



Annual Report 2022/2023

Registered Charity No. 1152778

Company No. 5741949



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The Trustee Board presents its Annual Report and Financial Statements for the year ended 31 March 2023.

Reference and Administrative Information

Charity Name: Vocal Advocacy

Charity Registration Number: 1152778

Company registration number: 5741949

Registered Office: Vocal Advocacy
Room DS 034
Lower Close
Dartington Hall
Totnes
Devon
TQ9 6EN

**Vocal Advocacy is a Company Limited by Guarantee and for the purposes of the Memorandum and Articles of Association the Trustee directors are the members and have provided a limited personal guarantee.*

Trustee / directors Janet Regan – Chair of Trustees
Margaret Cushen – Treasurer
Mary Dodson
Roger Mann– Company Secretary

**Vocal Advocacy does not require an audit under Company Law or its Memorandum and Articles of Association*

Bankers: Lloyds Bank
2 Palace Avenue
Paignton
TQ3 3ER

Chair of Trustee's Statement

Vocal Advocacy's purposes as set out in the objects contained in the company's memorandum of association are:

"The relief of persons with speech and communication difficulties by providing a service to assist those persons to realise their full potential and obtain their full rights as a citizen."

The Trustee Board meets on a regular basis to monitor operational and financial performance and to review Vocal's Strategic Plan with reference to its aims and objectives. After moving meetings online during covid, 2022/23 saw a full return to in person meetings of the board and quarterly, whole organisation meetings. This included our AGM where Margaret Cushen, Janet Regan, Mary Dodson and Roger Mann were elected as trustees. Very sadly, Roger Mann passed away in November 22. I take this opportunity to formally pay tribute to Roger for the many years of support and service he gave to Vocal, as both a volunteer advocate and trustee. He is greatly missed by us all and the people he worked with.

On the whole this has been a positive year for Vocal: alongside continuing to offer first rate statutory advocacy for people with Learning Disabilities via our contracts in Devon and Torbay we began to implement our new grant funded projects focused on our strategic aims of long term sustainability, service development and income generation.

This was the first year of our (3yrs) funding from the Henry Smith Charity which supports the delivery of generic wide ranging advocacy for people with Learning Disability. This has enabled us to expand our offer of a much-needed service for people and issues outside the narrow remit of local authority contracts. Historically this support was an important part of our work, much valued and highly beneficial to the recipient's quality of life. However, as our L.A contacts changed to exclusively focus on the Care Act and safeguarding we did not have the resources to carry on this work at the volume required, we knew that there was unmet need and a significant gap in provision emerged. It is great to be able to offer this support again, provided by 3 new highly skilled, committed and enthusiastic advocates.

All our professional and experienced advocacy team hold or are working towards the City and Guilds accredited advocacy qualification. Vocal continues to hold the Quality Performance Mark (QPM) for advocacy agencies issued by the NDTi.

2022/23 was also the first year of funding and mentoring / consultancy support from the Lloyds Bank Foundation Enhance scheme aimed at expanding Vocal's capacity and long term sustainability. Our Chief Officer has worked very closely with the Lloyds Grant Manager and external

consultants to analyse options and develop an income generation plan. The first initiative, coming from this, is to establish and market a service for parents with learning disability (going through care proceedings). Early in 2023 a lead advocate post was established and recruited to for this project. We look forward to developing our income generating services further in the coming year.

Lloyds Bank Foundation are also offering us support to recruit trustees and to develop our board. They have commissioned Reach Volunteering to search for trustees, and the Chief Officer and I have worked closely with them in drawing up person specifications and role descriptions. The advert and recruitment process went 'live' shortly before the end of the financial year.

Vocal continues to be an active member and Strategic Partner of Devon Advocacy Consortium. Working within DAC enhances our ability to support vulnerable people and access skills and expertise from colleagues working in a wide range of fields.

The next few years promise to be challenging and exciting as we expand our services, support more people and hopefully ensure our long term financial sustainability.

All our activities are focused on supporting vulnerable people to speak up for themselves and be heard when decisions are being made about their lives. The trustees have considered the public benefit of the work of the charity; the details are outlined in the following report.

Janet Regan

Chair of Trustees

Vocal Advocacy was established in 1993 as an independent advocacy organisation; our primary aim to support people with a learning disability or people with communication difficulties to understand and exercise their rights, make informed choices and speak up for themselves. Over the years the organisation has evolved to meet the needs of the people who use the service and to reflect changes in local and national policy.

Vocal continues to provide an independent service for people who have a learning disability and communication difficulty living in the south and west of Devon (including Torbay).

Vocal has always been a user led organization; the people who use our service are actively encouraged to contribute to the management of the organisation and are central to decision making. They, as experts by experience, support the organisation by providing feedback on new initiatives, contributing to our business plan and ensuring that the focus of the organisation is maintained. Over recent years we have built on this and are proud of our achievement in being truly co-produced.

The principles of empowerment and being person led are at the heart of Vocal Advocacy's services. It was very impressive that everyone interviewed during the site visit highlighted how the principles of empowerment and putting people first runs throughout the organization; like the lead through a pencil – QPM Assessor

Who Used and Benefited from our Service?

Whilst the main focus of our work is in the provision of independent issue-based advocacy, Vocal can also provide other services, including a Paid Representative service for those who have a Deprivation of Liberty Safeguard in place, support planning, training, service user engagement and quality monitoring.

At the time of the Covid pandemic we were forced to change the way in which we delivered our service. As time has passed, we have been able to return to face to face working across all aspects of our work. We do, however, continue to adopt a creative and fluid approach to service delivery, choosing the most appropriate delivery model to meet the persons individual preferences and needs.

In this year, made possible by Grant funding, and the recruitment of new advocates we have increased the promotion of advocacy across our area. As a result, we have engaged with 591 people and provided advocacy support to 379 people. A huge increase from 204 people in the previous year. The breakdown of our activity is shown in the following graph:



The graph shows that the largest number of people to benefit from our activities were those who took part in advocacy awareness raising initiatives. As a direct result the number of people that were supported with general advocacy issues has increased.

Whilst the number of people who received Care Act advocacy support has remained comparable to last year this now presents as a smaller proportion of our work.

As we come out of the Covid pandemic the number of service user engagement initiatives has returned to pre-pandemic levels. It is only our work to support Parents with child protection that has reduced in this year.

Statutory Advocacy

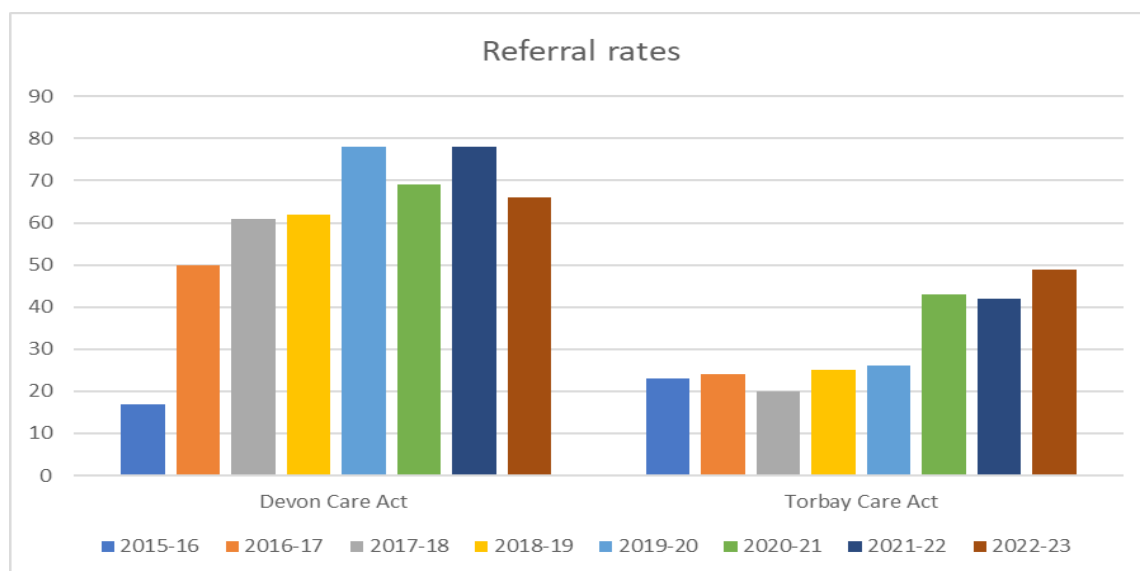
Independent Care Act Advocacy (ICAA)

As with previous years, our statutory work is commissioned by South Devon and Torbay Care Trust and Devon County Council via the Devon Advocacy Consortium.

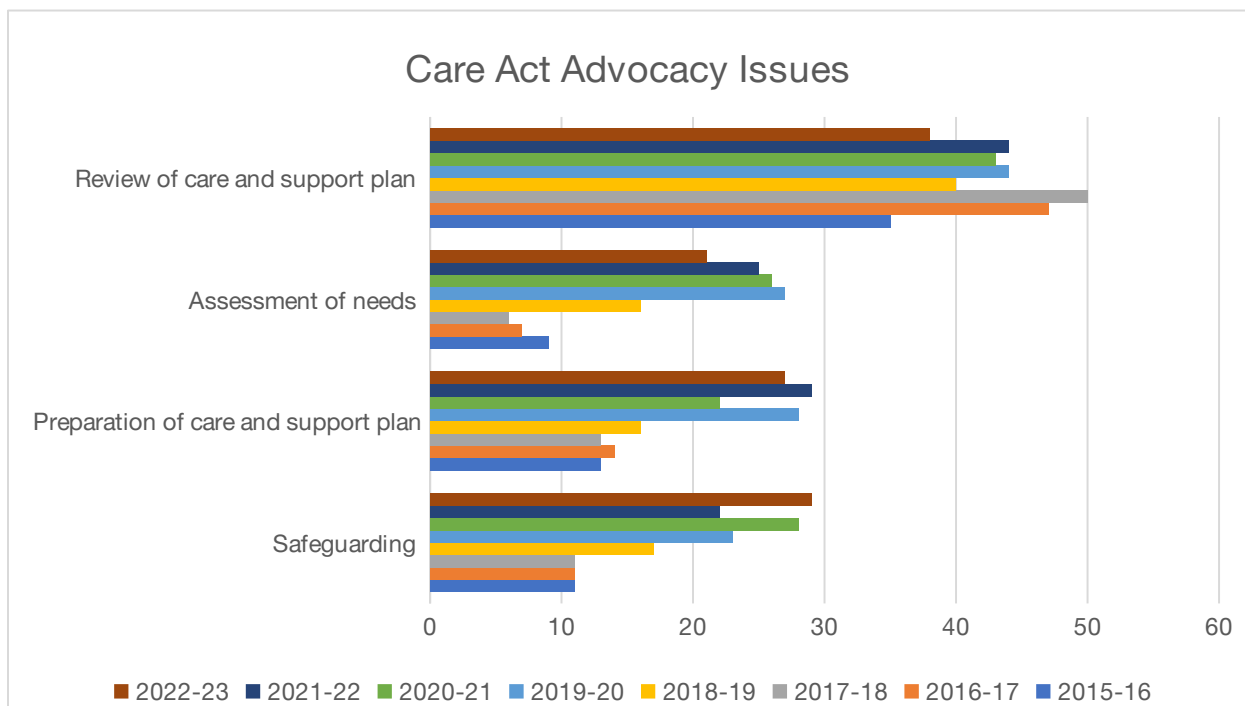
There is a statutory responsibility for the Local Authority to appoint an independent advocate for people who have a substantial difficulty in engaging in the local authority process (assessment of need, preparation of care and support plan, review of care and support plan, safeguarding and carers assessment) and have no one appropriate to support them.

A lady with a learning disability was referred for advocacy under the Care Act, for support to engage in the review of her care and support plan. The lady's circumstances had changed. During the course of our work, it became clear that the LA wanted to move the lady as her care was now more expensive. The lady did not want to move, she had lived in the home a long time and had good relationships with the people she lived with and her carers. The Advocate supported the lady to successfully challenge the LA decision to move her. She continues to live and be supported in the home of her choice.

The following graphs demonstrate our work this year providing advocacy for those who are eligible under The Care Act 2014. In the current year, referral rates from both Devon and Torbay have changed slightly, the decrease in Devon based referrals matched with the increase in those received in Torbay. This graph does not reflect the actual need for this support, the amount of support that we can offer is limited by the size of Vocal's contract with the Consortium.



There has been a shift in the reasons for referral in this year, with a reduction in the number of referrals relating to needs assessments and the preparation and review of support plans, however there has been a notable increase in the number of referrals received for safeguarding.



The Coronavirus Act removed some of the local authority responsibilities to provide services as directed by the Care Act. This came to an end in 2021/22. An increase in safeguarding cases in 2020/21 reflects the LA priorities during the pandemic.

In 2021/22 An increased number of people were supported to prepare their care and support plans and have their support plans reviewed. This may well have had a direct correlation to the reduction in safeguarding cases during that year. In 2022/23 safeguarding referrals have increased whilst there is a reduction in the amount of reviews, assessments and new care plans prepared. This shows a definite relationship between the two; providing regular contact and ensuring that care packages reflect the persons needs reduces the number of people who find themselves in crisis!

A gentleman was referred for support to engage in the LA safeguarding process. The gentleman was subject to emotional and physical abuse, which had a huge impact on his health and wellbeing. Our Advocate supported him to make decisions about how he would like to be supported and make sure his wishes were heard by decisions makers. He is now living in a supported living environment. He is happy, healthy and free from abuse.

Paid Representative Role (RPR)

The Mental Capacity Act allows for safeguards to be put in place to protect people who require to be deprived of their liberty (DoLS). It is usual for the need for the deprivation is reviewed by the DoLS team on either a 6 monthly or 12 monthly basis and if appropriate, the 'Standard Authorisation' which allows for the deprivation of their Liberty, is renewed. People who are deprived of their liberty may not have anyone suitable that they know to represent them. If this is the case, the Local Authority have a duty to appoint a Paid Representative. Vocal advocates have now provided this role to people living in Devon and Torbay for several years. Frequently, the people receiving this service are re-referred to us following the renewal

of the Standard Authorisation. This enables our advocates to develop a really good understanding of the person and their situation and ensures a high standard and continuity of service provision.

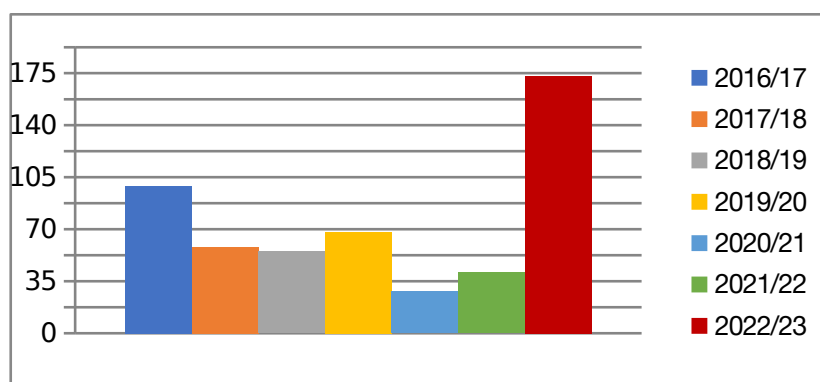
Non-Statutory Advocacy

General Advocacy

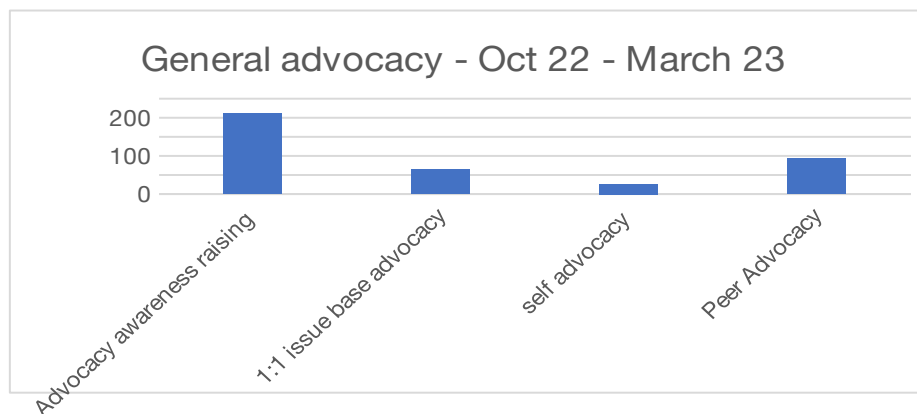
Vocal also provides non statutory advocacy for those who need advocacy support but are not eligible for an advocate to be appointed under the Care Act or the Mental Capacity Act.

In May 2022 we secured grand funding from the Henry Smith Charity. The funding allows Vocal to provide general advocacy for people who have a learning disability who are not eligible for statutory advocacy. Our aim is to use the funding to raise the profile of advocacy, providing advocacy awareness sessions, providing advocacy 'surgeries' in places that people with a learning disability frequent, supporting people to self-advocate, and where necessary provide 1:1 issue based advocacy. Longer term we plan to expand the offer beyond our current geographical boundary and to support peer advocacy groups. This funding is in place for 3 years.

The graph below demonstrates the sharp increase in referrals, in previous years general advocacy provision was limited; funded through charitable donations or reinvestment of our own reserves.

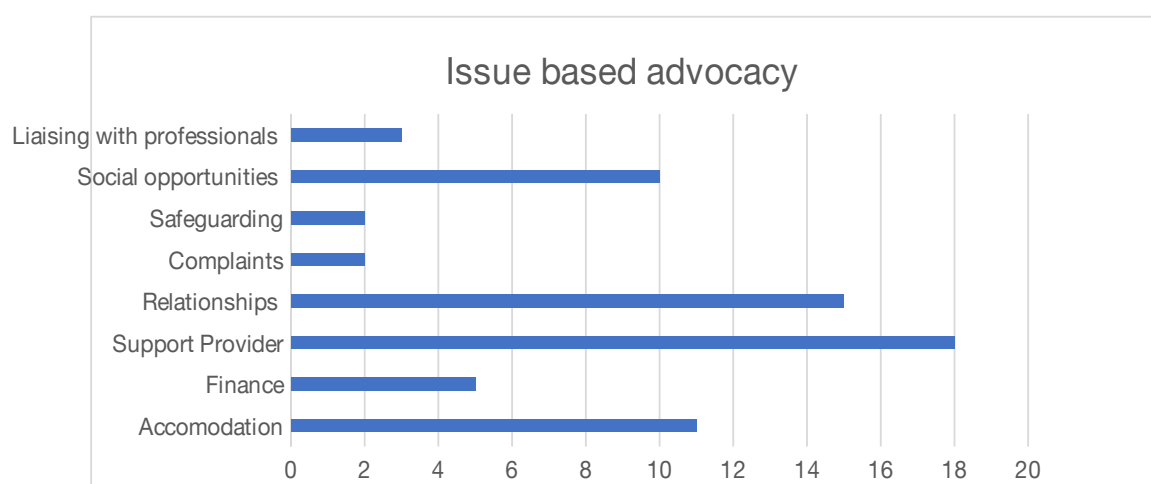


With the funding provided by the Henry Smith Charity we appointed 3 part time advocates. The advocates commencing work in October 22. The following graph demonstrates the number of people that they have supported in the second half of this year. As expected, increasing our advocacy awareness sessions has had a positive impact on the number of people who are supported by our advocates. We expect the impact to be increase further as their work becomes embedded and we have figures that reflect the full year.



A client asked for advocacy support as they needed help to express their views about their relationship. That their views and wishes were not being heard was causing them great distress. The advocate supported the person to create a video which detailed their wishes, explained how they felt and the outcome that they wanted to achieve. The video was used to represent the person's wishes at the Court of Protection. It ensured that they had a voice at this most important forum and that their views and wishes were heard by the decision makers.

As seen in the graph below, our general advocacy service covers a number of issues. Particularly high is the number of people who need support with their care provider and accommodation. Also high is the number of people who need help with relationships and social opportunities.



Advocacy for Parents with a Learning Disability

Our work in this area aims to support parents with a learning disability to understand their responsibilities as parents, engage with the local authority, understand their concerns and if necessary, support the parents to instruct their legal representatives and attend court proceedings.

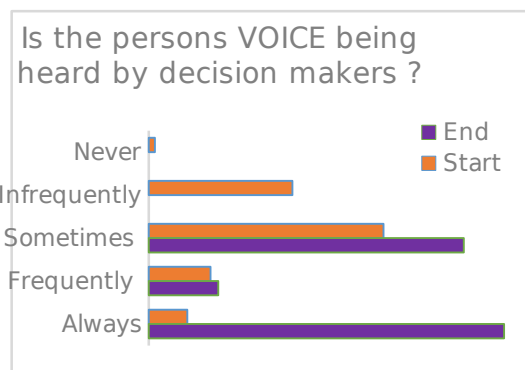
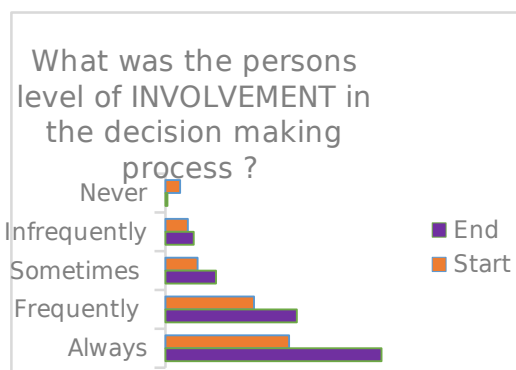
In this year the number of parents supported with child protection reduced from 9 (in the previous year) to 4. Historic data provides evidence that there is unmet need; parents are unsupported. In response to this, Vocal is to launch a new project. This will raise awareness as to the impact of advocacy in this area and ensure that more people are appropriately supported. This work began in April 23 and although this is not reflected in the figures for this report, the positive impact of the launch of this service is already felt with 10 parents receiving our support in the first quarter of the 2023/24 year.

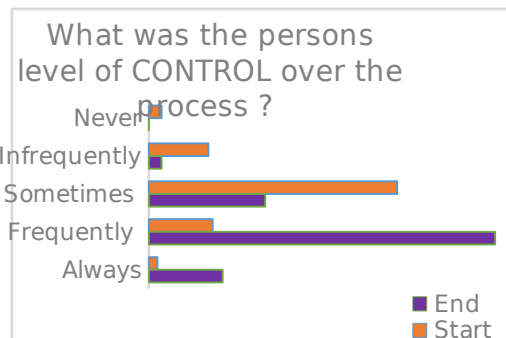
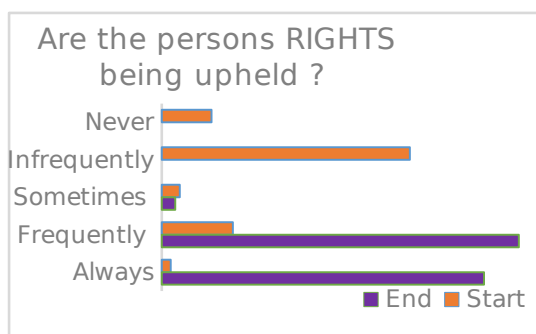
The Vocal Advocacy team provide an invaluable service to some of the most vulnerable people in our community. In my experience the clients have benefitted from their experience and support both in and out of court and I would not hesitate to refer further clients to this service. The referral process is uncomplicated, and the team are both responsive and flexible. Parents Local

The Benefits of Advocacy

We monitor the impact of the work that we do in several ways. We ask the advocate to make a professional judgment at the start and end of each piece of work to identify the impact of advocacy.

We ask 4 questions:





The graphs show there is a definite shift in all areas from never/infrequently/sometimes to frequently or always. As a result of our work people are more involved in the decision-making process, their voice is heard by decision makers, their rights are upheld and in the vast majority of cases the person had a greater level of control over the process.

Advocates work really hard to ensure that people have as much choice and control as possible - QPM Assessor

In addition, we ask, at the end of each case:

Did our involvement affect the decision made?

- Is the person protected from abuse?
- Did the person gain independence?
- Is the person more confident to self-advocate?

In all cases the answer was yes.

Satisfaction surveys are also sent out to service users. These can be returned anonymously. All the feedback received has been positive. All the people who responded said that they would use Vocal again in the future and felt that they were listened to, and their concerns acted upon. We also receive compliments from professionals, clients, and care providers. Here are some examples:

- I would like to thank Vocal Advocacy for helping in court, it has made a huge difference - Barrister in court said to a Judge
- Thank you, without you [advocate] I would have never gone to my meeting [Care Act review] - Client
- The ICCA Advocate was very flexible about their involvement in the case which moved from Safeguarding into life changing decision making for the individual involved which was extremely helpful. They developed a very effective rapport with the person in difficult circumstances during a period of poor mental health and tricky family relationships and tied in well with the wider MDT and in terms of timing their own inputs. 10/10 ! - Social worker

- My advocate was a real star. Not only did the situation get resolved, I realised I really felt that [advocate] took my concerns into consideration and supported me all the way through. I would recommend [advocate] again if I were to need Vocal's assistance. Thank you so much - Client
- Can I thank you again for the amazing work you have done enabling [client] to have a voice in his review, although he was not able to be part of the meeting, he has been able to make his wishes clear - Social Worker
- I have someone to speak up for me which I've never had before - Client
- Nice to see alternative communications methods being used, it shows that the work is person centred and that the client is supported to be involved as much as he is able - Legal Team on a RPR case.
- Please can you share my great thanks for the support and energy that your team gave to the consultation event yesterday. The event went really well, it wouldn't have been such a success without them - Event Co-Ordinator, Service User Engagement.
- I think I am now ready to find my voice. Thanks for all your support - Client
- Thank you, I could have done all the forms or known what to do without your help - Client to an Advocate
- Thank you, I have never been in one of my meetings before - Client
- This is the best pathway plan I have ever seen - Social Worker
- I would like to take this opportunity to sincerely thank you for all your support - Social Worker
- I could never have done this [engaged the client] without you - Social Worker

Service User Engagement and Quality Assurance

Service User Engagement-

As part of our efforts to achieve full Co-Production our own service user engagement initiatives have expanded during this year. Although we have always consulted our service users over recent years and noticeably more so this year, our service users have taken a much more active role within the organisation. At the last AGM they wrote and delivered presentations about their work, they are instrumental in the production of our regular newsletters and in our social media presence. They have assisted in the

Members are involved in all areas of the organization and there is a real sense of true coproduction and shared ownership of Vocal as an organization - QPM

panel, deciding on appointments and supporting new staff inductions.

Alongside this they have supported Vocal in a variety of projects and taken part in initiatives that develop their own life skills and support peer and self-advocacy.

Supporting other Organisations with User Engagement.

Our service user engagement initiatives on behalf of other providers have been reinstated as covid restrictions have eased. Local providers commission Vocal to facilitate service user engagement within their own organisations, this has included facilitating house meetings, completing satisfaction surveys, supporting people to attend and contribute to their organisational meetings where there is a focus on user engagement at a managerial level, and to support people to complete satisfaction surveys as part of the organisation's quality monitoring process. Our team was also invited to support the Local Authority to facilitate community engagement events which will help to shape the local learning disability strategy for the coming years.

Quality Assurance

Vocal is commissioned by local providers and the Local Authority to complete quality audit work that enables them to monitor the quality of the service delivered. We complete 'spot checks' which take place at a frequency agreed with the commissioners, these can be unannounced visits, we spend time talking with the client, staff and reviewing records.

We attend reviews if this is appropriate. We give both positive and negative feedback to the commissioners and the service providers, following our visits. This is particularly helpful to 'out of county' authorities who have placed people locally, where it is not cost effective for them to travel to visit the individual on a regular basis or for authorities placing people with complex needs who required additional monitoring.

Advocacy Awareness Training

Our training activities were put on hold during the pandemic. There is a plan in place to reintroduce our training offer in the coming year. This will include advocacy awareness training; we run courses aimed at care staff from all sectors, explaining what advocacy is and the role of an advocate. These are ½ day events to give a basic understanding of advocacy and how and when to make a referral. We have found it hugely beneficial to train both service users and their support staff during the same session.

Our team of trainers are experienced in advocacy either as advocates or as experts by experience - people who have received our service and now work as volunteers within the organisation.

In addition to advocacy awareness, we can be commissioned to provide bespoke training packages, either to whole staff teams or service user groups.

Multimedia Advocacy - Vocal is the only advocacy agency in the South West to hold trainer status, accredited by the RIX Centre (East London University). We offer bespoke training packages to service users and care providers. The tools we use are not limited to advocacy or planning but can be used on a day-to-day basis to support effective communication.

Our Own Quality Assurance

The Quality Performance Mark for advocacy agencies (QPM) is a quality assessment and assurance system for providers of independent advocacy, it provides a robust benchmark to assess advocacy services. To gain the award organisations must complete a rigorous self- assessment, policy review and site visit by the assessor. The QPM is awarded to organisations who can demonstrate they are providing excellent services. Vocal achieved this award for the second time in October 2021. It is valid for 3 years. A copy of the report is available on request.

Vocal has systems in place to monitor and improve the quality of the service that is provided. In addition, at the end of each piece of work satisfaction surveys are sent out, the feedback we get is really positive. All the feedback we received confirmed that the people who used Vocal felt that their advocates listened to them and treated them well. All would use Vocal again in the future if they needed to.

Any complaints received or concerns raised are thoroughly investigated and learning identified to ensure we can develop practice and share learning.

A local authority stakeholder was keen to highlight the quality of the service, collaborative working relationship, the privacy and autonomy, their streamlined and timely accountability around safeguarding issues and the way that they keep track of each cases progress - QPM Assessor

Managing Risk

Vocal policy and procedures ensure that risk management strategies are in place to support the staff, and the organisation. These include safeguarding, safe recruitment, lone working, health and safety and environmental risk assessments. These are subject to regular reviews and updates. Operational risks are reviewed and monitored as part of the organisation's strategic plan.

Data Protection

Vocal has policies and procedures in place to ensure the protection of personal and sensitive data. These are subject to regular review in light of the GDPR which came into effect on 25th May 2018 and the data protection Act 2018.

Our Plans for Next Year

Following successful funding bids to the Lloyds Bank Foundation of England and Wales and to the Henry Smith Charity the next 12 months promise to be an exciting time for Vocal. Not only will we be able to expand to enable us to offer more general advocacy to people who have a learning disability, we will benefit from the support of the Lloyds Enhanced offer which we will use to secure the long-term sustainability of Vocal.

In the coming year we plan to:

- Launch our project to support parents with child protection.
- Reinstate and expand our training offer.
- Renew our website and increase our social media presence.
- Continue to raise the profile of advocacy and increase the number of people we support.

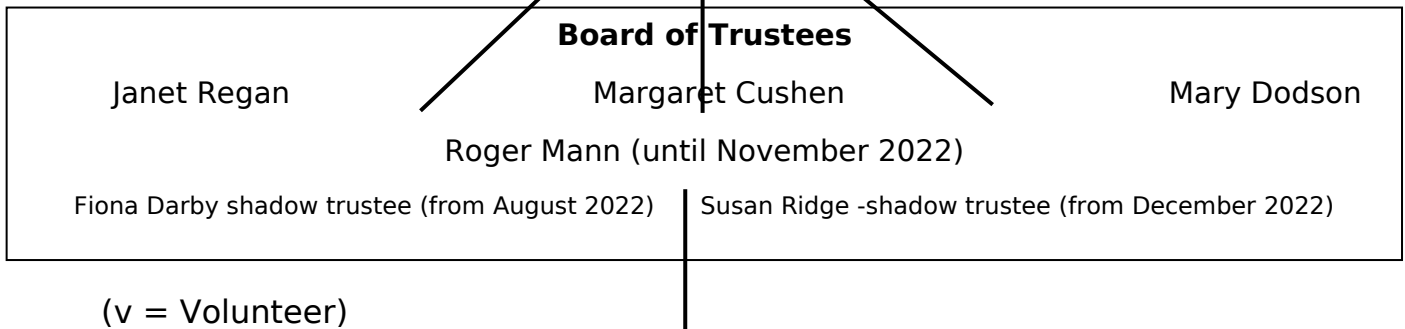
Treasurers financial review - Margaret Cushen, Treasurer

This year has seen a change in our finances, with the award of grant funding from Lloyds Bank Foundation and the Henry Smith Charity. We have employed some talented new advocates to help us deliver the funded work. The Consortium contract for provision of Statutory Advocacy was extended for another 12 months, allowing us to concentrate on delivery of advocacy services. We continue to invest using Grant funding and reserves to consolidate our position and secure future growth and long term sustainability. In response to the cost-of-living crisis this included an increase in salaries. We will continue to hold our reserves at the current level, until we are in a position to measure the success of our plans and we are clear on the renewal of our contracts.

In 2023 Vocal will celebrate its 30th anniversary. We have many celebrations planned, which will take place throughout the year. They will include fundraisers, awareness raising initiatives and social activities. We also intend to launch a new Logo.

Vocal Advocacy

Organisational Structure



Chief Officer

Catherine Mundy

Advocacy

Sarah Ash (until July 2022)
Helen Kidd (from May 2022)
Laura Lees (until October 2022)
Kate Fitzturner (from October 2022)
Amy Harper (from October 2022)
Kirsty Greentree (from

Administrator

Ruth Melbourne

Marketed Services

Helen Kidd
Kate Fitzturner
Amy Harper
Kirsty Greentree
Catherine Mundy
Mary Dodson (v)
Experts by experience (v)



| | | | | |
|--------------------------------|----------|---------|-----------------|-----------|
| Vocal Advocacy | | 1152778 | | |
| Annual accounts for the period | | | | |
| Period start date | 1-Apr-22 | To | Period end date | 31-Mar-23 |

Section A Statement of financial activities

| Recommended categories by activity | Guidance Notes | Unrestricted funds | Restricted income funds | Endowment funds | Total funds | Prior year funds |
|---|----------------|--------------------|-------------------------|-----------------|-------------|------------------|
| | | £ | £ | £ | £ | £ |
| | | F01 | F02 | F03 | F04 | F05 |
| Incoming resources (Note 3) | | | | | | |
| Income and endowments from: | | | | | | |
| Donations and legacies | S01 | 98,927 | - | - | 98,927 | 69,997 |
| Charitable activities | S02 | 9,578 | - | - | 9,578 | 10,765 |
| Other trading activities | S03 | - | - | - | - | - |
| Investments | S04 | 171 | - | - | 171 | 4 |
| Separate material item of income | S05 | - | - | - | - | - |
| Other | S06 | - | - | - | - | - |
| Total | S07 | 108,676 | - | - | 108,676 | 80,766 |
| Resources expended (Note 6) | | | | | | |
| Expenditure on: | | | | | | |
| Raising funds | S08 | - | - | - | - | - |
| Charitable activities | S09 | 106,583 | - | - | 106,583 | 89,797 |
| Separate material item of expense | S10 | - | - | - | - | - |
| Other | S11 | - | - | - | - | - |
| Total | S12 | 106,583 | - | - | 106,583 | 89,797 |
| Net income/(expenditure) before investment gains/(losses) | | | | | | |
| | S13 | 2,093 | - | - | 2,093 | 9,031 |
| Net gains/(losses) on investments | S14 | - | - | - | - | - |
| Net income/(expenditure) | S15 | 2,093 | - | - | 2,093 | 9,031 |
| Extraordinary items | S16 | - | - | - | - | - |
| Transfers between funds | S17 | - | - | - | - | - |
| Other recognised gains/(losses): | | | | | | |
| Gains and losses on revaluation of fixed assets for the charity's own use | S18 | - | - | - | - | - |
| Other gains/(losses) | S19 | - | - | - | - | - |
| Net movement in funds | S20 | 2,093 | - | - | 2,093 | 9,031 |
| Reconciliation of funds: | | | | | | |
| Total funds brought forward | S21 | 47,344 | - | - | 47,344 | 56,375 |
| Total funds carried forward | S22 | 49,437 | - | - | 49,437 | 47,344 |

Section B Balance sheet

| | | Guidance Notes | Unrestricted | Restricted | Endowment | Total this | Total last |
|---|-------------|----------------|--------------|------------|-----------|------------|------------|
| | | | funds | income | funds | year | year |
| | | | £ | £ | £ | £ | £ |
| | | | F01 | F02 | F03 | F04 | F05 |
| Fixed assets | | | | | | | |
| Intangible assets | (Note 15) | B01 | - | - | - | - | - |
| Tangible assets | (Note 14) | B02 | 891 | - | - | 891 | 1,190 |
| Heritage assets | (Note 16) | B03 | - | - | - | - | - |
| Investments | (Note 17) | B04 | - | - | - | - | - |
| Total fixed assets | | B05 | 891 | - | - | 891 | 1,190 |
| Current assets | | | | | | | |
| Stocks | (Note 18) | B06 | - | - | - | - | - |
| Debtors | (Note 19) | B07 | 5,120 | - | - | 5,120 | 3,105 |
| Investments | (Note 17.4) | B08 | - | - | - | - | - |
| Cash at bank and in hand | (Note 24) | B09 | 101,248 | - | - | 101,248 | 68,200 |
| Total current assets | | B10 | 106,368 | - | - | 106,368 | 71,305 |
| Creditors: amounts falling due within one year | | B11 | 57,823 | - | - | 57,823 | #NAME? |
| Net current assets/(liabilities) | | B12 | 48,545 | - | - | 48,545 | 46,153 |
| Total assets less current liabilities | | B13 | 49,436 | - | - | 49,436 | 47,343 |
| Creditors: amounts falling due after one year | | B14 | - | - | - | - | - |
| Provisions for liabilities | | B15 | - | - | - | - | - |
| Total net assets or liabilities | | B16 | 49,436 | - | - | 49,436 | 47,343 |
| Funds of the Charity | | | | | | | |
| Endowment funds | (Note 27) | B17 | - | | | - | - |
| Restricted income funds | (Note 27) | B18 | | - | | - | - |
| Unrestricted funds | | B19 | 49,436 | | - | 49,436 | 47,343 |
| Revaluation reserve | | B20 | | | | - | |
| Total funds | | B21 | 49,436 | - | - | 49,436 | 47,343 |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval dd/mm/yyyy |
|-----------|------------|--------------------------------|
| | | |
| | | |

Section C **Notes to the accounts**

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Yes

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

The charity has sufficient financial resources to carry on its activities for the next twelve months

Not applicable

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

| | |
|---|--|
| <i>(i) the nature of the change in accounting policy;</i> | |
| <i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i> | |
| <i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i> | |

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

| | |
|--|--|
| <i>(i) the nature of any changes;</i> | |
| <i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i> | |
| <i>(iii) where practicable, the effect of the change in one or more future periods.</i> | |

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

| | |
|--|--|
| <i>(i) the nature of the prior period error;</i> | |
| <i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i> | |
| <i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i> | |

Note 2 Accounting policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined under FRS 102

| | Start of period | End of period |
|---------------------------------------|--------------------|------------------|
| | £ | £ |
| Fund balances as previously stated | | |
| <i>Adjustments:</i> | | |

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

| | End of period |
|--|------------------|
| | £ |
| Net income/(expenditure) as previously stated | |
| <i>Adjustments:</i> | |

Previous period net income/(expenditure) as
restated

Note 2

Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

| | | | | |
|--|---|--|--------------------------------|--|
| Recognition of income | These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Offsetting | There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Grants and donations | Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Legacies | In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| Government grants | The charity has received government grants in the reporting period | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Tax reclaims on donations and gifts | Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Contractual income and performance related grants | This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| Donated goods | Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| Donated services and facilities | Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| Support costs | The charity has incurred expenditure on support costs. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Volunteer help | The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Income from interest, royalties and dividends | This is included in the accounts when receipt is probable and the amount receivable can be measured reliably. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |
| Income from membership subscriptions | Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input checked="" type="checkbox"/> |
| | Memberships subscriptions which gives a member the right to buy services or other | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/a <input type="checkbox"/> |

| | | | | | | | | | | | | | | | | | |
|--|---|--|-----|----|-----|-----|----|-----|-----|----|-----|-----|----|-----|--|--|---|
| | membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities. | <table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table> | | | ✓ | Yes | No | N/a | | | ✓ | Yes | No | N/a | | | ✓ |
| | | ✓ | | | | | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| | | ✓ | | | | | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| | | ✓ | | | | | | | | | | | | | | | |
| Settlement of insurance claims | Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA. | | | | | | | | | | | | | | | | |
| Investment gains and losses | This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year. | | | | | | | | | | | | | | | | |
| 2.3 EXPENDITURE AND LIABILITIES | | | | | | | | | | | | | | | | | |
| Liability recognition | Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table> | Yes | No | N/a | ✓ | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| ✓ | | | | | | | | | | | | | | | | | |
| Governance and support costs | Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table> | Yes | No | N/a | ✓ | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| ✓ | | | | | | | | | | | | | | | | | |
| | Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table> | Yes | No | N/a | ✓ | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| ✓ | | | | | | | | | | | | | | | | | |
| Grants with performance conditions | Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table> | Yes | No | N/a | | | ✓ | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| | | ✓ | | | | | | | | | | | | | | | |
| Grants payable without performance conditions | Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table> | Yes | No | N/a | ✓ | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| ✓ | | | | | | | | | | | | | | | | | |
| Redundancy cost | The charity made no redundancy payments during the reporting period. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table> | Yes | No | N/a | ✓ | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| ✓ | | | | | | | | | | | | | | | | | |
| Deferred income | No material item of deferred income has been included in the accounts. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table> | Yes | No | N/a | ✓ | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| ✓ | | | | | | | | | | | | | | | | | |
| Creditors | The charity has creditors which are measured at settlement amounts less any trade discounts | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table> | Yes | No | N/a | ✓ | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| ✓ | | | | | | | | | | | | | | | | | |
| Provisions for liabilities | A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table> | Yes | No | N/a | ✓ | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| ✓ | | | | | | | | | | | | | | | | | |
| Basic financial instruments | The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table> | Yes | No | N/a | ✓ | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| ✓ | | | | | | | | | | | | | | | | | |
| 2.4 ASSETS | | | | | | | | | | | | | | | | | |
| Tangible fixed assets for use by charity | These are capitalised if they can be used for more than one year, and cost at least | <table> <tr><td></td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table> | | | | Yes | No | N/a | ✓ | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| ✓ | | | | | | | | | | | | | | | | | |
| | They are valued at cost. | | | | | | | | | | | | | | | | |
| | The depreciation rates and methods used are disclosed in note 9.2. | | | | | | | | | | | | | | | | |
| Intangible fixed assets | The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5 | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table> | Yes | No | N/a | | | ✓ | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| | | ✓ | | | | | | | | | | | | | | | |
| | They are valued at cost. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table> | Yes | No | N/a | | | ✓ | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| | | ✓ | | | | | | | | | | | | | | | |
| Heritage assets | The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table> | Yes | No | N/a | | | ✓ | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| | | ✓ | | | | | | | | | | | | | | | |
| | They are valued at cost. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table> | Yes | No | N/a | | | ✓ | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| | | ✓ | | | | | | | | | | | | | | | |
| Investments | Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table> | Yes | No | N/a | | | ✓ | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| | | ✓ | | | | | | | | | | | | | | | |
| | Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table> | Yes | No | N/a | | | ✓ | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| | | ✓ | | | | | | | | | | | | | | | |
| Stocks and work in progress | Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table> | Yes | No | N/a | | | ✓ | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| | | ✓ | | | | | | | | | | | | | | | |
| | Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. | <table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> </table> | Yes | No | N/a | | | ✓ | Yes | No | N/a | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |
| | | ✓ | | | | | | | | | | | | | | | |
| Yes | No | N/a | | | | | | | | | | | | | | | |

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

| | | |
|--|--|---|
| | | ✓ |
|--|--|---|

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

| | | |
|-----|----|-----|
| Yes | No | N/a |
| | | ✓ |

Current asset investments

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

| | | |
|-----|----|-----|
| Yes | No | N/a |
| | | ✓ |

They are valued at fair value except where they qualify as basic financial instruments.

| | | |
|-----|----|-----|
| Yes | No | N/a |
| | | ✓ |

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

| |
|--|
| |
|--|

Note 3 Analysis of income

| | Analysis | Unrestricted funds | Restricted income funds | Endowment funds | Total funds £ | Prior year £ |
|-----------------------------------|--|--------------------|-------------------------|-----------------|------------------|-----------------|
| Donations and legacies: | Donations and gifts | 1,172 | - | - | 1,172 | 2,136 |
| | Gift Aid | 538 | - | - | 538 | 86 |
| | Legacies | - | - | - | - | - |
| | General grants provided by government/other charities | 97,217 | - | - | 97,217 | 67,775 |
| | Membership subscriptions and sponsorships which are in substance donations | - | - | - | - | - |
| | Donated goods, facilities and services | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | 98,927 | - | - | 98,927 | 69,997 |
| Charitable activities: | Miscellaneous small advocacy contracts and other income | 9,354 | - | - | 9,354 | 10,711 |
| | Fundraising events | 224 | - | - | 224 | 54 |
| | | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | 9,578 | - | - | 9,578 | 10,765 |
| Other trading activities: | Small lottery | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | - | - | - | - | - |
| Income from investments: | Interest income | 171 | - | - | 171 | 4 |
| | Dividend income | - | - | - | - | - |
| | Rental and leasing income | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | 171 | - | - | 171 | 4 |
| Separate material item of income: | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | Total | - | - | - | - | - |
| Other: | Conversion of endowment funds into income | - | - | - | - | - |
| | Gain on disposal of a tangible fixed asset held for charity's own use | - | - | - | - | - |
| | Gain on disposal of a programme related investment | - | - | - | - | - |
| | Royalties from the exploitation of intellectual property rights | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | - | - | - | - | - |
| TOTAL INCOME | | 108,676 | - | - | 108,676 | 80,766 |

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 4 Analysis of receipts of government grants

| | Description | This year £ |
|--------------------|------------------------------------|----------------|
| Government grant 1 | Local authority advocacy contracts | 62,843 |
| Government grant 2 | Local authority coronavirus grants | - |
| Government grant 3 | | - |
| Other | | - |
| | Total | 62,843 |

| | Description | Last year £ |
|--------------------|------------------------------------|----------------|
| Government grant 1 | Local authority advocacy contracts | 62,775 |
| Government grant 2 | Local authority coronavirus grants | 5,000 |
| Government grant 3 | | - |
| Other | | - |
| | Total | 67,775 |

| | This year | Last year |
|--|-----------|-----------|
| <i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i> | | |

| | This year | Last year |
|---|-----------|-----------|
| <i>Please give details of other forms of government assistance from which the charity has directly benefited.</i> | | |

Note 5

Donated goods, facilities and services

| | This year £ | Last year £ |
|-----------------|----------------|----------------|
| Seconded staff | - | - |
| Use of property | - | - |
| Other | - | - |
| | - | - |

| | This year | Last year |
|---|-----------|-----------|
| Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services. | | |
| Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income. | | |
| Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers. | | |

| | | |
|-----------|-----------------------|--------|
| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|

Note 6 Analysis of expenditure

| Analysis | This year | | | | Last year | | | |
|---|--------------------|-------------------------|-----------------|-------------|--------------------|-------------------------|-----------------|-------------|
| | Unrestricted funds | Restricted income funds | Endowment funds | Total funds | Unrestricted funds | Restricted income funds | Endowment funds | Total funds |
| | | | | £ | | | | £ |
| Expenditure on raising funds: | | | | | | | | |
| Incurred seeking donations | - | - | - | - | - | - | - | - |
| Incurred seeking legacies | - | - | - | - | - | - | - | - |
| Incurred seeking grants | - | - | - | - | - | - | - | - |
| Operating membership schemes and social lotteries | - | - | - | - | - | - | - | - |
| Staging fundraising events | - | - | - | - | - | - | - | - |
| Fundraising agents | - | - | - | - | - | - | - | - |
| Operating charity shops | - | - | - | - | - | - | - | - |
| Operating a trading company undertaking non-charitable trading activity | - | - | - | - | - | - | - | - |
| Advertising, marketing, direct mail and publicity | - | - | - | - | - | - | - | - |
| Start up costs incurred in generating new source of future income | - | - | - | - | - | - | - | - |
| Database development costs | - | - | - | - | - | - | - | - |
| Other trading activities | - | - | - | - | - | - | - | - |
| Investment management costs: | - | - | - | - | - | - | - | - |
| Portfolio management costs | - | - | - | - | - | - | - | - |
| Cost of obtaining investment advice | - | - | - | - | - | - | - | - |
| Investment administration costs | - | - | - | - | - | - | - | - |
| Intellectual property licencing costs | - | - | - | - | - | - | - | - |
| Rent collection, property repairs and maintenance charges | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| Total expenditure on raising funds | - | - | - | - | - | - | - | - |
| Expenditure on charitable activities: | | | | | | | | |
| Direct advocacy costs | 44,870 | - | - | 44,870 | 39,034 | - | - | 39,034 |
| Indirect advocacy costs, general and administrative expenses | 61,713 | - | - | 61,713 | 50,763 | - | - | 50,763 |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| Total expenditure on charitable activities | 106,583 | - | - | 106,583 | 89,797 | - | - | 89,797 |
| Separate material item of expense | | | | | | | | |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| Total | - | - | - | - | - | - | - | - |
| Other | | | | | | | | |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| Total other expenditure | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURE | 106,583 | - | - | 106,583 | 89,797 | - | - | 89,797 |

Other information:

Analysis of expenditure on charitable activities

| Activity or programme | This year | | | | Last year | | | |
|-----------------------|--------------------------------|-----------------------------|---------------|-----------------|--------------------------------|-----------------------------|---------------|-----------------|
| | Activities undertaken directly | Grant funding of activities | Support Costs | Total this year | Activities undertaken directly | Grant funding of activities | Support Costs | Total last year |
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Activity 1 | - | - | - | - | - | - | - | - |
| Activity 2 | - | - | - | - | - | - | - | - |
| Other | - | - | - | - | - | - | - | - |
| Total | - | - | - | - | - | - | - | - |

| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

| | Description | This year £ | Last year £ |
|---------------------------|-------------|----------------|----------------|
| Extraordinary item 1 | | - | - |
| Extraordinary item 2 | | - | - |
| Extraordinary item 3 | | - | - |
| Extraordinary item 4 | | - | - |
| Total extraordinary items | | - | - |

Section C
Notes to the accounts
Note 8 Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

| Description/name of party | Related party (Yes or No) | Amount received | | Amount paid out | | Balance held at period end | |
|---------------------------|---------------------------|-----------------|-----------|-----------------|-----------|----------------------------|-----------|
| | | This year | Last year | This year | Last year | This year | Last year |
| | | £ | £ | £ | £ | £ | £ |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| Total | | - | - | - | - | - | - |

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

| Description/name of party | Balance held at period end | |
|---------------------------|----------------------------|-----------|
| | This year | Last year |
| | £ | £ |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| Total | - | - |

Section C

Notes to the accounts

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

This year

| Support cost (examples) | Raising funds | Activity 1 | Activity 2 | Activity 3 | Grand total | Basis of allocation (Describe method) |
|----------------------------|---------------|------------|------------|------------|-------------|--|
| | £ | £ | £ | £ | £ | |
| Governance | - | - | - | - | - | |
| | - | - | - | - | - | |
| | - | - | - | - | - | |
| | - | - | - | - | - | |
| Other | - | - | - | - | - | |
| Total | - | - | - | - | - | |

Last year

| Support cost (examples) | Raising funds | Activity 1 | Activity 2 | Activity 3 | Grand total | Basis of allocation (Describe method) |
|----------------------------|---------------|------------|------------|------------|-------------|--|
| | £ | £ | £ | £ | £ | |
| Governance | - | - | - | - | - | |
| | - | - | - | - | - | |
| | - | - | - | - | - | |
| | - | - | - | - | - | |
| Other | - | - | - | - | - | |
| Total | - | - | - | - | - | |

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

| Section C | Notes to the accounts |
|-----------|-----------------------|
|-----------|-----------------------|

Note 10 **Details of certain items of expenditure**

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| - | - |
| - | - |

Section C
Notes to the accounts
(cont)
Note 11
Paid employees

Please complete this note if the charity has any employees.

11.1 Staff Costs
Salaries and wages
Social security costs
Pension costs (defined contribution scheme)
Other employee benefits
Total staff costs

| This year | Last year |
|------------------|------------------|
| £ | £ |
| 82,715 | 70,384 |
| - | - |
| 1,028 | 516 |
| - | - |
| 83,743 | 70,900 |

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

1

| Band | Number of employees | |
|----------------------|----------------------------|------------------|
| | This year | Last year |
| £60,000 to £69,999 | - | - |
| £70,000 to £79,999 | - | - |
| £80,000 to £89,999 | - | - |
| £90,000 to £99,999 | - | - |
| £100,000 to £109,999 | - | - |
| | | |

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

| This year | Last year |
|------------------|------------------|
| £ | £ |
| - | - |

11.2 Average head count in the year

The parts of the charity in which the employees work

| | This year Number | Last year Number |
|-----------------------|---------------------|---------------------|
| Fundraising | - | - |
| Charitable Activities | 6 | 5 |
| Governance | - | - |
| Other | - | - |
| Total | 6 | 5 |

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

| | |
|-----------|--|
| This year | |
| Last year | |

Please state the legal authority or reason for making the payment

| | |
|-----------|--|
| This year | |
| Last year | |

Please state the amount of the payment (or value of any waiver of a right to an asset)

| This year | Last year |
|-----------|-----------|
| £ | £ |
| - | - |

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

| This year | Last year |
|-----------|-----------|
| £ | £ |
| - | - |

The nature of the payment (cash, asset etc.)

| | |
|--|--|
| | |
|--|--|

The extent of redundancy funding at the balance sheet date

| This year | Last year |
|-----------|-----------|
| £ | £ |
| - | - |

Please state the accounting policy for any redundancy or termination payments

| | |
|--|--|
| | |
|--|--|

| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|
|-----------|-----------------------|--------|

Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

| | This year | Last year |
|--|-----------|-----------|
| | £ | £ |
| Amount of contributions recognised in the SOFA as an expense | - | - |

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

| | |
|--|--|
| | |
|--|--|

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different

| |
|--|
| |
| |

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details

| |
|--|
| |
| |

Section C

Notes to the accounts

(cont)

Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

This year:

13.1 Analysis of grants paid (included in cost of charitable activities)

| Analysis | Grants to institutions | Grants to individuals | Support costs | Total |
|-----------------------|------------------------|-----------------------|---------------|-------|
| | | | £ | £ |
| Activity or project 1 | - | - | - | - |
| Activity or project 2 | - | - | - | - |
| Activity or project 3 | - | - | - | - |
| Activity or project 4 | - | - | - | - |
| Total | - | - | - | - |

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

| | | |
|--|-----|--|
| <p><i>My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.</i></p> | Yes | Please provide details of charity's URL. |
| | No | Provide details below |

| Names of institution | Purpose | Total amount of grants paid £ |
|--|---------|-------------------------------|
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| Total grants to institutions in reporting period | | - |
| Other unanalysed grants | | - |
| TOTAL GRANTS PAID | | - |

Last year:

13.3 Analysis of grants paid (included in cost of charitable activities)

| Analysis | Grants to institutions | Grants to individuals | Support costs £ | Total £ |
|-----------------------|------------------------|-----------------------|--------------------|------------|
| Activity or project 1 | - | - | - | - |
| Activity or project 2 | - | - | - | - |
| Activity or project 3 | - | - | - | - |
| Activity or project 4 | - | - | - | - |
| Total | - | - | - | - |

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.4 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

| | |
|-----|---|
| Yes | <i>Please provide details of charity's URL.</i> |
| No | <i>Provide details below</i> |

| Names of institution | Purpose | Total amount of grants paid £ |
|---|---------|-------------------------------|
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| Total grants to institutions in reporting period | | - |
| Other unanalysed grants | | - |
| TOTAL GRANTS PAID | | - |

| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 14 **Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

| | Freehold land & buildings | Other land & buildings | Plant, machinery and motor vehicles | Fixtures, fittings and equipment | Total |
|------------------------------|---------------------------|------------------------|-------------------------------------|----------------------------------|--------|
| | £ | £ | £ | £ | £ |
| At the beginning of the year | - | - | - | 13,111 | 13,111 |
| Additions | - | - | - | 486 | 486 |
| Revaluations | - | - | - | - | - |
| Disposals | - | - | - | - | - |
| Transfers * | - | - | - | - | - |
| At end of the year | - | - | - | 13,597 | 13,597 |

14.2 Depreciation and impairments

| | | | | | |
|----------------|--|----------|----------|----------|----------|
| **Basis | SL or RB (Straight Line or Reducing Balance) | SL or RB | SL or RB | SL or RB | SL or RB |
| ** Rate | | | | SL - 25% | |

| | | | | | |
|--------------------------|---|---|---|--------|--------|
| At beginning of the year | - | - | - | 11,921 | 11,921 |
| Disposals | - | - | - | - | - |
| Depreciation | - | - | - | 785 | 785 |
| Impairment | - | - | - | - | - |
| Transfers* | - | - | - | - | - |
| At end of the year | - | - | - | 12,706 | 12,706 |

14.3 Net book value

| | | | | | |
|---|---|---|---|-------|-------|
| Net book value at the beginning of the year | - | - | - | 1,190 | 1,190 |
| Net book value at the end of the year | - | - | - | 891 | 891 |

14.4 Impairment

This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied and significant assumptions

the carrying amount that would have been recognised had the assets been carried under the cost model.

| This year | Last year |
|-----------|-----------|
| | |
| | |
| | |
| - | - |

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

| This year | Last year |
|-----------|-----------|
| £ | £ |
| - | - |
| - | - |
| | |

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 15 Intangible assets*Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

| | Research & development | Patents and trademarks | Other | Total |
|--------------------------|------------------------|------------------------|-------|-------|
| | £ | £ | £ | £ |
| At beginning of the year | - | - | - | - |
| Additions | - | - | - | - |
| Disposals | - | - | - | - |
| Revaluations | - | - | - | - |
| Transfers * | - | - | - | - |
| At end of the year | - | - | - | - |

15.2 Amortisation and impairments

| | | | | | |
|----------------|----------|----------|----------|----------|---|
| **Basis | SL or RB | SL or RB | SL or RB | SL or RB | Straight Line ("SL") or Reducing Balance ("RB") |
| ** Rate | | | | | |

| | | | | |
|--------------------------|---|---|---|---|
| At beginning of the year | - | - | - | - |
| Disposals | - | - | - | - |
| Amortisation | - | - | - | - |
| Impairment | - | - | - | - |
| Transfers* | - | - | - | - |
| At end of year | - | - | - | - |

15.3 Net book value

| | | | | |
|---|---|---|---|---|
| Net book value at the beginning of the year | - | - | - | - |
| Net book value at the end of the year | - | - | - | - |

15.4 Accounting policy*Please disclose the accounting policy for intangible fixed assets including:**Reasons for choosing amortisation rates**Policies for the recognition of any capital development*

| |
|--|
| |
| |

15.5 Impairment

This year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

| This year | Last year |
|-----------|-----------|
| | |
| | |
| | |
| | |

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

| | |
|--|--|
| | |
| | |
| | |
| | |
| | |
| | |

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Section C**Notes to the accounts****(cont)****Note 16****Heritage assets***Please complete this note if the charity has heritage assets***16.1 General disclosures for all charities holding heritage assets**

| | This year | Last year |
|--|-----------|-----------|
| (i) Explain the nature and scale of heritage assets held. | | |
| (ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets. | | |

16.2 Cost or valuation

| | Heritage asset 1 £ | Heritage asset 2 £ | Heritage asset 3 £ | Heritage asset 4 £ | Total £ |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------------|
| At beginning of the year | - | - | - | - | - |
| Additions | - | - | - | - | - |
| Disposals | - | - | - | - | - |
| Revaluations | - | - | - | - | - |
| Transfers * | - | - | - | - | - |
| At end of the year | - | - | - | - | - |

16.3 Depreciation and impairments

| | | | | | | |
|----------------|--|--|--|--|--|---|
| **Basis | | | | | | Straight Line ("SL") or Reducing Balance ("RB") |
| ** Rate | | | | | | |

| | | | | | |
|--------------------------|---|---|---|---|---|
| At beginning of the year | - | - | - | - | - |
| Disposals | - | - | - | - | - |
| Depreciation | - | - | - | - | - |
| Impairment | - | - | - | - | - |
| Transfers* | - | - | - | - | - |
| At end of year | - | - | - | - | - |

16.4 Net book value

| | | | | | |
|---|---|---|---|---|---|
| Net book value at the beginning of the year | - | - | - | - | - |
| Net book value at the end of the year | - | - | - | - | - |

16.5 Impairment

This year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

| |
|--|
| |
|--|

Last year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

| |
|--|
| |
|--|

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

| This year | Last year |
|-----------|-----------|
| | |
| | |
| | |
| | |
| | |

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

| At valuation Group A | At cost Group B | Total |
|-------------------------|--------------------|-------|
| £ | £ | £ |
| - | - | - |
| - | - | - |
| - | - | - |
| - | - | - |
| - | - | - |
| - | - | - |

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.

(ii) Describe the significance and nature of heritage assets.

(iii) Disclose information that is helpful in assessing the value of heritage assets.

| This year | Last year |
|-----------|-----------|
| | |
| | |
| | |

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

| | |
|--|--|
| | |
|--|--|

16.9 Five year summary of heritage assets transactions

| | 2015 | 2014 | 2013 | 2012 | 2011 |
|------------------------------------|------|------|------|------|------|
| | £ | £ | £ | £ | £ |
| Purchases | | | | | |
| Group A | - | - | - | - | - |
| Group B | - | - | - | - | - |
| Group C | - | | | | |
| Other | - | | | | |
| Donations | | | | | |
| Group A | - | - | - | - | - |
| Group B | - | - | - | - | - |
| Group C | - | - | - | - | - |
| Other | - | - | - | - | - |
| Total additions | - | - | - | - | - |
| | | | | | |
| Charge for impairment | | | | | |
| Group A | - | - | - | - | - |
| Group B | - | - | - | - | - |
| Group C | - | - | - | - | - |
| Other | - | - | - | - | - |
| Total charge for impairment | - | - | - | - | - |
| | | | | | |
| Disposals | | | | | |
| Group A - carrying amount | - | - | - | - | - |
| Group B - carrying amount | - | - | - | - | - |
| Group C | - | - | - | - | - |
| Other | - | - | - | - | - |
| Total disposals | - | - | - | - | - |

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

| | Cash & cash equivalents | Listed investments | Investment properties | Social investments | Other | Total |
|---|-------------------------|--------------------|-----------------------|--------------------|-------|---------|
| Carrying (fair) value at beginning of period | 68,200 | - | - | - | - | 68,200 |
| Add: additions to investments during period* | | - | - | - | - | - |
| Less: disposals at carrying value | - | - | - | - | - | - |
| Less: impairments | - | - | - | - | - | - |
| Add: Reversal of impairments | - | - | - | - | - | - |
| Add/(deduct): transfer in/(out) in the period | 33,048 | - | - | - | - | 33,048 |
| Add/(deduct): net gain/(loss) on revaluation | - | - | - | - | - | - |
| Carrying (fair) value at end of year | 101,248 | - | - | - | - | 101,248 |

*Please specify additions resulting from acquisitions through business combinations, if any.

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

This year:

Analysis of investments

| | Fair value at year end | Cost less impairment |
|---|------------------------|----------------------|
| | £ | £ |
| Cash or cash equivalents | 101,248 | 101,248 |
| Listed investments | - | - |
| Investment properties | - | - |
| Social investments | - | - |
| Other investments | - | - |
| Total | - | 101,248 |
| Grand total (Fair value at year end+Cost less impairment) | | 101,248 |

Last year:

Analysis of investments

| | Fair value at year end | Cost less impairment |
|---|------------------------|----------------------|
| | £ | £ |
| Cash or cash equivalents | 68,200 | 68,200 |
| Listed investments | - | - |
| Investment properties | - | - |
| Social investments | - | - |
| Other investments | - | - |
| Total | - | 68,200 |
| Grand total (Fair value at year end+Cost less impairment) | | 68,200 |

17.3 If your charity holds investment properties, please complete the following note:

| | This year | Last year |
|---|------------------|------------------|
| (i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity | | |
| (ii) Name or independent valuer, if applicable, and relevant qualifications | | |
| (iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds | | |
| (iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements | | |

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

| | This year | Last year |
|--------------------------|------------------|------------------|
| | £ | £ |
| Cash or cash equivalents | 101,248 | 68,200 |
| Listed investments | - | - |
| Investment properties | - | - |
| Social investments | - | - |
| Other investments | - | - |
| Total | 101,248 | 68,200 |

17.5 Guarantees

| | This year | Last year |
|--|------------------|------------------|
| Please provide details and amount of any guarantee made to or on behalf of a third party | | |
| Name of the entity or entities benefitting from those guarantees | | |
| Please explain how the guarantee furthers the charity's aims | | |

17.6 Concessionary loans

Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).

| Description | This year £ | Last year £ |
|--------------|-------------|-------------|
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| Total | - | - |

Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).

| Description | This year £ | Last year £ |
|--------------|-------------|-------------|
| | - | - |
| | - | - |
| | - | - |
| Total | - | - |

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

| This year | Last year |
|-----------|-----------|
| | |
| | |
| | |
| | |
| | |
| | |

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

| This year | Last year |
|-----------|-----------|
| | |
| | |
| | |

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| |

Section C
Notes to the accounts
(cont)
Note 18
Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

| | Stock | | Donated goods | | Work in progress |
|----------------------------------|------------------|------------|------------------|------------|------------------|
| | For distribution | For resale | For distribution | For resale | |
| | £ | £ | £ | £ | |
| Charitable activities: | | | | | |
| <i>Opening</i> | - | - | - | - | - |
| <i>Added in period</i> | - | - | - | - | - |
| <i>Expensed in period</i> | - | - | - | - | - |
| <i>Impaired</i> | - | - | - | - | - |
| <i>Closing</i> | - | - | - | - | - |
| Other trading activities: | | | | | |
| <i>Opening</i> | - | - | - | - | - |
| <i>Added in period</i> | - | - | - | - | - |
| <i>Expensed in period</i> | - | - | - | - | - |
| <i>Impaired</i> | - | - | - | - | - |
| <i>Closing</i> | - | - | - | - | - |
| Other: | | | | | |
| <i>Opening</i> | - | - | - | - | - |
| <i>Added in period</i> | - | - | - | - | - |
| <i>Expensed in period</i> | - | - | - | - | - |
| <i>Impaired</i> | - | - | - | - | - |
| <i>Closing</i> | - | - | - | - | - |
| Total this year | - | - | - | - | - |
| Total previous year | - | - | - | - | - |

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

| This year | Last year |
|-----------|-----------|
| £ | £ |
| | |

| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| 3,453 | 1,515 |
| 1,667 | 1,591 |
| 5,120 | 3,106 |

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| - | - |
| - | - |
| Total - | - |

| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|
|-----------|-----------------------|--------|

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

| | Amounts falling due within one year | | Amounts falling due after more than one year | |
|--|-------------------------------------|----------------|--|----------------|
| | This year £ | Last year £ | This year £ | Last year £ |
| Accruals for grants payable | - | - | - | - |
| Bank loans and overdrafts | - | - | - | - |
| Trade creditors | - | - | - | - |
| Payments received on account for contracts or performance-related grants | 57,476 | 25,000 | - | - |
| Accruals and deferred income | 347 | 152 | - | - |
| Taxation and social security | - | - | - | - |
| Other creditors | - | - | - | - |
| Total | 57,823 | 25,152 | - | - |

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

| This year | Last year |
|-----------|-----------|
| | |

Movement in deferred income account

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| - | - |
| - | - |

Section C**Notes to the accounts****(cont)****Note 21 Provisions for liabilities and charges**

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period
 Amounts added in current period
 Amounts charged against the provision in the current period
 Unused amounts reversed during the period
 Balance at the end of the reporting period

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

21.2 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

This year**Last year**

| | |
|--|--|
| | |
| | |
| | |

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

This year**Last year**

| | |
|--|--|
| | |
|--|--|

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

| | |
|--|--|
| | |
|--|--|

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

| | This year | Last year |
|--|-----------|-----------|
| 22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk. | | |
| 22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conitions related to its pledge should be given here. | | |

Note 23 Contingent liabilities and contingent assets

23.1 Contingent liabilities

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

This year

| Description of item including its legal nature. Please describe any security provided in connection to the liability. | Estimate of financial effect |
|---|------------------------------|
| | |
| | |
| | |
| | |

Last year

| Description of item including its legal nature. Please describe any security provided in connection to the liability. | Estimate of financial effect |
|---|------------------------------|
| | |
| | |
| | |
| | |

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

This year

| Description of item | Estimate of financial effect |
|---------------------|------------------------------|
| | |
| | |
| | |
| | |

Last year

| Description of item | Estimate of financial effect |
|---------------------|------------------------------|
| | |
| | |
| | |
| | |

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

| | This year | Last year |
|--|-----------|-----------|
| Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement | | |
| Where it is not practical to make one or more of these disclosures, please state this fact | | |

| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|
|-----------|-----------------------|--------|

Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| 101,248 | 68,200 |
| - | - |
| 101,248 | 68,200 |

Note 25

Fair value of assets and liabilities

| | This year | Last year |
|---|-----------|-----------|
| 25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks. | | |
| 25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk. | | |

Section C

Notes to the accounts

(cont)

Note 26

Events after the end of the reporting period

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period

| | This year | Last year |
|--|-----------|-----------|
| Please provide details of the nature of the event | | |
| Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made | | |

| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 27 **Charity funds**

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

| Fund names | Type PE, EE R or UR * | Purpose and Restrictions | Fund balances brought forward £ | Income £ | Expenditure £ | Transfers £ | Gains and losses £ | Fund balances carried forward £ |
|------------------------|--------------------------|--------------------------|---|---------------|------------------|----------------|--------------------------|---|
| Lloyds Bank Foundation | R | | 25,000 | 27,250 | - 20,048 | - | - | 32,202 |
| Henry Smith | R | | - | 39,600 | - 14,327 | - | - | 25,273 |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| Other funds | N/a | N/a | - | - | - | - | - | - |
| Total Funds | | | 25,000 | 66,850 | - 34,375 | - | - | 57,475 |

| | | |
|-----------|-----------------------|--------|
| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|

Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

| Fund names | Type PE, EE R or UR * | Purpose and Restrictions | Fund balances brought forward £ | Income £ | Expenditure £ | Transfers £ | Gains and losses £ | Fund balances carried forward £ |
|------------------------|--------------------------|--------------------------|---|-------------|------------------|----------------|--------------------------|---|
| Lloyds Bank Foundation | R | | - | 25,000 | - | - | - | 25,000 |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| Other funds | N/a | N/a | - | - | - | - | - | - |
| Total Funds | | | - | 25,000 | - | - | - | 25,000 |

Note 27

Charity funds (cont)

27.3 Transfers between funds

This year

| | Reason for transfer and where endowment is converted to income, legal power for its conversion | Amount |
|---|--|--------|
| Between unrestricted and restricted funds | | |
| Between endowment and restricted funds | | |
| Between endowment and unrestricted funds | | |
| | | |

Last year

| | Reason for transfer and where endowment is converted to income, legal power for its conversion | Amount |
|---|--|--------|
| Between unrestricted and restricted funds | | |
| Between endowment and restricted funds | | |
| Between endowment and unrestricted funds | | |
| | | |

27.4 Designated funds

This year

| Planned use | Purpose of the designation | Amount |
|-------------|----------------------------|--------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Last year

| Planned use | Purpose of the designation | Amount |
|-------------|----------------------------|--------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits**This year**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

1

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

| Name of trustee | Legal authority (eg order, governing document) | Amounts paid or benefit value | | | | |
|-----------------|--|-------------------------------|----------------------|---|-------|-------|
| | | Remuneration | Pension contribution | Redundancy (including loss of office)/ex gratia | Other | TOTAL |
| | | £ | £ | £ | £ | £ |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

1

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

| Name of trustee | Legal authority (eg order, governing document) | Amounts paid or benefit value | | | | |
|-----------------|--|-------------------------------|----------------------|---|-------|-------|
| | | Remuneration | Pension contribution | Redundancy (including loss of office)/ex gratia | Other | TOTAL |
| | | £ | £ | | £ | £ |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

1

| Type of expenses reimbursed | This year | Last year |
|-----------------------------|-----------|-----------|
| | £ | £ |
| Travel | - | - |
| Subsistence | - | - |
| Accommodation | - | - |
| Other (please specify): | - | - |
| | - | - |
| TOTAL | - | - |

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

1

| Name of the trustee or related party | Relationship to charity | Description of the transaction(s) | Amount | Balance at period end | Provision for bad debts at period end | Amounts written off during reporting period |
|--------------------------------------|-------------------------|-----------------------------------|--------|-----------------------|---------------------------------------|---|
| | | | £ | £ | £ | £ |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Last year

There have been no related party transactions in the reporting period (True or False) 1

| Name of the trustee or related party | Relationship to charity | Description of the transaction(s) | Amount | Balance at period end | Provision for bad debts at period end | Amounts written off during reporting period |
|--------------------------------------|-------------------------|-----------------------------------|--------|-----------------------|---------------------------------------|---|
| | | | £ | £ | £ | £ |
| | | | | | | |
| | | | | | | |
| | | | | | | |

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Note 29**Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Vocal Advocacy

On accounts for the year
ended

31 March 2023

Charity no
(if any)

1152778

Set out on pages

Standard Accounts Template

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

Date:

04 / 05 / 2023

Name:

James Twigger

Relevant professional
qualification(s) or body
(if any):

Bsc (Hons) BFP FCA

Address:

13 Hyde Road

Paignton, Devon

TQ4 5BW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.