



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	08	2019		31	07	2020

Section A Reference and administration details

Charity name

ElmsWild

Other names charity is known by

Registered charity number (if any)

1152850

Charity's principal address

Rose Cottage, School Road

Elmswell

Bury St Edmunds, Suffolk

Postcode

IP30 9EA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Victor Boardman	Treasurer		
2	Mary Jo Feeney	Chair		
3	Keith Harvey			
4	John Ibbetson	Vice-Chair		
5	Maria Sol Indurain			
6	Lisa Jane Pratt			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution (Foundation Model)
Adopted 8 April 2013

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

ElmsWild has a Health & Safety policy and a Safeguarding policy, copies of which are given to all existing and new Trustees. Site risk assessments for the sites for which we are responsible and activity risk assessments are maintained. All are reviewed annually and circulated to all Trustees. Safety advice is given to all volunteers. Safeguarding training is undertaken by all Trustees.

ElmsWild is affiliated to the Green Light Trust.

ElmsWild is a member of The Conservation Volunteers and Community Action Suffolk.

ElmsWild receives advice and support from Orchards East on matters relating to the community orchard.

All Trustees give their time voluntarily and received no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- (1) To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment in the parish of Elmswell, Suffolk, by the development of native species woodland, orchards and wildlife areas.
- (2) To advance the education of the public in the conservation, protection and improvement of the physical and natural environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees planned and carried out the year's activities having due regard for the Charity Commission's guidance on public benefit, which was discussed at trustee meetings.

Our activities included:

- Events open to the whole community (general work parties, wildflower meadow creation, Community Apple Day, Wassail, fruit tree planting). This benefits people by providing opportunities to learn new skills, and to enhance their local environment.
- Activities with people of all ages, including children from our local nursery and uniform groups (learning about wildlife, craft activities). This benefits people by providing facilities for learning outside the classroom, learning about nature, and encouraging people's positive interaction with the natural environment.
- Development and maintenance of the community woodland and orchard at Lukeswood and wildlife area at Kiln Meadow (keeping paths and rides open, maintaining trees and hedges, maintaining wildflower areas). This benefits people by providing natural areas where they can walk, take healthy exercise, be close to nature, and share these experiences with children, families, and other community members.
- Creating and improving wildlife habitats (hedgerows, wildflower areas, woodpiles, ponds) and surveying local wildlife. This benefits people by providing opportunities to explore nature on their doorstep and contribute to its conservation.
- Maintaining and improving other local natural areas (e.g. public garden), establishing mini wildflower meadows and a scattered orchard. This benefits people by providing pleasant open/green spaces for recreation and enjoyment.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trustees are very grateful for the contribution of volunteers who help out at our wildlife and woodland sites and who also help with community events and educational activities. In particular the Trustees would like to acknowledge:

- Help received from teams of volunteers from BT and Anglian Water, who have assisted with conservation work at both Lukeswood and Kiln Meadow.
- The help and cooperation received from staff, governors and parents of Elmswell Primary School.
- The contribution made by the Trefoil Guild towards joint fund-raising activities.
- The help and support received from the staff of Street Farm Nursery.
- Continuing advice and assistance given by members of the Suffolk Naturalists' Society, Suffolk Biodiversity Information Service, and Suffolk Butterfly Conservation.

Summary of the main achievements of the charity during the year

Educational activities

Members of ElmsWild have continued to carry out educational activities with local groups and organisations, including local Guides and Beavers who all visited Lukeswood to carry out a range of activities.

Children and staff from Street Farm Nursery have continued to use Lukeswood as the base for their popular and successful Forest School activities.

At our Apple Day our fruit ID and information service was again very popular with residents from Elmswell and surrounding villages.

Community activities and events

Our Apple Day was again held in September and was well attended and enjoyed by the public. This event featured games and children's activities, local craft stalls, and refreshments provided by the Trefoil Guild. The ElmsWild Stall featured nestboxes and craft items made from materials from the woodland, e.g. willow.

In January we held a Wassail celebration at Lukeswood for families who had attended a workparty to extend some of our mini wildflower meadows, including a campfire and a bring-and-share lunch.

ElmsWild had stalls at two community events in the village – Elmsfest and the St John's Church Christmas Fair – with crafts and decorations made from natural materials from our wildlife sites.

Wildlife/conservation activities

Weekly work parties continued until March with conservation work carried out at both sites. At Lukeswood a regular regime of mowing has kept open rides and paths, while the annual cut and rake at Kiln Meadow was again carried out with the assistance of volunteers from Anglian Water. A group of volunteers from BT helped with raking at Lukeswood and also worked on various habitat improvement projects.

New nestboxes were installed at Kiln Meadow.

In December 50 saplings were planted at Lukeswood, mainly to improve hedgerows.

Our ElmsWild Flowers project has proved very popular with local residents and we extended all of the mini meadows. We sowed Yellow Rattle seed in the orchard at Lukeswood to encourage more wildflowers to emerge.

We started a Scattered Orchard project in the village, planting two areas with five fruit trees each. This was carried out with the assistance of a Locality Budget grant from Mid Suffolk District Council.

Minor tree work and repairs to fencing were required after one of the Black Poplars fell down. The tree may regenerate from the horizontal.

Other achievements

Members of ElmsWild, along with other volunteers, have continued to maintain the Elmswell Memorial Garden and to keep it open for the local community to enjoy.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold £3061 at this year end and aim to hold at least £1000 to meet running costs and any unforeseen expenditure.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main sources of income this year have been donations from local organisations and parish council, along with a Locality Budget grant from Mid Suffolk Council.

The funds raised have gone towards:

- Basic running costs which allow us to keep our sites open for everyone to enjoy.
- Maintaining/developing the woodland, orchard and wildspace, including the tools and equipment required to do this.
- Establishment of mini wildflower meadows and a Scattered Orchard in the village.
- Holding community events and activities

Section F

Other optional information

The Coronavirus pandemic and the national lockdown have meant that this has been a difficult year for us. Workparties were suspended from March until June and formal Board meetings could not be held in April, May and June. Some planned community events also had to be cancelled. However, essential maintenance work continued, with volunteers working individually. This has meant that all of our sites could remain open for local people to enjoy much-needed fresh air and access to open space. Trustees remained in regular contact through email and phone calls; Board meetings resumed in July and were held outside at Lukeswood.


Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Mary Jo Feeney

Position (eg Secretary, Chair, etc)

Chair

Date

24/05/2021



Charity Name ElmsWild	No (if any) 1152359
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Receipts and payments accounts

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For the period from	Period start date 01/08/2019	To	Period end date 31/07/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,665	-	-	1,665	2,138
Grants	500	-	-	500	-
Fund-raising events	-	-	-	-	100
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,165	-	-	2,165	2,238
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,165	-	-	2,165	2,238
A3 Payments					
Insurance	218	-	-	218	218
Membership & affiliations	-	-	-	-	38
Administration & professional fees	35	-	-	35	105
Repairs & maintenance	1,170	-	-	1,170	848
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,423	-	-	1,423	1,209
A4 Asset and investment purchases, (see table)					
Tools & equipment	372	-	-	372	345
Trees & shrubs	533	-	-	533	160
Sub total	905	-	-	905.00	505
Total payments	2,328	-	-	2,328	1,714
Net of receipts/(payments)	- 163	-	-	- 163	524
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,224	-	-	3,224	2,700
Cash funds this year end	3,061	-	-	3,061	3,224

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account & cash	3,061	-	-
		-	-	-
		-	-	-
	Total cash funds	3,061	-	-
	(agree balances with receipts and payments account(s))			

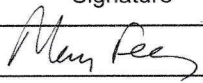
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land (6.6 acres at Lukeswood)	Restricted	-	-
	Trees planted	Restricted	-	-
	Tools, equipment & storage	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MARY FEENEY	24/05/2021

ElmsWild Charity No. 1152850

Receipts and Payments Accounts

CONFIRMATION

The Trustees confirm that:

No guarantees have been given by ElmsWild CIO where any potential liability is outstanding at the date of the statement of assets and liabilities.

There is no debt outstanding at the date of the statement of assets and liabilities which is owed by ElmsWild CIO and which is secured by an express charge on any of the assets of the CIO.

Signature:



Print Name:

MARY JO FEENEY

Date of Approval:

24/05/2021



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

ElmsWild

On accounts for the year
ended

31/07/20

Charity no
(if any)

1152850

Set out on pages

(Remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20/08/20

Name: MICHAEL JOHN MAWSON

Relevant professional qualification(s) or body (if any):

Address: 5 BORLEY CRESCENT
ELMSWELL BURY ST. EDMUNDS,
SUFFOLK IP30 9UG

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.