

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB
Trustees Report and Financial statements
for the year ended
31 March 2022

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

Trustees Report for the year ended 31 March 2022

Reference details

Name	Purley & Kenley Churches Together Food Hub
Charity registration number	1152807
Company registration	08557885
Registered (and principal office)	Purley Baptist Church, Banstead Road, Purley Surrey CR8 3EA
Trustees currently serving	Mark Dakin Lizzie Englefield Rev Lisa Fairman-Brown Trevor Jones Shade Odupelu Nick Pannell Rev Fiona Weaver Terry Whittaker Annabel Wright

Bankers HSBC plc Wallington Surrey

Structure, Governance and Management

The charity was incorporated on the 5 June 2013 to take over the running of the Purley Food Hub. It is governed by Articles of Association. It is registered with the Charity Commission.

Trustees are appointed by the members for a period not exceeding nine years with a third retiring at each AGM. The maximum number of Trustees at any one time is nine.

The day to day running of the charity is managed by a management committee who report directly to the Trustees. The Trustees who are also Directors under the terms of the Companies Act are listed with other legal and administrative details above.

The company is limited by guarantee and has no share capital. The liability of every member is limited to one pound.

Objectives and activities

The main objectives are the provision of food, co-operating with or assisting other charities or undertakings whose objects are to relieve persons who are in conditions of hardship and distress and the provision of advisory services in the London Borough of Croydon and areas nearby. The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The objectives are carried out from a distribution centre in Purley serving clients who are referred to the Centre by ticket partners covering 72 agencies at 31 March 2022.

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Trustees Report for the year ended 31 March 2022

Achievements and performance

In the year to 31 March 2022 3,783 (2021: 5,338) people have been provided with food and support has been given to other agencies in the form of food and/or information. From its inception in January 2013 to the end of August 2022 the food hub has provided food to 30,134 people.

The Hub is staffed in all areas by over 105 volunteers who give their time in a variety of ways.

The food is donated by members of the twelve churches involved as well as gifts of food from schools, other churches and organisations and the general public together with monetary gifts from donors including commercial organisations. The general public give generously and can place food donations into collection bins placed in several local retail premises. In addition there are a number of 'yellow bins' throughout the area where donations can be made.

A more detailed review of the year is available from the website www.purleyfoodhub.net.

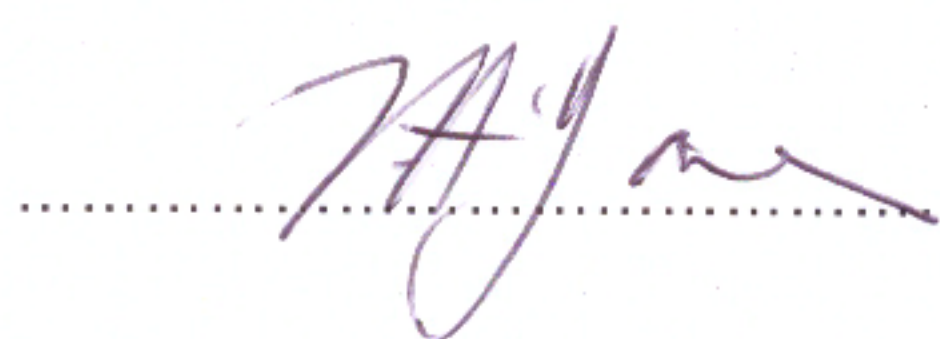
Financial Review

The charity had total funds of £150,790 (including fixed assets, stock and cash at bank) at the year end. £8,374 of this is set aside to support Christmas Projects in the future, leaving general funds of £142,416. The Trustees' reserves policy is to hold cash reserves to cover food for clients and our running costs for approximately three months. The year end reserves are higher than this. The year to 31 March 2022 has been an exceptional year in many ways and one way has been the very generous financial donations we have received. To share this blessing Trustees have agreed to support a number of similar organisations in our part of the London Borough of Croydon. This support will be reviewed periodically to ensure we are sharing the appropriate amount and we have sufficient funds for the Purley Food Hub needs, bearing in mind the uncertainty of the times we are going through.

Plans for the future

We plan to continue the work we were called to do which is supporting those in food poverty or providing food to people in crisis and caring for them in practical ways. We are continually looking at additional ways in which we can extend the ministry. We continue to improve our signposting information, realising that many clients need advice from other organisations that may be able to help them. Our client support volunteers are continuing to assist some of our clients who have complex needs so that they can better access help from other organisations. We will continue work with Purley and Kenley Churches Together to provide food hampers for families and toys for children at Christmas.

Approved by the Trustees on 13 September 2022 and signed on their behalf by



Trevor Jones Chair of Trustees

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

Independent examiner's report to the trustees of Purley & Kenley Churches Together Food Hub

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Clarke CPFA
10 Church Hill
Purley, CR8 3QN

Date: 16 October 2022

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2022

	-----2022-----			-----2021-----		
	Unrestricted Funds	Restricted Fund <i>Christmas Projects</i>	Total Funds	Unrestricted Funds	Restricted Fund <i>Christmas Projects</i>	Total Funds
	£	£	£	£	£	£
Income from						
<i>Voluntary income – donations</i>						
Grants and donations	63,848	1,664	65,512	92,554	7,511	100,065
Gifts in kind – food for distribution	<u>104,717</u>	<u>-</u>	<u>104,717</u>	<u>115,569</u>	<u>-</u>	<u>115,569</u>
Total income	<u>168,565</u>	<u>1,664</u>	<u>170,229</u>	<u>208,123</u>	<u>7,511</u>	<u>215,634</u>
Expenditure						
Charitable activities						
Food and gifts distributed to clients	90,045	5,017	95,062	102,663	5,453	108,116
Support of related organisations:						
- Food	17,086	-	17,086	8,329	-	8,329
- Grants (note 4)	26,541	2,000	28,541	10,620	2,500	13,120
Food Hub running costs	<u>12,953</u>	<u>-</u>	<u>12,953</u>	<u>7,740</u>	<u>-</u>	<u>7,740</u>
Total expenditure	<u>146,625</u>	<u>7,017</u>	<u>153,642</u>	<u>129,352</u>	<u>7,953</u>	<u>137,305</u>
Net income for the year	21,940	(5,353)	16,587	78,771	(442)	78,329
Reconciliation of funds						
Total funds brought forward	<u>128,850</u>	<u>5,353</u>	<u>134,203</u>	<u>50,079</u>	<u>5,795</u>	<u>55,874</u>
Total funds carried forward	<u>150,790</u>	<u>-</u>	<u>150,790</u>	<u>128,850</u>	<u>5,353</u>	<u>134,203</u>

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

BALANCE SHEET

AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Fixed assets	5	5,491	5,427
Current assets			
Stock of undistributed food		25,605	24,300
Gift aid tax recoverable		2,800	5,000
Prepaid room hire		1,876	-
Cash at bank and in hand		115,018	99,476
Net assets		<u>150,790</u>	<u>134,203</u>
Represented by			
Restricted funds		-	5,353
Unrestricted Funds		<u>150,790</u>	<u>128,850</u>
		<u>150,790</u>	<u>134,203</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of the accounts.

The accounts were prepared in accordance with the special provisions within part 15 of the Companies Act 2006 relating to small companies, were approved by the trustees on 13 September 2022 and signed on their behalf by:

T Jones
Trustee



Company Number 08557885

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)(effective 1 January 2019)– (Charities SORP(FRS102), Financial Reporting Standard 102 (FRS102), the Charities Act 2011, the Companies Act 2006, under the historical cost convention and in accordance with applicable accounting standards.

The charity is a company limited by guarantee incorporated in England & Wales with registered office Purley Baptist Church, Banstead Road, Purley CR8 3EA. The charity is a public benefit entity.

There are no material uncertainties about the charity's ability to continue and the accounts have therefore been prepared on a going concern basis. The accounts are presented in pounds sterling with figures rounded to the nearest pound.

1.2 Fixed assets

Fixed assets are included at cost and depreciation is charged at 25% on a reducing balance basis.

1.3 Donations and gifts

These are accounted for when the charity is certain of receipt and the amount can be measured with reasonable accuracy.

1.4 Gifts in kind and stock

Gifts in kind are donated food. These have been valued using the average price that the charity would have had to pay to acquire the goods. Gifts in kind are recognised when received. The value of undistributed goods is valued at each year end and included in the accounts as stock.

1.5 Expenditure

This is recognised when the expenditure is incurred. All costs have been directly attributed to one of the functional classifications in the SOFA.

2. Trustees

None of the trustees received any emoluments during the year or were reimbursed for any expenses incurred.

3. Members Guarantees

At 31 March 2022 there were 12 members of the company. In the event of the company being wound up the members are liable to contribute £1.

PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

4. Grants

Donations were made to the following local organisations which have similar aims of supporting local people in crisis:

	2022 £	2021 £
<i>General funds</i>		
Croydon Nightwatch	-	3,000
Happy Baby Community	4,680	5,620
Croydon Refugee Day Centre	3,800	500
The Vine Food Bank, New Addington	4,600	500
St Francis Food Stop, Monks Hill	4,600	-
Old Lodge Lane Food Stop, Purley	6,300	1,000
Renew 23	676	-
Other	<u>1,885</u>	<u>-</u>
	<u>26,541</u>	<u>10,620</u>
<i>Christmas projects</i>		
Growbaby Purley	500	500
Byron Children's Centre	500	500
Purley Oaks Children's Centre	500	500
REAch 2 – Aerodrome Primary Academy	-	500
Gilbert Scott Primary School	<u>500</u>	<u>500</u>
	<u>2,000</u>	<u>2,500</u>
Total	<u>28,541</u>	<u>13,120</u>

5. Fixed assets

	Shelving and equipment £
Cost	
At 1 April 2021	11,648
Additions	1,895
Disposals	-
At 31 March 2022	<u>13,543</u>
Depreciation	
At 1 April 2021	6,221
Charge for year	1,831
On disposals	-
At 31 March 2022	<u>8,052</u>
Net book value	
At 31 March 2022	<u>5,491</u>
At 31 March 2021	<u>5,427</u>