



Annual Report 2024/2025

Registered Charity No. 1152778

Company No. 5741949



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The Trustee Board presents its Annual Report and Financial Statements for the year ended 31 March 2025.

Reference and Administrative Information

Charity Name: Vocal Advocacy

Charity Registration Number: 1152778

Company registration number: 5741949

Registered Office: Vocal Advocacy
Room DS 034
Lower Close Studios
Dartington Hall
Totnes
Devon
TQ9 6EN

**Vocal Advocacy is a Company Limited by Guarantee and for the purposes of the Memorandum and Articles of Association the Trustee directors are the members and have provided a limited personal guarantee.*

Trustee / directors Janet Regan – Chair of Trustees
Margaret Cushen – Treasurer
Mary Dodson
Jenny Lynch

**Vocal Advocacy does not require an audit under Company Law or its Memorandum and Articles of Association*

Bankers: Lloyds Bank
2 Palace Avenue
Paignton
TQ3 3ER

Vocal Advocacy

Vocal Advocacy supports people who have a learning disability or communication difficulty to understand and exercise their rights, make informed decisions and speak up for themselves.

Vocal has always been a user led organisation; people with lived experience are actively encouraged to join as members and contribute to the management of the organisation; they are central to decision making. They, as experts by experience, support Vocal by providing feedback on new initiatives, business planning and ensure that the focus of the organisation is maintained.

Over recent years we have built on this; our members now write and deliver presentations about their work; they are instrumental in the production of our regular newsletters and in our social media presence. Members support the organisation to raise the profile of advocacy by manning information stands at large scale events, visiting establishments, and other providers to talk about advocacy, supporting people to access our services. They have helped to review our role description for Trustees, ahead of our next recruitment campaign. They have taken part in initiatives that develop their own life skills and support peer and self-advocacy. We are proud of our achievement in being fully co-produced.

Members are involved at all areas of the organisation and there is a real sense of true co-production and shared ownership of Vocal Advocacy as an organisation.

Statement by the Chair of Trustees

Vocal Advocacy's purposes as set out in the objects contained in the company's memorandum of association are:

"The relief of persons with speech and communication difficulties by providing a service to assist those persons to realise their full potential and obtain their full rights as a citizen."

The Trustee Board meets on a regular basis to monitor operational and financial performance and to review Vocal's Strategic Plan with reference to its aims and objectives.

At the AGM, in November 2024, Margaret Cushen stood down from the board after over 30 years of service. Margaret was one of the founders of Vocal, a local psychologist in Learning Disability who recognised the marginalisation and powerlessness of the people she worked with. In her time with Vocal, Margaret served in all the designated committee roles (Secretary, Treasurer and Chair), as well as taking on a multitude of tasks as a volunteer (bid writer, fundraiser, jam maker, tea maker, ticket seller, to name just a few!) Her contribution has been inestimable, and she is

sorely missed. I would like to take this opportunity to thank Margaret for her service, and commitment to Vocal through all its organisational life.

Overall, this has been another very positive year for Vocal: alongside continuing to offer first rate statutory advocacy for people with Learning Disabilities, via our contracts in Devon and Torbay, we have worked hard to further embed and expand our development projects, which support our strategic aims of long-term sustainability, income generation and the expansion of our offer (developing more services for more people.)

This was the third (and anticipated final) year of our funding from Henry Smith Charity supporting the delivery of generic wide-ranging advocacy for people with a Learning Disability. This is a much-needed service for people with issues which now fall outside the narrow remit of statutory advocacy. For some years, our ability to offer this beneficial and highly valued service was severely constrained. However, the Henry Smith grant has enabled our highly skilled and committed advocates to fully establish this work again, with high and enthusiastic take-up. We are delighted that (unexpectedly) the funding has been extended for a further year, now ending in May 2026.

This work was part of a national 'strategic grant programme', instituted by Henry Smith with the aim of demonstrating to government and other funders the positive outcomes and potential cost benefits of wider advocacy provision to people with learning disability. The outcomes of the work by Vocal and the other 14 selected U.K. charities were evaluated by Social Finance who launched a report at the House of Parliament in February 2025, demonstrating all the benefits we have long believed in. It showed conclusively that every pound spent on advocacy saves health and social care £12! It is hoped that the report will influence policy makers, government and local authority funders in years to come. Vocal can also use the report to support funding bids to sustain this service in years to come. On behalf of Vocal I would like to thank the Henry Smith Charity for promoting this initiative and for the support and funding we have received enabling us to deliver this project.

During the year we continued to work on our income generation initiatives. Our new service, which supports parents with a learning disability and other cognitive difficulties through legal proceedings, has gone from strength to strength. With the continued enthusiastic and skilled drive of our Advocacy Lead for supporting parents, demand quickly increased, leading us to expand this offer appointing an additional staff member in August 24. As a result, there was a significant increase in the number of parents supported. Feedback on the standard of the work by referring solicitors, the courts and clients themselves has been exemplary.

Vocal continues to be an active member and Strategic Partner of the Devon Advocacy Consortium. Working within DAC enhances our ability to support vulnerable people and access skills and expertise from colleagues working in a wide range of fields. 2024-5 was the first year of the Devon Advocacy Consortium's new contract with Devon and Torbay for statutory advocacy and with provision for 3 years (plus 3, our main source of

income should be secure till 2030. Our agreement with the consortium increased our funding allocation slightly which has enabled us to support more people.

Our professional and experienced advocacy team hold or are working towards accredited advocacy qualifications. During the year, Vocal continued to hold the Quality Performance Mark (QPM) for advocacy agencies issued by the NDTi. Our advocates have proactively helped raise our profile as an organisation by submitting articles which have been published in national periodicals, ('LD today' -Community DOLs and General advocacy and 'Research in Practice' -advocacy in safeguarding.)

Our members, people with lived experience of our service, continue to be at the centre of everything we do. This year we have continued to expand our co -production initiatives - with a new members group in Ivybridge, and a plan in place to increase and embed their engagement further within the organisation. E.g. trustee recruitment.

As a small charity, expanding and sustaining our trustee board is a continuing priority, work to review and develop our recruitment process was prioritised in our 2024 business planning session, alongside the updating of our website 'shop window' which is crucial for this and to raise our profile to support income generation.

All our activities are focused on supporting vulnerable people to speak up for themselves and be heard when decisions are being made about their lives. The trustees have considered the public benefit of the work of the charity; the details are outlined in the following report.

Janet Regan
Chair of Trustees

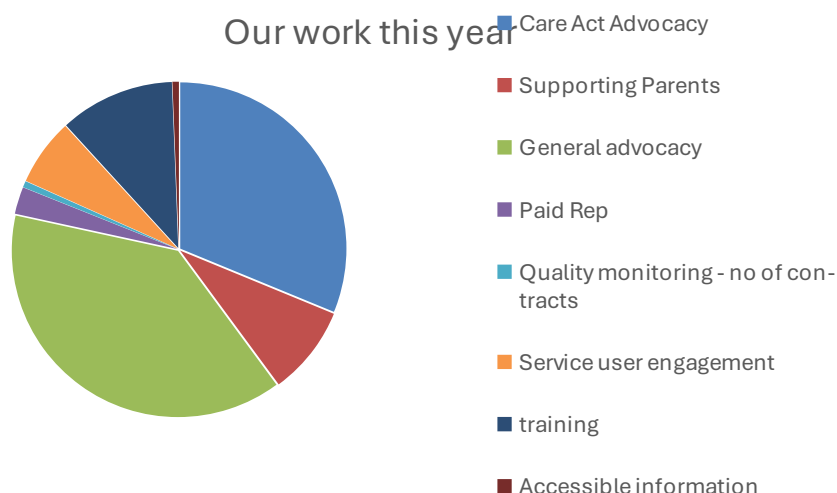
Who has Benefited from our Service?

Over the years Vocal has evolved to meet the changing needs of the people who use our service and to reflect the changes in local and national policy. The main focus of our work has always been in the provision of independent issued based advocacy. Vocal is now able to support people who are eligible for statutory advocacy by providing ICAA or IMCA or require the support of general 1:1, peer or self-advocacy, require a Paid Representative as they are subject to DoLS or parents who need support with child protection issues.

Vocal's delivery model means that our advocates can support people with both general advocacy and statutory advocacy. This means that when a person's advocacy needs change from general advocacy to being eligible for statutory advocacy, the person does not need to change advocate or begin a new relationship with another person, they are already supported by someone who knows them well. This is crucial for our client group; as the relationship is already established it means that the advocacy work can be completed more quickly and efficiently.

Our advocate supported a person with general advocacy to challenge decisions that had been made about how he spent his time, essentially a deprivation of his liberties. The advocate supported him to take legal advice and to complain to the Councils Monitoring Officer. As a result, a Care Act review has taken place, and a new capacity assessment completed. The Local Authority is now following Court of Protection procedures. Funding is now in place for specialist educational support, which will enable the person to manage their time safely.

In addition to our issue-based advocacy work we also provide a service to enable the monitoring of care packages; to ensure that the service provided to a client mirrors that that is commissioned. We provide bespoke AQA accredited training courses enabling people who may not easily access education gain qualifications that reflect their learning needs and aspirations. We also support service user engagement initiatives, enabling people to have a voice and direct/develop the services that matter to them.



In person, advocacy awareness raising initiatives reached 481 people this year. (212 in the previous year).

Our work to support people who are eligible for advocacy under the Care Act continues to grow, supported in this year by an increase in the size of our contract. However, our focus on increasing accessibility of advocacy for those who do not meet eligibility for a Care Act Advocate means that this now presents as a smaller proportion of our work.

We have seen a significant increase in the number of parents who require advocacy support with child protection issues, and an increase in the number of people who are supported with service user engagement initiatives, including preparation of information in easy read format for other providers.

25 people were enrolled with AQA to completed individual/bespoke training packages. In total they completed 72 courses. Covering subjects such as employability (including organisational communication, leadership and accessing the world of work- interview skills etc) and role specific courses such as food hygiene, kitchen safety, customer services.

We continue to support people to use different media to understand complex information and to express their views in a way that is meaningful to them. We ensure their voice is heard by decision makers.

We supported a person with a safeguarding referral. When completed, there was still a need to help them with a complex relationship. Their views and wishes were not being heard, and it was causing them great distress. For the client's voice to be heard fully we helped them create a video that explained all their thoughts, feelings and what outcome they wanted. The case with the Video was heard by the Court of Protection.

As well as our in-person advocacy awareness raising initiatives, where we met potential clients, providers and professionals. Motivated by our work with the Henry Smith Charity and the publication of their report [Independent advocacy for independent lives | Social Finance](#) outlining the benefits of general advocacy and the need for this to be properly funded, Vocal Advocates have also written a number of articles, these are published in professional journals, outlining the importance of the advocacy and the impact it can have;

[Advocacy in safeguarding | Research in Practice](#)

[Deprivation of liberty: how to identify when it may be taking place - Learning Disability Today](#)

[The power of advocacy in safeguarding | Research in Practice](#)

A case for general advocacy published in LD today - April 25

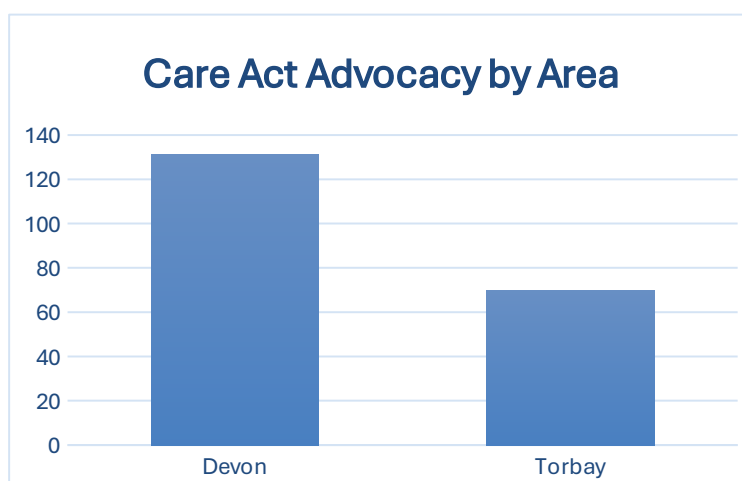
Statutory Advocacy - The Care Act 2014

Independent Care Act Advocacy (ICAA)

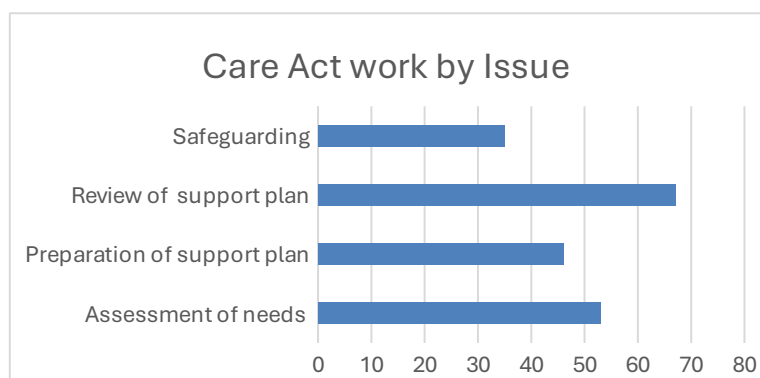
Our statutory work is commissioned by South Devon and Torbay Care Trust and Devon County Council via the Devon Advocacy Consortium.

The Local Authority have a legal responsibility to appoint an Independent Care Act Advocate (ICAA) to support people who have a substantial difficulty in engaging with the Local Authority process (assessment of needs, preparation of care and support plan, review of the plan, safeguarding or carers assessment) and where there is no one appropriate to support them.

The following graph demonstrates our work to provide advocacy for those who were eligible under The Care Act 2014. The graph does not reflect the actual need for support; the amount of support we can offer is limited by the size of the contract with the Devon Advocacy Consortium.



Referrals to support people in Devon have always exceeded the number of people requiring support in Torbay. In this year referrals from both areas have increased from the previous years due, in part, to an increase in the size of the contract.



In this year the number of referrals received to support people with the safeguarding process has increased, as has the number of referrals to support people with an assessment of needs and the preparation of care

and support plans. Referrals to review care packages remains similar to last years figures however it was noted last year that the number of referrals was higher than previously recorded. The referral rates have increased in all areas reflecting the increase in contract size.

A person was referred for a review of their care and supported plan. A change of circumstances meant the support costs were now much more expensive. It then became clear that social services wanted to move the person citing the Fair and Affordable Care Policy. The person was settled and supported in their home and had lived there for a long time. They did not wish to move.

The advocate challenged the decision using the Human Rights Act and the Care Act, with the outcome being, that the person was enabled to stay in their home with the current support providers and with a package of care that met their needs.

Feedback

- I have worked with X before; her approach gave my client the reassurance his voice was being heard and things moved at a pace right for him.
- The Care Act advocate was very good and helped a potentially tricky situation turn out very positive.
- The Advocate was able to present a robust case that was able to sway a funding decision in the adult's favour - it was a brilliant result.
- The support from the ICCA has been amazing in what has been a long complex situation. They have supported the client to ensure that her voice has being heard and communicated with myself and attended meetings which has been invaluable.
- The advocate was really supportive in her role as a Care Act advocate to the service user and for myself; someone to link in with regarding the client's wishes in sometimes difficult family dynamics, keeping the service user at the centre of the plan.

Statutory Advocacy - Mental Capacity Act

Paid Representative Role (RPR)

The Mental Capacity Act also allows for safeguards to be put in place to protect people who need to be deprived of their liberty (DoLS). A standard authorisation is put in place. People who are deprived of their liberty may not have anyone suitable that they know to represent them. If this is the case, the Local Authority have a duty to appoint a Paid Representative. Vocal advocates have provided this role to people living in Devon and Torbay for several years. Frequently, the people receiving this service are re-referred to us following the renewal of the Standard Authorisation.

Independent Mental Capacity Advocate (IMCA)

There are some occasions where a person referred to advocacy under The Care Act become eligible for advocacy under the Mental Capacity Act. In these cases, an Independent Mental Capacity Advocate (IMCA) must be appointed. Vocal is now able to provide this service.

A person we worked with received 12 hours of 1:1 support. They were very unhappy about being under constant supervision. They were clear that they didn't want to be followed around and that they wanted some time alone.

Our RPR could see that this was not the least restrictive option to support this person, and they raised this with the professionals involved. After much evidence gathering and discussions amongst professionals, it was concluded that the person only really needed a few hours of 1:1 Support. This is used to enable them to get out of the home and do the things they enjoy. In the home they have more privacy and freedom. Professionals have now listened to what they have been telling them; their voice is being heard.

The Best Interest Assessor on completion of a 3-month review commented on how much happier the person is.

Feedback

- I had really good communication with the IMCA, easy to be able to contact them when needed.
- The paid rep acted with empathy and was person centred in her approach throughout the time allocated to the client.
- Excellent communication and very person centred.
- The IMCA service was very efficient and always made sure the client's voice was heard and expressed any concerns.

General Advocacy

Vocal provide general advocacy for those who have a learning disability and need advocacy support but who are not eligible for advocacy under The Care Act. This is possible due to grant funding provided by the Henry Smith Charity.

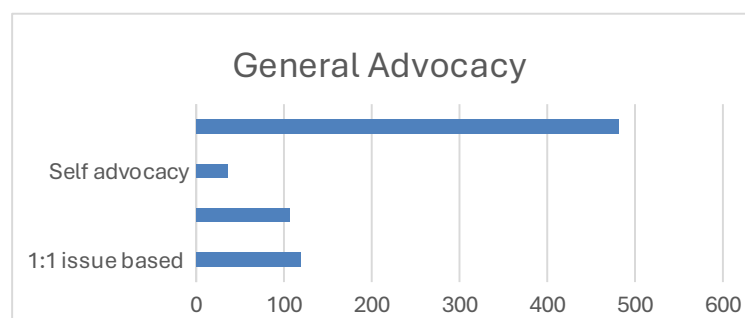
The Henry Smith Charity sought to gather data from 15 advocacy providers over a 3 year period. This would provide evidence to clearly demonstrate the benefits of advocacy. In February 2025 a report detailing the findings was published, 'Independent Advocacy for Independent Lives'. Vocal is proud to have been selected to take part in this research, we will continue to work with the Henry Smith Charity in the coming year.

Our grant enabled Vocal to provide 1:1 issue based advocacy, and to raise the profile of advocacy, promoting peer and self-advocacy where possible.

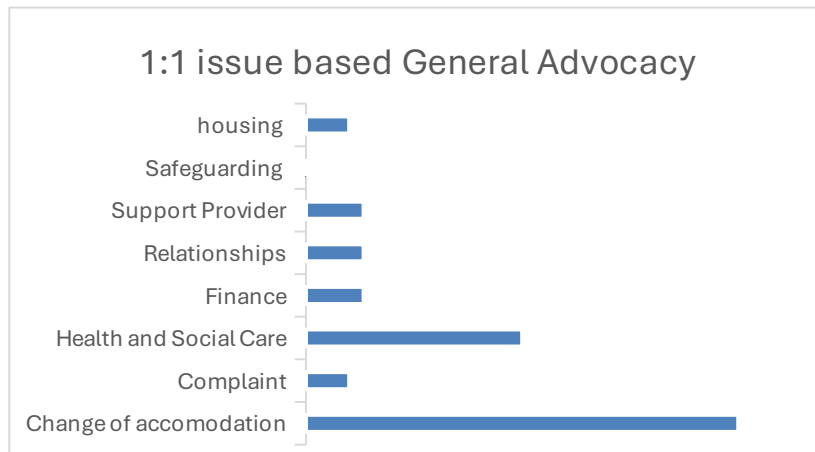
We have found that in raising the profile of advocacy we have highlighted that people are not aware of their rights or how to navigate 'the system', they don't realise that they can make a change or challenge and don't have the support in place to facilitate this. As a result of our advocacy awareness raising initiatives, people are now increasingly aware of the role of an advocate, how they can help and importantly how to access our support.

There has been a definite correlation between the awareness raising initiatives and the number of referrals received for general advocacy.

The number of people that we have supported with this funding is far greater than we predicted; We have held more advocacy awareness raising sessions and as a result, 248 people have benefited from our general advocacy service, and a further 481 from awareness raising.



There is a greater uptake of our work than initially predicted. We adapted the way in which we work to enable us to meet the demand. Introducing IPAD/tablet use has really streamlined our work and reduced time. Our clients can access relevant information much more easily. This has shortened the advocacy time taken on each case and has promoted independence.



The largest part of our work is to support people who have issues with their housing or wish to move and to access health and social care. In these cases, we support people to access the services that they need to enable them to make the changes that they would like.

There are no general advocacy safeguarding referrals this year, this corresponds to the increase in referrals for Care Act advocacy for safeguarding issues.

There has been a change in the nature of the issues presenting to people with regard to their finances. In the past we have supported people with safeguarding around their finances, in this year we note a change in people wanting help to enable them to have better access to their money, and challenging decisions that limit these.

A person self-referred after having ongoing issues with their bank. Despite clearly expressing their needs, particularly a preference for face-to-face interactions, the bank repeatedly failed to respond appropriately. They felt unheard and disrespected and the situation was becoming overwhelming.

The advocate supported the person to write a formal letter to the bank outlining the concerns, their rights and to be treated with dignity and respect. We then accompanied them to a branch visit, during which they confidently advocated for themselves. As a result, the bank made the necessary adjustments to ensure their needs would be consistently met across all branches. This not only resolved the practical issues but also significantly reduced the stress and anxiety they had been experiencing, empowering them to feel respected and in control.

Feedback

- I am really happy how our advocate helped us get where we wanted to be.
- I think X has been brilliant and she has supported me through a difficult 2 years.
- The Vocal advocate is a great professional who has helped me with a number of issues, and I would recommend Vocal to anybody.
- Thank you for attending the meeting yesterday and supporting my daughter. She is beginning to realise she does have a voice and can

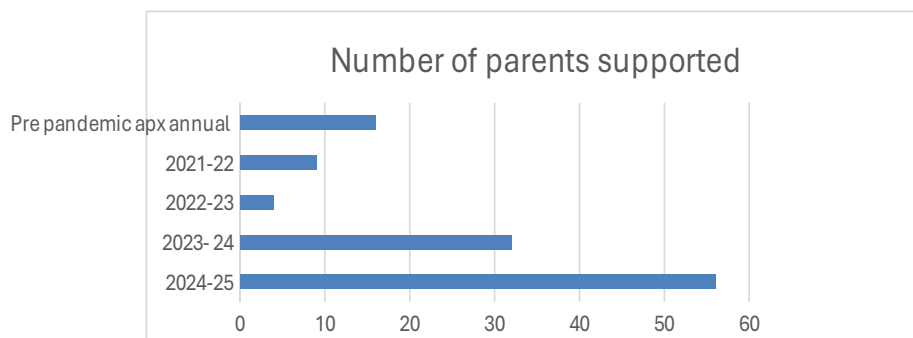
convey what she wants with your help. Thank you very much for all the support you given X.

- We would never have known X had a problem and that it was so important to him without an Advocate [being involved], he's so happy now.

Supporting Parents

Our work in this area is to support parents who have a learning disability or a cognitive difficulty in understanding their responsibilities as parents, engage with the local authority, understand their concerns and if necessary, instruct their legal representatives and attend court proceedings.

Typically, pre-pandemic we would offer our support to approximately 16 parents each year. As the referral rates dropped in 2022 and again in 2023, we knew that there was unmet need. To address this we used grant funding, provided by the Lloyds Bank Foundation, to launch our supporting parents project. The impact of that project is clear to see.



The success of this project in year 1 (23-24) has been such that we appointed a second advocate who joined the team in August 2025. With the increased capacity the number of people we can support has grown significantly.

I believe that an advocate plays a vital role in ensuring the right outcome during legal proceedings. I don't believe that I could have a fair and balanced trial without an advocate

Feedback

- Without the support of a highly-attuned and sensitive advocate this hearing wouldn't have been possible - Judge
- The advocates at Vocal are adaptable, and inventive in their approach - Legal Rep
- The advocate was hugely effective, and extremely professional and I have been blown away by the impact they had on this case - Legal Rep
- I wanted to emphasise how brilliant X was with our client over the course of the hearing. X worked incredibly hard to support her, encourage her and manage her very difficult presentation, which was an enormous help to the client and also to the legal team. X really was a super star - Legal Rep
- Without an advocate I couldn't understand things and I couldn't get my point across – no one understood that I couldn't understand

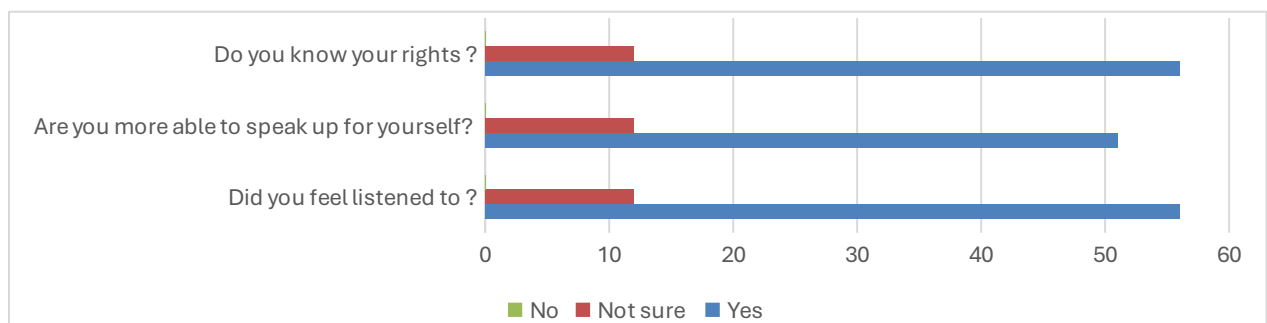
things properly. All this changed when the advocate was there, I felt like I could properly take part in everything - Client

- Your service and breakdowns are straight forward and easy to understand. Really appreciate your time - Client

The Benefits of Advocacy

We monitor the impact of the work that we do in several ways.

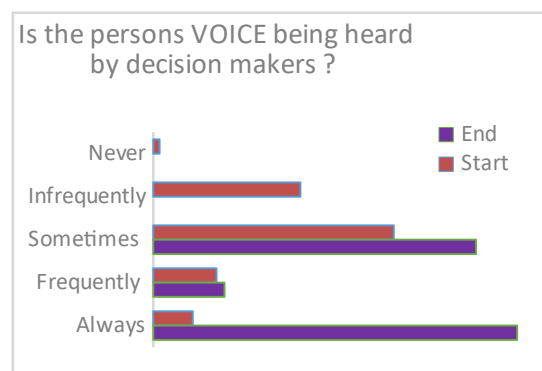
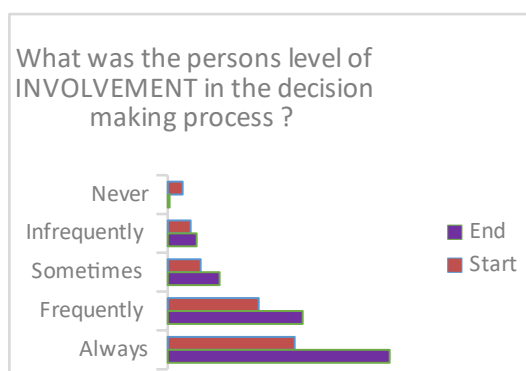
We gather feedback from the people who use our service. For short pieces of work this is at the time of the interaction.

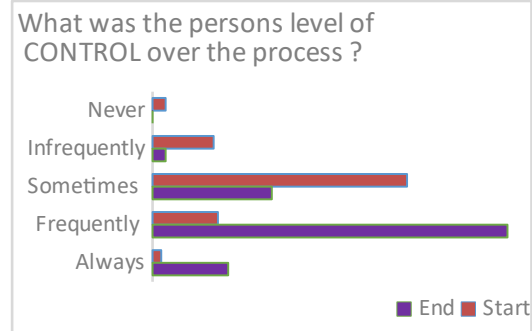
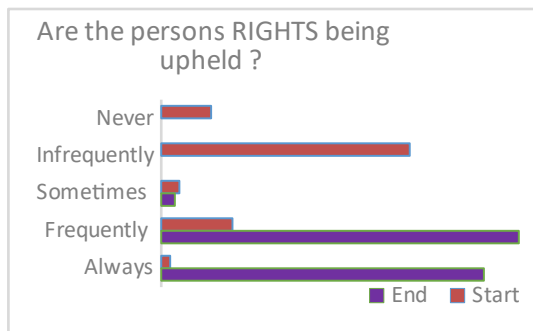


For longer pieces of work, we send satisfaction surveys once the work is completed. We have always sought feedback in this way; however, we have found that over recent years the number of returned surveys is reducing. All of the people who responded stated that they were happy with the service they received and would use Vocal again if they needed to.

In addition we ask the advocate to make a professional judgment at the start and end of each piece of work to identify the impact of advocacy.

We ask the following questions:





The graphs show there is a definite shift in all areas from never/infrequently/sometimes to frequently or always. As a result of our work people are more involved in the decision-making process, their voice is heard by decision makers, their rights are upheld and in the vast majority of cases the person had a greater level of control over the process.

In addition, we ask, at the end of each case:

Did our involvement affect the decision made?

- Is the person protected from abuse?
- Did the person gain independence?
- Is the person more confident to self-advocate?

In all cases the answer is yes.

Vocal Training

Vocal has always offered bespoke training courses, in advocacy awareness to local providers and the people who use their services. Our training courses are co-delivered by our team of advocates and people who have lived experience.

Last year we launched a pilot, funded with grant funding from the Lloyds Bank Foundation to enable us to provide training for a broad spectrum of people in a variety of subjects, including food hygiene, kitchen safety, leadership, accessing the world of work, interview skills, personal relationships, money management and advocacy.

This pilot is very much in its infancy. However, during this time, we have gained accreditation with AQA and collaborated with provider organisations and delivered 72 accredited training courses, each one designed to empower individuals with essential skills and knowledge. Whilst ensuring participants receive a well-rounded education that meets accredited standards and fosters personal and professional growth.

Through these courses, Vocal Training has supported 25 students to gain the tools they need to succeed whilst demonstrating their own abilities to be proactive and impactful members of their communities.

I was recommended Vocal Training as our company wanted to offer AQA unit awards to students who attend our provision, it was the best introduction we have had. Vocal has been so supportive and helpful, going above and beyond with completing paperwork, assessing our students, providing individualised feedback. This has been so positive and encouraging for our young people.

Feedback

- Vocals training courses are great, lots of choice and fully accessible for those who have more complex needs.
- This makes achieving accredited training possible for all.
- I've learned lots of new things, I'm so proud of my certificates.
- We are so grateful to have found Vocal Training, thank you for your support of our young people on their journey of discovery. We cannot recommend Vocal enough.

Other Work

Supporting other Organisations with User Engagement.

Our service user engagement initiatives on behalf of other providers have increased this year. Local providers commission Vocal to facilitate service user engagement within their own organisations, this has included facilitating house meetings, completing satisfaction surveys, supporting people to attend and contribute to their organisational meetings where there is a focus on user engagement at a managerial level, and to support people to complete satisfaction surveys as part of the organisation's quality monitoring process.

In addition we can provide satisfaction questionnaires and other surveys in accessible formats to support providers to gain insights from the people who use their services.

Thank you so much to Vocal Advocacy who helped by providing an easy read version of a survey required to establish whether our clients were experiencing anti-social behaviour. We understand the importance of our service being as diverse as possible to meet the needs of our clients. Vocal helped us to achieve this by creating an easy read format which enabled our clients, with varying degrees of disability to receive the level of service they deserve.

Quality Assurance

Vocal is commissioned by local providers and the Local Authority to complete quality audit work that enables them to monitor the quality of the service delivered. We complete 'spot checks' which take place at a frequency agreed with the commissioners, these can be unannounced

visits where we spend time talking with the clients, staff and reviewing records.

We attend reviews if this is appropriate. We give both positive and negative feedback to the commissioners and the service providers, following our visits. This is particularly helpful to 'out of county' authorities who have placed people locally, where it is not cost effective for them to travel to visit the individual on a regular basis or for authorities placing people with complex needs who required additional monitoring.

Our own Quality Assurance

Vocal has systems in place to monitor and improve the quality of the service that is provided. In addition, at the end of each piece of work satisfaction surveys are sent out, the feedback we get is really positive. All the feedback we received confirmed that the people who used Vocal felt that their advocates listened to them and treated them well. All would use Vocal again in the future if they needed to.

Any complaints received or concerns raised are thoroughly investigated and learning identified to ensure we can develop practice and share learning.

The Quality Performance Mark for advocacy agencies (QPM) is a quality assessment and assurance system for providers of independent advocacy, it provides a robust benchmark to assess advocacy services. To gain the award organisations must complete a rigorous self- assessment, policy review and site visit by the assessor. The QPM is awarded to organisations who can demonstrate they are providing excellent services. Vocal achieved this award for the second time in October 2021. It is valid for 3 years. A copy of the report is available on request. It is our intention to renew this award in the coming year.

Vocal Advocacy have developed a clear framework of policies in consultation with staff, members and trustees to provide a governance and management structure that enables the service to flourish.

QPM Assessor.

Data Protection

Vocal has policies and procedures in place to ensure the protection of personal and sensitive data. These are subject to regular review in light of the GDPR which came into effect on 25th May 2018 and the data protection Act 2018.

Managing Risk

Vocal policy and procedures ensure that risk management strategies are in place to support the staff and the organisation. These include safeguarding, safe recruitment, lone working, health and safety and environmental risk assessments. These are subject to regular review and updates. Operational risks are reviewed and monitored as part of the organisation's risk register and strategic plan.

Our Plans for the Future

1. To continue to provide a high standard of service and support that meets the standards detailed in the Advocacy Charter and Code of Practice for advocates.
2. To achieve the QPM award for the third time.
3. To continue to support people with lived experience to influence and shape the organisation.
4. To secure funding to enable us to continue to provide general advocacy beyond the life of the grant funding that is currently in place.
5. To continue our offer to support parents with child protection and to seek funding to enable this support to be offered at an earlier stage in the child protection process.
6. To continue to offer training that is valued and meaningful to the participants.
7. To increase uptake of our monitoring and user engagement services.

Treasurer's Report

This year marked several important financial developments for the organisation. Most notably, it was the final year of our three-year grant from the HS fund to support general advocacy. We are pleased to report that this funding has now been extended for a further year, allowing us to continue delivering general advocacy services until May 2026.

The DAC contract has been renewed and expanded in scope. Our work this year represents the first year of a new 3+3 year arrangement, which provides a solid foundation for the continuity and growth of our work in this area.

We strategically drew on our reserves to strengthen support for parents involved in child protection proceedings, enabling us to appoint an additional advocate to meet rising demand.

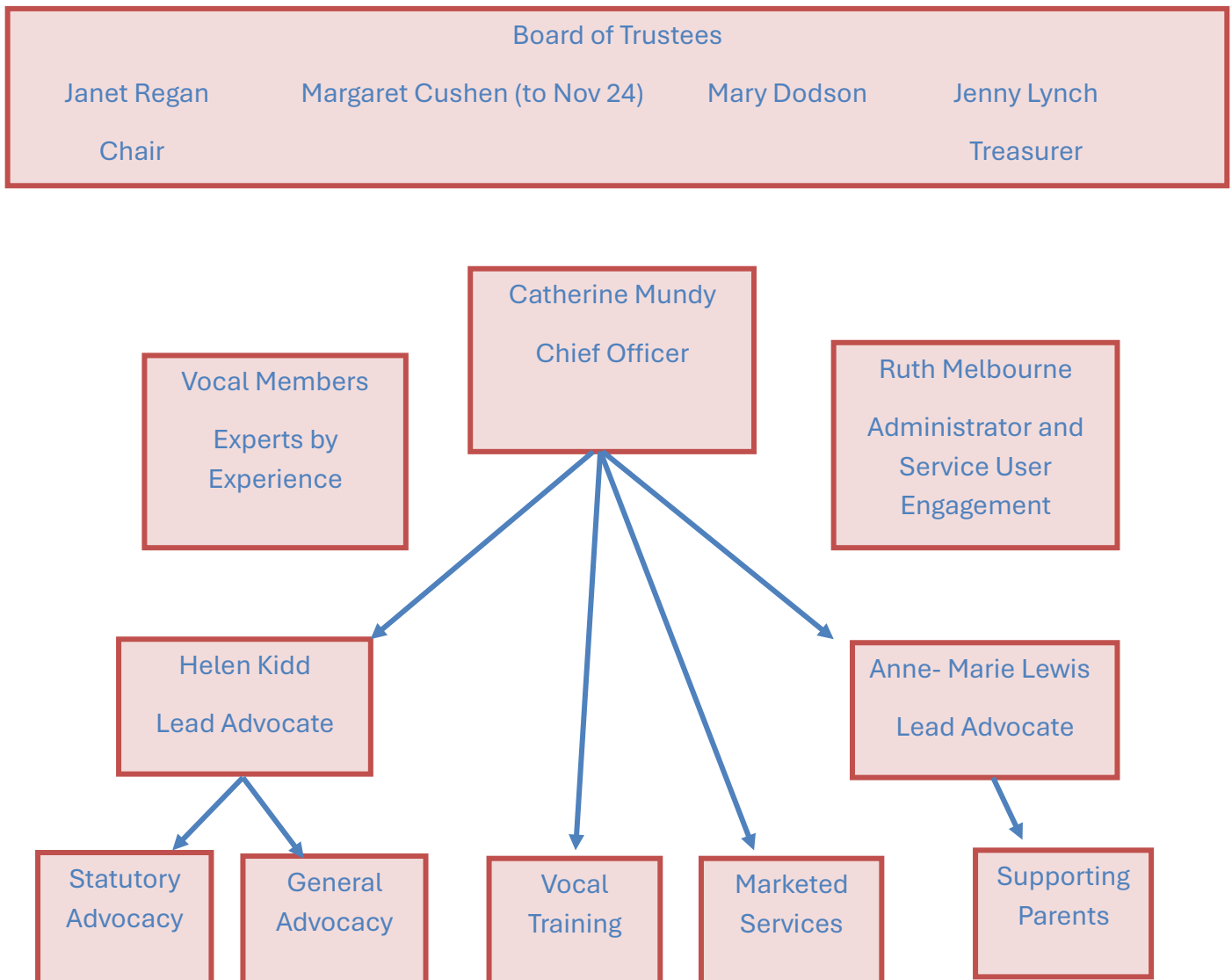
Our reserves policy was reviewed during the year, with an increased allocation made to restricted reserves. This has resulted in a relatively low level of free reserves and places a greater emphasis on generating additional unrestricted income in the coming year.

In line with our commitment to financial sustainability, we reviewed our business plan with a focus on developing income-generating initiatives. This proactive step is essential to diversify our funding base and reduce dependency on grants. In the interim we will continue to apply for grant funding to support and sustain our vital work across all service areas.

Jenny Lynch
Treasurer

Vocal Advocacy

Organisational structure





| | | | | |
|--------------------------------|----------|---------|-----------------|-----------|
| Vocal Advocacy | | 1152778 | | |
| Annual accounts for the period | | | | |
| Period start date | 1-Apr-24 | To | Period end date | 31-Mar-25 |

Section A Statement of financial activities

| Recommended categories by activity | Guidance Notes | Unrestricted funds | Restricted income funds | Endowment funds | Total funds | Prior year funds |
|---|----------------|--------------------|-------------------------|-----------------|-------------|------------------|
| | | £ F01 | £ F02 | £ F03 | £ F04 | £ F05 |
| Incoming resources (Note 3) | | | | | | |
| Income and endowments from: | | | | | | |
| Grants | S01 | 121,053 | - | - | 121,053 | 140,658 |
| Charitable activities | S02 | 48,393 | - | - | 48,393 | 29,273 |
| Other trading activities | S03 | - | - | - | - | - |
| Investments | S04 | 1,410 | - | - | 1,410 | 768 |
| Separate material item of income | S05 | - | - | - | - | - |
| Other | S06 | - | - | - | - | - |
| Total | S07 | 170,856 | - | - | 170,856 | 170,699 |
| Resources expended (Note 6) | | | | | | |
| Expenditure on: | | | | | | |
| Raising funds | S08 | - | - | - | - | - |
| Charitable activities | S09 | 177,100 | - | - | 177,100 | 158,797 |
| Separate material item of expense | S10 | - | - | - | - | - |
| Other | S11 | - | - | - | - | - |
| Total | S12 | 177,100 | - | - | 177,100 | 158,797 |
| Net income/(expenditure) before investment gains/(losses) | | | | | | |
| | S13 | - 6,244 | - | - | - 6,244 | 11,902 |
| Net gains/(losses) on investments | S14 | - | - | - | - | - |
| Net income/(expenditure) | S15 | - 6,244 | - | - | - 6,244 | 11,902 |
| Extraordinary items | S16 | - | - | - | - | - |
| Transfers between funds | S17 | - | - | - | - | - |
| Other recognised gains/(losses): | | | | | | |
| Gains and losses on revaluation of fixed assets for the charity's own use | S18 | - | - | - | - | - |
| Other gains/(losses) | S19 | - | - | - | - | - |
| Net movement in funds | S20 | - 6,244 | - | - | - 6,244 | 11,902 |
| Reconciliation of funds: | | | | | | |
| Total funds brought forward | S21 | 86,612 | - | - | 86,612 | 74,710 |
| Total funds carried forward | S22 | 80,368 | - | - | 80,368 | 86,612 |

Section B Balance sheet

| | | Guidance Notes | | | | | | |
|---|-------------|----------------|-------------------------|-------------------|----------------------|----------------------|--------------------------------|--|
| | | | Restricted | | | Total this year £ | Total last year £ | |
| | | | Unrestricted funds £ | income funds £ | Endowment funds £ | | | |
| | | | F01 | F02 | F03 | F04 | F05 | |
| Fixed assets | | | | | | | | |
| Intangible assets | (Note 15) | B01 | - | - | - | - | - | |
| Tangible assets | (Note 14) | B02 | 1,284 | - | - | 1,284 | 645 | |
| Heritage assets | (Note 16) | B03 | - | - | - | - | - | |
| Investments | (Note 17) | B04 | - | - | - | - | - | |
| Total fixed assets | | B05 | 1,284 | - | - | 1,284 | 645 | |
| Current assets | | | | | | | | |
| Stocks | (Note 18) | B06 | - | - | - | - | - | |
| Debtors | (Note 19) | B07 | 20,400 | - | - | 20,400 | 12,149 | |
| Investments | (Note 17.4) | B08 | - | - | - | - | - | |
| Cash at bank and in hand | (Note 24) | B09 | 64,406 | - | - | 64,406 | 80,317 | |
| Total current assets | | B10 | 84,806 | - | - | 84,806 | 92,466 | |
| Creditors: amounts falling due within one year | | | | | | | | |
| | (Note 20) | B11 | 5,722 | - | - | 5,722 | #NAME? | |
| Net current assets/(liabilities) | | B12 | 79,084 | - | - | 79,084 | 85,968 | |
| Total assets less current liabilities | | B13 | 80,368 | - | - | 80,368 | 86,613 | |
| Creditors: amounts falling due after one year | | | | | | | | |
| | (Note 20) | B14 | - | - | - | - | - | |
| Provisions for liabilities | | B15 | - | - | - | - | - | |
| Total net assets or liabilities | | B16 | 80,368 | - | - | 80,368 | 86,613 | |
| Funds of the Charity | | | | | | | | |
| Endowment funds | (Note 27) | B17 | - | | | - | - | |
| Restricted income funds | (Note 27) | B18 | | - | | - | - | |
| Unrestricted funds | | B19 | 80,368 | | - | 80,368 | 86,613 | |
| Revaluation reserve | | B20 | | | | - | | |
| Total funds | | B21 | 80,368 | - | - | 80,368 | 86,613 | |
| Signed by one or two trustees on behalf of all the trustees | | | Signature | | Print Name | | Date of approval dd/mm/yyyy | |
| | | | | | | | | |
| | | | | | | | | |

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Yes

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

The charity has sufficient financial resources to carry on its activities for the next twelve months

Not applicable

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*



No*



* -Tick as appropriate

Please disclose:

| | |
|---|--|
| <i>(i) the nature of the change in accounting policy;</i> | |
| <i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i> | |
| <i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i> | |

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*



No*



* -Tick as appropriate

Please disclose:

| | |
|--|--|
| <i>(i) the nature of any changes;</i> | |
| <i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i> | |
| <i>(iii) where practicable, the effect of the change in one or more future periods.</i> | |

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*



No*



* -Tick as appropriate

Please disclose:

| | |
|--|--|
| <i>(i) the nature of the prior period error;</i> | |
| <i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i> | |
| <i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i> | |

Note 2 Accounting policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined under FRS 102

| | Start of period | End of period |
|---------------------------------------|--------------------|------------------|
| | £ | £ |
| Fund balances as previously stated | | |
| <i>Adjustments:</i> | | |

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

| | End of period |
|--|------------------|
| | £ |
| Net income/(expenditure) as previously stated | |
| <i>Adjustments:</i> | |

Previous period net income/(expenditure) as
restated

Note 2

Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

| | | | | |
|--|---|--|--------------------------------|--|
| Recognition of income | These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Offsetting | There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Grants and donations | Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Legacies | In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| Government grants | The charity has received government grants in the reporting period | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Tax reclaims on donations and gifts | Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Contractual income and performance related grants | This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| Donated goods | Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| Donated services and facilities | Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| Support costs | The charity has incurred expenditure on support costs. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Volunteer help | The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Income from interest, royalties and dividends | This is included in the accounts when receipt is probable and the amount receivable can be measured reliably. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Income from membership subscriptions | Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | Memberships subscriptions which gives a member the right to buy services or other | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |

| | | | | | | | | | | | |
|---|---|---|-----|----|-----|-----|----|-----|---|--|--|
| | membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities. | <table border="1"> <tr> <td></td> <td></td> <td>✓</td> </tr> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> </table> | | | ✓ | Yes | No | N/a | | | |
| | | ✓ | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | |
| Settlement of insurance claims | Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA. | <table border="1"> <tr> <td></td> <td></td> <td>✓</td> </tr> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> </table> | | | ✓ | Yes | No | N/a | | | |
| | | ✓ | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | |
| Investment gains and losses | This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year. | <table border="1"> <tr> <td></td> <td></td> <td>✓</td> </tr> </table> | | | ✓ | | | | | | |
| | | ✓ | | | | | | | | | |
| 2.3 EXPENDITURE AND LIABILITIES | | | | | | | | | | | |
| Liability recognition | Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td>✓</td> <td></td> <td></td> </tr> </table> | Yes | No | N/a | ✓ | | | | | |
| Yes | No | N/a | | | | | | | | | |
| ✓ | | | | | | | | | | | |
| Governance and support costs | Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td>✓</td> <td></td> <td></td> </tr> </table> | Yes | No | N/a | ✓ | | | | | |
| Yes | No | N/a | | | | | | | | | |
| ✓ | | | | | | | | | | | |
| | Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td>✓</td> <td></td> <td></td> </tr> </table> | Yes | No | N/a | ✓ | | | | | |
| Yes | No | N/a | | | | | | | | | |
| ✓ | | | | | | | | | | | |
| Grants with performance conditions | Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td></td> <td></td> <td>✓</td> </tr> </table> | Yes | No | N/a | | | ✓ | | | |
| Yes | No | N/a | | | | | | | | | |
| | | ✓ | | | | | | | | | |
| Grants payable without performance conditions | Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td>✓</td> <td></td> <td></td> </tr> </table> | Yes | No | N/a | ✓ | | | | | |
| Yes | No | N/a | | | | | | | | | |
| ✓ | | | | | | | | | | | |
| Redundancy cost | The charity made no redundancy payments during the reporting period. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td>✓</td> <td></td> <td></td> </tr> </table> | Yes | No | N/a | ✓ | | | | | |
| Yes | No | N/a | | | | | | | | | |
| ✓ | | | | | | | | | | | |
| Deferred income | No material item of deferred income has been included in the accounts. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td>✓</td> <td></td> <td></td> </tr> </table> | Yes | No | N/a | ✓ | | | | | |
| Yes | No | N/a | | | | | | | | | |
| ✓ | | | | | | | | | | | |
| Creditors | The charity has creditors which are measured at settlement amounts less any trade discounts | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td>✓</td> <td></td> <td></td> </tr> </table> | Yes | No | N/a | ✓ | | | | | |
| Yes | No | N/a | | | | | | | | | |
| ✓ | | | | | | | | | | | |
| Provisions for liabilities | A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td>✓</td> <td></td> <td></td> </tr> </table> | Yes | No | N/a | ✓ | | | | | |
| Yes | No | N/a | | | | | | | | | |
| ✓ | | | | | | | | | | | |
| Basic financial instruments | The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td>✓</td> <td></td> <td></td> </tr> </table> | Yes | No | N/a | ✓ | | | | | |
| Yes | No | N/a | | | | | | | | | |
| ✓ | | | | | | | | | | | |
| 2.4 ASSETS | | | | | | | | | | | |
| Tangible fixed assets for use by charity | These are capitalised if they can be used for more than one year, and cost at least | <table border="1"> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td>✓</td> <td></td> <td></td> </tr> </table> | | | | Yes | No | N/a | ✓ | | |
| | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | |
| ✓ | | | | | | | | | | | |
| | They are valued at cost. | | | | | | | | | | |
| | The depreciation rates and methods used are disclosed in note 9.2. | | | | | | | | | | |
| Intangible fixed assets | The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5 | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td></td> <td></td> <td>✓</td> </tr> </table> | Yes | No | N/a | | | ✓ | | | |
| Yes | No | N/a | | | | | | | | | |
| | | ✓ | | | | | | | | | |
| | They are valued at cost. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td></td> <td></td> <td>✓</td> </tr> </table> | Yes | No | N/a | | | ✓ | | | |
| Yes | No | N/a | | | | | | | | | |
| | | ✓ | | | | | | | | | |
| Heritage assets | The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td></td> <td></td> <td>✓</td> </tr> </table> | Yes | No | N/a | | | ✓ | | | |
| Yes | No | N/a | | | | | | | | | |
| | | ✓ | | | | | | | | | |
| | They are valued at cost. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td></td> <td></td> <td>✓</td> </tr> </table> | Yes | No | N/a | | | ✓ | | | |
| Yes | No | N/a | | | | | | | | | |
| | | ✓ | | | | | | | | | |
| Investments | Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td></td> <td></td> <td>✓</td> </tr> </table> | Yes | No | N/a | | | ✓ | | | |
| Yes | No | N/a | | | | | | | | | |
| | | ✓ | | | | | | | | | |
| | Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td></td> <td></td> <td>✓</td> </tr> </table> | Yes | No | N/a | | | ✓ | | | |
| Yes | No | N/a | | | | | | | | | |
| | | ✓ | | | | | | | | | |
| Stocks and work in progress | Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td></td> <td></td> <td>✓</td> </tr> </table> | Yes | No | N/a | | | ✓ | | | |
| Yes | No | N/a | | | | | | | | | |
| | | ✓ | | | | | | | | | |
| | Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> <tr> <td></td> <td></td> <td>✓</td> </tr> </table> | Yes | No | N/a | | | ✓ | | | |
| Yes | No | N/a | | | | | | | | | |
| | | ✓ | | | | | | | | | |
| | | <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/a</td> </tr> </table> | Yes | No | N/a | | | | | | |
| Yes | No | N/a | | | | | | | | | |

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

| | | |
|--|--|---|
| | | ✓ |
|--|--|---|

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

| | | |
|-----|----|-----|
| Yes | No | N/a |
| | | ✓ |

Current asset investments

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

| | | |
|-----|----|-----|
| Yes | No | N/a |
| | | ✓ |

They are valued at fair value except where they qualify as basic financial instruments.

| | | |
|-----|----|-----|
| Yes | No | N/a |
| | | ✓ |

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

Note 3 Analysis of income

| | Analysis | Unrestricted funds | Restricted income funds | Endowment funds | Total funds £ | Prior year £ |
|-----------------------------------|--|--------------------|-------------------------|-----------------|------------------|-----------------|
| Grants: | Donations and gifts | 584 | - | - | 584 | 2,543 |
| | Gift Aid | 409 | - | - | 409 | 574 |
| | Legacies | - | - | - | - | - |
| | General grants provided by government/other charities | 120,060 | - | - | 120,060 | 137,541 |
| | Membership subscriptions and sponsorships which are in substance donations | - | - | - | - | - |
| | Donated goods, facilities and services | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | 121,053 | - | - | 121,053 | 140,658 |
| Charitable activities: | Miscellaneous small advocacy contracts and other income | 48,393 | - | - | 48,393 | 29,273 |
| | Fundraising events | - | - | - | - | - |
| | | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | 48,393 | - | - | 48,393 | 29,273 |
| Other trading activities: | Small lottery | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | - | - | - | - | - |
| Income from investments: | Interest income | 1,410 | - | - | 1,410 | 768 |
| | Dividend income | - | - | - | - | - |
| | Rental and leasing income | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | 1,410 | - | - | 1,410 | 768 |
| Separate material item of income: | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | Total | - | - | - | - | - |
| Other: | Conversion of endowment funds into income | - | - | - | - | - |
| | Gain on disposal of a tangible fixed asset held for charity's own use | - | - | - | - | - |
| | Gain on disposal of a programme related investment | - | - | - | - | - |
| | Royalties from the exploitation of intellectual property rights | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | - | - | - | - | - |
| TOTAL INCOME | | 170,856 | - | - | 170,856 | 170,699 |

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 4

Analysis of receipts of government grants

| | Description | This year £ |
|--------------------|------------------------------------|----------------|
| Government grant 1 | Local authority advocacy contracts | 79,385 |
| Government grant 2 | Local authority coronavirus grants | - |
| Government grant 3 | | - |
| Other | | - |
| | Total | 79,385 |

| | Description | Last year £ |
|--------------------|------------------------------------|----------------|
| Government grant 1 | Local authority advocacy contracts | 69,638 |
| Government grant 2 | Local authority coronavirus grants | - |
| Government grant 3 | | - |
| Other | | - |
| | Total | 69,638 |

| | This year | Last year |
|---|-----------|-----------|
| Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income. | | |

| | This year | Last year |
|--|-----------|-----------|
| Please give details of other forms of government assistance from which the charity has directly benefited. | | |

Note 5

Donated goods, facilities and services

| | This year £ | Last year £ |
|-----------------|----------------|----------------|
| Seconded staff | - | - |
| Use of property | - | - |
| Other | - | - |
| | - | - |

| | This year | Last year |
|---|-----------|-----------|
| Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services. | | |
| Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income. | | |
| Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers. | | |

Section C

Notes to the accounts

(cont)

Note 6

Analysis of expenditure

| Analysis | This year | | | | Last year | | | |
|---|--------------------|-------------------------|-----------------|------------------|--------------------|-------------------------|-----------------|------------------|
| | Unrestricted funds | Restricted income funds | Endowment funds | Total funds £ | Unrestricted funds | Restricted income funds | Endowment funds | Total funds £ |
| Expenditure on raising funds: | | | | | | | | |
| Incurred seeking donations | - | - | - | - | - | - | - | - |
| Incurred seeking legacies | - | - | - | - | - | - | - | - |
| Incurred seeking grants | - | - | - | - | - | - | - | - |
| Operating membership schemes and social lotteries | - | - | - | - | - | - | - | - |
| Staging fundraising events | - | - | - | - | - | - | - | - |
| Fundraising agents | - | - | - | - | - | - | - | - |
| Operating charity shops | - | - | - | - | - | - | - | - |
| Operating a trading company undertaking non-charitable trading activity | - | - | - | - | - | - | - | - |
| Advertising, marketing, direct mail and publicity | - | - | - | - | - | - | - | - |
| Start up costs incurred in generating new source of future income | - | - | - | - | - | - | - | - |
| Database development costs | - | - | - | - | - | - | - | - |
| Other trading activities | - | - | - | - | - | - | - | - |
| Investment management costs: | - | - | - | - | - | - | - | - |
| Portfolio management costs | - | - | - | - | - | - | - | - |
| Cost of obtaining investment advice | - | - | - | - | - | - | - | - |
| Investment administration costs | - | - | - | - | - | - | - | - |
| Intellectual property licencing costs | - | - | - | - | - | - | - | - |
| Rent collection, property repairs and maintenance charges | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| Total expenditure on raising funds | - | - | - | - | - | - | - | - |
| Expenditure on charitable activities: | | | | | | | | |
| Direct advocacy costs | 119,797 | - | - | 119,797 | 104,738 | - | - | 104,738 |
| Indirect advocacy costs, general and administrative expenses | 57,303 | - | - | 57,303 | 54,059 | - | - | 54,059 |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| Total expenditure on charitable activities | 177,100 | - | - | 177,100 | 158,797 | - | - | 158,797 |
| Separate material item of expense | | | | | | | | |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| Total | - | - | - | - | - | - | - | - |
| Other | | | | | | | | |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| Total other expenditure | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURE | 177,100 | - | - | 177,100 | 158,797 | - | - | 158,797 |

Other information:

Analysis of expenditure on charitable activities

| Activity or programme | This year | | | | Last year | | | |
|-----------------------|--------------------------------|-----------------------------|---------------|-----------------|--------------------------------|-----------------------------|---------------|-----------------|
| | Activities undertaken directly | Grant funding of activities | Support Costs | Total this year | Activities undertaken directly | Grant funding of activities | Support Costs | Total last year |
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Activity 1 | - | - | - | - | - | - | - | - |
| Activity 2 | - | - | - | - | - | - | - | - |
| Other | - | - | - | - | - | - | - | - |
| Total | - | - | - | - | - | - | - | - |

| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|
|-----------|-----------------------|--------|

Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

| | Description | This year £ | Last year £ |
|---------------------------|-------------|----------------|----------------|
| Extraordinary item 1 | | - | - |
| Extraordinary item 2 | | - | - |
| Extraordinary item 3 | | - | - |
| Extraordinary item 4 | | - | - |
| Total extraordinary items | | - | - |

| | |
|------------------|------------------------------|
| Section C | Notes to the accounts |
|------------------|------------------------------|

Note 8 **Funds received as agent**

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

| Description/name of party | Related party (Yes or No) | Amount received | | Amount paid out | | Balance held at period end | |
|---------------------------|---------------------------|-----------------|-----------|-----------------|-----------|----------------------------|-----------|
| | | This year | Last year | This year | Last year | This year | Last year |
| | | £ | £ | £ | £ | £ | £ |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| Total | | - | - | - | - | - | - |

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

| Description/name of party | Balance held at period end | |
|---------------------------|----------------------------|-----------|
| | This year | Last year |
| | £ | £ |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| Total | - | - |

Section C

Notes to the accounts

Note 9

Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

This year

| Support cost (examples) | Raising funds | Activity 1 | Activity 2 | Activity 3 | Grand total | Basis of allocation |
|-------------------------|---------------|------------|------------|------------|-------------|---------------------|
| | £ | £ | £ | £ | £ | (Describe method) |
| Governance | - | - | - | - | - | |
| | - | - | - | - | - | |
| | - | - | - | - | - | |
| | - | - | - | - | - | |
| Other | - | - | - | - | - | |
| Total | - | - | - | - | - | |

Last year

| Support cost (examples) | Raising funds | Activity 1 | Activity 2 | Activity 3 | Grand total | Basis of allocation |
|-------------------------|---------------|------------|------------|------------|-------------|---------------------|
| | £ | £ | £ | £ | £ | (Describe method) |
| Governance | - | - | - | - | - | |
| | - | - | - | - | - | |
| | - | - | - | - | - | |
| | - | - | - | - | - | |
| Other | - | - | - | - | - | |
| Total | - | - | - | - | - | |

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

| Section C | Notes to the accounts |
|-----------|-----------------------|
|-----------|-----------------------|

Note 10 **Details of certain items of expenditure**

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| - | - |
| - | - |

| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 11 **Paid employees**
Please complete this note if the charity has any employees.

11.1 Staff Costs

| | This year £ | Last year £ |
|---|----------------|----------------|
| Salaries and wages | 146,517 | 125,731 |
| Social security costs | - | - |
| Pension costs (defined contribution scheme) | 1,799 | 4,534 |
| Other employee benefits | - | - |
| Total staff costs | 148,316 | 130,265 |

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

1

| Band | Number of employees | |
|----------------------|---------------------|-----------|
| | This year | Last year |
| £60,000 to £69,999 | - | - |
| £70,000 to £79,999 | - | - |
| £80,000 to £89,999 | - | - |
| £90,000 to £99,999 | - | - |
| £100,000 to £109,999 | - | - |
| | | |

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

| This year | Last year |
|-----------|-----------|
| £ | £ |
| - | - |

11.2 Average head count in the year

The parts of the charity in which the employees work

| | This year Number | Last year Number |
|-----------------------|---------------------|---------------------|
| Fundraising | - | - |
| Charitable Activities | 8 | 7 |
| Governance | - | - |
| Other | - | - |
| Total | 8 | 7 |

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

| | |
|-----------|--|
| This year | |
| Last year | |

Please state the legal authority or reason for making the payment

| | |
|-----------|--|
| This year | |
| Last year | |

Please state the amount of the payment (or value of any waiver of a right to an asset)

| This year | Last year |
|-----------|-----------|
| £ | £ |
| - | - |

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

| | | |
|---|---|---|
| | <div><div>This year</div><div>£</div><div>-</div></div> | <div><div>Last year</div><div>£</div><div>-</div></div> |
| Total amount of payment | | |
| The nature of the payment (cash, asset etc.) | | |
| | <div><div>This year</div><div>£</div><div>-</div></div> | <div><div>Last year</div><div>£</div><div>-</div></div> |
| The extent of redundancy funding at the balance sheet date | | |
| Please state the accounting policy for any redundancy or termination payments | | |

| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|
|-----------|-----------------------|--------|

Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

| | This year | Last year |
|--|-----------|-----------|
| | £ | £ |
| Amount of contributions recognised in the SOFA as an expense | - | - |

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

| | |
|--|--|
| | |
|--|--|

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different

| |
|--|
| |
| |

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details

| |
|--|
| |
| |

| | | |
|-----------|-----------------------|--------|
| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|

Note 13 **Grantmaking**

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

This year:

13.1 Analysis of grants paid (included in cost of charitable activities)

| Analysis | Grants to institutions | Grants to individuals | Support costs | Total |
|-----------------------|------------------------|-----------------------|---------------|-------|
| | | | £ | £ |
| Activity or project 1 | - | - | - | - |
| Activity or project 2 | - | - | - | - |
| Activity or project 3 | - | - | - | - |
| Activity or project 4 | - | - | - | - |
| Total | - | - | - | - |

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

| | | |
|---|------------|---|
| My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site. | Yes | <i>Please provide details of charity's URL.</i> |
| | No | <i>Provide details below</i> |

| Names of institution | Purpose | Total amount of grants paid £ |
|---|---------|-------------------------------|
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| Total grants to institutions in reporting period | | - |
| Other unanalysed grants | | - |
| TOTAL GRANTS PAID | | - |

Last year:

13.3 Analysis of grants paid (included in cost of charitable activities)

| Analysis | Grants to institutions | Grants to individuals | Support costs £ | Total £ |
|-----------------------|------------------------|-----------------------|--------------------|------------|
| Activity or project 1 | - | - | - | - |
| Activity or project 2 | - | - | - | - |
| Activity or project 3 | - | - | - | - |
| Activity or project 4 | - | - | - | - |
| Total | - | - | - | - |

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.4 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

| | |
|-----|---|
| Yes | <i>Please provide details of charity's URL.</i> |
| No | <i>Provide details below</i> |

| Names of institution | Purpose | Total amount of grants paid £ |
|---|---------|-------------------------------|
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| Total grants to institutions in reporting period | | - |
| Other unanalysed grants | | - |
| TOTAL GRANTS PAID | | - |

Section C**Notes to the accounts****(cont)****Note 14 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***14.1 Cost or valuation**

| | Freehold land & buildings | Other land & buildings | Plant, machinery and motor vehicles | Fixtures, fittings and equipment | Total |
|------------------------------|---------------------------|------------------------|-------------------------------------|----------------------------------|--------|
| | £ | £ | £ | £ | £ |
| At the beginning of the year | - | - | - | 13,817 | 13,817 |
| Additions | - | - | - | 1,149 | 1,149 |
| Revaluations | - | - | - | - | - |
| Disposals | - | - | - | - | - |
| Transfers * | - | - | - | - | - |
| At end of the year | - | - | - | 14,966 | 14,966 |

14.2 Depreciation and impairments

| | | | | | |
|--------------------------|--|----------|----------|----------|----------|
| **Basis | SL or RB (Straight Line or Reducing Balance) | SL or RB | SL or RB | SL or RB | SL or RB |
| ** Rate | | | | SL - 25% | |
| At beginning of the year | - | - | - | 13,172 | 13,172 |
| Disposals | - | - | - | - | - |
| Depreciation | - | - | - | 510 | 510 |
| Impairment | - | - | - | - | - |
| Transfers* | - | - | - | - | - |
| At end of the year | - | - | - | 13,682 | 13,682 |

14.3 Net book value

| | | | | | |
|---|---|---|---|-------|-------|
| Net book value at the beginning of the year | - | - | - | 645 | 645 |
| Net book value at the end of the year | - | - | - | 1,284 | 1,284 |

14.4 Impairment

This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied and significant assumptions

the carrying amount that would have been recognised had the assets been carried under the cost model.

| This year | Last year |
|-----------|-----------|
| | |
| | |
| | |
| - | - |

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

| This year | Last year |
|-----------|-----------|
| £ | £ |
| - | - |
| - | - |
| | |

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 15 Intangible assets*Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

| | Research & development | Patents and trademarks | Other | Total |
|--------------------------|------------------------|------------------------|-------|-------|
| | £ | £ | £ | £ |
| At beginning of the year | - | - | - | - |
| Additions | - | - | - | - |
| Disposals | - | - | - | - |
| Revaluations | - | - | - | - |
| Transfers * | - | - | - | - |
| At end of the year | - | - | - | - |

15.2 Amortisation and impairments

| | | | | | |
|----------------|----------|----------|----------|----------|---|
| **Basis | SL or RB | SL or RB | SL or RB | SL or RB | Straight Line ("SL") or Reducing Balance ("RB") |
| ** Rate | | | | | |

| | | | | |
|--------------------------|---|---|---|---|
| At beginning of the year | - | - | - | - |
| Disposals | - | - | - | - |
| Amortisation | - | - | - | - |
| Impairment | - | - | - | - |
| Transfers* | - | - | - | - |
| At end of year | - | - | - | - |

15.3 Net book value

| | | | | |
|---|---|---|---|---|
| Net book value at the beginning of the year | - | - | - | - |
| Net book value at the end of the year | - | - | - | - |

15.4 Accounting policy*Please disclose the accounting policy for intangible fixed assets including:**Reasons for choosing amortisation rates**Policies for the recognition of any capital development*

| |
|--|
| |
| |

15.5 Impairment

This year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

| This year | Last year |
|-----------|-----------|
| | |
| | |
| | |
| | |

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

| | |
|--|--|
| | |
| | |
| | |
| | |
| | |
| | |

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Section C**Notes to the accounts****(cont)****Note 16****Heritage assets***Please complete this note if the charity has heritage assets***16.1 General disclosures for all charities holding heritage assets**

| | This year | Last year |
|--|-----------|-----------|
| (i) Explain the nature and scale of heritage assets held. | | |
| (ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets. | | |

16.2 Cost or valuation

| | Heritage asset 1 £ | Heritage asset 2 £ | Heritage asset 3 £ | Heritage asset 4 £ | Total £ |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------------|
| At beginning of the year | - | - | - | - | - |
| Additions | - | - | - | - | - |
| Disposals | - | - | - | - | - |
| Revaluations | - | - | - | - | - |
| Transfers * | - | - | - | - | - |
| At end of the year | - | - | - | - | - |

16.3 Depreciation and impairments

| | | | | | | |
|----------------|--|--|--|--|--|---|
| **Basis | | | | | | Straight Line ("SL") or Reducing Balance ("RB") |
| ** Rate | | | | | | |

| | | | | | |
|--------------------------|---|---|---|---|---|
| At beginning of the year | - | - | - | - | - |
| Disposals | - | - | - | - | - |
| Depreciation | - | - | - | - | - |
| Impairment | - | - | - | - | - |
| Transfers* | - | - | - | - | - |
| At end of year | - | - | - | - | - |

16.4 Net book value

| | | | | | |
|---|---|---|---|---|---|
| Net book value at the beginning of the year | - | - | - | - | - |
| Net book value at the end of the year | - | - | - | - | - |

16.5 Impairment

This year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

| |
|--|
| |
|--|

Last year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

| |
|--|
| |
|--|

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

| This year | Last year |
|-----------|-----------|
| | |
| | |
| | |
| | |
| | |

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

| | At valuation Group A £ | At cost Group B £ | Total £ |
|--|------------------------------|-------------------------|------------|
| Carrying amount at the beginning of the period | - | - | - |
| Additions | - | - | - |
| Disposals | - | - | - |
| Depreciation/impairment | - | - | - |
| Revaluation | - | - | - |
| Carrying amount at the end of period | - | - | - |

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

| | This year | Last year |
|---|-----------|-----------|
| (i) Explain the reason why heritage assets have not been recognised on the balance sheet. | | |
| (ii) Describe the significance and nature of heritage assets. | | |
| (iii) Disclose information that is helpful in assessing the value of heritage assets. | | |

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

| | |
|--|--|
| | |
|--|--|

16.9 Five year summary of heritage assets transactions

| | 2015 | 2014 | 2013 | 2012 | 2011 |
|------------------------------------|------|------|------|------|------|
| | £ | £ | £ | £ | £ |
| Purchases | | | | | |
| Group A | - | - | - | - | - |
| Group B | - | - | - | - | - |
| Group C | - | | | | |
| Other | - | | | | |
| Donations | | | | | |
| Group A | - | - | - | - | - |
| Group B | - | - | - | - | - |
| Group C | - | - | - | - | - |
| Other | - | - | - | - | - |
| Total additions | - | - | - | - | - |
| | | | | | |
| Charge for impairment | | | | | |
| Group A | - | - | - | - | - |
| Group B | - | - | - | - | - |
| Group C | - | - | - | - | - |
| Other | - | - | - | - | - |
| Total charge for impairment | - | - | - | - | - |
| | | | | | |
| Disposals | | | | | |
| Group A - carrying amount | - | - | - | - | - |
| Group B - carrying amount | - | - | - | - | - |
| Group C | - | - | - | - | - |
| Other | - | - | - | - | - |
| Total disposals | - | - | - | - | - |

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

| | Cash & cash equivalents | Listed investments | Investment properties | Social investments | Other | Total |
|---|-------------------------|--------------------|-----------------------|--------------------|-------|--------|
| Carrying (fair) value at beginning of period | 80,317 | - | - | - | - | 80,317 |
| Add: additions to investments during period* | | - | - | - | - | - |
| Less: disposals at carrying value | - | - | - | - | - | - |
| Less: impairments | - | - | - | - | - | - |
| Add: Reversal of impairments | - | - | - | - | - | - |
| Add/(deduct): transfer in/(out) in the period | - 15,911 | - | - | - | - | 15,911 |
| Add/(deduct): net gain/(loss) on revaluation | - | - | - | - | - | - |
| Carrying (fair) value at end of year | 64,406 | - | - | - | - | 64,406 |

*Please specify additions resulting from acquisitions through business combinations, if any.

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

This year:

Analysis of investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

| Fair value at year end | Cost less impairment |
|------------------------|----------------------|
| £ | £ |
| 64,406 | 64,406 |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | 64,406 |
| | 64,406 |

Last year:

Analysis of investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

| Fair value at year end | Cost less impairment |
|------------------------|----------------------|
| £ | £ |
| 80,317 | 80,317 |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | 80,317 |
| | 80,317 |

17.3 If your charity holds investment properties, please complete the following note:

| | This year | Last year |
|---|-----------|-----------|
| (i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity | | |
| (ii) Name or independent valuer, if applicable, and relevant qualifications | | |
| (iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds | | |
| (iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements | | |

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

| | This year | Last year |
|--------------------------|---------------|---------------|
| | £ | £ |
| Cash or cash equivalents | 64,406 | 80,317 |
| Listed investments | - | - |
| Investment properties | - | - |
| Social investments | - | - |
| Other investments | - | - |
| Total | 64,406 | 80,317 |

17.5 Guarantees

| | This year | Last year |
|--|-----------|-----------|
| Please provide details and amount of any guarantee made to or on behalf of a third party | | |
| Name of the entity or entities benefitting from those guarantees | | |
| Please explain how the guarantee furthers the charity's aims | | |

17.6 Concessionary loans

Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).

| Description | This year £ | Last year £ |
|-------------|-------------|-------------|
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| Total | - | - |

Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).

| Description | This year £ | Last year £ |
|-------------|-------------|-------------|
| | - | - |
| | - | - |
| | - | - |
| Total | - | - |

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

| This year | Last year |
|-----------|-----------|
| | |
| | |
| | |
| | |
| | |
| | |

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

| This year | Last year |
|-----------|-----------|
| | |
| | |
| | |

Section C**Notes to the accounts****(cont)****Note 18****Stocks**

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

| | Stock | | Donated goods | | Work in progress |
|----------------------------------|------------------|------------|------------------|------------|------------------|
| | For distribution | For resale | For distribution | For resale | |
| | £ | £ | £ | £ | |
| Charitable activities: | | | | | |
| <i>Opening</i> | - | - | - | - | - |
| <i>Added in period</i> | - | - | - | - | - |
| <i>Expensed in period</i> | - | - | - | - | - |
| <i>Impaired</i> | - | - | - | - | - |
| <i>Closing</i> | - | - | - | - | - |
| Other trading activities: | | | | | |
| <i>Opening</i> | - | - | - | - | - |
| <i>Added in period</i> | - | - | - | - | - |
| <i>Expensed in period</i> | - | - | - | - | - |
| <i>Impaired</i> | - | - | - | - | - |
| <i>Closing</i> | - | - | - | - | - |
| Other: | | | | | |
| <i>Opening</i> | - | - | - | - | - |
| <i>Added in period</i> | - | - | - | - | - |
| <i>Expensed in period</i> | - | - | - | - | - |
| <i>Impaired</i> | - | - | - | - | - |
| <i>Closing</i> | - | - | - | - | - |
| Total this year | - | - | - | - | - |
| Total previous year | - | - | - | - | - |

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

| This year | Last year |
|-----------|-----------|
| £ | £ |
| | |

| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

| This year | Last year |
|-----------|-----------|
| £ | £ |
| - | - |
| 19,077 | 10,687 |
| 1,324 | 1,462 |
| 20,401 | 12,149 |

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

Total

| This year | Last year |
|-----------|-----------|
| £ | £ |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|
|-----------|-----------------------|--------|

Note 20 **Creditors and accruals**

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

| | Amounts falling due within one year | | Amounts falling due after more than one year | |
|--|-------------------------------------|----------------|--|----------------|
| | This year £ | Last year £ | This year £ | Last year £ |
| Accruals for grants payable | - | - | - | - |
| Bank loans and overdrafts | - | - | - | - |
| Trade creditors | - | - | - | - |
| Payments received on account for contracts or performance-related grants | 3,325 | 4,100 | - | - |
| Accruals and deferred income | 2,059 | 2,398 | - | - |
| Taxation and social security | - | - | - | - |
| Other creditors | 338 | - | - | - |
| Total | 5,722 | 6,498 | - | - |

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

| This year | Last year |
|-----------|-----------|
| | |

Movement in deferred income account

Balance at the start of the reporting period
 Amounts added in current period
 Amounts released to income from previous periods
 Balance at the end of the reporting period

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| - | - |
| - | - |

Section C
Notes to the accounts
(cont)
Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period
 Amounts added in current period
 Amounts charged against the provision in the current period
 Unused amounts reversed during the period
 Balance at the end of the reporting period

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

21.2 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

This year
Last year

| | |
|--|--|
| | |
| | |
| | |

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

This year
Last year

| | |
|--|--|
| | |
|--|--|

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

| | |
|--|--|
| | |
|--|--|

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

| | This year | Last year |
|--|-----------|-----------|
| 22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk. | | |
| 22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conitions related to its pledge should be given here. | | |

Note 23 Contingent liabilities and contingent assets

23.1 Contingent liabilities

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

This year

| Description of item including its legal nature. Please describe any security provided in connection to the liability. | Estimate of financial effect |
|---|------------------------------|
| | |
| | |
| | |
| | |
| | |

Last year

| Description of item including its legal nature. Please describe any security provided in connection to the liability. | Estimate of financial effect |
|---|------------------------------|
| | |
| | |
| | |
| | |
| | |

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

This year

| Description of item | Estimate of financial effect |
|---------------------|------------------------------|
| | |
| | |
| | |
| | |

Last year

| Description of item | Estimate of financial effect |
|---------------------|------------------------------|
| | |
| | |
| | |
| | |

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

| | This year | Last year |
|--|-----------|-----------|
| Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement | | |
| Where it is not practical to make one or more of these disclosures, please state this fact | | |

| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|
|-----------|-----------------------|--------|

Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| 64,406 | 80,317 |
| - | - |
| 64,406 | 80,317 |

Note 25

Fair value of assets and liabilities

| | This year | Last year |
|---|-----------|-----------|
| 25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks. | | |
| 25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk. | | |

Section C

Notes to the accounts

(cont)

Note 26

Events after the end of the reporting period

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period

| | This year | Last year |
|--|-----------|-----------|
| Please provide details of the nature of the event | | |
| Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made | | |

| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 27 **Charity funds**

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

| Fund names | Type PE, EE R or UR * | Purpose and Restrictions | Fund balances brought forward £ | Income £ | Expenditure £ | Transfers £ | Gains and losses £ | Fund balances carried forward £ |
|------------------------|--------------------------|--------------------------|---|---------------|------------------|----------------|--------------------------|---|
| Lloyds Bank Foundation | R | | - | - | - | - | - | - |
| Henry Smith | R | | 4,100 | 40,675 | - 41,450 | - | - | 3,325 |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| Other funds | N/a | N/a | - | - | - | - | - | - |
| Total Funds | | | 4,100 | 40,675 | - 41,450 | - | - | 3,325 |

| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|
|-----------|-----------------------|--------|

Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

| Fund names | Type PE, EE R or UR * | Purpose and Restrictions | Fund balances brought forward £ | Income £ | Expenditure £ | Transfers £ | Gains and losses £ | Fund balances carried forward £ |
|------------------------|--------------------------|--------------------------|---|-------------|------------------|----------------|--------------------------|---|
| Lloyds Bank Foundation | R | | 29,202 | - | - 29,202 | - | - | - |
| Henry Smith | R | | - | 39,800 | - 35,700 | - | - | 4,100 |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| Other funds | N/a | N/a | - | - | - | - | - | - |
| Total Funds | | | 29,202 | 39,800 | - 64,902 | - | - | 4,100 |

Note 27

Charity funds (cont)

27.3 Transfers between funds

This year

| | Reason for transfer and where endowment is converted to income, legal power for its conversion | Amount |
|---|--|--------|
| Between unrestricted and restricted funds | | |
| Between endowment and restricted funds | | |
| Between endowment and unrestricted funds | | |
| | | |

Last year

| | Reason for transfer and where endowment is converted to income, legal power for its conversion | Amount |
|---|--|--------|
| Between unrestricted and restricted funds | | |
| Between endowment and restricted funds | | |
| Between endowment and unrestricted funds | | |
| | | |

27.4 Designated funds

This year

| Planned use | Purpose of the designation | Amount |
|-------------|----------------------------|--------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Last year

| Planned use | Purpose of the designation | Amount |
|-------------|----------------------------|--------|
| | | |
| | | |
| | | |
| | | |
| | | |

| | | |
|--|--|--|
| | | |
|--|--|--|

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

This year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

| |
|---|
| 1 |
|---|

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

| Name of trustee | Legal authority (eg order, governing document) | Amounts paid or benefit value | | | | |
|-----------------|--|-------------------------------|----------------------|---|-------|-------|
| | | Remuneration | Pension contribution | Redundancy (including loss of office)/ex gratia | Other | TOTAL |
| | | £ | £ | £ | £ | £ |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |

Please give details of why remuneration or other employment benefits were paid.

| |
|--|
| |
|--|

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

| |
|--|
| |
|--|

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

| |
|---|
| 1 |
|---|

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

| Name of trustee | Legal authority (eg order, governing document) | Amounts paid or benefit value | | | | |
|-----------------|--|-------------------------------|----------------------|---|-------|-------|
| | | Remuneration | Pension contribution | Redundancy (including loss of office)/ex gratia | Other | TOTAL |
| | | £ | £ | | £ | £ |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |

Please give details of why remuneration or other employment benefits were paid.

| |
|--|
| |
|--|

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

| |
|--|
| |
|--|

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

1

| Type of expenses reimbursed | This year | Last year |
|-----------------------------|-----------|-----------|
| | £ | £ |
| Travel | - | - |
| Subsistence | - | - |
| Accommodation | - | - |
| Other (please specify): | - | - |
| | - | - |
| TOTAL | - | - |

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

1

| Name of the trustee or related party | Relationship to charity | Description of the transaction(s) | Amount | Balance at period end | Provision for bad debts at period end | Amounts written off during reporting period |
|--------------------------------------|-------------------------|-----------------------------------|--------|-----------------------|---------------------------------------|---|
| | | | £ | £ | £ | £ |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Last year

There have been no related party transactions in the reporting period (True or False) 1

| Name of the trustee or related party | Relationship to charity | Description of the transaction(s) | Amount | Balance at period end | Provision for bad debts at period end | Amounts written off during reporting period |
|--------------------------------------|-------------------------|-----------------------------------|--------|-----------------------|---------------------------------------|---|
| | | | £ | £ | £ | £ |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

| | |
|---------|------------------------|
| Note 29 | Additional Disclosures |
|---------|------------------------|

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Vocal Advocacy

On accounts for the year
ended

31 March 2025

Charity no
(if any)

1152778

Set out on pages

Standard Accounts Template

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

Date:

11 / 06 / 2025

Name:

Nicholas Millard

Relevant professional
qualification(s) or body
(if any):

F.M.A.A.T.

Address:

13 Hyde Road

Paignton, Devon

TQ4 5BW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.