

# THE EMANUEL PARENTS ASSOCIATION

England & Wales · Charity number 1152873

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2013-07-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Emanuel School  
Battersea Rise  
London  
SW11 1HS

**Phone** 07929302557

**Email** [info@epa.uk.net](mailto:info@epa.uk.net)

**Website** [www.epa.uk.net](http://www.epa.uk.net)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT, INCLUDING THE PUPILS OF EMANUEL SCHOOL IN BATTERSEA ('THE SCHOOL') IN PARTICULAR, BY:1. DEVELOPING SUPPORTIVE RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL; AND2. ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS ATTENDING IT.

**Activities:** The EPA encourages connections between parents, staff and students. It supports the Emanuel School community by organising social activities, supporting wellbeing and sustainability initiatives, and funding resources and projects that enrich pupils' educational and school experience.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People, Other Defined Groups

## Geography

- Wandsworth

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£62,583	£49,703	-	-
2023-12-31	£76,371	£48,980	-	-
2022-12-31	£27,222	£17,161	-	-
2021-12-31	£30,000	£13,000	-	-
2020-12-31	£24,416	£22,917	-	-

## Trustees

Name	Role	Appointed
Angela Wunderlin		2024-09-01
CARRA KANE		2025-05-14
Caroline Teisserenc		2025-05-14
Emma Laura Sykes		2026-05-13
Graham Wood		2026-05-13
Greta Rosin-Henrion		2025-05-14
Katharine Elizabeth Tara Blyth		2025-05-14
Maria Grazia Micheli		2025-05-14
Michal Tadmor-Hatte		2025-05-14
Sobyra Hayat-Khan		2025-05-14
Thomas Gyax		2025-05-14

**THE EMANUEL PARENTS ASSOCIATION**

England & Wales - Charity number 1152873

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# Accounts

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## Emanuel Parents' Association

### ANNEX B: Trustees' Report

#### EPA TRUSTEES' REPORT FOR PERIOD 1 JANUARY TO 31 DECEMBER 2024

### 1. Objectives of the EPA

The EPA was reconstituted as a Charitable Incorporated Organisation (CIO) and was registered with the Charity Commission (registered charity number 1152873) on 15 July 2013.

The objects of the EPA are: *“to advance education for the public benefit, including the pupils of Emanuel School in Battersea (“the School”) in particular, by:*

- a. developing supportive relationships between staff, parents and others associated with the School; and*
- b. engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils attending it.”*

### 2. Trustees

The following parents have served as Trustees since the last AGM until July 2024:

Nicola Barnes - Chair

Amita Arya – Secretary

Angie Yang – Treasurer

Harriet Reid – Second Hand Uniform and CRY

Lesley Radford – Marketing and Communications

Elise Hanut – Bar

Harriet Reid, Lesley Radford and Elise Hanut stepped down as Trustees in July 2024.

The following new Trustees were elected at the May 2024 AGM.

Natasha McArthur - Vice Chair

Tammy Hubble - Events Trustee

Laini Vickers - New Parents and Onboarding Trustee

Angela Wunderlin - Marketing and Communications Trustee

### **3. Financing the EPA**

The main source of funds for the EPA is parent subscriptions which are collected by the school on behalf of the EPA. The subscriptions have remained at £15 per family as voted through at an AGM in 2018. Virtually all parents opt to be members of the EPA and to pay this subscription.

The EPA generates additional income from organising the sale of second-hand uniforms and by arranging social events, such as a Quiz Night and other occasional events. The following events feature in the accounts:

- a. Quiz Night - Feb 2024
- b. Second Hand uniform sales - held in February, June and October 2024
- c. Bingo Mingle – October 2024

### **4. Funding allocation**

With the income generated the EPA funds EPA led initiatives as well as supports Emanuel school's wider community initiatives in consultation with the school.

- a. The EPA fully funds the CRY programme
- b. Co-funds The Wellbeing Hub (in partnership with the school) to enable parental access to The Wellbeing Hub
- c. Co-funds parent seminars and webinars (in partnership with the school)

### **5. Activities**

In 2024 the EPA organised a range of old and new events and activities. 2024 also saw the strengthening of the EPA events team with Tammy Hubble officially taking on the newly created Events Trustee role and developing a group of motivated and resourceful parent volunteers who have taken on a major role in organising events.

- a) **Quiz Night** - Organised a hugely successful Quiz Night on February 2024 with a donation from the proceeds of the night to the Primary Ambitions programme run by Emanuel School secured. From raffle sales from Quiz Night 24 we have made a donation of £1,215 to Emanuel's Ascent Science Programme.
- b) **Dacre Day** - This annual event was the biggest we have organised so far. It was incredibly well attended by students and parents. There were a range of goods for sale and stalls provided by both parents and pupils – alongside activities like face painting, school bands, sports activities, food trucks, a VR simulator the day provided a great deal of goodwill, well-being and an impressive display of Emanuel community spirit. The event remains free to attend but to ensure health and safety procedures are adhered to, and to help with future planning, tickets are secured via Eventbrite with 2369 tickets 'sold' and 103 parent volunteers helping make the day the success it was.
- c) **Bingo Mingle** – this was a welcome event for new parents. 130 new Year 6 and 7 parents got to know each other at the fabulous Bingo Mingle in Oct 2024 - the only disappointment being that we couldn't open this up to all parents!
- d) **Pupil treats** - the EPA even managed to make it snow again this year for pupils as they left school for the day in November helping kick start some seasonal celebrations year by providing some very excited young people with some much needed socks filled with sweets to combat the incoming cold weather! Watching new Year 6 pupils dancing in the snow was a truly wonderful sight for both the EPA and the vigilant teachers on safety duty.
- e) Organised three extremely well attended events for the sale of **second-hand school uniform** with proceeds from the **revision book** sales funding much needed sports supplies to Norwood School.
- f) **CRY** funded and facilitated at school in June with the third rollout of the CRY screening programme, with 97 pupils screened and 5 follow-ups referred.
- g) We continued to support our great team of **Class Reps** and encouraged them to organise parent coffee get togethers and year group social events.
- h) Undertook three **Reps and Volunteers meetings**, which were also open to all interested parents.
- i) Conducted three **Trustee meetings**.
- j) Communications with parents – the EPA chair continued to create and maintain the **WhatsApp Communities** to support connections and communications across all Year Groups.
- k) We continued the use of Eventbrite and email to support school communication and involvement of parents in the school and in EPA events.
- l) Continued developing and improving the onboarding process for **new parents** with an early EPA sign up process consisting of a detailed Microsoft form communicated by QR code promoted at all the induction events for new parents ensuring new parents have access to parents in their form classes before the start of term.
- m) The EPA supported the school-led **welcome events** and **pastoral evenings** for parents in the Spring and Autumn Terms with particular emphasis on welcoming and integrating new parents.

- n) We continued to co-fund parent access to **The Wellbeing Hub**, available to all parents, children, and staff of the school.
- o) We also continued to co-fund **Pastoral seminars**, organised by the school.
- p) The Headmaster's meetings with Lower, Middle and Upper School Year Reps continued in early 2024, and were reviewed and restructured in late 2024.
- q) The EPA trialed a Year wide **Teacher Collection** system for Y6-8 in July 2024, to enable a quicker, easier, more consistent way for class reps to collect money for teachers.
- r) The EPA set up and ran a termly '**Find your Kit Friday**' to enable better access to lost property for parents and pupils.
- s) Began an official **review of the EPA**, it's Constitution and ways of working in collaboration with Emanuel school.

## 6. Future Funding and Plans

For the period 1st January 2025 – 31st December 2025, with the cooperation and support of the school, the EPA:

- a) Complete the EPA review and implement the recommendations and amends agreed and voted on by the EPA members, ensuring Charity Commission compliance. Finalise Role Profiles for each role, ensuring an in-depth handover and onboarding process for incoming Trustees is implemented to improve clarity of the responsibilities for a new Trustee. Ensure improved Governance is agreed and implemented with Emanuel school.
- b) Will continue to increase collaboration between the EPA and Emanuel's Community Partnership and Outreach Team.
- c) Will continue support of The Wellbeing Hub's Parental Access.
- d) Will continue support of the Parent Seminar/Webinars.
- e) Put plans in place to provide CRY screening in 2026 so every Emanuel pupil over the coming years are provided with the opportunity to be screened to prevent unforeseen sudden cardiac deaths later in life.
- f) Run the ever popular Quiz Night in February and Dacre Day in June 2025.
- g) Donate the £1690 raised in raffle prize money at Quiz Night to support a second year of Science fun for the Community Partnership & Outreach Ascent Programme.
- h) Provide a New Parent Event in October 2025 – to enable new parents to integrate into the Emanuel community and class life.
- i) Support the welcome events and pastoral evenings in the Summer and Autumn terms of 2025 with particular emphasis on welcoming and integration new parents.
- j) Will continue to work with the school to streamline and improve the onboarding process for new parents.
- k) Will continue to ensure parents can connect with each other easily by creating and managing WhatsApp communities for all year groups.
- l) Will continue to secure Year and Class reps to ensure the Emanuel parent community remains connected with each other and the school.

- m) Put the necessary plans and teams in place to ensure future social events like Quiz Night and Dacre Day are successfully undertaken.
- n) Put in place a process with the school for allocating funds to school departments for equipment and resources and reach agreement on specific fund allocation by the EPA by the end of the academic year.

## **7. Accounts**

Following guidance from the Charity Commissioners, we have prepared accounts for the period 1 January 2024 – 31 December 2024.

- a. The Trustees and the Treasurer are solely responsible for the preparation of the accounts.
- b. There is no requirement for the accounts to be audited or subject to a formal independent review. There is a requirement to submit the approved accounts to the Charity Commission by 31 October 2025.

Fiona Wilmot, former Treasurer of the EPA, provided a second examination and confirmed that the accounts gave a fair representation of the transactions during the year by the EPA. The Trustees have reviewed and approved the accounts.

Please see attached appendix C.

## **8. Required disclosures**

The charity Annual Return must also include information on whether the charity:

- a) pays its trustees
- b) raises funds from the public
- c) works with a commercial business that raises money for the charity
- d) has a trading subsidiary (a company whose profits go to the charity)
- e) has policies for risk management, investment, safeguarding vulnerable beneficiaries, managing conflicts of interest, managing volunteers, and handling complaints.

The EPA:

- does not pay its Trustees.
- does not raise funds from the public.
- does not work with a commercial business that raises money for charity
- does not have a trading subsidiary.
- has in place policies for data protection and other risks to which we are exposed, but does not manage investments, or work with vulnerable beneficiaries.

## **9. Summary**

During 2024, the Trustees have continued to provide a leadership and support role to parents of children attending Emanuel school.

The EPA has organised events to bring the school community together and establish a strong connection between parents and the school.

We continually seek to broaden the base of parents who participate in the EPA. Please contact any Trustee to find out how you can support the school community.

We would like to express our gratitude to the many parents who contribute to the efforts of the EPA - as class reps, event volunteers, by participating in events and donating to raffles and other occasions, clearing up after events and in so many other ways. You really do help make the Emanuel community a truly wonderful place.

April 2025

Nicola Barnes (Chair)

Amita Arya (Secretary)

Natasha McArthur (Vice Chair)

Angie Yang (Treasurer)

**ANNEX C - Accounts****Emanuel Parents Association****Profit and Loss Account for the year ending 31 December 2024**

	2024	2023
<b>Revenue</b>		
Parents subscriptions <sup>1</sup>	16,725	29,700
Quiz night	6,231	5,352
Disco	-	380
Uniform Sales	32,974	26,025
Dacre Day	5,145	2,846
Bingo Mingle	1,428	4,876
Revision Book Sales	-	130
Jingle Mingle/Christmas		7,012
Donation	80	50
<b>Total Revenue</b>	<b>62,583</b>	<b>76,371</b>
Direct Cost of Charitable sales		
Uniform Sales	- 14,136	- 11,987
Quiz night	- 3,567	- 2,230
Dacre Day	- 11,494	- 10,821
Bingo Mingle	- 3,893	- 6,717
Jingle Mingle (2023)	- 8,435	- 4,503
Equipment and entertainment at events	- 4,312	
Education Seminar Speaker's Fees		- 2,625
Christmas event	- 1,070	
Other direct expenditures		
<b>Total Cost of sales</b>	<b>- 46,907</b>	<b>- 38,883</b>
Administrative Expenses		
Subscriptions to PTA		- 264
Well-being hub		- 2,200
AGM and Trustee meetings catering	- 1,341	- 1,224
Volunteer appreciation	- 60	- 112
Contribution to Pastoral events	- 1,023	
Other admin	- 373	- 297
<b>Total Administrative Expenses</b>	<b>- 2,797</b>	<b>- 4,097</b>
Total Expenses	- 49,703	- 42,980
Profit (loss)	12,880	33,391
Donation to DEC for Ukraine <sup>2</sup>	1,000	
Donation for Partnership Schools art supplies	512	
Donation for Partnership Schools minibus	7,200	
Donation for Partnership Schools Ascent program	1,215	
Donation for Cricket balls to Norwood School	115	
Donation to CRY	6,000	6,000
<b>Total Profit (loss) after donations</b>	<b>- 3,162</b>	<b>27,391</b>

## Notes

1- 2023 amount includes Parents subscriptions for 2022 and 2023, as they were both received between Jan 1, 2023 and Dec 31, 2023 and accounts for the Charity Commission are prepared on a cash basis.

2- Donation was intended to be done using 2023 Quiz Night raffles proceeds, but was only completed in 2024

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
THE EMANUEL PARENTS ASSOCIATION

On accounts for the year  
ended

31 DECEMBER 2024

Charity no  
(if any)

1152873

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

5 JUNE 2025

Name:

FIONA WILMOT

Relevant professional  
qualification(s) or body  
(if any):

FCA ICAEW

Address:

60 ARCHEL ROAD

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**THE EMANUEL PARENTS ASSOCIATION**

England & Wales - Charity number 1152873

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# Accounts

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## Emanuel Parents' Association

### EPA TRUSTEES' REPORT FOR PERIOD TO 1 JANUARY TO 31 DECEMBER 2023

#### 1. Objectives of the EPA

The EPA was reconstituted as a Charitable Incorporated Organisation (CIO) and was registered with the Charity Commission (registered charity number 1152873) on 15 July 2013.

The objects of the EPA are: *“to advance education for the public benefit, including the pupils of Emanuel School in Battersea (“the School”) in particular, by:*

- a. developing supportive relationships between staff, parents and others associated with the School; and*
- b. engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils attending it.”*

#### 2. Trustees

The following parents have served as Trustees since the last AGM:

Nicola Barnes - Co-Chair until Nov 2023, Chair since Nov 2023  
Cat Wallis – Co-Chair until Nov 2023  
Amita Arya – Secretary  
Angie Yang – Treasurer  
Harriet Reid – Second Hand Uniform and CRY  
Lesley Radford – Marketing and Communications  
Elise Hanut – Bar

### 3. Financing the EPA

The main source of funds for the EPA is parent subscriptions which are collected by the school on behalf of the EPA. The subscriptions have remained at £15 per family as voted through at an AGM in 2018. Virtually all parents opt to be members of the EPA and to pay this subscription.

The EPA generates income from organising the sale of second-hand uniforms and by arranging social events, such as a Quiz Night and other occasional events. The following events feature in the accounts:

- a. Quiz Night - 24 Feb 2023
- b. Second Hand sales - held in February, June and October 2023
- c. Bingo Mingle – October 2023
- d. Jingle Mingle - December 2023

### 4. Funding allocation

With the income generated the EPA funds EPA led initiatives as well as supports Emanuel school's wider community initiatives in consultation with the school.

- a. The EPA fully funds the CRY programme
- b. Co-funds The Wellbeing Hub (in partnership with the school) to enable parental access to The Wellbeing Hub
- c. Co-funds parent seminars and webinars (in partnership with the school)

### 5. Activities

In 2023 the EPA organised a range of old and new events and activities. **2023 also saw the creation of a new EPA events team – a group of motivated and resourceful parent volunteers who have taken on a major role in organising events.**

- a. **Quiz Night** - Organised a hugely successful Quiz Night on 24 Feb 2023 with a donation from the proceeds of the night to the Turkish Earthquake appeal secured.
- b. **Dacre Day**
  - a. This annual event was the biggest we have organised so far. It was incredibly well attended, by students and parents. There were a range of activities and stalls – face painting, school bands, sports activities, food trucks and a great deal of goodwill, well-being and an impressive display of Emanuel community spirit.

- b. 1850 tickets were sold. People came and went, so approx 1400 people were on site at any point.
- c. **Bingo Mingle** – this was a new welcome event for new parents. 130 new Year 6 and 7 parents got to know each other at the fabulous Bingo Mingle on 6 Oct 2023 - the only disappointment being that we couldn't open this up to all parents!
- d. **Chilled Jingle Mingle**. We kickstarted the festive season with a twinkly and wonderful Jingle Mingle – a school wide event that and turned Emanuel into a winter wonderland. The event started with pre-party sweets and treats for the students as they left school for the day - we even made it snow! Parents attended a friendly social event from 7pm – 10pm. Over 450 tickets were sold and the feedback from parents was heart warming.
- e. Organised 3 extremely well attended events for the sale of **second-hand school uniforms**.
- f. **CRY** funded and facilitated with the school the second rollout of the CRY screening initiative on 14 June 2023, for which uptake was high.
- g. We continued to support our team of **Class Reps** and encouraged them to organise parent coffee get togethers and year group social events.
- h. We organised **3 Reps meetings**, which were also open to all interested parents, and undertook **3 Trustee meetings**.
- i. Communications with parents – the EPA chair undertook a major project of the creation and roll out of **WhatsApp Communities** for all Year Groups. We continued the use of Eventbrite and email to support school communication and involvement of parents in the school and in EPA events.
- j. Streamlined **the onboarding process** for new parents with a new EPA sign up process consisting of a detailed Microsoft form communicated by QR code.
- k. The EPA supported the school-led **welcome events and pastoral evenings** for parents in the Autumn Term with particular emphasis on welcoming and integrating new parents.
- l. We continued to co-fund parent access to **The Wellbeing Hub**, available to all parents, children, and staff of the school.
- m. We also continued to co-fund **Pastoral seminars**, organised by the school.
- n. A new series of **Headmaster's meetings** with Lower, Middle and Upper School Year Reps is currently being led by school and supported by the EPA.

## 6. Future Funding and Plans

For the period 1<sup>st</sup> January 2024 – 31<sup>st</sup> December 2024, with the cooperation and support of the school, the EPA:

- a. Have made of donation of **£501** of art supplies in support of one of our Partnership Schools, Shaftesbury Park Primary.
- b. Have made a donation of **£7,200** to provide a Grand Motions minibus in support of Primary Ambitions.
- c. From sales at the **Jingle Mingle 23** will make a donation of **£1,068** to our Partnership Schools.
- d. From sales from **Quiz Night 24** have made a donation of **£1,215** to Emanuel's Ascent Programme.
- e. Continue to increase collaboration between the EPA and Emanuel's Community Partnership and Outreach Team
- f. Will continue support of **The Wellbeing Hub's** Parental Access.
- g. Will continue support of the **Parent Seminar/Webinars**.
- h. Provide **CRY** screening in June 2024 so every Emanuel pupil over the coming years are provided with the opportunity to be screened to prevent unforeseen sudden cardiac deaths later in life.
- i. Will provide a **New Parent** Event in October 2024 – to enable new parents to integrate into the Emanuel community and class life.
- j. Support the **welcome events** and pastoral evenings in the Autumn term with particular emphasis on welcoming and integration **new parents**.
- k. Will continue to work with the school to streamline and improve the **onboarding** process for new parents.
- l. Will continue to ensure parents can connect with each other easily by creating and managing **WhatsApp communities** for all year groups.
- m. Will continue to secure **Year and Class reps** to ensure the Emanuel parent community remains connected with each other and the school.
- n. Put the necessary plans and teams in place to ensure future social events like **Quiz Night and Dacre Day** are successfully undertaken.
- o. Will trial a '**Find your kit Fridays**' to enable better access to lost property for parents.
- p. Will trial a Year wide **Teacher Collection** system for Y6-8, to enable a quicker, easier, more consistent way for class reps to collect money for teachers.

## 6. Accounts

Following guidance from the Charity Commissioners, we have prepared accounts for the period 1 January 2023 – 31 December 2023.

- a. The Trustees and the Treasurer are solely responsible for the preparation of the accounts.
- b. There is no requirement for the accounts to be audited or subject to a formal independent review. There is a requirement to submit the approved accounts

to the Charity Commission by 31 October 2024. Fiona Wilmot, former Treasurer of the EPA, provided a second examination and confirmed that the accounts gave a fair representation of the transactions during the year by the EPA. The Trustees have reviewed and approved the accounts.

## 7. Required disclosures

- a. The charity Annual Return must also include information on whether the charity:
  - a. pays its trustees
  - b. raises funds from the public
  - c. works with a commercial business that raises money for the charity
  - d. has a trading subsidiary (a company whose profits go to the charity)
  - e. has policies for risk management, investment, safeguarding vulnerable beneficiaries, managing conflicts of interest, managing volunteers, and handling complaints.
  
- b. The EPA:
  - i. does not pay its Trustees.
  - ii. does not raise funds from the public.
  - iii. does not work with a commercial business that raises money for charity
  - iv. does not have a trading subsidiary.
  - v. has in place policies for data protection and other risks to which we are exposed, but does not manage investments, or work with vulnerable beneficiaries.

### A. Summary

- a. During 2023, the Trustees have continued to provide a leadership and support role to parents of children attending Emanuel school.
- b. The EPA has organised events to bring the school community together and establish a strong connection between parents and the school.
- c. We continually seek to broaden the base of parents who participate in the EPA. Please contact any Trustee to find out how you can support the school community.
- d. We would like to express our gratitude to the many parents who contribute to the efforts of the EPA - as class reps, event volunteers, by participating in events and donating to raffles and other occasions, clearing up after events and in so many many other ways. You really do help make the Emanuel community a truly wonderful place.

### April 2024

Nicola Barnes (Chair)  
Amita Arya (Secretary)  
Angie Yang (Treasurer)





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Emanuel School Parents Association

No (if any)

## Receipts and payments accounts

CC16a

For the period from	01/01/2023	To	31/12/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Parents subscriptions	-	-	-	29,750	-
Disco	-	-	-	-	1,857
Quiz Night	-	-	-	5,732	6,406
Uniform Sales	-	-	-	26,025	14,909
Dacre Day	-	-	-	2,846	4,049
Bingo Mingle	-	-	-	4,876	-
Revision book sale	-	-	-	130	-
Jingle Mingle	-	-	-	7,012	-
<b>Sub total (Gross income for AR)</b>	-	-	-	76,371	27,222
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	76,371	27,222
<b>A3 Payments</b>					
Uniforms sold	-	-	-	11,987	5,905
Dacre Day costs	-	-	-	10,821	6,037
Quiz night costs	-	-	-	2,230	2,208
Disco costs	-	-	-	-	247
Bingo Mingle costs	-	-	-	6,717	-
Jingle Mingle costs	-	-	-	4,503	-
Equipment & Entertainment	-	-	-	867	1,016
Education Seminar Speaker's Fees	-	-	-	2,625	920
Wellbeing Hub contribution	-	-	-	2,200	-
Other direct expenditure	-	-	-	-	75
Finance costs	-	-	-	-	-
Econ - internet costs	-	-	-	180	180
Subscriptions paid	-	-	-	264	232
Other admin	-	-	-	593	341
Donations to CRY	-	-	-	6,000	10,000
Donations to DEC for Ukraine	-	-	-	-	4,000
Donations to Emanuel School	-	-	-	-	-
<b>Sub total</b>	-	-	-	48,987	31,161
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	48,987	31,161
<b>Net of receipts/(payments)</b>	-	-	-	27,384	3,939
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	49,315	53,254
<b>Cash funds this year end</b>	-	-	-	76,699	49,315

## Section B Statement of assets and liabilities at the end of the period

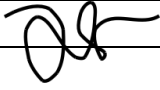
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	76,699	-	-
			-	-
			-	-
	<b>Total cash funds</b>	<b>76,699</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>				
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		ANGIE YANG	25/04/2024

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Emanuel Parents' Association

On accounts for the year  
ended

31 December 2023

Charity no  
(if any)

1152873

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2023**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*FLT*

Date:

25/4/24

Name:

FIONA WILMOT

Relevant professional  
qualification(s) or body  
(if any):

FCA ICAEW

Address:

60 ARCHEL ROAD, LONDON W14 9QP


**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

N/A

**THE EMANUEL PARENTS ASSOCIATION**

England & Wales - Charity number 1152873

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# Accounts

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## EPA TRUSTEES' REPORT FOR PERIOD TO 31 DECEMBER 2022

### Objectives of the EPA

1. The EPA was reconstituted as a Charitable Incorporated Organisation (CIO) and was registered with the Charity Commission (registered charity number 1152873) on 15 July 2013.
2. The objects of the EPA are: *“to advance education for the public benefit, including the pupils of Emanuel School in Battersea (“the School”) in particular, by:*
  - a. *developing supportive relationships between staff, parents and others associated with the School; and*
  - b. *engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils attending it.”*

### Trustees

3. The following parents have served as Trustees since the last AGM:

Alison Brooks – Chair  
Fiona Wilmot - Treasurer  
Cat Wallis – Secretary  
Nicola Barnes - ECON  
Harriet Reid – Second Hand Uniform and CRY  
Lesley Radford - Communications  
Elise Hanut – Bar

### Financing the EPA

4. The main source of funds for the EPA is parent subscriptions which are collected by the school on behalf of the EPA. The subscriptions have remained at £15 per family as voted through at an AGM in 2018. Virtually all parents opt to be members of the EPA and to pay this subscription.
5. The EPA generates income from organising the sale of second-hand uniforms and by arranging social events, such as a Quiz Night, a disco and other occasional events. The following events feature in the accounts:
  - a. The very popular Quiz Night took place on 4th March 2022
  - b. The ‘80s disco took place on 7<sup>th</sup> October 2022
  - c. Second Hand sales were held in February, June and October 2022 and were well attended.
6. The EPA funded the CRY programme, co-funded The Wellbeing Hub and was also able to make a donation of £4,000 to the DEC fund for the victims of the war in Ukraine.

## Activities

7. In 2022 the EPA resumed the majority of their usual activities.
  - a. Organised the in-person sale of second-hand school uniforms.
  - b. Organised a hugely successful Quiz Night in March 2022 with all proceeds going to the DEC fund for victims of the war in Ukraine.
  - c. Organised a well-attended '80s disco for parents in October 2022.
  - d. Organised Dacre Day in July 2022 in a new location along the main drive of the school due to the building works taking place on the site of the new 6<sup>th</sup> form centre. The day was very well-attended with the free bubble tea being particularly popular.
  - e. Funded and facilitated with the school the first rollout of the CRY screening initiative over 2 days, 28<sup>th</sup> and 29<sup>th</sup> June 2022, for which uptake was high. A total of 164 children were screened across years 11 -13 with 8 pupils being referred to their GP and 2 children for further testing in secondary healthcare. Parent feedback was very supportive of the screening programme and most would like it to return next year.
  - f. Maintained contact with class reps via termly, in-person meetings at school, as well as via email and whatsapp to support school communication and involvement of parents in the school.

In future, it is the aspiration of the EPA, with the cooperation of the school to:

- a. Hold new events including a 'Taskmaster Quiz' in September 2023 aimed at integrating new parents in years 6 & 7, a Christmas Fair, and a Casino Night in the Summer Term as well as the regular Quiz Night in February/March and Dacre Day.
  - b. Streamline the onboarding process for new parents with a new sign up sheet consisting of a QR code which will allow the EPA to provide class reps with contact details for the parents in each class within current GDPR guidelines. The EPA will then extend this to the rest of the school to facilitate parent communication across all years and classes.
  - c. Support the welcome events and pastoral evenings for parents in the Autumn Term with particular emphasis on welcoming and integrating new parents.
  - d. Continue to provide every pupil over the coming years with a special heart check to prevent unforeseen sudden cardiac deaths in later life, undertaken in conjunction with CRY.
  - d. Continue to co-fund The Wellbeing Hub, available to all parents, children, and staff of the school.
8. We would like to thank all parents who volunteered their time to assist with planning and organising these activities.

## **Accounts**

9. Following guidance from the Charity Commissioners, we have prepared accounts for the period 1 January 2022 – 31 December 2022.
10. The Trustees and the Treasurer are solely responsible for the preparation of the accounts.
11. There is no requirement for the accounts to be audited or subject to a formal independent review. There is a requirement to submit the approved accounts to the Charity Commission by 31 October 2023. Antje Palmer, a qualified accountant and former Treasurer of the EPA provided a second examination and confirmed that the accounts gave a fair representation of the transactions during the year by the EPA. The Trustees have reviewed and approved the accounts.
12. The EPA made a net surplus for the period of £10,060 before donations to fund the CRY initiative of £10,000 and DEC for Ukraine of £4,000 and had accumulated funds of £49,315 as at 31 December 2022.

## **Required disclosures**

13. The charity Annual Return must also include information on whether the charity:
  - a. pays its trustees
  - b. raises funds from the public
  - c. works with a commercial business that raises money for the charity
  - d. has a trading subsidiary (a company whose profits go to the charity)
  - e. has policies for risk management, investment, safeguarding vulnerable beneficiaries, managing conflicts of interest, managing volunteers, and handling complaints.
14. The EPA:
  - a. does not pay its Trustees.
  - b. does not raise funds from the public.
  - c. does not work with a commercial business that raises money for charity
  - d. does not have a trading subsidiary.
  - e. has in place policies for data protection and other risks to which we are exposed, but does not manage investments, or work with vulnerable beneficiaries.

## **Summary**

15. During 2022, the Trustees have endeavoured to support the school as it continued to emerge from the pandemic. The EPA has organised events to bring the school community together and re-establish a connection between parents and the school.
16. We continually seek to broaden the base of parents who participate in the EPA. Please contact any Trustee to find out how you can support the school community.

**10 May 2023**

Alison Brooks (Chairman)  
Cat Wallis (Secretary)

Fiona Wilmot (Treasurer)

## Annex C – Accounts

### Emanuel Parents Association Profit and Loss Account for the year ending 31 December 2022

	2022		2021	
	£	£	£	£
<b>Revenue</b>				
Parents subscriptions *	-		12,720	
Quiz Night	6,406		-	
Disco	1,857		-	
Uniform Sales	14,910		16,863	
Dacre Day	4,049		-	
		<b>27,222</b>		<b>29,583</b>
<b>Total Revenue</b>				
<b>Direct Cost of Charitable sales</b>				
Uniforms sold	(5,905)		(6,414)	
Disco costs	(247)		-	
Quiz night costs	(2,208)		-	
Dacre Day Costs	(6,037)		-	
Equipment and entertainment at events	(1,016)		(450)	
Education Seminar Speaker's Fees	(920)		(870)	
Other direct expenditure	(75)		-	
<b>Total Cost of sales</b>		<b>(16,408)</b>		<b>(7,734)</b>
<b>Administrative Expenses</b>				
Econ	(180)		-	
Subscriptions to PTA	(232)		(227)	
Other admin	(341)		(150)	
<b>Total Administration</b>		<b>(753)</b>		<b>(377)</b>
<b>Total Expenses</b>		<b>(17,161)</b>		<b>(8,111)</b>
<b>Profit (loss)</b>		<b>10,060</b>		<b>21,472</b>
<b>Donation to DEC for Ukraine</b>		<b>(4,000)</b>		<b>-</b>
<b>Donation to CRY</b>		<b>(10,000)</b>		<b>(5,000)</b>
<b>Total Profit/(loss) after donations</b>		<b>(3,939)</b>		<b>16,472</b>

\*Please note Parents subscriptions for the academic year 22/23 of £13,035 were received after the year end and so will be included in the accounts for the year ended 31 December 2023 as the accounts for the Charity Commission are prepared on a cash basis.

**THE EMANUEL PARENTS ASSOCIATION**

England & Wales - Charity number 1152873

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# Accounts

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## **EPA TRUSTEES' REPORT FOR PERIOD TO 31 DECEMBER 2021**

### **Objects of the EPA**

1. The EPA was reconstituted as a Charitable Incorporated Organisation (CIO) and was registered with the Charity Commission (registered charity number 1152873) on 15 July 2013.
2. The objects of the EPA are: *"to advance education for the public benefit, including the pupils of Emanuel School in Battersea ("the School") in particular, by:*
  - a. *developing supportive relationships between staff, parents and others associated with the School; and*
  - b. *engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils attending it."*

### **Trustees**

3. The following parents have served as Trustees since the last AGM:

Alison Brooks - Chair  
Fiona Wilmot - Treasurer  
Cat Wallis - Secretary  
Petronella West  
Harriet Reid  
Lesley Radford  
Elise Hanut

### **Financing the EPA**

4. The main source of funds for the EPA is parent subscriptions which are collected by the school on behalf of the EPA. The subscriptions have remained at £15 per family as voted through at an AGM in 2018. Virtually all parents opt to be members of the EPA and to pay this subscription.
5. The EPA usually generates income from organising the sale of second-hand uniforms and by arranging social events, such as a Quiz Night, a Ceilidh and other occasional

events, but in 2021, this was severely curtailed due to the continuing restrictions of the pandemic. The following events feature in the accounts:

- a. The Ceilidh did not go ahead in January 2021
  - b. The very popular Quiz Night did not take place in March 2021;
  - c. Second Hand sales were held in June and October 2021 and were well attended.
6. Against this sharp drop in income generated, the EPA successfully kept its cost base very low during the year and is pleased to report that it was still able to make a donation of £5,000 (2020: £15,000) to the School's Bursary Fund out of its current year profit to support the School during this very challenging period.

## **Activities**

7. In 2021 the EPA were unable to carry out the majority of the usual activities. Nonetheless they:
- a. Organised the sale of second-hand school uniforms.
  - b. Maintained virtual contact with class reps to support school communication and involvement of parents in the school
  - c. Organised virtual seminars with Alice Drummond, founder of Teen Tips and 'Food For Life' with The Nutrition Guru.

In future, it is the aspiration of the EPA, with the cooperation of the school, to:

- a. Reinstate events including a Ceilidh, Quiz Night, Disco, and Dacre Day fetes. So far this year (2022) we have managed to run the Quiz Night, and are looking forward to Dacre Day.
  - b. Support 'Meet the Teacher' events in the autumn term with particular emphasis on welcoming and integrating new parents.
  - c. Update the ECON site to provide a more integrated and user-friendly site for students and parents and to complement the school's careers' service.
  - d. Provide every pupil over the coming years with a special heart check to prevent unforeseen sudden cardiac deaths in later life, undertaken in conjunction with CRY.
  - e. Co-fund The Wellbeing Hub, available to all parents, children, and staff of the school.
8. We would like to thank all parents who volunteered their time to assist with planning and organising these activities.

## **Accounts**

9. Following guidance from the Charity Commissioners, we have prepared accounts for the period 1 January 2021 – 31 December 2021.
10. The Trustees and the Treasurer are solely responsible for the preparation of the accounts.
11. There is no requirement for the accounts to be audited or subject to a formal independent review. There is a requirement to submit the approved accounts to the Charity Commission by 31 October 2022. Antje Palmer, a qualified accountant and former Treasurer of the EPA provided a second examination and confirmed that the accounts gave a fair representation of the transactions during the year by the EPA. The Trustees have reviewed and approved the accounts.
12. The EPA made a net surplus for the period of £21,465 before donations to the school of £5,000 and had accumulated funds of £53,245 as at 31 December 2021.

### **Required disclosures**

13. The charity Annual Return must also include information on whether the charity:
  - a. pays its trustees
  - b. raises funds from the public
  - c. works with a commercial business that raises money for the charity
  - d. has a trading subsidiary (a company whose profits go to the charity)
  - e. has policies for risk management, investment, safeguarding vulnerable beneficiaries, managing conflicts of interest, managing volunteers, and handling complaints.
14. The EPA:
  - a. does not pay its Trustees.
  - b. does not raise funds from the public.
  - c. does not work with a commercial business that raises money for charity
  - d. does not have a trading subsidiary.
  - e. has in place policies for data protection and other risks to which we are exposed, but does not manage investments, or work with vulnerable beneficiaries.

### **Summary**

15. During 2021, the Trustees have endeavoured to support the school with communication wherever possible during this difficult period brought about by the pandemic. The EPA has maintained parental contact and offered ongoing seminars using the virtual tools offered by the school.
16. We continually seek to broaden the base of parents who participate in the EPA. Please contact any Trustee to find out how you can support the school community.

### **11 April 2022**

Alison Brooks (Chairman)

Cat Wallis (Secretary)

Fiona Wilmot (Treasurer)

## Annex C - Accounts

### Emanuel Parents Association

### Profit and Loss Account for the year ending 31 December 2021

	2021		2020	
	£	£	£	£
<b>Revenue</b>				
Parents subscriptions	12,720		11,910	
Burns Night	-		2,525	
Quiz Night	-		3,720	
Less Quiz Night ticket refunds	-		(3,700)	
Disco	-		20	
Comedy Night	-		-	
Uniform Sales	16,863		9,981	
Dacre Day	-		-	
<b>Total Revenue</b>		<b>29,583</b>		<b>24,416</b>
<b>Direct Cost of Charitable sales</b>				
Uniforms sold	(6,421)		(3,393)	
Food & Beverage	-		(1,703)	
Equipment and entertainment at events	(450)		(580)	
Education Seminar Speaker's Fees	(870)		(600)	
Other direct expenditure	-		(596)	
<b>Total Cost of sales</b>		<b>(7,741)</b>		<b>(6,871)</b>
<b>Gifts to support Staff and Helpers</b>		-		<b>(95)</b>
<b>Finance costs</b>		-		<b>(405)</b>
<b>Administrative Expenses</b>				
Econ	-		(240)	
Subscriptions to PTA	(227)		(122)	
Other admin	(150)		(184)	
Printing and stationery	-		-	
<b>Total Administration</b>		<b>(377)</b>		<b>(546)</b>
			4	

	)	)
<b>Total Expenses</b>	<b>(8,118</b>	<b>(7,91</b>
	)	7)
<b>Total Profit (loss)</b>	<b>21,465</b>	<b>16,4</b>
		<b>99</b>
<b>Donations to school</b>	<u><b>(5,000)</b></u>	<u><b>(15,0</b></u>
		<u><b>00)</b></u>
<b>Profit (Loss) after donation</b>	<u><b>16,46</b></u>	<u><b>1,4</b></u>
	<u><b>5</b></u>	<u><b>99</b></u>

**THE EMANUEL PARENTS ASSOCIATION**

England & Wales - Charity number 1152873

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# Accounts

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## EPA TRUSTEES' REPORT FOR PERIOD TO 31 DECEMBER 2020

### Objects of the EPA

1. The EPA was reconstituted as a Charitable Incorporated Organisation (CIO) and was registered with the Charity Commission (registered charity number 1152873) on 15 July 2013.
2. The objects of the EPA are: *"to advance education for the public benefit, including the pupils of Emanuel School in Battersea ("the School") in particular, by:*
  - a. *developing supportive relationships between staff, parents and others associated with the School; and*
  - b. *engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils attending it."*

### Trustees

3. The following parents have served as Trustees since the last AGM:

Georgie Trevelyan Clark – Chair  
Antje Palmer - Treasurer  
Helen Monger – Secretary  
Petronella West  
Harriet Reid  
Lesley Radford  
Alison Brooks  
Fiona Wilmott

### Financing the EPA

4. The main source of funds for the EPA is parent subscriptions which are collected by the school on behalf of the EPA. The subscriptions have remained at £15 per family as voted through at an AGM in 2018. Virtually all parents opt to be members of the EPA and to pay this subscription.
5. The EPA usually generates income from organising the sale of second-hand uniforms and by arranging social events, such as a Quiz Night, a Ceilidh and other occasional events, but in 2020, this was severely curtailed due to the pandemic. The following events feature in the accounts:
  - a. The Ceilidh went ahead successfully in January 2020
  - b. The very popular Quiz Night was planned for 27 March 2020 and sold out quickly but had to be cancelled at short notice due to lockdown (all tickets were fully refunded);

- c. Within Covid 19 restrictions, the EPA was able to hold a second-hand uniform sale outside on 26 September 2020, which was well received.
6. Against this sharp drop in income generated, the EPA successfully kept its cost base very low during the year and is pleased to report that it was still able to make a £15,000 donation (2019: £15,000) to the School's Bursary Fund out of its current year profit to support the School during this very challenging period.

## **Activities**

7. In 2020 the EPA were unable to carry out the majority of the usual activities. Nonetheless they:
- a. Worked with the school to create a volunteer network of parents to support the introduction of Covid19 Lateral-flow tests.
  - b. The EPA continued to work in close collaboration with the school's Careers Department to improve ECON as a usable tool for pupils and to ensure appropriate safeguarding measures were in place.
  - c. Invited guest speakers to address parents' seminars on topics over Zoom including Personal Safety, Keeping Your Child Safe Online, Helping Your Child Deal with Stress & Anxiety and How to Communicate with Your Child.
  - d. Organised the sale of second-hand school uniforms.
  - e. Maintained virtual contact with class reps to support school communication and involvement of parents in the school

In future, it is the aspiration of the EPA, with the cooperation of the school, to:

- a. Reinstate events including a Ceilidh, Quiz Night, Disco, and Dacre Day fetes
  - b. Support 'Meet the Teacher' events in the autumn term with particular emphasis on welcoming and integrating new parents.
  - c. Provide every pupil over the coming years with a special heart check to prevent unforeseen sudden cardiac deaths in later life, undertaken in conjunction with CRY.
8. We would like to thank all parents who volunteered their time to assist with planning and organising these activities.

## **Accounts**

9. Following guidance from the Charity Commissioners we have prepared accounts for the period 1 January 2020 – 31 December 2020.
10. The Trustees and the Treasurer are solely responsible for the preparation of the accounts.
11. There is no requirement for the accounts to be audited or subject to a formal independent review. There is a requirement to submit the approved accounts to the Charity Commission. Fiona Willmott a co-opted Trustee of the EPA provided a second examination and confirmed that the accounts

were a fair representation of the transactions during the year by the Charity. The Trustees have reviewed and approved the accounts.

12. The EPA made a net surplus for the period of £16,499 before donations to the school of £15,000 and now has accumulated funds of £36,782 as at 31 December 2020.

### **Required disclosures**

13. The charity Annual Return must also include information on whether the charity:

- a. pays its trustees
- b. raises funds from the public
- c. works with a commercial business that raises money for the charity
- d. has a trading subsidiary (a company whose profits go to the charity)
- e. has policies for risk management, investment, safeguarding vulnerable beneficiaries, managing conflicts of interest, managing volunteers, and handling complaints.

14. The EPA:

- a. does not pay its Trustees.
- b. does not raise funds from the public.
- c. does not work with a commercial business that raises money for charity
- d. does not have a trading subsidiary.
- e. has in place policies for data protection and other risks to which we are exposed, but does not manage investments, or work with vulnerable beneficiaries.

### **Summary**

15. During 2020 the Trustees have endeavoured to support the school with communication wherever possible during this difficult period brought about by the pandemic. The EPA has maintained parental contact and offered ongoing seminars using the virtual tools offered by the school.

16. We continually seek to broaden the base of parents who participate in the EPA. Please contact any Trustee to find out how you can support the school community.

11th May 2021

Georgie Trevelyan-Clark (Chairman)

[georgina@trevelyan-clark.com](mailto:georgina@trevelyan-clark.com)

Helen Monger (Secretary)

[monger.helen@gmail.com](mailto:monger.helen@gmail.com)

Antje Palmer (Treasurer)

[antjebommer@hotmail.com](mailto:antjebommer@hotmail.com)

## ANNEX C: Accounts

### Emanuel Parents Association Profit and Loss Account for the year ending 31 December 2020

	2020		2019	
	£	£	£	£
<b>Revenue</b>				
Parents subscriptions	11,910		9,593	
Burns Night	2,525		4,036	
Quiz Night	3,720		4,804	
Less Quiz Night ticket refunds	(3,720)		-	
Disco	-		5,083	
Comedy Night	-		-	
Uniform Sales	9,981		15,859	
Dacre Day	-		9,613	
<b>Total Revenue</b>		<b>24,416</b>		<b>48,988</b>
<b>Direct Cost of Charitable sales</b>				
Uniforms sold	(3,393)		(4,747)	
Food & Beverage	(1,703)		(7,373)	
Equipment and entertainment at events	(580)		(9,406)	
Education Seminar Speaker's Fees	(600)		(2,539)	
Other direct expenditure	(596)		(946)	
<b>Total Cost of sales</b>		<b>(6,871)</b>		<b>(25,011)</b>
<b>Gifts to support Staff and Helpers</b>		<b>(95)</b>		<b>(212)</b>
<b>Finance costs</b>		<b>(405)</b>		<b>(951)</b>
<b>Administrative Expenses</b>				
Econ	(240)		(4,657)	
Subscriptions to PTA	(122)		(117)	
Other admin	(184)		(104)	
Printing and stationery	-		(507)	
<b>Total Administration</b>		<b>(546)</b>		<b>(5,384)</b>
<b>Total Expenses</b>		<b>(7,917)</b>		<b>(31,559)</b>
<b>Total Profit (loss)</b>		<b>16,499</b>		<b>17,429</b>
<b>Donations to school</b>		<b>(15,000)</b>		<b>(15,000)</b>
<b>Profit (Loss) after donation</b>		<b><u>1,499</u></b>		<b><u>2,429</u></b>

**Emanuel Parents' Association  
Balance Sheet as at 31 December 2020**

		<b>2020</b>		<b>2019</b>
	£	£	£	£
<b>Current assets</b>				
Trade debtors	-		220	
Cash at bank and in hand	<u>36,795</u>		<u>36,259</u>	
<b>Total cash</b>		<b>36,795</b>		<b>36,479</b>
<b>Current liabilities</b>				
Trade creditors		<u>(13)</u>		<u>(1,196)</u>
<b>Net Current Assets</b>		<b><u>36,782</u></b>		<b><u>35,283</u></b>
Represented by:				
Historic Related Earnings	35,283		32,854	
Profit and Loss	<u>1,499</u>		<u>2,429</u>	
<b>Accumulated Fund</b>		<b><u>36,782</u></b>		<b><u>35,283</u></b>



**Receipts and payments accounts**

CC16a

For the period  
from

01/01/20

To

31/12/20

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Parents subscriptions	11,910	-	-	11,910	9,593
Burns Night	2,525	-	-	2,525	4,036
Quiz Night	3,720	-	-	3,720	4,804
less Quiz Night ticket refunds	-3,720	-	-	-	-
Disco	-	-	-	-	5,083
Comedy Night	-	-	-	-	-
Uniform Sales	9,981	-	-	9,981	15,859
Dacre Day	-	-	-	-	9,613
<b>Sub total (Gross income for AR)</b>	<b>24,416</b>	<b>-</b>	<b>-</b>	<b>24,416</b>	<b>48,988</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>24,416</b>	<b>-</b>	<b>-</b>	<b>24,416</b>	<b>48,988</b>
<b>A3 Payments</b>					
Uniforms sold	3,393	-	-	3,393	4,747
Food & Beverage	1,703	-	-	1,703	7,373
Equipment and entertainment at events	580	-	-	580	9,406
Education Seminar Speaker's Fees	600	-	-	600	2,539
Other direct expenditure	596	-	-	596	946
Gifts to Support Staff and Helpers	95	-	-	95	212
Finance costs	405	-	-	405	951
Econ	240	-	-	240	4,657
Subscriptions	122	-	-	122	117
Other admin	184	-	-	184	104
Printing and stationery	-	-	-	-	507
Donations to Emanuel School	15,000	-	-	15,000	15,000
<b>Sub total</b>	<b>22,917</b>	<b>-</b>	<b>-</b>	<b>22,917</b>	<b>46,559</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>22,917</b>	<b>-</b>	<b>-</b>	<b>22,917</b>	<b>46,559</b>
<b>Net of receipts/(payments)</b>	<b>1,499</b>	<b>-</b>	<b>-</b>	<b>1,499</b>	<b>2,429</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>35,296</b>	<b>-</b>	<b>-</b>	<b>35,296</b>	<b>33,830</b>
<b>Cash funds this year end</b>	<b>36,795</b>	<b>-</b>	<b>-</b>	<b>36,795</b>	<b>36,259</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	36,582	-	-
	Petty cash	200	-	-
	Paypal	13	-	-
	<b>Total cash funds</b>	<b>36,795</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK OK OK

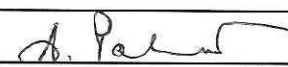
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Cost of second hand uniform paid post year end	unrestricted fund	13	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Antje Palmer	11/06/21

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Emanuel Parents' Association

On accounts for the year  
ended

31 December 2020

Charity no  
(if any)

1152873

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2020**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

15 June 2021

Name:

Fiona Wilmot

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

60 Archel Road, London W14 9QP


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

N/A