



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/05/2021** Period start date
Period end date

To 31/04/2022

Charity name: Beeston u3a

Charity registration number:1152882

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity's object is the advancement of education and in particular the education of older people retired from full time work, by all associated activities conducive to learning and personal development in Beeston and surrounding areas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To meet our charitable objectives, Beeston u3a runs a wide range of groups that offer activities to meet the varied needs and interests of our members. The range of groups is such that we endeavour to meet social, physical, intellectual and spiritual needs. These groups are facilitated by volunteers from within the membership.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard of the Charity Commission guidance on public benefit in meeting the charitable object of Beeston u3a to the benefit of members and in publicising its activities to the wider public of those no longer in full-time employment.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related	Para 1.38	Not applicable

investment		
Contribution made by volunteers	Para 1.38	Beeston u3a is run by its members for its members. All members are volunteers. There are no paid workers.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We began holding our monthly Open Meetings on Zoom in March 2020 and were delighted when in September 2021 we were able to hold our first Open Meeting for almost two years in person. These meetings have continued both in person and via Zoom. On the 18th June 2021 we celebrated our 10th anniversary as a u3a by holding a virtual afternoon tea via Zoom.</p> <p>Maintaining groups through the Pandemic has been an amazing task and is a testament to the hard work both from our facilitators and our groups co-ordinators. During the first part of 2021 there were over 50 groups running using various technologies such as WhatsApp and Zoom. By July, outdoor groups were beginning to meet in person and by September many of the indoor groups were meeting face to face following the Third Age Trust guidelines as well as those set out by the government. Risk assessments were in place for in-person meetings but some of our groups such as Desert Island Discs have remained on Zoom as they were more suited to this format.</p> <p>In January we held a training event along with a 'thank you' lunch for our group facilitators; the subjects covered ranged from publicity to succession planning and included information about our upcoming Group Fair in March.</p> <p>The Group Fair was a huge success with over 200 existing members and</p>

		<p>new members attending to view the wealth of groups that we have to offer. Over 70 groups were represented with performances from the Ukuleles, Recorders, Scottish Country Dancing and the Let's Make Music groups.</p> <p>Events during the year for members have included two Zoom quizzes, a Christmas Wreath Making workshop and an extremely successful Fine Wine tasting evening, a quiz night at a local Golf club and a Murder Mystery Evening which was great fun.</p> <p>Throughout the pandemic we produced a monthly bulletin which has kept us all updated on the ever-changing situation relating to groups and a variety of other subjects of interest to the membership. The Group Fair special bulletin in March was our last monthly one as we have now reverted to the quarterly Newsletter.</p> <p>The use of the Beacon system for membership lists, finances, emailing and Groups information is now well established and several training sessions have been run through out the year to help new facilitators understand its operation and uses.</p> <p>We have worked on developing and improving our overall publicity and website to raise the profile of Beeston u3a within the community.</p> <p>One of the duties that the trustees on the committee hold is to ensure that all our policies are kept up to date. We have tackled a number of policies this year; all of which are on our website.</p> <p>With a focus on managing our finances more efficiently, we have been promoting the use of online payments and the use of PayPal. The purchase of two card readers has also made the handling of cash less frequent. Using Beacon for the groups to record their finances has also made dealing with accounts much more efficient.</p> <p>Our u3a is part of a much wider movement which is supported by the</p>
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		<p>Third Age Trust (TAT). They give advice and offer training and produce the quarterly magazine, Third Age Matters. TAT also run workshops and competitions, one of which was a National Creative Writing competition. One of our members was among the 12 shortlisted entries out of 382 members who entered. We are also involved with our East Midlands Region with three of our committee members running workshops at Regional Conference in September; one on Trustee Induction and the other on giving Presentations to groups, both of which were well received by the delegates.</p> <p>Our membership at the end of the year 2021/2022 stood at 967. We have been delighted with the support we received from our members during the difficult times caused by the pandemic as this has enabled us to continue thriving and extending the range of groups that we can offer.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>Beeston u3a has emerged from the Covid-19 pandemic in a good financial position. We were in the fortunate position of having strong cash reserves to see us through the pandemic, as affiliation fees to the Third Age Trust had to continue to be paid even though u3as were unable to fully operate. It was also very gratifying that members of Beeston u3a remained loyal and renewed their memberships during the pandemic, despite the limited activities we were able to offer.</p> <p>The total of all receipts for the year ended 31 March 2022 was £33,569 compared to £13,068 last year, and £57,566 the year before which was the last year before the pandemic. The number of Group activities and events has slowly increased during the year as we have re-opened, and advance subscriptions and new members joining have helped boost our income.</p> <p>The £1,834 receipt from HMRC is for Gift Aid on membership subscriptions.</p> <p>Payments have increased this year as activities have increased. We spent £28,299 compared to £11,214 last year, and £51,271 the year before pre pandemic. Group and Social Accounts, which are supposed to roughly breakeven, were about 58% of our total expenditure. We have supported Groups to keep them going as much as possible during the pandemic, subsidising room hire costs until they can get back to normal attendance levels, and responding to requests for support to improve the experiences of members.</p> <p>Total income for the year in the General Account was £4,283 higher than expenditure. Total funds held in the HSBC General Account at 31 March 2022 were £20,139, which is about £4k higher than last year. However, £12,300 of this is member subscriptions paid for the next year ended 31 March 2023, and 31 March is the high point for our bank balance because payments to the Third Age</p>
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		Trust become due in April and May each year. The Savings Account is our emergency reserve balance, something many other u3as wished they had had during the pandemic.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in a separate bank account to cover estimated fixed costs for one year if Beeston u3a was unable to operate and collect subscriptions from its members.
Amount of reserves held	Para 1.22	£8000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Members Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees have a detailed induction session with a focus on their legal responsibilities. The trustees maintain a good working knowledge of charity law and best practice by attendance at courses run by the Third Age Trust and by information provided by the Charity Commission which is disseminated to trustees. This knowledge and awareness of best practice is supported by attendance at national, regional and local meeting including the Nottinghamshire Network of u3as.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The committee/trustees administer the charity. The committee meets monthly to review the affairs of the charity and to consider the financial position.
Relationship with any related parties	Para 1.51	The charity has no related partners.
Other		

Reference and Administrative details

Charity name	Beeston u3a
Other name the charity uses	
Registered charity number	1152882
Charity's principal address	48 Clarkes Lane Beeston Nottingham NG9 5BL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

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Full name(s)

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**Position (eg
Secretary, Chair, etc)**

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Date

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APPENDIX A2

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Current Account	20,139	-	-
	HSBC Savings Account	8,038	-	-
	HSBC Social Account	-	3,983	-
	PayPal Account	405	-	-
	Group Accounts	-	2,194	-
		-	-	-
	Total cash funds	28,582	6,177	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
CCXX R1 accounts (SS)	1		07/04/2022	

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Chilwell
Nottingham NG9 5PA

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

