

# EXMOUTH LIGHT ORCHESTRA

England & Wales · Charity number 1152790

## Details

|             |                                                         |
|-------------|---------------------------------------------------------|
| Other names | ELO                                                     |
| Status      | Registered                                              |
| Legal form  | CIO                                                     |
| Registered  | 2013-07-10                                              |
| Register    | <a href="#">View on the Charity Commission register</a> |

## Contact

|         |                                                                                        |
|---------|----------------------------------------------------------------------------------------|
| Address | 35 Point Terrace<br>Exmouth<br>EX8 1EF                                                 |
| Phone   | 01395278497                                                                            |
| Email   | <a href="mailto:daphneharlock@gmail.com">daphneharlock@gmail.com</a>                   |
| Website | <a href="http://www.exmouthlightorchestra.org.uk">www.exmouthlightorchestra.org.uk</a> |

## Activities

**Objects:** I) TO ADVANCE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN, AND APPRECIATION OF, THE ART AND SCIENCE OF MUSIC IN ALL ITS ASPECTS BY ANY MEANS THE TRUSTEES SEE FIT, INCLUDING THROUGH THE PRESENTATION OF PUBLIC CONCERTS AND RECITALS;

**Activities:** Weekly orchestral rehearsals, to people of varying abilities, ages and backgrounds, and 2 concerts per annum. Financial assistance towards the tuition fees of talented young players.

## Classification

- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Arts/culture/heritage/science, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Devon

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £9,224  | £4,262      | -      | -         |
| 2024-03-31 | £9,854  | £7,629      | -      | -         |
| 2023-03-31 | £10,711 | £9,353      | -      | -         |
| 2022-03-31 | £7,489  | £6,781      | -      | -         |
| 2021-03-31 | £5,163  | £2,839      | -      | -         |

## Trustees

| Name                              | Role  | Appointed  |
|-----------------------------------|-------|------------|
| <b>DAPHNE HARLOCK ALCM,B.ED</b>   | Chair | 2013-05-29 |
| MR Andrew John HARLOCK B.ENG HONS |       | 2013-05-29 |
| Nicola Charlotte Perry            |       | 2024-11-22 |
| Vivien Ann Hitchings              |       | 2022-10-22 |
| Wendy Peggy Smith                 |       | 2022-10-22 |

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# Accounts

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**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/04/2024

Period start date To 31/03/2025

Period end date

Charity name: EXMOUTH LIGHT ORCHESTRA

Charity registration number: 1152790

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | To enhance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.                                                                                                                                                                                                                                                                                                                                                                   |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Weekly live, live streamed or recorded orchestral rehearsals, for players (of all ages and varying abilities) of instruments used in a conventional symphony orchestra. During live rehearsals further instruction is also given in small groups to those needing more assistance to increase confidence and improve playing ability - particularly in the string sections.<br>Two concerts per annum to the general public, to promote more interest in classical and light music being played by acoustic orchestral instruments and to encourage support for those who wish to start or re-start playing. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | In planning the year's activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                        | SORP reference |  |
|------------------------|----------------|--|
| Policy on grant making | Para 1.38      |  |

|                                                                  |           |  |
|------------------------------------------------------------------|-----------|--|
| Policy on social investment including program related investment | Para 1.38 |  |
| Contribution made by volunteers                                  | Para 1.38 |  |
| Other                                                            |           |  |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>This year we have given two public concerts, one in December, and the other in May, both of which were very well supported.</p> <p>As before, the live streamed and recorded rehearsals have been used extensively by players, some of whom are unable to attend any rehearsals, due to distance or other heavy commitments. This means that they can still feel part of the orchestra, and, as well as the enjoyment of playing, they receive the same tuition and can improve their playing at home.</p> <p>We still have a membership of between 55 and 65 players, with a wide range of ability and age.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |  |
|--------------------------------------------------------------|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |

|                                              |           |  |
|----------------------------------------------|-----------|--|
| Investment performance<br>against objectives | Para 1.41 |  |
| Other                                        |           |  |

## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | We are in a healthy financial position with a balance of £13500, from subs and the income of £2912 from 2 concerts                                                                                                                                                |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to at least two months unrestricted expenditure. This provides sufficient funds to cover management and administration costs. |
| Amount of reserves held                                                          | Para 1.22 | Restricted funds (variable) plus £1000                                                                                                                                                                                                                            |
| Reasons for holding zero reserves                                                | Para 1.22 |                                                                                                                                                                                                                                                                   |
| Details of fund materially in deficit                                            | Para 1.24 |                                                                                                                                                                                                                                                                   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 |                                                                                                                                                                                                                                                                   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |  |
|---------------------------------------------------------------------------------|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other                                                                           |           |  |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                  |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Foundation constitution                          |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | Charitable Incorporated Organisation             |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by trustees who are members of the CIO |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |  |
|-------------------------------------------------------------------------------------------|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties                                                     | Para 1.51 |  |
| Other                                                                                     |           |  |

## Reference and Administrative details

|                             |                         |
|-----------------------------|-------------------------|
| Charity name                | EXMOUTH LIGHT ORCHESTRA |
| Other name the charity uses |                         |
| Registered charity number   | 1152790                 |



|                             |                                                |
|-----------------------------|------------------------------------------------|
| Charity's principal address | 35, POINT TERRACE<br>EXMOUTH,<br>DEVON EX8 1EF |
|                             |                                                |

### **Names of the charity trustees who manage the charity**

|    | Trustee name     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | DAPHNE HARLOCK   | CHAIRMAN        |                                   |                                                               |
| 2  | JOHN HARLOCK     | SECRETARY       |                                   |                                                               |
| 3  | WENDY SMITH      | TREASURER       |                                   |                                                               |
| 4  | ALASTER THOM     |                 | 01/04/24-07/10/24                 |                                                               |
| 5  | VIVIEN HITCHINGS |                 |                                   |                                                               |
| 6  | NICOLA PERRY     |                 | 01/11/2024 - 31/03/2025           |                                                               |
| 7  |                  |                 |                                   |                                                               |
| 8  |                  |                 |                                   |                                                               |
| 9  |                  |                 |                                   |                                                               |
| 10 |                  |                 |                                   |                                                               |
| 11 |                  |                 |                                   |                                                               |
| 12 |                  |                 |                                   |                                                               |
| 13 |                  |                 |                                   |                                                               |
| 14 |                  |                 |                                   |                                                               |
| 15 |                  |                 |                                   |                                                               |
| 16 |                  |                 |                                   |                                                               |
| 17 |                  |                 |                                   |                                                               |
| 18 |                  |                 |                                   |                                                               |
| 19 |                  |                 |                                   |                                                               |
| 20 |                  |                 |                                   |                                                               |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |  |
|-------------------------------------------------------------------------------------------------------------------------------|--|
| Description of the assets held in this capacity                                                                               |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|              |         |              |
|--------------|---------|--------------|
| Signature(s) | NCPerry | V. Hitchings |
|--------------|---------|--------------|

|              |              |                  |
|--------------|--------------|------------------|
| Full name(s) | NICOLA PERRY | VIVIEN HITCHINGS |
|--------------|--------------|------------------|

|                                        |         |         |
|----------------------------------------|---------|---------|
| Position (eg<br>Secretary, Chair, etc) | TRUSTEE | TRUSTEE |
|----------------------------------------|---------|---------|

|      |              |
|------|--------------|
| Date | 11 / 10 / 25 |
|------|--------------|



|                                |                   |  |             |                 |       |
|--------------------------------|-------------------|--|-------------|-----------------|-------|
| Charity Name                   |                   |  | No (if any) |                 | CC16a |
| Exmouth Light Orchestra        |                   |  | 1152790     |                 |       |
| Receipts and payments accounts |                   |  |             |                 |       |
| For the period from            | Period start date |  | To          | Period end date |       |
|                                | 01/04/2024        |  |             | 31/03/2025      |       |
|                                |                   |  |             |                 |       |

Section A Receipts and payments

|                                                       | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|-------------------------------------------------------|--------------------|------------------|------------------|------------------|------------------|
|                                                       | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Subscriptions                                         | 5,815              | -                | -                | 5,815            | 8,245            |
| Performance Fees                                      | 2,912              | -                | -                | 2,912            | 1,272            |
| Coffee Money                                          | 297                | -                | -                | 297              | 282              |
| Donations                                             | - 0                | -                | -                | -                | 45               |
| Accessory Sales                                       | - 0                | -                | -                | -                | 10               |
| Instrument Sales                                      | - 0                | 200              | -                | 200              | -                |
|                                                       | - 0                | -                | -                | -                | -                |
|                                                       | - 0                | -                | -                | -                | -                |
| <b>Sub total</b> (Gross income for AR)                | 9,024              | 200              | -                | 9,224            | 9,854            |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|                                                       | - 0                | - 0              | - 0              | -                |                  |
|                                                       | - 0                | - 0              | - 0              | -                | - 0              |
| <b>Sub total</b>                                      | - 0                | - 0              | - 0              | -                | - 0              |
| <b>Total receipts</b>                                 | 9,024              | 200              | - 0              | 9,224            | 9,854            |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Tutor Fees                                            | 1,230              | -                | -                | 1,230            | 5,905            |
| Web Services                                          | 129                | -                | -                | 129              | -                |
| Music                                                 | - 0                | 712              | -                | 712              | 155              |
| Venue Hire                                            | 1,568              | -                | -                | 1,568            | 1,310            |
| Refreshments                                          | 162                | -                | -                | 162              | 106              |
| Affiliation fees and insurance                        | 153                | -                | -                | 153              | 153              |
| PAT test                                              | 20                 | -                | -                | 20               | -                |
| First Aid Course                                      | 250                | -                | -                | 250              | -                |
| Postage to Players                                    | 6                  | -                |                  | 6                |                  |
| Enlarging score                                       | 15                 | -                |                  | 15               |                  |
| SumUp Fees                                            | 17                 | -                | -                | 17               | -                |
| <b>Sub total</b>                                      | 3,550              | 712              | -                | 4,262            | 7,629            |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|                                                       | - 0                | - 0              | - 0              | -                |                  |
|                                                       | - 0                | - 0              | - 0              | -                |                  |
| <b>Sub total</b>                                      | - 0                | - 0              | - 0              | -                | - 0              |
| <b>Total payments</b>                                 | 3,550              | 712              | - 0              | 4,262            | 7,629            |
| <b>Net of receipts/(payments)</b>                     | 5,474              | - 512            | -                | 4,962            | 2,225            |
| <b>A5 Transfers between funds</b>                     | - 0                | -                | -                | -                | -                |
| <b>A6 Cash funds last year end</b>                    | 5,877              | 2,707            | -                | 8,584            | 6,359            |
| <b>Cash funds this year end</b>                       | 11,351             | 2,195            | -                | 13,546           | 8,584            |

Section B Statement of assets and liabilities at the end of the period

| Categories           | Details      | Unrestricted funds | Restricted funds | Endowment funds |
|----------------------|--------------|--------------------|------------------|-----------------|
|                      |              | to nearest £       | to nearest £     | to nearest £    |
| <b>B1 Cash funds</b> | Bank Balance | 11,241             | 2,195            | -               |
|                      | Cash in Hand | 110                | -                | -               |

|                                                             |                                                        |                                        |                              |                                 |
|-------------------------------------------------------------|--------------------------------------------------------|----------------------------------------|------------------------------|---------------------------------|
|                                                             |                                                        | -                                      | -                            | -                               |
|                                                             | <b>Total cash funds</b>                                | <b>11,361</b>                          | <b>2,188</b>                 | -                               |
|                                                             | (agree balances with receipts and payments account(s)) | OK                                     | OK                           | OK                              |
|                                                             |                                                        | <b>Unrestricted funds</b>              | <b>Restricted funds</b>      | <b>Endowment funds</b>          |
|                                                             | <b>Details</b>                                         | <b>to nearest £</b>                    | <b>to nearest £</b>          | <b>to nearest £</b>             |
| <b>B2 Other monetary assets</b>                             |                                                        | -                                      | -                            | -                               |
|                                                             |                                                        | -                                      | -                            | -                               |
|                                                             |                                                        | -                                      | -                            | -                               |
|                                                             |                                                        | -                                      | -                            | -                               |
|                                                             |                                                        | -                                      | -                            | -                               |
|                                                             |                                                        | -                                      | -                            | -                               |
|                                                             | <b>Details</b>                                         | <b>Fund to which asset belongs</b>     | <b>Cost (optional)</b>       | <b>Current value (optional)</b> |
| <b>B3 Investment assets</b>                                 |                                                        |                                        | -                            | -                               |
|                                                             |                                                        |                                        | -                            | -                               |
|                                                             |                                                        |                                        | -                            | -                               |
|                                                             |                                                        |                                        | -                            | -                               |
|                                                             |                                                        |                                        | -                            | -                               |
|                                                             | <b>Details</b>                                         | <b>Fund to which asset belongs</b>     | <b>Cost (optional)</b>       | <b>Current value (optional)</b> |
| <b>B4 Assets retained for the charity's own use</b>         |                                                        |                                        | -                            | -                               |
|                                                             |                                                        |                                        | -                            | -                               |
|                                                             |                                                        |                                        | -                            | -                               |
|                                                             |                                                        |                                        | -                            | -                               |
|                                                             |                                                        |                                        | -                            | -                               |
|                                                             |                                                        |                                        | -                            | -                               |
|                                                             |                                                        |                                        | -                            | -                               |
|                                                             |                                                        |                                        | -                            | -                               |
|                                                             | <b>Details</b>                                         | <b>Fund to which liability relates</b> | <b>Amount due (optional)</b> | <b>When due (optional)</b>      |
| <b>B5 Liabilities</b>                                       |                                                        |                                        | -                            |                                 |
|                                                             |                                                        |                                        | -                            |                                 |
|                                                             |                                                        |                                        | -                            |                                 |
|                                                             |                                                        |                                        | -                            |                                 |
|                                                             |                                                        |                                        | -                            |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature                                              | Print Name                             | Date of approval             |                                 |
|                                                             | NG Perry                                               | NICOLA PERRY                           | 11/10/25                     |                                 |
|                                                             | V. Hitchings                                           | VIVIEN HITCHINGS                       | 11/10/25                     |                                 |

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# Accounts

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**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/04/2023

Period start date To 31/03/2024

Period end date

Charity name: EXMOUTH LIGHT ORCHESTRA

Charity registration number: 1152790

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | To enhance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.                                                                                                                                                                                                                                                                                                                                                                   |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Weekly live, live streamed or recorded orchestral rehearsals, for players (of all ages and varying abilities) of instruments used in a conventional symphony orchestra. During live rehearsals further instruction is also given in small groups to those needing more assistance to increase confidence and improve playing ability - particularly in the string sections.<br>Two concerts per annum to the general public, to promote more interest in classical and light music being played by acoustic orchestral instruments and to encourage support for those who wish to start or re-start playing. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | In planning the year's activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                        | SORP reference |  |
|------------------------|----------------|--|
| Policy on grant making | Para 1.38      |  |

|                                                                  |           |  |
|------------------------------------------------------------------|-----------|--|
| Policy on social investment including program related investment | Para 1.38 |  |
| Contribution made by volunteers                                  | Para 1.38 |  |
| Other                                                            |           |  |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>This year we have given two concerts, one in December, which was live streamed to friends and family, and the other a public concert in May, which was, as usual, very well supported.</p> <p>The live streamed and recorded rehearsals have been used extensively by players, some of whom are unable to attend any rehearsals, due to distance or other heavy commitments. This means that they can still feel part of the orchestra, and, as well as the enjoyment of playing, they receive the same tuition and can improve their playing at home.</p> <p>We still have a membership of between 55 and 65 players, with a wide range of ability and age.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |  |
|--------------------------------------------------------------|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |

|                                              |           |  |
|----------------------------------------------|-----------|--|
| Investment performance<br>against objectives | Para 1.41 |  |
| Other                                        |           |  |

## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | We are in a healthy financial position with a balance of £8500, from subs and including the income of £1272 from 1 concert.                                                                                                                                       |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to at least two months unrestricted expenditure. This provides sufficient funds to cover management and administration costs. |
| Amount of reserves held                                                          | Para 1.22 | Restricted funds (variable) plus £1000                                                                                                                                                                                                                            |
| Reasons for holding zero reserves                                                | Para 1.22 |                                                                                                                                                                                                                                                                   |
| Details of fund materially in deficit                                            | Para 1.24 |                                                                                                                                                                                                                                                                   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 |                                                                                                                                                                                                                                                                   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |  |
|---------------------------------------------------------------------------------|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other                                                                           |           |  |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                  |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Foundation constitution                          |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | Charitable Incorporated Organisation             |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by trustees who are members of the CIO |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |  |
|-------------------------------------------------------------------------------------------|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties                                                     | Para 1.51 |  |
| Other                                                                                     |           |  |

## Reference and Administrative details

|                             |                         |
|-----------------------------|-------------------------|
| Charity name                | EXMOUTH LIGHT ORCHESTRA |
| Other name the charity uses |                         |
| Registered charity number   | 1152790                 |

|                             |                                                |
|-----------------------------|------------------------------------------------|
| Charity's principal address | 35, POINT TERRACE<br>EXMOUTH,<br>DEVON EX8 1EF |
|                             |                                                |

### Names of the charity trustees who manage the charity

|    | Trustee name     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | DAPHNE HARLOCK   | CHAIRMAN        |                                   |                                                               |
| 2  | JOHN HARLOCK     | SECRETARY       |                                   |                                                               |
| 3  | WENDY SMITH      | TREASURER       |                                   |                                                               |
| 4  | ALASTER THOM     |                 |                                   |                                                               |
| 5  | VIVIEN HITCHINGS |                 |                                   |                                                               |
| 6  |                  |                 |                                   |                                                               |
| 7  |                  |                 |                                   |                                                               |
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| 14 |                  |                 |                                   |                                                               |
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| 16 |                  |                 |                                   |                                                               |
| 17 |                  |                 |                                   |                                                               |
| 18 |                  |                 |                                   |                                                               |
| 19 |                  |                 |                                   |                                                               |
| 20 |                  |                 |                                   |                                                               |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

|                                                                                                                               |  |
|-------------------------------------------------------------------------------------------------------------------------------|--|
| Description of the assets held in this capacity                                                                               |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

|  |  |  |
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|  |  |  |
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#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

## Other optional information

|  |
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|  |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

|             |          |
|-------------|----------|
| V. Hitchens | W. Smith |
|-------------|----------|

Full name(s) 

|                      |                   |
|----------------------|-------------------|
| VIVIAN ANN HITCHINGS | WENDY PEGGY SMITH |
|----------------------|-------------------|

Position (eg Secretary, Chair, etc) 

|         |         |
|---------|---------|
| Trustee | TRUSTEE |
|---------|---------|

Date 

|            |
|------------|
| 26-10-2024 |
|------------|

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# Accounts

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**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/04/2022

Period start date To 31/03/2023

Period end date

Charity name: EXMOUTH LIGHT ORCHESTRA

Charity registration number:1152790

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | To enhance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.                                                                                                                                                                                                                                                                                                                                                                                |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Weekly or sometimes twice weekly live or live streamed orchestral rehearsals, for players (of all ages and varying abilities) of instruments used in a conventional symphony orchestra. During live rehearsals further instruction is also given in small groups to those needing more assistance to increase confidence and improve playing ability - particularly in the string sections. Two concerts per annum to the general public, to promote more interest in classical and light music being played by acoustic orchestral instruments and to encourage support for those who wish to start or re-start playing. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | In planning the year's activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

## Additional information (optional)

You may choose to include further statements where relevant about:

|                        | SORP reference |  |
|------------------------|----------------|--|
| Policy on grant making | Para 1.38      |  |

|                                                                  |           |  |
|------------------------------------------------------------------|-----------|--|
| Policy on social investment including program related investment | Para 1.38 |  |
| Contribution made by volunteers                                  | Para 1.38 |  |
| Other                                                            |           |  |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>After Covid restrictions were lifted, it has been good to meet again weekly as a whole orchestra, face to face, but now with the added advantage of live streamed and recorded rehearsals. This means that when players are ill or unable to attend, they can watch the rehearsals live from home or catch up later in the week. It also means that we can include players from a wider geographical area who cannot attend in person, eg Hampshire and Somerset. We are always keen to encourage younger players, and to welcome new members, of which we have had quite a few this year. Numbers have fluctuated between 55 and 65.</p> <p>We have given 2 public performances during the year, both of which were well supported, with over 100 tickets sold at each.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |  |
|--------------------------------------------------------------|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |

|                                              |           |  |
|----------------------------------------------|-----------|--|
| Investment performance<br>against objectives | Para 1.41 |  |
| Other                                        |           |  |

## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | We are in a healthy financial position with a balance of £6359, from subs and including the income of £2150 from 2 concerts.                                                                                                                                      |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to at least two months unrestricted expenditure. This provides sufficient funds to cover management and administration costs. |
| Amount of reserves held                                                          | Para 1.22 | £3000                                                                                                                                                                                                                                                             |
| Reasons for holding zero reserves                                                | Para 1.22 |                                                                                                                                                                                                                                                                   |
| Details of fund materially in deficit                                            | Para 1.24 |                                                                                                                                                                                                                                                                   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 |                                                                                                                                                                                                                                                                   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |  |
|---------------------------------------------------------------------------------|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other                                                                           |           |  |

## Structure, Governance and Management

|                                                                                                                                                                  |           |                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------|
| Description of charity's                                                                                                                                         |           |                                                  |
| Type of governing document<br>(trust deed, royal charter)                                                                                                        | Para 1.25 | Foundation constitution                          |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                         | Para 1.25 | Charitable Incorporated Organisation             |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more | Para 1.25 | Appointed by trustees who are members of the CIO |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |  |
|-------------------------------------------------------------------------------------------|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties                                                     | Para 1.51 |  |
| Other                                                                                     |           |  |

## Reference and Administrative details

|                             |                                                |
|-----------------------------|------------------------------------------------|
| Charity name                | EXMOUTH LIGHT ORCHESTRA                        |
| Other name the charity uses |                                                |
| Registered charity number   | 1152790                                        |
| Charity's principal address | 35, POINT TERRACE<br>EXMOUTH,<br>DEVON EX8 1EF |
|                             |                                                |





### Names of the charity trustees who manage the charity

|    | Trustee name     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | DAPHNE HARLOCK   | CHAIRMAN        |                                   |                                                               |
| 2  | JOHN HARLOCK     | SECRETARY       |                                   |                                                               |
| 3  | WENDY SMITH      | TREASURER       | Appointed 22/10/21                |                                                               |
| 4  | ALASTER THOM     |                 | Appointed 22/10/21                |                                                               |
| 5  | VIVIEN HITCHINGS |                 | Appointed 22/10/21                |                                                               |
| 6  |                  |                 |                                   |                                                               |
| 7  |                  |                 |                                   |                                                               |
| 8  |                  |                 |                                   |                                                               |
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| 15 |                  |                 |                                   |                                                               |
| 16 |                  |                 |                                   |                                                               |
| 17 |                  |                 |                                   |                                                               |
| 18 |                  |                 |                                   |                                                               |
| 19 |                  |                 |                                   |                                                               |
| 20 |                  |                 |                                   |                                                               |

Corporate trustees – names of the directors at the date the report was approved

|               |  |  |
|---------------|--|--|
| Director name |  |  |
|---------------|--|--|

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|  |  |  |
|  |  |  |

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |  |
|-------------------------------------------------------------------------------------------------------------------------------|--|
| Description of the assets held in this capacity                                                                               |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

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|  |  |  |
|  |  |  |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

## Other optional information

|  |
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|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

|                      |                  |
|----------------------|------------------|
| <i>V H Hinchings</i> | <i>W P Smith</i> |
|----------------------|------------------|

Full name(s)

|                  |                   |
|------------------|-------------------|
| VIVIEN HITCHINGS | WENDY PEGGY SMITH |
|------------------|-------------------|

Position (eg  
Secretary, Chair, etc)

TRUSTEE

TREASURER

Date

7 10.2023



# Receipts and payments accounts

CC16a

For the period  
from

1/4/22

To

31/3/23

## Section A Receipts and payments

|                                                       | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|-------------------------------------------------------|--------------------|------------------|------------------|------------------|------------------|
|                                                       | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Subscription                                          | 7,907              | -                | -                | 7,907            | 6,114            |
| Performance Fees                                      | 2,180              | -                | -                | 2,180            | 375              |
| Coffee Money                                          | 64                 | -                | -                | 64               | -                |
| Donations                                             | 20                 | -                | -                | 20               | -                |
| <b>Sub total(Gross income for AR)</b>                 | <b>10,151</b>      | <b>-</b>         | <b>-</b>         | <b>10,151</b>    | <b>6,489</b>     |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
| Instrument and accessory sales                        | 145                | 415              | - 0              | 560              | 1,000            |
| <b>Sub total</b>                                      | <b>145</b>         | <b>415</b>       | <b>- 0</b>       | <b>560</b>       | <b>1,000</b>     |
| <b>Total receipts</b>                                 | <b>10,296</b>      | <b>415</b>       | <b>- 0</b>       | <b>10,711</b>    | <b>7,489</b>     |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Tutor fees                                            | 6,960              | -                | -                | 6,960            | 4,785            |
| Instrument Repairs & accessories                      | - 0                | -                | -                | -                | 189              |
| Music                                                 | - 0                | 485              | -                | 485              | 502              |
| Venue hire                                            | 1,550              | -                | -                | 1,550            | 1,036            |
| Refreshments                                          | 50                 | -                | -                | 50               | -                |
| Website hosting                                       | 161                | -                | -                | 161              | 148              |
| Affiliation fees and insurance                        | 147                | -                | -                | 147              | 147              |
| <b>Sub total</b>                                      | <b>8,868</b>       | <b>485</b>       | <b>-</b>         | <b>9,353</b>     | <b>6,781</b>     |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|                                                       | - 0                | - 0              | - 0              | -                | -                |
| <b>Sub total</b>                                      | <b>- 0</b>         | <b>- 0</b>       | <b>- 0</b>       | <b>-</b>         | <b>- 0</b>       |
| <b>Total payments</b>                                 | <b>8,868</b>       | <b>485</b>       | <b>- 0</b>       | <b>9,353</b>     | <b>6,781</b>     |
| <b>Net of receipts/(payments)</b>                     | <b>1,428</b>       | <b>70</b>        | <b>-</b>         | <b>1,358</b>     | <b>708</b>       |
| <b>A5 Transfers between funds</b>                     | <b>- 0</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>2,069</b>       | <b>2,932</b>     | <b>-</b>         | <b>5,001</b>     | <b>4,293</b>     |
| <b>Cash funds this year end</b>                       | <b>3,497</b>       | <b>2,862</b>     | <b>-</b>         | <b>6,359</b>     | <b>5,001</b>     |

## Section B Statement of assets and liabilities at the end of the period

| Categories                      | Details                                                | Unrestricted funds | Restricted funds | Endowment funds |
|---------------------------------|--------------------------------------------------------|--------------------|------------------|-----------------|
|                                 |                                                        | to nearest £       | to nearest £     | to nearest £    |
| <b>B1 Cash funds</b>            | Bank Balance                                           | 3,477              | 2,862            | -               |
|                                 | Cash in hand                                           | 20                 | -                | -               |
|                                 |                                                        | -                  | -                | -               |
|                                 | <b>Total cash funds</b>                                | <b>3,497</b>       | <b>2,862</b>     | <b>-</b>        |
|                                 | (agree balances with receipts and payments account(s)) |                    |                  |                 |
|                                 |                                                        | Unrestricted funds | Restricted funds | Endowment funds |
|                                 |                                                        | to nearest £       | to nearest £     | to nearest £    |
| <b>B2 Other monetary assets</b> |                                                        | -                  | -                | -               |
|                                 |                                                        | -                  | -                | -               |

|                                                             |             |                                 |                       |                          |
|-------------------------------------------------------------|-------------|---------------------------------|-----------------------|--------------------------|
|                                                             |             | -                               | -                     | -                        |
|                                                             |             | -                               | -                     | -                        |
|                                                             |             | -                               | -                     | -                        |
|                                                             |             | -                               | -                     | -                        |
|                                                             |             |                                 |                       |                          |
|                                                             | Details     | Fund to which asset belongs     | Cost (optional)       | Current value (optional) |
| B3 Investment assets                                        |             |                                 | -                     | -                        |
|                                                             |             |                                 | -                     | -                        |
|                                                             |             |                                 | -                     | -                        |
|                                                             |             |                                 | -                     | -                        |
|                                                             |             |                                 | -                     | -                        |
|                                                             |             |                                 |                       |                          |
|                                                             | Details     | Fund to which asset belongs     | Cost (optional)       | Current value (optional) |
| B4 Assets retained for the charity's own use                | Instruments |                                 | 3,120                 | -                        |
|                                                             | Equipment   |                                 | 422                   | -                        |
|                                                             |             |                                 | -                     | -                        |
|                                                             |             |                                 | -                     | -                        |
|                                                             |             |                                 | -                     | -                        |
|                                                             |             |                                 | -                     | -                        |
|                                                             |             |                                 | -                     | -                        |
|                                                             |             |                                 | -                     | -                        |
|                                                             |             |                                 | -                     | -                        |
|                                                             |             |                                 |                       |                          |
|                                                             | Details     | Fund to which liability relates | Amount due (optional) | When due (optional)      |
| B5 Liabilities                                              |             |                                 | -                     |                          |
|                                                             |             |                                 | -                     |                          |
|                                                             |             |                                 | -                     |                          |
|                                                             |             |                                 | -                     |                          |
|                                                             |             |                                 | -                     |                          |
| Signed by one or two trustees on behalf of all the trustees | Signature   | Print Name                      |                       | Date of approval         |
|                                                             | V Hitchings | V. HITCHINGS                    |                       | 7.10.2023                |
|                                                             | D Harlock   | D HARLOCK                       |                       | 7.10.2023                |

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# Accounts

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## Trustees' Annual Report for the period

|      |                   |                  |
|------|-------------------|------------------|
|      | Period start date | Period end date  |
| From | 1 April 2021      | To 31 MARCH 2022 |

### Section A Reference and administration details

Charity name EXMOUTH LIGHT ORCHESTRA

Other names charity is known by ELO

Registered charity number (if any) 1152790

Charity's principal address 35, POINT TERRACE

EXMOUTH

DEVON

Postcode

EX8 1EF

#### Names of the charity trustees who manage the charity

| Trustee name      | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|-------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1 Daphne HARLOCK  | Chairman        |                                   |                                                               |
| 2 John HARLOCK    | Secretary       |                                   |                                                               |
| 3 Richard COLLINS | Treasurer       |                                   |                                                               |
| 4 Liz JENNINGS    |                 |                                   |                                                               |
| 5 Jill NICKELS    |                 |                                   |                                                               |
| 6                 |                 |                                   |                                                               |
| 7                 |                 |                                   |                                                               |
| 8                 |                 |                                   |                                                               |
| 9                 |                 |                                   |                                                               |
| 1                 |                 |                                   |                                                               |
| 0                 |                 |                                   |                                                               |
| 1                 |                 |                                   |                                                               |
| 1                 |                 |                                   |                                                               |
| 2                 |                 |                                   |                                                               |
| 1                 |                 |                                   |                                                               |
| 3                 |                 |                                   |                                                               |
| 1                 |                 |                                   |                                                               |
| 4                 |                 |                                   |                                                               |
| 1                 |                 |                                   |                                                               |
| 5                 |                 |                                   |                                                               |
| 1                 |                 |                                   |                                                               |
| 6                 |                 |                                   |                                                               |
| 1                 |                 |                                   |                                                               |
| 7                 |                 |                                   |                                                               |
| 1                 |                 |                                   |                                                               |
| 8                 |                 |                                   |                                                               |
| 1                 |                 |                                   |                                                               |
| 9                 |                 |                                   |                                                               |
| 2                 |                 |                                   |                                                               |
| 0                 |                 |                                   |                                                               |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |

Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

Description of the charity's trusts

|                                                                     |                                                  |
|---------------------------------------------------------------------|--------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Foundation constitution                          |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation             |
| Trustee selection methods<br>(eg. by ballot, by co-optation)        | Appointed by trustees who are members of the CIO |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To enhance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Weekly or sometimes twice weekly live or live streamed orchestral rehearsals, for players (of all ages and varying abilities) of instruments used in a conventional symphony orchestra. During live rehearsals further instruction is also given in small groups to those needing more assistance to increase confidence and improve playing ability - particularly in the string sections.

Two concerts per annum to the general public, to promote more interest in classical and light music being played by acoustic orchestral instruments and to encourage support for those who wish to start or re-start playing.

In planning the year's activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The following activities and achievements have been realised:

Due to Covid 19, there were no live rehearsals during the Summer term, from April until July, but a series of weekly rehearsals were live streamed. About 40 players continued in this way, with music being posted or delivered by willing volunteers. This enabled players to feel that they were still playing together. As before we had a virtual end of term concert using the livestream.

As government were restrictions were lifted, live rehearsals were then possible, so we had four of these during the month of August which were well supported. After a short break, rehearsals resumed again in September and we were able to give a concert to a live audience in December. This was enthusiastically received, despite the fact that the audience still had to wear masks.

A new session began in January with more players joining us and we now have about 65 on our register from teenagers to those aged 80+. We began working on pieces for a live concert in May 2022.

As before, all our light music has been chosen from different spheres of music to suit all tastes and to encourage players to improve their playing.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to at least two months unrestricted expenditure. This provides sufficient funds to cover management and administration costs.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Andrew Robert John Harlock

Richard Howard Collins

Position (eg Secretary, Chair, etc)

Secretary

Treasurer

Date

8th September 2022



# EXMOUTH LIGHT ORCHESTRA

1152790

## Receipts and payments accounts

CC16a

For the period  
from

01 April 2021

To

31 March 2022

Unrestricted  
funds  
to the nearest  
£

Restricted  
funds  
to the nearest £

Endowment  
funds  
to the nearest £

Total funds  
to the nearest £

Last year  
to the nearest £

### A1 Receipts

|                                        |              |          |          |              |              |
|----------------------------------------|--------------|----------|----------|--------------|--------------|
| Subscriptions                          | 6,114        |          | -        | 6,114        | 4,798        |
| Performance Fees (ticket sales)        | 375          |          | -        | 375          | -            |
| Donations                              | -            |          | -        | -            | 55           |
| <b>Sub total (Gross income for AR)</b> | <b>6,489</b> | <b>-</b> | <b>-</b> | <b>6,489</b> | <b>4,853</b> |

### A2 Asset and investment sales, (see table).

|                                |           |            |          |              |            |
|--------------------------------|-----------|------------|----------|--------------|------------|
| Instrument and equipment sales | 25        | 975        | -        | 1,000        | 310        |
|                                | -         | -          | -        | -            | -          |
| <b>Sub total</b>               | <b>25</b> | <b>975</b> | <b>-</b> | <b>1,000</b> | <b>310</b> |

**Total receipts** **6,514** **975** **-** **7,489** **5,163**

### A3 Payments

|                                  |              |            |          |              |              |
|----------------------------------|--------------|------------|----------|--------------|--------------|
| Music Director fees              | -            |            | -        | -            | -            |
| Tutor fees                       | 4,785        |            | -        | 4,785        | 2,085        |
| Instrument Repairs & accessories | 169          |            | -        | 169          | -            |
| Music                            | -            | 502        | -        | 502          | 193          |
| Venue hire                       | 1,030        |            | -        | 1,030        | 280          |
| Refreshments                     | -            |            | -        | -            | -            |
| Website hosting                  | 148          |            | -        | 148          | 131          |
| Stationery and postages          | -            |            |          | -            | 42           |
| Photocopying                     | -            |            | -        | -            | -            |
| Miscellaneous                    | -            |            |          | -            | -            |
| Affiliation fees and Insurance   | 147          |            |          | 147          | 108          |
| <b>Sub total</b>                 | <b>6,279</b> | <b>502</b> | <b>-</b> | <b>6,781</b> | <b>2,839</b> |

### A4 Asset and investment purchases, (see table)

|                  |          |          |          |          |          |
|------------------|----------|----------|----------|----------|----------|
| Instruments      |          |          | -        | -        | -        |
| Equipment        | -        |          |          | -        | -        |
| <b>Sub total</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> |

**Total payments** **6,279** **502** **-** **6,781** **2,839**

**Net of receipts/(payments)** **235** **473** **-** **708** **2,324**

**A6 Cash funds last year end** **1,834** **2,459**  **4,293** **1,969**  
**Cash funds this year end** **2,069** **2,932** **-** **5,001** **4,293**

| Categories                                      | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds                                   | Bank balance                                           | -                                  | 5,000                            | -                               |
|                                                 | Cash in hand                                           | 1                                  | 1                                | -                               |
|                                                 | <b>Total cash funds</b>                                | <b>1</b>                           | <b>5,001</b>                     | <b>-</b>                        |
|                                                 | (agree balances with receipts and payments account(s)) | Agreement Error                    | Agreement Error                  | OK                              |
|                                                 | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| B2 Other monetary assets                        |                                                        | -                                  | -                                | -                               |
|                                                 |                                                        | -                                  | -                                | -                               |
|                                                 | Details                                                | Fund to which<br>asset belongs     | Cost (optional)                  | Current value<br>(optional)     |
| B3 Investment assets                            |                                                        |                                    | -                                | -                               |
|                                                 |                                                        |                                    | -                                | -                               |
|                                                 | Details                                                | Fund to which<br>asset belongs     | Cost (optional)                  | Current value<br>(optional)     |
| B4 Assets retained for the<br>charity's own use |                                                        |                                    | -                                | -                               |
|                                                 | Instruments                                            |                                    | 4,349                            | -                               |
|                                                 | Equipment                                              |                                    | 1,439                            | -                               |
|                                                 | Details                                                | Fund to which<br>liability relates | Amount due<br>(optional)         | When due<br>(optional)          |
| B5 Liabilities                                  |                                                        |                                    | -                                |                                 |
|                                                 |                                                        |                                    | -                                |                                 |

**Note:** One trustee received fees for their services to the orchestra as follows: £4,785 (2021- £2,085) to Mr J Harlock as Technician and Tutor.

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name      | Date of approval |
|-----------|-----------------|------------------|
|           | DAPHNE HARLOCK  | 23/07/2022       |
|           | RICHARD COLLINS | 23/07/2022       |



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# Accounts

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Trustees' Annual Report for the period

|      |                   |       |      |    |                 |       |      |
|------|-------------------|-------|------|----|-----------------|-------|------|
|      | Period start date |       |      |    | Period end date |       |      |
| From | 1                 | April | 2020 | To | 31              | MARCH | 2021 |

Section A
Reference and administration details

Charity name
EXMOUTH LIGHT ORCHESTRA

Other names charity is known by
ELO

Registered charity number (if any)
1152790

Charity's principal address

35, POINT TERRACE
EXMOUTH
DEVON
Postcode
EX8 1EF

| Names of the charity trustees who manage the charity |                 |                                   |                                                               |
|------------------------------------------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| Trustee name                                         | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
| 1 Daphne HARLOCK                                     | Chairman        |                                   |                                                               |
| 2 John HARLOCK                                       | Secretary       |                                   |                                                               |
| 3 Richard COLLINS                                    | Treasurer       |                                   |                                                               |
| 4 Liz JENNINGS                                       |                 |                                   |                                                               |
| 5 Jill NICKELS                                       |                 |                                   |                                                               |
| 6                                                    |                 |                                   |                                                               |
| 7                                                    |                 |                                   |                                                               |
| 8                                                    |                 |                                   |                                                               |
| 9                                                    |                 |                                   |                                                               |
| 1                                                    |                 |                                   |                                                               |
| 0                                                    |                 |                                   |                                                               |
| 1                                                    |                 |                                   |                                                               |
| 1                                                    |                 |                                   |                                                               |
| 1                                                    |                 |                                   |                                                               |
| 2                                                    |                 |                                   |                                                               |
| 1                                                    |                 |                                   |                                                               |
| 3                                                    |                 |                                   |                                                               |
| 1                                                    |                 |                                   |                                                               |
| 4                                                    |                 |                                   |                                                               |
| 1                                                    |                 |                                   |                                                               |
| 5                                                    |                 |                                   |                                                               |
| 1                                                    |                 |                                   |                                                               |
| 6                                                    |                 |                                   |                                                               |
| 1                                                    |                 |                                   |                                                               |
| 7                                                    |                 |                                   |                                                               |
| 1                                                    |                 |                                   |                                                               |
| 8                                                    |                 |                                   |                                                               |
| 1                                                    |                 |                                   |                                                               |
| 9                                                    |                 |                                   |                                                               |
| 2                                                    |                 |                                   |                                                               |
| 0                                                    |                 |                                   |                                                               |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

Description of the charity's trusts

|                                                                     |                                                  |
|---------------------------------------------------------------------|--------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Foundation constitution                          |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation             |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed by trustees who are members of the CIO |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
|--|
|  |
|--|

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To enhance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Weekly or sometimes twice weekly live or live streamed orchestral rehearsals, for players (of all ages and varying abilities) of instruments used in a conventional symphony orchestra. During live rehearsals further instruction is also given in small groups to those needing more assistance to increase confidence and improve playing ability - particularly in the string sections.

One concert per annum to the general public, to promote more interest in classical and light music being played by acoustic orchestral instruments and to encourage support for those who wish to start or re-start playing- not achieved this year due to Covid 19

In planning the year's activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

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## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The following activities and achievements have been realised:

Due to Covid 19, there were no rehearsals during the Summer term, from April til August. As restrictions were relaxed, 5 “strings only” rehearsals were held in September, and these were live streamed for brass and woodwind players and any other players not able to attend in person. Heavier restrictions were then enforced so that no more live rehearsals were possible. However, live streamed rehearsals were then sent out twice weekly, from November to early December, with the M.D. conducting from home and sophisticated backing tracks used. About 40 players continued in this way, with music being posted or delivered by willing volunteers. A virtual concert was held in this way at Christmas, with players sending in recordings of themselves playing 1 piece, and photographs of themselves. This enabled players to feel that they were still playing together.

This system of live streaming was continued right through til early July, with new packs of music being sent out in January and April.

As before, light music was chosen from all different spheres of music to suit all tastes and to encourage players to improve their playing. Excerpts and arrangements from classics eg Beethoven's 5th Symphony, Mozart's Linz Symphony and Schubert's Unfinished Symphony were attempted with great enthusiasm.

Sadly no public concerts were given during this time, but players were encouraged to invite their family members to play along or be an in house audience for the end of term live stream sessions.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to at least two months unrestricted expenditure. This provides sufficient funds to cover management and administration costs.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s)

*Elizabeth Jennings*

*Jillian Nickels*

Full name(s)

ELIZABETH MARY JENNINGS

JILLIAN MARY NICKELS.

Position (eg Secretary, Chair, etc)

TRUSTEE

TRUSTEE

Date

2 / 10 / 21



|                                |               |         |               |       |
|--------------------------------|---------------|---------|---------------|-------|
| EXMOUTH LIGHT ORCHESTRA        |               | 1152790 |               | CC16a |
| Receipts and payments accounts |               |         |               |       |
| For the period from            | 01 April 2020 | To      | 31 March 2021 |       |



|                                                       | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                        |                                      |                                     |                                 |                               |
| Subscriptions                                         | 4,798                                  | -                                    | -                                   | 4,798                           | 6,590                         |
| Performance Fees (ticket sales)                       | -                                      | -                                    | -                                   | -                               | 1,045                         |
| Coffee Money                                          | -                                      | -                                    | -                                   | -                               | 488                           |
| Donations                                             | 55                                     | -                                    | -                                   | 55                              | 426                           |
| Hire of instruments                                   | -                                      | -                                    | -                                   | -                               | 15                            |
| <b>Sub total (Gross income for AR)</b>                | <b>4,853</b>                           | <b>-</b>                             | <b>-</b>                            | <b>4,853</b>                    | <b>8,564</b>                  |
| <b>A2 Asset and investment sales, (see table).</b>    |                                        |                                      |                                     |                                 |                               |
| Instrument sales                                      | -                                      | 310                                  | -                                   | 310                             | 2,387                         |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>310</b>                           | <b>-</b>                            | <b>310</b>                      | <b>2,387</b>                  |
| <b>Total receipts</b>                                 | <b>4,853</b>                           | <b>310</b>                           | <b>-</b>                            | <b>5,163</b>                    | <b>10,951</b>                 |
| <b>A3 Payments</b>                                    |                                        |                                      |                                     |                                 |                               |
| Music Director fees                                   | -                                      | -                                    | -                                   | -                               | 3,406                         |
| Tutor fees                                            | 2,085                                  | -                                    | -                                   | 2,085                           | 5,158                         |
| Instrument Repairs & accessories                      | -                                      | -                                    | -                                   | -                               | 15                            |
| Music                                                 | -                                      | 193                                  | -                                   | 193                             | 435                           |
| Venue hire                                            | 280                                    | -                                    | -                                   | 280                             | 415                           |
| Refreshments                                          | -                                      | -                                    | -                                   | -                               | 109                           |
| Website hosting                                       | 131                                    | -                                    | -                                   | 131                             | 119                           |
| Stationery and postages                               | 42                                     | -                                    | -                                   | 42                              | 78                            |
| Photocopying                                          | -                                      | -                                    | -                                   | -                               | 135                           |
| Miscellaneous                                         | -                                      | -                                    | -                                   | -                               | 25                            |
| Affiliation fees and Insurance                        | 108                                    | -                                    | -                                   | 108                             | 143                           |
| <b>Sub total</b>                                      | <b>2,646</b>                           | <b>193</b>                           | <b>-</b>                            | <b>2,839</b>                    | <b>10,038</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |                                        |                                      |                                     |                                 |                               |
| Instruments                                           | -                                      | -                                    | -                                   | -                               | -                             |
| Equipment                                             | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>2,646</b>                           | <b>193</b>                           | <b>-</b>                            | <b>2,839</b>                    | <b>10,038</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>2,207</b>                           | <b>117</b>                           | <b>-</b>                            | <b>2,324</b>                    | <b>913</b>                    |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>373</b>                             | <b>2,342</b>                         | <b>-</b>                            | <b>1,969</b>                    | <b>1,056</b>                  |
| <b>Cash funds this year end</b>                       | <b>1,834</b>                           | <b>2,459</b>                         | <b>-</b>                            | <b>4,293</b>                    | <b>1,969</b>                  |



| Categories                                   | Details                                                | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------------------------------|--------------------------------------------------------|---------------------------------|-------------------------------|------------------------------|
| B1 Cash funds                                | Bank balance                                           | -                               | 2,459                         | -                            |
|                                              | Cash in hand                                           | 1                               | 1,833                         | -                            |
|                                              | <b>Total cash funds</b>                                | <b>1</b>                        | <b>4,292</b>                  | <b>-</b>                     |
|                                              | (agree balances with receipts and payments account(s)) | Agreement Error                 | Agreement Error               | OK                           |
|                                              | Details                                                | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets                     |                                                        | -                               | -                             | -                            |
|                                              |                                                        | -                               | -                             | -                            |
|                                              | Details                                                | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
| B3 Investment assets                         |                                                        |                                 | -                             | -                            |
|                                              |                                                        |                                 | -                             | -                            |
|                                              | Details                                                | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
| B4 Assets retained for the charity's own use |                                                        |                                 | -                             | -                            |
|                                              | Instruments                                            |                                 | 5,045                         | -                            |
|                                              | Equipment                                              |                                 | 1,439                         | -                            |
|                                              | Details                                                | Fund to which liability relates | Amount due (optional)         | When due (optional)          |
| B5 Liabilities                               |                                                        |                                 | -                             |                              |
|                                              |                                                        |                                 | -                             |                              |

**Note:** One trustee received fees for their services to the orchestra as follows: £Nil (2020 - £3,406) to Mrs D Harlock as Music Director, £2,085 (2020- £4,836) to Mr J Harlock as Technician and Tutor.

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name      | Date of approval |
|-----------|-----------------|------------------|
|           | JILLIAN NICKELS |                  |
|           | RICHARD COLLINS |                  |