statements

For the Year Ended 31 December 2018

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with the Charities Act 2011, and the Statement of

Recommended Practice for Accounting by Charities. The financial statements have been prepared under the historical cost convention.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general .

purposes of the PCC. Funds designated for the particular purpose by the PCC are also unrestricted.

Incoming resources

Voluntary income and capital sources

Giving is recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised when received.

Income tax recoverable on Gift Aid donations is recognised when the associated income is recognised.

Other income

Rental income from the letting of the church hall is recognised when rent is due.

Income from investments

Interest is accounted for as earned. All interest earned is credited to the Unrestricted Fund unless monies are separately invested.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when it falls due.

Fixed Assets

Consecrated property and movable church furnishings

Consecrated property of any kind is excluded from the accounts by Part 1, Chapter 2 (10) of the Charities Act 2011. Even though it is not technically consecrated property, the Church Hall is not recognised in the accounts.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's Inventory, which can be inspected (at any reasonable time).

Expenditure incurred on consecrated buildings or individual items under £5,000 is written off as incurred.

1 ACCOUNTING POLICIES CONTINUED

Other fixtures, fittings and office equipment

Individual items of computer and office equipment are capitalised and written off over three years.

Current assets

Amounts owing in respect of fees, rents or other income are shown as debtors.

Short-term deposits include cash held on deposit either with the DBF, Church of England Funds or at the bank.

2 INCOMING RESOURCES

2(a) *Incoming Resources from donors*

Planned Giving

Gift Aid Donations

*Income Tax recoverable

Other planned giving

Loose cash at services

2(b) *Other Voluntary incoming resources*

Donations, contributions, appeals etc

Cash received from previous years

2(c) *Income from operating activities*

Church Hall

*Fees**

Other

2(d) *Income from investments*

Bank interest receivable

2(e) *Other incoming resources*

Other income 0801,1104,1415

CJR scheme (furlough grant)

TOTAL INCOMING RESOURCES

Unrestricted Funds	Restricted Funds	TOTAL	
		2022	2021
£	£	£	£
47,105		47,105	49,903
12,746		12,746	13,118
9,734		9,734	12,846
1,931		1,931	1,530
71,516	-	71,516	77,397
30,618		30,618	1,277
		-	-
30,618	-	30,618	1,277
16,315	-	16,315	10,526
515	543	1,058	1,502
1,444		1,444	360
18,274	543	18,817	12,388
622	-	622	9
622	-	622	9
7,758		7,758	758
		0	2,497
7,758	-	7,758	3,255
128,788	543	129,331	94,326

* Fees from restricted funds shown in note 2 (c) are fees due to the Diocese in respect of set fees for weddings, funerals, baptisms etc.

3 RESOURCES EXPENDED

3(a) Grants

Charitable giving:

International Charities & Causes
National Charities & Causes (1830)
Local Charities & Causes (1802)

Missionary giving:

International Charities & Causes
National Charities & Causes
Local Charities & Causes

Total Charitable and Missionary giving

3(b) Activities relating to the church

Ministry : Diocesan parish Share (1910)
Clergy expenses + house (2101,2102,2130,2145)
Funeral and wedding fees (2208)
Evangelism (2201,2203,2213,2214)
Work with Children (2216)
Work with Youth (2204)
Church running expenses
(2207,2211,2218,2219,2331,2340,2401,2410,2420)
Church maintenance (2331)
Equipment (2332)
Church Hall (2530,2540,2560,2591)
Sub-Total

Unrestricted Funds	Restricted Funds	TOTAL	
		2022	2021
£	£	£	£
-	-	-	-
-	-	-	150
4,788	-	4788	4,788
4,788	-	4788	4,938
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
4,788	-	4,788	4,938
48470	-	48,470	39,189
5862	-	5,862	17,308
-	543	543	1,215
789	-	789	170
131	-	131	198
209	-	209	100
8,727	-	8,727	4,331
3,611	-	3,611	2,036
60	-	60	1,166
16,339	-	16,339	2,436
84,198	543	84,741	68,149

3 RESOURCES EXPENDED

3(b) *Activities relating to the church continued*

Brought forward from above

Administration (2360)

CJR scheme (furlough grant)

3(c) Church Management & Administration

Administrator / Vicar's secretary (2050)

Other costs (2301,2303)

Printing & stationery (2361)

Examination Fees

Office telephone & internet (2310)

3(d) **Other**

other

Depreciation (2841)

front entrance (2900)

TOTAL RESOURCES EXPENDED

Unrestricted Funds	Restricted Funds	TOTAL	
		2022	2021
£	£	£	£
84,198	543	84,741	68,149
-	-	-	163
-	-	-	2,497
84,198	543	84,741	70,809
7,089	-	7,089	5,638
2,207	-	2,207	2,056
161	-	161	22
250	-	250	250
658	-	658	658
10,365	-	10,365	8,624
60	-	60	90
12,222	-	12,222	11,935
	1,012	1,012	1,545
12,282	1,012	13,294	11,935
111,633	1,555	113,188	96,306

Church Hall Account

Income
Expenditure
Net Deficit/income

Stepping Stones Account

Income
Expenditure
Net Deficit/income

CJR scheme (furlough grant)

Income
Expenditure

2022	2021
£	£
16315	10,526
16339	2,306
-24	8,220
£	£
1230	290
607	110
623	180
£	£
0	2497
0	2497
0	0

4 STAFF COSTS

Administrator/Vicar's secretary
Cleaner

2022	2021
£	£
7,089	5,638
3,891	1,979
10,980	7,617

5 FIXED ASSETS

Cost

Brought forward

Additions

Disposals

Carried forward

Depreciation

Brought forward

Charge for year

Disposal

Carried forward

Net Book Value 2021

Net Book Value 2022

Kitchen	Meeting Rooms	Building roof	Access for all	Chairs	AV System	Total 2020
£	£	£	£	£	£	£
23,130	6,965	16,320	42,028	12,502	4,982	100,945
-	-	-	-	-	-	-
-	-	-	-	-	-	-
23,130	6,965	16,320	42,028	12,502	4,982	100,945
18,880	6,076	9,216	21,174	7,482	996	63,824
2,125	445	1,917	4,242	2,494	996	12,219
-	-	-	-	-	-	-
21,005	6,521	11,133	25,416	9,976	1,992	76,043
4,250	889	7,104	20,854	2,526	2,990	37,121
2,125	444	5,187	16,611	2,526	2,990	29,883

6 ANALYSIS OF NET ASSETS BY FUND

Fixed Assets

Cash at bank and at hand*

Short term deposits

Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL
£	£	£	£
29,883		-	29,883
71,143	14639	27,665	113,447
240		-	240
101,266	14639	27,665	143,570

7 DEBTORS

Income tax recoverable

Hall Hire

2022	2021
£	£
1,876	1,334
934	249
2,810	1,583

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Creditors £2500 held in case VAT is payable on disability entrance.

Accruals

Amount held for other parties

2022	2021
£	£
3,853	3,262
-	-
319	349
4,172	3,611

9 FUND DETAILSUnrestricted Funds

General Funds

Restricted Funds

New Building

Diocese Board of Finance (DBF)

TOTALS

2021	Income	Expenditure	Transfers	2022
£	£	£	£	£
98,752	128,788	111,633		115,907
98,752	128,788	111,633	-	115,907
28,676	543	1,555		27,663
				-
28,676	543	1,555		143,570
127,428	129,331	113,188	-	143,570

Report from the Treasurer for the PCC of St Peter's Church Broadwater for the year ending December 2022

This year has been a normal year in terms of our services and use of the hall for our selves and the community. Our regular giving has been steady this year, the tax efficient amount was £47,105, other giving £11,665 with £12,743 from gift aid. We also received 2 gifts, one of £20,000 for use as part of our families outreach and one of £7000 which was unrestricted. Income from the hall was £16,315 up from £10,526. Our biggest issue was the increase in the cost of gas as our fixed rate ended in October. The cost per KW/hr went from around 2p to 21p. We received help under the government scheme and had a grant from the St Albans diocese to help with increased cost of £1279. £2197 was also donated by the congregation to help with these increased costs. The electricity is still in a fixed contract. We continued to support our 3 mission partners giving a total of £4788. We received 2 grants totalling £1130 to support our Steppings Stone project, a £500 grant to set up a Foodshed project and £6000 for a children's worker (yet to be appointed). As Interest rates were low at the beginning of the year we moved £50,000 into a 1year fixed rate savings account.

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The PCC's reserve policy has remained the same.

No trustee received any financial remuneration.

Helen Henry Treasurer to the PCC.

Parochial Church Council of St Peter's, Broadwater

Annual Accounts

Year ending 31st December 2022

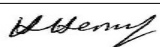
Section A Statement of financial activities Section A

Recommended categories by activity	Unrestricted funds £	Restricted funds £	Total funds £	Prior year funds £
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Other trading activities			-	-
Investments (note 2d)	622	-	622	9
Other (note 2e)	7,758	-	7,758	2,666
Total	128,788	543	129,331	94,226
Resources expended (Note 3)				
Expenditure on:				
Raising funds	-	-	-	-
Charitable activities (notes 3a-c)	111,633	1,555	113,188	97,941
Total	111,633	1,555	113,188	97,941
Net income/(expenditure) before investment gains/(losses)	17,155	-1,012	16,143	-3,715
Net gains/(losses) on investments		-	-	-
Net income/(expenditure)	17,155	-1,012	16,143	-3,715
Extraordinary items	-	-	-	-
Transfers between funds (note 9)			-	-
Gains and losses on revaluation of fixed assets for the charity's own use			-	
Other gains/(losses)		-	-	-
Net movement in funds	17,155	-1,012	16,143	-3,715
Reconciliation of funds:				
Total funds brought forward	98,752	28,676	127,429	131,144
Total funds carried forward	115,906	27,664	143,571	127,429

Section B Balance sheet

		Unrestricted funds £	Restricted income funds £	Designated funds £	Total this year £	Total last year £
Fixed assets						
Tangible assets	(Note 5)	29,883	-	-	29,883	42,103
Total fixed assets		29,883	-	-	29,883	42,103
Current assets						
Debtors	(Note 7)	2,810	-	-	2,810	1,583
Investments	(Note 6)	240	-	-	240	9
Cash at bank and in hand (Note 6)		72,505	27,665	14,639	114,809	86,995
Total current assets		75,555	27,665	14,639	117,859	88,587
Creditors: amounts falling due within one year	(Note 8)	4,172	-	-	4,172	3,611
Net current assets/(liabilities)		71,383	27,665	14,639	113,687	84,976
Total assets less current liabilities		101,266	27,665	14,639	143,570	127,079
Total net assets or liabilities		101,266	27,665	14,639	143,570	127,079
Funds of the Charity						
Designated funds		-		14,639	14,639	15,096
Restricted income funds (Note 6)			28,677		28,677	30,222
Unrestricted funds		83,484		-	83,484	85,826
Total funds		83,484	28,677	14,639	126,801	131,144

Signed by two PCC members on behalf of all the PCC

Print Name	Signature	Date of approval dd/mm/yyyy
Helen Henry		28/03/22
Obinna Eneli		28/03/22

Parochial Church Council of St Peter, Broadwater

Notes to the Financial Statements

For the Year Ended 31 December 2018

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purposes of the PCC. Funds designated for the particular purpose by the PCC are also unrestricted.

Incoming resources

Voluntary income and capital sources

Giving is recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised when received.

Income tax recoverable on Gift Aid donations is recognised when the associated income is recognised.

Other income

Rental income from the letting of the church hall is recognised when rent is due.

Income from investments

Interest is accounted for as earned. All interest earned is credited to the Unrestricted Fund unless monies are separately invested.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when it falls due.

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Consecrated property and movable church furnishings

Consecrated property of any kind is excluded from the accounts by Part 1, Chapter 2 (10) of the Charities Act 2011. Even though it is not technically consecrated property, the Church Hall is not recognised in the accounts.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's Inventory, which can be inspected (at any reasonable time).

Expenditure incurred on consecrated buildings or individual items under £5,000 is written off as incurred.

1 ACCOUNTING POLICIES CONTINUED

Other fixtures, fittings and office equipment

Individual items of computer and office equipment are capitalised and written off over three years.

Current assets

Amounts owing in respect of fees, rents or other income are shown as debtors.

Short-term deposits include cash held on deposit either with the DBF, Church of England Funds or at the bank.

2 INCOMING RESOURCES

2(a) *Incoming Resources from donors*

Planned Giving

Gift Aid Donations

*Income Tax recoverable

Other planned giving

Loose cash at services

2(b) *Other Voluntary incoming resources*

Donations, contributions, appeals etc

Cash received from previous years

2(c) *Income from operating activities*

Church Hall

*Fees**

Other

2(d) *Income from investments*

Bank interest receivable

2(e) *Other incoming resources*

Other income 0801,1104,1415

CJR scheme (furlough grant)

TOTAL INCOMING RESOURCES

Unrestricted Funds	Restricted Funds	TOTAL	
		2022	2021
£	£	£	£
47,105		47,105	49,903
12,746		12,746	13,118
9,734		9,734	12,846
1,931		1,931	1,530
71,516	-	71,516	77,397
30,618		30,618	1,277
		-	-
30,618	-	30,618	1,277
16,315	-	16,315	10,526
515	543	1,058	1,502
1,444		1,444	360
18,274	543	18,817	12,388
622	-	622	9
622	-	622	9
7,758		7,758	758
		0	2,497
7,758	-	7,758	3,255
128,788	543	129,331	94,326

* Fees from restricted funds shown in note 2 (c) are fees due to the Diocese in respect of set fees for weddings, funerals, baptisms etc.

3 RESOURCES EXPENDED

3(a) Grants

Charitable giving:

International Charities & Causes
National Charities & Causes (1830)
Local Charities & Causes (1802)

Missionary giving:

International Charities & Causes
National Charities & Causes
Local Charities & Causes

Total Charitable and Missionary giving

3(b) Activities relating to the church

Ministry : Diocesan parish Share (1910)
Clergy expenses + house (2101,2102,2130,2145)
Funeral and wedding fees (2208)
Evangelism (2201,2203,2213,2214)
Work with Children (2216)
Work with Youth (2204)
Church running expenses
(2207,2211,2218,2219,2331,2340,2401,2410,2420)
Church maintenance (2331)
Equipment (2332)
Church Hall (2530,2540,2560,2591)
Sub-Total

Unrestricted Funds	Restricted Funds	TOTAL	
		2022	2021
£	£	£	£
-	-	-	-
-	-	-	150
4,788	-	4788	4,788
4,788	-	4788	4,938
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
4,788	-	4,788	4,938
48470	-	48,470	39,189
5862	-	5,862	17,308
-	543	543	1,215
789	-	789	170
131	-	131	198
209	-	209	100
8,727	-	8,727	4,331
3,611	-	3,611	2,036
60	-	60	1,166
16,339	-	16,339	2,436
84,198	543	84,741	68,149

3 RESOURCES EXPENDED

3(b) *Activities relating to the church continued*

Brought forward from above

Administration (2360)

CJR scheme (furlough grant)

3(c) Church Management & Administration

Administrator / Vicar's secretary (2050)

Other costs (2301,2303)

Printing & stationery (2361)

Examination Fees

Office telephone & internet (2310)

3(d) **Other**

other

Depreciation (2841)

front entrance (2900)

TOTAL RESOURCES EXPENDED

Unrestricted Funds	Restricted Funds	TOTAL	
		2022	2021
£	£	£	£
84,198	543	84,741	68,149
-	-	-	163
-	-	-	2,497
84,198	543	84,741	70,809
7,089	-	7,089	5,638
2,207	-	2,207	2,056
161	-	161	22
250	-	250	250
658	-	658	658
10,365	-	10,365	8,624
60	-	60	90
12,222	-	12,222	11,935
	1,012	1,012	1,545
12,282	1,012	13,294	11,935
111,633	1,555	113,188	96,306

Church Hall Account

Income
Expenditure
Net Deficit/income

Stepping Stones Account

Income
Expenditure
Net Deficit/income

CJR scheme (furlough grant)

Income
Expenditure

2022	2021
£	£
16315	10,526
16339	2,306
-24	8,220
£	£
1230	290
607	110
623	180
£	£
0	2497
0	2497
0	0

4 STAFF COSTS

Administrator/Vicar's secretary
Cleaner

2022	2021
£	£
7,089	5,638
3,891	1,979
10,980	7,617

5 FIXED ASSETS

Cost

Brought forward

Additions

Disposals

Carried forward

Depreciation

Brought forward

Charge for year

Disposal

Carried forward

Net Book Value 2021

Net Book Value 2022

Kitchen	Meeting Rooms	Building roof	Access for all	Chairs	AV System	Total 2020
£	£	£	£	£	£	£
23,130	6,965	16,320	42,028	12,502	4,982	100,945
-	-	-	-	-	-	-
-	-	-	-	-	-	-
23,130	6,965	16,320	42,028	12,502	4,982	100,945
18,880	6,076	9,216	21,174	7,482	996	63,824
2,125	445	1,917	4,242	2,494	996	12,219
-	-	-	-	-	-	-
21,005	6,521	11,133	25,416	9,976	1,992	76,043
4,250	889	7,104	20,854	2,526	2,990	37,121
2,125	444	5,187	16,611	2,526	2,990	29,883

6 ANALYSIS OF NET ASSETS BY FUND

Fixed Assets

Cash at bank and at hand*

Short term deposits

Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL
£	£	£	£
29,883		-	29,883
71,143	14639	27,665	113,447
240		-	240
101,266	14639	27,665	143,570

7 DEBTORS

Income tax recoverable

Hall Hire

2022	2021
£	£
1,876	1,334
934	249
2,810	1,583

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Creditors £2500 held in case VAT is payable on disability entrance.

Accruals

Amount held for other parties

2022	2021
£	£
3,853	3,262
-	-
319	349
4,172	3,611

9 FUND DETAILSUnrestricted Funds

General Funds

Restricted Funds

New Building

Diocese Board of Finance (DBF)

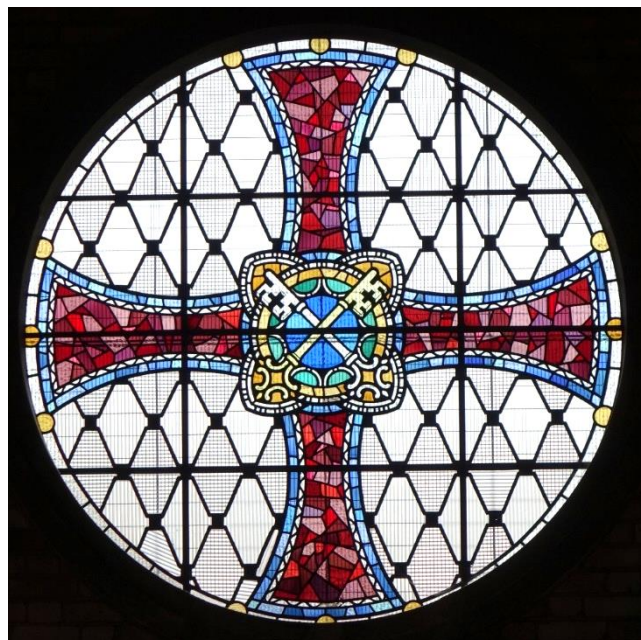
TOTALS

2021	Income	Expenditure	Transfers	2022
£	£	£	£	£
98,752	128,788	111,633		115,907
98,752	128,788	111,633	-	115,907
28,676	543	1,555		27,663
				-
28,676	543	1,555		143,570
127,428	129,331	113,188	-	143,570

Accounts



2021 Report
for the
Parochial Church Council
of
St Peter Broadwater, Stevenage



THE PARISH CHURCH OF ST. PETER, BROADWATER

MINUTES OF THE ANNUAL VESTRY MEETING OF PARISHIONERS **AND THE ANNUAL PAROCHIAL CHURCH MEETING**

held on Sunday 16th May 2021 in the church building and on Zoom

The Vestry Meeting and the Annual Parochial Church Meeting were held at the same time in the church building and remotely on Zoom via the internet due to the restrictions in place during the coronavirus pandemic.

Revd Kate Sharples welcomed all to the meeting which would be a brief reflection on the past year. Revd Kate continued with a prayer recognising God as head of our church, meeting in His presence to discuss the business.

Those present on Zoom:-

Jill Adam	Kieran Cooney	Katherine Foster
Maurice Ballard	Rod Cutler	Maurice Gordon
Anna Beckett	Barbara Cutler	Joanie Gordon
John Bell	Obi Eneli	John Headington
Janet Bell	Paul Evenett	Corinne Headington
Barbara Blackwell	Lyn Evenett	Helen Henry
Peter Blackwell	Lynette Foster	Wendy Hills
Kay Collier	Rev Paul Foster	Jacqui Horbury
Lynne Lee-Diep	Julie Owen	Louise Sime
Simon Mkinde	Wayne Sime	Kevin Smith
Linda Smith	Matthew Wyatt	Tapiwa Tungamirai

Those present in the building:-

Revd Kate Sharples	Susan Beer	Sue Dungey
Ken Aknai	June Benny	Connie Gammon
Rose Aknai	Catriona Brenton	Ted Gammon
Gordon Baillie	Rosie Busfield	Stella Harry
Annette Baillie	Roger Busfield	John Hollands
Brian Temple	Carol Temple	

Apologies were received from :-

Doris Cork
John Greenway
Ruth Pollard
Elaine Hall
Graham Hall

ANNUAL VESTRY MEETING OF PARISHIONERS 2021

APOLOGIES: See above

MINUTES:

It was proposed by Helen Henry that the minutes were a true and accurate record of the meeting held on Sunday 4th October 2020 , seconded by Lynne Lee-Diep and agreed by all.

ELECTION OF CHURCHWARDENS:

Rev Kate Sharples announced that the two candidates standing for Churchwarden were:-

John Hollands: proposed by Sue Dungey and seconded by Gordon Baillie

Maurice Gordon : proposed by Roger Busfield and seconded by Obi Eneli

There being no other candidate both were duly elected for the year 2021/22.

ANNUAL PAROCHIAL CHURCH MEETING 2021

APOLOGIES: See above

MINUTES:

It was proposed by Jill Adam that the Minutes of the meeting held on Sunday 4th October 2020 were a true record of the meeting, seconded by Wayne Sime.

MEMBERSHIP OF THE PCC:

Rev Kate Sharples confirmed that although there are three vacancies for membership of the PCC only one candidate has been proposed. Thereby Kieran Cooney proposed by Kay Collier and seconded by Lynette Foster is duly elected.

APPOINTMENT OF WELCOMERS / SIDESPERSONS:

The current list of welcomers/sidespersons to be re-appointed was read out, they are: Obi Eneli, Richard Brooks, Peter & Pauline Sharp, Janet & John Bell, David Okoturo, Wendy Hills, Sue Dungey, Gill Gibbs, Kay Collier, Joanie Gordon, Jacqui Horbury, Carol Temple, Pat Wood and Annette Baillie.

APPOINTMENT OF THE INDEPENDENT EXAMINER TO THE PCC:

Rev Kate Sharples announced Sue Viles of Gamlingay is willing to act as our independent examiner for the 2020 accounts. This was proposed by Gordon Baillie and seconded by Ken Aknai and accepted by the meeting.

QUESTIONS AND REPORTS:

Rev Kate Sharples announced that all the reports of the church activities and business were contained in the reports circulated prior to the meeting.

Rev Kate reiterated the comments in her service talk and referred to 2020/21 being an unprecedented year for everyone and although church based activities had diminished there had been a great deal of effort to remain active and in contact with one another through Home Groups, individual contacts, Facebook and Zoom. The church has managed with the aid of technology to hold regular services and business meetings throughout the year.

Rev Kate added that we were financially sound, thanks to those who have maintained their giving enabling the church to continue and maintain the contributions to our mission partners.

QUESTIONS: Kay Collier asked Wayne Sime (Deanery Rep) about his comment in the report regarding Diocesan finances. Wayne confirmed his concern about the financial structure at the diocese as expressed at Deanery Synod and that he was working with them on these issues.

ELECTORAL ROLL:

Rev Kate Sharples confirmed that the names on the Electoral Roll had increased from 105 to 106 and that there were $\frac{2}{3}$ female names and $\frac{1}{3}$ male. The numbers showed approximately 50% lived within the parish.

ANY OTHER BUSINESS:

Rose Aknai proposed a vote of thanks to Rev.Kate for everything she has done during this difficult year. This was endorsed by all those present.

CLOSING PRAYER:

Rev Kate closed the meeting in prayer thanking all those who had contributed to the work of the church throughout the year asking God to help us to continue to work together for His Kingdom in Broadwater.

2021 ANNUAL REPORT

FOR THE PAROCHIAL CHURCH COUNCIL OF ST PETER BROADWATER, STEVENAGE

Review of the year

- We started 2021 in lockdown. The morning service was on-line on facebook, which most of the congregation could access. A monthly “worship at home” leaflet was produced for those without internet access, giving them a short service to read each week. Homegroups continued on zoom and there was a weekly zoom for children. Kate Douglas joined us for a month in February; on placement as part of her training to be a curate. Although this was all on-line, she was still able to contribute and felt part of the community of St Peter’s.
- It was fantastic to have so many people join in with the annual prayer week in February. A booklet was produced giving some prayer options each day for people to do at home. In the evenings we had zoom sessions on different ways of praying.
- On Palm Sunday (March) we started services in the building again. Singing was still not allowed, so most people attended the streamed on-line service at 10.00am. Around 20 people came into the building at 11.30am for a short service. Thursday communion also restarted.
- Tea and Co was the first mid-week activity to start in June, although there were still covid restrictions in place limiting some of what could be done.
- Lots of us were very excited on Sun 25th July we finally moved the main service back into the building with summer services (with activity packs for children). However, we missed those who were unable to return due to their health. The service was recorded and put on youtube for some weeks, and then live streamed on facebook for those at home.
- Before we started Sunday youth and children’s work, there was a day of prayer. People prayed on their own at home, and the prayer meetings in church and on zoom were well attended. There was also a picnic for families on Sat 4th Sept. The next day we resumed having separate children and youth groups.
- Stepping Stones baby and toddler group started in September, and was greatly appreciated by parents and carers, especially those who had babies during lockdown.
- Unfortunately a steep rise in covid cases meant only a small number came into the building for the carol service, but there were just as many people on-line. The nativity service, midnight communion and Christmas day services all still went ahead.
- A huge thank you to everyone who has continued to serve in these difficult times and to all who have supported the church and other church members in all kinds of ways.

We thank God for his amazing love and faithfulness towards us: (Isaiah 40:31)

those who hope in the LORD
will renew their strength.
They will soar on wings like eagles;
they will run and not grow weary,
they will walk and not be faint.

Aim and purposes

St Peter's Parochial Church Council (PCC), in cooperation with the incumbent, Revd Kate Sharples, is responsible for the whole ministry and mission of the Church to the Parish of Broadwater. This includes pastoral, evangelistic, social action and ecumenical work and involvement in initiatives across Stevenage with 'Churches Together in Stevenage.' The PCC is also specifically responsible for the maintenance of the Church and hall buildings.

Vision and Objectives

Our vision is to be a missional church – showing God's love to the community – and to be a relevant and visible presence, providing pathways by which people can seek and know God.

- We want to continue to be a welcoming community that loves people of all ages and cares for them. To enable all ages to become mature followers of Jesus and to rely on him through prayer and Bible reading and the infilling of the Holy Spirit.
- We want to be "A Furnace" where people meet with Jesus, where lives are transformed by his presence, where miracles happen and where people are sent out by the Holy Spirit on fire for God.
- We want to be church that serves the community, helping to meet the needs of the brokenness in our parish.
- We want to re-develop the front entrance to make it accessible to all, obvious that it's the front door and enable people to see inside the church when they walk past.
- We want to employ a part-time children and families worker.

Activities and Highlights — Building the Church

Music Ministry *Ken Aknai*

With the first 6 months or so of us still not being in the building, and continuing to record worship for the online service, we were all very excited to finally be able to worship together again in person. I think it has made us realise how valuable our times of corporate worship are. The Holy Spirit has very evidently been doing great things during our times of worship together- all to the glory of God. It's also wonderful to see individual band members developing in their musical and leadership giftings despite the restrictions of the past year. A big thank you to everyone on the team for what you bring to our times of sung worship.

A significant progression this year (which may not be instantly noticeable if you are not part of the band) is that our music is digitised on tablets/ipads now using a digital platform called Planning Centre. This has many advantages over sheet music on paper and has proved very successful. I would like to thank the whole band for so willingly coming on board with this, even though technology may not be everyone's cup of tea.

Children's Church *Liz Carter and Gordon Baillie*

During the first half of the year we were on zoom, which went really well and the leaders were able to adapt activities and use the technology (youtube clips, writing on screen) to provide variety in the sessions. All the children that attended engaged well.

However, it's has been wonderful to be back in church, and able to sing, pray, learn and have fun together. Highlights have been that the children can work together on activities and build relationships with each other. Also that we can again share what we are doing with the rest of church.

The new format in the Hall has some challenges, with an age range from toddler to school Y6. They do split into 2 groups during the session, which gives more responsibility to the main helper who leads one of the groups.

Youth Church *Tapiwa Tungamirai*

Following the pandemic, the youth sessions re-started in church in September 2021.

We had a family picnic the Saturday before youth re-started with the youth and their families, and the youth played some sports games. As we had a lot of young people moving up into the youth group from children's church, we also spoke to them about what the youth sessions would look like.

The youth sessions started on 5 September. The sessions were based around material by Scripture Union. On average around 5 young people attended weekly.

Pastoral Care *Rosemary Busfield and Sue Dungey*

During this past year, the pandemic and resulting restrictions have unfortunately continued, so the aim of pastoral care has been to ensure all church members have had regular contact with a church leader or member of the wider church leadership team.

Like the year before, home group leaders have been responsible for their members and those not in home groups have had regular contact by phone, text, or email from a member of the wider church leadership team. Kate and Paul have been available to provide extra support where necessary.

We have continually monitored the situation and during the year there have been times when restrictions were relaxed a little but the main contact with people has continued to be by phone. Occasionally we have met up with one person outside to walk enabling some face-to-face contact and visited a few people at home or in care homes, as the rules allowed.

The church was open for services again on Thursdays and Sundays at the end of March. While this has given many people the opportunity to meet again and see people in the flesh, we are mindful that there are still those of our church family who are shielding and not able to come back into the church building yet. Services are being streamed for those at home to join in.

Moving forward, we will be constantly reviewing the needs of the congregation and how we model pastoral care in the light of covid restrictions being further lifted.

Prayer *Rosemary Busfield*

Prayer Week

During February 2021, we were all locked down and therefore unable to meet in church. So for Prayer Week last year, we put together a package of materials that could be used at home to help with praying by oneself or together as a family.

Each day there were suggested themes and prayer activities. Daily at 09:30 there was Praying Together at Home. This was a moment to pause and share a prayer together knowing that others from St Peters were praying at the same time, using the same prayers and praying for the same topics. During the day we invited people to undertake one or more of the suggested prayer activities. There was prayers that were inward looking and prayers which were looking outward to the wider community. Some prayers were creative, practical and involved action and others were more contemplative. During the evening, zoom sessions were offered which included the prayer exercises of imaginative prayer, lectio divina and the examen followed by discussion.

This proved to be a very successful venture. People felt connected at a time when we were isolated from each other. The materials we produced were varied and received positively by the members of St Peters. Many people joined in with the evening sessions and gained a lot from the prayer exercises offered.

This Prayer Week had to be very different from previous ones but we believed that the format we offered was appropriate and worked well. We felt the materials and prayer topics were varied enough to suit most people and enable them to connect with God and also the church family. We have also considered that it may be something that we could do again some time in the future.

Prayer ministry

During 2021, prayer ministry was available by telephone from Kate, Paul or members of the wider church leadership. People in home groups would have received prayer and support via their zoom meetings.

Men's Breakfast *Paul Foster 2021*

We have wanted to start a Men's breakfast for some time but have been constrained because of restrictions. Towards the end of last year seem the right time to start. We held our first one at the start of December with 18 men from the church attending. We had Dan Drew come and speak to us who heads up the Reaching New People department in the dioceses. From the success of this we will be planning more next year.

Homegroups

During lockdown our group met weekly on Zoom and we continued studying our booklet on "End Times". We were very grateful for everyone's commitment to the group and to one another - supporting each other in prayer was vital and we saw many prayers answered by the Lord. Then in September we started meeting together as normal and have really appreciated being together again properly. *Janet & John*

We are grateful to God for keeping us all well and safe. The main highlight of the year was when we were able to meet again in person at the beginning of summer, Home Group became more enjoyable. We decided to vary what we do after our last bible study series and have embarked on the Prayer Course which the group has really engaged with. The continual, connection prayer and support aside from what happens on Sunday is highly appreciated and we hope to add more variety to what we do as a Group going forwards. *Obi*

'We are an inclusive group, choosing to remain on zoom for our meeting, enabling us to meet wherever we are, i.e. travelling down the M1 on a National Express coach or in the depths of Suffolk, Wi-Fi signal permitting. Part way through the year Paul and Lynn Evenett took over hosting the meeting on the departure of Alan and Kim Walton. We have 11 regular members. Our evening is split between fellowship, bible study and prayer, with plenty of laughter.' *Paul E*

Over the past year our group has continued to meet weekly, albeit on-line rather than face to face. The highlight over this past year has been the support and prayer that we have been able to offer each other. God is good and we continued to see him at work during the challenges of the pandemic. *Maurice B*

The daytime Home Group of up to 9 members regularly met through part of 2021 on Zoom and continued to enjoy bible study, prayer and fellowship together until October. Unfortunately, Joanie's operation and long recovery prevented Maurice from being active as leader and eventually meetings ceased. *Maurice G*

Activities and Highlights —Engaging with the Community

Tea and Co *Annette Baillie and Richard Brooks*

We were pleased to be able to welcome our guests back to the group on 21st June 2021. The session ran for only one hour and the format was adjusted to accommodate covid restrictions.

By mid-August it began to feel as though we were returning to some semblance of normality with the full two-hour session and the reintroduction of board games as an alternative to chatting.

In September we said goodbye to Jill Adam, who with Richard, had jointly led Tea & Co from its beginning in September 2014. We are grateful to her for her hard work and commitment which has blessed so many folks and we wish her well in whatever the Lord has for her in this new season. In the coming year, as restrictions ease, we hope to draw in more new people from the locality

Stepping Stones *Kate Sharples*

We started again in September to the great delight of all those who came. We set up a booking system to limit numbers and very quickly we were full with a waiting list. Many of the children had been born in lock down and never been to a play group before. At Christmas we had a toy appeal for local disadvantaged children, although sadly the last session was cancelled due to covid. We hope to build on this next year and increase the numbers per session.

Annette Baillie has stepped down from leading the group. We say a huge thank you to her for leading the group and all her involvement in Stepping Stones over many years.

Schools Work *Paul Foster and Kate Sharples*

Primary School work continued in Shephalbury Park with harvest and Christingle assemblies. Assemblies were in person and by video in Roebuck Academy, and KS2 came into church for their carol services at Christmas.

It was very exciting to do the Christmas Journey in person this year, with 3 classes coming into church. Keeping it smaller and simpler because of covid also resulted in a better experience for children and teachers.

Secondary School work has continued at Barnwell in partnership with Oak church. Loneliness during lockdowns and restrictions was very high in teenagers, so we decided to offer something different this year, to meet their needs and bring God's love to the school. After meeting with Oak and the school we decided to start a football ministry where we could chat and get to know the young people. This is going very well, and we get between 20 and 30 lads each week that we get to know and help.

Making it Happen

Electoral Roll

The number of people on the electoral roll in 2022 is 97, with 5 people added and 14 people removed. Half of those removed are now attending a different church, either in Stevenage or another part of the country. 52% live in the parish and 48% outside the parish. Two thirds are women and one third men.

In 2021 there were 8 funerals, 7 baptisms and 0 weddings

Finance Report for the year ending December 2021 *Helen Henry, Treasurer*

This year has been an easier year for St Peter's Church in line with what has happened in Churches, charities, and businesses up and down the country. Even though we, as a congregation, were not able to meet for the first part of the year the giving remained steady. The giving from regular donations was greater than in 2020; £64,179 in 2021 compared to £62,993 for 2020. The PCC would like to thank everyone who continued to give especially in the first part of the year.

The hall was not used until April, when most of the regular hall hirers returned, but private hire remained low. Income from the church hall increased from £6,581 to £10,526. We have been able to pay the full parish share required by the diocese of St Albans.

The PCC decided at the start of the first lockdown that staff would be topped up to 100% of their wages as we were able to claim 80% under the governments furlough scheme. This continued during the lockdowns and periods where we were not able to be open but, staff have been back at work for much longer this year. Staff wages were £10114; £7617 plus £2,497 which was from the government furlough scheme.

We continued to support our 3 mission partners and the PCC agreed to extend the 3-year commitment by a further 3 years so a total of £4788 was given plus a one-off payment of £150 to the College of St Barnabas.

Our Audio-visual system was upgraded to allow it to be digital and run the new laptop. The cost was £4982, and this was added to the asset register. A new PC was bought for the office. The first payments were made to the architect for the front entrance project.

We received 2 grants for £250 from the Diocese for various outreach projects.

The Church savings accounts has £76,820 plus £10,032 in the general running accounts of which £25,000 is set as side for emergencies, £29,015 for improving the front entrance (project now started), £13,200 for the projects fund leaving £19,637 for general running.

On behalf of the PCC, I would like to thank everyone who gives financially to St Peter's to allow us to run the church and the allow our work to continue.

Mission Partners *Rose Aknai*

This year the PCC reviewed who we support as Mission Partners. We have continued to support three mission partners:

Bridgebuilders Christian Trust - working in primary schools in Stevenage

Oak Church - working with local youth and in secondary schools

Miriam and Owen Pugh, working with Africa Inland Mission in Tanzania bringing the gospel to unreached people.

There is a mission board displaying the latest information for prayer.

Buildings and Fabric Report *Maurice Gordon and John Hollands*

It is pleasing to report the church has been back in use albeit under Covid guidelines since the end of March 2021 with services streamed via facebook for those currently wishing to remain at home.

The church buildings and fabric remain in good condition and no major works have been undertaken in the past year. There are a few on-going issues remaining from the 2018 Diocesan Quinquennial Report (ie spalling brickwork mainly on the tower) and the identification last year of cracking to the cill beneath the large stained glass chancel window. These items will be addressed in 2022 prior to the quinquennial inspection due in 2023 with possibly funding from grants that may be available to us. There has been some minor maintenance works to the coping stones on the wall, the paved area between the church and the hall, the automatic door, the kitchen shutter, the main door and to repair a leaking roof.

The PCC have also agreed to progress with replacing the flooring in the hall and the concrete path from Willows Link to the hall.

Following detailed discussion at PCC meetings and with the architect two options have been developed for the proposed extension to the front porch. The options are currently at the consultation stage with the congregation prior to confirming the way forward at PCC. Then detailed plans will be submitted for Diocesan Faculty and Planning Approval.

A revised Fire Safety Policy document as prepared by John Hollands has been approved by the PCC .

We received a favourable report following the annual diocesan visitation (ie inspection of our registers and documentation etc).

Despite the lockdown we have still needed to maintain the grounds and on behalf of us both we thank Roger Busfield for his attention to the grass and shrubbery etc and other minor repairs. In addition we thank Emma Stilling for her hard work keeping all areas of the buildings clean and safe despite the restrictions due to Covid 19. Thanks very much to Sue for cleaning when Emma was not available. Finally thanks to the Assistant Churchwardens Helen Henry, Sue Dungey and Peter Sharp for their help on Sunday mornings.

Administration

Lynne Lee-Diep has continued to work 12 hours a week as the church administrator and hall booking manager. She does a fantastic job in making sure everything runs smoothly.

Deanery Synod *Wayne Sime 2021*

Wayne proposed a motion to change the meeting dates of the Deanery Synod in order that they are aligned with the Diocesan Synod dates to enable better communication between the two groups. This was the third time that WS has proposed this motion, I am pleased to report that this time it was successful. WS also proposed a motion (which was successful) to change the way in which church finances are reported across the Diocese, as there is a structural issue that does not enable a detailed breakdown of church income.

Parochial Church Council (PCC) *Rose Aknai (PCC Secretary)*

The PCC and the Vicar, Revd Kate Sharples, continue to work closely and fruitfully together, overseeing the work and activities of St Peter's. The PCC met eight times in 2021. One meeting was held in person, but the other 7 meetings were on Zoom due to covid vulnerability for some members of the PCC.

The main points of discussion at PCC meetings were:

- Adjusting the covid rules for the church in line with government guidelines
- The possibility of employing a Families Worker
- The feasibility of the front entrance works
- The AV system
- The Mission Action Plan

Safeguarding *Louise Sime*

Here at St Peters, we take safeguarding very seriously. Recognising there are a few people who are determined to harm children or adults deliberately seeking out organisations where children or other vulnerable people meet. The church is particularly vulnerable to these people. We need to ensure we create and maintain a safeguarding culture that will discourage people from becoming involved within church for the wrong reasons and make it difficult to harm or abuse children or adults.

For this reason, we ensure that everyone working with children, vulnerable adults and pastoral visits have been Disclosure and Barring Service (DBS) checked and have taken part in the diocesan safeguarding training. Most of our leaders and helpers had training in 2017 which has expired, and they are now being trained by the national online safeguarding modules. Lynne Lee-Diep, our church administrator, continues to be our lead Recruiter and ensures all new DBS checks are carried out.

We can report that the PCC has been fully compliant with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishop's' guidance on safeguarding children and vulnerable adults).

Hall Report Lynne Lee-Diep

2021 was another challenging year with lockdowns and glimmers of hope with the restrictions partially lifted for certain groups. We were blessed with a few of our groups eager to return to the hall within government guidelines. Sad to say we have lost a few groups in 2021 who have taken the decision not to return – for various reasons, some being due to pandemic, some due to personal reasons.

The hall continues to attract potential hall hirers – mainly dance and martial arts groups. The challenges we face are lack of own car park; “prime time” slots – 6-8pm are the preferred times for groups and once filled, they are filled!

On a positive note, we have had new hall hirers in 2021, these have been support / discussion groups for the community and a residents committee.

Administrative information

St Peter's Church is situated on Broadwater Crescent, Stevenage, part of the Marymead neighbourhood hub. It is part of the Diocese of St Albans within the Church of England. The correspondence address is The Willows, Stevenage Herts SG2 8AN. Registered charity number is 1152921.

PCC members who have served at any time during 2021:

Ex Officio members:

Clergy:	Vicar: Reverend Kate Sharples (Chair) Curate: Reverend Paul Foster
Readers:	Richard Brooks (until June 2021) Gordon Baillie Obi Eneli (and Deanery synod rep) Paul Evenett (from Nov 2021)
Wardens:	Maurice Gordon John Hollands

Elected members:

Rose Aknai PCC Secretary
Annette Baillie
Kieran Cooney (from May 2021)
Helen Henry Treasurer
Louise Sime
Wayne Sime Representative on Deanery Synod and Vice Chair
Wendy Hills
Linda Smith
Tapiwa Tungamira

Co-opted members:

Paul Evenett (co-opted from Oct 2020, as reader from Nov 2021)

Approved by the PCC on 28 March 2022

and signed on their behalf by the Reverend Kate Sharples (PCC Chairperson)

K. Sharples

VICAR

Revd Kate Sharples,
The Vicarage,
1 The Willows,
Stevenage SG2 8AN

BANK DETAILS

Bank of Scotland
PO Box 10,
38 St Andrew Square
Edinburgh EH2 2YR

INDEPENDENT EXAMINER

Susan Viles
Debonair Management Services Limited
14 St Mary's,
Gamlingay,
Sandy,
Bedfordshire SG19 3ET

Report from the Treasurer for the PCC of St Peter's Church Broadwater for the year ending December 2021

This year has been an easier year for St Peter's Church in line with what has happened in Churches, charities and businesses up and down the country. The congregation were not able to meet for the first part of the year but the giving remained fairly steady. The giving from regular donations was greater than in 2020; £64,179 in 2021 compared to £62,993 for 2020. The hall was not used until April but all the regular hall hirers returned but private hire remained low. We paid the full parish share required by the diocese of St Albans.

Income from the church hall increased to £10526 from £6,581 but the cost of utilities, £2633, was less than the previous year services were online through the coldest part of the year.

The PCC decided at the start of the first lockdown that staff would be topped up to 100% of their wages as we were able to claim 80% under the governments furlough scheme. This continued during the lockdowns and periods where we were not able to be open but, staff have been back at work for much longer this year. Staff wages were £10114; £7617 plus £2,497 from the government furlough scheme.

We continued to support our 3 mission partners and the PCC agreed to extend the 3 year commitment by a further 3 years a total of £4788 was given plus a one off payment of £150 to the College of St Barnabas.

We received 2 grants for £250 from the Diocese for various out reach projects.

Our Audio visual system was upgraded to allow it to be digital and run the new laptop. The cost was £4982 and this was added to the asset register.

The Church savings accounts has £76,820 plus £10,032 in the general running accounts of which is £25,000 set as side for emergencies, £29,015 for improving the front entrance (project now started), £13,200 for the projects fund leaving £19,637 for general running.

The PCC's reserve policy has remained the same.
No trustee received any financial remuneration.

Helen Henry Treasurer to the PCC.

Parochial Church Council of St Peter's, Broadwater

Annual Accounts

Year ending 31st December 2021

Section A Statement of financial activities Section A

Recommended categories by activity	Unrestricted funds £	Restricted funds £	Total funds £	Prior year funds £
Incoming resources (Note 2)				
Income and endowments from:				
Donations and legacies (notes 2a-b)	78,674	-	78,674	76,894
Charitable activities (note 2c)	11,173	1,215	12,388	9,933
Other trading activities			-	-
Investments (note 2d)	9	-	9	462
Other (note 2e)	3,255	-	3,255	5,073
Total	93,111	1,215	94,326	92,362
Resources expended (Note 3)				
Expenditure on:				
Raising funds	-	-	-	-
Charitable activities (notes 3a-c)	95,181	2,760	97,941	104,995
Total	95,181	2,760	97,941	104,995
Net income/(expenditure) before investment gains/(losses)	-2,070	-1,545	-3,615	-12,633
Net gains/(losses) on investments		-	-	-
Net income/(expenditure)	-2,070	-1,545	-3,615	-12,633
Extraordinary items	-	-	-	-
Transfers between funds (note 9)			-	-
Gains and losses on revaluation of fixed assets for the charity's own use			-	
Other gains/(losses)		-	-	-
Net movement in funds	-2,070	-1,545	-3,615	-12,633
Reconciliation of funds:				
Total funds brought forward	100,922	30,222	131,144	143,778
Total funds carried forward	98,852	28,677	127,529	131,144

Section B Balance sheet

		Unrestricted funds £	Restricted income funds £	Designated funds £	Total this year £	Total last year £
Fixed assets						
Tangible assets	(Note 5)	42,103	-	-	42,103	49,056
Total fixed assets		42,103	-	-	42,103	49,056
Current assets						
Debtors	(Note 7)	1,583	-	-	1,583	3,154
Investments	(Note 6)	238	-	-	238	237
Cash at bank and in hand (Note 6)		42,868	28,632	15,367	86,867	83,393
Total current assets		44,689	28,632	15,367	88,688	86,784
Creditors: amounts falling due within one year	(Note 8)	3,262	-	-	3,262	4,696
Net current assets/(liabilities)		41,427	28,632	15,367	85,426	82,088
Total assets less current liabilities		83,530	28,632	15,367	127,529	131,144
Total net assets or liabilities		83,530	28,632	15,367	127,529	131,144
Funds of the Charity						
Designated funds		-		15,367	15,367	15,096
Restricted income funds (Note 6)			28,677		28,677	30,222
Unrestricted funds		83,484		-	83,484	85,826
Total funds		83,484	28,677	15,367	127,529	131,144

Signed by two PCC members on behalf of all the PCC

Print Name	Signature	Date of approval dd/mm/yyyy
Helen Henry		22/03/21
Obinna Eneli		22/03/21

Parochial Church Council of St Peter, Broadwater

Notes to the Financial Statements

For the Year Ended 31 December 2018

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with the Charities Act 2011, and the Statement of Recommended Practice for Accounting by Charities. The financial statements have been prepared under the historical cost convention.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general .

purposes of the PCC. Funds designated for the particular purpose by the PCC are also unrestricted.

Incoming resources

Voluntary income and capital sources

Giving is recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised when received.

Income tax recoverable on Gift Aid donations is recognised when the associated income is recognised.

Other income

Rental income from the letting of the church hall is recognised when rent is due.

Income from investments

Interest is accounted for as earned. All interest earned is credited to the Unrestricted Fund unless monies are separately invested.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when it falls due.

Fixed Assets

Consecrated property and movable church furnishings

Consecrated property of any kind is excluded from the accounts by Part 1, Chapter 2 (10) of the Charities Act 2011. Even though it is not technically consecrated property, the Church Hall is not recognised in the accounts.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's Inventory, which can be inspected (at any reasonable time).

Expenditure incurred on consecrated buildings or individual items under £5,000 is written off as incurred.

1 ACCOUNTING POLICIES CONTINUED

Other fixtures, fittings and office equipment

Individual items of computer and office equipment are capitalised and written off over three years.

Current assets

Amounts owing in respect of fees, rents or other income are shown as debtors.

Short-term deposits include cash held on deposit either with the DBF, Church of England Funds or at the bank.

2 INCOMING RESOURCES

		TOTAL	
		2021	2020
		£	£
2(a)	Incoming Resources from donors		
	Planned Giving		
	Gift Aid Donations	49,903	50,353
	*Income Tax recoverable	13,118	13,081
	Other planned giving	12,846	11,468
	Loose cash at services	1,530	1,372
		77,397	76,274
2(b)	Other Voluntary incoming resources		
	Donations, contributions, appeals etc	1,277	620
	Cash received from previous years	-	-
		1,277	620
2(c)	Income from operating activities		
	Church Hall	10,526	6,581
	Fees*	287	2,987
	Other	360	365
		11,173	9,933
2(d)	Income from investments		
	Bank interest receivable	9	462
		9	462
2(e)	Other incoming resources		
	Other income**0801,1104,1415	758	1,437
	CJR scheme (furlough grant)	2,497	3,636
		3,255	5,073
TOTAL INCOMING RESOURCES		93,111	92,362

* Fees from restricted funds shown in note 2 (c) are fees due to the Diocese in respect of set fees for weddings, funerals, baptisms etc.

** Includes a £500 grant from Diocese

3 RESOURCES EXPENDED

3(a)	<i>Grants</i>	Unrestricted Funds	Restricted Funds	TOTAL	
		£	£	2021 £	2020 £
	<u>Charitable giving:</u>				
	International Charities & Causes	-	-	-	-
	National Charities & Causes (1830)	150	-	150	-
	Local Charities & Causes (1802)	4,788	-	4788	4,788
		4,938	-	4938	4,788
	<u>Missionary giving:</u>				
	International Charities & Causes		-	-	-
	National Charities & Causes	-	-	-	-
	Local Charities & Causes	-	-	-	-
		-		-	-
	<u>Total Charitable and Missionary giving</u>	4,938	-	4,938	4,788
3(b)	<i>Activities relating to the church</i>				
	Ministry : Diocesan parish Share (1910)	39189	-	39,189	40,131
	Clergy expenses + house (2101,2102,2130,2145)	17308		17,308	17,453
	Funeral and wedding fees (2208)		1,215	1,215	2,390
	Evangelism (2203,2213,2214)	170		170	641
	Work with Children (2216)	198	-	198	393
	Work with Youth (2204)	100	-	100	847
	Church running expenses (2207,2211,2218,2219,2331,2340,2401,2410,2420)	4,331	-	4,331	4,145
	Church maintenance (2331)	2,036	-	2,036	3,128
	Equipment (2332)	1,166		1,166	565
	Church Hall (2530,2540,2560,2591)	2,436	-	2,436	7,924
	Sub-Total	66,934	1,215	68,149	77,617

3 RESOURCES EXPENDED

3(b) *Activities relating to the church continued*

Brought forward from above

Administration (2360)

CJR scheme (furlough grant)

3(c) Church Management & Administration

Administrator / Vicar's secretary (2050)

Other costs (2301,2303)

Printing & stationery (2361)

Examination Fees

Office telephone & internet (2310)

3(d) **Other**

other

Depreciation (2841)

front entrance (2900)

TOTAL RESOURCES EXPENDED

Unrestricted Funds	Restricted Funds	TOTAL	
		2021	2020
£	£	£	£
66,934	1,215	68,149	77,618
163	-	163	95
2,497		2,497	3,636
69,594	1,215	70,809	81,349
5,638	-	5,638	4,802
2,056	-	2,056	2,184
22	-	22	21
250	-	250	250
658	-	658	663
8,624	-	8,624	7,920
90		90	
11,935	-	11,935	10,939
	1,545	1,545	
12,025	1,545	13,570	10,939
95,181	2,760	97,941	104,996

Church Hall Account

Income
Expenditure
Net Deficit/income

Messy Church Account

Income
Expenditure
Net Deficit/income

Stepping Stones Account

Income
Expenditure
Net Deficit/income

Love Stevenage

Income
Expenditure
Net Deficit/income

CJR scheme (furlough grant)

Income
Expenditure

2021	2020
£	£
10526	6,581
2306	7,924
8220	(1,343)
£	£
0	35
0	90
0	(55)
£	£
290	330
110	129
180	201
£	£
0	0
0	0
0	0
£	£
2497	3636
2497	3636
0	

4 STAFF COSTS

Administrator/Vicar's secretary
Cleaner

2021	2020
£	£
5,638	4,802
1,979	1,409
7,617	6,211

5 FIXED ASSETS

Cost

Brought forward

Additions

Disposals

Carried forward

Depreciation

Brought forward

Charge for year

Disposal

Carried forward

Net Book Value 2020

Net Book Value 2021

Kitchen	Meeting Rooms	Building roof	Access for all	Chairs	AV System	Total 2019
£	£	£	£	£	£	£
23,130	6,965	16,320	42,028	12,502		100,945
-	-				4,982	4,982
-	-	-				-
23,130	6,965	16,320	42,028	12,502	4,982.4	105,927
16,755	5,631	7,584	16,932	4,988		51,890
2,125	445	1,632	4,242	2,494	996	11,934
-	-	-				-
18,880	6,076	9,216	21,174	7,482	996	63,824
6,375	1,334	8,736	25,096	5,020		49,055
4,250	889	7,104	20,854	5,020	3,986	42,103

6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL
	£	£	£	£
Fixed Assets	42,103		-	42,103
Cash at bank and at hand*	41,189	15367	28,632	85,188
Short term deposits	238		-	238
	83,530	15367	28,632	127,529

7 DEBTORS

	2021	2020
	£	£
Income tax recoverable	1,334	2,747
Hall Hire	249	407
	1,583	3,154

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Creditors £2500 held in case VAT is payable on disability entrance.	3,262	4,355
Accruals	-	-
Amount held for other parties		341
	3,262	4,696

9 FUND DETAILS

Unrestricted Funds

General Funds

Restricted Funds

New Building

Diocese Board of Finance (DBF)

TOTALS

2020	Income	Expenditure	Transfers	2021
£	£	£	£	£
100,922	93,111	95,181		98,852
100,922	93,111	95,181	-	98,852
30,222	1,215	2,760		28,676
				-
30,222	1,215	2,760	0	127,528
131,144	94,326	97,941	-	127,529

Independent Examiner's report to the PCC of St Peter, Broadwater

I report on the accounts of the church for the year ended 31st December 2021, which are set out on pages 1 to 12.

Respective responsibilities of the PCC and the examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Church Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Church Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Susan Viles
Address: 14 St Marys, Gamlingay SG19 3ET
Date: 22nd February 2022

Accounts



2020 Report
for the
Parochial Church Council
of
St Peter's Broadwater, Stevenage



THE PARISH CHURCH OF ST. PETER'S, BROADWATER

**MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING AND THE
ANNUAL VESTRY MEETING OF PARISHIONERS HELD ON
SUNDAY 4th OCTOBER 2020 IN THE BUILDING AND ON ZOOM**

The Vestry Meeting and the Annual Parochial Church Meeting were delayed until October this year due to the global coronavirus pandemic. This also meant some people joined the meeting remotely using zoom video communication.

Revd Kate Sharples welcomed all to the meeting and opened with a prayer.

Those present:

On Zoom	In the building
Rose Aknai	Revd Kate Sharples
Liz Carter	Revd Paul Foster
Barbara Blackwell	John Hollands
Peter Blackwell	Sue Dungey
Rod Cutler	Helen Henry
Barbara Cutler	Rosie Busfield
Rosie Hollands	Roger Busfield
Graham Hall	Ruth Pollard
Richard Brooks	Gordon Baillie
Obi Eneli	Annette Baillie
Derek Peterson	Kieran Cooney
Muriel Peterson	
Paul Evenett	
Lynn Evenett	
Anna Beckett	
Kay Collier	
Lynne Lee-Diep	
Jill Adam	
Wayne Sime	
Louise Sime	
Tapiwa Tungamirai	

ANNUAL VESTRY MEETING OF PARISHIONERS

MINUTES

It was proposed by Wayne Sime that the minutes were a true and accurate record of the meeting held on Sunday 22nd April 2018, seconded by Helen Henry and agreed by all.

ELECTION OF CHURCHWARDENS

Kate explained how Sue Dungey was first elected churchwarden in April 2016 and continued serving during the previous vicar's sabbatical, the interregnum, installation of new vicar and global pandemic. She had served for 4.5 years, and done a lot work, much of which is not seen. She was given a big vote of thanks and presented with flowers as a thank you.

Maurice Gordon and John Hollands agreed to stand as church wardens.

Maurice Gordon

Nominated by Wayne Sime
Seconded by Paul Dymond

John Hollands

Nominated by Wayne Sime
Seconded by Sue Dungey

There were no other nominations therefore there was no need to vote and Maurice Gordon and John Hollands were duly elected:

Kate prayed a blessing over them.

ANNUAL PAROCHIAL CHURCH MEETING

1. APOLOGIES FOR ABSENCE

Apologies were received from:

Janet Bell

John Bell

Catriona Brenton

Marion Burton

Doris Cork

Gillian Gibbs

John Greenway

Brian Temple

Carol temple

Maurice Gordon

Joanie Gordon

Janice Brooks

2. MINUTES

It was proposed by Wayne Sime that the minutes were a true and accurate record of the meeting held on Sunday 7th April 2019, seconded by Jill Adam and agreed by all.

3. ANNUAL REPORT ON THE LIFE OF ST PETERS 2019

Several highlights for 2019 were mentioned to give thanks for:

- The church has 150 new, blue chairs that are light and stackable and 20 slightly narrower grey chairs, which fit round tables better.
- In the middle of the year Paul Foster our curate arrived along with Kathryn and Grace.
- The Alpha course saw several people come to faith or renew their faith.
- We had been praying for another band leader for the musical ministry team but actually got 2 new leaders.
- Several social events during the year, church walks and DVD mornings with lunch.
- Home groups continued, with one less evening group but gaining a daytime group.
- Love Stevenage was a family fun afternoon on Shephalbury Park which was a joint effort between us and Oak church. We were able to connect with lots of people from the community.

4. ELECTORAL ROLL REPORT

The total on the electoral roll was now 105, an increase of 2 from 2019. Ten were added and 7 removed, mainly because went to worship elsewhere. Two thirds are female. There are 54 living in the parish and 51 outside.

Average Sunday weekly attendance was 68 adults which was an increase of 2 on the pervious year. An average of 16 children each Sunday, a decrease of 1 on the previous year. Towards the end of 2019 we welcomed several new people who have remained with the church.

5. ANNUAL REPORT ON THE FINANCIAL AFFAIRS OF THE PARISH

We started with year with a balanced budget, however, some people left and giving went down at start of year. However, God is faithful, and by the end of the year we ended up with a small surplice. Helen thanked everyone who gives in the collection or directly through the bank.

Kate thanked Helen for all her work and everyone who has continued giving over the last year.

6. BUILDINGS AND FABRIC REPORT

The buildings work concentrated on the day to day upkeep and the refurbishment of the hall rather than redeveloping the front entrance of church. Sue thanked Rod who cuts the grass, Roger who does so many things, Maurice for being a right-hand man, Emma for cleaning and Vi for flower arranging. Also John for helping her when she started.

7. ANNUAL REPORT ON THE PROCEEDINGS OF THE DEANERY SYNOD

Deanery Synod has continued to meet. Wayne Sime was asked to chair a meeting for Holy Trinity Church to facilitate a consultation session with different interested groups. During the year Revd Chris Bunce left and Revd Andy Thomas was appointed the new rural dean.

Wayne is also the Stevenage Deanery rep on Diocesan Synod.

8. APPOINTMENTS TO THE DEANERY SYNOD

There are 3 vacancies for Deanery Synod Rep.

Obi Eneli	was proposed by Wayne Sime And seconded by Richard Brooks
Wayne Sime	was proposed by John Hollands And seconded by Maurice Gordon

As there were only two candidates, Obi and Wayne were duly elected.

9. APPOINTMENTS TO THE PCC

Kate thanked those who were standing down. Gill Gibbs served for 6 years and as secretary for 2 years, Jill Adam for 6 years and secretary for 5 years in total and David Owen who served for 3 years. There were 6 vacancies and 4 nominations for vacancies on the PCC:

Helen Henry was proposed by John Hollands and seconded by Tracy Dymond
Louise Sime was proposed by John Hollands and seconded by Maurice Gordon
Rose Aknai was proposed by Jacqui Horbury and seconded by Ken Aknai
Tapiwa Tungamirai was proposed by Annette Baillie and seconded by Gordon Baillie

There was no need for an election, so these were duly appointed as PCC members for a three year period. Kate said thank you to Jill Adam for all that she did as secretary and led us in prayer for the PCC.

10. APPOINTMENT OF SIDES PERSONS/WELCOMERS

Kate read out the list of sidespersons to be appointed: Obi Eneli, Richard Brooks, Peter & Pauline Sharp, Janet & John Bell, David Okoturo, Wendy Hills, Sue Dungey, Gill Gibbs, Kay Collier, Joanie Gordon, Jacqui Horbury and Carol Temple, and Pat Wood, Annette Baillie

They were all approved.

11. APPOINTMENT OF INDEPENDENT EXAMINER TO THE PCC

Revd Kate Sharples asked the congregation for approval of the appointment of Sue Viles of Gamlingay as the Independent Examiner of the 2019 accounts.

Proposed by Helen Henry, seconded by Annette Baillie, accepted by all.

Annette and Barbara C were thanked for counting the money.

12. LOOKING TO THE FUTURE

Paul was ordained priest the week before. He was thanked for all he had done and his passion for mission and youth. He was given a card and gifts of a home communion set and a Luton Town face mask.

Kate said that it's hard to look to the future at this time. It's a good time to pause, reflect and pray about some of things we do. Children's and family work is one area she hoped we could look at and find a new direction for it. Kate thanked Lynne for her work in the office and everyone who'd been part of the mission and ministry of the church. She said that we are going forward on an adventure with Jesus, knowing that he knows the future. We will continue being church, gathering when we can, supporting and praying for each other.

13. QUESTIONS TO THE VICAR AND CHURCH WARDENS

Rose Aknai thanked the vicar, churchwardens and PCC for all they had done keeping the church going.

Kay Collier thanked the worship team for the on-line worship. She asked if we can still get money in from the hall. Kate confirmed that at the time of the meeting, groups were allowed in the hall and so we were receiving some money.

14. CLOSING PRAYER

Kate closed the meeting with a prayer.

2020 ANNUAL REPORT

FOR THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S, STEVENAGE

Report of the year

The year 2020 was an exceptionally unusual year due to the coronavirus global pandemic, which stopped most of our regular activities for the year.

We had a great start to 2020

Encounters with God was held in half term, Feb 18th- 21st. Several different prayer zones were created, and the church was open for people to drop in and spend time in prayer. On the Tuesday afternoon we held "Messy Prayer" with extra prayer zones in the hall for children. It was very encouraging to see many families from Messy Church, who also enjoyed the tea and cake and time to chat.

After half-term a youth café was started on Wednesdays after school. It had a fantastic start with 18 young people attending, only to be closed down by the country going into lockdown.

Church went on-line in March

On Sun 22nd March, with buildings closed for services, we had our first ever on-line service live on facebook, streamed from the church. With total lockdown from March 23rd, all future services were streamed from homes. Being church on-line was a whole new experience for us. We started with just the 10.30am service on-line, but soon added the 9.30am Thursday communion service. Homegroups went online using zoom, and the Sunday evening prayer meeting had many more people joining in on zoom than before lockdown. "Coffee times" after the services on zoom were also added. Those not on-line were kept in contact with by regular phone calls and had their own off-line newsletter.

Children and youth work was more difficult online, however a weekly zoom group for children in school years 3-6 has been held since May. A "light party in a bag" was delivered to all the children and young people we have contacts for. A pastoral care system was set up to try to keep in contact with all church members.

About 30 people joined in with the 8 week on-line prayer course held over zoom. There was a morning or evening option, and many people found it inspired and re-vitalised their prayer life.

Building re-opened

In the middle of June we opened the building twice a week for private prayer, particularly for those who were not on-line. August saw the return of the Thursday communion service to the building, although with the chairs spaced out 2 meters apart, face coverings and copious hand gel, it did not feel quite the same. In September we moved to 2 Sunday services, one on facebook at 9.30am and one in the building at 11.15am. Social distancing meant that numbers were very restricted, and many people preferred to stay online because there was no singing in the building.

Building closed again!

In November the country went back into lockdown, and so the building was closed again and everything went back on-line. We managed a few more services in the building in December before closing the building again just before Christmas. Closing the building forced us to think more about celebrating Christmas outside of the building. Lots of church members knitted stars and angels which were used to decorate the outside of the building. A huge wooden nativity scene, a banner and lights completed the display, which was a visible presence in the community. Christmas bags were delivered to 51 children/young people, and some of the elderly or off-line church members.

We lament our losses

The usual activities of Sunday children and youth church, Tea & Co, Stepping Stones, Messy Church, and the service in Roebuck nursing home, all stopped. Pastoral visiting, coffee after church, all social events, Love Stevenage, the light party and the Christmas journey also did not happen this year. This has been sad and difficult for us as a church, and particularly for those who served in this way and took part in these activities. We are also aware of the personal struggles so many people have been through this year.

We give thanks for God's goodness

We have not stopped being church, and so many people have stepped up in amazing ways over the last year. The band leaders have all adapted to leading worship without the support of a band and doing it by video. Lots of preaching has been by video too! The whole congregation has been so supportive of the on-line services, and we've been able to worship and experience the presence of the Holy Spirit in our own homes. When we could open the building, the services were really appreciated. The homegroup leaders and pastoral care team have supported many people during this time, and lots of people have taken the time to phone, pray, send cards, organise one-to-one walks and leave gifts on doorsteps. Thank you to everyone for being part of St Peter's.

***Because of the Lord's great love we are not consumed, for his compassions never fail. They are new every morning; great is your faithfulness.
Lamentations 3:22-23***

Aim and purposes

St Peter's Parochial Church Council (PCC), in cooperation with the incumbent, Revd Kate Sharples, is responsible for the whole ministry and mission of the Church to the Parish of Broadwater. This includes pastoral, evangelistic, social action and ecumenical work and involvement in initiatives across Stevenage with 'Churches Together in Stevenage.' The PCC is also specifically responsible for the maintenance of the Church and hall buildings.

Vision and Objectives

Our vision is to be a missional church – showing God’s love to the community – and to be a relevant and visible presence, providing pathways by which people can seek and know God.

- We want to continue to be a welcoming community that loves people of all ages and cares for them. To enable all ages to become mature followers of Jesus and to rely on him through prayer and Bible reading and the infilling of the Holy Spirit.
- We want to be “A Furnace” where people meet with Jesus, where lives are transformed by his presence, where miracles happen and people are sent out by the Holy Spirit on fire for God.
- We want to be church that serves the community, helping to meet the needs of the brokenness in our parish.

This is the Mission Action Plan (MAP) which the PCC agreed in 2018.

1. To be able to use the building more flexibly for outreach by buying new chairs

The new chairs were bought last year, so this action is completed

2. To reach new people by specifically concentrating on young people

Work with young people started with the new youth café before lockdown, and we hope to start that up again in the coming year.

3. To make the front entrance accessible, visible, and welcoming

In 2021 we will start a project to redevelop the front entrance

As lockdown lifts and life returns to some sort of normality, we will restart our mission and ministry activities. There will be also new challenges and opportunities to respond to.

Activities

Musical Ministry *Ken Aknai*

This has certainly been a unique year in terms of the challenges we have faced with the lockdown restrictions. Finding ways to effectively engage the church in live online corporate worship has been a steep learning curve, but also very rewarding. God has most definitely equipped us with new skills on this journey, and we are still learning and trying new things. Physical distance has not hindered the work of the Holy Spirit as we have worshipped online together each week.

During the first lockdown, the team took advantage of the extra time some of us had to engage in some basic vocal training together over Zoom with “Voice in Ministry”, with a few of us going on to have more in-depth and personalised singing coaching on a one-to-one. Our voices are, after all, our primary instrument for raising hallelujahs!

I believe that God has used this past year to equip us and grow us for the times ahead when we can finally worship together again physically back in the church building, so that our Spirit-led worship magnifies his name and edifies the church.

Huge thanks to Alan, Obi and Paul E for cheerfully throwing themselves into the challenge of worship leading this past year, to Paul E also for all the work he puts in to the graphical and lyrical production side of things. And huge thanks to Kate and Paul F for all their support and prayers for the team.

Pastoral Care *Rosemary Busfield and Sue Dungey*

During this year of the pandemic and lockdown, the aim of pastoral care has been to ensure all church members have had regular contact with a church leader or member of the wider church leadership team.

Home group leaders have been responsible for their members and those not in home groups were put into new groups and given a group leader. All leaders have made regular contact by phone, text or email depending on the personal preference of the people being contacted. Kate and Paul have been available to provide extra support where necessary.

With the church buildings closed, initial dialogue was around church communication, to confirm that people were able to access Facebook services, and church emails. It became apparent that not everyone was able to do this so for these people an alternative version of the newsletter has been produced and delivered, containing up to date church information.

Home Groups *Kate Sharples*

Home groups have continued over the last year on zoom, and a huge thank you to all the leaders. People have really appreciated the support and prayer.

Alan and Kim: "We have all become Zoomers over the last year! One advantage is that those who enjoy a glass of red wine don't have to worry about driving home! In addition to our meetings we have had the odd quiz evening and stay in regular contact via WhatsApp. Humour is so important in times of trouble.

Janet and John: Our homegroup has met weekly during the past year, and has been a very important time of support and learning for us all. We believe that we have grown much closer as a group of people.

Obi: Some new members joined us who prior to lockdown had not belonged to a group. One member commented that prior to lock down they had found it difficult to attend regularly and said it was great to have regular connection, bible study and prayer. Plus, they felt that they had got to know the group members a bit more. However, for others it was just not the same as meeting in person, and they missed that warmth and fellowship that we can only get when we are physically together. Overall God has been faithful to us as a group and there have been answers to prayer, personally and for friends and family which has strengthened our faith and commitment to prayer and fellowship.

Maurice B and Julie: The highlight over this past year has been the support and prayer that we have been able to offer each other. God is good and we continued to see him at work during the challenges of the pandemic.

Maurice Gordon: The daytime Home Group recommenced on Wednesday mornings after the summer using Zoom. After some amusing difficulties getting acquainted with the technology the meetings have been very successful with 8 or 9 generally attending. We have shared our experiences of the lockdowns and prayed together and have included Bible studies or reflections of the most recent talk or sermon. Unfortunately we haven't been able to include any worship music although occasionally one or two have led us into a song. We managed to maintain contact with those not on the internet by text or phone.

Paul Foster: In October we started a new homegroup trying to connect even more people into homegroups during the pandemic. The group has a clear focus of fun and discipleship. For our fun each week one of us will run some sort of game and to start with our discipleship was going through the timelines video series.

Youth café *Paul Foster*

In the months leading up to 2020 we developed a youth strategy proposal which was accepted by the PCC and set in motion in January 2020. We wanted to create an after school café for young people that developed into a community, and would also incorporate a faith developing youth group at the end of the café. We set up training for our volunteers in January and started the café in the last week in February. We ran for 3 weeks until we were forced to close because of Coronavirus. However, in those 3 weeks we saw numbers grow weekly until in the final week we had 18 young people. It was clear that there is a want/need for this youth resource in Broadwater. What was amazing, was that we saw young people come to the café who had been connected with St Peters before and as soon as we find some sort of normal w will start again.

Schools Work *Paul Foster and Kate Sharples*

It's been great to maintain contact with Shephalbury Park and Roebuck primary schools during the year, and provide a few assemblies via Microsoft Teams and sending in videos.

Paul has continued to partner with Oak church working in Barnwell, running a mentorship group for at risk males. Although this has been successful and the school would like us to do more, it has been completely determined by the restrictions over the last year.

Mission Partners *Kate Sharples*

We have continued to support three mission partners. These are Bridgebuilders Christian Trust, working in primary schools in Stevenage; Oak Church, working with local youth and in secondary schools; and Miriam and Owen Pugh, working with Africa Inland Mission in Tanzania bringing the gospel to unreached people.

Making it Happen

Parochial Church Council (PCC)

The PCC and the Vicar, Revd Kate Sharples, continue to work well together, overseeing the work and activities of St Peter's.

The PCC met 5 times in 2020, once in person and the others by zoom.

The main points of discussion at PCC meetings were:

- Responding to the coronavirus pandemic
- New pattern of services on-line and in the building
- Hall refurbishment
- Children and families work

Finance Report for the year ending December 31st 2020

Helen Henry, Treasurer

(to be read in conjunction with the Accounts)

This year has been a challenging year for St Peter's Church in line with what has happened in Churches, charities and businesses up and down the country but I want to thank all the members of St Peter's who have faithfully continually to give. With the church not being open to be able to give donations by cash and the hall being closed for a large part of the year, there was a real concern that the finances of St Peter's would seriously be impacted. What we have found was that people still gave either by swapping to payment through their banks or putting cash/cheques through the vicarage door. The giving from regular donations was actually greater than in 2019; £62,993 2020 compared to £55,975 for 2019.

This meant we were still able to pay the full parish share required by the diocese of St Albans.

Income from the church hall dropped by 2/3rds from £19,416 to £6,581 but the reduction in the cost of utilities £3,533 compared to £4,960 meant our outgoings were considerably less.

We took less in gift aid than normally we can claim under the Gift Aid small donation scheme (GASDS) for donations from Stepping Stones and from Messy Church which were unable to run for most of the year.

The PCC decided at the start of the first lockdown that staff would be topped up to 100% of their wages as we were able to claim 80% under the governments furlough scheme. After the initial 3 months lockdown, it was apparent that things were not going back to normal so it was agreed to continue paying the 20% top up to support the staff. As the giving had continued to stay healthy this meant that this was possible. As flexible furlough was introduced staff were used as needed. Staff were paid a total of £9,847; £6211 plus £3636 from the government furlough scheme.

We continued to support our 3 mission partners and the PCC agreed to extended the 3 year commitment by a further year to support the causes it the difficult times all charities were facing. A total of £4788 was given.

The new Youth group was opened in February using money from a grant (£750) from a local councillor and money from the projects pot.

While the hall was not in use, £5890 was spent on decorating and updating the heating in the hall.

The Church savings accounts has £77,057 plus £11,300 in the general running accounts of which is £25,000 set as side for emergencies, £30,560 given as a gift for improving the front entrance (project not yet started), £13,200 for the projects fund leaving £19,597 for general running

Administration

Lynne Lee-Diep has worked 12 hours a week as the church administrator and hall booking manager, while the buildings were open, and was furloughed during lockdown periods. A huge thank you for all that she has done over the year.

Buildings and Fabric Report *Maurice Gordon and John Hollands*

Our Church and Hall have stood mainly empty and quiet for the majority of 2020 due to the Covid 19 restrictions. Nevertheless, we have been able to take the opportunity to review the condition of the buildings and plan for the future. The 2019 Building and Fabric report included our desire to redevelop the church entrance and a decision has been taken to progress this in 2021.

We also actioned our previous plans to refurbish the hall. We redecorated internally, replaced all the radiators and the rotted round window frame in the west wall. The planned replacement flooring has been deferred until after the Covid 19 pandemic as it was decided the floor markings for social distancing would be best added to an old floor rather than a new one.

The church buildings and fabric remain in good condition and no major works have been undertaken in the past year. There are a few on-going issues remaining from the 2018 Diocesan Quinquennial Report (ie spalling brickwork and the condition of the boundary wall) and the recent identification of cracking to the window cill beneath the large stained glass chancel window. These items will need to be addressed in 2021 with hopefully funding from grants that may be available to us. An unsuccessful application was made during 2020.

A revised Health and Safety Policy document has been approved by the PCC and Churchwarden John Hollands confirmed as H & S Officer.

Despite the lockdown we have still needed to maintain the grounds and on behalf of us both we thank Roger Busfield and Rod Cutler for their attention to the grass and shrubbery etc and other minor repairs. In addition, we thank Emma Stilling for her hard work keeping all areas of the buildings clean and safe despite the restrictions due to Covid 19. Finally thanks also to Sue Dungey, who stood down as churchwarden in October, for her assistance in a variety of ways as we experienced this strange year of lockdowns.

Safeguarding *Louise Sime*

Here at St Peter's we take Safeguarding very seriously. Recognising there are a few people who are determined to harm children or adults deliberately seeking out organisations where children or other vulnerable people meet. The Church is particularly vulnerable to these people.

We need to ensure we create and maintain a safeguarding culture that will discourage people from becoming involved within Church for the wrong reasons and make it difficult to harm or abuse children or adults. For this reason, we ensure that everyone working with children, vulnerable adults and pastoral visits have been Disclosure and Barring Service (DBS) checked and have taken part in the diocesan safeguarding training.

Most of our leaders and helpers had safeguarding training in 2017. Due to the pandemic their training has expired. Once training sessions start again, we will be organising sessions for them. During the pandemic our safeguarding policy has been updated to include how we work with children on-line.

Lynn Lee-Diep, our Church administrator continues to be our lead Recruiter and ensures all our new DBS checks are carried out and the timely renewal of existing DBS certificates.

We can report that the PCC has been fully compliant with the duty section 5 of the safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops guidance on safeguarding children and vulnerable adults)

Diocesan Synod *Wayne Sime*

Wayne Sime (WS) is our Diocesan Synod Representative. The first meeting was focussed on the finances of the Diocese, which were not in a good place. The Diocese only had a nine week cashflow. WS did question this, as there was a requirement on behalf of the Charity Commission to have at least six months of cash in reserves in order to maintain services in time of need. WS was told that this would put a greater burden on churches to provide additional cash to the Diocese. WS suggested that perhaps some of the diocese assets could be realized, in order that they were in cash form and could form a six month reserve. It was explained that the Diocese did not have a clear picture of the finances across the diocese. For example, all income is lumped together (room hire, direct giving, loose giving) and therefore the Diocese was unsure of what income they would receive during the pandemic.

The second meeting was focussed on the Covenant for Clergy Care & Wellbeing, strategic options for a new Youth Strategy and elections (plus existing vacancies) for the next Diocesan & General Synods. All of these motions were supported by the Synod.

There has also been a separate meeting of the House of Laity which was virtual and was attended by WS. This is only the second time that the House of Laity has met during the last three years. The first time was back in October 2018 when it met for 10 minutes to appoint the Chair of the House of Laity which was suggested by the House of Bishops. The second meeting was held virtually in October 2020 in order to give input into the Covenant for Clergy Care & Wellbeing.

WS is not seeking reappointment as Diocesan Representative and therefore June 2021 Diocesan Synod will be my last meeting.

Deanery Synod *Wayne Sime and Obi Eneli*

Obi Eneli (OE) & Wayne Sime are our Deanery Representatives. The first meeting was in person and the Chaplain from Lister hospital gave a very interesting talk and asked for volunteers. The second one was virtual due to the pandemic. We had a talk on an Emotional Needs survey and how using a tool like that might be of benefit to parishes in the Deanery, which had a mixed reception.

Electoral Roll

There are 106 people on the electoral roll. No-one has been removed from the electoral roll, which was last prepared 7 months ago, and one person has been added. Of the members on the roll, 73 are female, 33 are male. 55 of the members live within the parish and 51 live outside of the parish.

In 2020 there were 14 funerals, 1 baptism and 0 weddings conducted.

Administrative information

St Peter's Church is situated on Broadwater Crescent, Stevenage, part of the Marymead neighbourhood hub. It is part of the Diocese of St Albans within the Church of England. The correspondence address is The Willows, Stevenage Herts SG2 8AN. Registered charity number is 1152921.

PCC members who have served at any time during 2019:

Ex Officio members:

Clergy:	Vicar: Reverend Kate Sharples (Chair) Curate: Reverend Paul Foster
Readers:	Richard Brooks (and deanery synod rep until 4 th Oct 2020) Gordon Baillie Obi Eneli (and Deanery synod rep from 4 th Oct 2020)
Wardens:	Maurice Gordon Sue Dungey until Oct 4 th 2020 John Hollands from Oct 4 th 2020

Elected members:

Jill Adam PCC Secretary until Oct 4th 2020
Rose Aknai PCC Secretary from Oct 4th 2020
Annette Baillie
Gilly Gibbs until 4th Oct 2020
Helen Henry Treasurer
David Owen until 4th Oct 2020
Louise Sime
Wayne Sime Representative on Deanery Synod and Lay Vice Chair
Wendy Hills
Linda Smith
Tapiwa Tungamirai from 4th Oct 2020

Co-opted members:

Paul Evenett From 19th Oct 2020

Approved by the PCC on Mon 29th March 2021

and signed on their behalf by the Reverend Kate Sharples (PCC Chairperson)

K. Sharples

VICAR

Revd Kate Sharples,
The Vicarage,
1 The Willows,
Stevenage SG2 8AN

BANK DETAILS

Bank of Scotland
PO Box 10,
38 St Andrew Square
Edinburgh EH2 2YR

INDEPENDENT EXAMINER

Susan Viles
Debonair Management Services Limited
14 St Mary's,
Gamlingay,
Sandy,
Bedfordshire SG19 3ET

Report from the Treasurer for the PCC of St Peter's Church Broadwater for the year ending December 2020

This year has been a challenging year for St Peter's Church in line with what has happened in Churches, charities and businesses up and down the country. The COVID-19 pandemic meant that the church has had to close its doors for months at a time on 3 separate occasions. With the congregation not being able to give donations by cash and the hall being closed for a large part of the year, there was a real concern that the finances of St Peter's would seriously be impacted. What we have found was that people still gave either by swapping to payment through their banks or putting cash and cheques through the vicarage door. The giving from regular donations was actually greater than in 2019; £62,993 2020 compared to £55,975 for 2019. We paid the full parish share required by the diocese of St Albans.

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The PCC's reserve policy has remained the same.
No trustee received any financial remuneration.

Helen Henry Treasurer to the PCC.

Parochial Church Council of St Peter's, Broadwater

Annual Accounts

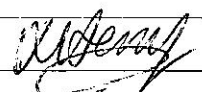
Year ending 31st December 2020

Section A		Statement of financial activities			Section A
activity	funds £	funds £	funds £	Total funds £	funds £
Incoming resources (Note 2)					
Income and endowments from:					
Donations and legacies (notes 2a-b)	76,894	-	-	76,894	81,488
Charitable activities (note 2c)	7,543	2,390	-	9,933	23,279
Other trading activities			-	-	-
Investments (note 2d)	462	-		462	518
Other (note 2e)	5,073	-	-	5,073	164
Total	89,972	2,390	-	92,362	105,449
Resources expended (Note 3)					
Expenditure on:					
Raising funds	-	-	-	-	-
Charitable activities (notes 3a-c)	102,605	2,390	-	104,995	100,940
Total	102,605	2,390	-	104,995	100,940
Net income/(expenditure) before investment gains/(losses)	-12,634	-	-	-12,634	4,510
Net gains/(losses) on investments		-	-	-	-
Net income/(expenditure)	-12,634	-	-	-12,634	4,510
Extraordinary items	-	-	-	-	-
Transfers between funds (note 9)			-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use			-	-	
Other gains/(losses)		-	-	-	-
Net movement in funds	-12,634	-	-	-12,634	4,510
Reconciliation of funds:					
Total funds brought forward	113,556	30,222	-	143,778	139,268
Total funds carried forward	100,922	30,222	-	131,144	143,778

Section B Balance sheet

		Unrestricted funds £	Restricted income funds £	Designated funds £	Total this year £	Total last year £
Fixed assets						
Tangible assets	(Note 5)	49,055	-	-	49,055	59,994
Total fixed assets		49,055	-	-	49,055	59,994
Current assets						
Debtors	(Note 7)	3,154	-	-	3,154	4,889
Investments	(Note 6)	237	-	-	237	236
Cash at bank and in hand	(Note 6)	38,075	30,222	15,096	83,393	82,546
Total current assets		41,467	30,222	15,096	86,785	87,671
Creditors: amounts falling due within one year	(Note 8)	4,696	-	-	4,696	3,887
Net current assets/(liabilities)		36,771	30,222	15,096	82,089	83,784
Total assets less current liabilities		85,826	30,222	15,096	131,144	143,778
Total net assets or liabilities		85,826	30,222	15,096	131,144	143,778
Funds of the Charity						
Designated funds		-		15,096	15,096	14,901
Restricted income funds	(Note 6)		30,222		30,222	30,222
Unrestricted funds		85,826		-	85,826	98,655
Total funds		85,826	30,222	15,096	131,144	143,778

Signed by two PCC members on behalf of all the PCC

Print Name	Signature	Date of approval dd/mm/yyyy
Helen Henry		22/03/21
Obinna Eneli		22/03/21

Parochial Church Council of St Peter, Broadwater

Notes to the Financial Statements

For the Year Ended 31 December 2018

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2015 together with the Charities Act 2011, and the Statement of

Recommended Practice for Accounting by Charities. The financial statements have been prepared under the historical cost convention.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general .

purposes of the PCC. Funds designated for the particular purpose by the PCC are also unrestricted.

Incoming resources

Voluntary income and capital sources

Giving is recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised when received.

Income tax recoverable on Gift Aid donations is recognised when the associated income is recognised.

Other income

Rental income from the letting of the church hall is recognised when rent is due.

Income from investments

Interest is accounted for as earned. All interest earned is credited to the Unrestricted Fund unless monies are separately invested.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when it falls due.

Fixed Assets

Consecrated property and movable church furnishings

Consecrated property of any kind is excluded from the accounts by Part 1, Chapter 2 (10) of the Charities Act 2011. Even though it is not technically consecrated property, the Church Hall is not recognised in the accounts.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected (at any reasonable time).

Expenditure incurred on consecrated buildings or individual items under £5,000 is written off as incurred.

1 ACCOUNTING POLICIES CONTINUED

Other fixtures, fittings and office equipment

Individual items of computer and office equipment are capitalised and written off over three years.

Current assets

Amounts owing in respect of fees, rents or other income are shown as debtors.

Short-term deposits include cash held on deposit either with the DBF, Church of England Funds or at the bank.

3 RESOURCES EXPENDED

3(a) Grants

Charitable giving:

International Charities & Causes
National Charities & Causes
Local Charities & Causes

Missionary giving:

International Charities & Causes
National Charities & Causes
Local Charities & Causes

Total Charitable and Missionary giving

3(b)

Activities relating to the church

Ministry : Diocesan parish Share*
Clergy expenses + house
Funeral and wedding fees
Evangelism
Work with Children
Work with Youth
Church running expenses
Church maintenance
Equipment
Church Hall
Sub-Total

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
	-	-	-	-
	-	-	-	-
	4,788	-	4,788	4,888
	4,788	-	4,788	4,888
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	4,788	-	4,788	4,888
	40,131	-	40,131	50,071
	17,453	-	17,453	11,321
	2,390	2,390	2,390	1,019
	641	-	641	831
	393	-	393	1,333
	847	-	-	-
	4,145	-	4,145	6,760
	3,128	-	3,128	589
	565	-	-	-
	7,924	-	7,924	4,425
	75,228	2,390	76,205	76,349

3 RESOURCES EXPENDED

3(b) *Activities relating to the church continued*

Brought forward from above

Training

Administration

CJR scheme (furlough grant)

3(c) Church Management & Administration

Administrator / Vicar's secretary

Other costs

Printing & stationery

Examination Fees

Office telephone & internet

3(d) Other depreciation

Error in expenditure from 2019

TOTAL RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL	
			2020 £	2019 £
	75,228	2,390	77,618	76,349
		-	-	-
	95	-	95	85
	3,636		3,636	
	78,959	2,390	81,349	76,434
			-	
	4,802	-	4,802	6,560
	2,184	-	2,184	1,310
	21	-	21	80
	250	-	250	250
	663	-	663	593
	7,920	-	7,920	8,794
	10,939	-	10,939	10,947
	10,939	-	10,939	10,947
				-123
	102,605	2,390	104,995	100,940

Church Hall Account	2020	2019
Income	£ 6581	£ 19,416
Expenditure (includes £6000 for refurbishment)	7924	4,425
Net Deficit/income	-1343	14,991
Messy Church Account	£	£
Income	35	406
Expenditure	90	115
Net Deficit/income	(55)	291
Stepping Stones Account	£	£
Income	330	1,408
Expenditure	129	732
Net Deficit/income	201	676
Love Stevenage	£	£
Income	0	215
Expenditure	0	366
Net Deficit/income	0	(151)
CJR scheme (furlough grant)	£	£
Income	3636	
Expenditure	3636	
	0	
Chairs	£	£
Income	0	5,805
Expenditure	0	12,511
Net Deficit/income	0	(6,706)
Projects (for possible youth/children's worker)	£	£
Income	0	13,290
Expenditure	0	0
Net Deficit/income	0	13,290

4 STAFF COSTS

Administrator/Vicar's secretary
Cleaner

2020 £	2019 £
4,802	6,560
1,409	3,416
6,211	9,976

5 FIXED ASSETS

Cost	Kitchen £	Rooms £	roof £	all £	Chairs £	Total 2019 £
Brought forward	23,130	6,965	16,320	42,028	12,502	100,945
Additions	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Carried forward	23,130	6,965	16,320	42,028	12,502	100,945
Depreciation						
Brought forward	14,630	5,186	5,952	12,689	2,494	40,951
Charge for year	2,125	445	1,632	4,243	2,494	10,939
Disposal	-	-	-	-	-	-
Carried forward	16,755	5,631	7,584	16,932	4,988	51,890
Net Book Value 2018	8,500	1,779	10,368	29,339	7,514	59,994
Net Book Value 2019	6,375	1,334	8,736	25,096	7,514	49,055

6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL £
Fixed Assets	49,055			49,055
Cash at bank and at hand	36,532	15096	30,222	81,850
Short term deposits	237		-	237
	85,825	15096	30,222	131,143

7 DEBTORS

	2020 £	2019 £
Income tax recoverable	2,747	3,271
Hall Hire	407	1,618
Other Debtors restated see note 10	-	-
	3,154	4,889

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Creditors restated see note 10	4,355	3,225
Accruals		284
Amount held for other parties	341	378
	4,696	3,887

9 FUND DETAILS

	2019 £	Income £	Expenditure £	Transfers £
<u>Unrestricted Funds</u>				
General Funds	113,556	89,972	102,605	
	113,556	89,972	102,605	-
<u>Restricted Funds</u>				
New Building	30,563			
Diocese Board of Finance (DBF) agency	-341	2,390	2,390	
	30,222	2,390	2,390	0
TOTALS	143,778	92,362	104,995	-
				131,144

10 RESTATEMENT OF ACCOUNTS FROM 2019

Error in figures for 2019 found after accounts were published affecting debtors and creditors

Creditors Stepping stone payment £123 had been paid

Debtors Vicars funeral payment £15 had not been paid

Independent Examiner's report to the PCC of St Peter, Broadwater

I report on the accounts of the church for the year ended 31st December 2020, which are set out on pages 1 to 11.

Respective responsibilities of the PCC and the examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Church Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Church Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Susan Viles
Address: 14 St Marys, Gamlingay SG19 3ET
Date: 19th April 2021

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Respective responsibilities of the PCC and the examiner

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- examine the accounts under section 145 of the Act;
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Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Church Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

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