

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB
Trustees Report and Financial statements
for the year ended
31 March 2024

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

Trustees Report for the year ended 31 March 2024

Reference details

Name	Purley & Kenley Churches Together Food Hub
Charity registration number	1152807
Company registration	08557885
Registered (and principal office)	Purley Baptist Church, Banstead Road, Purley Surrey CR8 3EA
Trustees currently serving	Mark Dakin Rev Lisa Fairman-Brown Noel Brownsell Trevor Jones Shade Odupelu Nick Pannell Rev Fiona Weaver Terry Whittaker Annabel Wright
Bankers	HSBC plc Wallington Surrey

Structure, Governance and Management

The charity was incorporated on the 5 June 2013 to take over the running of the Purley Food Hub. It is governed by Articles of Association. It is registered with the Charity Commission.

Trustees are appointed by the members for a period not exceeding nine years with a third retiring at each AGM. The maximum number of Trustees at any one time is nine.

The day to day running of the charity is managed by a management committee who report directly to the Trustees. The Trustees who are also Directors under the terms of the Companies Act are listed with other legal and administrative details above.

The company is limited by guarantee and has no share capital. The liability of every member is limited to one pound.

Objectives and activities

The main objectives are the provision of food, co-operating with or assisting other charities or undertakings whose objects are to relieve persons who are in conditions of hardship and distress and the provision of advisory services in the London Borough of Croydon and areas nearby. The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The objectives are carried out from a distribution centre in Purley serving clients who are referred to the Centre by ticket partners covering 72 agencies at 31 March 2024.

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

Trustees Report for the year ended 31 March 2024

Achievements and performance

In the year to 31 March 2024 5,078 (2023: 4,726) people have been provided with food and support has been given to other agencies in the form of food and/or information. From its inception in January 2013 to the end of July 2024 the food hub has provided food to 39,963 people.

The Hub is staffed in all areas by over 157 volunteers who give their time in a variety of ways.

The food is donated by members of the twelve churches involved as well as gifts of food from schools, other churches and organisations and the general public together with monetary gifts from donors including commercial organisations. The general public give generously and can place food donations into collection bins placed in several local retail premises. In addition there are a number of 'yellow bins' throughout the area where donations can be made.

A more detailed review of the year is available from the website www.purleyfoodhub.net.

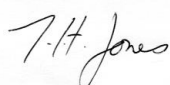
Financial Review

The charity had total funds of £192,421 (including fixed assets, stock and cash at bank) at the year end. £20,000 of this is set aside to support Christmas Projects in the future, leaving general funds of £172,421. The Trustees' reserves policy is to hold ring fenced cash reserves of £40,000. This would cover food for clients and our running costs for approximately two and a half months, based upon 2023/2024 expenditure levels. The year end cash balances far exceed the specified and required reserves level. The year to 31 March 2024 has been an exceptional year in many ways and one way has been the very generous financial donations we have received. To share this blessing Trustees have continued to support a number of similar organisations in our part of the London Borough of Croydon. This support has been reviewed periodically to ensure we are sharing the appropriate amount and we have sufficient funds for the Purley Food Hub needs.

Plans for the future

We plan to continue the work we were called to do which is supporting those in food poverty or providing food to people in crisis and caring for them in practical ways. We are continually looking at additional ways in which we can extend the ministry. We continue to improve our signposting information, realising that many clients need advice from other organisations that may be able to help them. Our client support volunteers are continuing to assist some of our clients who have complex needs so that they can better access help from other organisations. We will continue work with Purley and Kenley Churches Together to provide food hampers for families and toys for children at Christmas.

Approved by the Trustees on 10 September 2024 and signed on their behalf by



..... Trevor Jones Chair of Trustees

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

Independent examiner's report to the trustees of Purley & Kenley Churches Together Food Hub

I report on the accounts of the charity for the year ended 31 March 2024, which are set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

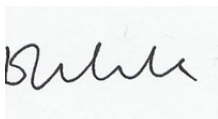
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Clarke
10 Church Hill
Purley, CR8 3QN

Date: 19 December 2024

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2024

	-----2024-----				-----2023-----			
	Unrestricted Funds	Restricted Funds	Total Funds		Unrestricted Fund	Restricted Funds	Total Funds	
		<i>Christmas Projects</i>	<i>Energy Project</i>			<i>Christmas Projects</i>	<i>Energy Project</i>	
	£	£	£	£	£	£	£	£
Income from								
<i>Voluntary income – donations</i>								
Grants and donations	89,943	6,318	-	96,261	92,018	12,896	311	105,225
Gifts in kind – food for distribution	135,537	-	-	135,537	145,132	-	-	145,132
Interest	<u>1,534</u>	<u>-</u>	<u>-</u>	<u>1,534</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total income	<u>227,014</u>	<u>6,318</u>	<u>-</u>	<u>233,332</u>	<u>237,150</u>	<u>12,896</u>	<u>311</u>	<u>250,357</u>
Expenditure								
Charitable activities								
Food and gifts distributed to clients	156,029	6,318	-	162,347	135,334	12,896	-	148,230
Support of related organisations:								
- Food	3,599	-	-	3,599	9,171	-	-	9,171
- Grants (note 4)	44,120	-	-	44,120	32,280	-	-	32,280
Food Hub running costs	<u>20,904</u>	<u>-</u>	<u>-</u>	<u>20,904</u>	<u>21,407</u>	<u>-</u>	<u>-</u>	<u>21,407</u>
Total expenditure	<u>224,652</u>	<u>6,318</u>	<u>-</u>	<u>230,970</u>	<u>198,192</u>	<u>12,896</u>	<u>-</u>	<u>211,088</u>
Net income for the year	2,362	-	-	2,362	38,958	-	311	39,269
Transfer between funds	311	-	(311)	-	-	-	-	-
Reconciliation of funds								
Total funds brought forward	<u>189,748</u>	<u>-</u>	<u>311</u>	<u>190,059</u>	<u>150,790</u>	<u>-</u>	<u>-</u>	<u>150,790</u>
Total funds carried forward	<u>192,421</u>	<u>-</u>	<u>-</u>	<u>192,421</u>	<u>189,748</u>	<u>-</u>	<u>311</u>	<u>190,059</u>

The Christmas Projects restricted fund supported the projects to provide food vouchers and toys to families at Christmas. The energy projects fund was intended to support those struggling with energy bills but was not continued and the donors agreed that donations could be transferred to the general fund.

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

BALANCE SHEET

AS AT 31 MARCH 2024

	<i>Note</i>	2024	2023
		£	£
Fixed assets	5	3,493	4,118
Current assets			
Stock of undistributed food		26,467	33,383
Gift aid tax recoverable		5,400	2,800
Cash at bank and in hand		157,061	149,758
Net assets		<u>192,421</u>	<u>190,059</u>
Represented by			
Restricted funds		-	311
Unrestricted Funds		<u>192,421</u>	<u>189,748</u>
		<u>192,421</u>	<u>190,059</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of the accounts.

The accounts were prepared in accordance with the special provisions within part 15 of the Companies Act 2006 relating to small companies, were approved by the trustees on 10 September 2024 and signed on their

behalf by:



T Jones
Trustee

Company Number 08557885

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)(effective 1 January 2019)– (Charities SORP(FRS102), Financial Reporting Standard 102 (FRS102), the Charities Act 2011, the Companies Act 2006, under the historical cost convention and in accordance with applicable accounting standards.

The charity is a company limited by guarantee incorporated in England & Wales with registered office Purley Baptist Church, Banstead Road, Purley CR8 3EA. The charity is a public benefit entity.

There are no material uncertainties about the charity's ability to continue and the accounts have therefore been prepared on a going concern basis. The accounts are presented in pounds sterling with figures rounded to the nearest pound.

1.2 Fixed assets

Fixed assets are included at cost and depreciation is charged at 25% on a reducing balance basis.

1.3 Donations and gifts

These are accounted for when the charity is certain of receipt and the amount can be measured with reasonable accuracy.

1.4 Gifts in kind and stock

Gifts in kind are donated food. These have been valued using the average price that the charity would have had to pay to acquire the goods. Gifts in kind are recognised when received. The value of undistributed goods is valued at each year end and included in the accounts as stock.

1.5 Expenditure

This is recognised when the expenditure is incurred. All costs have been directly attributed to one of the functional classifications in the SOFA.

2. Trustees

None of the trustees received any emoluments during the year or were reimbursed for any expenses incurred.

3. Members Guarantees

At 31 March 2024 there were 12 members of the company. In the event of the company being wound up the members are liable to contribute £1.

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

4. Grants

Donations were made to the following local organisations which have similar aims of supporting local people in crisis:

	2024 £	2023 £
<i>General funds</i>		
Croydon Nightwatch	1,800	-
Happy Baby Community	5,700	4,570
Croydon Refugee Day Centre	3,360	2,580
The Vine Food Bank, New Addington	6,310	6,353
St Francis Food Stop, Monks Hill	8,410	7,153
Purley Food Stop (Old Lodge Lane Baptist Church)	11,850	10,142
Renew 23 (Purley & Kenley Churches Together)	2,690	1,482
Fieldway Family Centre, New Addington	4,000	-
	<u>44,120</u>	<u>32,280</u>

5. Fixed assets

	Shelving and equipment £
Cost	
At 1 April 2023	13,543
Additions	540
Disposals	-
At 31 March 2024	<u>14,083</u>
Depreciation	
At 1 April 2023	9,425
Charge for year	1,165
On disposals	-
At 31 March 2024	<u>10,590</u>
Net book value	
At 31 March 2024	<u>3,493</u>
At 31 March 2023	<u>4,118</u>