

VOCAL ADVOCACY

England & Wales · Charity number 1152778

Details

Status Registered

Legal form Charitable company

Company number [05741949](#)

Registered 2013-07-09

Register [View on the Charity Commission register](#)

Contact

Address Vocal Advocacy
Lower Close
Dartington Hall
Totnes
TQ9 6EN

Phone 01803868300

Email vocaladvocacy@btconnect.com

Website www.vocaladvocacy.org.uk

Activities

Objects: THE RELIEF OF PERSONS WITH SPEECH AND COMMUNICATION DIFFICULTIES BY PROVIDING A SERVICE TO ASSIST THOSE PERSONS TO REALISE THEIR FULL POTENTIAL AND OBTAIN THEIR FULL RIGHTS AS A CITIZEN

Activities: Vocal offers a free and independent issue based Advocacy services for adults with learning disabilities or communication difficulties. Vocal is also able to take on specialist contract work and can provide training for small groups of clients and the people who support them.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** People With Disabilities

Geography

- Devon
- Plymouth City
- Somerset
- Torbay

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£170,856	£177,090	-	-
2024-03-31	£170,699	£158,797	-	-
2023-03-31	£108,676	£106,583	-	-
2022-03-31	£80,766	£89,797	-	-
2021-03-31	£79,673	£75,666	-	-

Trustees

Name	Role	Appointed
JANET REGAN	Chair	2013-07-05
Cheryl Lewis		2025-04-04
Jennifer Lynch		2023-10-16
Mary Dodson		2021-06-16

VOCAL ADVOCACY

England & Wales - Charity number 1152778

Accounts



Annual Report 2024/2025

Registered Charity No. 1152778

Company No. 5741949



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The Trustee Board presents its Annual Report and Financial Statements for the year ended 31 March 2025.

Reference and Administrative Information

Charity Name: Vocal Advocacy

Charity Registration Number: 1152778

Company registration number: 5741949

Registered Office: Vocal Advocacy
Room DS 034
Lower Close Studios
Dartington Hall
Totnes
Devon
TQ9 6EN

**Vocal Advocacy is a Company Limited by Guarantee and for the purposes of the Memorandum and Articles of Association the Trustee directors are the members and have provided a limited personal guarantee.*

Trustee / directors Janet Regan – Chair of Trustees
Margaret Cushen – Treasurer
Mary Dodson
Jenny Lynch

**Vocal Advocacy does not require an audit under Company Law or its Memorandum and Articles of Association*

Bankers: Lloyds Bank
2 Palace Avenue
Paignton
TQ3 3ER

Vocal Advocacy

Vocal Advocacy supports people who have a learning disability or communication difficulty to understand and exercise their rights, make informed decisions and speak up for themselves.

Vocal has always been a user led organisation; people with lived experience are actively encouraged to join as members and contribute to the management of the organisation; they are central to decision making. They, as experts by experience, support Vocal by providing feedback on new initiatives, business planning and ensure that the focus of the organisation is maintained.

Over recent years we have built on this; our members now write and deliver presentations about their work; they are instrumental in the production of our regular newsletters and in our social media presence. Members support the organisation to raise the profile of advocacy by manning information stands at large scale events, visiting establishments, and other providers to talk about advocacy, supporting people to access our services. They have helped to review our role description for Trustees, ahead of our next recruitment campaign. They have taken part in initiatives that develop their own life skills and support peer and self-advocacy. We are proud of our achievement in being fully co-produced.

Members are involved at all areas of the organisation and there is a real sense of true co-production and shared ownership of Vocal Advocacy as an organisation.

Statement by the Chair of Trustees

Vocal Advocacy's purposes as set out in the objects contained in the company's memorandum of association are:

"The relief of persons with speech and communication difficulties by providing a service to assist those persons to realise their full potential and obtain their full rights as a citizen."

The Trustee Board meets on a regular basis to monitor operational and financial performance and to review Vocal's Strategic Plan with reference to its aims and objectives.

At the AGM, in November 2024, Margaret Cushen stood down from the board after over 30 years of service. Margaret was one of the founders of Vocal, a local psychologist in Learning Disability who recognised the marginalisation and powerlessness of the people she worked with. In her time with Vocal, Margaret served in all the designated committee roles (Secretary, Treasurer and Chair), as well as taking on a multitude of tasks as a volunteer (bid writer, fundraiser, jam maker, tea maker, ticket seller, to name just a few!) Her contribution has been inestimable, and she is

sorely missed. I would like to take this opportunity to thank Margaret for her service, and commitment to Vocal through all its organisational life.

Overall, this has been another very positive year for Vocal: alongside continuing to offer first rate statutory advocacy for people with Learning Disabilities, via our contracts in Devon and Torbay, we have worked hard to further embed and expand our development projects, which support our strategic aims of long-term sustainability, income generation and the expansion of our offer (developing more services for more people.)

This was the third (and anticipated final) year of our funding from Henry Smith Charity supporting the delivery of generic wide-ranging advocacy for people with a Learning Disability. This is a much-needed service for people with issues which now fall outside the narrow remit of statutory advocacy. For some years, our ability to offer this beneficial and highly valued service was severely constrained. However, the Henry Smith grant has enabled our highly skilled and committed advocates to fully establish this work again, with high and enthusiastic take-up. We are delighted that (unexpectedly) the funding has been extended for a further year, now ending in May 2026.

This work was part of a national 'strategic grant programme', instituted by Henry Smith with the aim of demonstrating to government and other funders the positive outcomes and potential cost benefits of wider advocacy provision to people with learning disability. The outcomes of the work by Vocal and the other 14 selected U.K. charities were evaluated by Social Finance who launched a report at the House of Parliament in February 2025, demonstrating all the benefits we have long believed in. It showed conclusively that every pound spent on advocacy saves health and social care £12! It is hoped that the report will influence policy makers, government and local authority funders in years to come. Vocal can also use the report to support funding bids to sustain this service in years to come. On behalf of Vocal I would like to thank the Henry Smith Charity for promoting this initiative and for the support and funding we have received enabling us to deliver this project.

During the year we continued to work on our income generation initiatives. Our new service, which supports parents with a learning disability and other cognitive difficulties through legal proceedings, has gone from strength to strength. With the continued enthusiastic and skilled drive of our Advocacy Lead for supporting parents, demand quickly increased, leading us to expand this offer appointing an additional staff member in August 24. As a result, there was a significant increase in the number of parents supported. Feedback on the standard of the work by referring solicitors, the courts and clients themselves has been exemplary.

Vocal continues to be an active member and Strategic Partner of the Devon Advocacy Consortium. Working within DAC enhances our ability to support vulnerable people and access skills and expertise from colleagues working in a wide range of fields. 2024-5 was the first year of the Devon Advocacy Consortium's new contract with Devon and Torbay for statutory advocacy and with provision for 3 years (plus 3, our main source of

income should be secure till 2030. Our agreement with the consortium increased our funding allocation slightly which has enabled us to support more people.

Our professional and experienced advocacy team hold or are working towards accredited advocacy qualifications. During the year, Vocal continued to hold the Quality Performance Mark (QPM) for advocacy agencies issued by the NDTi. Our advocates have proactively helped raise our profile as an organisation by submitting articles which have been published in national periodicals, ('LD today' -Community DOLs and General advocacy and 'Research in Practice' -advocacy in safeguarding.)

Our members, people with lived experience of our service, continue to be at the centre of everything we do. This year we have continued to expand our co -production initiatives - with a new members group in Ivybridge, and a plan in place to increase and embed their engagement further within the organisation. E.g. trustee recruitment.

As a small charity, expanding and sustaining our trustee board is a continuing priority, work to review and develop our recruitment process was prioritised in our 2024 business planning session, alongside the updating of our website 'shop window' which is crucial for this and to raise our profile to support income generation.

All our activities are focused on supporting vulnerable people to speak up for themselves and be heard when decisions are being made about their lives. The trustees have considered the public benefit of the work of the charity; the details are outlined in the following report.

Janet Regan
Chair of Trustees

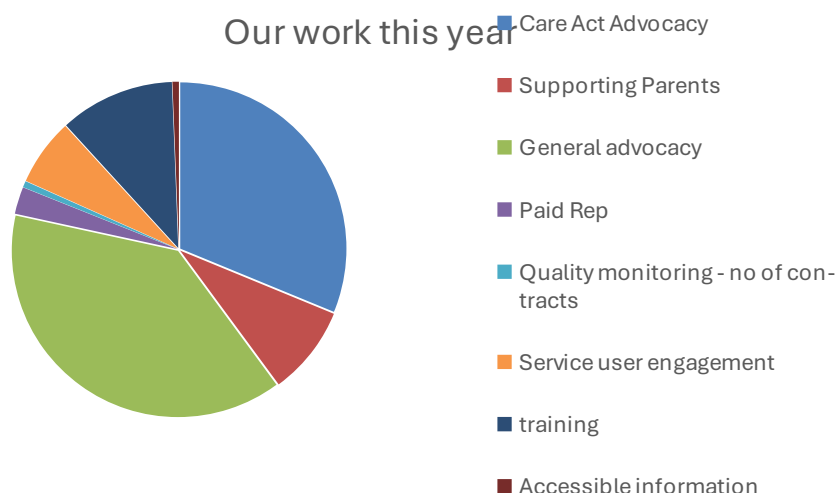
Who has Benefited from our Service?

Over the years Vocal has evolved to meet the changing needs of the people who use our service and to reflect the changes in local and national policy. The main focus of our work has always been in the provision of independent issued based advocacy. Vocal is now able to support people who are eligible for statutory advocacy by providing ICAA or IMCA or require the support of general 1:1, peer or self-advocacy, require a Paid Representative as they are subject to DoLS or parents who need support with child protection issues.

Vocal's delivery model means that our advocates can support people with both general advocacy and statutory advocacy. This means that when a person's advocacy needs change from general advocacy to being eligible for statutory advocacy, the person does not need to change advocate or begin a new relationship with another person, they are already supported by someone who knows them well. This is crucial for our client group; as the relationship is already established it means that the advocacy work can be completed more quickly and efficiently.

Our advocate supported a person with general advocacy to challenge decisions that had been made about how he spent his time, essentially a deprivation of his liberties. The advocate supported him to take legal advice and to complain to the Councils Monitoring Officer. As a result, a Care Act review has taken place, and a new capacity assessment completed. The Local Authority is now following Court of Protection procedures. Funding is now in place for specialist educational support, which will enable the person to manage their time safely.

In addition to our issue-based advocacy work we also provide a service to enable the monitoring of care packages; to ensure that the service provided to a client mirrors that that is commissioned. We provide bespoke AQA accredited training courses enabling people who may not easily access education gain qualifications that reflect their learning needs and aspirations. We also support service user engagement initiatives, enabling people to have a voice and direct/develop the services that matter to them.



In person, advocacy awareness raising initiatives reached 481 people this year. (212 in the previous year).

Our work to support people who are eligible for advocacy under the Care Act continues to grow, supported in this year by an increase in the size of our contract. However, our focus on increasing accessibility of advocacy for those who do not meet eligibility for a Care Act Advocate means that this now presents as a smaller proportion of our work.

We have seen a significant increase in the number of parents who require advocacy support with child protection issues, and an increase in the number of people who are supported with service user engagement initiatives, including preparation of information in easy read format for other providers.

25 people were enrolled with AQA to completed individual/bespoke training packages. In total they completed 72 courses. Covering subjects such as employability (including organisational communication, leadership and accessing the world of work- interview skills etc) and role specific courses such as food hygiene, kitchen safety, customer services.

We continue to support people to use different media to understand complex information and to express their views in a way that is meaningful to them. We ensure their voice is heard by decision makers.

We supported a person with a safeguarding referral. When completed, there was still a need to help them with a complex relationship. Their views and wishes were not being heard, and it was causing them great distress. For the client's voice to be heard fully we helped them create a video that explained all their thoughts, feelings and what outcome they wanted. The case with the Video was heard by the Court of Protection.

As well as our in-person advocacy awareness raising initiatives, where we met potential clients, providers and professionals. Motivated by our work with the Henry Smith Charity and the publication of their report [Independent advocacy for independent lives | Social Finance](#) outlining the benefits of general advocacy and the need for this to be properly funded, Vocal Advocates have also written a number of articles, these are published in professional journals, outlining the importance of the advocacy and the impact it can have;

[Advocacy in safeguarding | Research in Practice](#)

[Deprivation of liberty: how to identify when it may be taking place - Learning Disability Today](#)

[The power of advocacy in safeguarding | Research in Practice](#)

A case for general advocacy published in LD today - April 25

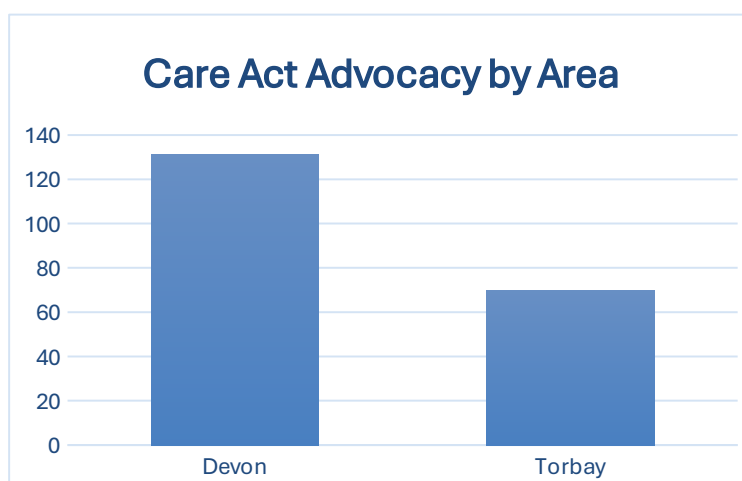
Statutory Advocacy - The Care Act 2014

Independent Care Act Advocacy (ICAA)

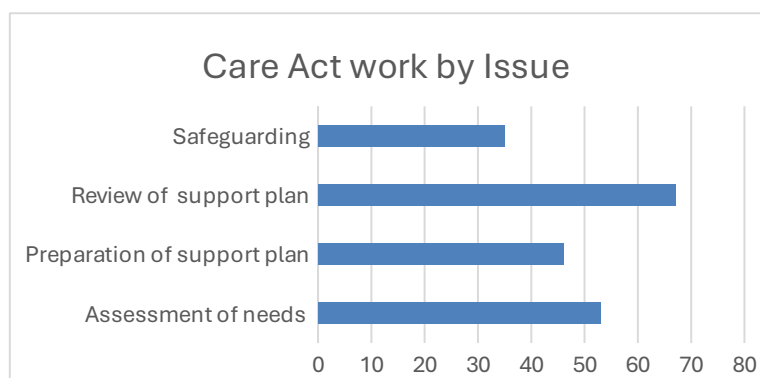
Our statutory work is commissioned by South Devon and Torbay Care Trust and Devon County Council via the Devon Advocacy Consortium.

The Local Authority have a legal responsibility to appoint an Independent Care Act Advocate (ICAA) to support people who have a substantial difficulty in engaging with the Local Authority process (assessment of needs, preparation of care and support plan, review of the plan, safeguarding or carers assessment) and where there is no one appropriate to support them.

The following graph demonstrates our work to provide advocacy for those who were eligible under The Care Act 2014. The graph does not reflect the actual need for support; the amount of support we can offer is limited by the size of the contract with the Devon Advocacy Consortium.



Referrals to support people in Devon have always exceeded the number of people requiring support in Torbay. In this year referrals from both areas have increased from the previous years due, in part, to an increase in the size of the contract.



In this year the number of referrals received to support people with the safeguarding process has increased, as has the number of referrals to support people with an assessment of needs and the preparation of care

and support plans. Referrals to review care packages remains similar to last years figures however it was noted last year that the number of referrals was higher than previously recorded. The referral rates have increased in all areas reflecting the increase in contract size.

A person was referred for a review of their care and supported plan. A change of circumstances meant the support costs were now much more expensive. It then became clear that social services wanted to move the person citing the Fair and Affordable Care Policy. The person was settled and supported in their home and had lived there for a long time. They did not wish to move.

The advocate challenged the decision using the Human Rights Act and the Care Act, with the outcome being, that the person was enabled to stay in their home with the current support providers and with a package of care that met their needs.

Feedback

- I have worked with X before; her approach gave my client the reassurance his voice was being heard and things moved at a pace right for him.
- The Care Act advocate was very good and helped a potentially tricky situation turn out very positive.
- The Advocate was able to present a robust case that was able to sway a funding decision in the adult's favour - it was a brilliant result.
- The support from the ICCA has been amazing in what has been a long complex situation. They have supported the client to ensure that her voice has being heard and communicated with myself and attended meetings which has been invaluable.
- The advocate was really supportive in her role as a Care Act advocate to the service user and for myself; someone to link in with regarding the client's wishes in sometimes difficult family dynamics, keeping the service user at the centre of the plan.

Statutory Advocacy - Mental Capacity Act

Paid Representative Role (RPR)

The Mental Capacity Act also allows for safeguards to be put in place to protect people who need to be deprived of their liberty (DoLS). A standard authorisation is put in place. People who are deprived of their liberty may not have anyone suitable that they know to represent them. If this is the case, the Local Authority have a duty to appoint a Paid Representative. Vocal advocates have provided this role to people living in Devon and Torbay for several years. Frequently, the people receiving this service are re-referred to us following the renewal of the Standard Authorisation.

Independent Mental Capacity Advocate (IMCA)

There are some occasions where a person referred to advocacy under The Care Act become eligible for advocacy under the Mental Capacity Act. In these cases, an Independent Mental Capacity Advocate (IMCA) must be appointed. Vocal is now able to provide this service.

A person we worked with received 12 hours of 1:1 support. They were very unhappy about being under constant supervision. They were clear that they didn't want to be followed around and that they wanted some time alone.

Our RPR could see that this was not the least restrictive option to support this person, and they raised this with the professionals involved. After much evidence gathering and discussions amongst professionals, it was concluded that the person only really needed a few hours of 1:1 Support. This is used to enable them to get out of the home and do the things they enjoy. In the home they have more privacy and freedom. Professionals have now listened to what they have been telling them; their voice is being heard.

The Best Interest Assessor on completion of a 3-month review commented on how much happier the person is.

Feedback

- I had really good communication with the IMCA, easy to be able to contact them when needed.
- The paid rep acted with empathy and was person centred in her approach throughout the time allocated to the client.
- Excellent communication and very person centred.
- The IMCA service was very efficient and always made sure the client's voice was heard and expressed any concerns.

General Advocacy

Vocal provide general advocacy for those who have a learning disability and need advocacy support but who are not eligible for advocacy under The Care Act. This is possible due to grant funding provided by the Henry Smith Charity.

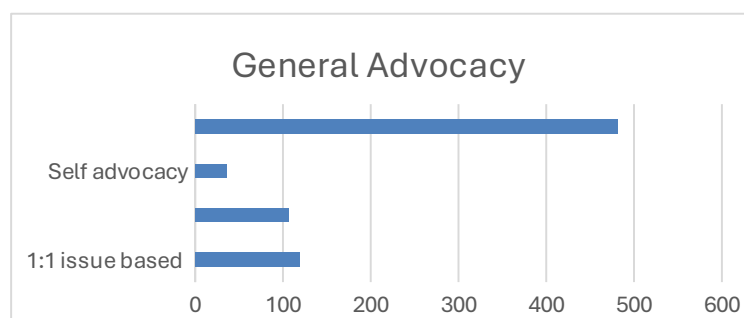
The Henry Smith Charity sought to gather data from 15 advocacy providers over a 3 year period. This would provide evidence to clearly demonstrate the benefits of advocacy. In February 2025 a report detailing the findings was published, 'Independent Advocacy for Independent Lives'. Vocal is proud to have been selected to take part in this research, we will continue to work with the Henry Smith Charity in the coming year.

Our grant enabled Vocal to provide 1:1 issue based advocacy, and to raise the profile of advocacy, promoting peer and self-advocacy where possible.

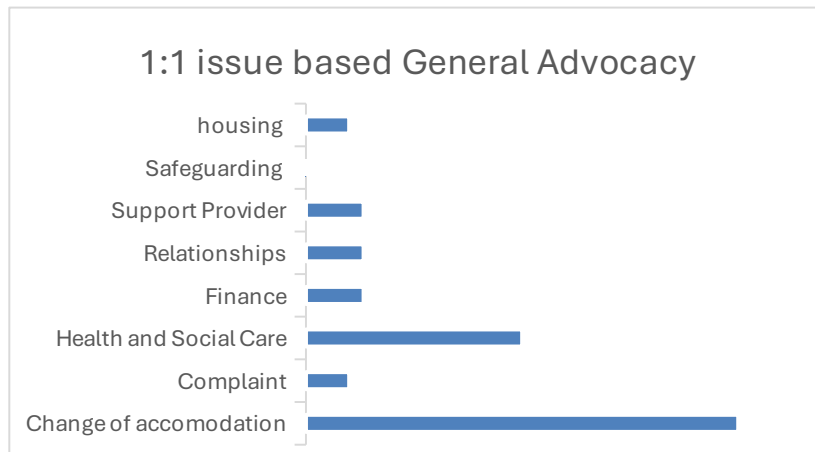
We have found that in raising the profile of advocacy we have highlighted that people are not aware of their rights or how to navigate 'the system', they don't realise that they can make a change or challenge and don't have the support in place to facilitate this. As a result of our advocacy awareness raising initiatives, people are now increasingly aware of the role of an advocate, how they can help and importantly how to access our support.

There has been a definite correlation between the awareness raising initiatives and the number of referrals received for general advocacy.

The number of people that we have supported with this funding is far greater than we predicted; We have held more advocacy awareness raising sessions and as a result, 248 people have benefited from our general advocacy service, and a further 481 from awareness raising.



There is a greater uptake of our work than initially predicted. We adapted the way in which we work to enable us to meet the demand. Introducing IPAD/tablet use has really streamlined our work and reduced time. Our clients can access relevant information much more easily. This has shortened the advocacy time taken on each case and has promoted independence.



The largest part of our work is to support people who have issues with their housing or wish to move and to access health and social care. In these cases, we support people to access the services that they need to enable them to make the changes that they would like.

There are no general advocacy safeguarding referrals this year, this corresponds to the increase in referrals for Care Act advocacy for safeguarding issues.

There has been a change in the nature of the issues presenting to people with regard to their finances. In the past we have supported people with safeguarding around their finances, in this year we note a change in people wanting help to enable them to have better access to their money, and challenging decisions that limit these.

A person self-referred after having ongoing issues with their bank. Despite clearly expressing their needs, particularly a preference for face-to-face interactions, the bank repeatedly failed to respond appropriately. They felt unheard and disrespected and the situation was becoming overwhelming.

The advocate supported the person to write a formal letter to the bank outlining the concerns, their rights and to be treated with dignity and respect. We then accompanied them to a branch visit, during which they confidently advocated for themselves. As a result, the bank made the necessary adjustments to ensure their needs would be consistently met across all branches. This not only resolved the practical issues but also significantly reduced the stress and anxiety they had been experiencing, empowering them to feel respected and in control.

Feedback

- I am really happy how our advocate helped us get where we wanted to be.
- I think X has been brilliant and she has supported me through a difficult 2 years.
- The Vocal advocate is a great professional who has helped me with a number of issues, and I would recommend Vocal to anybody.
- Thank you for attending the meeting yesterday and supporting my daughter. She is beginning to realise she does have a voice and can

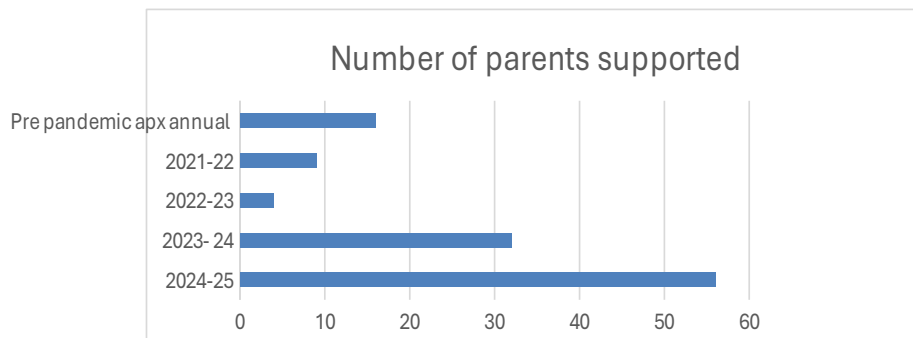
convey what she wants with your help. Thank you very much for all the support you given X.

- We would never have known X had a problem and that it was so important to him without an Advocate [being involved], he's so happy now.

Supporting Parents

Our work in this area is to support parents who have a learning disability or a cognitive difficulty in understanding their responsibilities as parents, engage with the local authority, understand their concerns and if necessary, instruct their legal representatives and attend court proceedings.

Typically, pre-pandemic we would offer our support to approximately 16 parents each year. As the referral rates dropped in 2022 and again in 2023, we knew that there was unmet need. To address this we used grant funding, provided by the Lloyds Bank Foundation, to launch our supporting parents project. The impact of that project is clear to see.



The success of this project in year 1 (23-24) has been such that we appointed a second advocate who joined the team in August 2025. With the increased capacity the number of people we can support has grown significantly.

I believe that an advocate plays a vital role in ensuring the right outcome during legal proceedings. I don't believe that I could have a fair and balanced trial without an advocate

Feedback

- Without the support of a highly-attuned and sensitive advocate this hearing wouldn't have been possible - Judge
- The advocates at Vocal are adaptable, and inventive in their approach - Legal Rep
- The advocate was hugely effective, and extremely professional and I have been blown away by the impact they had on this case - Legal Rep
- I wanted to emphasise how brilliant X was with our client over the course of the hearing. X worked incredibly hard to support her, encourage her and manage her very difficult presentation, which was an enormous help to the client and also to the legal team. X really was a super star - Legal Rep
- Without an advocate I couldn't understand things and I couldn't get my point across – no one understood that I couldn't understand

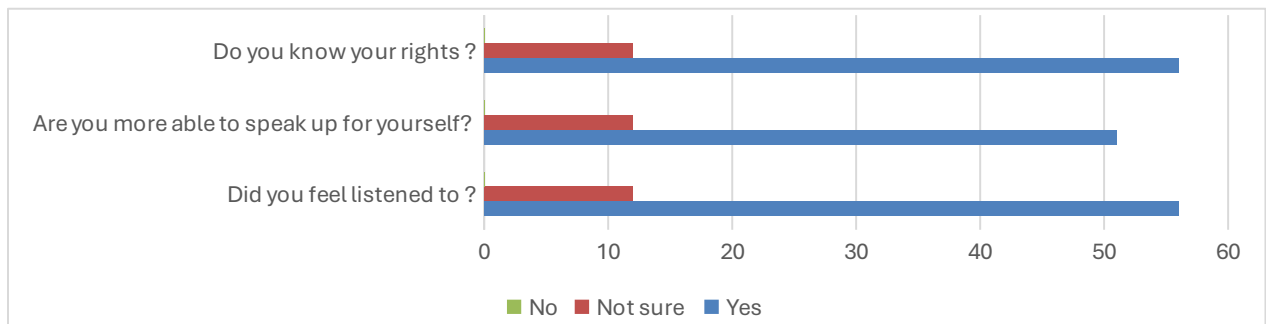
things properly. All this changed when the advocate was there, I felt like I could properly take part in everything - Client

- Your service and breakdowns are straight forward and easy to understand. Really appreciate your time - Client

The Benefits of Advocacy

We monitor the impact of the work that we do in several ways.

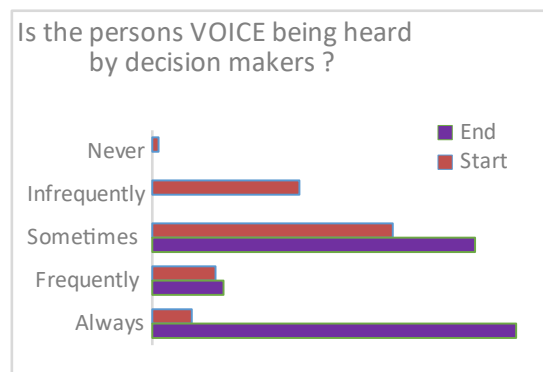
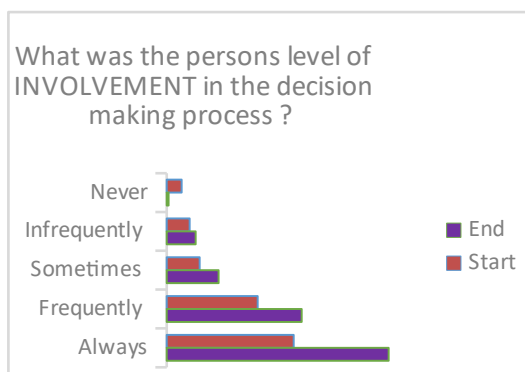
We gather feedback from the people who use our service. For short pieces of work this is at the time of the interaction.

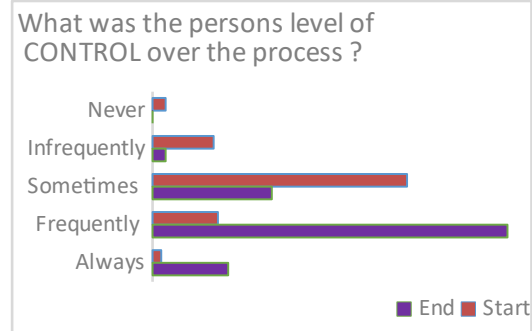
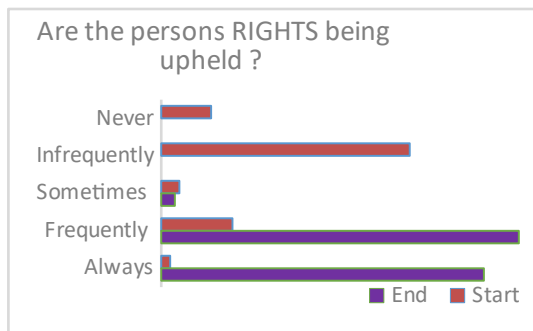


For longer pieces of work, we send satisfaction surveys once the work is completed. We have always sought feedback in this way; however, we have found that over recent years the number of returned surveys is reducing. All of the people who responded stated that they were happy with the service they received and would use Vocal again if they needed to.

In addition we ask the advocate to make a professional judgment at the start and end of each piece of work to identify the impact of advocacy.

We ask the following questions:





The graphs show there is a definite shift in all areas from never/infrequently/sometimes to frequently or always. As a result of our work people are more involved in the decision-making process, their voice is heard by decision makers, their rights are upheld and in the vast majority of cases the person had a greater level of control over the process.

In addition, we ask, at the end of each case:

Did our involvement affect the decision made?

- Is the person protected from abuse?
- Did the person gain independence?
- Is the person more confident to self-advocate?

In all cases the answer is yes.

Vocal Training

Vocal has always offered bespoke training courses, in advocacy awareness to local providers and the people who use their services. Our training courses are co-delivered by our team of advocates and people who have lived experience.

Last year we launched a pilot, funded with grant funding from the Lloyds Bank Foundation to enable us to provide training for a broad spectrum of people in a variety of subjects, including food hygiene, kitchen safety, leadership, accessing the world of work, interview skills, personal relationships, money management and advocacy.

This pilot is very much in its infancy. However, during this time, we have gained accreditation with AQA and collaborated with provider organisations and delivered 72 accredited training courses, each one designed to empower individuals with essential skills and knowledge. Whilst ensuring participants receive a well-rounded education that meets accredited standards and fosters personal and professional growth.

Through these courses, Vocal Training has supported 25 students to gain the tools they need to succeed whilst demonstrating their own abilities to be proactive and impactful members of their communities.

I was recommended Vocal Training as our company wanted to offer AQA unit awards to students who attend our provision, it was the best introduction we have had. Vocal has been so supportive and helpful, going above and beyond with completing paperwork, assessing our students, providing individualised feedback. This has been so positive and encouraging for our young people.

Feedback

- Vocals training courses are great, lots of choice and fully accessible for those who have more complex needs.
- This makes achieving accredited training possible for all.
- I've learned lots of new things, I'm so proud of my certificates.
- We are so grateful to have found Vocal Training, thank you for your support of our young people on their journey of discovery. We cannot recommend Vocal enough.

Other Work

Supporting other Organisations with User Engagement.

Our service user engagement initiatives on behalf of other providers have increased this year. Local providers commission Vocal to facilitate service user engagement within their own organisations, this has included facilitating house meetings, completing satisfaction surveys, supporting people to attend and contribute to their organisational meetings where there is a focus on user engagement at a managerial level, and to support people to complete satisfaction surveys as part of the organisation's quality monitoring process.

In addition we can provide satisfaction questionnaires and other surveys in accessible formats to support providers to gain insights from the people who use their services.

Thank you so much to Vocal Advocacy who helped by providing an easy read version of a survey required to establish whether our clients were experiencing anti-social behaviour. We understand the importance of our service being as diverse as possible to meet the needs of our clients. Vocal helped us to achieve this by creating an easy read format which enabled our clients, with varying degrees of disability to receive the level of service they deserve.

Quality Assurance

Vocal is commissioned by local providers and the Local Authority to complete quality audit work that enables them to monitor the quality of the service delivered. We complete 'spot checks' which take place at a frequency agreed with the commissioners, these can be unannounced

visits where we spend time talking with the clients, staff and reviewing records.

We attend reviews if this is appropriate. We give both positive and negative feedback to the commissioners and the service providers, following our visits. This is particularly helpful to 'out of county' authorities who have placed people locally, where it is not cost effective for them to travel to visit the individual on a regular basis or for authorities placing people with complex needs who required additional monitoring.

Our own Quality Assurance

Vocal has systems in place to monitor and improve the quality of the service that is provided. In addition, at the end of each piece of work satisfaction surveys are sent out, the feedback we get is really positive. All the feedback we received confirmed that the people who used Vocal felt that their advocates listened to them and treated them well. All would use Vocal again in the future if they needed to.

Any complaints received or concerns raised are thoroughly investigated and learning identified to ensure we can develop practice and share learning.

The Quality Performance Mark for advocacy agencies (QPM) is a quality assessment and assurance system for providers of independent advocacy, it provides a robust benchmark to assess advocacy services. To gain the award organisations must complete a rigorous self- assessment, policy review and site visit by the assessor. The QPM is awarded to organisations who can demonstrate they are providing excellent services. Vocal achieved this award for the second time in October 2021. It is valid for 3 years. A copy of the report is available on request. It is our intention to renew this award in the coming year.

Vocal Advocacy have developed a clear framework of policies in consultation with staff, members and trustees to provide a governance and management structure that enables the service to flourish.

QPM Assessor.

Data Protection

Vocal has policies and procedures in place to ensure the protection of personal and sensitive data. These are subject to regular review in light of the GDPR which came into effect on 25th May 2018 and the data protection Act 2018.

Managing Risk

Vocal policy and procedures ensure that risk management strategies are in place to support the staff and the organisation. These include safeguarding, safe recruitment, lone working, health and safety and environmental risk assessments. These are subject to regular review and updates. Operational risks are reviewed and monitored as part of the organisation's risk register and strategic plan.

Our Plans for the Future

1. To continue to provide a high standard of service and support that meets the standards detailed in the Advocacy Charter and Code of Practice for advocates.
2. To achieve the QPM award for the third time.
3. To continue to support people with lived experience to influence and shape the organisation.
4. To secure funding to enable us to continue to provide general advocacy beyond the life of the grant funding that is currently in place.
5. To continue our offer to support parents with child protection and to seek funding to enable this support to be offered at an earlier stage in the child protection process.
6. To continue to offer training that is valued and meaningful to the participants.
7. To increase uptake of our monitoring and user engagement services.

Treasurer's Report

This year marked several important financial developments for the organisation. Most notably, it was the final year of our three-year grant from the HS fund to support general advocacy. We are pleased to report that this funding has now been extended for a further year, allowing us to continue delivering general advocacy services until May 2026.

The DAC contract has been renewed and expanded in scope. Our work this year represents the first year of a new 3+3 year arrangement, which provides a solid foundation for the continuity and growth of our work in this area.

We strategically drew on our reserves to strengthen support for parents involved in child protection proceedings, enabling us to appoint an additional advocate to meet rising demand.

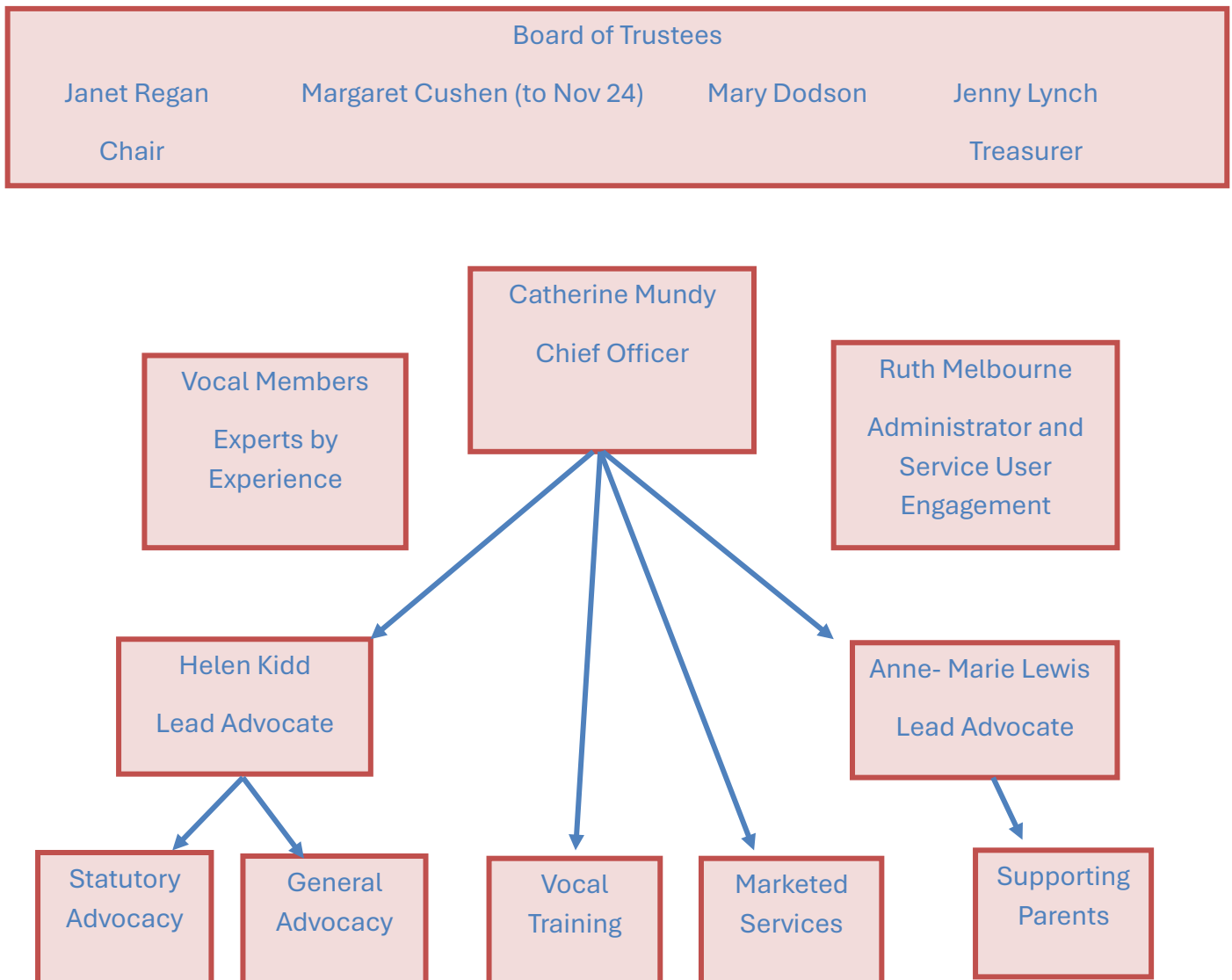
Our reserves policy was reviewed during the year, with an increased allocation made to restricted reserves. This has resulted in a relatively low level of free reserves and places a greater emphasis on generating additional unrestricted income in the coming year.

In line with our commitment to financial sustainability, we reviewed our business plan with a focus on developing income-generating initiatives. This proactive step is essential to diversify our funding base and reduce dependency on grants. In the interim we will continue to apply for grant funding to support and sustain our vital work across all service areas.

Jenny Lynch
Treasurer

Vocal Advocacy

Organisational structure





Vocal Advocacy		1152778		
Annual accounts for the period				
Period start date	1-Apr-24	To	Period end date	31-Mar-25

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Grants	S01	121,053	-	-	121,053	140,658
Charitable activities	S02	48,393	-	-	48,393	29,273
Other trading activities	S03	-	-	-	-	-
Investments	S04	1,410	-	-	1,410	768
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	170,856	-	-	170,856	170,699
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	177,100	-	-	177,100	158,797
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	177,100	-	-	177,100	158,797
Net income/(expenditure) before investment gains/(losses)						
	S13	- 6,244	-	-	- 6,244	11,902
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	- 6,244	-	-	- 6,244	11,902
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	- 6,244	-	-	- 6,244	11,902
Reconciliation of funds:						
Total funds brought forward	S21	86,612	-	-	86,612	74,710
Total funds carried forward	S22	80,368	-	-	80,368	86,612

Section B Balance sheet

		Guidance Notes						
			Restricted			Total this year £	Total last year £	
			Unrestricted funds £	income funds £	Endowment funds £			
			F01	F02	F03	F04	F05	
Fixed assets								
Intangible assets	(Note 15)	B01	-	-	-	-	-	
Tangible assets	(Note 14)	B02	1,284	-	-	1,284	645	
Heritage assets	(Note 16)	B03	-	-	-	-	-	
Investments	(Note 17)	B04	-	-	-	-	-	
Total fixed assets		B05	1,284	-	-	1,284	645	
Current assets								
Stocks	(Note 18)	B06	-	-	-	-	-	
Debtors	(Note 19)	B07	20,400	-	-	20,400	12,149	
Investments	(Note 17.4)	B08	-	-	-	-	-	
Cash at bank and in hand	(Note 24)	B09	64,406	-	-	64,406	80,317	
Total current assets		B10	84,806	-	-	84,806	92,466	
Creditors: amounts falling due within one year		B11	5,722	-	-	5,722	#NAME?	
Net current assets/(liabilities)		B12	79,084	-	-	79,084	85,968	
Total assets less current liabilities		B13	80,368	-	-	80,368	86,613	
Creditors: amounts falling due after one year		B14	-	-	-	-	-	
Provisions for liabilities		B15	-	-	-	-	-	
Total net assets or liabilities		B16	80,368	-	-	80,368	86,613	
Funds of the Charity								
Endowment funds	(Note 27)	B17	-			-	-	
Restricted income funds	(Note 27)	B18		-		-	-	
Unrestricted funds		B19	80,368		-	80,368	86,613	
Revaluation reserve		B20				-		
Total funds		B21	80,368	-	-	80,368	86,613	
Signed by one or two trustees on behalf of all the trustees			Signature		Print Name		Date of approval dd/mm/yyyy	

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Yes

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

The charity has sufficient financial resources to carry on its activities for the next twelve months

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*



No*



* -Tick as appropriate

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	
<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i>	

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*



No*



* -Tick as appropriate

Please disclose:

<i>(i) the nature of any changes;</i>	
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>	
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*



No*



* -Tick as appropriate

Please disclose:

<i>(i) the nature of the prior period error;</i>	
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	

Note 2 Accounting policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period	End of period
	£	£
Fund balances as previously stated		
<i>Adjustments:</i>		

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of period
	£
Net income/(expenditure) as previously stated	
<i>Adjustments:</i>	

Previous period net income/(expenditure) as
restated

Note 2

Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: - the charity becomes entitled to the resources; - it is more likely than not that the trustees will receive the resources; and - the monetary value can be measured with sufficient reliability.	Yes ☒	No ☐	N/a ☐
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes ☒	No ☐	N/a ☐
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes ☒	No ☐	N/a ☐
Legacies	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes ☐	No ☐	N/a ☒
Government grants	The charity has received government grants in the reporting period	Yes ☒	No ☐	N/a ☐
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes ☒	No ☐	N/a ☐
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes ☐	No ☐	N/a ☒
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	Yes ☐	No ☐	N/a ☒
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	Yes ☐	No ☐	N/a ☒
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	Yes ☐	No ☐	N/a ☒
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	Yes ☐	No ☐	N/a ☒
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes ☐	No ☐	N/a ☒
Donated services and facilities	Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	Yes ☐	No ☐	N/a ☒
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.	Yes ☐	No ☐	N/a ☒
Support costs	The charity has incurred expenditure on support costs.	Yes ☒	No ☐	N/a ☐
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes ☒	No ☐	N/a ☐
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes ☒	No ☐	N/a ☐
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes ☐	No ☐	N/a ☒
	Memberships subscriptions which gives a member the right to buy services or other	Yes ☐	No ☐	N/a ☐

	membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
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Yes	No	N/a															
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Yes	No	N/a															
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Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
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Yes	No	N/a															
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Yes	No	N/a															
		✓															
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
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Yes	No	N/a															
		✓															
2.3 EXPENDITURE AND LIABILITIES																	
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Yes	No	N/a															
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Yes	No	N/a															
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Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Yes	No	N/a															
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Yes	No	N/a															
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	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Yes	No	N/a															
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Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
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Yes	No	N/a															
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Yes	No	N/a															
		✓															
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Yes	No	N/a															
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Yes	No	N/a															
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Redundancy cost	The charity made no redundancy payments during the reporting period.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Yes	No	N/a															
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Deferred income	No material item of deferred income has been included in the accounts.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Yes	No	N/a															
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Yes	No	N/a															
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Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Yes	No	N/a															
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Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Yes	No	N/a															
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Yes	No	N/a															
✓																	
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Yes	No	N/a															
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Yes	No	N/a															
✓																	
2.4 ASSETS																	
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least	<table> <tr><td></td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>				Yes	No	N/a	✓								
Yes	No	N/a															
✓																	
	They are valued at cost.																
	The depreciation rates and methods used are disclosed in note 9.2.																
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
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Yes	No	N/a															
		✓															
Yes	No	N/a															
		✓															
	They are valued at cost.																
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
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Yes	No	N/a															
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Yes	No	N/a															
		✓															
	They are valued at cost.																
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
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Yes	No	N/a															
		✓															
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
		✓															
Yes	No	N/a															
		✓															
Yes	No	N/a															
		✓															
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
		✓															
Yes	No	N/a															
		✓															
Yes	No	N/a															
		✓															
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
		✓															
Yes	No	N/a															
		✓															
Yes	No	N/a															
		✓															

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

		✓

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Yes	No	N/a
		✓

Current asset investments

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Yes	No	N/a
		✓

They are valued at fair value except where they qualify as basic financial instruments.

Yes	No	N/a
		✓

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

Note 3 Analysis of income

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Grants:	Donations and gifts	584	-	-	584	2,543
	Gift Aid	409	-	-	409	574
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	120,060	-	-	120,060	137,541
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	121,053	-	-	121,053	140,658
Charitable activities:	Miscellaneous small advocacy contracts and other income	48,393	-	-	48,393	29,273
	Fundraising events	-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	48,393	-	-	48,393	29,273
Other trading activities:	Small lottery	-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	1,410	-	-	1,410	768
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	1,410	-	-	1,410	768
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		170,856	-	-	170,856	170,699

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 4

Analysis of receipts of government grants

	Description	This year £
Government grant 1	Local authority advocacy contracts	79,385
Government grant 2	Local authority coronavirus grants	-
Government grant 3		-
Other		-
	Total	79,385

	Description	Last year £
Government grant 1	Local authority advocacy contracts	69,638
Government grant 2	Local authority coronavirus grants	-
Government grant 3		-
Other		-
	Total	69,638

	This year	Last year
<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>		

	This year	Last year
<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>		

Note 5

Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

	This year	Last year
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.		
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.		
Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.		

Section C

Notes to the accounts

(cont)

Note 6

Analysis of expenditure

Analysis	This year				Last year			
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
Expenditure on raising funds:								
Incurred seeking donations	-	-	-	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-	-	-	-
Staging fundraising events	-	-	-	-	-	-	-	-
Fundraising agents	-	-	-	-	-	-	-	-
Operating charity shops	-	-	-	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-	-	-	-	-
Database development costs	-	-	-	-	-	-	-	-
Other trading activities	-	-	-	-	-	-	-	-
Investment management costs:	-	-	-	-	-	-	-	-
Portfolio management costs	-	-	-	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-	-	-	-
Investment administration costs	-	-	-	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total expenditure on raising funds	-	-	-	-	-	-	-	-
Expenditure on charitable activities:								
Direct advocacy costs	119,797	-	-	119,797	104,738	-	-	104,738
Indirect advocacy costs, general and administrative expenses	57,303	-	-	57,303	54,059	-	-	54,059
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total expenditure on charitable activities	177,100	-	-	177,100	158,797	-	-	158,797
Separate material item of expense								
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-
Other								
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total other expenditure	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE	177,100	-	-	177,100	158,797	-	-	158,797

Other information:

Analysis of expenditure on charitable activities

Activity or programme	This year				Last year			
	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
	£	£	£	£	£	£	£	£
Activity 1	-	-	-	-	-	-	-	-
Activity 2	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Section C	Notes to the accounts	(cont)

Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

Section C	Notes to the accounts

Note 8 Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

Section C

Notes to the accounts

Note 9Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

This year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation
	£	£	£	£	£	(Describe method)
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Last year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation
	£	£	£	£	£	(Describe method)
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Section C	Notes to the accounts

Note 10 **Details of certain items of expenditure**

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
-	-
-	-
-	-
-	-

Section C	Notes to the accounts	(cont)

Note 11 **Paid employees**
Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	146,517	125,731
Social security costs	-	-
Pension costs (defined contribution scheme)	1,799	4,534
Other employee benefits	-	-
Total staff costs	148,316	130,265

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

1

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year	Last year
£	£
-	-

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	8	7
Governance	-	-
Other	-	-
Total	8	7

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

This year	Last year
£	£
-	-

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

This year	Last year
£	£
-	-

Please state the accounting policy for any redundancy or termination payments

Section C	Notes to the accounts	(cont)

Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

	This year	Last year
	£	£
Amount of contributions recognised in the SOFA as an expense	-	-

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details

Section C	Notes to the accounts	(cont)

Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

This year:

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
			£	£
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.	Yes	<i>Please provide details of charity's URL.</i>
	No	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Last year:

13.3 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs £	Total £
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.4 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Yes	<i>Please provide details of charity's URL.</i>
No	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Section C**Notes to the accounts****(cont)****Note 14 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***14.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	13,817	13,817
Additions	-	-	-	1,149	1,149
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	14,966	14,966

14.2 Depreciation and impairments

**Basis	SL or RB (Straight Line or Reducing Balance)	SL or RB	SL or RB	SL or RB	SL or RB
** Rate				SL - 25%	
At beginning of the year	-	-	-	13,172	13,172
Disposals	-	-	-	-	-
Depreciation	-	-	-	510	510
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	13,682	13,682

14.3 Net book value

Net book value at the beginning of the year	-	-	-	645	645
Net book value at the end of the year	-	-	-	1,284	1,284

14.4 Impairment

This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied and significant assumptions

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year
-	-

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

This year	Last year
£	£
-	-
-	-

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 15 Intangible assets*Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

15.3 Net book value

Net book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy*Please disclose the accounting policy for intangible fixed assets including:**Reasons for choosing amortisation rates**Policies for the recognition of any capital development*

15.5 Impairment

This year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Section C**Notes to the accounts****(cont)****Note 16****Heritage assets***Please complete this note if the charity has heritage assets***16.1 General disclosures for all charities holding heritage assets**

	This year	Last year
(i) Explain the nature and scale of heritage assets held.		
(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.		

16.2 Cost or valuation

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

16.3 Depreciation and impairments

**Basis						Straight Line ("SL") or Reducing Balance ("RB")
** Rate						

At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

16.4 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

16.5 Impairment

This year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

This year	Last year

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

At valuation Group A	At cost Group B	Total
£	£	£
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.

(ii) Describe the significance and nature of heritage assets.

(iii) Disclose information that is helpful in assessing the value of heritage assets.

This year	Last year

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

16.9 Five year summary of heritage assets transactions

	2015	2014	2013	2012	2011
	£	£	£	£	£
Purchases					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-				
Other	-				
Donations					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total additions	-	-	-	-	-
Charge for impairment					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total charge for impairment	-	-	-	-	-
Disposals					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total disposals	-	-	-	-	-

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	80,317	-	-	-	-	80,317
Add: additions to investments during period*		-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	- 15,911	-	-	-	-	15,911
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	64,406	-	-	-	-	64,406

*Please specify additions resulting from acquisitions through business combinations, if any.

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

This year:

Analysis of investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

Fair value at year end	Cost less impairment
£	£
64,406	64,406
-	-
-	-
-	-
-	-
-	-
-	64,406
	64,406

Last year:

Analysis of investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

Fair value at year end	Cost less impairment
£	£
80,317	80,317
-	-
-	-
-	-
-	-
-	-
-	80,317
	80,317

17.3 If your charity holds investment properties, please complete the following note:

	This year	Last year
(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity		
(ii) Name or independent valuer, if applicable, and relevant qualifications		
(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds		
(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements		

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

	This year	Last year
	£	£
Cash or cash equivalents	64,406	80,317
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	64,406	80,317

17.5 Guarantees

	This year	Last year
Please provide details and amount of any guarantee made to or on behalf of a third party		
Name of the entity or entities benefitting from those guarantees		
Please explain how the guarantee furthers the charity's aims		

17.6 Concessionary loans

Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
	-	-
	-	-
	-	-
	-	-
Total	-	-

Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
	-	-
	-	-
	-	-
Total	-	-

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

This year	Last year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

This year	Last year

Section C**Notes to the accounts****(cont)****Note 18****Stocks**

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	
Charitable activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	-	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

This year	Last year
£	£

Section C	Notes to the accounts	(cont)

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
19,077	10,687
1,324	1,462
20,401	12,149

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

This year	Last year
£	£
-	-
-	-
-	-
-	-
Total	-

Section C	Notes to the accounts	(cont)

Note 20 **Creditors and accruals**

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	3,325	4,100	-	-
Accruals and deferred income	2,059	2,398	-	-
Taxation and social security	-	-	-	-
Other creditors	338	-	-	-
Total	5,722	6,498	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

This year	Last year

Movement in deferred income account

Balance at the start of the reporting period
 Amounts added in current period
 Amounts released to income from previous periods
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

Section C
Notes to the accounts
(cont)
Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period
 Amounts added in current period
 Amounts charged against the provision in the current period
 Unused amounts reversed during the period
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

21.2 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

This year
Last year

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

This year
Last year

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

	This year	Last year
22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.		
22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conitions related to its pledge should be given here.		

Note 23 Contingent liabilities and contingent assets

23.1 Contingent liabilities

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

This year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

Last year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

This year

Description of item	Estimate of financial effect

Last year

Description of item	Estimate of financial effect

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

	This year	Last year
Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement		
Where it is not practical to make one or more of these disclosures, please state this fact		

Section C	Notes to the accounts	(cont)

Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

This year £	Last year £
-	-
-	-
64,406	80,317
-	-
64,406	80,317

Note 25

Fair value of assets and liabilities

	This year	Last year
25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.		
25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.		

Section C

Notes to the accounts

(cont)

Note 26

Events after the end of the reporting period

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period

	This year	Last year
Please provide details of the nature of the event		
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made		

Section C	Notes to the accounts	(cont)

Note 27 **Charity funds**

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Lloyds Bank Foundation	R		-	-	-	-	-	-
Henry Smith	R		4,100	40,675	- 41,450	-	-	3,325
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			4,100	40,675	- 41,450	-	-	3,325

Section C	Notes to the accounts	(cont)

Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Lloyds Bank Foundation	R		29,202	-	- 29,202	-	-	-
Henry Smith	R		-	39,800	- 35,700	-	-	4,100
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			29,202	39,800	- 64,902	-	-	4,100

Note 27

Charity funds (cont)

27.3 Transfers between funds

This year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

Last year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

27.4 Designated funds

This year

Planned use	Purpose of the designation	Amount

Last year

Planned use	Purpose of the designation	Amount

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

This year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

1	

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

1	

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

1

Type of expenses reimbursed	This year	Last year
	£	£
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
	-	-
TOTAL	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

1

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Last year

There have been no related party transactions in the reporting period (True or False) 1

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Note 29	Additional Disclosures
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Vocal Advocacy

On accounts for the year
ended

31 March 2025

Charity no
(if any)

1152778

Set out on pages

Standard Accounts Template

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

Date:

11 / 06 / 2025

Name:

Nicholas Millard

Relevant professional
qualification(s) or body
(if any):

F.M.A.A.T.

Address:

13 Hyde Road

Paignton, Devon

TQ4 5BW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

VOCAL ADVOCACY

England & Wales - Charity number 1152778

Accounts



Annual Report 2023/2024

Registered Charity No. 1152778

Company No. 5741949



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The Trustee Board presents its Annual Report and Financial Statements for the year ended 31 March 2024.

Reference and Administrative Information

Charity Name:	Vocal Advocacy
Charity Registration Number:	1152778
Company registration number:	5741949
Registered Office:	Vocal Advocacy Room DS 034 Lower Close Studios Dartington Hall Totnes Devon TQ9 6EN

**Vocal Advocacy is a Company Limited by Guarantee and for the purposes of the Memorandum and Articles of Association the Trustee directors are the members and have provided a limited personal guarantee.*

Trustee / directors	Janet Regan – Chair of Trustees Margaret Cushen – Treasurer Mary Dodson Jenny Lynch

**Vocal Advocacy does not require an audit under Company Law or its Memorandum and Articles of Association*

Bankers:	Lloyds Bank 2 Palace Avenue Paignton TQ3 3ER

Vocal Advocacy

Vocal Advocacy supports people who have a learning disability or communication difficulty to understand and exercise their rights, make informed decisions and speak up for themselves. In this year we celebrated 30 years of independent advocacy provision.

Vocal has always been a user led organisation; people who have used the service are actively encouraged to join as members and contribute to the management of the organisation, they are central to decision making. They, as experts by experience, support Vocal by providing feedback on new initiatives, business planning and ensure that the focus of the organisation is maintained.

Over recent years we have built on this; our members now write and deliver presentations about their work, they are instrumental in the production of our regular newsletters and in our social media presence. Alongside this they have supported Vocal in a variety of projects including fundraising, work for the NDTi and at a consultation event locally. They have taken part in initiatives that develop their own life skills and support peer and self-advocacy. We are proud of our achievement in being fully co-produced.

Members are involved at all areas of the organisation and there is a real sense of true co-production and shared ownership of Vocal Advocacy as an organisation.

QPM Assessor.

Statement by the Chair of Trustees

Vocal Advocacy's purposes as set out in the objects contained in the company's memorandum of association are:

"The relief of persons with speech and communication difficulties by providing a service to assist those persons to realise their full potential and obtain their full rights as a citizen."

The Trustee Board meets on a regular basis to monitor operational and financial performance and to review Vocal's Strategic Plan with reference to its aims and objectives. During the year Jenny Lynch joined the board (bringing her extensive marketing experience) serving first on a shadow /co-opted basis and then being elected at the AGM.

Overall, this has been a very positive year for Vocal: alongside continuing to offer first rate statutory advocacy for people with Learning Disabilities, via our contracts in Devon and Torbay, we continued to embed and expand our grant funded projects focused on our strategic aims of long-term sustainability, service development and income generation.

This was the second year of our (3yrs) funding from Henry Smith Charity supporting the delivery of generic wide-ranging advocacy for people with a Learning Disability. We can now offer a much-needed service for people and issues outside the narrow remit of local authority contracts. Historically this support was an important part of our work, much valued and highly beneficial to the recipient's quality of life. However, as our L.A contacts changed to exclusively focus on the Care Act and safeguarding we did not have the resources to carry on this work at the volume required, we knew that there was unmet need and a significant gap

in provision emerged. This service is now fully established, with even greater than expected take-up, the service being delivered and developed by our highly skilled, committed and enthusiastic advocates.

Our professional and experienced advocacy team hold or are working towards the City and Guilds accredited advocacy qualification. Vocal continues to hold the Quality Performance Mark (QPM) for advocacy agencies issued by the NDTi.

2023/24 was also the second and final year of funding and mentoring/consultancy support from the Lloyds Bank Foundation Enhance scheme, aimed at expanding Vocal's capacity and long-term sustainability. Our Chief Officer has worked very closely with the Lloyds Grant Manager and external consultants to analyse options and develop an income generation plan. The first initiative, coming from this, was to establish and market a service for parents with a learning disability (going through care proceedings). With the enthusiastic and skilled drive of our new Advocacy Lead for Child Protection the project has taken off quickly with good take-up from solicitors, and consequent positive income generation. It rapidly became clear that to maximise take-up and financial opportunities we would need to appoint another advocate to support the work in the coming year.

As part of the income generation plan, the team also began to explore another work stream scoping the possibility of a training arm benefiting both people with communication difficulties and the agencies which support them. This work was in the very early stages, but we had moved into a limited pilot phase by the end of 2023/24.

Lloyds Bank Foundation were also offering us support to recruit trustees and to develop our board. They commissioned Reach Volunteering to search for trustees, and the Chief Officer and I have worked closely with them in drawing up person specifications and role descriptions. Our new trustee Jenny Lynch was recruited by this process and a further person came forward as a potential board member early in 2024.

I would like to formally thank the Lloyds Bank Foundation for all their support, both financial and (even more importantly) their developmental and mentoring advice and resources. This has been fundamental in enabling Vocal to reach a potentially much more sustainable financial position, with potential to continue delivering generic advocacy after the Henry Smith funding ends in May 2025. We are very grateful for their assistance.

Vocal continues to be an active member and Strategic Partner of Devon Advocacy Consortium. Working within DAC enhances our ability to support vulnerable people and access skills and expertise from colleagues working in a wide range of fields. The consortium's contract with Devon and Torbay local authorities was due to end on 31 March 2024, and subject to tender. Our Chief officer worked closely with the lead agency and other partners to put forward the consortium's bid, which was successful. This means that our main income source delivering Care Act and associated services in South Devon and Torbay is now secure until 2030.

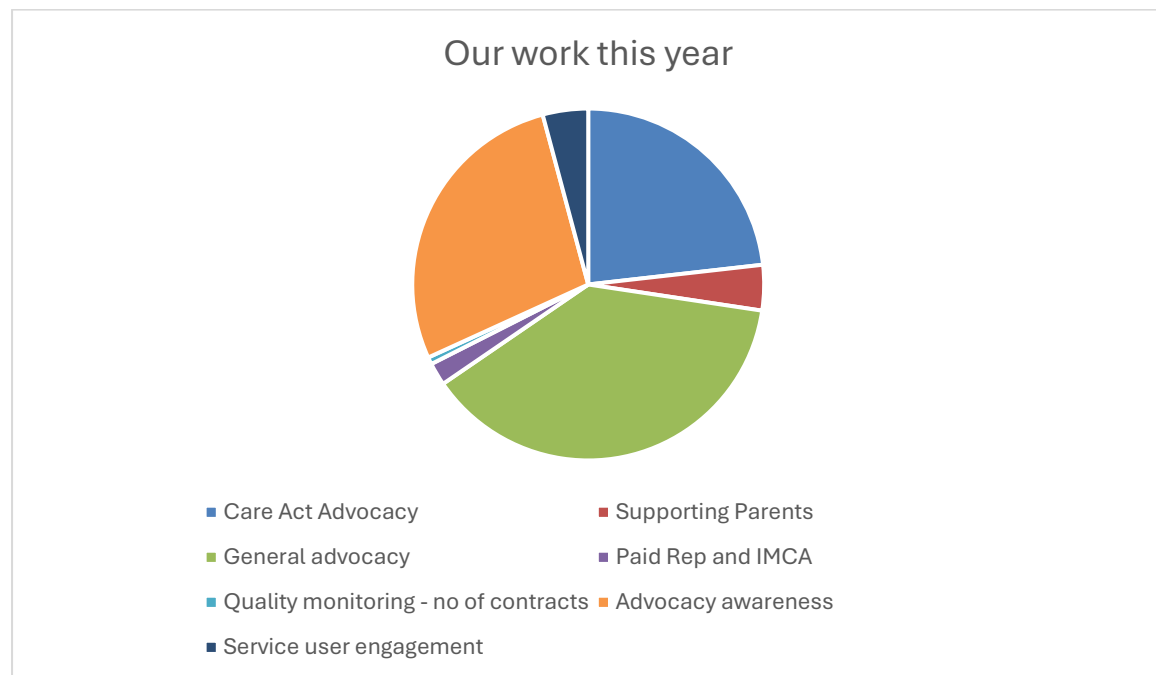
The next few years will remain challenging and exciting as we seek to sustain, maintain and develop our new services, support more people and ensure long-term financial sustainability.

All our activities are focused on supporting vulnerable people to speak up for themselves and be heard when decisions are being made about their lives. The trustees have considered the public benefit of the work of the charity; the details are outlined in the following report.

Janet Regan
Chair of Trustees

Who has Benefited from our Service?

Over the years Vocal has evolved to meet the changing needs of the people who use our service and to reflect the changes in local and national policy. The main focus of our work has always been in the provision of independent issued based advocacy. Vocal is now able to support people who are eligible for statutory advocacy, require the support of general 1:1, peer or self-advocacy, support parents with child protection issues, provide monitoring of care packages, training and support service user engagement.



Whilst the number of people who received support from a Care Act Advocate has increased in this year, our focus on increasing accessibility of advocacy for those who do not meet eligibility for a Care Act Advocate means that this now presents as a smaller proportion of our work. We have launched two new initiatives this year that will mean that we are able to support more people in a broader remit.

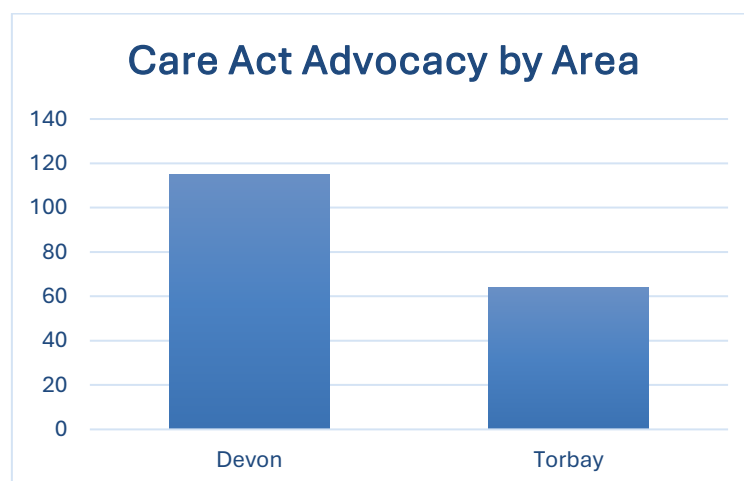
Statutory Advocacy – The Care Act 2014

Independent Care Act Advocacy (ICAA)

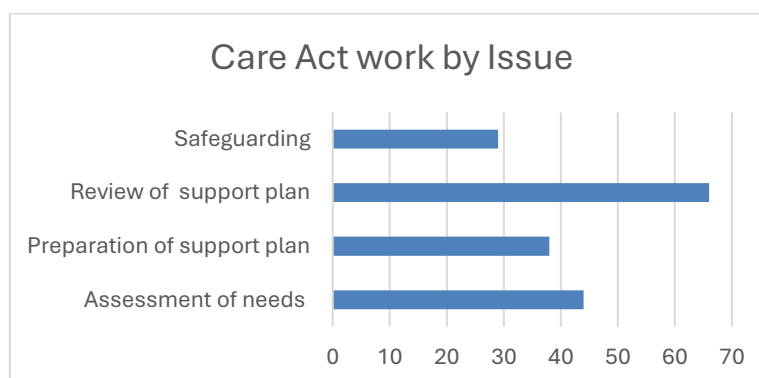
Our statutory work is commissioned by South Devon and Torbay Care Trust and Devon County Council via the Devon Advocacy Consortium.

The Local Authority have a legal responsibility to appoint an Independent Care Act Advocate (ICCA) to support people who have a substantial difficulty in engaging with the Local Authority process (assessment of needs, preparation of care and support plan, review of the plan, safeguarding or carers assessment) and where there is no one appropriate to support them.

The following graph demonstrates our work to provide advocacy for those who were eligible under The Care Act 2014. The graph does not reflect the actual need for support; the amount of support we can offer is limited by the size of the contract with the Devon Advocacy Consortium.



Referrals to support people in Devon have always exceeded the number of people requiring support in Torbay. Interestingly in this year referrals from both areas were greater in number than in previous years.



In this year the number of referrals received to support people with the safeguarding process has remained similar to previous years, however the number of referrals to support people

with a review of their care and support plan has increased significantly from last year and also higher than previously recorded.

A 30 year old lady with a recently acquired brain injury was referred for support with a review of her care package. Her needs assessments and care package stated that she would be enabled to regain skills with rehabilitation, however she was residing in a care home for older people where rehab opportunities were not available. Advocacy enabled her to get her voice heard during the review. Her wish to move to a rehab facility in The Midlands, where she would be living with people her own age and supported to regain skills and independence was approved and she moved successfully.

Feedback

- The advocate worked in such a personable way with the client. She took the time to get to know him and made his wishes extremely clear to me. She has been a great resource when conversing with the care provider.
- The advocacy worked well; the advocate made me aware of some processes that needed to be done.
- Very worthwhile for the client. I have worked with the advocate before and find her approach to getting a client's views extremely good.
- The advocate was very good and helped a potentially tricky situation turn out very positive.

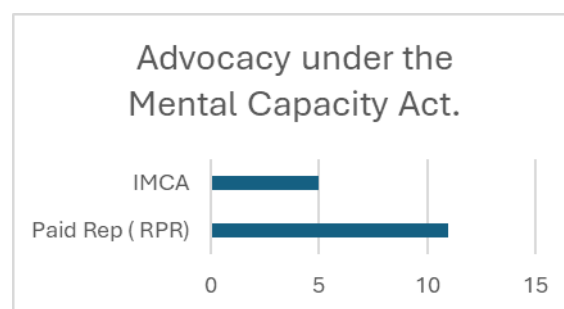
Statutory Advocacy- Mental Capacity Act

Paid Representative Role (RPR)

The Mental Capacity Act also allows for safeguards to be put in place to protect people who need to be deprived of their liberty (DoLS). A standard authorization is put in place. People who are deprived of their liberty may not have anyone suitable that they know to represent them. If this is the case, the Local Authority have a duty to appoint a Paid Representative. Vocal advocates have provided this role to people living in Devon and Torbay for several years. Frequently, the people receiving this service are re-referred to us following the renewal of the Standard Authorisation.

Independent Mental Capacity Advocate (IMCA)

There are some occasions where a person referred to advocacy under The Care Act become eligible for advocacy under the Mental Capacity Act. In these cases, an Independent Mental Capacity Advocate (IMCA) must be appointed. Vocal is now able to provide this service.



Having the flexibility to be able to support people in the role of ICAA, RPR and IMCA enables our advocates to develop a really good understanding of the person and their situation and ensures that as their needs change (and their entitlement to differing types of advocacy) they can continue to receive a high standard and continuity of service provision.

The advocates meet the needs of those who use the service, they take the time to get to know them, to build rapport and identify and respond to individual communication needs.

Senior Social Worker – Adults with Disabilities Team

Feedback

- I was able to have a detailed conversation about my patient's issues - looked at them in a very holistic way - I was reassured that my decision not to medically intervene was confirmed as being in the patient's best interests. It is great to have an independent person look at it from the patient's point of view and best interests. (IMCA)
- Excellent communication and very person centred. (RPR)
- The IMCA service was very efficient and always made sure the client's voice was heard and expressed any concerns. (Health and Social Care Representative)
- The legal team have provided their feedback on the information provided and firstly, thank you for your work with P stating "Nice to see alternate communication methods being used. It shows that it is person centred and that P has been supported to be involved as much as he is able." (RPR)

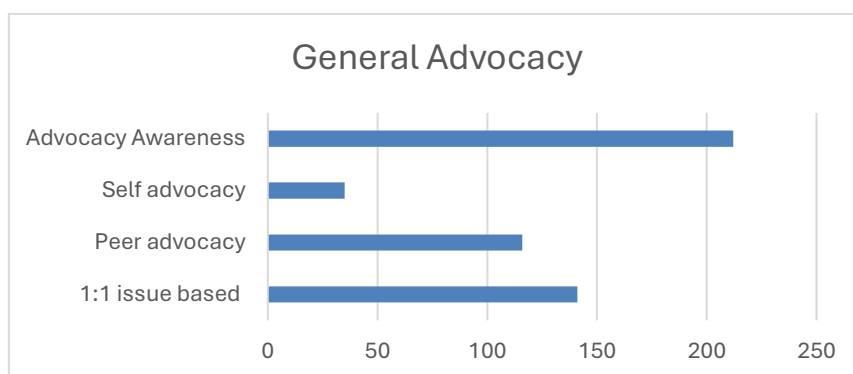
General Advocacy

Vocal provide general advocacy for those who have a learning disability and need advocacy support but who are not eligible for advocacy under The Care Act. This is possible due to grant funding provided by the Henry Smith Charity. This funding is in place until May 2025.

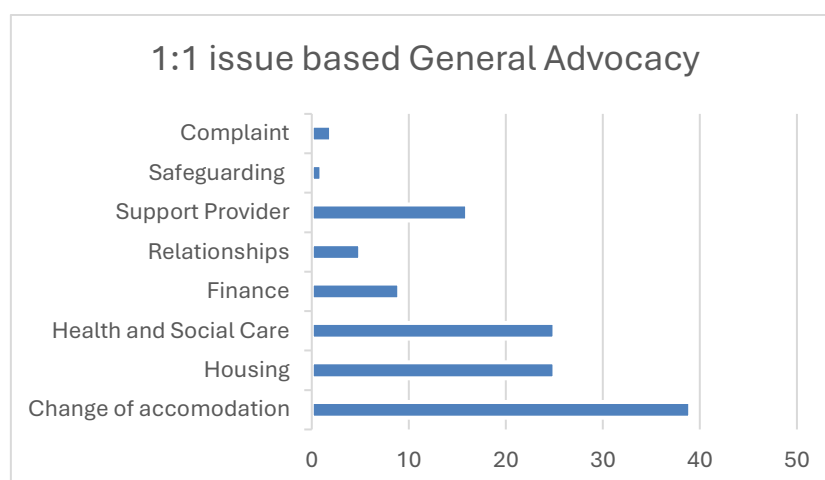
We have found that in raising the profile of advocacy we have highlighted that people are not aware of their rights or how to navigate 'the system', they don't realise that they can make a change or challenge and don't have the support in place to facilitate this. As a result of our advocacy awareness raising initiatives, people are now increasingly aware of the role of an advocate, how they can help and importantly how to access our support.

There has been a definite correlation between the awareness raising initiatives and the number of referrals received for general advocacy.

The number of people that we have supported this year is far greater than we predicted; We have held more advocacy awareness raising sessions and as a result, 292 people have benefited from our general advocacy service, and a further 209 from awareness raising.



There is greater take up of self or peer advocacy than we had anticipated. Introducing IPAD/tablet use has really streamlined our work and reduced time. Our clients can access relevant information much more easily. This has shortened the advocacy time taken on each case and has promoted independence.



The largest part of our work is to support people who have issues with their housing or wish to move and to access health and social care. In these cases, we support people to access the services that they need to enable to make the changes that they would like.

Vocal's delivery model means that our advocates can support people with both general advocacy and statutory advocacy. This means that when a person's advocacy needs change from general advocacy to being eligible for statutory advocacy, the person does not need to change advocate or begin a new relationship with another person, they are already supported by someone who knows them well. This is crucial for our client group. As the relationship is already established it means that the advocacy work can be completed more quickly and efficiently.

During one of our drop in sessions we received a self-referral from a lady wishing to regain control of her finances. Her financial matters were being managed by the Local Authority Court of Protection team. This had been the case for many years, the client felt she now had a better understanding of her finances and wanted more control.

The advocate worked with the lady to support her to understand the legal safeguards that were in place and that she had a right to ask for the decision to be revisited. A new Mental Capacity assessment was requested, the social worker who completed the assessments deemed the lady to have capacity in all areas. An application, containing the new assessments, has now been submitted to the Court of Protection to bring the court order to an end and return full control of finances to the lady.

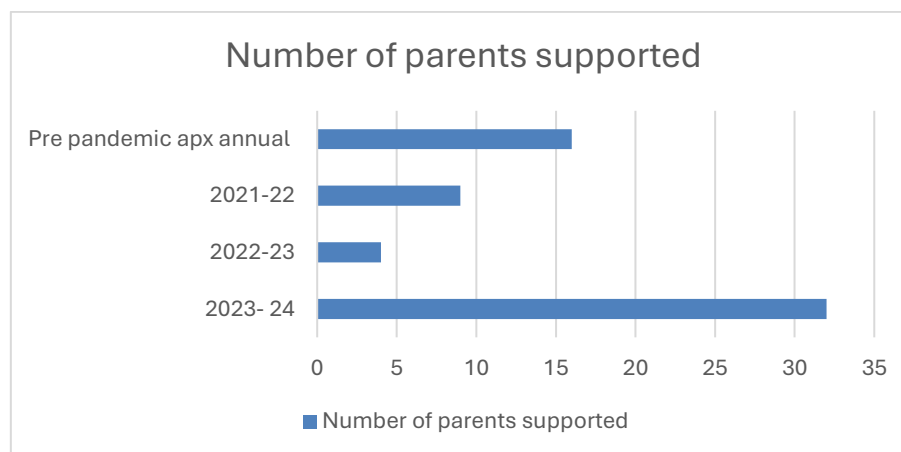
Feedback

- Thank you for attending the meeting yesterday and supporting my daughter. Communication is so difficult for her. She is beginning to realise she does have a voice and can convey what she wants with your help. Again, thank you very much for all the support you given X. We may need you help again in the future! (Parent)
- Pleased everything got sorted with the help of X. Without her help I was not being heard by social services. (Client)
- My advocate was a real star. Not only did the situation get resolved, but I also realised I really felt that X took my concerns into consideration and supported me all the way through. I would recommend X again if I were to need Vocal's assistance. Thank you so much. (Client)

Supporting Parents

Our work in this area is to support parents who have a learning disability or a cognitive difficulty in understanding their responsibilities as parents, engage with the local authority, understand their concerns and if necessary, instruct their legal representatives and attend court proceedings.

Typically, pre-pandemic we would offer our support to approximately 16 parents each year. As the referral rates dropped in 2022 and again in 2023, we knew that there was unmet need. To address this we used grant funding, provided by the Lloyds Bank Foundation, to launch our supporting parents project. The impact of that project is clear to see in 2023-24.



The success of this project in year 1 has been such that we have appointed a second advocate, parents who had previously used our service assisting us in the recruitment of this team member.

Referral to support parents who had separated, as the LA were looking to take their children into foster care. The parents worked together with the support of the advocate and devised a plan that enabled the children to remain at home safely and for the parents to have joint custody. The plan approved by the LA and the courts.

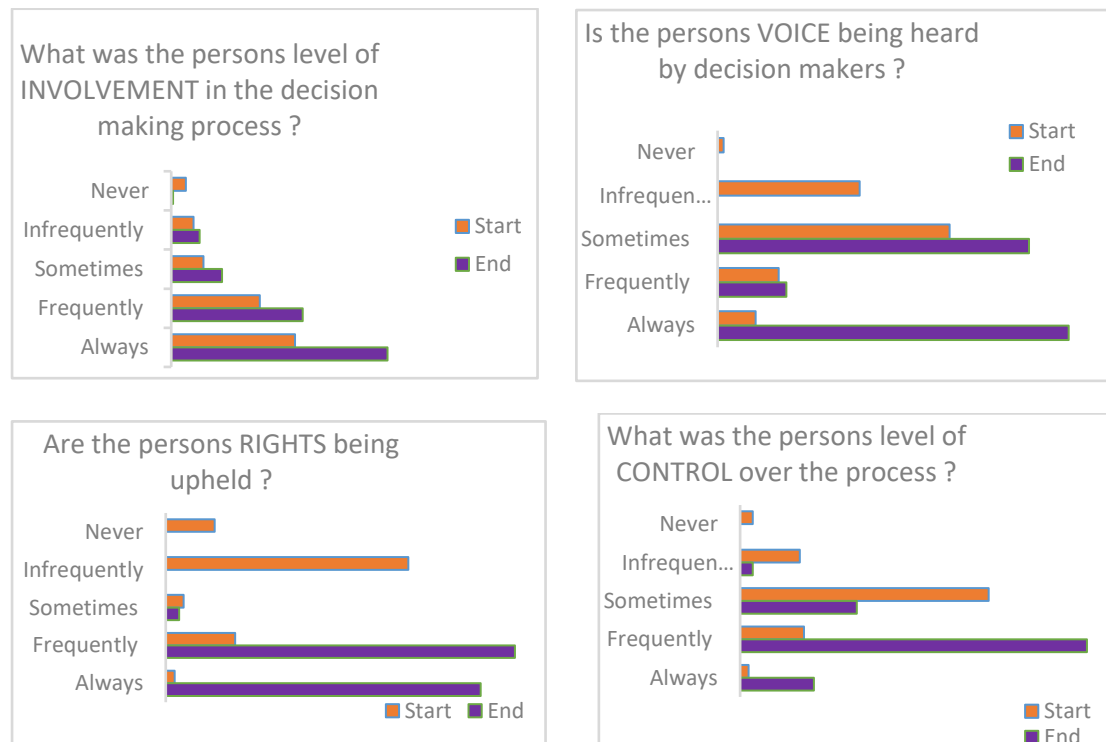
Feedback

- The Vocal Advocacy team provide an invaluable service to some of the most vulnerable people in our community. In my experience clients have benefitted from their experience and support both in and out of Court and I would not hesitate to refer further clients to this service. The referral process is uncomplicated, and the team are both responsive and flexible. (Legal Rep)
- Your service and breakdowns are straight forward and easy to understand. Really appreciate your time. (Parent)
- Again, I have to mention that my client was glowing about you both and how you've supported him at Court. (Legal Rep)
- The client you have been working with has spoken highly of your service. (Legal Rep)

The Benefits of Advocacy

We monitor the impact of the work that we do in several ways. We ask the advocate to make a professional judgment at the start and end of each piece of work to identify the impact of advocacy.

We ask 4 questions:



The graphs show there is a definite shift in all areas from never/infrequently/sometimes to frequently or always. As a result of our work people are more involved in the decision-making process, their voice is heard by decision makers, their rights are upheld and in the vast majority of cases the person had a greater level of control over the process.

Advocates work really hard to ensure that people have as much choice and control as possible

QPM Assessor

In addition, we ask, at the end of each case:

Did our involvement affect the decision made?

- Is the person protected from abuse?
- Did the person gain independence?
- Is the person more confident to self-advocate?

In all cases the answer was yes.

Vocal Training

Vocal has always offered bespoke training courses, in advocacy awareness to local providers and the people who use their services.

In this year we launched a pilot, funded with grant funding from the Lloyds Bank Foundation to enable us to provide training for a broad spectrum of people in a variety of subjects, including food hygiene, kitchen safety, cooking, gardening, personal relationships, money management, employability skills and advocacy.

The pilot is very much in its infancy. However during this time, we have gained accreditation with AQA and collaborated with provider organisations to deliver a suite of 74 accredited training courses designed to empower individuals with essential skills and knowledge. Whilst ensuring participants receive a well-rounded education that meets accredited standards and fosters personal and professional growth.

Through these courses, Vocal has supported 22 individuals gain the tools they need to succeed whilst demonstrating their own abilities to be proactive and impactful members of their communities.

Feedback

- Vocals training courses are great, lots of choice and fully accessible for those who have more complex needs. (Provider)
- This makes achieving accredited training possible for all. (Provider)
- I've learned lots of new things, I'm so proud of my certificates. (Student)

Other Work

Supporting other Organisations with User Engagement.

Our service user engagement initiatives on behalf of other providers have increased this year. Local providers commission Vocal to facilitate service user engagement within their own organisations, this has included facilitating house meetings, completing satisfaction surveys, supporting people to attend and contribute to their organisational meetings where there is a focus on user engagement at a managerial level, and to support people to complete satisfaction surveys as part of the organisation's quality monitoring process.

Our team was also invited to support the Local Authority to facilitate community engagement events which will help to shape the local learning disability strategy for the coming years.

Quality Assurance

Vocal is commissioned by local providers and the Local Authority to complete quality audit work that enables them to monitor the quality of the service delivered. We complete 'spot checks' which take place at a frequency agreed with the commissioners, these can be unannounced visits where we spend time talking with the clients, staff and reviewing records.

We attend reviews if this is appropriate. We give both positive and negative feedback to the commissioners and the service providers, following our visits. This is particularly helpful to 'out of county' authorities who have placed people locally, where it is not cost effective for them to travel to visit the individual on a regular basis or for authorities placing people with complex needs who required additional monitoring.

Our own Quality Assurance

Vocal has systems in place to monitor and improve the quality of the service that is provided. In addition, at the end of each piece of work satisfaction surveys are sent out, the feedback we get is really positive. All the feedback we received confirmed that the people who used Vocal felt that their advocates listened to them and treated them well. All would use Vocal again in the future if they needed to.

Any complaints received or concerns raised are thoroughly investigated and learning identified to ensure we can develop practice and share learning.

The Quality Performance Mark for advocacy agencies (QPM) is a quality assessment and assurance system for providers of independent advocacy, it provides a robust benchmark to assess advocacy services. To gain the award organisations must complete a rigorous self-assessment, policy review and site visit by the assessor. The QPM is awarded to organisations who can demonstrate they are providing excellent services. Vocal achieved this award for the second time in October 2021. It is valid for 3 years. A copy of the report is available on request.

Data Protection

Vocal has policies and procedures in place to ensure the protection of personal and sensitive data. These are subject to regular review in light of the GDPR which came into effect on 25th May 2018 and the data protection Act 2018.

Managing Risk

Vocal policy and procedures ensure that risk management strategies are in place to support the staff and the organisation. These include safeguarding, safe recruitment, lone working, health and safety and environmental risk assessments. These are subject to regular review and updates. Operational risks are reviewed and monitored as part of the organisation's strategic plan.

Vocal Advocacy have developed a clear framework of policies in consultation with staff, members and trustees to provide a governance and management structure that enable the service to flourish.

QPM Assessor.

Our Plans for the Future

To continue to provide a high standard of service and support that meets the standards detailed in the Advocacy Charter and Code of Practice for advocates.

To expand our income generation initiatives to provide sufficient income to enable us to continue to provide general advocacy beyond the life of the grant funding that is in place.

To extend our offer to support more parents with child protection and for this support to be offered at an earlier stage in the process.

To continue and expand our pilot to provide training that is valued and meaningful to the people who complete it.

To continue to work with providers to accredit the support that they offer.

Treasurers Financial Statement

Vocal's financial situation continues to be stable. We carried some of the Lloyds Foundation grant forward from last year investing it in income generating activities. We used Lloyds offers of support for organisational development well throughout the year. This support has been without cost to us and of enormous value.

The Henry Smith funding for general advocacy continued to provide sessions in our traditional geography, we hope to expand this in the next year, the last year of this grant.

The Devon Advocacy Consortium has been given a new contract to provide statutory advocacy from 2024, funding for Care Act advocacy is secure, for the next six years.

This financial security will allow us to invest reserves in further development of our income generating activities, to fund our general advocacy provision.

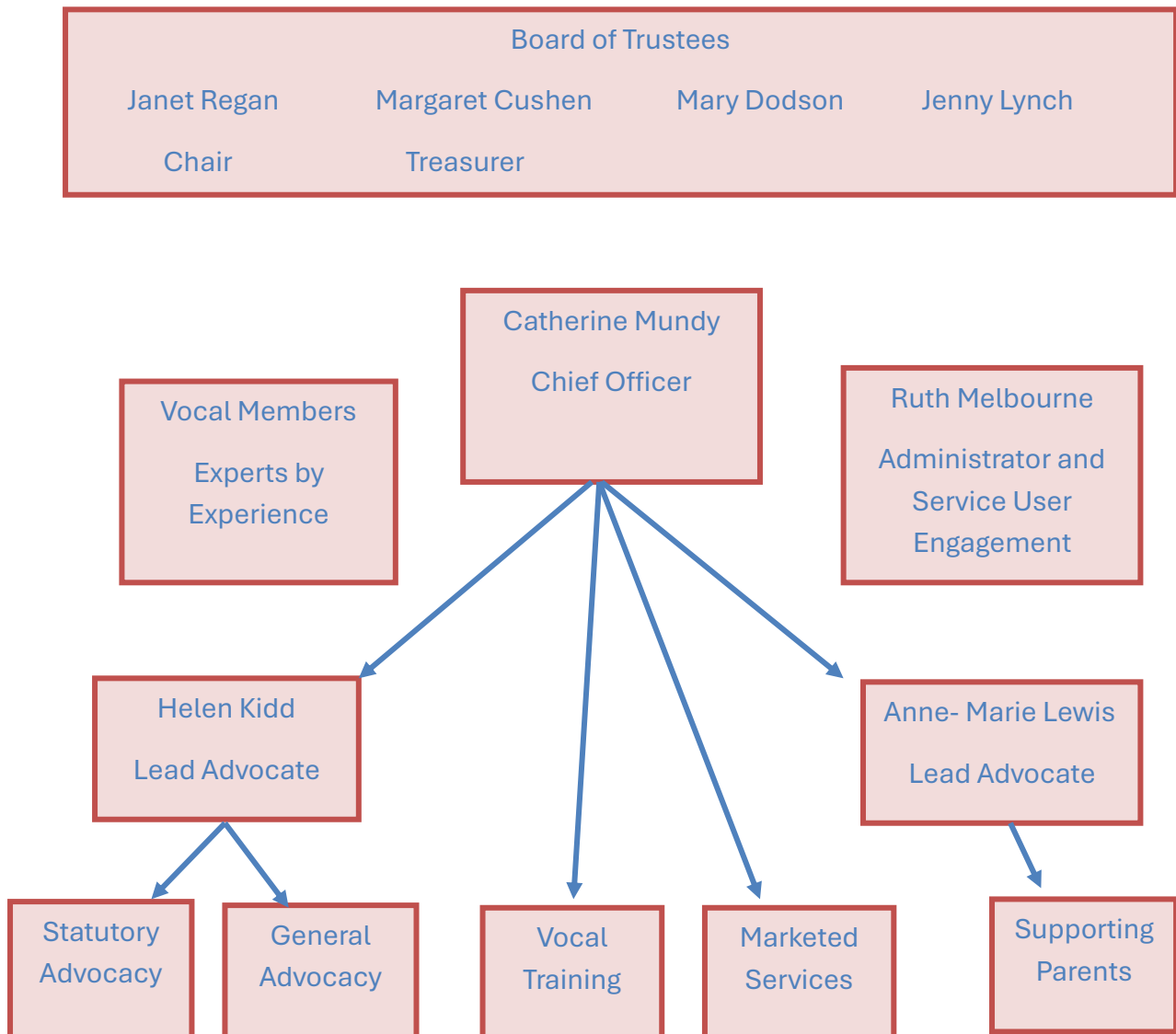
We will update the business plan in 2024; to give us short, medium and long- term goals for income generation to enable the organisation to provide all forms of advocacy in our catchment area, we will seek to expand the offer of general advocacy.

Margaret Cushen

Treasurer

Vocal Advocacy

Organisational structure





Vocal Advocacy			1152778		
Annual accounts for the period					
Period start date		01-Apr-23	To	Period end date	31-Mar-24

Section A Statement of financial activities

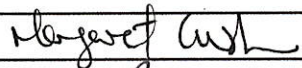
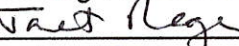
Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Grants	S01	140,658	-	-	140,658	102,200
Charitable activities	S02	29,273	-	-	29,273	9,578
Other trading activities	S03	-	-	-	-	-
Investments	S04	768	-	-	768	171
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	170,699	-	-	170,699	111,949
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	158,797	-	-	158,797	106,583
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	158,797	-	-	158,797	106,583
Net income/(expenditure) before investment gains/(losses)						
Net gains/(losses) on investments	S13	11,902	-	-	11,902	5,366
	S14	-	-	-	-	-
Net income/(expenditure)	S15	11,902	-	-	11,902	5,366
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	11,902	-	-	11,902	5,366
Reconciliation of funds:						
Total funds brought forward	S21	74,710	-	-	74,710	69,344
Total funds carried forward	S22	86,612	-	-	86,612	74,710

Section B

Balance sheet

	Guidance Notes					
		Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£ F01	£ F02	£ F03	£ F04	£ F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	645	-	-	645	891
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	645	-	-	645	891
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	12,148	-	-	12,148	5,120
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	80,317	-	-	80,317	101,248
Total current assets	B10	92,465	-	-	92,465	106,368
Creditors: amounts falling due within one year (Note 20)	B11	6,498	-	-	6,498	32,549
Net current assets/(liabilities)	B12	85,967	-	-	85,967	73,819
Total assets less current liabilities	B13	86,612	-	-	86,612	74,710
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	86,612	-	-	86,612	74,710
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	-	-	-	-
Unrestricted funds	B19	86,612	-	-	86,612	74,710
Revaluation reserve	B20	-	-	-	-	-
Total funds	B21	86,612	-	-	86,612	74,710

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	MARGARET CUSHMAN	26/09/2024
	JANET REGAN	26/09/2024

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Yes

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

The charity has sufficient financial resources to carry on its activities for the next twelve months

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note ().

Yes* ☒ No* ☐ * -Tick as appropriate

Please disclose:

(i) the nature of the change in accounting policy;	
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes* ☒ No* ☐ * -Tick as appropriate

Please disclose:

(i) the nature of any changes;	
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	
(iii) where practicable, the effect of the change in one or more future periods.	

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes* ☒ No* ☐ * -Tick as appropriate

Please disclose:

(i) the nature of the prior period error;	
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	

Note 2 Accounting policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		

Fund balance as restated _____

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of £
Net income/(expenditure) as previously stated	
Adjustments:	

Previous period net income/(expenditure) as
restated _____

Note 2 Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: - the charity becomes entitled to the resources; - it is more likely than not that the trustees will receive the resources; and - the monetary value can be measured with sufficient reliability.	Yes	No	N/a
		☒	☐	☐
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes	No	N/a
		☒	☐	☐
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes	No	N/a
		☒	☐	☐
Legacies	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes	No	N/a
		☐	☐	☒
Government grants	The charity has received government grants in the reporting period	Yes	No	N/a
		☒	☐	☐
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes	No	N/a
		☒	☐	☐
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes	No	N/a
		☐	☐	☒
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes	No	N/a
		☐	☐	☒
		Yes	No	N/a
		☐	☐	☒
Donated services and facilities	Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.	Yes	No	N/a
		☐	☐	☒
		Yes	No	N/a
		☐	☐	☒
Support costs	The charity has incurred expenditure on support costs.	Yes	No	N/a
		☒	☐	☐
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes	No	N/a
		☒	☐	☐
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes	No	N/a
		☒	☐	☐
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. Membership subscriptions which gives a member the right to buy services or other	Yes	No	N/a
		☐	☐	☒
		Yes	No	N/a

benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

Settlement of insurance claims

Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.

Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Redundancy cost

The charity made no redundancy payments during the reporting period.

Deferred income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments

The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least

They are valued at cost.

The depreciation rates and methods used are disclosed in note 9.2.

Intangible fixed assets

The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5

They are valued at cost.

Heritage assets

The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.

They are valued at cost.

Investments

Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments

Stocks and work in progress

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

		✓

Yes No N/a

		✓

Yes No N/a

		✓

Yes No N/a

✓		

Yes No N/a

✓		

Yes No N/a

✓		

Yes No N/a

		✓

Yes No N/a

✓		

Yes No N/a

✓		

Yes No N/a

✓		

Yes No N/a

✓		

Yes No N/a

✓		

Yes No N/a

✓		

Yes No N/a

✓		

Yes No N/a

		✓

Yes No N/a

		✓

Yes No N/a

		✓

Yes No N/a

		✓

Yes No N/a

		✓

Yes No N/a

		✓

Yes No N/a

		✓

Yes No N/a

		✓

Yes No N/a

		✓

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Yes	No	N/a
		✓

Current asset investments

The charity has has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Yes	No	N/a
		✓

They are valued at fair value except where they qualify as basic financial instruments.

Yes	No	N/a
		✓

POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE

Note 3

Analysis of income

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Grants:						
	Donations and gifts	2,543	-	-	2,543	1,172
	Gift Aid	574	-	-	574	538
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	137,541	-	-	137,541	100,490
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	140,658	-	-	140,658	102,200
Charitable activities:						
	Miscellaneous small advocacy contracts and other income	29,273	-	-	29,273	9,354
	Fundraising events	-	-	-	-	224
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	29,273	-	-	29,273	9,578
Other trading activities:						
	Small lottery	-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:						
	Interest income	768	-	-	768	171
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	768	-	-	768	171
Separate material item of income:						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other:						
	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		170,699	-	-	170,699	111,949

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 4

Analysis of receipts of government grants

	Description	This year £
Government grant 1	Local authority advocacy contracts	69,638
Government grant 2	Local authority coronavirus grants	-
Government grant 3		-
Other		-
	Total	69,638

	Description	Last year £
Government grant 1	Local authority advocacy contracts	62,843
Government grant 2	Local authority coronavirus grants	-
Government grant 3		-
Other		-
	Total	62,843

	This year	Last year
<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>		

	This year	Last year
<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>		

Note 5 Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-

	This year	Last year
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.		
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.		
Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.		

Note 6

Analysis of expenditure

Analysis	This year				Last year			
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
Expenditure on raising funds:								
Incurred seeking donations	-	-	-	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-	-	-	-
Staging fundraising events	-	-	-	-	-	-	-	-
Fundraising agents	-	-	-	-	-	-	-	-
Operating charity shops	-	-	-	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-	-	-	-	-
Database development costs	-	-	-	-	-	-	-	-
Other trading activities	-	-	-	-	-	-	-	-
Investment management costs:	-	-	-	-	-	-	-	-
Portfolio management costs	-	-	-	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-	-	-	-
Investment administration costs	-	-	-	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total expenditure on raising funds	-	-	-	-	-	-	-	-
Expenditure on charitable activities:								
Direct advocacy costs	104,738	-	-	104,738	44,870	-	-	44,870
Indirect advocacy costs, general and administrative expenses	54,059	-	-	54,059	61,713	-	-	61,713
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total expenditure on charitable activities	158,797	-	-	158,797	106,583	-	-	106,583
Separate material item of expense								
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-
Other								
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total other expenditure	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE	158,797	-	-	158,797	106,583	-	-	106,583

Other information:

Analysis of expenditure on charitable activities

Activity or programme	This year				Last year			
	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
	£	£	£	£	£	£	£	£
Activity 1	-	-	-	-	-	-	-	-
Activity 2	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

Section C

Notes to the accounts

Note 8 Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total		-

Section C

Notes to the accounts

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

This year

Support cost (examples)	Raising funds £	Activity 1 £	Activity 2 £	Activity 3 £	Grand total £	Basis of allocation (Describe method)
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Last year

Support cost (examples)	Raising funds £	Activity 1 £	Activity 2 £	Activity 3 £	Grand total £	Basis of allocation (Describe method)
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Section C**Notes to the accounts****Note 10** Details of certain items of expenditure**10.1 Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
-	-
-	-
-	-
-	-

Note 11

Paid employees

Please complete this note if the charity has any employees.

11.1 Staff Costs

Salaries and wages

Social security costs

Pension costs (defined contribution scheme)

Other employee benefits

Total staff costs

This year £	Last year £
125,731	82,715
-	-
4,534	1,028
-	-
130,265	83,743

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year £	Last year £
-	-

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	7	6
Governance	-	-
Other	-	-
Total	7	6

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year £	Last year £
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

This year	Last year
£	£
-	-

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

This year	Last year
£	£
-	-

Please state the accounting policy for any redundancy or termination payments

Note 12 Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.

12.1 Please complete this note if a defined contribution pension scheme is operated.

Amount of contributions recognised in the SOFA as an expense

This year	Last year
£	£
-	-

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

12.2 Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different

12.3 Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details

Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

This year:**13.1 Analysis of grants paid (included in cost of charitable activities)**

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
			£	£
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.	Yes	Please provide details of charity's URL.
	No	Provide details below

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Last year:

13.3 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs £	Total £
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.4 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Yes	Please provide details of charity's URL.
No	Provide details below

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Note 14 Tangible fixed assets*Please complete this note if the charity has any tangible fixed assets***14.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	13,597	13,597
Additions	-	-	-	220	220
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	13,817	13,817

14.2 Depreciation and impairments

**Basis	SL or RB (Straight Line or Reducing Balance)	SL or RB	SL or RB	SL or RB	SL or RB
** Rate				SL - 25%	

At beginning of the year	-	-	-	12,706	12,706
Disposals	-	-	-	-	-
Depreciation	-	-	-	466	466
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	13,172	13,172

14.3 Net book value

Net book value at the beginning of the year	-	-	-	891	891
Net book value at the end of the year	-	-	-	645	645

14.4 Impairment

This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied and significant assumptions

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year
-	-

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

This year	Last year
£	£
-	-
-	-

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 15 Intangible assets
Please complete this note if the charity has any intangible assets
15.1 Cost or valuation

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
**Basis					
** Rate					
At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Amortisation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

15.3 Net book value

Net book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy

Please disclose the accounting policy for intangible fixed assets including:

Reasons for choosing amortisation rates

Policies for the recognition of any capital development

15.5 Impairment

This year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

	This year	Last year
the effective date of the revaluation		
the name of independent valuer, if applicable		
the methods applied		
the carrying amount that would have been recognised had the assets been carried under the cost model.		

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	101,248	-	-	-	-	101,248
Add: additions to investments during period*		-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: Impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	- 20,931	-	-	-	-	20,931
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	80,317	-	-	-	-	80,317

*Please specify additions resulting from acquisitions through business combinations, if any.

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

This year:

Analysis of investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

Fair value at year end	Cost less impairment
£	£
80,317	80,317
-	-
-	-
-	-
-	-
-	80,317
	80,317

Last year:

Analysis of investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

Fair value at year end	Cost less impairment
£	£
101,248	101,248
-	-
-	-
-	-
-	-
-	101,248
	101,248

17.3 If your charity holds investment properties, please complete the following note:

	This year	Last year
(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity		
(ii) Name or independent valuer, if applicable, and relevant qualifications		
(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds		
(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements		

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

	This year	Last year
	£	£
Cash or cash equivalents	80,317	101,248
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	80,317	101,248

17.5 Guarantees

	This year	Last year
Please provide details and amount of any guarantee made to or on behalf of a third party		
Name of the entity or entities benefitting from those guarantees		
Please explain how the guarantee furthers the charity's aims		

17.6 Concessionary loans

Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
	-	-
	-	-
	-	-
	-	-
Total	-	-

Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
	-	-
	-	-
	-	-
Total	-	-

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

This year	Last year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

This year	Last year

Section C

Notes to the accounts

(cont)

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
10,687	3,453
1,462	1,667
12,149	5,120

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

This year	Last year
£	£
-	-
-	-
-	-
-	-
Total	-

Note 20**Creditors and accruals**

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	4,100	32,202	-	-
Accruals and deferred income	2,398	347	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	6,498	32,549	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

This year	Last year

Movement in deferred income account

Balance at the start of the reporting period
 Amounts added in current period
 Amounts released to income from previous periods
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period
 Amounts added in current period
 Amounts charged against the provision in the current period
 Unused amounts reversed during the period
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

21.2 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

This year

Last year

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

This year

Last year

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

Section C

Notes to the accounts

(cont)

Note 24

Cash at bank and in hand

Short term cash investments (less than 3 months maturity date)
 Short term deposits
 Cash at bank and on hand
 Other
 Total

This year £	Last year £
-	-
-	-
80,317	101,248
-	-
80,317	101,248

Note 27 Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Lloyds Bank Foundation	R		29,202	-	29,202	-	-	-
Henry Smith	R		-	39,800	35,700	-	-	4,100
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			29,202	39,800	64,902	-	-	4,100

Section C Notes to the accounts (cont)

Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Lloyds Bank Foundation	R		22,000	27,250	20,048	-	-	29,202
Henry Smith	R		-	39,600	39,600	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			22,000	66,850	59,648	-	-	29,202

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits**This year**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
	-	-
TOTAL	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Last year

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Note 29	Additional Disclosures

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Vocal Advocacy

On accounts for the year
ended

31 March 2024

Charity no
(if any)

1152778

Set out on pages

Standard Accounts Template

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

13 / 06 / 2024

Name:

Nicholas Millard

Relevant professional
qualification(s) or body
(if any):

F.M.A.A.T.

Address:

13 Hyde Road

Paignton, Devon

TQ4 5BW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

VOCAL ADVOCACY

England & Wales - Charity number 1152778

Accounts



Annual Report 2022/2023

Registered Charity No. 1152778

Company No. 5741949



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The Trustee Board presents its Annual Report and Financial Statements for the year ended 31 March 2023.

Reference and Administrative Information

Charity Name: Vocal Advocacy

Charity Registration Number: 1152778

Company registration number: 5741949

Registered Office: Vocal Advocacy
Room DS 034
Lower Close
Dartington Hall
Totnes
Devon
TQ9 6EN

**Vocal Advocacy is a Company Limited by Guarantee and for the purposes of the Memorandum and Articles of Association the Trustee directors are the members and have provided a limited personal guarantee.*

Trustee / directors Janet Regan – Chair of Trustees
Margaret Cushen – Treasurer
Mary Dodson
Roger Mann– Company Secretary

**Vocal Advocacy does not require an audit under Company Law or its Memorandum and Articles of Association*

Bankers: Lloyds Bank
2 Palace Avenue
Paignton
TQ3 3ER

Chair of Trustee's Statement

Vocal Advocacy's purposes as set out in the objects contained in the company's memorandum of association are:

"The relief of persons with speech and communication difficulties by providing a service to assist those persons to realise their full potential and obtain their full rights as a citizen."

The Trustee Board meets on a regular basis to monitor operational and financial performance and to review Vocal's Strategic Plan with reference to its aims and objectives. After moving meetings online during covid, 2022/23 saw a full return to in person meetings of the board and quarterly, whole organisation meetings. This included our AGM where Margaret Cushen, Janet Regan, Mary Dodson and Roger Mann were elected as trustees. Very sadly, Roger Mann passed away in November 22. I take this opportunity to formally pay tribute to Roger for the many years of support and service he gave to Vocal, as both a volunteer advocate and trustee. He is greatly missed by us all and the people he worked with.

On the whole this has been a positive year for Vocal: alongside continuing to offer first rate statutory advocacy for people with Learning Disabilities via our contracts in Devon and Torbay we began to implement our new grant funded projects focused on our strategic aims of long term sustainability, service development and income generation.

This was the first year of our (3yrs) funding from the Henry Smith Charity which supports the delivery of generic wide ranging advocacy for people with Learning Disability. This has enabled us to expand our offer of a much-needed service for people and issues outside the narrow remit of local authority contracts. Historically this support was an important part of our work, much valued and highly beneficial to the recipient's quality of life. However, as our L.A contacts changed to exclusively focus on the Care Act and safeguarding we did not have the resources to carry on this work at the volume required, we knew that there was unmet need and a significant gap in provision emerged. It is great to be able to offer this support again, provided by 3 new highly skilled, committed and enthusiastic advocates.

All our professional and experienced advocacy team hold or are working towards the City and Guilds accredited advocacy qualification. Vocal continues to hold the Quality Performance Mark (QPM) for advocacy agencies issued by the NDTi.

2022/23 was also the first year of funding and mentoring / consultancy support from the Lloyds Bank Foundation Enhance scheme aimed at expanding Vocal's capacity and long term sustainability. Our Chief Officer has worked very closely with the Lloyds Grant Manager and external

consultants to analyse options and develop an income generation plan. The first initiative, coming from this, is to establish and market a service for parents with learning disability (going through care proceedings). Early in 2023 a lead advocate post was established and recruited to for this project. We look forward to developing our income generating services further in the coming year.

Lloyds Bank Foundation are also offering us support to recruit trustees and to develop our board. They have commissioned Reach Volunteering to search for trustees, and the Chief Officer and I have worked closely with them in drawing up person specifications and role descriptions. The advert and recruitment process went 'live' shortly before the end of the financial year.

Vocal continues to be an active member and Strategic Partner of Devon Advocacy Consortium. Working within DAC enhances our ability to support vulnerable people and access skills and expertise from colleagues working in a wide range of fields.

The next few years promise to be challenging and exciting as we expand our services, support more people and hopefully ensure our long term financial sustainability.

All our activities are focused on supporting vulnerable people to speak up for themselves and be heard when decisions are being made about their lives. The trustees have considered the public benefit of the work of the charity; the details are outlined in the following report.

Janet Regan

Chair of Trustees

Vocal Advocacy was established in 1993 as an independent advocacy organisation; our primary aim to support people with a learning disability or people with communication difficulties to understand and exercise their rights, make informed choices and speak up for themselves. Over the years the organisation has evolved to meet the needs of the people who use the service and to reflect changes in local and national policy.

Vocal continues to provide an independent service for people who have a learning disability and communication difficulty living in the south and west of Devon (including Torbay).

Vocal has always been a user led organization; the people who use our service are actively encouraged to contribute to the management of the organisation and are central to decision making. They, as experts by experience, support the organisation by providing feedback on new initiatives, contributing to our business plan and ensuring that the focus of the organisation is maintained. Over recent years we have built on this and are proud of our achievement in being truly co-produced.

The principles of empowerment and being person led are at the heart of Vocal Advocacy's services. It was very impressive that everyone interviewed during the site visit highlighted how the principles of empowerment and putting people first runs throughout the organization; like the lead through a pencil – QPM Assessor

Who Used and Benefited from our Service?

Whilst the main focus of our work is in the provision of independent issue-based advocacy, Vocal can also provide other services, including a Paid Representative service for those who have a Deprivation of Liberty Safeguard in place, support planning, training, service user engagement and quality monitoring.

At the time of the Covid pandemic we were forced to change the way in which we delivered our service. As time has passed, we have been able to return to face to face working across all aspects of our work. We do, however, continue to adopt a creative and fluid approach to service delivery, choosing the most appropriate delivery model to meet the persons individual preferences and needs.

In this year, made possible by Grant funding, and the recruitment of new advocates we have increased the promotion of advocacy across our area. As a result, we have engaged with 591 people and provided advocacy support to 379 people. A huge increase from 204 people in the previous year. The breakdown of our activity is shown in the following graph:



The graph shows that the largest number of people to benefit from our activities were those who took part in advocacy awareness raising initiatives. As a direct result the number of people that were supported with general advocacy issues has increased.

Whilst the number of people who received Care Act advocacy support has remained comparable to last year this now presents as a smaller proportion of our work.

As we come out of the Covid pandemic the number of service user engagement initiatives has returned to pre-pandemic levels. It is only our work to support Parents with child protection that has reduced in this year.

Statutory Advocacy

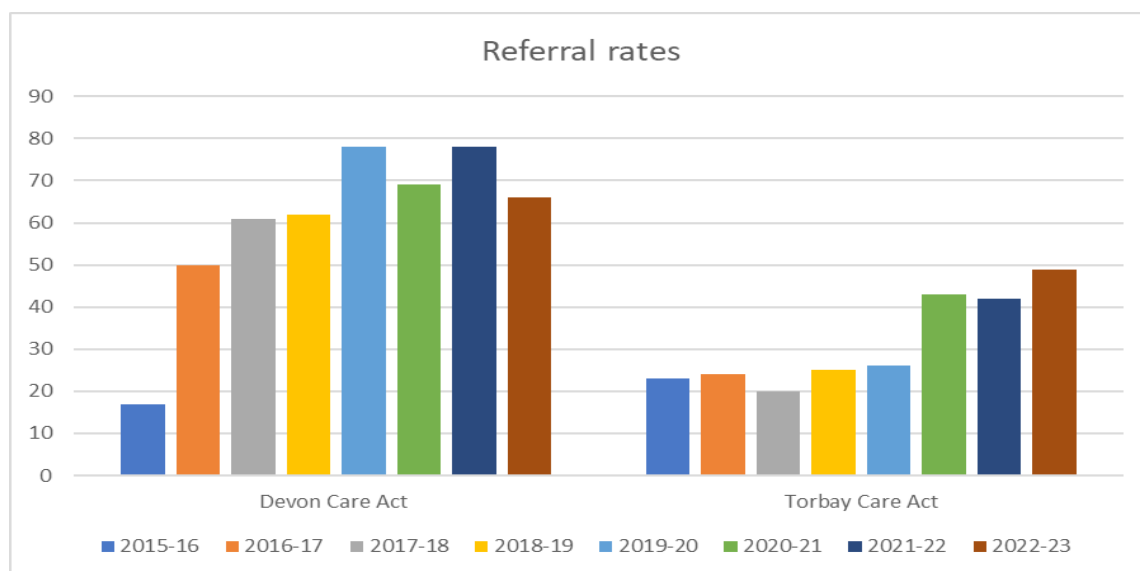
Independent Care Act Advocacy (ICAA)

As with previous years, our statutory work is commissioned by South Devon and Torbay Care Trust and Devon County Council via the Devon Advocacy Consortium.

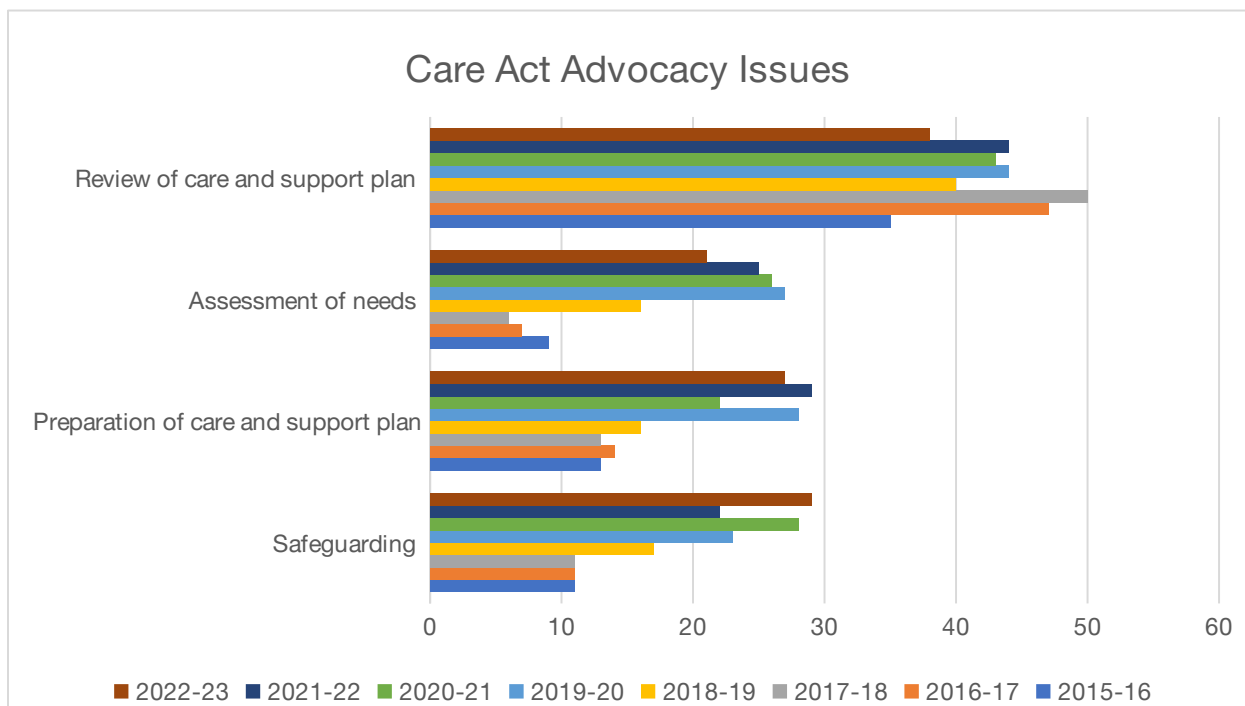
There is a statutory responsibility for the Local Authority to appoint an independent advocate for people who have a substantial difficulty in engaging in the local authority process (assessment of need, preparation of care and support plan, review of care and support plan, safeguarding and carers assessment) and have no one appropriate to support them.

A lady with a learning disability was referred for advocacy under the Care Act, for support to engage in the review of her care and support plan. The lady's circumstances had changed. During the course of our work, it became clear that the LA wanted to move the lady as her care was now more expensive. The lady did not want to move, she had lived in the home a long time and had good relationships with the people she lived with and her carers. The Advocate supported the lady to successfully challenge the LA decision to move her. She continues to live and be supported in the home of her choice.

The following graphs demonstrate our work this year providing advocacy for those who are eligible under The Care Act 2014. In the current year, referral rates from both Devon and Torbay have changed slightly, the decrease in Devon based referrals matched with the increase in those received in Torbay. This graph does not reflect the actual need for this support, the amount of support that we can offer is limited by the size of Vocal's contract with the Consortium.



There has been a shift in the reasons for referral in this year, with a reduction in the number of referrals relating to needs assessments and the preparation and review of support plans, however there has been a notable increase in the number of referrals received for safeguarding.



The Coronavirus Act removed some of the local authority responsibilities to provide services as directed by the Care Act. This came to an end in 2021/22. An increase in safeguarding cases in 2020/21 reflects the LA priorities during the pandemic.

In 2021/22 An increased number of people were supported to prepare their care and support plans and have their support plans reviewed. This may well have had a direct correlation to the reduction in safeguarding cases during that year. In 2022/23 safeguarding referrals have increased whilst there is a reduction in the amount of reviews, assessments and new care plans prepared. This shows a definite relationship between the two; providing regular contact and ensuring that care packages reflect the persons needs reduces the number of people who find themselves in crisis!

A gentleman was referred for support to engage in the LA safeguarding process. The gentleman was subject to emotional and physical abuse, which had a huge impact on his health and wellbeing. Our Advocate supported him to make decisions about how he would like to be supported and make sure his wishes were heard by decisions makers. He is now living in a supported living environment. He is happy, healthy and free from abuse.

Paid Representative Role (RPR)

The Mental Capacity Act allows for safeguards to be put in place to protect people who require to be deprived of their liberty (DoLS). It is usual for the need for the deprivation is reviewed by the DoLS team on either a 6 monthly or 12 monthly basis and if appropriate, the 'Standard Authorisation' which allows for the deprivation of their Liberty, is renewed. People who are deprived of their liberty may not have anyone suitable that they know to represent them. If this is the case, the Local Authority have a duty to appoint a Paid Representative. Vocal advocates have now provided this role to people living in Devon and Torbay for several years. Frequently, the people receiving this service are re-referred to us following the renewal

of the Standard Authorisation. This enables our advocates to develop a really good understanding of the person and their situation and ensures a high standard and continuity of service provision.

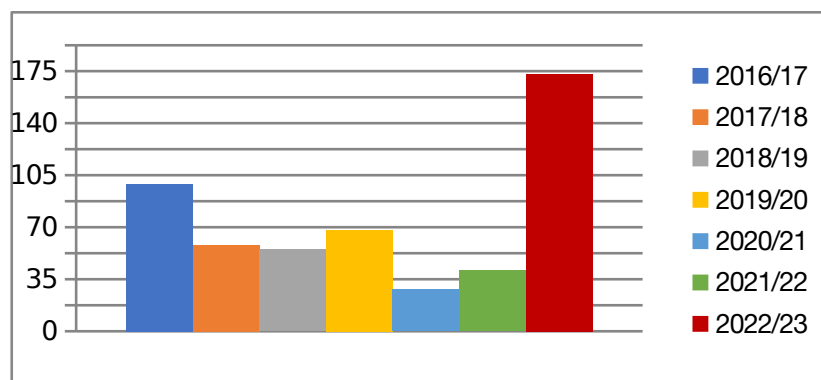
Non-Statutory Advocacy

General Advocacy

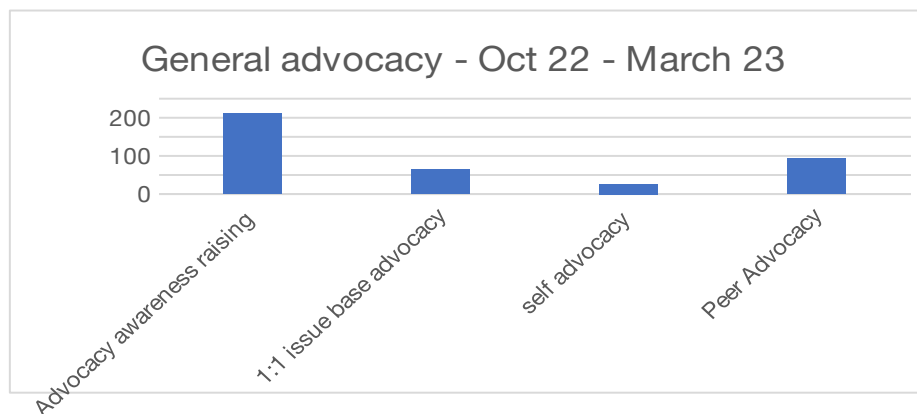
Vocal also provides non statutory advocacy for those who need advocacy support but are not eligible for an advocate to be appointed under the Care Act or the Mental Capacity Act.

In May 2022 we secured grand funding from the Henry Smith Charity. The funding allows Vocal to provide general advocacy for people who have a learning disability who are not eligible for statutory advocacy. Our aim is to use the funding to raise the profile of advocacy, providing advocacy awareness sessions, providing advocacy 'surgeries' in places that people with a learning disability frequent, supporting people to self-advocate, and where necessary provide 1:1 issue based advocacy. Longer term we plan to expand the offer beyond our current geographical boundary and to support peer advocacy groups. This funding is in place for 3 years.

The graph below demonstrates the sharp increase in referrals, in previous years general advocacy provision was limited; funded through charitable donations or reinvestment of our own reserves.

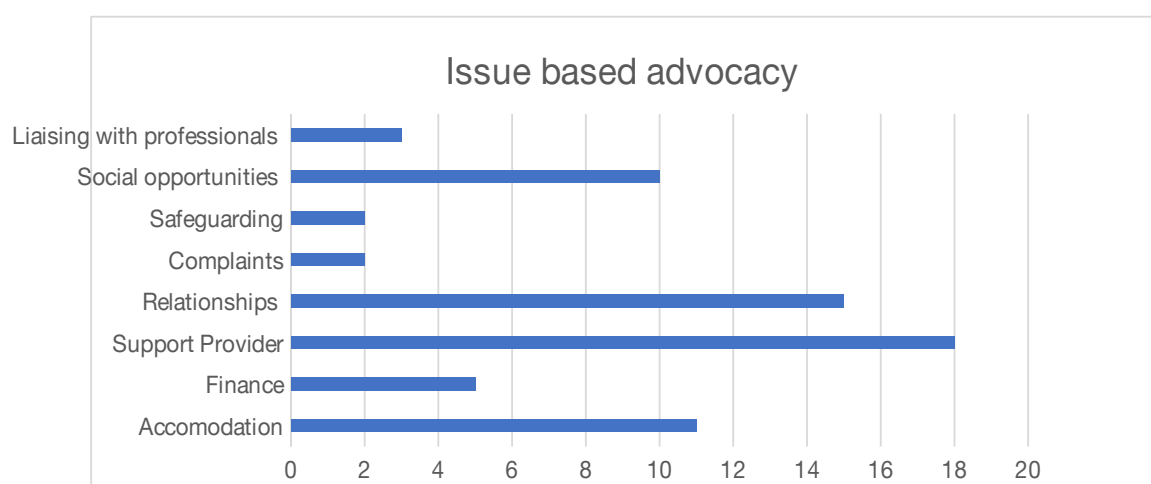


With the funding provided by the Henry Smith Charity we appointed 3 part time advocates. The advocates commencing work in October 22. The following graph demonstrates the number of people that they have supported in the second half of this year. As expected, increasing our advocacy awareness sessions has had a positive impact on the number of people who are supported by our advocates. We expect the impact to be increase further as their work becomes embedded and we have figures that reflect the full year.



A client asked for advocacy support as they needed help to express their views about their relationship. That their views and wishes were not being heard was causing them great distress. The advocate supported the person to create a video which detailed their wishes, explained how they felt and the outcome that they wanted to achieve. The video was used to represent the person's wishes at the Court of Protection. It ensured that they had a voice at this most important forum and that their views and wishes were heard by the decision makers.

As seen in the graph below, our general advocacy service covers a number of issues. Particularly high is the number of people who need support with their care provider and accommodation. Also high is the number of people who need help with relationships and social opportunities.



Advocacy for Parents with a Learning Disability

Our work in this area aims to support parents with a learning disability to understand their responsibilities as parents, engage with the local authority, understand their concerns and if necessary, support the parents to instruct their legal representatives and attend court proceedings.

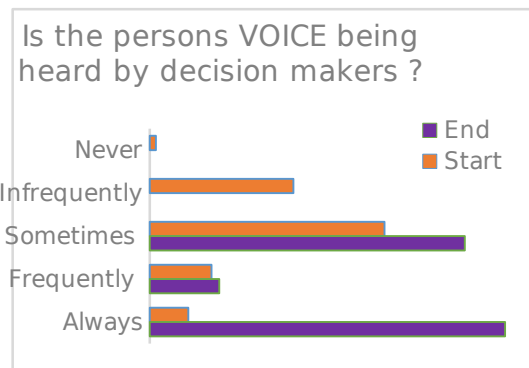
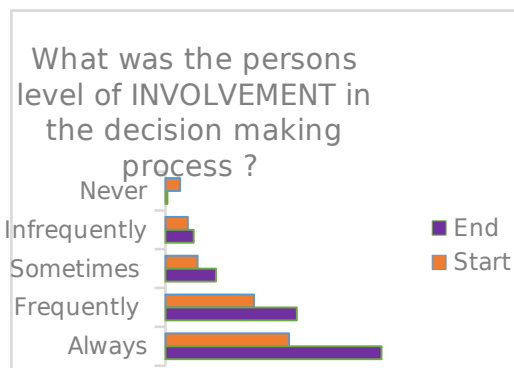
In this year the number of parents supported with child protection reduced from 9 (in the previous year) to 4. Historic data provides evidence that there is unmet need; parents are unsupported. In response to this, Vocal is to launch a new project. This will raise awareness as to the impact of advocacy in this area and ensure that more people are appropriately supported. This work began in April 23 and although this is not reflected in the figures for this report, the positive impact of the launch of this service is already felt with 10 parents receiving our support in the first quarter of the 2023/24 year.

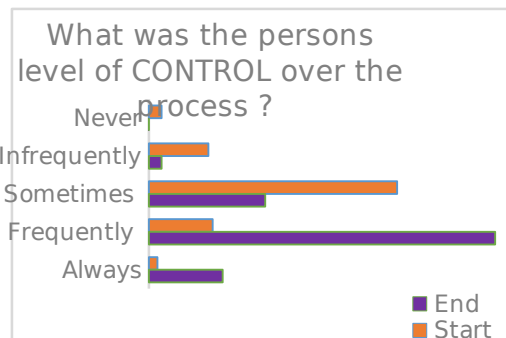
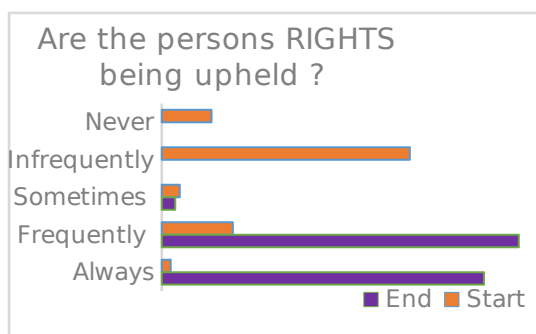
The Vocal Advocacy team provide an invaluable service to some of the most vulnerable people in our community. In my experience the clients have benefitted from their experience and support both in and out of court and I would not hesitate to refer further clients to this service. The referral process is uncomplicated, and the team are both responsive and flexible. Parents Local

The Benefits of Advocacy

We monitor the impact of the work that we do in several ways. We ask the advocate to make a professional judgment at the start and end of each piece of work to identify the impact of advocacy.

We ask 4 questions:





The graphs show there is a definite shift in all areas from never/infrequently/sometimes to frequently or always. As a result of our work people are more involved in the decision-making process, their voice is heard by decision makers, their rights are upheld and in the vast majority of cases the person had a greater level of control over the process.

Advocates work really hard to ensure that people have as much choice and control as possible - QPM Assessor

In addition, we ask, at the end of each case:

Did our involvement affect the decision made?

- Is the person protected from abuse?
- Did the person gain independence?
- Is the person more confident to self-advocate?

In all cases the answer was yes.

Satisfaction surveys are also sent out to service users. These can be returned anonymously. All the feedback received has been positive. All the people who responded said that they would use Vocal again in the future and felt that they were listened to, and their concerns acted upon. We also receive compliments from professionals, clients, and care providers. Here are some examples:

- I would like to thank Vocal Advocacy for helping in court, it has made a huge difference - Barrister in court said to a Judge
- Thank you, without you [advocate] I would have never gone to my meeting [Care Act review] - Client
- The ICCA Advocate was very flexible about their involvement in the case which moved from Safeguarding into life changing decision making for the individual involved which was extremely helpful. They developed a very effective rapport with the person in difficult circumstances during a period of poor mental health and tricky family relationships and tied in well with the wider MDT and in terms of timing their own inputs. 10/10 ! - Social worker

- My advocate was a real star. Not only did the situation get resolved, I realised I really felt that [advocate] took my concerns into consideration and supported me all the way through. I would recommend [advocate] again if I were to need Vocal's assistance. Thank you so much - Client
- Can I thank you again for the amazing work you have done enabling [client] to have a voice in his review, although he was not able to be part of the meeting, he has been able to make his wishes clear - Social Worker
- I have someone to speak up for me which I've never had before - Client
- Nice to see alternative communications methods being used, it shows that the work is person centred and that the client is supported to be involved as much as he is able - Legal Team on a RPR case.
- Please can you share my great thanks for the support and energy that your team gave to the consultation event yesterday. The event went really well, it wouldn't have been such a success without them - Event Co-Ordinator, Service User Engagement.
- I think I am now ready to find my voice. Thanks for all your support - Client
- Thank you, I could have done all the forms or known what to do without your help - Client to an Advocate
- Thank you, I have never been in one of my meetings before - Client
- This is the best pathway plan I have ever seen - Social Worker
- I would like to take this opportunity to sincerely thank you for all your support - Social Worker
- I could never have done this [engaged the client] without you - Social Worker

Service User Engagement and Quality Assurance

Service User Engagement-

As part of our efforts to achieve full Co-Production our own service user engagement initiatives have expanded during this year. Although we have always consulted our service users over recent years and noticeably more so this year, our service users have taken a much more active role within the organisation. At the last AGM they wrote and delivered presentations about their work, they are instrumental in the production of our regular newsletters and in our social media presence. They have assisted in the

Members are involved in all areas of the organization and there is a real sense of true coproduction and shared ownership of Vocal as an organization - QPM

panel, deciding on appointments and supporting new staff inductions.

Alongside this they have supported Vocal in a variety of projects and taken part in initiatives that develop their own life skills and support peer and self-advocacy.

Supporting other Organisations with User Engagement.

Our service user engagement initiatives on behalf of other providers have been reinstated as covid restrictions have eased. Local providers commission Vocal to facilitate service user engagement within their own organisations, this has included facilitating house meetings, completing satisfaction surveys, supporting people to attend and contribute to their organisational meetings where there is a focus on user engagement at a managerial level, and to support people to complete satisfaction surveys as part of the organisation's quality monitoring process. Our team was also invited to support the Local Authority to facilitate community engagement events which will help to shape the local learning disability strategy for the coming years.

Quality Assurance

Vocal is commissioned by local providers and the Local Authority to complete quality audit work that enables them to monitor the quality of the service delivered. We complete 'spot checks' which take place at a frequency agreed with the commissioners, these can be unannounced visits, we spend time talking with the client, staff and reviewing records.

We attend reviews if this is appropriate. We give both positive and negative feedback to the commissioners and the service providers, following our visits. This is particularly helpful to 'out of county' authorities who have placed people locally, where it is not cost effective for them to travel to visit the individual on a regular basis or for authorities placing people with complex needs who required additional monitoring.

Advocacy Awareness Training

Our training activities were put on hold during the pandemic. There is a plan in place to reintroduce our training offer in the coming year. This will include advocacy awareness training; we run courses aimed at care staff from all sectors, explaining what advocacy is and the role of an advocate. These are ½ day events to give a basic understanding of advocacy and how and when to make a referral. We have found it hugely beneficial to train both service users and their support staff during the same session.

Our team of trainers are experienced in advocacy either as advocates or as experts by experience - people who have received our service and now work as volunteers within the organisation.

In addition to advocacy awareness, we can be commissioned to provide bespoke training packages, either to whole staff teams or service user groups.

Multimedia Advocacy - Vocal is the only advocacy agency in the South West to hold trainer status, accredited by the RIX Centre (East London University). We offer bespoke training packages to service users and care providers. The tools we use are not limited to advocacy or planning but can be used on a day-to-day basis to support effective communication.

Our Own Quality Assurance

The Quality Performance Mark for advocacy agencies (QPM) is a quality assessment and assurance system for providers of independent advocacy, it provides a robust benchmark to assess advocacy services. To gain the award organisations must complete a rigorous self- assessment, policy review and site visit by the assessor. The QPM is awarded to organisations who can demonstrate they are providing excellent services. Vocal achieved this award for the second time in October 2021. It is valid for 3 years. A copy of the report is available on request.

Vocal has systems in place to monitor and improve the quality of the service that is provided. In addition, at the end of each piece of work satisfaction surveys are sent out, the feedback we get is really positive. All the feedback we received confirmed that the people who used Vocal felt that their advocates listened to them and treated them well. All would use Vocal again in the future if they needed to.

Any complaints received or concerns raised are thoroughly investigated and learning identified to ensure we can develop practice and share learning.

A local authority stakeholder was keen to highlight the quality of the service, collaborative working relationship, the privacy and autonomy, their streamlined and timely accountability around safeguarding issues and the way that they keep track of each cases progress - QPM Assessor

Managing Risk

Vocal policy and procedures ensure that risk management strategies are in place to support the staff, and the organisation. These include safeguarding, safe recruitment, lone working, health and safety and environmental risk assessments. These are subject to regular reviews and updates. Operational risks are reviewed and monitored as part of the organisation's strategic plan.

Data Protection

Vocal has policies and procedures in place to ensure the protection of personal and sensitive data. These are subject to regular review in light of the GDPR which came into effect on 25th May 2018 and the data protection Act 2018.

Our Plans for Next Year

Following successful funding bids to the Lloyds Bank Foundation of England and Wales and to the Henry Smith Charity the next 12 months promise to be an exciting time for Vocal. Not only will we be able to expand to enable us to offer more general advocacy to people who have a learning disability, we will benefit from the support of the Lloyds Enhanced offer which we will use to secure the long-term sustainability of Vocal.

In the coming year we plan to:

- Launch our project to support parents with child protection.
- Reinstate and expand our training offer.
- Renew our website and increase our social media presence.
- Continue to raise the profile of advocacy and increase the number of people we support.

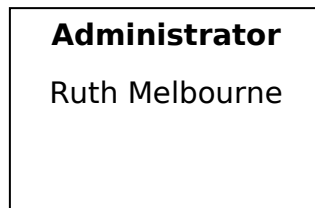
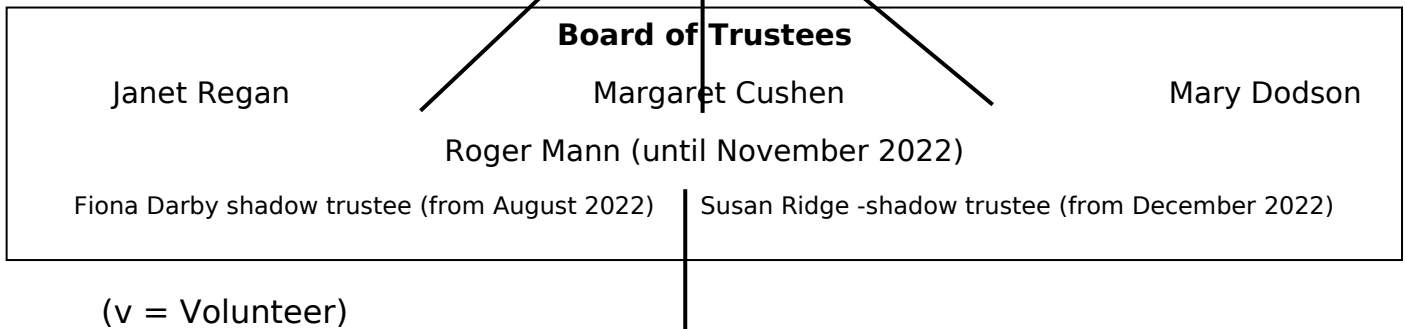
Treasurers financial review - Margaret Cushen, Treasurer

This year has seen a change in our finances, with the award of grant funding from Lloyds Bank Foundation and the Henry Smith Charity. We have employed some talented new advocates to help us deliver the funded work. The Consortium contract for provision of Statutory Advocacy was extended for another 12 months, allowing us to concentrate on delivery of advocacy services. We continue to invest using Grant funding and reserves to consolidate our position and secure future growth and long term sustainability. In response to the cost-of-living crisis this included an increase in salaries. We will continue to hold our reserves at the current level, until we are in a position to measure the success of our plans and we are clear on the renewal of our contracts.

In 2023 Vocal will celebrate its 30th anniversary. We have many celebrations planned, which will take place throughout the year. They will include fundraisers, awareness raising initiatives and social activities. We also intend to launch a new Logo.

Vocal Advocacy

Organisational Structure



Vocal Advocacy		1152778		
Annual accounts for the period				
Period start date	1-Apr-22	To	Period end date	31-Mar-23

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	98,927	-	-	98,927	69,997
Charitable activities	S02	9,578	-	-	9,578	10,765
Other trading activities	S03	-	-	-	-	-
Investments	S04	171	-	-	171	4
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	108,676	-	-	108,676	80,766
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	106,583	-	-	106,583	89,797
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	106,583	-	-	106,583	89,797
Net income/(expenditure) before investment gains/(losses)						
	S13	2,093	-	-	2,093	9,031
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	2,093	-	-	2,093	9,031
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	2,093	-	-	2,093	9,031
Reconciliation of funds:						
Total funds brought forward	S21	47,344	-	-	47,344	56,375
Total funds carried forward	S22	49,437	-	-	49,437	47,344

Section B Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	891	-	-	891	1,190
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	891	-	-	891	1,190
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	5,120	-	-	5,120	3,105
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	101,248	-	-	101,248	68,200
Total current assets		B10	106,368	-	-	106,368	71,305
Creditors: amounts falling due within one year	(Note 20)	B11	57,823	-	-	57,823	#NAME?
Net current assets/(liabilities)		B12	48,545	-	-	48,545	46,153
Total assets less current liabilities		B13	49,436	-	-	49,436	47,343
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	49,436	-	-	49,436	47,343
Funds of the Charity							
Endowment funds	(Note 27)	B17	-			-	-
Restricted income funds	(Note 27)	B18		-		-	-
Unrestricted funds		B19	49,436		-	49,436	47,343
Revaluation reserve		B20				-	
Total funds		B21	49,436	-	-	49,436	47,343

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy

Section C **Notes to the accounts**

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Yes

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

The charity has sufficient financial resources to carry on its activities for the next twelve months

Not applicable

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	
<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i>	

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

<i>(i) the nature of any changes;</i>	
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>	
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

<i>(i) the nature of the prior period error;</i>	
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	

Note 2 Accounting policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period	End of period
	£	£
Fund balances as previously stated		
<i>Adjustments:</i>		

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of period
	£
Net income/(expenditure) as previously stated	
<i>Adjustments:</i>	

Previous period net income/(expenditure) as
restated

Note 2

Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: - the charity becomes entitled to the resources; - it is more likely than not that the trustees will receive the resources; and - the monetary value can be measured with sufficient reliability.	Yes	No	N/a
		☒	☐	☐
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes	No	N/a
		☒	☐	☐
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes	No	N/a
		☒	☐	☐
Legacies	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes	No	N/a
		☐	☐	☒
Government grants	The charity has received government grants in the reporting period	Yes	No	N/a
		☒	☐	☐
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes	No	N/a
		☒	☐	☐
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes	No	N/a
		☐	☐	☒
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes	No	N/a
		☐	☐	☒
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	Yes	No	N/a
		☐	☐	☒
Support costs	The charity has incurred expenditure on support costs.	Yes	No	N/a
		☒	☐	☐
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes	No	N/a
		☒	☐	☐
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes	No	N/a
		☒	☐	☐
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. Memberships subscriptions which gives a member the right to buy services or other	Yes	No	N/a
		☐	☐	☒
		Yes	No	N/a

	membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
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Yes	No	N/a															
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Yes	No	N/a															
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Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
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Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
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		✓															
2.3 EXPENDITURE AND LIABILITIES																	
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Yes	No	N/a															
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	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
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Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
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Yes	No	N/a															
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Yes	No	N/a															
		✓															
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
✓																	
Yes	No	N/a															
✓																	
Yes	No	N/a															
✓																	
Redundancy cost	The charity made no redundancy payments during the reporting period.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
✓																	
Yes	No	N/a															
✓																	
Yes	No	N/a															
✓																	
Deferred income	No material item of deferred income has been included in the accounts.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
✓																	
Yes	No	N/a															
✓																	
Yes	No	N/a															
✓																	
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
✓																	
Yes	No	N/a															
✓																	
Yes	No	N/a															
✓																	
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
✓																	
Yes	No	N/a															
✓																	
Yes	No	N/a															
✓																	
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	<table> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>	✓			Yes	No	N/a	✓			Yes	No	N/a	✓		
✓																	
Yes	No	N/a															
✓																	
Yes	No	N/a															
✓																	
2.4 ASSETS																	
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least	<table> <tr><td></td><td></td><td></td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td>✓</td><td></td><td></td></tr> </table>				Yes	No	N/a	✓								
Yes	No	N/a															
✓																	
	They are valued at cost.																
	The depreciation rates and methods used are disclosed in note 9.2.																
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
		✓															
Yes	No	N/a															
		✓															
Yes	No	N/a															
		✓															
	They are valued at cost.																
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
		✓															
Yes	No	N/a															
		✓															
Yes	No	N/a															
		✓															
	They are valued at cost.																
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
		✓															
Yes	No	N/a															
		✓															
Yes	No	N/a															
		✓															
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
		✓															
Yes	No	N/a															
		✓															
Yes	No	N/a															
		✓															
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
		✓															
Yes	No	N/a															
		✓															
Yes	No	N/a															
		✓															
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	<table> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td></td><td></td><td>✓</td></tr> </table>			✓	Yes	No	N/a			✓	Yes	No	N/a			✓
		✓															
Yes	No	N/a															
		✓															
Yes	No	N/a															
		✓															

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

		✓

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Yes	No	N/a
		✓

Current asset investments

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Yes	No	N/a
		✓

They are valued at fair value except where they qualify as basic financial instruments.

Yes	No	N/a
		✓

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

Note 3

Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
	Analysis					
Donations and legacies:	Donations and gifts	1,172	-	-	1,172	2,136
	Gift Aid	538	-	-	538	86
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	97,217	-	-	97,217	67,775
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	98,927	-	-	98,927	69,997
Charitable activities:	Miscellaneous small advocacy contracts and other income	9,354	-	-	9,354	10,711
	Fundraising events	224	-	-	224	54
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	9,578	-	-	9,578	10,765
Other trading activities:	Small lottery	-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	171	-	-	171	4
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	171	-	-	171	4
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		108,676	-	-	108,676	80,766

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 4 **Analysis of receipts of government grants**

	Description	This year £
Government grant 1	Local authority advocacy contracts	62,843
Government grant 2	Local authority coronavirus grants	-
Government grant 3		-
Other		-
	Total	62,843

	Description	Last year £
Government grant 1	Local authority advocacy contracts	62,775
Government grant 2	Local authority coronavirus grants	5,000
Government grant 3		-
Other		-
	Total	67,775

	This year	Last year
<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>		

	This year	Last year
<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>		

Note 5

Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

	This year	Last year
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.		
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.		
Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.		

Section C	Notes to the accounts	(cont)

Note 6 Analysis of expenditure

Analysis	This year				Last year			
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Unrestricted funds	Restricted income funds	Endowment funds	Total funds
				£				£
Expenditure on raising funds:								
Incurred seeking donations	-	-	-	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-	-	-	-
Staging fundraising events	-	-	-	-	-	-	-	-
Fundraising agents	-	-	-	-	-	-	-	-
Operating charity shops	-	-	-	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-	-	-	-	-
Database development costs	-	-	-	-	-	-	-	-
Other trading activities	-	-	-	-	-	-	-	-
Investment management costs:	-	-	-	-	-	-	-	-
Portfolio management costs	-	-	-	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-	-	-	-
Investment administration costs	-	-	-	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total expenditure on raising funds	-	-	-	-	-	-	-	-
Expenditure on charitable activities:								
Direct advocacy costs	44,870	-	-	44,870	39,034	-	-	39,034
Indirect advocacy costs, general and administrative expenses	61,713	-	-	61,713	50,763	-	-	50,763
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total expenditure on charitable activities	106,583	-	-	106,583	89,797	-	-	89,797
Separate material item of expense								
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-
Other								
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total other expenditure	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE	106,583	-	-	106,583	89,797	-	-	89,797

Other information:

Analysis of expenditure on charitable activities

Activity or programme	This year				Last year			
	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
	£	£	£	£	£	£	£	£
Activity 1	-	-	-	-	-	-	-	-
Activity 2	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

Section C	Notes to the accounts	(cont)

Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

Section C

Notes to the accounts

Note 8

Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

Section C

Notes to the accounts

Note 9

Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

This year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation (Describe method)
	£	£	£	£	£	
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Last year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation (Describe method)
	£	£	£	£	£	
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Section C	Notes to the accounts

Note 10 **Details of certain items of expenditure**

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
-	-
-	-
-	-
-	-

Section C	Notes to the accounts	(cont)

Note 11 **Paid employees**
Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	82,715	70,384
Social security costs	-	-
Pension costs (defined contribution scheme)	1,028	516
Other employee benefits	-	-
Total staff costs	83,743	70,900

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

1

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year	Last year
£	£
-	-

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	6	5
Governance	-	-
Other	-	-
Total	6	5

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

This year	Last year
£	£
-	-

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

This year	Last year
£	£
-	-

Please state the accounting policy for any redundancy or termination payments

Section C	Notes to the accounts	(cont)

Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

	This year	Last year
	£	£
Amount of contributions recognised in the SOFA as an expense	-	-

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details

Section C

Notes to the accounts

(cont)

Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

This year:

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
			£	£
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

<i>My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.</i>	Yes	Please provide details of charity's URL.
	No	Provide details below

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Last year:

13.3 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs £	Total £
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.4 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Yes	<i>Please provide details of charity's URL.</i>
No	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Section C	Notes to the accounts	(cont)

Note 14 **Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	13,111	13,111
Additions	-	-	-	486	486
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	13,597	13,597

14.2 Depreciation and impairments

**Basis	SL or RB (Straight Line or Reducing Balance)	SL or RB	SL or RB	SL or RB	SL or RB
** Rate				SL - 25%	

At beginning of the year	-	-	-	11,921	11,921
Disposals	-	-	-	-	-
Depreciation	-	-	-	785	785
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	12,706	12,706

14.3 Net book value

Net book value at the beginning of the year	-	-	-	1,190	1,190
Net book value at the end of the year	-	-	-	891	891

14.4 Impairment

This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied and significant assumptions

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year
-	-

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

This year	Last year
£	£
-	-
-	-

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 15 Intangible assets*Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

15.3 Net book value

Net book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy*Please disclose the accounting policy for intangible fixed assets including:**Reasons for choosing amortisation rates**Policies for the recognition of any capital development*

15.5 Impairment

This year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Section C	Notes to the accounts	(cont)

Note 16 **Heritage assets**

Please complete this note if the charity has heritage assets

16.1 General disclosures for all charities holding heritage assets

	This year	Last year
(i) Explain the nature and scale of heritage assets held.		
(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.		

16.2 Cost or valuation

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

16.3 Depreciation and impairments

**Basis						Straight Line ("SL") or Reducing Balance ("RB")
** Rate						

At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

16.4 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

16.5 Impairment

This year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

This year	Last year

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

	At valuation Group A £	At cost Group B £	Total £
Carrying amount at the beginning of the period	-	-	-
Additions	-	-	-
Disposals	-	-	-
Depreciation/impairment	-	-	-
Revaluation	-	-	-
Carrying amount at the end of period	-	-	-

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

	This year	Last year
(i) Explain the reason why heritage assets have not been recognised on the balance sheet.		
(ii) Describe the significance and nature of heritage assets.		
(iii) Disclose information that is helpful in assessing the value of heritage assets.		

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

16.9 Five year summary of heritage assets transactions

	2015	2014	2013	2012	2011
	£	£	£	£	£
Purchases					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-				
Other	-				
Donations					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total additions	-	-	-	-	-
Charge for impairment					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total charge for impairment	-	-	-	-	-
Disposals					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total disposals	-	-	-	-	-

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	68,200	-	-	-	-	68,200
Add: additions to investments during period*		-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	33,048	-	-	-	-	33,048
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	101,248	-	-	-	-	101,248

*Please specify additions resulting from acquisitions through business combinations, if any.

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

This year:

Analysis of investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

Fair value at year end	Cost less impairment
£	£
101,248	101,248
-	-
-	-
-	-
-	-
-	-
-	101,248
	101,248

Last year:

Analysis of investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

Fair value at year end	Cost less impairment
£	£
68,200	68,200
-	-
-	-
-	-
-	-
-	68,200
	68,200

17.3 If your charity holds investment properties, please complete the following note:

	This year	Last year
(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity		
(ii) Name or independent valuer, if applicable, and relevant qualifications		
(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds		
(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements		

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

	This year	Last year
	£	£
Cash or cash equivalents	101,248	68,200
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	101,248	68,200

17.5 Guarantees

	This year	Last year
Please provide details and amount of any guarantee made to or on behalf of a third party		
Name of the entity or entities benefitting from those guarantees		
Please explain how the guarantee furthers the charity's aims		

17.6 Concessionary loans

Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
	-	-
	-	-
	-	-
	-	-
Total	-	-

Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
	-	-
	-	-
	-	-
Total	-	-

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

This year	Last year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

This year	Last year

Section C
Notes to the accounts
(cont)
Note 18
Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	
Charitable activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	-	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

This year	Last year
£	£

Section C	Notes to the accounts	(cont)

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
3,453	1,515
1,667	1,591
5,120	3,106

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

This year	Last year
£	£
-	-
-	-
-	-
-	-
Total	-

Section C	Notes to the accounts	(cont)

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	57,476	25,000	-	-
Accruals and deferred income	347	152	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	57,823	25,152	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

This year	Last year

Movement in deferred income account

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

Section C**Notes to the accounts****(cont)****Note 21 Provisions for liabilities and charges**

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period
 Amounts added in current period
 Amounts charged against the provision in the current period
 Unused amounts reversed during the period
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

21.2 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

This year**Last year**

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

This year**Last year**

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

	This year	Last year
22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.		
22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conitions related to its pledge should be given here.		

Note 23 Contingent liabilities and contingent assets

23.1 Contingent liabilities

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

This year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

Last year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

This year

Description of item	Estimate of financial effect

Last year

Description of item	Estimate of financial effect

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

	This year	Last year
Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement		
Where it is not practical to make one or more of these disclosures, please state this fact		

Section C	Notes to the accounts	(cont)

Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

This year £	Last year £
-	-
-	-
101,248	68,200
-	-
101,248	68,200

Note 25

Fair value of assets and liabilities

	This year	Last year
25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.		
25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.		

Section C

Notes to the accounts

(cont)

Note 26

Events after the end of the reporting period

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period

	This year	Last year
Please provide details of the nature of the event		
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made		

Section C	Notes to the accounts	(cont)

Note 27 **Charity funds**

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Lloyds Bank Foundation	R		25,000	27,250	- 20,048	-	-	32,202
Henry Smith	R		-	39,600	- 14,327	-	-	25,273
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			25,000	66,850	- 34,375	-	-	57,475

Section C	Notes to the accounts	(cont)

Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Lloyds Bank Foundation	R		-	25,000	-	-	-	25,000
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			-	25,000	-	-	-	25,000

Note 27

Charity funds (cont)

27.3 Transfers between funds

This year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

Last year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

27.4 Designated funds

This year

Planned use	Purpose of the designation	Amount

Last year

Planned use	Purpose of the designation	Amount

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits**This year**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

1

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

1

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

1

Type of expenses reimbursed	This year	Last year
	£	£
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
	-	-
TOTAL	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

1

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Last year

There have been no related party transactions in the reporting period (True or False) 1

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Note 29**Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Vocal Advocacy

On accounts for the year
ended

31 March 2023

Charity no
(if any)

1152778

Set out on pages

Standard Accounts Template

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

04 / 05 / 2023

Name:

James Twigger

Relevant professional
qualification(s) or body
(if any):

Bsc (Hons) BFP FCA

Address:

13 Hyde Road

Paignton, Devon

TQ4 5BW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

VOCAL ADVOCACY

England & Wales - Charity number 1152778

Accounts



Annual Report 2021/2022

Registered Charity No. 1152778
Company No. 5741949



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The Trustee Board presents its Annual Report and Financial Statements for the year ended 31 March 2022.

Reference and Administrative Information

Charity Name: Vocal Advocacy

Charity Registration Number: 1152778

Company registration number: 5741949

Registered Office: Vocal Advocacy
Room DS 034
Lower Close
Dartington Hall
Totnes
Devon
TQ9 6EN

**Vocal Advocacy is a Company Limited by Guarantee and for the purposes of the Memorandum and Articles of Association the Trustee directors are the members and have provided a limited personal guarantee.*

Trustee / directors Janet Regan - chair
Margaret Cushen - treasurer
Mary Dodson - from June 2021
Roger Mann - company secretary

**Vocal Advocacy does not require an audit under Company Law or its Memorandum and Articles of Association*

Bankers: Lloyds Bank
2 Palace Avenue
Paignton
TQ3 3ER

Chair of Trustee's Statement

Vocal Advocacy's purposes as set out in the objects contained in the company's memorandum of association are:

"The relief of persons with speech and communication difficulties by providing a service to assist those persons to realise their full potential and obtain their full rights as a citizen."

The Trustee Board meets on a regular basis to monitor operational and financial performance and to review Vocal's Strategic Plan with reference to its aims and objectives. During 21/22, because of the Covid pandemic, some of these meetings were held virtually by "Zoom." However, we were delighted that it was possible to hold our 2021 AGM in person, enabling staff, volunteers, trustees and 'our experts by experience' (people who've used our services) to meet together for the first time in over a year: Margaret Cushen, Janet Regan, Mary Dodson and Roger Mann were elected as trustees.

At the end of the year there was one change to our staff team. Adele Rennells retired; we thank her for her outstanding contribution as advocate and administrator over the last 12 years. Following Edward Jackson's resignation from the board at the end of 20/21 Mary Dodson became our fourth trustee.

Despite the ongoing impact and constraints of Covid, 2021 was an extremely positive year for Vocal, both in terms of our service delivery and our key strategic objectives. As well as continuing to deliver first rate advocacy for people with Learning Disabilities via our contracts in Devon and Torbay, we were awarded the National Advocacy Quality Performance Mark (QPM) for a second time. Following a process of rigorous assessment and policy review staff, trustees, commissioners and, (most importantly), people who've used our services being able to contribute and give feedback to the assessor. Not only were we re-awarded the 'industry kitemark' but the assessment was extremely positive, and the assessor's comments could hardly have been bettered!

Our professional and experienced staff team already held or are working towards an accredited advocacy qualification, including the completion of the Care Act module (City and Guilds 313). This year we have congratulated another member of the team on achieving the qualification. As the impact of the pandemic began to recede, we were able to pick up on other aspects of our business plan, geared to long term sustainability and income/service development. We were successful in two grant bids to these ends. Firstly, we have gained unconditional funding of £50,000, over two years from the Lloyds Bank Foundation to support developing our organisational resilience, which more importantly is accompanied by a package of mentoring, consultancy, and advice to support our ongoing development. And secondly, in September 21, The Henry Smith Trust launched a National three-year programme supporting wide ranging generic advocacy for people with learning disability and invited organisations to bid. Vocal put in an application to fund 3 part-time advocacy posts. Despite our small size, we were one of only 16 successful bidders across the U.K., a recognition of our skills, expertise, and commitment of which we are very proud. The next few years promise to be challenging and exciting as we expand our services, support more people, and hopefully ensure our long-term organisational sustainability

Vocal continues to be an active member and Strategic Partner of Devon Advocacy Consortium. Working within DAC enhances our ability to support vulnerable people and access skills and expertise from colleagues working in a wide range of fields. Despite the continuing disruption and constraints of the Covid situation, Vocal staff continued to deliver an excellent service in these abnormal circumstances.

All our activities are focused on supporting vulnerable people to speak up for themselves and be heard when decisions are being made about their lives. The trustees have considered the public benefit of the work of the charity; the details are outlined in the following report.

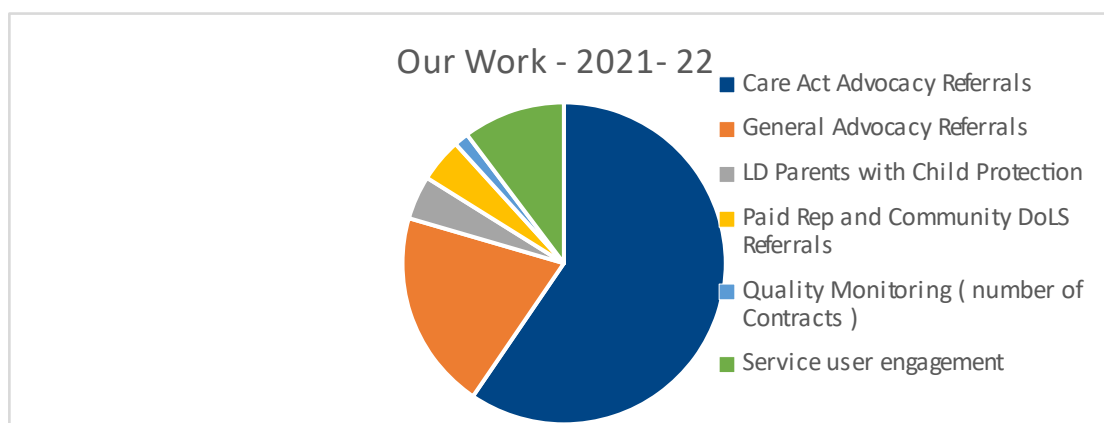
Janet Regan
Chair of Trustees

Who Used and Benefited from our Service?

Vocal continues to provide an independent service for people who have a learning disability and communication difficulty living in the south and west of Devon (including Torbay). Whilst the main focus of our work is issue-based advocacy; Vocal can also provide other services, including a Paid Rep service for those who have a Deprivation of Liberty Safeguard in place, support planning, training, service user engagement and quality monitoring.

The Quality Performance Mark for advocacy agencies (QPM) is a quality assessment and assurance system for providers of independent advocacy, it provides a robust benchmark to assess advocacy services. To gain the award organisations must complete a rigorous self- assessment, policy review and site visit by the assessor. The QPM is awarded to organisations who can demonstrate they are providing excellent services. Vocal achieved this award for the second time in October 2021. A copy of the report is available on request.

Throughout 2021 / 2022, the Covid-19 pandemic continued to influence the way we worked. As in 2020, we adopted a creative and fluid approach to service delivery and adjusted our working practices according to the fluctuating governmental restrictions and guidelines. This meant that sometimes our advocacy work was completed remotely by phone, email, examining records, providing reports, and attending meetings via Zoom and Teams and at other times, we were able to return to face-to-face contact. Our ability to provide face-to-face/in-person advocacy work remained subject to risk assessment, which was always assessed on an individual basis and our policy was regularly reviewed and updated as and when required. During this period, we provided support to 204 people.



The graph shows that the majority of our work this year has been in providing Care Act Advocacy for those who are eligible. General advocacy referrals, supporting parents with a learning disability with child protection procedures and our Paid Rep work making up another third of our work. Although taking a small proportion of this graph, service user engagement initiatives have increased. The graph does not show the proportion of time allocated to this work or the value it holds.

Statutory Advocacy

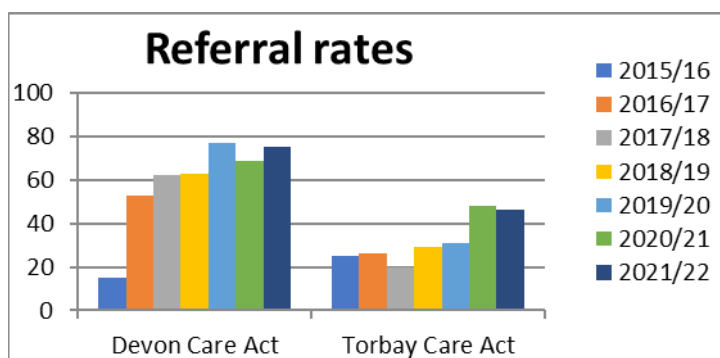
Care Act Advocacy

As with previous years, most of our work is commissioned by South Devon and Torbay Care Trust and Devon County Council via the Devon Advocacy Consortium. Our contract enables us to provide Statutory advocacy under the Care Act and Paid Rep service under the Mental Capacity Act.

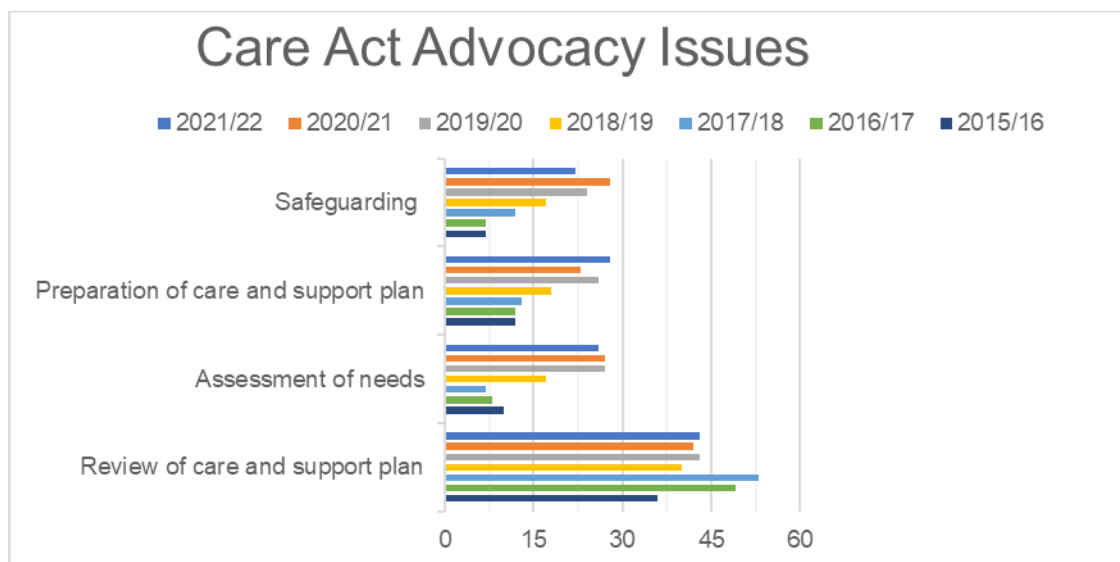
There is a statutory responsibility for the Local Authority to appoint an independent advocate for people who have a substantial difficulty in engaging in the local authority process (assessment of need, preparation of care and support plan, review of care and support plan, safeguarding and carers assessment) and have no one appropriate to support them.

A client was referred by the Local Authority as he wanted to move home and felt he wasn't being listened to by his family. We supported the client to speak about his views and wishes. We also supported the client to plan his move in a way that enabled him to feel safe and in a way that his family would be happy too. The client moved into his new home and is very happy there.

The following graphs demonstrate our work this year providing advocacy for those who are eligible under The Care Act 2014. In the current year, referral rates from both Devon and Torbay have remained comparable with the previous year, with just a slight decrease in Torbay based referrals, which is balanced with an increase in referrals from Devon.



There has been a slight shift with the reasons for referral, with a reduction in the number of referrals relating to safeguarding and an increase in those being referred for a review of care and support and preparation of a care and support plan.



The increase in safeguarding referrals in the previous year reflects local authority policy to respond to emergency situations and covid restrictions which placed people and services under pressure.

The coronavirus act removed some of the local authority responsibilities to provide services as directed by the care act. This came to an end during this year. An increased number of people supported to prepare their care and support plans may well have had a direct correlation to the reduction in safeguarding cases.

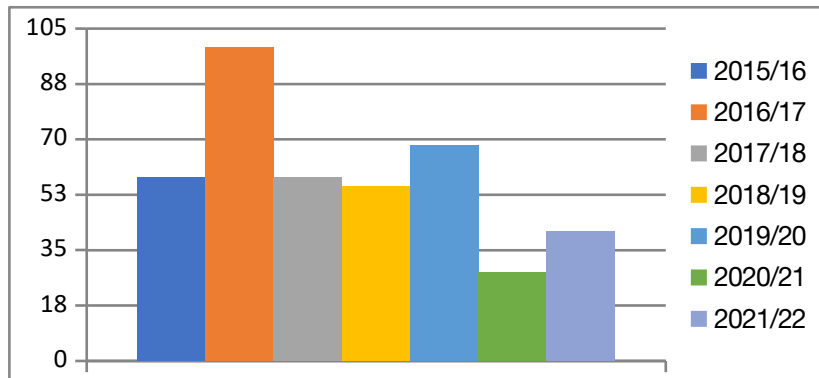
Paid Representative Role

The Mental Capacity Act allows for safeguards to be put in place to protect people who require to be deprived of their liberty (DoLS). It is usual for the need for the deprivation is reviewed by the DoLS team on either a 6 monthly or 12 monthly basis and if appropriate, the 'Standard Authorisation' which allows for the deprivation of their Liberty, is renewed. People who are deprived of their liberty may not have anyone suitable that they know to represent them. If this is the case, the Local Authority have a duty to appoint a Paid Representative. Vocal advocates have now provided this role to people living in Devon and Torbay for several years. Frequently, the people receiving this service are referred back to us following the renewal of the Standard Authorisation. This enables our advocates to develop a really good understanding of the person and their situation and ensures a high standard of continuity in service provision.

Non-Statutory Advocacy

General Advocacy

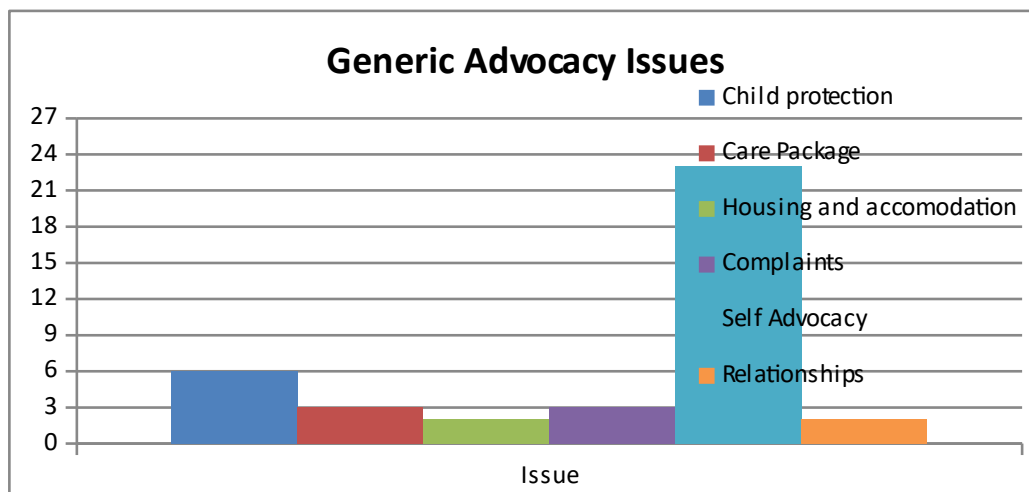
Vocal also provides non statutory advocacy for those who need advocacy support but are not eligible for an advocate to be appointed under the Care Act or the Mental Capacity Act. This work is funded through charitable donations and a reinvestment of our own reserves. The work is completed by paid staff and volunteers. The graph below demonstrates referrals.



Although there is an increase in referrals for general advocacy this year, we do not feel that the rates reflect the true need for our service. We will work to expand our general advocacy work in the coming year.

A client we supported was a victim of mate crime. Her 'friend' was asking her for money all of the time. The client didn't know how to say no and had got herself into debt. We supported the client through the safeguarding process and helped her to work with other professionals. This support helped build her confidence which enabled her to say no to her 'friend'.

As seen in the graph below, our general advocacy service covers a number of issues. The noticeable increase in self advocacy is because in spring 2021, we commenced a new project working with students at Lifeworks College in Dartington. In response to their Ofsted report, we were commissioned by the college to provide an independent listening service to give students the opportunity to raise concerns and discuss any issues important to them. This project has also provided the valuable opportunity to raise awareness and promote self-advocacy. Vocal visits the college on two occasions each month and the days are rotated to ensure that students attending on different days can access the service.



Advocacy for Parents with a Learning Disability

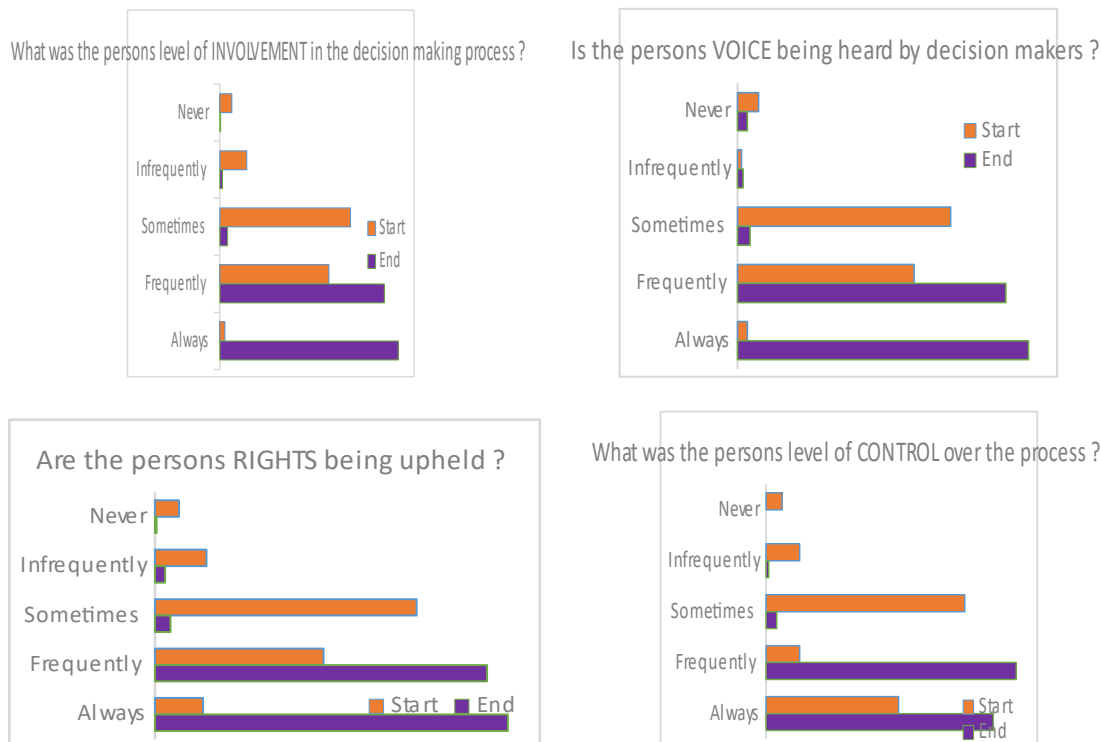
Advocacy support for parents with a learning disability is now provided on a spot purchase arrangement either through the Local Authority or the Court. There continues to be a marked reduction in the number of referrals received for this work in Devon since the change in commissioning arrangements.

A parent we supported this year who was involved in childcare proceedings was being assessed to determine if her unborn baby should be adopted. Vocal supported the parent throughout all the different stages of the process. In the end, it was decided by the Court that the baby should be put up for adoption. However, the baby was able to be placed with the same adoptive parents as her brother and sister. We supported the parent to ask for more contact with her children and she was pleased that the Court granted access for her to see them twice a year, which is quite unusual after a child has been adopted.

The Benefits of Advocacy

We monitor the impact of the work that we do in several ways. We ask the advocate to make a professional judgment at the start and end of each piece of work to identify the impact of advocacy.

We ask 4 questions:



The graphs show there is a definite shift in all areas from never/infrequently/sometimes to frequently or always. As a result of our work people are more involved in the decision-making process, their voice is heard by decision makers, their rights are upheld and in the vast majority of cases the person had a greater level of control over the process.

Advocates work really hard to ensure that people have as much choice and control as possible - QPM Assessor

In addition, we ask, at the end of each case:

Did our involvement affect the decision made?

- Is the person protected from abuse?
- Did the person gain independence?
- Is the person more confident to self-advocate?

In all cases the answer was yes.

Satisfaction surveys are also sent out to service users. These can be returned anonymously. All the feedback received has been positive. All the people who responded said that they would use Vocal again in the future and felt that they were listened to, and their concerns acted upon. We also receive compliments from professionals, parents, and care providers. Here are some examples:

- Thanks to X, you got us there (the result we needed with regard to access to our child) - Client

- I am really happy how X has helped us get where we wanted to be, thank you - Client
- X is a great professional who has helped me with a number of issues, and I would recommend him/her to anybody – Client
- The advocate listened to me and helped to make sure my voice was heard, the advocate helped me with forms which were hard for me to do on my own - Client
- My advocate helped me to stay focused and keep calm - Client
- The work of an independent advocate in this case is so important and vital – Social Worker
- Your report is incredibly helpful. Your report will be good to feed into decision making - Social Worker
- X has been absolutely wonderful in advocating with my client and on her behalf on occasions with Children's Services to move things forward. They have built a really good working relationship and she has benefited from at times being able to step back and know that her wishes and feelings on any given subject have been listened to and shared with objectivity and at the same time assertiveness by the Vocal advocate - Social Worker
- The people who use Vocal Advocacy were very complimentary about the service; stressing the fact that advocacy ensured that their individual voices are heard. They were very appreciative of the support that they received - QPM Assessor

Service User Engagement and Quality Assurance

Service User Engagement

Vocal is a user led organisation. Our members, people who have used our service are actively encouraged to contribute to the management of the organisation and are central to decision making. The members support the organisation by providing feedback on new initiatives, contributing to our business plan and ensure that the focus of the organisation is

The principles of empowerment and being person led are at the heart of Vocal Advocacy's services. It was very impressive that everyone interviewed during the site visit highlighted how the principles of empowerment and putting people first runs throughout the organization; like the lead through a pencil –QPM Assessor

Throughout most of this period the members continued to meet virtually via zoom on a Wednesday for chat, friendship, and support. Vocal also continued to produce its internal newsletter 'At Home with Vocal,' with members deciding on the topic for each edition and contributing photos and articles to it. As Covid restrictions eased we began to return to face to

face meetings; the first of these took place in March 2022. There is now a programme of face-to-face meetings in place for the current financial year for both the Tavistock and Torbay groups.

Members made an invaluable contribution to our application for the Quality Performance Mark. In September members met our assessor via Zoom as a group and by telephone individually. They talked about the support they receive by the Vocal members group and discussed advocacy and how it has helped them.

Members are involved in all areas of the organisation and there is a real sense of true coproduction and shared ownership of Vocal as an organisation - QPM Assessor

We celebrated Advocacy Awareness week in November 21 by discussing various topics at the zoom meetings:

- What is advocacy?
- What is a good advocate like?
- What is it like to have an advocate?
- Members interviewed one of Vocal's advocates about their job.

The ideas and responses that resulted were used in our Local Vocal newsletter Autumn 21 focusing on advocacy awareness and for our social media feed during this awareness week.

Prior to our AGM held in September 21 members worked on a self-advocacy project. They came up with a fictitious scenario where a person had a problem with one of their care workers always being late; we discussed the following:

- How does the care worker's behaviour make X feel?
- Does the care worker have a reason for being late?
- What could X do about it?
- Who could X speak to in order to get support, advice and/or guidance?
- What steps could X take to improve the situation?

The members presented this piece of work to everyone at the AGM and it was well received.

Our service user engagement initiatives on behalf of other providers have been slowly reinstated as covid restrictions have eased. Local providers commission Vocal to facilitate service user engagement within their own organisations, this has included facilitating house meetings, supporting people to attend and contribute to their organisational meetings where there is a focus on user engagement at a managerial level, and to support people to complete satisfaction surveys as part of the organisation's quality monitoring process.

Quality Assurance

Vocal is commissioned by local providers and the Local Authority to complete quality audit work that enables them to monitor the quality of the service delivered. We complete 'spot checks' which take place at a

frequency agreed with the commissioners, these can be unannounced visits, we spend time talking with the client, staff and reviewing records.

We attend reviews if this is appropriate. We give both positive and negative feedback to the commissioners and the service providers, following our visits. This is particularly helpful to 'out of county' authorities who have placed people locally, where it is not cost effective for them to travel to visit the individual on a regular basis or for authorities placing people with complex needs who required additional monitoring.

Advocacy Awareness Training

Our training activities have been put on hold during the pandemic. However Vocal can provide advocacy awareness training; we run courses aimed at care staff from all sectors, explaining what advocacy is and the role of an advocate. These are ½ day events to give a basic understanding of advocacy and how and when to make a referral. We have found it hugely beneficial to train both service users and their support staff during the same session.

Our team of trainers are experienced in advocacy either as advocates or as experts by experience - people who have received our service and now work as volunteers within the organisation.

In addition to advocacy awareness, we can be commissioned to provide bespoke training packages, either to whole staff teams or service user groups.

Multimedia Advocacy - Vocal is the only advocacy agency in the South West to hold trainer status, accredited by the RIX Centre (East London University). We offer bespoke training packages to service users and care providers. The tools we use are not limited to advocacy or planning but can be used on a day-to-day basis to support effective communication.

Our Own Quality Assurance

Vocal has systems in place to monitor and improve the quality of the service that is provided. In addition, at the end of each piece of work satisfaction surveys are sent out, the feedback we get is really positive. All the feedback we received confirmed that the people who used Vocal felt that their advocates listened to them and treated them well. All would use Vocal again in the future if they needed to.

Any complaints received or concerns raised are thoroughly investigated and learning identified to ensure we can develop practice and share learning.

A local authority stakeholder was keen to highlight the quality of the service, collaborative working relationship, the privacy and autonomy, their streamlined and timely accountability around safeguarding issues and the way that they keep track of each cases progress - OPM Assessor

Managing Risk

Vocal policy and procedures ensure that risk management strategies are in place to support the staff, and the organisation. These include the organisation's position statement and risk management strategies in response to the Covid-19 pandemic, safe recruitment, lone working, health and safety and environmental risk assessments. These are subject to regular reviews and updates. Operational risks are reviewed and monitored as part of the organisation's strategic plan.

Data Protection

Vocal has policies and procedures in place to ensure the protection of personal and sensitive data. These are subject to regular review in light of the GDPR which came into effect on 25th May 2018 and the data protection Act 2018.

Our Plans for Next Year

Following successful funding bids to the Lloyds Bank Foundation of England and Wales and to the Henry Smith Charity the next 12 months promise to be an exciting time for Vocal. Not only will we be able to expand to enable us to offer more general advocacy to people who have a learning disability, we will benefit from the support of the Lloyds Enhanced offer which we will use to secure the long-term sustainability of Vocal.

Treasurers financial review - Margaret Cushen, Treasurer

In the year April 21 – March 22 we had a deficit of £9,031 the result of us continuing to invest in general advocacy from our reserves, as planned. Our income from spot contacts was impacted by Covid, although slightly up on the previous year.

We have had a stable staff group but are anticipating some changes due to retirement and bids for grant funding which have been successful.

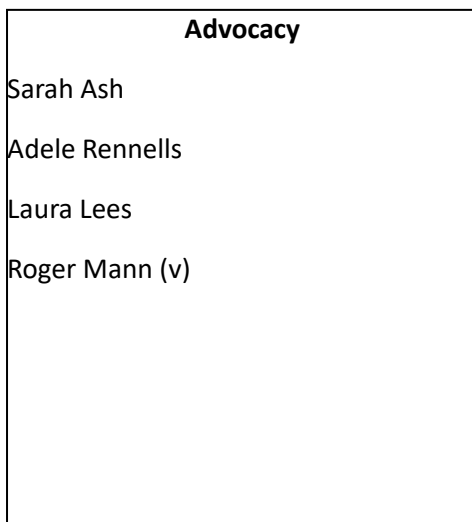
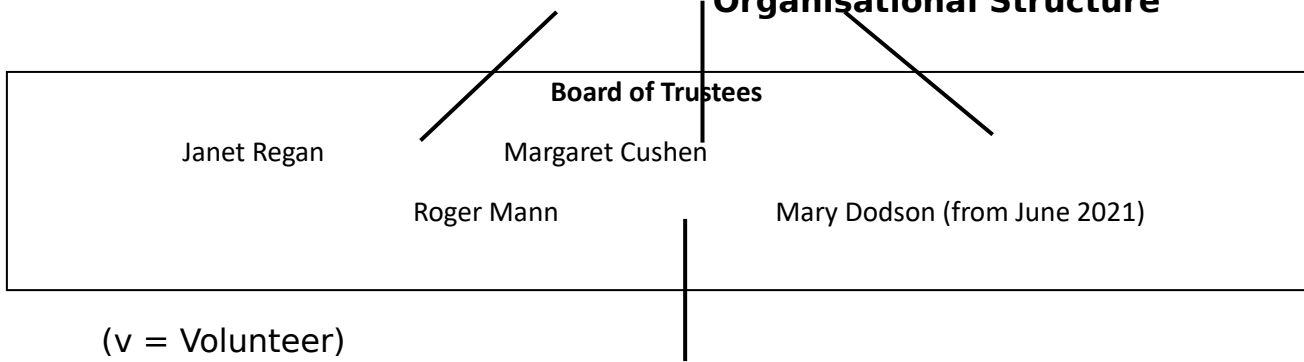
We have renewed our lease with Dartington Trust. DAC will begin the consortium process of bidding for the provision of advocacy in Devon and Torbay in the autumn of 2022.

Advocates are again meeting with partners face to face and our quarterly meetings of members, staff, volunteers and trustees have been in person recently. We hope this can continue into the future, although zoom meetings are now part of the way Vocal operates!

Vocal Advocacy



Organisational Structure



Vocal Advocacy		1152778		
Annual accounts for the period				
Period start date	Apr 1, 21	To	Period end date	Mar 31, 22

Section A Statement of financial activities

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	69,997	-	-	69,997	69,684
Charitable activities	S02	10,765	-	-	10,765	9,802
Other trading activities	S03	-	-	-	-	-
Investments	S04	4	-	-	4	187
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	80,766	-	-	80,766	79,673
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	375
Charitable activities	S09	89,797	-	-	89,797	75,291
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	89,797	-	-	89,797	75,666
Net income/(expenditure) before investment gains/(losses)						
	S13	- 9,031	-	-	- 9,031	4,007
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	- 9,031	-	-	- 9,031	4,007
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	- 9,031	-	-	- 9,031	4,007
Reconciliation of funds:						
Total funds brought forward	S21	56,375	-	-	56,375	52,368
Total funds carried forward	S22	47,344	-	-	47,344	56,375

Section B

Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03
Fixed assets					
Intangible assets	(Note 15)	B01	-	-	-
Tangible assets	(Note 14)	B02	1,190	-	-
Heritage assets	(Note 16)	B03	-	-	-
Investments	(Note 17)	B04	-	-	-
Total fixed assets		B05	1,190	-	-
Current assets					
Stocks	(Note 18)	B06	-	-	-
Debtors	(Note 19)	B07	3,106	-	-
Investments	(Note 17.4)	B08	-	-	-
Cash at bank and in hand	(Note 24)	B09	68,200	-	-
Total current assets		B10	71,306	-	-
Creditors: amounts falling due within one year	(Note 20)	B11	25,152	-	-
Net current assets/(liabilities)		B12	46,154	-	-
Total assets less current liabilities		B13	47,344	-	-
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-
Provisions for liabilities		B15	-	-	-
Total net assets or liabilities		B16	47,344	-	-
Funds of the Charity					
Endowment funds	(Note 27)	B17	-		
Restricted income funds	(Note 27)	B18		-	
Unrestricted funds		B19	47,344		-
Revaluation reserve		B20			
Total funds		B21	47,344	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print I



Total this year £ F04	Total last year £ F05
-	-
1,190	1,922
-	-
-	-
1,190	1,922

-	-
3,106	6,932
-	-
68,200	47,521
71,306	54,453

25,152	-

46,154	54,453

47,344	56,375

-	-
-	-

47,344	56,375

-	-
-	-
47,344	56,375
-	-
47,344	56,375

Name	Date of approval dd/mm/yyyy

Section C Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Yes

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

The charity has sufficient financial resources to carry on its activities for the next twelve months

Not applicable

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of the change in accounting policy;	
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP	

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of any changes;	
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	
(iii) where practicable, the effect of the change in one or more future periods.	

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of the prior period error;	
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	

Section C

Note 2

Accounting policies

Please complete this note when first reporting under FRS2102. presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GE PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined

	Start of period	End of period
	£	£
Fund balances as previously stated		
<i>Adjustments:</i>		

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous period

	End of period
	£
Net income/(expenditure) as previously stated	
<i>Adjustments:</i>	

Previous period net income/(expenditure) as restated

Notes to the accounts

Section 35 of FRS102, requires 3 reconciliations to be

GENERALLY ACCEPTED ACCOUNTING

rmind under FRS 102

ous GAAP to net income/(net expenditure) under FRS

Note 2

Accounting policies

2.2 INCOME

*This standard list of accounting policies has been applied b
different or additional policy has been adopted then this is*

Recognition of income	These are included in the Stat • the charity becomes ent • it is more likely than not • the monetary value can
Offsetting	There has been no offsetting r permitted by the FRS 102 SOI
Grants and donations	Grants and donations are only criteria are met (5.10 to 5.12
Legacies	In the case of performance re that the charity has provided only occurs when the perform Legacies are included in the S grant of probate, the executor estate and any conditions att charity or have been met.
Government grants	The charity has received gove
Tax reclaims on donations and gifts	Gift Aid receivable is included Any Gift Aid amount recover treated as an addition to the s terms of the appeal have spe
Contractual income and performance related grants	This is only included in the So services or met the performar
Donated goods	Donated goods are measured exchanged) unless impractica The cost of any stock of good: the fair value of those gifts at receipt. In the reporting perio as an expense at the carrying Donated goods for resale are expected proceeds from sale from other trading activities' v sheet. On its sale the value o activities' and the proceeds fr activities'. Goods donated for on-going u and included in the SoFA as ir

	Gifts in kind for use by the charity when receivable.
Donated services and facilities	Donated services and facilities the gift to the charity provider. Donated services and facilities with an equivalent amount recorded in the SOFA.
Support costs	The charity has incurred expenditure
Volunteer help	The value of any voluntary help in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts and be measured reliably.
Income from membership subscriptions	Membership subscriptions received and Legacies. Membership subscriptions where benefits are recognised as income from charitable activities
Settlement of insurance claims	Insurance claims are only included if criteria are met (5.10 to 5.12 in the SoFA).
Investment gains and losses	This includes any realised or unrealised gain or loss resulting from the year.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised where there is a constructive obligation and the obligation can be measured reliably.
Governance and support costs	Support costs have been allocated to Governance costs comprise a compliance with regulation and support costs include central categories on a basis consistent with floor areas, or per capita, staff costs.
Grants with performance conditions	Where the charity gives a grant for a service or output to be provided and the recipient of the grant has provided evidence of performance.
Grants payable without performance conditions	Where there are no conditions attached to the grant realistically avoid the commitment being recognised.
Redundancy cost	The charity made no redundancy payments.

Deferred income	No material item of deferred i
Creditors	The charity has creditors whic discounts
Provisions for liabilities	A liability is measured on recc measured at the best estimat reporting date
Basic financial instruments	The charity accounts for basic paragraph 11.7 FRS102 SORP 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they c They are valued at cost.
Intangible fixed assets	The depreciation rates and m The charity has intangible fixe physical substance but are ide or legal rights. The amortisat They are valued at cost.
Heritage assets	The charity has heritage asse scientific, technological, geop maintained principally for the rates and methods used as di They are valued at cost.
Investments	Fixed asset investments in qu valued at initially at cost and end. The same treatment is a measured reliably in which ca Investments held for resale or maturity date of less than 1 y
Stocks and work in progress	Stocks held for sale as part of realisable value. Goods or services provided as based on the service potentia Work in progress is valued at
Debtors	Debtors (including trade debt settlement amount after any i they are measured at the casl
Current asset	The charity has has investmei equivalents with a maturity d

**Current asset
investments**

equivalents with a maturity of
equivalents with a maturity di
to meet short term cash comr

They are valued at fair value (

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

by the charity except for those ticked "No" or "N/a". Where a
detailed in the box below.

Statement of Financial Activities (SoFA) when:
entitled to the resources;
that the trustees will receive the resources; and
be measured with sufficient reliability.

Yes	No	N/a
☒	☐	☐

of assets and liabilities, or income and expenses, unless required or
FRP or FRS 102.

Yes	No	N/a
☒	☐	☐

is included in the SoFA when the general income recognition
FRS102 SORP).

Yes	No	N/a
☒	☐	☐

related grants, income must only be recognised to the extent
the specified goods or services as entitlement to the grant
since related conditions are met (5.16 FRS 102 SORP).

Yes	No	N/a
☐	☐	☒

SoFA when receipt is probable, that is, when there has been
trustees have established that there are sufficient assets in the
related to the legacy are either within the control of the

Yes	No	N/a
☐	☐	☒

Government grants in the reporting period

Yes	No	N/a
☒	☐	☐

in income when there is a valid declaration from the donor.
donation is considered to be part of that gift and is
same fund as the initial donation unless the donor or the
specified otherwise.

Yes	No	N/a
☒	☐	☐

SoFA once the charity has provided the related goods or
since related conditions.

Yes	No	N/a
☐	☐	☒

at fair value (the amount for which the asset could be
sold to do so.

Yes	No	N/a
☐	☐	☒

is donated for distribution to beneficiaries is deemed to be
the time of their receipt and they are recognised on
date in which the stocks are distributed, they are recognised
at the amount of the stocks at distribution.

Yes	No	N/a
☐	☐	☒

measured at fair value on initial recognition, which is the
less the expected costs of sale, and recognised in 'Income
from other trading' with the corresponding stock recognised in the balance
sheet. If stock is charged against 'Income from other trading'
on sale are also recognised as 'Income from other trading'

Yes	No	N/a
☐	☐	☒

se by the charity are recognised as tangible fixed assets
incoming resources when receivable.

Yes	No	N/a
☐	☐	☒

arity are included in the SoFA as income from donations

Yes	No	N/a
		✓

s are included in the SOFA when received at the value of
d the value of the gift can be measured reliably.

Yes	No	N/a
		✓

s that are consumed immediately are recognised as income
cognised as an expense under the appropriate heading in

Yes	No	N/a
		✓

nditure on support costs.

Yes	No	N/a
✓		

elp received is not included in the accounts but is described

Yes	No	N/a
✓		

ts when receipt is probable and the amount receivable can

Yes	No	N/a
✓		

ceived in the nature of a gift are recognised in Donations

Yes	No	N/a
		✓

ich gives a member the right to buy services or other
ome earned from the provision of goods and services as
ies.

Yes	No	N/a
		✓

uded in the SoFA when the general income recognition
FRS102 SORP) and are included as an item of other income

Yes	No	N/a
		✓

unrealised gains or losses on the sale of investments and
n revaluing investments to market value at the end of the

Yes	No	N/a
		✓

re it is more likely than not that there is a legal or
itting the charity to pay out resources and the amount of
ad with reasonable certainty.

Yes	No	N/a
✓		

ated between governance costs and other support.
ll costs involving public accountability of the charity and its
id good practice.

Yes	No	N/a
✓		

functions and have been allocated to activity cost
nt with the use of resources, eg allocating property costs by
f costs by the time spent and other costs by their usage.

Yes	No	N/a
✓		

nt with conditions for its payment being a specific level of
ed, such grants are only recognised in the SoFA once the
vided the specified service or output.

Yes	No	N/a
		✓

s attaching to the grant that enables the donor charity to
ment, a liability for the full funding obligation must be

Yes	No	N/a
✓		

ncy payments during the reporting period.

Yes	No	N/a
✓		

income has been included in the accounts.

Yes	No	N/a
☒	☐	☐

which are measured at settlement amounts less any trade

Yes	No	N/a
☒	☐	☐

on recognition at its historical cost and then subsequently
the amount required to settle the obligation at the

Yes	No	N/a
☒	☐	☐

for financial instruments on initial recognition as per
Subsequent measurement is as per paragraphs 11.17 to

Yes	No	N/a
☒	☐	☐

can be used for more than one year, and cost at least

☐

Yes	No	N/a
☒	☐	☐

methods used are disclosed in note 9.2.

and assets, that is, non-monetary assets that do not have
identifiable and are controlled by the charity through custody
valuation rates and methods used are disclosed in note 9.5

Yes	No	N/a
☐	☐	☒

Yes	No	N/a
☐	☐	☒

assets, that is, non-monetary assets with historic, artistic,
physical or environmental qualities that are held and
their contribution to knowledge and culture. The depreciation
is disclosed in note 9.6.1.4.

Yes	No	N/a
☐	☐	☒

Yes	No	N/a
☐	☐	☒

quoted shares, traded bonds and similar investments are
subsequently at fair value (their market value) at the year
end applied to unlisted investments unless fair value cannot be
determined it is measured at cost less impairment.

Yes	No	N/a
☐	☐	☒

or pending their sale and cash and cash equivalents with a
year are treated as current asset investments

Yes	No	N/a
☐	☐	☒

for non-charitable trade are measured at the lower or cost or net

Yes	No	N/a
☐	☐	☒

as part of a charitable activity are measured at net realisable value
if provided by items of stock.

Yes	No	N/a
☐	☐	☒

cost less any foreseeable loss that is likely to occur on the contract.

Yes	No	N/a
☐	☐	☒

debtors and loans receivable) are measured on initial recognition at
trade discounts or amount advanced by the charity. Subsequently,
if cash or other consideration expected to be received.

Yes	No	N/a
☐	☐	☒

assets which it holds for resale or pending their sale and cash and cash
equivalents less than one year. These include cash on deposit and cash

Yes	No	N/a

		✓

except where they qualify as basic financial instruments.

Yes	No	N/a
		✓

Note 3

Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds
	Analysis			
Donations and legacies:	Donations and gifts	2,136	-	-
	Gift Aid	86	-	-
	Legacies	-	-	-
	General grants provided by government/other charities	67,775	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-
	Donated goods, facilities and services	-	-	-
	Other	-	-	-
	Total	69,997	-	-
Charitable activities:	Miscellaneous small advocacy contracts and other income	10,711	-	-
	Fundraising events	54	-	-
		-	-	-
	Other	-	-	-
	Total	10,765	-	-
Other trading activities:	Small lottery	-	-	-
		-	-	-
		-	-	-
	Other	-	-	-
	Total	-	-	-
Income from investments:	Interest income	4	-	-
	Dividend income	-	-	-
	Rental and leasing income	-	-	-
	Other	-	-	-
	Total	4	-	-
Separate material item of income:		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Total	-	-	-
Other:	Conversion of endowment funds into income	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-
	Gain on disposal of a programme related investment	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-
	Other	-	-	-
	Total	-	-	-
TOTAL INCOME		80,766	-	-

Other information:

**All income in the prior year was unrestricted except for:
(please provide description and amounts)**

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

(cont)

Total funds £	Prior year £
2,136	310
86	-
-	-
67,775	69,374
-	-
-	-
-	-
69,997	69,684

10,711	9,429
54	373
-	-
-	-
10,765	9,802

-	-
-	-
-	-
-	-
-	-

4	187
-	-
-	-
-	-
4	187

-	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-
-	-

80,766	79,673

Note 4 Analysis of receipts of government grants

	Description
Government grant 1	Local authority advocacy contracts
Government grant 2	Local authority coronavirus grants
Government grant 3	
Other	

	Description
Government grant 1	Local authority advocacy contracts
Government grant 2	
Government grant 3	
Other	

<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>	This year

<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>	This year

(cont)

**This year
£**

	62,775
	5,000
	-
	-
Total	67,775

**Last year
£**

	69,374
	-
	-
	-
Total	69,374

Last year

Last year

Note 5

Donated goods, facilities and services

Seconded staff
Use of property
Other

This year

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

(cont)

This year £	Last year £
-	-
-	-
-	-
-	-

Last year

Section C**Notes to the accounts****Note 6****Analysis of expenditure****This year**

Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
Expenditure on raising funds:				
Incurred seeking donations	-	-	-	-
Incurred seeking legacies	-	-	-	-
Incurred seeking grants	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-
Staging fundraising events	-	-	-	-
Fundraising agents	-	-	-	-
Operating charity shops	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-
Database development costs	-	-	-	-
Other trading activities	-	-	-	-
Investment management costs:	-	-	-	-
Portfolio management costs	-	-	-	-
Cost of obtaining investment advice	-	-	-	-
Investment administration costs	-	-	-	-
Intellectual property licencing costs	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-
	-	-	-	-
Total expenditure on raising funds	-	-	-	-
Expenditure on charitable activities:				
Direct advocacy costs	39,034	-	-	39,034
Indirect advocacy costs, general and administrative expenses	50,763	-	-	50,763
	-	-	-	-
	-	-	-	-
Total expenditure on charitable activities	89,797	-	-	89,797

Separate material item of expense

	-	-	-	-
	-	-	-	-
	-	-	-	-
Total	-	-	-	-

Other

	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total other expenditure	-	-	-	-
TOTAL EXPENDITURE	89,797	-	-	89,797

Other information:

Analysis of expenditure on charitable activities

Activity or programme	This year			
	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year
	£	£	£	£
Activity 1	-	-	-	-
Activity 2	-	-	-	-
Other	-	-	-	-
Total	-	-	-	-

(cont)

Last year

Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
375	-	-	375
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
375	-	-	375

37,730	-	-	37,730
37,561	-	-	37,561
-	-	-	-
-	-	-	-
75,291	-	-	75,291

-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
75,666	-	-	75,666

Last year			
Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
£	£	£	£
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

Section C**Notes to the accounts****Note 7 Extraordinary items**

Please explain the nature of each extraordinary item occurring in the period

	Description
Extraordinary item 1	
Extraordinary item 2	
Extraordinary item 3	
Extraordinary item 4	
Total extrordinary items	

(c)

.

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

Section C **Notes to the accounts**

Note 8 **Funds received as agent**

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

Section C**Notes to the accounts****Note 9 Support Costs**

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

This year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3
	£	£	£	£
Governance	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other	-	-	-	-
Total	-	-	-	-

Last year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3
	£	£	£	£
Governance	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other	-	-	-	-
Total	-	-	-	-

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.



Grand total	Basis of allocation
£	(Describe method)
-	
-	
-	
-	
-	
-	

Grand total	Basis of allocation
£	(Describe method)
-	
-	
-	
-	
-	
-	

Section C**Notes to the accounts****Note 10** Details of certain items of expenditure**10.1 Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner



This year £	Last year £
-	-
-	-
-	-
-	-

Section C**Notes to the accounts****Note 11****Paid employees**

Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £
Salaries and wages	63,085
Social security costs	86
Pension costs (defined contribution scheme)	432
Other employee benefits	-
Total staff costs	63,603

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Please give details of the number of employees whose total employee benefits (excluding pension costs) fell within each band of £10,000 from £60,000 upwards. If there are transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

1

Band	Number of This year
£60,000 to £69,999	-
£70,000 to £79,999	-
£80,000 to £89,999	-
£90,000 to £99,999	-
£100,000 to £109,999	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year £
-

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number
Fundraising	-
Charitable Activities	5
Governance	-
Other	-
Total	5

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year £
-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

This year
£
-

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

This year
£
-

Please state the accounting policy for any redundancy or termination payments

(cont)

Last year £
64,271
388
1,482
-
66,141

***including employer
no such***

employees
Last year
-
-
-
-
-

Last year £
-

Last year Number
-
5
-
-
5

Last year £
-

Last year
£ -

Last year
£ -

Section C	Notes to the accounts

Note 12 **Defined contribution pension scheme or defined benefit scheme or a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

	This year
	£
Amount of contributions recognised in the SOFA as an expense	-

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

12.2 *Please complete this section where the charity participates in a defined benefit pension scheme in order to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different

12.3 *Please complete this section where the charity participates in a multi-employer defined contribution plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details

(cont)

eme accounted for as

Last year
£
-

sion plan but is unable

ined benefit pension



Section C**Notes to the accounts****Note 13 Grantmaking**

Please complete this note if the charity made any grants or donations which i the charitable activities undertaken.

This year:**13.1 Analysis of grants paid (included in cost of charitable activities)**

Analysis	Grants to institutions	Grants to individuals
Activity or project 1	-	-
Activity or project 2	-	-
Activity or project 3	-	-
Activity or project 4	-	-
Total	-	-

Please enter "Nil" if the charity does not identify and/or allocate support cost

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Names of institution	Purpose

Total grants to institutions in reporting period

Other unanalysed grants

TOTAL GRANTS PAID

Last year:**13.3 Analysis of grants paid (included in cost of charitable activities)**

Analysis	Grants to institutions	Grants to individuals
Activity or project 1	-	-
Activity or project 2	-	-
Activity or project 3	-	-
Activity or project 4	-	-
Total	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs

13.4 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Names of institution	Purpose

Total grants to institutions in reporting period

Other unanalysed grants

TOTAL GRANTS PAID

(cont)

in aggregate form a material part of

Support costs	Total
£	£
-	-
-	-
-	-
-	-
-	-

ts.

Yes	<i>Please provide details of charity's URL.</i>
No	<i>Provide details below</i>

se	Total amount of grants paid £
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-

	-
	-

Section C**Notes to the accounts****Note 14****Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings
	£	£
At the beginning of the year	-	-
Additions	-	-
Revaluations	-	-
Disposals	-	-
Transfers *	-	-
At end of the year	-	-

14.2 Depreciation and impairments

**Basis	SL or RB (Straight Line or Reducing Balance)	SL or RB
** Rate		

At beginning of the year	-	-
Disposals	-	-
Depreciation	-	-
Impairment	-	-
Transfers*	-	-
At end of the year	-	-

14.3 Net book value

Net book value at the beginning of the year	-	-
Net book value at the end of the year	-	-

14.4 Impairment

This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied and significant assumptions

the carrying amount that would have been recognised had the assets been carried under the cost model.

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the cons tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisitio fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

**** The "transfers" row is for movements between fixed asset categories.***

***** Please indicate the method of depreciation by deleting the method not applicable (SL indicate the rate of depreciation: for straight line, what is the anticipated life of the asse percentage annual deduction.***

(cont)

Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
£	£	£
-	13,111	13,111
-	-	-
-	-	-
-	-	-
-	-	-
-	13,111	13,111

SL or RB	SL or RB	SL or RB
	SL - 25%	

-	11,189	11,189
-	-	-
-	732	732
-	-	-
-	-	-
-	11,921	11,921

-	1,922	1,922
-	1,190	1,190

This year	Last year
-	-

	This year	Last year
	£	£
truction of	-	-
n of tangible	-	-

*(= straight line; RB = reducing balance). Also please
t (in years); for reducing balance, what is the*

Section C
Notes to the accounts
Note 15
Intangible assets

Please complete this note if the charity has any intangible assets

15.1 Cost or valuation

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

15.3 Net book value

Net book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy

Please disclose the accounting policy for intangible fixed assets including:

Reasons for choosing amortisation rates

Policies for the recognition of any capital development

15.5 Impairment

This year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 16**Heritage assets**

Please complete this note if the charity has heritage assets

16.1 General disclosures for all charities holding heritage assets

(i) Explain the nature and scale of heritage assets held.

(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.

This year

16.2 Cost or valuation

At beginning of the year

Additions

Disposals

Revaluations

Transfers *

At end of the year

Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

16.3 Depreciation and impairments

****Basis**

**** Rate**

At beginning of the year

Disposals

Depreciation

Impairment

Transfers*

At end of year

-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

16.4 Net book value

Net book value at the beginning of the year

Net book value at the end of the year

-	-	-
-	-	-

16.5 Impairment

This year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

This

16.7 Analysis of heritage assets by class or group distinguishing those at cost

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

This year

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.

(ii) Describe the significance and nature of heritage assets.

(iii) Disclose information that is helpful in assessing the value of heritage assets.

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

16.9 Five year summary of heritage assets transactions

	2015	2014	2013
	£	£	£
Purchases			
Group A	-	-	-
Group B	-	-	-
Group C	-		
Other	-		
Donations			
Group A	-	-	-
Group B	-	-	-
Group C	-	-	-
Other	-	-	-
Total additions	-	-	-
Charge for impairment			
Group A	-	-	-
Group B	-	-	-
Group C	-	-	-
Other	-	-	-
Total charge for impairment	-	-	-
Disposals			
Group A - carrying amount	-	-	-
Group B - carrying amount	-	-	-
Group C	-	-	-
Other	-	-	-
Total disposals	-	-	-

(cont)

Last year

Heritage asset 4 £	Total £
-	-
-	-
-	-
-	-
-	-
-	-

		Straight Line ("SL") or Reducing Balance ("RR")

-	-
-	-
-	-
-	-
-	-
-	-

-	-
-	-

year	Last year

and those at valuation

At valuation Group A	At cost Group B	Total
£	£	£
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

e sheet)

Last year

Section C**Notes to the accounts****Note 17 Investment assets**

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties
Carrying (fair) value at beginning of period	47,521	-	-
Add: additions to investments during period*		-	-
Less: disposals at carrying value	-	-	-
Less: impairments	-	-	-
Add: Reversal of impairments	-	-	-
Add/(deduct): transfer in/(out) in the period	20,679	-	-
Add/(deduct): net gain/(loss) on revaluation	-	-	-
Carrying (fair) value at end of year	68,200	-	-

***Please specify additions resulting from acquisitions through business combinations, if any.**

Please note that Fair Value in this context is the amount for which an asset could be sold between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the closing price on the London Stock Exchange Daily Official List or equivalent. For other assets, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing the total and differentiating between those held at fair value and those held at cost

**This year:
Analysis of investments**

Cash or cash equivalents

Listed investments

Investment properties

Fair value at 31/12/2022
£

Social investments	
Other investments	
Total	
Grand total (Fair value at year end+Cost less impairment)	

Last year:	
Analysis of investments	
	Fair value a
	£
Cash or cash equivalents	
Listed investments	
Investment properties	
Social investments	
Other investments	
Total	
Grand total (Fair value at year end+Cost less impairment)	

17.3 If your charity holds investment properties, please complete the following

	This year
(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity	
(ii) Name or independent valuer, if applicable, and relevant qualifications	
(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds	
(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements	

17.4 Please provide a breakdown of current asset investments, if applicable

Analysis of current asset investments	This year
	£
Cash or cash equivalents	
Listed investments	
Investment properties	
Social investments	
Other investments	
Total	

17.5 Guarantees

Please provide details and amount of any guarantee made to or on behalf of a third party	
Name of the entity or entities benefitting from those guarantees	

Please explain how the guarantee furthers the charity's aims

An empty rectangular box with a thin black border, intended for the user to provide an explanation.

17.6 Concessionary loans

Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).

<i>Desc</i>
Total

Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).

<i>Desc</i>
Total
This year

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

This year

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

(cont)

ment)

Social investments	Other	Total
-	-	47,521
-	-	-
-	-	-
-	-	-
-	-	-
-	-	20,679
-	-	-
-	-	68,200

*ould be exchanged between knowledgeable
fair value is the value of the security quoted
ets where there is no market price on a*

ng with the balance sheet row B04
less impairment.

at year end	Cost less impairment
	£
68,200	68,200
-	-
-	-

-	-
-	-
-	68,200
	68,200

t year end	Cost less impairment
	£
47,521	47,521
-	-
-	-
-	-
-	-
-	47,521
	47,521

following note:

year	Last year

licable, agreeing with the balance sheet.

year	Last year
	£
68,200	47,521
-	-
-	-
-	-
-	-
68,200	47,521

This year	Last year

Description	This year £	Last year £
	-	-
	-	-
	-	-
	-	-
	-	-

Description	This year £	Last year £
	-	-
	-	-
	-	-
	-	-

	Last year

	Last year

Section C**Notes to the accounts****Note 18****Stocks**

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed by activities.

	Stock		Donated goods	
	For distribution	For resale	For distribution	For resale
	£	£	£	£
Charitable activities:				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
Other trading activities:				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
Other:				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
Total this year	-	-	-	-
Total previous year	-	-	-	-

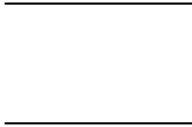
This year	Last
£	:

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

(cont)

tween

Work in progress
£
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
year
£



Section C	Notes to the accounts

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

Please complete 19.2 where a material debtor is recoverable more than a year

19.2 Analysis of debtors recoverable in more than 1 year (included in debtor

Trade debtors

Prepayments and accrued income

Other debtors

Total

(cont)

This year	Last year
£	£
-	-
1,515	4,407
1,591	2,526
3,106	6,933

after the reporting date.

(as above)

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-

Section C**Notes to the accounts****Note 20****Creditors and accruals**

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

Amounts falling due within one year	
This year £	Last year £
Accruals for grants payable	-
Bank loans and overdrafts	-
Trade creditors	-
Payments received on account for contracts or performance-related grants	-
25,000	-
Accruals and deferred income	-
152	-
Taxation and social security	-
-	-
Other creditors	-
Total	25,152

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

This year

Movement in deferred income account

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

(cont)

Amounts falling due after more than one year	
This year £	Last year £
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Last year

This year £	Last year £
-	-
-	-
-	-
-	-

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. If charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period
 Amounts added in current period
 Amounts charged against the provision in the current period
 Unused amounts reversed during the period
 Balance at the end of the reporting period

21.2 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

This year

This year

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

(cont)

A provision is made when the

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

Last year

Last year

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

T

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

(cont)

financial instruments

this year	Last year

Note 23 Contingent liabilities and contingent assets**23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section if the possibility of their existence is remote.

This year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial impact

Last year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial impact

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section if the assets are probable.

This year

Description of item	Estimate of financial impact

Last year

Description of item	Estimate of financial impact

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement

Where it is not practical to make one or more of these disclosures, please state this fact

This year

(cont)

ction unless the

nancial effect

nancial effect

n when their existence is

nancial effect

nancial effect

Last year

Section C	Notes to the accounts

Note 24	Cash at bank and in hand

Short term cash investments (less than 3 months maturity date)	
Short term deposits	
Cash at bank and on hand	
Other	
Total	

(cont)

This year £	Last year £
-	-
-	-
68,200	47,521
-	-
68,200	47,521

Note 25 Fair value of assets and liabilities**This year**

25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

(

Last year

Section C	Notes to the accounts

Note 26 **Events after the end of the reporting period**
Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period

	This year	
Please provide details of the nature of the event		
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made		

(cont)

Last year

Notes to the accounts

(cont)

Note 27

Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for the reporting period. The balancing figure below should reconcile to 'Total funds' in the balance sheet.

*** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special tax funds; U - unrestricted funds**

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
Other funds	N/a	N/a	-	-	-
Total Funds			-	-	-



or 'Other funds'. The 'Total funds'

rusts, of the charity; and U -

Transfers	Gains and losses	Fund balances carried forward
£	£	£
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

Section C

Notes to the accounts

(cont)

Note 27 Charity funds (cont)**27.2 Details of material funds held and movements during the PREVIOUS reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure if figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts; UR - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £
Marketing Development	R	Marketing Review	1,250	-	- 1,250
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
Other funds	N/a	N/a	-	-	-
Total Funds			1,250	-	- 1,250



or 'Other funds'. The 'Total funds'

rusts, of the charity; and U -

Transfers £	Gains and losses £	Fund balances carried forward £
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

Note 27

Charity funds (cont)

27.3 Transfers between funds

This year

	Reason for transfer and where endowment is con income, legal power for its conversion
Between unrestricted and restricted funds	
Between endowment and restricted funds	
Between endowment and unrestricted funds	

Last year

	Reason for transfer and where endowment is con income, legal power for its conversion
Between unrestricted and restricted funds	
Between endowment and restricted funds	
Between endowment and unrestricted funds	

27.4 Designated funds

This year

Planned use	Purpose of the designation

Last year

Planned use	Purpose of the designation

(cont)

verted to	Amount

verted to	Amount

	Amount

	Amount

Section C**Notes to the accounts****Note 28****Transactions with trustees and related parties**

If the charity has any transactions with related parties (other than the trustee expenses) details of such transactions should be provided in this note. If there are no transactions in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits**This year**

None of the trustees have been paid any remuneration or received any other benefits in connection with their employment with their charity or a related entity (True or False)

In the period the charity has paid trustees remuneration and benefits. Please give the details of the remuneration and benefits paid to a trustee by the charity or any institution in the box or "False" if there are no transactions to report.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid	
		Remuneration	Pension contribution
		£	£
		-	-
		-	-
		-	-
		-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

Last year

None of the trustees have been paid any remuneration or received any other benefits in connection with their employment with their charity or a related entity (True or False)

In the period the charity has paid trustees remuneration and benefits. Please give the details of the remuneration and benefits paid to a trustee by the charity or any institution in the box or "False" if there are no transactions to report.

		Amounts paid

Name of trustee	Legal authority (eg order, governing document)	Remuneration	Pension contribution
		£	£
		-	-
		-	-
		-	-
		-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions must be included in this note. If there are no transactions to report, please enter "True" in the box below. If there are no transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

Type of expenses reimbursed	This
	£
Travel	
Subsistence	
Accommodation	
Other (please specify):	
TOTAL	

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which you have a financial interest, including where funds have been held as agent for related parties. If there are no transactions, enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end
			£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Last year

There have been no related party transactions in the reporting period (True or False)

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end
			£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

(cont)

ses explained in guidance notes)
ns to report, please enter "True"

from an

1

pe amount of, and legal authority
ion or company connected with it.

aid or benefit value

Redundancy (including loss of office)/ex gratia	Other	TOTAL
£	£	£
-	-	-
-	-	-
-	-	-
-	-	-

from an

1

pe amount of, and legal authority
ion or company connected with it.

aid or benefit value

Redundancy (including loss of office)/ex gratia	Other	TOTAL
	£	£
-	-	-
-	-	-
-	-	-
-	-	-

Transactions should be provided in
If there are transactions to

1

year	Last year
£	£
-	-
-	-
-	-
-	-
-	-
-	-

**which a related party has a material
are no such transactions, please**

1

Provision for bad debts at period end	Amounts written off during reporting period
£	£

1

Provision for bad debts at period end	Amounts written off during reporting period
£	£

Note 29	Additional Disclosures
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Vocal Advocacy

**On accounts for the year
ended**

31 March 2022

**Charity no
(if any)**

1152778

Set out on pages

Standard Accounts Template

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

22 / 06 / 2022

Name:

James Twigger

**Relevant professional
qualification(s) or body
(if any):**

Bsc (Hons) BFP FCA

Address:

13 Hyde Road

Paignton, Devon

TQ4 5BW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

VOCAL ADVOCACY

England & Wales - Charity number 1152778

Accounts



Annual Report
2020/2021

Registered Charity No. 1152778

Company No. 5741949

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The Trustee Board presents its Annual Report and Financial Statements for the year ended 31 March 2021.

Reference and Administrative Information

Charity Name:	Vocal Advocacy
Charity Registration Number:	1152778
Company registration number:	5741949
Registered Office:	Vocal Advocacy Room DS 034 Dartington Space Dartington Hall Totnes Devon TQ9 6EN

**Vocal Advocacy is a Company Limited by Guarantee and for the purposes of the Memorandum and Articles of Association the Trustee directors are the members and have provided a limited personal guarantee.*

Trustee / directors	Margaret Cushen Janet Regan Alison Wood – to September 2020 Edward Jackson Roger Mann – from September 2020

Company Secretary	Edward Jackson

**Vocal Advocacy does not require an audit under Company Law or its Memorandum and Articles of Association*

Bankers:	Lloyds Bank 2 Palace Avenue Paignton TQ3 3ER

Chair of Trustee's Statement

Vocal Advocacy's purposes as set out in the objects contained in the company's memorandum of association are:

"The relief of persons with speech and communication difficulties by providing a service to assist those persons to realise their full potential and obtain their full rights as a citizen."

The Trustee Board meets on a regular basis to monitor operational and financial performance and to review Vocal's Strategic Plan with reference to its aims and objectives. During 20/21, as a result of the Covid pandemic, these meetings were held virtually by "Zoom." Our 2020 AGM was also held virtually: Margaret Cushen, Janet Regan, Edward Jackson and Roger Mann were elected as trustees.

Despite the Covid emergency, Vocal achieved some major strategic objectives for 20/21. We continued to deliver first rate advocacy for people with Learning Disabilities via our contracts in Devon and Torbay, albeit rarely face to face, and were both surprised and encouraged to find how much could be achieved through video calls. Members of our professional and experienced staff team already hold or are working towards an accredited advocacy qualification, including the completion of the Care Act module (City and Guilds 313). Other aspects of our business plan, such as marketing and service development had to be put on hold in the extraordinary circumstances.

Normally, Vocal holds quarterly meetings involving our members (people who have used our services) staff and volunteers to review our activities and plan the development of services. We have replaced these with virtual meetings of our network but inevitably they have been more restricted in scope. However out of this has grown a new initiative. Many of the people we support were extremely isolated in "Lockdown". In response to their wishes a weekly Zoom call is now organised involving members, volunteers and some of our staff, which is purely for social support and fun!

Vocal continues to be an active member and Strategic Partner of Devon Advocacy Consortium. Working within DAC enhances our ability to support vulnerable people and access skills and expertise from colleagues working in a wide range of fields. Due to the Covid pandemic this was a year like no other. Despite this Vocal staff found ways to deliver an excellent service in these unprecedented times.

Whilst there were no changes to our staff team, 2020/21 saw significant changes to the Trustee Board. In September 2020, Alison Wood stood down as Chair and left the board after 10 years. Edward Jackson stood down at the end of the financial year 2020/21, relinquishing his role of Treasurer after 5 years. I would formally like to record Vocal's thanks and gratitude for their commitment, hard work and service. During the year the board undertook a significant piece of work reviewing roles and responsibilities at management/trustee level. As a result of this Catherine Mundy took on additional delegated responsibilities becoming Chief Officer.

All our activities are focussed on supporting vulnerable people to speak up for themselves and be heard when decisions are being made about their lives. The trustees have considered the public benefit of the work of the charity; the details are outlined in the following report.

Janet Regan

Chair of Trustees

Who Used and Benefited from our Service?

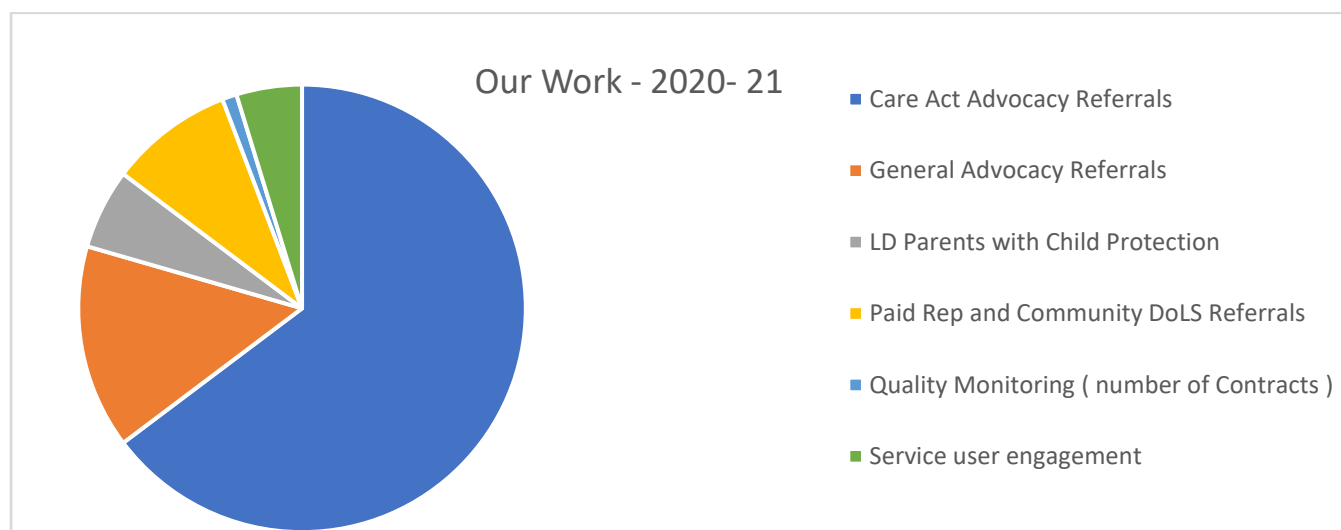
Vocal provides an independent service for people who have a learning disability and communication difficulty living in the south and west of Devon (including Torbay). Whilst the main focus of our work is issue based advocacy; Vocal can also provide other services, including a Paid Rep service for those who have a Deprivation of Liberty Safeguard in place, support planning, training, service user engagement and quality monitoring.

The Covid-19 pandemic has had an impact on all our work, it was expected that this would be significant, however the reality is that apart from not being able to facilitate training sessions or support planning the remainder of our service provision has been unaffected. Albeit we have had to be creative in our approach to service delivery.

Initially the restrictions imposed by the government meant that our face to face/ in person work was not possible. Many of the people we work with are in the clinically vulnerable group or live in care homes where visiting was restricted.

In order to maintain service delivery face to face/in person work was replaced with meeting via video link via teams or Zoom, or by conference call. Advocacy work was completed remotely by phone, email, examining records and providing reports. We continued to use our multimedia advocacy skills to deliver the service.

Throughout the year the restrictions have changed, our ability to provide face to face/ in person advocacy work then became subject to risk assessment. This risk assessment is subject to regular review and update. Our approach to service delivery has been flexible, at times adopting a hybrid approach to our work, reflecting the changing circumstances of each individual case.



The graph shows that the majority of our work this year has been in providing Care Act Advocacy for those who are eligible. General advocacy referrals, supporting parents with a learning disability with child protection procedures and our Paid Rep work making up another quarter of our work. Although taking a small proportion of this graph, service user engagement initiatives have been increased in our response to the pandemic. The graph does not show the proportion of time allocated to this work or the value it holds.

Vocal is a user led service. Our services are delivered by a team of staff, volunteers and service users. Vocal is committed to ensuring that the people who have used the service are able to contribute to the management of the organisation, they are central to decision making within the organisation, the development of the business plan and monitoring of its implementation.

Vocal is the only advocacy agency in the southwest trained by the RIX centre (East London University) to use technology to support people to communicate. We have been able to support people with a broad range of communication needs to make their voices heard, make informed choices and share these effectively with the people who support them. The use of these techniques has not been limited to our advocacy work; they are now embedded throughout the organisation. It also enabled us to respond quickly to a different approach required to continue to deliver services during the pandemic.

Independent Advocacy

Independent issue based advocacy is the main focus of the organisation.

The introduction of The Care Act in 2015 and the associated changes to commissioning has meant that Vocal is commissioned to provide both statutory and non-statutory (generic) advocacy.

The majority of our work is commissioned by South Devon and Torbay Care Trust and Devon County Council via the Devon Advocacy Consortium. Our contract enables us to provide Statutory advocacy under the Care Act and Paid Rep service under the Mental Capacity Act.

Non-Statutory advocacy is not routinely funded by the Local Authority, funding received in the form of spot contracts and donations has allowed Vocal to provide some generic advocacy in South Devon and Torbay. Reinvestment of our reserves has enabled Vocal to fund a small post to provide generic advocacy and to increase service user engagement.

The breakdown of our advocacy work in this year is as follows:

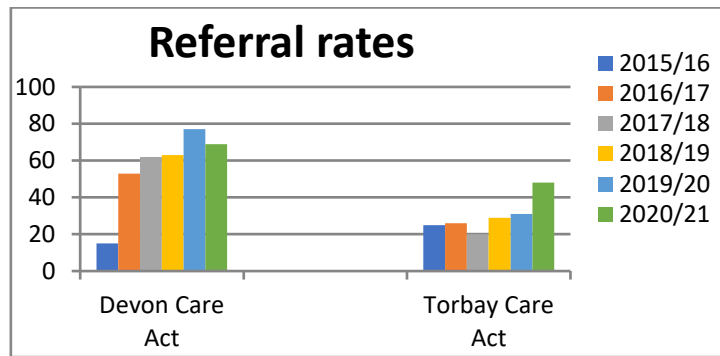
Statutory Advocacy

Care Act Advocacy

There is a statutory responsibility for the Local Authority to appoint an independent advocate for people who have a substantial difficulty in engaging in the local authority process (assessment of need, preparation of care and support plan, review of care and support plan, safeguarding and carers assessment) and have no one appropriate to support them.

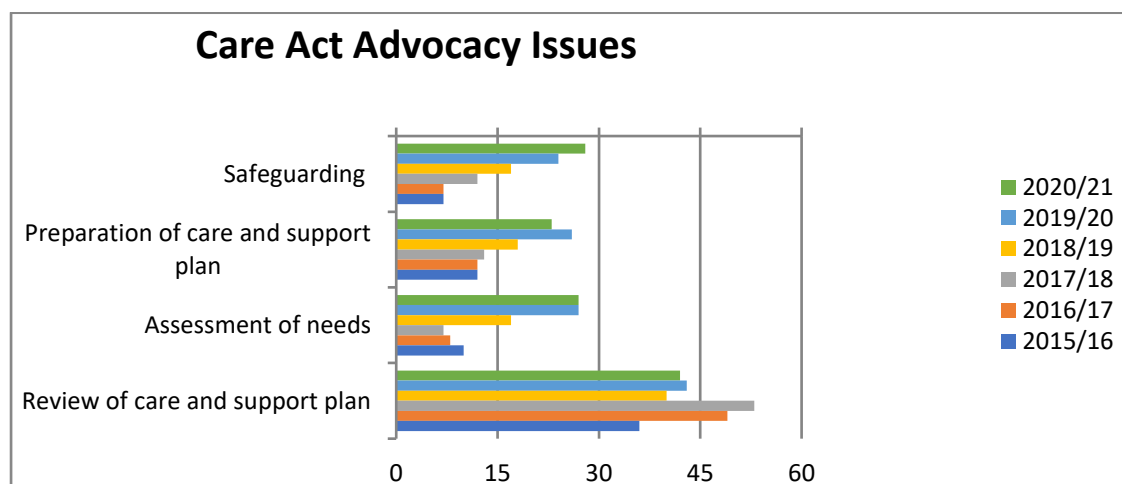
Awareness of the Care Act and of the Local Authorities responsibilities within the Act has led to an increase in referrals for people eligible to receive advocacy under the care act year on year.

It was anticipated that the arrival of Covid 19 and the associated restrictions would have an impact upon referral rates for our work. This coupled with the introduction of the Coronavirus Act 2020 which removed some of the obligations of the Local Authority regarding adult social care and therefore their need to appoint an advocate. It was expected that referral rates would fall dramatically. In practice this was not the case.



The above chart indicates the year on year increase in referrals in south and west Devon. Initially due to increased awareness of the legal requirement placed upon the Local Authority to instruct an advocate. The situation is different in Torbay where the referral rates had remained constant. These figures do not reflect the actual need for advocacy in Torbay, referral rates are typically lower in Torbay across all vulnerabilities.

In the current year there is a slight decrease in Devon based referrals, which is matched with an increase in referrals from Torbay.



Referral rates have remained constant throughout the year, with the exception of a sudden rise in referrals at the end of the 3rd period of Covid -19 restrictions: Quarter 4 of the financial year. We noted an increase in the number of safeguarding referrals and in the number of people who required an urgent assessment of their needs, help to prepare a support plan and a review of their care package. Referrals made due to changes in need or breakdown in current social care provision. Throughout the year referrals made for routine planned interventions by the Local Authority were in the minority.

Paid Representative Role

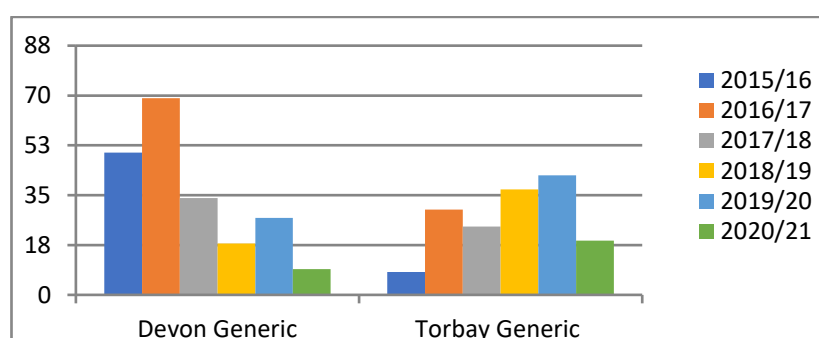
The Mental Capacity Act allows for safeguards to be put in place to protect people who require to be deprived of their liberty (DoLS). In these cases, a Paid Representative may be appointed. Vocal advocates have provided this role for several people living in Devon and Torbay.

Non Statutory Advocacy

General Advocacy

Vocal also provides non statutory advocacy for those who need advocacy support but are not eligible for an advocate to be appointed under the Care Act or the Mental Capacity Act. As the demand for Care Act Advocacy increased the need to find alternative ways to fund non statutory advocacy became more acute.

Vocal has used its own fundraising initiatives to support the provision of advocacy, the exception to this is when the advocacy work is commissioned on a spot purchase arrangement. In addition, general advocacy is also provided by our team of volunteers, Vocal is the only advocacy agency locally that uses volunteers to provide advocacy.



Over the years there has been a significant reduction in the number of referrals for generic advocacy in Devon. This can be attributed to the increase in the demand for Care Act Advocacy.

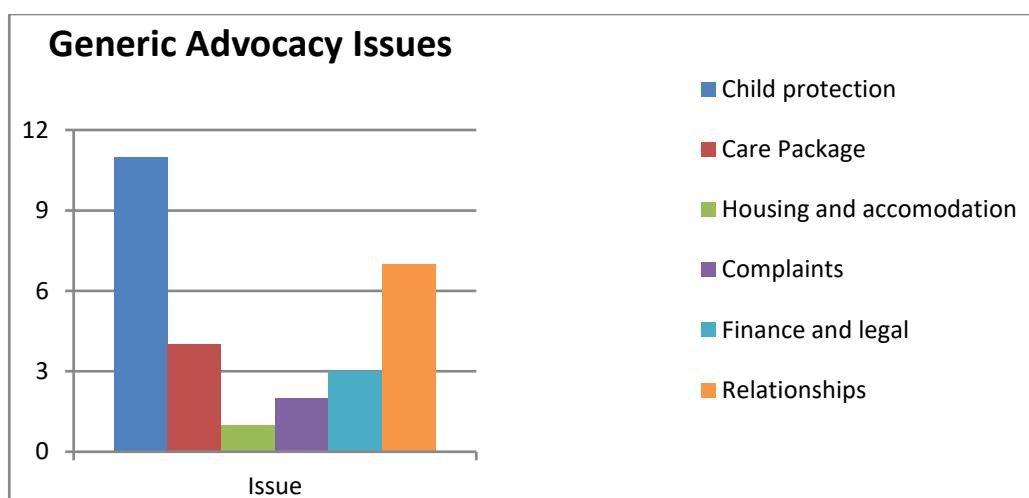
In Torbay referral rates are lower than Devon until 2018/19. This reflects the local authority change to move away from specialist learning disability social work teams and as a result a reduced awareness of our service. Significant efforts were made to raise awareness of advocacy; the positive impact of this has been realised. The increase in advocacy referrals in Torbay can be attributed to these efforts.

We do not feel that the referral rates for generic advocacy reflect the true need for our service. The reduction in referrals during this year can be directly attributed to the pandemic. With vulnerable people required to shield and local services closed or offering reduced services has meant that people who would usually be referred have less or are no longer in contact with those who would refer them. The number of self-referrals is also reduced.

Advocacy for Parents with a Learning Disability

Vocal held a small contract with Torbay Children's Services to support parents with a learning disability whose children are subject to child protection procedures. This contract came to an end on 31st August 20. Advocacy support is now provided on a spot purchase arrangement either through the Local Authority or the Court.

Advocacy for parents requiring support with Child protection procedures living in Devon is also funded by children's services. This is also on a spot purchase arrangement. There has been a marked reduction in the number of referrals received for this work in Devon since the change in commissioning arrangements from adult to children's services.



Despite the changes in commissioning arrangements mid-way through the year the largest proportion of our generic advocacy work continues to be to support parents with a learning disability with child protection procedures.

Referrals to support people with relationships is also proportionately high. This understandable given the national restrictions in place and the impact these have had on wellbeing and relationships.

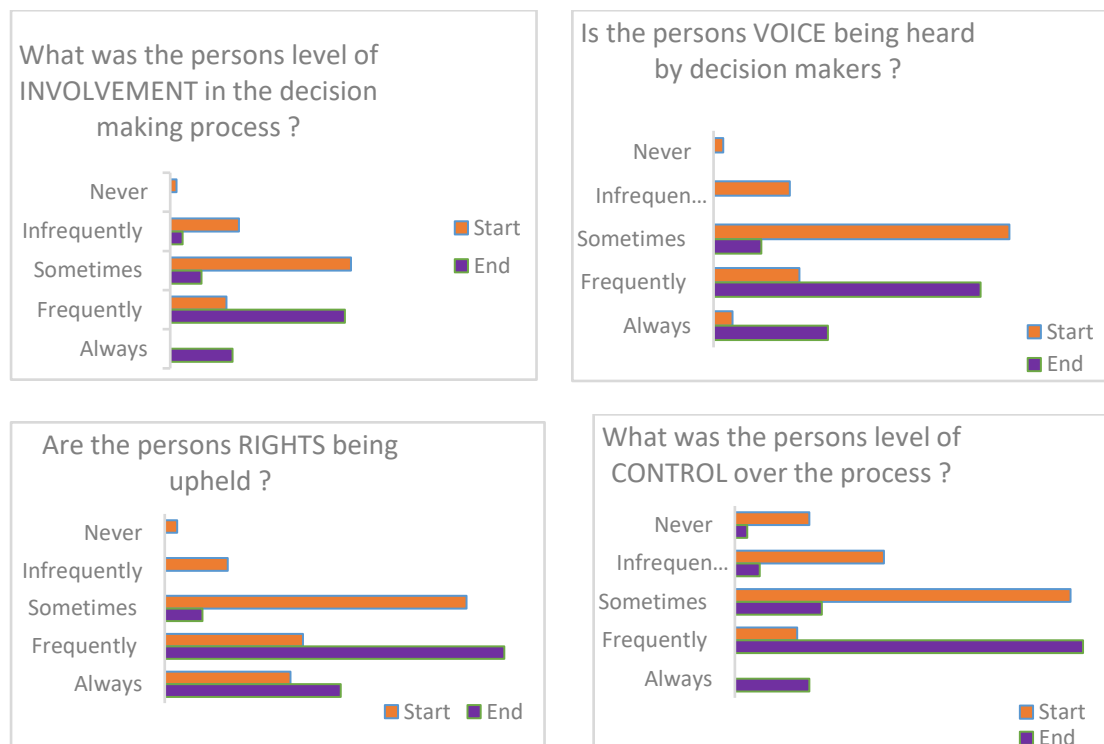
In this year there are no referrals for generic adult safeguarding cases, these had been decreasing year on year. However, the number of Care Act referrals for adult safeguarding has increased.

The Local Authority response to the pandemic has meant that fewer people are having routine re-assessment of their needs or reviews of care packages. Therefore, the need to support people, who do not meet the eligibility criteria for Care Act advocacy, who are having their care package re-assessed, and people who are experiencing changes to their housing or accommodation has reduced.

The Benefits of Advocacy

We monitor the impact of the work that we do in several ways. We the ask the advocate to make a professional judgment at the start and end of each piece of work to identify the impact of advocacy.

We ask 4 questions:



The graphs show there is a definite shift in all areas from never/infrequently/sometimes to frequently or always. As a result of our work people are more involved in the decision-making process, their voice is heard by decision makers, their rights are upheld and in the vast majority of cases the person had a greater level of control over the process.

In addition, we ask, at the end of each case:

Did our involvement affect the decision made?

- Is the person protected from abuse?
- Did the person gain independence?
- Is the person more confident to self-advocate?

In all cases the answer was yes.

Satisfaction surveys are also sent out to service users. These can be returned anonymously. All the feedback received has been positive. All of the people who responded said that they would use Vocal again in the future and felt that they were listened to, and their concerns acted upon. We also receive compliments from professionals, parents and care providers.

- X is a great professional who has helped me with a number of issues, and I would recommend him to anybody. – Client

- I was happy working with X. I was very thankful to have X to help me work through my situation and I was very happy with the outcome. I would recommend Vocal Advocacy's services. – Client
- Thank you so much for your time and compassion with X. - Parent
- I hope to get the opportunity to work with you again. Thank you again - Social Worker
- Just to let you know J finally moved to XX on Friday and seems to be settling well. Thank you for all your help and support for J, you've been fantastic – Social Worker
- There are good advocates and not so good advocates, you are lucky to have X. I wish my other clients had an X to help them – legal rep
- You are a "miracle worker". Thanks for helping me with my finances – Client
- Thank you X for everything you do and your continued support for the clients in Kingsbridge and Ivybridge – Social Worker
- 'It really lifted X's spirits, thank you' – Provider

Service User Engagement and Quality Assurance

Service User Engagement

Vocal is a user led organisation. Our members, people who have used our service are actively encouraged to contribute to the management of the organisation and are central to decision making. The members support the organisation by providing feedback on new initiatives, contributing to our business plan and ensure that the focus of the organisation is maintained.

The pandemic has meant that we changed the way in which we engage with our members. We also recognised that as a vulnerable group they may be adversely affected by the restrictions imposed and would have reduced opportunities for support. As a result, we increased our engagement from monthly to weekly, setting up weekly zoom meetings and introducing a monthly internal newsletter. All members of the organisation are invited to attend and contribute, including board members and the staff team. The focus on promoting and supporting wellbeing, boosting morale and providing opportunity for social engagement, reducing isolation.

In celebration of Advocacy Awareness Week, our members developed a newsletter outlining the benefits of advocacy. They explained what advocacy is and the benefits of advocacy and interviewed an advocate. To raise the profile of advocacy the newsletter was distributed widely amongst local providers and people who use services.

We also celebrated Learning Disability Week, where our members took part in different art and craft activities.

The changes that we have made to the way in which we engage with our members has had an immeasurable benefit to the organisation. The overall quality of our own service user engagement, although good before the pandemic is vastly improved. All involved feel supported and good working relationships have been consolidated, the use of zoom has removed geographical boundaries and people have learned new skills.

Our service user engagement initiatives on behalf of other providers have been put on hold due to the restrictions imposed due to the pandemic. In previous years local providers have commissioned Vocal to facilitate service user engagement within their own organisations, this has included facilitating house meetings, supporting people to attend and contribute to their organisational

meetings where there is a focus on user engagement at a managerial level, and to support people to complete satisfaction surveys as part of the organisation's quality monitoring process. We expect this work to recommence once the restrictions on visiting care homes are lifted.

Quality Assurance

Vocal is commissioned by local providers and the Local Authority to complete a quality audit work that enables them to monitor the quality of the service delivered. We complete 'spot checks' which take place at a frequency agreed with the commissioners, these can be unannounced visits, we spend time talking with the client, staff and reviewing records.

We attend reviews if this is appropriate. We give both positive and negative feedback to the commissioners and the service providers, following our visits. This is particularly helpful to 'out of county' authorities who have placed people locally, where it is not cost effective for them to travel to visit the individual on a regular basis or for authorities placing people with complex needs who required additional monitoring.

Our work to ensure the delivery of individual packages of care has continued throughout the pandemic.

Advocacy Awareness Training

Our training activities have been put on hold during the pandemic. However Vocal can provide advocacy awareness training; we run courses aimed at care staff from all sectors, explaining what advocacy is and the role of an advocate. These are ½ day events to give a basic understanding of advocacy, how and when to make a referral. We have found it hugely beneficial to train both service users and their support staff during the same session.

Our team of trainers are experienced in advocacy either as advocates or as experts by experience - people who have received our service and now work as volunteers within the organisation.

In addition to advocacy awareness, we can be commissioned to provide bespoke training packages, either to whole staff teams or service user groups.

Multimedia Advocacy - Vocal is the only advocacy agency in the South West to hold trainer status, accredited by the RIX Centre (East London University). We offer bespoke training packages to service users and care providers. The tools we use are not limited to advocacy or planning but can be used on a day-to-day basis to support effective communication.

Our Own Quality Assurance

Vocal has systems in place to monitor and improve the quality of the service that is provided. In addition, at the end of each piece of work satisfaction surveys are sent out, the feedback we get is really positive. All the feedback we received confirmed that the people who used Vocal felt that their advocates listened to them and treated them well. All would use Vocal again in the future if they needed to.

Vocal is a user led organisation. People who have used our service are invited to become members. The members support the organisation by providing feedback on any new initiatives, contribute to the implementation of our business plan and ensuring that the focus of the organisation is maintained.

Any complaints received or concerns raised are thoroughly investigated and learning identified to ensure we can develop practice and share learning.

The Quality Performance Mark for advocacy agencies (QPM) is a quality assessment and assurance system for providers of independent advocacy, it provides a robust benchmark to assess advocacy services. To gain the award organisations have to complete a rigorous self- assessment, policy review and site visit by the assessor. The QPM is awarded to organisations who can demonstrate they are providing excellent services. Vocal held this award which was valid for 3 years (until March 2019). Over the past year we have been working on the resubmission of evidence to achieve this award. We have initiated the assessment process and are currently completing the desk top study element of this accreditation; it is intended that the assessment will be completed in the coming months.

Managing Risk

Vocal policy and procedures ensure that risk management strategies are in place to support the staff, and the organisation. These include the organisation's position statement and risk management strategies in response to the Covid-19 pandemic, safe recruitment, lone working, health and safety and environmental risk assessments. These are subject to regular reviews and updates. Operational risks are reviewed and monitored as part of the organisation's strategic plan.

Data Protection

Vocal has policies and procedures in place to ensure the protection of personal and sensitive data. These are subject to regular review in light of the GDPR which came into effect on 25th May 2018 and the data protection Act 2018.

Our Plans for Next Year

Our primary aim for the coming year is to support the organisation to return to 'normal' working practices following the extended period of Covid -19 restrictions. This will include recommencing the activities that were put on hold during the pandemic.

Other aims are similar to previous years; Vocal is committed to ensuring that the quality of the service that we provide is maintained, there is an on-going requirement to secure funding to continue to meet the demand and a wish to expand our services so that a greater number of people can benefit.

Our plans include:

1. To achieve QPM status.
2. Further develop the service user engagement initiatives commenced during the past year.
3. Continue to support generic advocacy work.
4. Undertake targeted volunteer recruitment; not only to meet the demand for our work, but also in fundraising, marketing and increase membership of the board of trustees.

Treasurer's Financial Review.

In the year to 31 March 2021, we made a surplus of £4000. Due to the pandemic, staff travel costs were much reduced. Our income from spot contracts continued to increase slightly, although we think the changes in legislation around Deprivation of Liberty Safeguards may reduce this in the future. Our reserves as we move into 2021/22 stand at £56000, although we have committed £23,000 over the next two years, to fund general advocacy and the renewal of our quality mark.

We also hold a restricted donation of £1250 for service development.

Our contract with the Devon Advocacy Consortium comes to an end in 2023 and our lease on the office is coming up for renewal, both of which mean our reserves are essential to help us address any changes that arise. In line with our reserves policy, we need to hold back a contingency to cover a "worst case scenario ", where Vocal might become financially unsustainable due to loss of major contracts or other factors. The calculations include office rental, redundancy, staffing and running costs during a three-month wind down period.

Given the commitments above, our "free" reserves are around £6000.

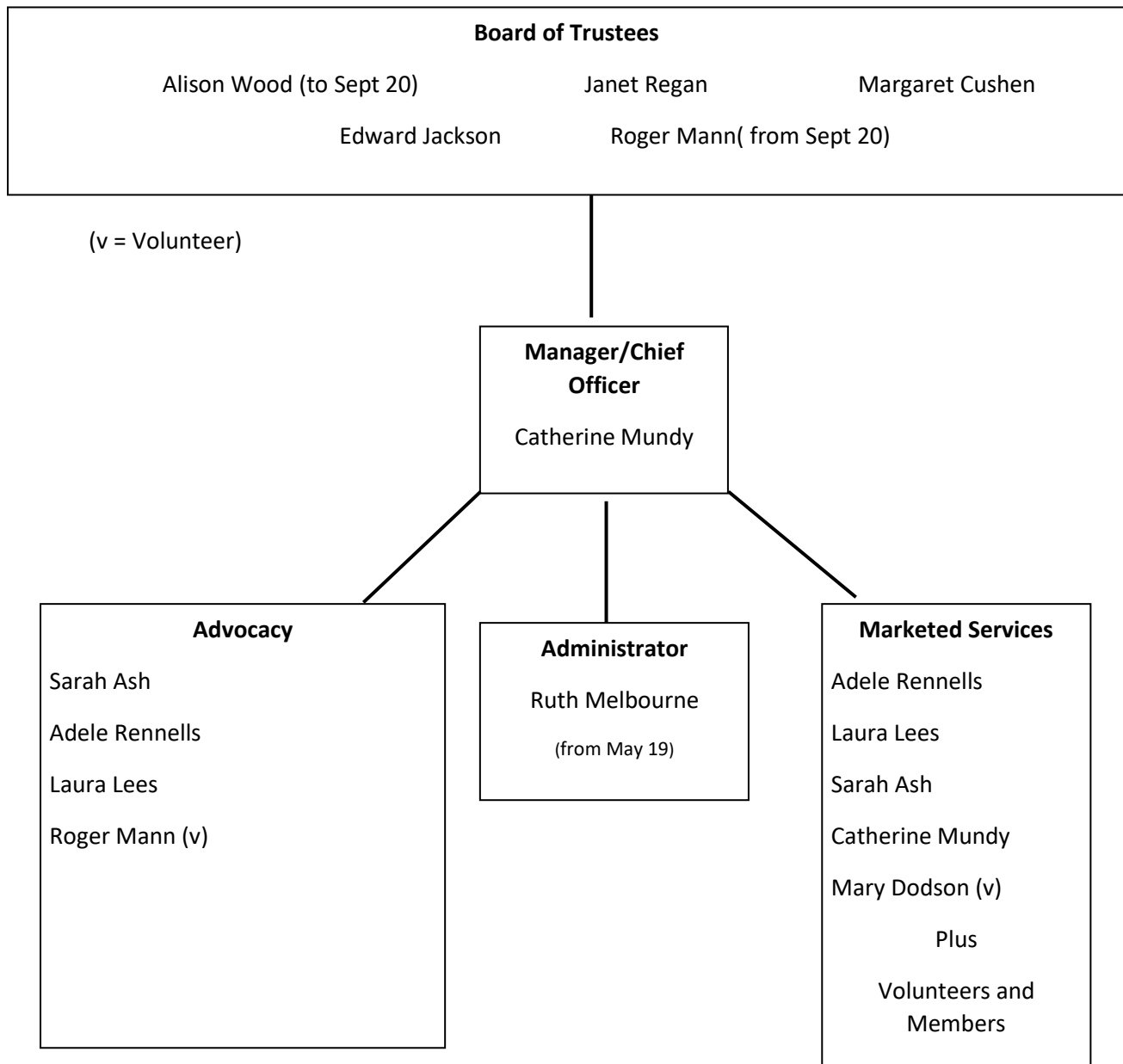
We all hope face to face meetings between advocates and their clients, members meetings and quarterly meetings of members staff and trustees can return! However, zoom has given us a way to continue to meet when travel is not possible which is a big positive outcome of COVID for us.

Margaret Cushen – Treasurer

Vocal Advocacy



Organisational Structure



Vocal Advocacy		1152778		
Annual accounts for the period				
Period start date	Apr 1, 20	To	Period end date	Mar 31, 21

Section A Statement of financial activities

Recommended categories by activity

Incoming resources (Note 3)

Income and endowments from:

Donations and legacies

Charitable activities

Other trading activities

Investments

Separate material item of income

Other

Total

Resources expended (Note 6)

Expenditure on:

Raising funds

Charitable activities

Separate material item of expense

Other

Total

Net income/(expenditure) before investment gains/(losses)

Net gains/(losses) on investments

Net income/(expenditure)

Extraordinary items

Transfers between funds

Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

Net movement in funds

Reconciliation of funds:

Total funds brought forward

Total funds carried forward

Guidance Notes

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
S01	69,684	-	-	69,684	81,539
S02	9,802	-	-	9,802	6,594
S03	-	-	-	-	1,000
S04	187	-	-	187	212
S05	-	-	-	-	-
S06	-	-	-	-	-
S07	79,673	-	-	79,673	89,345
S08	375	-	-	375	640
S09	75,291	-	-	75,291	81,279
S10	-	-	-	-	-
S11	-	-	-	-	-
S12	75,666	-	-	75,666	81,919
S13	4,007	-	-	4,007	7,426
S14	-	-	-	-	-
S15	4,007	-	-	4,007	7,426
S16	-	-	-	-	-
S17	-	-	-	-	-
S18	-	-	-	-	-
S19	-	-	-	-	-
S20	4,007	-	-	4,007	7,426
S21	51,119	1,250	-	52,369	44,943
S22	55,126	1,250	-	56,376	52,369

Section B

Balance sheet

		Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds
			£	£	£
			F01	F02	F03
Fixed assets					
Intangible assets	(Note 15)	B01	-	-	-
Tangible assets	(Note 14)	B02	1,922	-	-
Heritage assets	(Note 16)	B03	-	-	-
Investments	(Note 17)	B04	-	-	-
Total fixed assets		B05	1,922	-	-
Current assets					
Stocks	(Note 18)	B06	-	-	-
Debtors	(Note 19)	B07	6,933	-	-
Investments	(Note 17.4)	B08	-	-	-
Cash at bank and in hand	(Note 24)	B09	46,271	1,250	-
Total current assets		B10	53,204	1,250	-
Creditors: amounts falling due within one year					
	(Note 20)	B11	-	-	-
Net current assets/(liabilities)		B12	53,204	1,250	-
Total assets less current liabilities		B13	55,126	1,250	-
Creditors: amounts falling due after one year					
	(Note 20)	B14	-	-	-
Provisions for liabilities		B15	-	-	-
Total net assets or liabilities		B16	55,126	1,250	-
Funds of the Charity					
Endowment funds	(Note 27)	B17	-		
Restricted income funds	(Note 27)	B18		1,250	
Unrestricted funds		B19	55,126		-
Revaluation reserve		B20			
Total funds		B21	55,126	1,250	-
Signed by one or two trustees on behalf of all the trustees					
		Signature			
		Print			



Total this year £ F04	Total last year £ F05
-	-
1,922	1,574
-	-
-	-
1,922	1,574

-	-
6,933	3,716
-	-
47,521	49,289
54,454	53,005

-	2,210

54,454	50,795

56,376	52,369

-	-
-	-

56,376	52,369

-	-
1,250	1,250
55,126	51,119
-	
56,376	52,369

Name	Date of approval dd/mm/yyyy

Section C **Notes to the accounts**

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Yes

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

The charity has sufficient financial resources to carry on its activities for the next twelve months

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of the change in accounting policy;	
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP	

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of any changes;	
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	
(iii) where practicable, the effect of the change in one or more future periods.	

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*

☒

No*

☐

* -Tick as appropriate

Please disclose:

(i) the nature of the prior period error;	
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	

Section C

Note 2

Accounting policies

Please complete this note when first reporting under FRS2102. presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GOOD PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		

Fund balance as restated _____

Reconciliation of net income/(net expenditure) per previous FRS 102

	End of period £
Net income/(expenditure) as previously stated	
Adjustments:	

Previous period net income/(expenditure) as restated _____

Notes to the accounts

Section 35 of FRS102, requires 3 reconciliations to be

GENERALLY ACCEPTED ACCOUNTING

etermined under FRS 102

ious GAAP to net income/(net expenditure) under

Note 2

Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied to the accounts. If a different or additional policy has been adopted then this is disclosed in the notes.

Recognition of income	These are included in the Statement of Financial Activities • the charity becomes entitled to the income • it is more likely than not that the charity will receive the income • the monetary value can be measured reliably
Offsetting	There has been no offsetting of assets and liabilities or income and expenses, as this is not permitted by the FRS 102 SOI
Grants and donations	Grants and donations are only included when the following criteria are met (5.10 to 5.12)
Legacies	In the case of performance related legacies, the charity has provided evidence that the legacy only occurs when the performance criteria are met. Legacies are included in the Statement of Financial Activities if the charity has received a grant of probate, the executor has accepted the legacy, the estate and any conditions attached to the legacy have been met, and the charity has received the legacy.
Government grants	The charity has received government grants from the government or a government department.
Tax reclaims on donations and gifts	Gift Aid receivable is included in the Statement of Financial Activities. Any Gift Aid amount recovered is treated as an addition to the income of the charity. The terms of the appeal have specified that the charity is entitled to the Gift Aid.
Contractual income and performance related grants	This is only included in the Statement of Financial Activities if the charity has provided services or met the performance criteria specified in the contract or grant agreement.
Donated goods	Donated goods are measured at fair value (cost less any discounts or exchanged) unless impracticable, in which case the cost is used. The cost of any stock of goods donated is measured at the fair value of those gifts at the time of receipt. In the reporting period, the cost is included as an expense at the carrying amount. Donated goods for resale are measured at the expected proceeds from sale, less any expected costs of sale, from other trading activities' and other activities' sheet. On its sale the value of the goods is included in the 'other trading activities' and the proceeds from the sale are included in the 'other trading activities'. Goods donated for on-going use are measured at fair value and included in the SoFA as inventory.

	Gifts in kind for use by the charity when receivable.
Donated services and facilities	Donated services and facilities the gift to the charity provide Donated services and facilities with an equivalent amount recorded in the SOFA.
Support costs	The charity has incurred expenditure
Volunteer help	The value of any voluntary help in the trustees' annual report
Income from interest, royalties and dividends	This is included in the accounts and be measured reliably.
Income from membership subscriptions	Membership subscriptions received and Legacies. Membership subscriptions where benefits are recognised as income from charitable activities
Settlement of insurance claims	Insurance claims are only included if criteria are met (5.10 to 5.12 in the SoFA.
Investment gains and losses	This includes any realised or unrealised any gain or loss resulting from the year.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised where there is a constructive obligation commensurate with the obligation can be measured reliably.
Governance and support costs	Support costs have been allocated to Governance costs comprise a proportion of compliance with regulation and other costs Support costs include central services and other categories on a basis consistent with the SOFA by floor areas, or per capita, or other basis
Grants with performance conditions	Where the charity gives a grant on condition that the service or output to be provided by the recipient of the grant has provided
Grants payable without performance conditions	Where there are no conditions attached to the grant realistically avoid the commitment being recognised.
Redundancy cost	The charity made no redundancy payments

Deferred income	No material item of deferred i
Creditors	The charity has creditors whic discounts
Provisions for liabilities	A liability is measured on recc measured at the best estimat reporting date
Basic financial instruments	The charity accounts for basic paragraph 11.7 FRS102 SORP 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they c They are valued at cost. The depreciation rates and m The charity has intangible fixe physical substance but are id or legal rights. The amortisat
Intangible fixed assets	They are valued at cost. The charity has heritage asse scientific, technological, geop maintained principally for the rates and methods used as di
Heritage assets	They are valued at cost. Fixed asset investments in qu valued at initially at cost and end. The same treatment is a measured reliably in which ca Investments held for resale or maturity date of less than 1 y
Investments	Stocks held for sale as part of realisable value. Goods or services provided as based on the service potentia Work in progress is valued at
Stocks and work in progress	Debtors (including trade debt settlement amount after any they are measured at the cas The charity has has investme equivalents with a maturity d
Debtors	
Current asset	

**Current asset
investments**

equivalents with a maturity of
equivalents with a maturity of
to meet short term cash com

They are valued at fair value

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

by the charity except for those ticked "No" or "N/a". Where a detailed in the box below.

Statement of Financial Activities (SoFA) when:

related to the resources;

that the trustees will receive the resources; and

be measured with sufficient reliability.

Yes	No	N/a
☒	☐	☐

of assets and liabilities, or income and expenses, unless required or RP or FRS 102.

Yes	No	N/a
☒	☐	☐

included in the SoFA when the general income recognition FRS102 SORP).

Yes	No	N/a
☒	☐	☐

related grants, income must only be recognised to the extent the specified goods or services as entitlement to the grant and related conditions are met (5.16 FRS 102 SORP).

Yes	No	N/a
☐	☐	☒

SoFA when receipt is probable, that is, when there has been a grant has been established that there are sufficient assets in the grant related to the legacy are either within the control of the

Yes	No	N/a
☐	☐	☒

Government grants in the reporting period

Yes	No	N/a
☒	☐	☐

included in income when there is a valid declaration from the donor. A grant related to a donation is considered to be part of that gift and is the same fund as the initial donation unless the donor or the charity has specified otherwise.

Yes	No	N/a
☒	☐	☐

SoFA once the charity has provided the related goods or services and related conditions.

Yes	No	N/a
☐	☐	☒

measured at fair value (the amount for which the asset could be sold) to do so.

Yes	No	N/a
☐	☐	☒

Stocks donated for distribution to beneficiaries is deemed to be sold at the time of their receipt and they are recognised on the balance sheet in which the stocks are distributed, they are recognised at the fair value of the stocks at distribution.

Yes	No	N/a
☐	☐	☒

measured at fair value on initial recognition, which is the less the expected costs of sale, and recognised in 'Income from other trading' with the corresponding stock recognised in the balance sheet. If stock is charged against 'Income from other trading' then the cost of sale are also recognised as 'Income from other trading'.

Yes	No	N/a
☐	☐	☒

use by the charity are recognised as tangible fixed assets and incoming resources when receivable.

Yes	No	N/a
☐	☐	☒

arity are included in the SoFA as income from donations

Yes	No	N/a
		✓

s are included in the SOFA when received at the value of
d the value of the gift can be measured reliably.

Yes	No	N/a
		✓

s that are consumed immediately are recognised as income
cognised as an expense under the appropriate heading in

Yes	No	N/a
		✓

nditure on support costs.

Yes	No	N/a
✓		

!lp received is not included in the accounts but is described
.

Yes	No	N/a
✓		

ts when receipt is probable and the amount receivable can

Yes	No	N/a
✓		

ceived in the nature of a gift are recognised in Donations

Yes	No	N/a
		✓

ich gives a member the right to buy services or other
ome earned from the provision of goods and services as
ties.

Yes	No	N/a
		✓

uded in the SoFA when the general income recognition
FRS102 SORP) and are included as an item of other income

Yes	No	N/a
		✓

unrealised gains or losses on the sale of investments and
n revaluing investments to market value at the end of the

Yes	No	N/a
		✓

re it is more likely than not that there is a legal or
itting the charity to pay out resources and the amount of
ed with reasonable certainty.

Yes	No	N/a
✓		

cated between governance costs and other support.
ll costs involving public accountability of the charity and its
nd good practice.

Yes	No	N/a
✓		

functions and have been allocated to activity cost
ent with the use of resources, eg allocating property costs
staff costs by the time spent and other costs by their usage.

Yes	No	N/a
✓		

nt with conditions for its payment being a specific level of
ed, such grants are only recognised in the SoFA once the
vided the specified service or output.

Yes	No	N/a
		✓

s attaching to the grant that enables the donor charity to
ment, a liability for the full funding obligation must be

Yes	No	N/a
✓		

ncy payments during the reporting period.

Yes	No	N/a
✓		

income has been included in the accounts.

Yes	No	N/a
☒	☐	☐

which are measured at settlement amounts less any trade

Yes	No	N/a
☒	☐	☐

at recognition at its historical cost and then subsequently at the amount required to settle the obligation at the

Yes	No	N/a
☒	☐	☐

for financial instruments on initial recognition as per paragraph 11.17 to Subsequent measurement is as per paragraphs 11.17 to

Yes	No	N/a
☒	☐	☐

which can be used for more than one year, and cost at least

Yes	No	N/a
☒	☐	☐

the methods used are disclosed in note 9.2.

for intangible assets, that is, non-monetary assets that do not have identifiable and are controlled by the charity through custody. The depreciation rates and methods used are disclosed in note 9.5

Yes	No	N/a
☐	☐	☒

Yes	No	N/a
☐	☐	☒

for intangible assets, that is, non-monetary assets with historic, artistic, physical or environmental qualities that are held and are of significant contribution to knowledge and culture. The depreciation rates and methods used are disclosed in note 9.6.1.4.

Yes	No	N/a
☐	☐	☒

Yes	No	N/a
☐	☐	☒

for listed shares, traded bonds and similar investments are measured subsequently at fair value (their market value) at the year end. This is also applied to unlisted investments unless fair value cannot be determined in which case it is measured at cost less impairment.

Yes	No	N/a
☐	☐	☒

for investments held for more than one year and cash and cash equivalents with a maturity of less than one year are treated as current asset investments

Yes	No	N/a
☐	☐	☒

for non-charitable trade are measured at the lower of cost or net realisable value

Yes	No	N/a
☐	☐	☒

for investments which are part of a charitable activity are measured at net realisable value if provided by items of stock.

Yes	No	N/a
☐	☐	☒

for investments held for more than one year and cash and cash equivalents with a maturity of less than one year are measured at cost less any foreseeable loss that is likely to occur on the contract.

Yes	No	N/a
☐	☐	☒

for investments held for more than one year and cash and cash equivalents with a maturity of less than one year are measured at cost less any foreseeable loss that is likely to occur on the contract. Subsequently, they are measured at fair value (their market value) at the year end. This is also applied to unlisted investments unless fair value cannot be determined in which case it is measured at cost less impairment.

Yes	No	N/a
☐	☐	☒

for investments held for more than one year and cash and cash equivalents with a maturity of less than one year are measured at cost less any foreseeable loss that is likely to occur on the contract. Subsequently, they are measured at fair value (their market value) at the year end. This is also applied to unlisted investments unless fair value cannot be determined in which case it is measured at cost less impairment.

Yes	No	N/a
☐	☐	☐

		✓

except where they qualify as basic financial instruments.

Yes	No	N/a
		✓

Note 3

Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds
	Analysis			
Donations and legacies:	Donations and gifts	310	-	-
	Gift Aid	-	-	-
	Legacies	-	-	-
	General grants provided by government/other charities	69,374	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-
	Donated goods, facilities and services	-	-	-
	Other	-	-	-
	Total	69,684	-	-
Charitable activities:	Miscellaneous small advocacy contracts and other income	9,429	-	-
	Fundraising events	373	-	-
		-	-	-
	Other	-	-	-
	Total	9,802	-	-
Other trading activities:	Small lottery	-	-	-
		-	-	-
		-	-	-
	Other	-	-	-
	Total	-	-	-
Income from investments:	Interest income	187	-	-
	Dividend income	-	-	-
	Rental and leasing income	-	-	-
	Other	-	-	-
	Total	187	-	-
Separate material item of income:		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Total	-	-	-
Other:	Conversion of endowment funds into income	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-
	Gain on disposal of a programme related investment	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-
	Other	-	-	-
	Total	-	-	-
TOTAL INCOME		79,673	-	-

Other information:

**All income in the prior year was unrestricted except for:
(please provide description and amounts)**

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

(cont)

Total funds £	Prior year £
310	173
-	873
-	-
69,374	80,493
-	-
-	-
-	-
69,684	81,539

9,429	6,380
373	214
-	-
-	-
9,802	6,594

-	1,000
-	-
-	-
-	-
-	1,000

187	212
-	-
-	-
-	-
187	212

-	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-
-	-

79,673	89,345

Note 4

Analysis of receipts of government grants

	Description
Government grant 1	Local authority advocacy contracts
Government grant 2	
Government grant 3	
Other	

	Description
Government grant 1	Local authority advocacy contracts
Government grant 2	
Government grant 3	
Other	

Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.

This year

This year

Please give details of other forms of government assistance from which the charity has directly benefited.

(cont)

**This year
£**

	69,374
	-
	-
	-
Total	69,374

**Last year
£**

	80,493
	-
	-
	-
Total	80,493

Last year

Last year

Note 5

Donated goods, facilities and services

Seconded staff
Use of property
Other

This year

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

(cont)

This year £	Last year £
-	-
-	-
-	-
-	-

Last year

Section C**Notes to the accounts****Note 6****Analysis of expenditure****This year**

Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
Expenditure on raising funds:				
Incurred seeking donations	-	-	-	-
Incurred seeking legacies	-	-	-	-
Incurred seeking grants	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-
Staging fundraising events	375	-	-	375
Fundraising agents	-	-	-	-
Operating charity shops	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-
Database development costs	-	-	-	-
Other trading activities	-	-	-	-
Investment management costs:	-	-	-	-
Portfolio management costs	-	-	-	-
Cost of obtaining investment advice	-	-	-	-
Investment administration costs	-	-	-	-
Intellectual property licencing costs	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-
	-	-	-	-
Total expenditure on raising funds	375	-	-	375
Expenditure on charitable activities:				
Direct advocacy costs	37,730	-	-	37,730
Indirect advocacy costs, general and administrative expenses	37,561	-	-	37,561
	-	-	-	-
	-	-	-	-
Total expenditure on charitable activities	75,291	-	-	75,291

Separate material item of expense

	-	-	-	-
	-	-	-	-
	-	-	-	-
Total	-	-	-	-

Other

	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total other expenditure	-	-	-	-
TOTAL EXPENDITURE	75,666	-	-	75,666

Other information:**Analysis of expenditure on charitable activities**

Activity or programme	This year			
	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year
	£	£	£	£
Activity 1	-	-	-	-
Activity 2	-	-	-	-
Other	-	-	-	-
Total	-	-	-	-

(cont)

Last year

Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
640	-	-	640
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
640	-	-	640

41,912	-	-	41,912
39,367	-	-	39,367
-	-	-	-
-	-	-	-
81,279	-	-	81,279

-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
81,919	-	-	81,919

Last year			
Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
£	£	£	£
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

Section C**Notes to the accounts****Note 7 Extraordinary items**

Please explain the nature of each extraordinary item occurring in the period

	Description
Extraordinary item 1	
Extraordinary item 2	
Extraordinary item 3	
Extraordinary item 4	
Total extrordinary items	

(c)

1.

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

Section C **Notes to the accounts**

Note 8 **Funds received as agent**

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total		-

Section C**Notes to the accounts****Note 9 Support Costs**

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

This year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3
	£	£	£	£
Governance	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other	-	-	-	-
Total	-	-	-	-

Last year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3
	£	£	£	£
Governance	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other	-	-	-	-
Total	-	-	-	-

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.



Grand total	Basis of allocation
£	(Describe method)
-	
-	
-	
-	
-	
-	

Grand total	Basis of allocation
£	(Describe method)
-	
-	
-	
-	
-	
-	

Section C**Notes to the accounts****Note 10** **Details of certain items of expenditure****10.1 Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner



This year £	Last year £
-	-
-	-
-	-
-	-

Section C**Notes to the accounts****Note 11****Paid employees**

Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £
Salaries and wages	63,085
Social security costs	86
Pension costs (defined contribution scheme)	432
Other employee benefits	-
Total staff costs	63,603

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Please give details of the number of employees whose total employee benefits (excluding pension costs) fell within each band of £10,000 from £60,000 upwards. If there are transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

1

Band	Number of This year
£60,000 to £69,999	-
£70,000 to £79,999	-
£80,000 to £89,999	-
£90,000 to £99,999	-
£100,000 to £109,999	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year £
-

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number
Fundraising	-
Charitable Activities	5
Governance	-
Other	-
Total	5

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year £
-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

This year
£
-

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

This year
£
-

Please state the accounting policy for any redundancy or termination payments

(cont)

Last year £
64,271
388
1,482
-
66,141

***including employer
no such***

employees
Last year
-
-
-
-
-

Last year £
-

Last year Number
-
5
-
-
5

Last year £
-

Last year
£ -

Last year
£ -

Section C	Notes to the accounts

Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

	This year
	£
Amount of contributions recognised in the SOFA as an expense	-

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

12.2 *Please complete this section where the charity participates in a defined benefit pension scheme in order to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different

12.3 *Please complete this section where the charity participates in a multi-employer defined contribution plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details

(cont)

eme accounted for

Last year
£
-

ision plan but is unable

ined benefit pension



Section C**Notes to the accounts****Note 13 Grantmaking**

Please complete this note if the charity made any grants or donations which i the charitable activities undertaken.

This year:**13.1 Analysis of grants paid (included in cost of charitable activities)**

Analysis	Grants to institutions	Grants to individuals
Activity or project 1	-	-
Activity or project 2	-	-
Activity or project 3	-	-
Activity or project 4	-	-
Total	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Names of institution	Purpose

Total grants to institutions in reporting period

Other unanalysed grants

TOTAL GRANTS PAID

Last year:**13.3 Analysis of grants paid (included in cost of charitable activities)**

Analysis	Grants to institutions	Grants to individuals
Activity or project 1	-	-
Activity or project 2	-	-
Activity or project 3	-	-
Activity or project 4	-	-
Total	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs

13.4 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Names of institution	Purpose

Total grants to institutions in reporting period

Other unanalysed grants

TOTAL GRANTS PAID

(cont)

in aggregate form a material part of

Support costs	Total
£	£
-	-
-	-
-	-
-	-
-	-

ts.

Yes	<i>Please provide details of charity's URL.</i>
No	<i>Provide details below</i>

se	Total amount of grants paid £
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-

	-
	-

Section C**Notes to the accounts****Note 14****Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings
	£	£
At the beginning of the year	-	-
Additions	-	-
Revaluations	-	-
Disposals	-	-
Transfers *	-	-
At end of the year	-	-

14.2 Depreciation and impairments

**Basis	SL or RB (Straight Line or Reducing Balance)	SL or RB
** Rate		

At beginning of the year	-	-
Disposals	-	-
Depreciation	-	-
Impairment	-	-
Transfers*	-	-
At end of the year	-	-

14.3 Net book value

Net book value at the beginning of the year	-	-
Net book value at the end of the year	-	-

14.4 Impairment

This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied and significant assumptions

the carrying amount that would have been recognised had the assets been carried under the cost model.

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the cons tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisitio fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

**** The "transfers" row is for movements between fixed asset categories.***

***** Please indicate the method of depreciation by deleting the method not applicable (SL indicate the rate of depreciation: for straight line, what is the anticipated life of the asse percentage annual deduction.***

(cont)

Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
£	£	£
-	12,156	12,156
-	955	955
-	-	-
-	-	-
-	-	-
-	13,111	13,111

SL or RB	SL or RB	SL or RB
	SL - 25%	

-	10,582	10,582
-	-	-
-	607	607
-	-	-
-	-	-
-	11,189	11,189

-	1,574	1,574
-	1,922	1,922

This year	Last year
-	-

	This year	Last year
	£	£
truction of	-	-
n of tangible	-	-

*(= straight line; RB = reducing balance). Also please
t (in years); for reducing balance, what is the*

Section C Notes to the accounts

Note 15 Intangible assets

Please complete this note if the charity has any intangible assets

15.1 Cost or valuation

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					
At beginning of the year	-	-	-	-	
Disposals	-	-	-	-	
Amortisation	-	-	-	-	
Impairment	-	-	-	-	
Transfers*	-	-	-	-	
At end of year	-	-	-	-	

15.3 Net book value

Net book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy

Please disclose the accounting policy for intangible fixed assets including:

Reasons for choosing amortisation rates

Policies for the recognition of any capital development

15.5 Impairment

This year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 16 Heritage assets*Please complete this note if the charity has heritage assets***16.1 General disclosures for all charities holding heritage assets****(i) Explain the nature and scale of heritage assets held.****(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.**

This year

16.2 Cost or valuation

At beginning of the year

Additions

Disposals

Revaluations

Transfers *

At end of the year

Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

16.3 Depreciation and impairments****Basis****** Rate**

At beginning of the year

Disposals

Depreciation

Impairment

Transfers*

At end of year

-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

16.4 Net book value

Net book value at the beginning of the year

Net book value at the end of the year

-	-	-
-	-	-

16.5 Impairment

This year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

This

16.7 Analysis of heritage assets by class or group distinguishing those at cost

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

This year

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.

(ii) Describe the significance and nature of heritage assets.

(iii) Disclose information that is helpful in assessing the value of heritage assets.

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

16.9 Five year summary of heritage assets transactions

	2015	2014	2013
	£	£	£
Purchases			
Group A	-	-	-
Group B	-	-	-
Group C	-		
Other	-		
Donations			
Group A	-	-	-
Group B	-	-	-
Group C	-	-	-
Other	-	-	-
Total additions	-	-	-
Charge for impairment			
Group A	-	-	-
Group B	-	-	-
Group C	-	-	-
Other	-	-	-
Total charge for impairment	-	-	-
Disposals			
Group A - carrying amount	-	-	-
Group B - carrying amount	-	-	-
Group C	-	-	-
Other	-	-	-
Total disposals	-	-	-

(cont)

Last year

Heritage asset 4 £	Total £
-	-
-	-
-	-
-	-
-	-
-	-

		Straight Line ("SL") or Reducing Balance ("RB")

-	-
-	-
-	-
-	-
-	-
-	-

-	-
-	-

year	Last year

and those at valuation

At valuation Group A	At cost Group B	Total
£	£	£
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

(see sheet)

Last year

Section C**Notes to the accounts****Note 17 Investment assets**

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties
Carrying (fair) value at beginning of period	49,805	-	-
Add: additions to investments during period*		-	-
Less: disposals at carrying value	-	-	-
Less: impairments	-	-	-
Add: Reversal of impairments	-	-	-
Add/(deduct): transfer in/(out) in the period	- 2,325	-	-
Add/(deduct): net gain/(loss) on revaluation	-	-	-
Carrying (fair) value at end of year	47,480	-	-

***Please specify additions resulting from acquisitions through business combinations, if any.**

Please note that Fair Value in this context is the amount for which an asset could be sold between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the closing price on the London Stock Exchange Daily Official List or equivalent. For other assets, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing the total value, differentiating between those held at fair value and those held at cost

**This year:
Analysis of investments**

Cash or cash equivalents

Listed investments

Investment properties

Fair value at 31/12/2022
£

Social investments	
Other investments	
Total	
Grand total (Fair value at year end+Cost less impairment)	

**Last year:
Analysis of investments**

	Fair value a
	£
Cash or cash equivalents	
Listed investments	
Investment properties	
Social investments	
Other investments	
Total	
Grand total (Fair value at year end+Cost less impairment)	

17.3 If your charity holds investment properties, please complete the following

(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity

(ii) Name or independent valuer, if applicable, and relevant qualifications

(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds

(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements

This year

17.4 Please provide a breakdown of current asset investments, if applicable

Analysis of current asset investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

This year

£

17.5 Guarantees

Please provide details and amount of any guarantee made to or on behalf of a third party

Name of the entity or entities benefitting from those guarantees

Please explain how the guarantee furthers the charity's aims

An empty rectangular box with a thin black border, intended for the user to provide an explanation.

17.6 Concessionary loans

Amount of concessionary loans made (*Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

<i>Desc</i>
Total

Amount of concessionary loans received (*Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

<i>Desc</i>
Total

Terms and conditions eg interest rate, security provided

This year

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

This year

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

(cont)

ment)

Social investments	Other	Total
-	-	49,805
-	-	-
-	-	-
-	-	-
-	-	-
-	-	2,325
-	-	-
-	-	47,480

*ould be exchanged between knowledgeable
fair value is the value of the security quoted
ets where there is no market price on a*

ng with the balance sheet row B04
less impairment.

t year end	Cost less impairment
	£
47,480	47,480
-	-
-	-

-	-
-	-
-	47,480
	47,480

t year end	Cost less impairment
	£
49,085	49,805
-	-
-	-
-	-
-	-
-	49,805
	49,805

following note:

year	Last year

licable, agreeing with the balance sheet.

year	Last year
	£
47,480	49,805
-	-
-	-
-	-
-	-
47,480	49,805

This year	Last year

ription	This year £	Last year £
	-	-
	-	-
	-	-
	-	-
	-	-

ription	This year £	Last year £
	-	-
	-	-
	-	-
	-	-

	Last year

	Last year

Section C**Notes to the accounts****Note 18****Stocks**

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed by activities.

	Stock		Donated goods	
	For distribution	For resale	For distribution	For resale
	£	£	£	£
Charitable activities:				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
Other trading activities:				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
Other:				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
Total this year	-	-	-	-
Total previous year	-	-	-	-

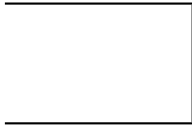
This year	Last
£	

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

(cont)

tween

Work in progress
£
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
year
£



Section C	Notes to the accounts

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

Please complete 19.2 where a material debtor is recoverable more than a year

19.2 Analysis of debtors recoverable in more than 1 year (included in debtor

Trade debtors

Prepayments and accrued income

Other debtors

Total

(cont)

This year	Last year
£	£
-	-
4,407	2,466
2,526	1,250
6,933	3,716

after the reporting date.

's above)

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-

Section C**Notes to the accounts****Note 20****Creditors and accruals**

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

Amounts falling due within one year	
This year £	Last year £
Accruals for grants payable	-
Bank loans and overdrafts	-
Trade creditors	-
Payments received on account for contracts or performance-related grants	-
Accruals and deferred income	1,893
Taxation and social security	317
Other creditors	-
Total	2,210

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

This year

Movement in deferred income account

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

(cont)

Amounts falling due after more than one year	
This year £	Last year £
-	-
-	-
-	-
-	-
-	-
-	-

Last year

This year £	Last year £
-	-
-	-
-	-
-	-

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. If charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period
 Amounts added in current period
 Amounts charged against the provision in the current period
 Unused amounts reversed during the period
 Balance at the end of the reporting period

21.2 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

This year

This year

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

(cont)

A provision is made when the

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

Last year

Last year

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

T

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

(cont)

financial instruments

this year	Last year

Note 23 Contingent liabilities and contingent assets**23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section if the possibility of their existence is remote.

This year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial impact

Last year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial impact

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section if the assets are probable.

This year

Description of item	Estimate of financial impact

Last year

Description of item	Estimate of financial impact

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement

Where it is not practical to make one or more of these disclosures, please state this fact

This year

(cont)

ction unless the

nancial effect

nancial effect

n when their existence is

nancial effect

nancial effect

Last year

Section C**Notes to the accounts****Note 24****Cash at bank and in hand****Short term cash investments (less than 3 months maturity date)****Short term deposits****Cash at bank and on hand****Other****Total**

(cont)

This year £	Last year £
-	-
-	-
47,521	49,289
-	-
47,521	49,289

Note 25 Fair value of assets and liabilities**This year**

25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

(

Last year

Section C	Notes to the accounts

Note 26 **Events after the end of the reporting period**
Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period

	This year	
Please provide details of the nature of the event		
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made		

(cont)

Last year

Section C

Notes to the accounts

(cont)

Note 27 Charity funds**27.1 Details of material funds held and movements during the CURRENT reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure if figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts; UR - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £
Marketing Development	R	Marketing Review	1,250	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
Other funds	N/a	N/a	-	-	-
Total Funds			1,250	-	-



for 'Other funds'. The 'Total funds'

rusts, of the charity; and U -

Transfers	Gains and losses	Fund balances carried forward
£	£	£
-	-	1,250
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	1,250

Section C
Notes to the accounts
(cont)
Note 27 Charity funds (cont)
27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure if figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts; UR - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £
Claire Milne Trust	R	General Advocacy	-	-	-
Tudor Trust	R	Support Planning	-	-	-
Marketing Development	R	Marketing Review	1,250	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
Other funds	N/a	N/a	-	-	-
Total Funds			1,250	-	-



for 'Other funds'. The 'Total funds'

rusts, of the charity; and U -

Transfers £	Gains and losses £	Fund balances carried forward £
-	-	-
-	-	-
-	-	1,250
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	1,250

Note 27

Charity funds (cont)

27.3 Transfers between funds

This year

	Reason for transfer and where endowment is con income, legal power for its conversion
Between unrestricted and restricted funds	
Between endowment and restricted funds	
Between endowment and unrestricted funds	

Last year

	Reason for transfer and where endowment is con income, legal power for its conversion
Between unrestricted and restricted funds	
Between endowment and restricted funds	
Between endowment and unrestricted funds	

27.4 Designated funds

This year

Planned use	Purpose of the designation

Last year

Planned use	Purpose of the designation

(cont)

verted to	Amount

verted to	Amount

	Amount

	Amount

Section C**Notes to the accounts****Note 28****Transactions with trustees and related parties**

If the charity has any transactions with related parties (other than the trustee expenses) details of such transactions should be provided in this note. If there are no transactions in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits**This year**

None of the trustees have been paid any remuneration or received any other benefits in connection with their employment with their charity or a related entity (True or False)

In the period the charity has paid trustees remuneration and benefits. Please give the details of the remuneration and benefits paid to a trustee by the charity or any institution.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid	
		Remuneration	Pension contribution
		£	£
		-	-
		-	-
		-	-
		-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

Last year

None of the trustees have been paid any remuneration or received any other benefits in connection with their employment with their charity or a related entity (True or False)

In the period the charity has paid trustees remuneration and benefits. Please give the details of the remuneration and benefits paid to a trustee by the charity or any institution.

		Amounts paid

Name of trustee	Legal authority (eg order, governing document)	Remuneration	Pension contribution
		£	£
		-	-
		-	-
		-	-
		-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions must be included in this note. If there are no transactions to report, please enter "True" in the box below. If there are no transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

Type of expenses reimbursed	This year
	£
Travel	
Subsistence	
Accommodation	
Other (please specify):	
TOTAL	

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which the charity has a financial interest, including where funds have been held as agent for related parties. If there are no transactions, enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end
			£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Last year

There have been no related party transactions in the reporting period (True or False)

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end
			£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

(cont)

*ses explained in guidance notes)
ns to report, please enter "True"*

from an

1

*e amount of, and legal authority
ion or company connected with it.*

aid or benefit value

Redundancy (including loss of office)/ex gratia	Other	TOTAL
£	£	£
-	-	-
-	-	-
-	-	-
-	-	-

from an

1

*e amount of, and legal authority
ion or company connected with it.*

aid or benefit value

Redundancy (including loss of office)/ex gratia	Other	TOTAL
	£	£
-	-	-
-	-	-
-	-	-
-	-	-

**nsactions should be provided in
. If there are transactions to**

1

year	Last year
£	£
-	-
-	-
-	-
-	-
-	-
-	-

***Which a related party has a material
are no such transactions, please***

1

Provision for bad debts at period end	Amounts written off during reporting period
£	£

1

Provision for bad debts at period end	Amounts written off during reporting period
£	£

note 29	Additional Disclosures
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Vocal Advocacy

On accounts for the year
ended

31 March 2021

Charity no
(if any)

1152778

Set out on pages

Standard Accounts Template

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

18 / 05 / 2021

Name:

James Twigger

Relevant professional
qualification(s) or body
(if any):

Bsc (Hons) BFP FCA

Address:

11 Manor Corner, Paignton

Devon

TQ3 2JB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.