



# ANNUAL REPORT

## 2020/2021



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# Pandemic offers chance to reflect on new way forward



by Trevor Jones,  
Chair of Trustees

**O**ne year on from last year's report, I am reflecting on the Food Hub's journey from April 2020 to March 2021 and the difficult ride that each of us was on during these 12 months.

The first six months was a time of trial and error as we switched to delivering food parcels direct to clients' homes, and then negotiating our way through Government guidance as the country opened and closed and passed through the various Covid tiers.

At Purley United Reformed Church we moved out of the Sanctuary into rooms at the back of the church complex as the URC

prepared to reopen for worship. God continued to bless us in the work we have been called to do and we never ran short of anything.

I thank all those who have been generous with food, financial support and their time and energy.

We had hoped to reopen to clients coming to the church again in early 2021, but with rising Covid cases and the need to protect clients and volunteers, we took the decision to continue with the delivery operation for the foreseeable future, with a possible return of clients in spring 2022.

## THE FUTURE

As with many other organisations, the pandemic has given us opportunity to reflect on what the Food Hub might look like in the future. We have built strong links with partner organisations, chiefly **Purley Food Stop** based at Old Lodge Lane Baptist Church, and also **Monks Hill Food Stop** at St Francis Church, Selsdon, providing them with surplus food and also financial support, as well as **The Vine Food Bank** in New Addington, **Croydon Refugee Day Centre**, **Croydon Nightwatch**, **The Link** and **Happy Baby Community**.

In addition, we began to offer our own clients the opportunity to access low-cost and fresh food from the Food Stops for the longer term, with advice and guidance from our Client Support Volunteer on getting further help to reduce dependency on the Food Hub.

This kind of partnership working is the likely way forward as we slowly come out of the pandemic and focus the Food Hub on clients and families in short-term crisis. The Trustees and Management Committee plan to meet shortly, hopefully in November, to think through the future direction of the Food Hub. We will be pleased to hear the views of our volunteers, friends and supporters at our AGM on Tuesday evening 5th October, or by email to me at [pfhchairoftrustees@pfoodhub.uk](mailto:pfhchairoftrustees@pfoodhub.uk)

### THANK YOU

A big thank you to the returning volunteers who took up new roles, and a sad goodbye to a few who felt they couldn't volunteer under the current arrangements. We hope they may continue to support the Food Hub however they can and perhaps return when life looks a lot more normal.

The Trustees and I would like to thank all of our supporters who donated food and money. The food stocks were maintained throughout the normally lean summer months, and the considerable generosity of financial donors has led to the Food Hub being in a very strong financial position, as can be seen from the Financial Report on page 10.

As we have been blessed, so we have been able to bless other organisations with food and finances and we plan to continue doing so for as long as we are able.

Thank you to the Management Committee members who returned in October 2020 to run

the day-to-day operations, with special thanks to:

**Acting Chair Louise Willmer** - we are very grateful for all Louise has done and continues to do;

**Brian Gibbs, responsible for IT Support**, who has brought the recording of stock in and out back into control;

**Joanna Walker, our Finance Officer**, who does such a good job keeping the accounts on track and preparing the accounts for the Examiner; and

**Jean Ludlow, our Administrator**, who has been amazing in organising the clients' twice-weekly delivery schedules and dealing with the daily phone calls and emails.

Big thanks also to **Julia Lee, our Client Support Volunteer**, who has been excellent in encouraging and steering clients to other local organisations which can support them in the longer term.



*Behind the scenes: packers Margaret and Debra at work in the storeroom*

### What we achieved in 2020/2021

**T**he Trustees met eight times during the year via Zoom and began reviewing our required policies, including finance, safeguarding and health & safety, and developing a new policy on recruitment.

In the early part of the year we arranged how the Food Hub should operate within the Covid lockdown conditions, and under the umbrella of Croydon Voluntary Action we co-operated with other food banks and providers across the Borough of Croydon. After the AGM on 8th October the day-to-day operations were handed back to the Management Committee under the brilliant leadership of Acting Chair **Louise Willmer**.

We welcomed five new trustees: **Shade Odupele, Annabel Wright, Terry Whittaker, Mark Dakin** and **Rev Fiona Weaver** (co-opted), each bringing skills and knowledge to keep the Food Hub running in accordance with government and Charity Commission requirements.

Sadly, **Derek Harris**, a founder member of the Food Hub who served in many roles including Treasurer, died in February 2021. We acknowledge and thank God for Derek's long and faithful service.

At this year's AGM, we say goodbye and thank you to Vice Chair **Ivanka Lennon** who was previously Chair for three years. Her passion for helping clients with less will be sorely missed.



# Home deliveries, yellow bins and amazing donations galore



MAY

## APRIL 2020

Covid lockdown rules meant that our clients couldn't come to us any more for their food parcels - so on 4th April we launched our **Home Food Delivery Service** to take the food direct to clients' homes in Waddon, South Croydon, Coulsdon and Purley. On the first Saturday and Wednesday combined, we provided food to 79 clients and 264 family members - equivalent to more than 2,300 meals. April was our second busiest ever month, with 5,022 meals provided - only 45 meals fewer than the record set in March.



JUNE

## JULY 2020

We were grateful to the manager and staff at **Hamsey Green Co-op** for reinstating a collection basket for customers' donations, and to the pupils and staff of **Reedham Park School**, Purley, for £200 in coins and notes after the children voted for their final fund raising to come to the Food Hub. The school closed later in the month because of falling numbers.

## AUGUST 2020

A donation was received from the **grateful sister** of a client who had a food parcel delivered in the first lockdown. She arranged for a "thank you" delivery from Asda of food worth more than £100.



SEPTEMBER

## MAY 2020

New supporter **Rebecca** emailed to say she had seen we didn't need more volunteers at present "so I'm thinking I could start a local collection point from home and drop donations to you once a week" from her neighbours in **Redford Avenue, Coulsdon**. She posted an appeal on Facebook and within minutes heard back from the first two donors. Pictured is Rebecca's first collection.

## SEPTEMBER 2020

The **Mayor of Croydon, Cllr Maddie Henson**, popped into the Food Hub, tweeting afterwards: "I have been humbled by the tremendous volunteer work and individuals literally changing people's lives during hardship. They are truly unsung heroes."



OCTOBER

## JUNE 2020

Our first distinctive yellow wheelie bin for collecting food donations was installed at **St Mark's Church Woodcote** by **CCMA (Croydon Covid-19 Mutual Aid)**. Big thanks to the Church Hill area CCMA WhatsApp group for their support, and to St Mark's Vicar **Rev Fiona Weaver** for helping deliver the donations to us.

## OCTOBER 2020

Head Teacher Karen Barry, ably assisted by two of her pupils, dropped off the Harvest collection of more than 350 items from **Laleham Lea School**, Purley. She said: "We hope this helps in some small way to support the fantastic work the Food Hub does for the local community." It was one of 19 school Harvest donations we received.



NOVEMBER

## HIGHLIGHTS OF 2020/2021 (continued)

### NOVEMBER 2020

Croydon Covid-19 Mutual Aid's **One Tin Initiative** urged local people to donate one tin of food to their local food bank. One of its yellow wheelie bins, in Sanderstead, is overseen by Louisa with her daughter Freya.

Louisa explained: "Freya visited the Food Hub with her Cubs group and wanted to volunteer, so when Covid arrived, having a One Tin bin seemed a good opportunity. We've had a fantastic response, with our bin filling up four times in 10 days."

### DECEMBER 2020

At our **final pre-Christmas session** on 23rd December the morning and afternoon teams packed and delivered food parcels for 100 clients, equivalent to 900 meals.

The morning's donations filled the entire stage of the hall at Purley United Reformed Church... which the afternoon volunteers stayed on to sort - hence the before and after photos showing a full and happily cleared stage!

### JANUARY 2021

On 1st January we launched our **new website**. The old site had served well but was no longer user friendly - so, with massive thanks to our designer Tom, the new site was created for easy use by clients, volunteers, donors and supporters alike, with everything to know about using and supporting the Food Hub.

### FEBRUARY 2021

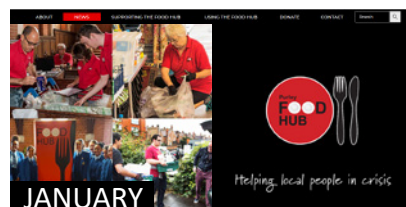
Through social media, new supporter **Georgia** appealed for cash contributions from family and friends. Her appeal was so successful that she and her dad did three major food shops, using our regular monthly list of most needed items and delivering multiple carloads of food and toiletries.

She said: "I promoted the idea on Instagram and WhatsApp with a suggested donation of £3, the price of a cup of coffee. I was overwhelmed with everyone's generosity and raised £420."

### MARCH 2021

Our newest and youngest supporter, eight-year-old **Shayan**, a pupil at St David's School, Purley, told us he was doing his own sponsored Olympic-style triathlon, inspired by footballer Marcus Rashford. Over his Easter school holiday he pledged to undertake to swim 1,500m, cycle 40km and run 10km. In April he was back in touch to say he had raised £2,090, comfortably beating his £1,500 target.

**The morning's donations on 23rd December filled the entire stage of the hall at Purley United Reformed Church**





# Julia's casebook: working as a Client Support Volunteer



**Julia and Kevin: "Everything changed with lockdown"**

**M**y husband Kevin and I started volunteering at the Food Hub in September 2019 - we had spare time on our hands after taking early retirement and wanted to give something back to the community.

We helped at the weekly Monday sorting sessions, and I packed bags or made drinks at the client sessions.

Everything changed with lockdown, and we began doing deliveries to clients' homes. It really opened my eyes to the very poor living conditions some of our clients face, especially single people in "homes of multiple occupation" - often with poor access, and problems with mould and damp.

I wanted to do more to help clients, so in December 2020 I started as a Client Support Volunteer. This involves meeting or calling clients, asking how they are doing and if there's any support they need, and signposting them to services that may be able to help.

I have worked with about 50 clients over the last nine months, with the Food Hub and at Purley Food Stop.

Every person and situation is different - some just need support for a short time to get work. But many of the people I've met have long-term physical or mental health issues preventing them working full time and relying on Universal Credit which is very hard to live on.

We are looking for more Client Support Volunteers to join the team. You don't need any prior experience - if you are a good listener, non-judgemental and can spare a few hours a week this is a real chance to make a difference. Training and support goes with the work and I have attended sessions including employability, debt management, housing, domestic violence and suicide prevention.

To find out more, please email [pfh.support2@pfoodhub.org.uk](mailto:pfh.support2@pfoodhub.org.uk)

## Under pressure: three brief client stories

**N** was facing a £600 rent arrears bill from their housing association, which they couldn't understand and couldn't pay.

I referred N to Croydon Citizens Advice which took up their case with the housing association. The rent arrears bill has been withdrawn.

**G** was working three jobs and bringing up four children. She had a breakdown due to the stress, couldn't work and couldn't pay her bills. The Food Hub provided parcels for a number of weeks, and I told her she could get £15-20 worth of food for £3.50 a week at Purley Food Stop. She now visits them weekly, is back in work and far more positive.

**T, aged 30, had moved to Croydon and was living with his mother in one room in a shared house.**

I referred him to Crisis in Croydon which is supporting him to get his own temporary housing.

A group of people are gathered around the open trunk of a dark-colored car. A woman in a yellow and gold patterned sari and a man in a dark suit are standing on the left, holding bottles of orange juice. Two women in red shirts and light-colored jackets are on the right, loading items into a shopping cart. The cart is filled with various groceries, including bags of chips, boxes of cereal, and bottles of juice. The background shows a paved area and some greenery.

**By immersing ourselves in a community and surrounding ourselves with people who are dedicated to bettering the world, we in turn become better people.**



CLICK HERE TO VISIT THE SITE



# IN OUR OWN WORDS

Five volunteers tell what it's been like to work in the Food Hub during the pandemic, and the joy and privilege of being involved

**“ It has been great to get involved** with delivering food to clients' homes, especially as my husband Steve could join in as the driver. We've met lots of very grateful people. At first I was reticent about asking people if they would like to receive prayer, but as time went on I became bolder. Very rarely did anyone take offence. It has been a privilege to be involved.

**PAULINE**

**“ Two big memories stand out for me:**

- The Saturday distribution sessions in late March 2020. Huge numbers of clients came to the church as we desperately tried to process and pack their food parcels while trying to protect them and each other from this new and little-understood virus.
- Sorting a mountain of donations on 28th December. Tables had been set up all round the hall and these gradually became more and more heavily laden with jars, bottles, cans and cartons. People were just so amazingly generous.

**FELICITY**

**“ Years ago I had real difficulty believing that organisations like Purley Food Hub were necessary.**

Growing up after World War Two, my mother raised me on a small widow's pension and a cleaning job, all without recourse to a food bank. When I came to realise that food banks had become essential for feeding the poorest people I joined the Food Hub, organising my own church's contributions and collecting from supermarkets.

Why the elected authorities in a country as rich as ours cannot feed their people is another matter...

**BILL**



*Bill passes donations from Waitrose Sanderstead and Sainsbury's Warlingham to fellow volunteer Charlotte*

**“ Masked up and sanitised,** I spent my first morning as a packer and despatcher sorting donations and was amazed at the quantities and range. I enjoy choosing suitable items for clients. It is nice to start with prayer, thanking God for our generous donors and volunteers. It must be hard to admit that you need this type of help, but so good that we can offer a bit of respite.

**SARAH**

**“ Since lockdown there hasn't been the same personal contact with clients,** yet I have still been able to get to *know* some of the regulars: making sure X has a bag of flour, Y has a specific ketchup for her autistic son, Z has coconut water.

It is especially good to hear that families have been helped to move on to a Food Stop. I have been inspired by people's generosity, and greatly benefited from meeting and sharing with a group of such dedicated workers.

**SALLY**



# 2020/2021 OUR YEAR IN NUMBERS

**48,042**

meals provided at  
3 meals a day for 3 days  
for each person

**5,338**

clients & family  
members received  
food, including  
2,561 children

**1,947**

total food deliveries  
to clients  
= average of  
3.3 per client

**592**

clients received one  
or more food deliveries  
from the Food Hub  
during the year

**558**

people received food  
in April 2020,  
our busiest month  
= 5,022 meals

**232**

number of client  
referrals by one  
Purley ticket  
partner

**104**

families & single  
people received food  
vouchers through our  
Christmas projects

**100**

ticket partner  
agencies referred  
clients for food

**36.7%**

increase in deliveries  
over visits in 2019/20

**11**

people in biggest  
family who received  
food: 6 adults &  
5 children

**7,270**

items given to other  
organisations to give  
to their clients

## DELIVERIES



## SUPPORTERS



**124,530**

items donated by churches,  
schools, organisations,  
families & individuals

**379**

emails, phone calls and  
texts received/sent in  
one week in April 2020  
by Jean, our Administrator

**201**

individual supporters on  
mailing list to receive  
monthly 'Most Needed'  
food list

**150**

people - all volunteers -  
work for the Food Hub  
in one role or more

**29**

schools and churches  
donated food collections  
at Harvest time

**28**

separate collection  
points for dropping off  
food donations

**106,897**

food & toiletry items  
distributed to Food Hub  
clients including...



**7,076**

tinned  
ready  
meals &  
plain meat



**5,912**

tins of  
baked  
beans &  
spaghetti



**4,482**

cartons  
of milk



**3,826**

jars of  
peanut butter  
& savoury  
spread



**3,312**

jars of  
jam and  
honey



**2,907**

jars of  
pasta  
sauce



**2,657**

packets  
of  
biscuits



**1,735**

deodorants



**855**

sanitary  
wear



**220**

packs of  
nappies



**100**

tin  
openers

## PROVISIONS

## FINANCIAL REPORT

### Statement of Financial Activities for year ended 31st March 2021 Incorporating Income & Expenditure Account

|   | Unrestricted funds |                        | Restricted funds<br>Christmas projects | Total funds            | Total funds<br>2019/2020 |                |
|---|--------------------|------------------------|--|------------------------|--------------------------|----------------|
|   | £                  | £                      | £                                      | £                      | £                        | £              |
| <b>INCOME</b>   |                    |                        |  |                        |                          |                |
| <b>Grants &amp; donations</b>                               |                    |                        |  |                        |                          |                |
| Individuals   | 57,790             |                        | 7,511                                  |                        | 19,194                   |                |
| Local organisations   | 20,838             |                        |  |                        | 3,425                    |                |
| Churches  | 2,200              |                        |  |                        | 1,787                    |                |
| Other organisations   | 1,500              |                        |  |                        | -                        |                |
| Fundraising   | 82                 |                        |  |                        | 1,921                    |                |
| Gift Aid  | 10,144             |                        |  |                        | 1,775                    |                |
| Renew 23 Wellbeing Café                                     | -                  |                        |  |                        | 825                      |                |
|   |                    | 92,554                 | 7,511                                  | 100,065                |                          | 28,927         |
| Food donated  |                    | 115,569                |  | 115,569                |                          | 83,532         |
| <b>TOTAL INCOME</b>   | <b>208,123</b>     |                        | <b>7,511</b>                           | <b>215,634</b>         |                          | <b>112,459</b> |
| <b>EXPENDITURE</b>  |                    |                        |  |                        |                          |                |
| Food & gifts to clients                                     |                    | 102,663                | 5,453                                  | 108,116                |                          | 94,498         |
| Food & grants to<br>related organisations                   |                    | 18,949                 | 2,500                                  | 21,449                 |                          | 5,564          |
| <b>Running costs</b>  |                    |                        |  |                        |                          |                |
| Insurance   | 1,606              |                        |  |                        | 1,568                    |                |
| General running costs                                       | 825                |                        |  |                        | 1,451                    |                |
| Carrier bags  | 489                |                        |  |                        | 103                      |                |
| Printing & publicity  | 535                |                        |  |                        | 1,126                    |                |
| Computers & phones  | 1,324              |                        |  |                        | 682                      |                |
| Bus tickets   | -                  |                        |  |                        | 2,032                    |                |
| Depreciation  | 1,765              |                        |  |                        | 3,960                    |                |
| Room hire   | 1,196              |                        |  |                        | -                        |                |
|   |                    | 7,740                  |  | 7,740                  |                          | 10,922         |
| <b>TOTAL EXPENDITURE</b>                                    |                    | <b>129,352</b>         | <b>7,953</b>                           | <b>137,305</b>         |                          | <b>110,984</b> |
| <b>NET INCOME FOR THE YEAR</b>                              | <b>78,771</b>      |                        | <b>(442)</b>                           | <b>78,329</b>          |                          | <b>1,475</b>   |
| <b>Total funds brought forward<br/>from 31st March 2020</b> |                    | <b>50,079</b>          | <b>5,795</b>                           | <b>55,874</b>          |                          | <b>54,399</b>  |
| <b>Total funds carried forward<br/>to 1st April 2021</b>    |                    | <b>128,850</b>         | <b>5,353</b>                           | <b>134,203</b>         |                          | <b>55,874</b>  |
| <b>BALANCE SHEET AS AT</b>                                  |                    | <b>31st March 2021</b> |  | <b>31st March 2020</b> |                          |                |
|   | £                  | £                      |  | £                      | £                        |                |
| <b>Fixed assets</b>   |                    | 5,427                  |  | 6,659                  |                          |                |
| <b>Current assets</b>                                       |                    |                        |  |                        |                          |                |
| Stock of food   |                    | 24,300                 |  | 14,872                 |                          |                |
| Gift Aid tax recoverable                                    |                    | 5,000                  |  | -                      |                          |                |
| Cash at bank & in hand                                      |                    | 99,476                 |  | 34,343                 |                          |                |
| <b>Net assets</b>   |                    | <b>134,203</b>         |  | <b>55,874</b>          |                          |                |
| Represented by:   |                    |                        |  |                        |                          |                |
| Unrestricted funds  |                    | 128,850                |  | 50,079                 |                          |                |
| Restricted funds  |                    | 5,353                  |  | 5,795                  |                          |                |
|   |                    | <b>134,203</b>         |  | <b>55,874</b>          |                          |                |

# Thank you for going that extra mile

**T**he Management Committee reconvened in October 2020 and we drew up plans to start the Food Hub's transition from operating in rooms at the rear of Purley United Reformed Church back into the Church Sanctuary.

We began operating out of the Sanctuary again in June and, as I write, have now almost cleared the large hall and the room we used for delivery purposes.

On behalf of the Management team I would like to thank **Rev Russell Furley-Smith**, the Minister of Purley URC, and the Elders for their generosity in allowing us to use so much of the building, also for their sensitive understanding of the challenges the Food Hub has faced during the pandemic.

We have had to say goodbye to a few volunteers who have served loyally for many years, but many others who were shielding are now double vaccinated and have felt more confident to return. It is also great to see the new volunteers who have joined us to either help sort donations or play a key part in the food delivery sessions. Thank you one and all.

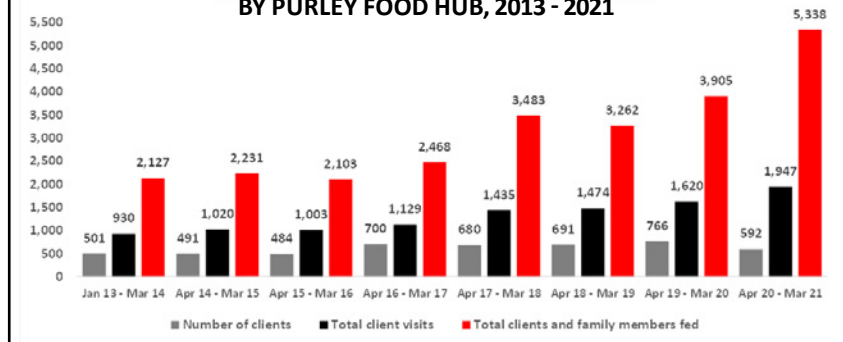
I would particularly like to thank **Jean, our Administrator**, who all through the pandemic has liaised with ticket partners and produced detailed client delivery sheets twice-weekly. Sometimes this involved arranging drivers for more than 30 clients a session. It is only recently that she took a short very well-deserved holiday. Thank you Jean!



**by Louise Willmer,  
Acting Chair of  
Management  
Committee**

## A lifeline in times of crisis

### SUMMARY OF CLIENT VISITS AND NUMBERS OF PEOPLE FED BY PURLEY FOOD HUB, 2013 - 2021



## WHAT PEOPLE SAY

Our hard-pressed clients are so grateful for the food parcels they receive. Here are just some of the comments we have received in the past year.

One anonymous parent texted:

“Just want to say a massive THANK YOU from my boys and me for the fabulous packages... You guys do an amazing job, truly Guardian Angels.”

Elizabeth, a resident at a group home in South Croydon, wrote:

“My partner and I thank you all so much for your kindness and food parcels. Not only from us but from all the residents here. We have varying degrees of mental health and physical health issues. Life would be so much harder for us if it was not for your wonderful help. God bless you and keep you safe. Thank you x”

In October 2020 when we wrote to the Ticket Partner agencies who refer clients to us, to confirm that for the foreseeable future we would continue to deliver food parcels direct to clients' homes, several wrote back to express their thanks:

“What the Food Hub has managed to do is amazing, I am sure the volunteers are a welcome sight to those in need when they see them.”

“It is amazing you are still managing to do home deliveries - it is so important right now.”

“Well done for all that the team do - such a blessing to the community.”

“A massive thank you to the team for providing such a fantastic service.”





**Our AGM is on  
5th October at  
Christ Church,  
Purley - and  
you're invited!**

**T**he Food Hub's Annual General Meeting takes place on Tuesday 5th October at 7.15 for 7.30pm at Christ Church, Brighton Road, Purley. All volunteers, friends and supporters are warmly invited.

Guest speakers are **Pastor Nick Graves**, who runs Purley Food Stop at Old Lodge Lane Baptist Church; **Julia Lee**, the Food Hub's Client Support Volunteer; and **Sarah Burns**, Head of Communities with Croydon Voluntary Action.

Two candidates are standing for election as Trustees:

**Rev Lisa Fairman-Brown**, Curate, Christ Church Purley. Lisa joined Christ Church in the summer of 2020. Before being called to the ministry she was a cheese expert working for a major French dairy company, and a secondary school French teacher. She is married to Chris with two sons in their 20s. She enjoys wild allotmenting



**Rev Lisa  
Fairman-Brown**



**Rev Fiona  
Weaver**

("by which I mean it was more wild than tended!") and walking.

**Rev Fiona Weaver**, Vicar, St Mark's and St Swithun's Churches Purley. Fiona has been ordained for 20 years and in Purley for eight years. Previously she lived in Islington where she got involved in Christian social action. She is Chair of Trustees for Toc H and All Hallows Trust, and she loves to swim and play bowls. She has been co-opted as a Food Hub Trustee for the past year and is one of the volunteer drivers.

## About Purley Food Hub

The Food Hub was set up in 2013 by the churches of Purley and Kenley to "care for the poor, love our neighbour as ourselves and, specifically, to feed the hungry". We will continue doing so for as long as required, providing food to local people in crisis and seeking to show Jesus' love in all we do and say.

To date (1st September 2021) 3,523 clients have received food parcels a total of 11,058 times from the Food Hub and we have provided food to 26,189 clients and family members. At 3 meals a day for 3 days for each person, that's 235,701 meals since we opened in January 2013.

Each month we produce a list of the food and other items especially needed for our clients and their families.

We post it on our website [www.purleyfoodhub.net](http://www.purleyfoodhub.net) or we can email it direct to you if you contact us at [purleyfoodhub@gmail.com](mailto:purleyfoodhub@gmail.com)

## GETTING IN TOUCH

To contact Purley Food Hub you can:

Email us at [purleyfoodhub@gmail.com](mailto:purleyfoodhub@gmail.com)

Phone us on 07546 635295

Visit our website at [www.purleyfoodhub.net](http://www.purleyfoodhub.net)

## FOLLOW US ON

Facebook

Twitter

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**PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**  
**Trustees Report and Financial statements**  
**for the year ended**  
**31 March 2021**

# **PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

## **Trustees Report for the year ended 31 March 2021**

### **Reference details**

|                                    |   |
|------------------------------------|---|
| Name                               | Purley & Kenley Churches Together Food Hub  |
| Charity registration number        | 1152807   |
| Company registration               | 08557885  |
| Registered ( and principal office) | Purley Baptist Church,<br>Banstead Road, Purley Surrey CR8 3EA  |
| Trustees currently serving         | Lizzie Englefield<br>Terry Whittaker (appointed 8 October 2020)<br>Annabel Wright (appointed 8 October 2020)<br>Rev Fiona Weaver (appointed 4 November 2020)<br>Nick Pannell<br>Ivanka Lennon<br>Mark Dakin (appointed 8 October 2020)<br>Shade Odeplu (appointed 8 October 2020)<br>Trevor Jones |
| Bankers                            | HSBC plc Wallington Surrey  |

### **Structure, Governance and Management**

The charity was incorporated on the 5 June 2013 to take over the running of the Purley Food Hub. It is governed by Articles of Association. It is registered with the Charity Commission.

Trustees are appointed by the members for a period not exceeding nine years with a third retiring at each AGM. The maximum number of Trustees at any one time is nine.

The day to day running of the charity is managed by a management committee who report directly to the Trustees. The Trustees who are also Directors under the terms of the Companies Act are listed with other legal and administrative details above. In addition to the trustees listed above, Judith Johnson and Derek Harris were trustees until 8 October 2020

The company is limited by guarantee and has no share capital. The liability of every member is limited to one pound.

### **Objectives and activities**

The main objectives are the provision of food, co-operating with or assisting other charities or undertakings whose objects are to relieve persons who are in conditions of hardship and distress and the provision of advisory services in the London Borough of Croydon and areas nearby. The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The objectives are carried out from a distribution centre in Purley serving clients who are referred to the Centre by ticket partners covering 92 agencies at 31 March 2021.



# **PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

## **Trustees Report for the year ended 31 March 2021**

### **Achievements and performance**

In the year to 31 March 2021 5,338 (2020: 3,905) people have been provided with food and support has been given to other agencies in the form of food and/or information. From its inception in January 2013 to the end of August 2021 the food hub has provided food to 26,173 people.

The Hub is staffed in all areas by over 150 volunteers who give their time in a variety of ways.

The food is donated by members of the twelve churches involved as well as gifts of food from schools, other churches and organisations and the general public together with monetary gifts from donors including commercial organisations. The general public give generously at supermarkets where collections are carried out on a regular basis from these premises and place food donations into collection bins placed in several local retail premises.

A more detailed review of the year is available from the website [www.purleyfoodhub.net](http://www.purleyfoodhub.net).

### **Financial Review**

The charity had general funds of £128,850 (including fixed assets, stock and cash at bank) at the year end. The Trustees' reserves policy is to hold cash reserves to cover food for clients and our running costs for approximately three months. The year end reserves are higher than this. The year to 31<sup>st</sup> March 2021 has been an exceptional year in many ways and one way has been the very generous financial donations we have received. To share this blessing Trustees have agreed to support a number of similar organisations in our part of the London Borough of Croydon. This support will be reviewed periodically to ensure we are sharing the appropriate amount and we have sufficient funds for the Purley Food Hub needs, bearing in mind the uncertainty of the times we are going through.

### **Plans for the future**

We plan to continue the work we were called to do which is feeding the poor and caring for them in practical ways. We are continually looking at additional ways in which we can extend the ministry. We continue to improve our signposting information, realising that many clients need advice from other organisations that may be able to help them. Our client support volunteer continues to assist some of our clients who have complex needs so that they can better access help from other organisations. We will continue work with Purley and Kenley Churches Together to provide food hampers for families and toys for children at Christmas.

Approved by the Trustees on 14 September 2021 and signed on their behalf by



Trevor Jones Chair of Trustees

## **PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

### **Independent examiner's report to the trustees of Purley & Kenley Churches Together Food Hub**

I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 4 to 7.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

#### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Clarke CPFA  
10 Church Hill  
Purley, CR8 3QN

Date: September 2021

**PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)**

**FOR THE YEAR ENDED 31 MARCH 2021**

|                                       | -----2021-----        |   |                | -----2020-----        |   |                |
|---------------------------------------|-----------------------|---|----------------|-----------------------|---|----------------|
|                                       | Unrestricted<br>Funds | Restricted<br>Fund<br><i>Christmas<br/>Projects</i> | Total<br>Funds | Unrestricted<br>Funds | Restricted<br>Fund<br><i>Christmas<br/>Projects</i> | Total<br>Funds |
|                                       | £                     | £   | £              | £                     | £   | £              |
| <b>Income from</b>                    |                       |   |                |                       |   |                |
| <i>Voluntary income – donations</i>   |                       |   |                |                       |   |                |
| Grants and donations                  | 92,554                | 7,511   | 100,065        | 18,451                | 10,476  | 28,927         |
| Gifts in kind – food for distribution | <u>115,569</u>        | <u>-</u>  | <u>115,569</u> | <u>83,532</u>         | <u>-</u>  | <u>83,532</u>  |
| Total income                          | <u>208,123</u>        | <u>7,511</u>  | <u>215,634</u> | <u>101,983</u>        | <u>10,476</u>                                       | <u>112,459</u> |
| <b>Expenditure</b>                    |                       |   |                |                       |   |                |
| Charitable activities                 |                       |   |                |                       |   |                |
| Food and gifts distributed to clients | 102,663               | 5,453   | 108,116        | 87,662                | 6,836   | 94,498         |
| Support of related organisations:     |                       |   |                |                       |   |                |
| - Food                                | 8,329                 | -   | 8,329          | 2,033                 | -   | 2,033          |
| - Grants (note 4)                     | 10,620                | 2,500   | 13,120         | 3,531                 | -   | 3,531          |
| Food Hub running costs                | <u>7,740</u>          | <u>-</u>  | <u>7,740</u>   | <u>10,922</u>         | <u>-</u>  | <u>10,922</u>  |
| Total expenditure                     | <u>129,352</u>        | <u>7,953</u>  | <u>137,305</u> | <u>104,148</u>        | <u>6,836</u>  | <u>110,984</u> |
| <b>Net income for the year</b>        | <b>78,771</b>         | <b>(442)</b>  | <b>78,329</b>  | <b>(2,165)</b>        | <b>3,640</b>  | <b>1,475</b>   |
| <b>Reconciliation of funds</b>        |                       |   |                |                       |   |                |
| Total funds brought forward           | <u>50,079</u>         | <u>5,795</u>  | <u>55,874</u>  | <u>52,244</u>         | <u>2,155</u>  | <u>54,399</u>  |
| Total funds carried forward           | <u>128,850</u>        | <u>5,353</u>  | <u>134,203</u> | <u>50,079</u>         | <u>5,795</u>  | <u>55,874</u>  |



**PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

**BALANCE SHEET**

**AS AT 31 MARCH 2021**

|                             | <i>Note</i> | <b>2021</b>    | <b>2020</b>   |
|-----------------------------|-------------|----------------|---------------|
|                             |             | <b>£</b>       | <b>£</b>      |
| <b>Fixed assets</b>         | 5           | 5,427          | 6,659         |
| <b>Current assets</b>       |             |                |               |
| Stock of undistributed food |             | 24,300         | 14,872        |
| Gift aid tax recoverable    |             | 5,000          | -             |
| Cash at bank and in hand    |             | 99,476         | 34,343        |
| <b>Net assets</b>           |             | <u>134,203</u> | <u>55,874</u> |
| <b>Represented by</b>       |             |                |               |
| Restricted funds            |             | 5,353          | 5,795         |
| Unrestricted Funds          |             | <u>128,850</u> | <u>50,079</u> |
|                             |             | <u>134,203</u> | <u>55,874</u> |

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of the accounts.

The accounts were prepared in accordance with the special provisions within part 15 of the Companies Act 2006 relating to small companies, were approved by the trustees on 14 September 2021 and signed on their behalf by:

T Jones  
**Trustee**

**Company Number 08557885**

# **PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

## **NOTES TO THE FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 31ST MARCH 2021**

#### **1. Accounting policies**

##### **1.1 Accounting convention**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)(effective 1 January 2019)– (Charities SORP(FRS102), Financial Reporting Standard 102 (FRS102), the Charities Act 2011, the Companies Act 2006, under the historical cost convention and in accordance with applicable accounting standards.

The charity is a company limited by guarantee incorporated in England & Wales with registered office Purley Baptist Church, Banstead Road, Purley CR8 3EA. The charity is a public benefit entity.

There are no material uncertainties about the charity's ability to continue and the accounts have therefore been prepared on a going concern basis. The accounts are presented in pounds sterling with figures rounded to the nearest pound.

##### **1.2 Fixed assets**

Fixed assets are included at cost and depreciation is charged at 25% on a reducing balance basis.

##### **1.3 Donations and gifts**

These are accounted for when the charity is certain of receipt and the amount can be measured with reasonable accuracy.

##### **1.4 Gifts in kind and stock**

Gifts in kind are donated food. These have been valued using the average price that the charity would have had to pay to acquire the goods. Gifts in kind are recognised when received. The value of undistributed goods is valued at each year end and included in the accounts as stock.

##### **1.5 Expenditure**

This is recognised when the expenditure is incurred. All costs have been directly attributed to one of the functional classifications in the SOFA.

#### **2. Trustees**

None of the trustees received any emoluments during the year or were reimbursed for any expenses incurred.

#### **3. Members Guarantees**

At 31st March 2021 there were 12 members of the company. In the event of the company being wound up the members are liable to contribute £1.

# PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

### 4. Grants

Donations were made to the following local organisations which have similar aims of supporting local people in crisis:

|                                    | 2021<br>£     | 2020<br>£    |
|------------------------------------|---------------|--------------|
| <i>General funds</i>               |               |              |
| Croydon Nightwatch                 | 3,000         | -            |
| Happy Baby Community               | 5,620         | 2,202        |
| Croydon Refugee Day Centre         | 500           | -            |
| The Vine Food Stop, New Addington  | 500           | -            |
| Old Lodge Lane Food Stop, Coulsdon | <u>1,000</u>  | <u>-</u>     |
|                                    | <u>10,620</u> | <u>2,202</u> |
| <i>Christmas projects</i>          |               |              |
| Growbaby                           | 500           | -            |
| Byron Childrens Centre             | 500           | -            |
| Purley Oaks Children Centre        | 500           | -            |
| Reach 2 Aerodrome                  | 500           | -            |
| Gilbert Scott                      | <u>500</u>    | <u>-</u>     |
|                                    | <u>2,500</u>  | <u>-</u>     |
| Total                              | <u>13,120</u> | <u>2,202</u> |

### 5. Fixed assets

|                       | Shelving and<br>equipment<br>£ |
|-----------------------|--------------------------------|
| <b>Cost</b>           |                                |
| At 1 April 2020       | 11,115                         |
| Additions             | 533                            |
| Disposals             | -                              |
| At 31 March 2021      | <u>11,648</u>                  |
| <b>Depreciation</b>   |                                |
| At 1 April 2020       | 4,456                          |
| Charge for year       | 1,765                          |
| On disposals          | -                              |
| At 31 March 2021      | <u>6,221</u>                   |
| <b>Net book value</b> |                                |
| At 31 March 2021      | <u>5,427</u>                   |
| At 31 March 2020      | <u>6,659</u>                   |

**PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**  
**Trustees Report and Financial statements**  
**for the year ended**  
**31 March 2021**



# **PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

## **Trustees Report for the year ended 31 March 2021**

### **Reference details**

|                                    |   |
|------------------------------------|---|
| Name                               | Purley & Kenley Churches Together Food Hub  |
| Charity registration number        | 1152807   |
| Company registration               | 08557885  |
| Registered ( and principal office) | Purley Baptist Church,<br>Banstead Road, Purley Surrey CR8 3EA  |
| Trustees currently serving         | Lizzie Englefield<br>Terry Whittaker (appointed 8 October 2020)<br>Annabel Wright (appointed 8 October 2020)<br>Rev Fiona Weaver (appointed 4 November 2020)<br>Nick Pannell<br>Ivanka Lennon<br>Mark Dakin (appointed 8 October 2020)<br>Shade Odeplu (appointed 8 October 2020)<br>Trevor Jones |
| Bankers                            | HSBC plc Wallington Surrey  |

### **Structure, Governance and Management**

The charity was incorporated on the 5 June 2013 to take over the running of the Purley Food Hub. It is governed by Articles of Association. It is registered with the Charity Commission.

Trustees are appointed by the members for a period not exceeding nine years with a third retiring at each AGM. The maximum number of Trustees at any one time is nine.

The day to day running of the charity is managed by a management committee who report directly to the Trustees. The Trustees who are also Directors under the terms of the Companies Act are listed with other legal and administrative details above. In addition to the trustees listed above, Judith Johnson and Derek Harris were trustees until 8 October 2020

The company is limited by guarantee and has no share capital. The liability of every member is limited to one pound.

### **Objectives and activities**

The main objectives are the provision of food, co-operating with or assisting other charities or undertakings whose objects are to relieve persons who are in conditions of hardship and distress and the provision of advisory services in the London Borough of Croydon and areas nearby. The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The objectives are carried out from a distribution centre in Purley serving clients who are referred to the Centre by ticket partners covering 92 agencies at 31 March 2021.

# **PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

## **Trustees Report for the year ended 31 March 2021**

### **Achievements and performance**

In the year to 31 March 2021 5,338 (2020: 3,905) people have been provided with food and support has been given to other agencies in the form of food and/or information. From its inception in January 2013 to the end of August 2021 the food hub has provided food to 26,173 people.

The Hub is staffed in all areas by over 150 volunteers who give their time in a variety of ways.

The food is donated by members of the twelve churches involved as well as gifts of food from schools, other churches and organisations and the general public together with monetary gifts from donors including commercial organisations. The general public give generously at supermarkets where collections are carried out on a regular basis from these premises and place food donations into collection bins placed in several local retail premises.

A more detailed review of the year is available from the website [www.purleyfoodhub.net](http://www.purleyfoodhub.net).

### **Financial Review**

The charity had general funds of £128,850 (including fixed assets, stock and cash at bank) at the year end. The Trustees' reserves policy is to hold cash reserves to cover food for clients and our running costs for approximately three months. The year end reserves are higher than this. The year to 31<sup>st</sup> March 2021 has been an exceptional year in many ways and one way has been the very generous financial donations we have received. To share this blessing Trustees have agreed to support a number of similar organisations in our part of the London Borough of Croydon. This support will be reviewed periodically to ensure we are sharing the appropriate amount and we have sufficient funds for the Purley Food Hub needs, bearing in mind the uncertainty of the times we are going through.

### **Plans for the future**

We plan to continue the work we were called to do which is feeding the poor and caring for them in practical ways. We are continually looking at additional ways in which we can extend the ministry. We continue to improve our signposting information, realising that many clients need advice from other organisations that may be able to help them. Our client support volunteer continues to assist some of our clients who have complex needs so that they can better access help from other organisations. We will continue work with Purley and Kenley Churches Together to provide food hampers for families and toys for children at Christmas.

Approved by the Trustees on 14 September 2021 and signed on their behalf by



Trevor Jones Chair of Trustees

## **PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

### **Independent examiner's report to the trustees of Purley & Kenley Churches Together Food Hub**

I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 4 to 7.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

#### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Clarke CPFA  
10 Church Hill  
Purley, CR8 3QN

Date: September 2021

**PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)**

**FOR THE YEAR ENDED 31 MARCH 2021**

|                                       | -----2021-----        |   |                | -----2020-----        |   |                |
|---------------------------------------|-----------------------|---|----------------|-----------------------|---|----------------|
|                                       | Unrestricted<br>Funds | Restricted<br>Fund<br><i>Christmas<br/>Projects</i> | Total<br>Funds | Unrestricted<br>Funds | Restricted<br>Fund<br><i>Christmas<br/>Projects</i> | Total<br>Funds |
|                                       | £                     | £   | £              | £                     | £   | £              |
| <b>Income from</b>                    |                       |   |                |                       |   |                |
| <i>Voluntary income – donations</i>   |                       |   |                |                       |   |                |
| Grants and donations                  | 92,554                | 7,511   | 100,065        | 18,451                | 10,476  | 28,927         |
| Gifts in kind – food for distribution | <u>115,569</u>        | <u>-</u>  | <u>115,569</u> | <u>83,532</u>         | <u>-</u>  | <u>83,532</u>  |
| Total income                          | <u>208,123</u>        | <u>7,511</u>  | <u>215,634</u> | <u>101,983</u>        | <u>10,476</u>                                       | <u>112,459</u> |
| <b>Expenditure</b>                    |                       |   |                |                       |   |                |
| Charitable activities                 |                       |   |                |                       |   |                |
| Food and gifts distributed to clients | 102,663               | 5,453   | 108,116        | 87,662                | 6,836   | 94,498         |
| Support of related organisations:     |                       |   |                |                       |   |                |
| - Food                                | 8,329                 | -   | 8,329          | 2,033                 | -   | 2,033          |
| - Grants (note 4)                     | 10,620                | 2,500   | 13,120         | 3,531                 | -   | 3,531          |
| Food Hub running costs                | <u>7,740</u>          | <u>-</u>  | <u>7,740</u>   | <u>10,922</u>         | <u>-</u>  | <u>10,922</u>  |
| Total expenditure                     | <u>129,352</u>        | <u>7,953</u>  | <u>137,305</u> | <u>104,148</u>        | <u>6,836</u>  | <u>110,984</u> |
| <b>Net income for the year</b>        | <b>78,771</b>         | <b>(442)</b>  | <b>78,329</b>  | <b>(2,165)</b>        | <b>3,640</b>  | <b>1,475</b>   |
| <b>Reconciliation of funds</b>        |                       |   |                |                       |   |                |
| Total funds brought forward           | <u>50,079</u>         | <u>5,795</u>  | <u>55,874</u>  | <u>52,244</u>         | <u>2,155</u>  | <u>54,399</u>  |
| Total funds carried forward           | <u>128,850</u>        | <u>5,353</u>  | <u>134,203</u> | <u>50,079</u>         | <u>5,795</u>  | <u>55,874</u>  |



**PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

**BALANCE SHEET**

**AS AT 31 MARCH 2021**

|                             | <i>Note</i> | <b>2021</b>    | <b>2020</b>   |
|-----------------------------|-------------|----------------|---------------|
|                             |             | <b>£</b>       | <b>£</b>      |
| <b>Fixed assets</b>         | 5           | 5,427          | 6,659         |
| <b>Current assets</b>       |             |                |               |
| Stock of undistributed food |             | 24,300         | 14,872        |
| Gift aid tax recoverable    |             | 5,000          | -             |
| Cash at bank and in hand    |             | 99,476         | 34,343        |
| <b>Net assets</b>           |             | <u>134,203</u> | <u>55,874</u> |
| <b>Represented by</b>       |             |                |               |
| Restricted funds            |             | 5,353          | 5,795         |
| Unrestricted Funds          |             | <u>128,850</u> | <u>50,079</u> |
|                             |             | <u>134,203</u> | <u>55,874</u> |

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of the accounts.

The accounts were prepared in accordance with the special provisions within part 15 of the Companies Act 2006 relating to small companies, were approved by the trustees on 14 September 2021 and signed on their behalf by:

T Jones  
**Trustee**

**Company Number 08557885**

# **PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB**

## **NOTES TO THE FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 31ST MARCH 2021**

#### **1. Accounting policies**

##### **1.1 Accounting convention**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)(effective 1 January 2019)– (Charities SORP(FRS102), Financial Reporting Standard 102 (FRS102), the Charities Act 2011, the Companies Act 2006, under the historical cost convention and in accordance with applicable accounting standards.

The charity is a company limited by guarantee incorporated in England & Wales with registered office Purley Baptist Church, Banstead Road, Purley CR8 3EA. The charity is a public benefit entity.

There are no material uncertainties about the charity's ability to continue and the accounts have therefore been prepared on a going concern basis. The accounts are presented in pounds sterling with figures rounded to the nearest pound.

##### **1.2 Fixed assets**

Fixed assets are included at cost and depreciation is charged at 25% on a reducing balance basis.

##### **1.3 Donations and gifts**

These are accounted for when the charity is certain of receipt and the amount can be measured with reasonable accuracy.

##### **1.4 Gifts in kind and stock**

Gifts in kind are donated food. These have been valued using the average price that the charity would have had to pay to acquire the goods. Gifts in kind are recognised when received. The value of undistributed goods is valued at each year end and included in the accounts as stock.

##### **1.5 Expenditure**

This is recognised when the expenditure is incurred. All costs have been directly attributed to one of the functional classifications in the SOFA.

#### **2. Trustees**

None of the trustees received any emoluments during the year or were reimbursed for any expenses incurred.

#### **3. Members Guarantees**

At 31st March 2021 there were 12 members of the company. In the event of the company being wound up the members are liable to contribute £1.

# PURLEY & KENLEY CHURCHES TOGETHER FOOD HUB

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

### 4. Grants

Donations were made to the following local organisations which have similar aims of supporting local people in crisis:

|                                    | 2021<br>£     | 2020<br>£    |
|------------------------------------|---------------|--------------|
| <i>General funds</i>               |               |              |
| Croydon Nightwatch                 | 3,000         | -            |
| Happy Baby Community               | 5,620         | 2,202        |
| Croydon Refugee Day Centre         | 500           | -            |
| The Vine Food Stop, New Addington  | 500           | -            |
| Old Lodge Lane Food Stop, Coulsdon | <u>1,000</u>  | <u>-</u>     |
|                                    | <u>10,620</u> | <u>2,202</u> |
| <i>Christmas projects</i>          |               |              |
| Growbaby                           | 500           | -            |
| Byron Childrens Centre             | 500           | -            |
| Purley Oaks Children Centre        | 500           | -            |
| Reach 2 Aerodrome                  | 500           | -            |
| Gilbert Scott                      | <u>500</u>    | <u>-</u>     |
|                                    | <u>2,500</u>  | <u>-</u>     |
| Total                              | <u>13,120</u> | <u>2,202</u> |

### 5. Fixed assets

|                       | Shelving and<br>equipment<br>£ |
|-----------------------|--------------------------------|
| <b>Cost</b>           |                                |
| At 1 April 2020       | 11,115                         |
| Additions             | 533                            |
| Disposals             | -                              |
| At 31 March 2021      | <u>11,648</u>                  |
| <b>Depreciation</b>   |                                |
| At 1 April 2020       | 4,456                          |
| Charge for year       | 1,765                          |
| On disposals          | -                              |
| At 31 March 2021      | <u>6,221</u>                   |
| <b>Net book value</b> |                                |
| At 31 March 2021      | <u>5,427</u>                   |
| At 31 March 2020      | <u>6,659</u>                   |