

## **2022 Report and Accounts for the Parochial Church Council of St Andrew's Church, Much Hadham with St Thomas', Perry Green**

As Rector I am pleased to present the 2022 Report and Accounts for the Parochial Church Council of St Andrew's, Much Hadham with St Thomas', Perry Green.

### **Aim and Purposes**

St Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the Rector, the Revd Dr Stephen Bate, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at St Andrew's Church, Much Hadham and St Thomas' Church, Perry Green and to become part of our Church community, within the context of the Benefice of Albury, Little Hadham and Much Hadham. This Benefice was formed on 1 October 2016 and is part of the Ash & Quin Valleys Group Ministry. The Rector and the PCC maintain an overview of worship throughout the parish and identify new initiatives to ensure that the Church is welcoming to all who live within our parish, particularly young families and those who are new to the Christian faith. We put our faith into practice through our worship in church and events outside the church. These include prayer, the study of scripture, music, the sacraments and outreach activities.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We make a particular effort to enable people of all ages to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus Christ.
- Provision of pastoral care for people living in the parish through the Rector and a commissioned team of Pastoral Visitors;
- Participating in the governance of St Andrew's CE Primary School, delivering worship in the school and welcoming the school into church for special services and other events.
- Having an open and welcoming approach in respect of the occasional offices (baptisms, weddings and funerals) so as to encourage members of the wider community to participate in the life of the Church.

To facilitate these activities, it is important that we maintain the fabric of St Andrew's Church, St Thomas' Church and Green Tye Mission Hall. The Friends of Much Hadham Parish Church is independent of the Church and provides significant financial support to maintain the fabric of St Andrew's Church.

### **Achievements and Performance**

The Usual Sunday Attendance at St Andrew's services is thirty-two, (forty-one with St Thomas') which includes three children on average. In 2022 there were seven baptisms, six weddings, seven funerals in the Parish and four full funerals at a crematorium.

We have discontinued streaming of services and the familiar monthly pattern of services has now been re-established. The Communion for All the Church Family continues to take place



on the first Sunday of the month but we no longer have the capacity to provide Children's Church on the other Sundays. I am grateful to Val Bate who provides a monthly craft for younger children based on the scripture in the first Sunday service and also to Lesley and Andrew Ghijben who always provide the coffee and pastries before the service.

Messy Church has continued to meet in St Andrew's Church, where it will remain, on third Saturdays of the month. This is beginning to bear fruit after the disruption of the pandemic, with new unchurched families having started to attend together with some who attend our Sunday Services or the Catholic Sunday services.

We continue to make use of Zoom for our benefice-wide home group, attended by people across the three parishes and beyond from their homes and led by Peter Radley. Mark Stephens has been leading a series of Zoom morning prayer meetings on Wednesday mornings. These have attracted participants from both St Andrew's and from the Holy Cross Catholic congregation. During Lent, each morning Michael McAdam shared with us his Lenten Reflections 'This way, please' based on this year's (Year C) Lectionary readings. For eight weeks, on Monday evenings via Zoom, the Rector led the benefice Lent Course: The Bible Course which concluded after Easter.

In addition to weekly services at St Andrew's, the monthly Book of Common Prayer services of Holy Communion continue at St Thomas'. Michael McAdam continues to preside at these 8 am services and at special services such as Christmas Day and Easter Sunday. I greatly value Michael's support in our ministry and his friendship. I would like to say a particular thank you to Mark Stephens for his support and his midweek online ministry. I am also grateful to Diana Dillon who has led Taizé services now that we are back in church. Members of both Anglican and Roman Catholic congregations have come together during these simple reflective services.

The youth group (C19) returned to meeting in the church. All the girls in the group no longer attend but we have two very enthusiastic boys who always enjoy our once a month meetings on second Tuesdays. We are aiming to hold a social event to which the girls will be invited, such as going to a bowling alley together. Much Hadham Baby and Toddler Group, every Thursday in term-time, has helped us to meet many families not connected with the church. We have now begun to see Baby and Toddler Group families coming to Messy Church, some of them returning every month. Val and Steve lead the group assisted by Margaret Brent and others drawn from the wider community – including the WI.

We continue to enjoy a strong relationship with St Andrew's CE Primary School and the pattern of ministry in the school has been re-established. The Rector leads worship (assemblies) in the school every two weeks. Special services take place in the church, including Harvest, Christmas, Easter and at the Leavers' Service at the end of the school year. As part of the school's RE provision, the Rector has been invited to speak with classes in the school and school groups have visited the church.

The three Prayer Chain members continue to support people in prayer although the number of requests for prayer is not as high as it once was. The Rector has begun to take communion to people in their homes again and Diana Dillon will also be able to take home communions to those unable to attend church. The Rector used to take communion to the Anglican Residents at St Elizabeth's Centre but the residential provision at St Elizabeth's Centre ceased this year. Services to say farewell to the sisters were held both at St Andrew's and in the chapel at St Elizabeth's Centre. We were offered books from the sisters' library before they left and a selection of these books has been placed in the upper vestry. It is hoped that one or more people could organise and classify these to start a church library.



Our Roman Catholic friends from Holy Cross are overseen by Fr Peter Harris together with Fr Antonio Pineda of the Parish of Bishops Stortford. The Joint Church Council includes clergy and representatives from the PCC and Catholic Advisory Committee who focus on the practical aspects of sharing. The Joint Activities Team plans and prepare for shared events such as Christmas and Easter events, Lent activities and shared children's events. All our shared services and other events were back in church this year, including our Advent talk given by Sister Gemma Simmonds CJ.

We greatly appreciate the support of the Friends of Much Hadham Parish Church whose additional funding enables us to preserve and beautify St Andrew's Church.

I would like to express my gratitude to our Churchwardens, Nick Brent and Mark Crane, together with our Treasurer Lesley Titcomb, all PCC members and many more from St Andrew's and St Thomas' who enable the ministry of our church to continue. I am grateful to Carol French, our Electoral Roll Officer for her support in keeping the Roll up to date.

Fiona Forth, our Church Administration Assistant for the Benefice, continues to provide six hours of administrative support every week. We appreciate very much the cheerfulness and efficiency with which she fulfils this role.

We are grateful for our musical provision, led by our Director of Music Stephen Penton and our small choir. We would be pleased to hear from anyone who would like to be a chorister or could offer to play an instrument on first Sundays as part of a new first Sunday band.

We appreciate the work of all those who carry out the essential but often unseen tasks behind the scenes. This includes those who beautify the church by arranging flowers for regular services and festivals and the ecumenical team who keep the church clean. Our enthusiastic team of ringers, led by Nick Hughes, continues to call us to worship regularly. I would like to say thank you to all those who have provided refreshments before and after our services, We are also thankful to all those - paid or voluntary - who maintain the church and churchyard, especially Chris Copper and Tom Walker. Also, we would like to thank Penny Taylor, our Parish Magazine editor, together with Shirley Howlett and all those who distribute the magazine. Whatever part the people of our church and village play, we are grateful for everyone who enables the ministry of St Andrew's and St Thomas' to continue.

## **Safeguarding**

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Claire Uwins is our Safeguarding Officer. Our Lead DBS Recruiter is Fiona Forth (this is part of her role as Church Administration Assistant) and Claire Uwins is the Deputy DBS Recruiter for our Benefice. Claire liaises with Fiona to make sure that DBS certificates and safeguarding training are up to date.

## **Fabric**

It is pleasing to see the exterior of St Andrew's Church porch restored now that the metal roof has finally been replaced. The insurance claim also included work to make good the interior of the porch and this is intended to be carried out in 2023. Quinquennial Inspections of both St



Andrew's and St Thomas' took place in October 2022 and work will be needed following the recommendations of the church architect.

The management committee of Green Tye Mission Hall continue to maintain and enhance the building on our behalf. We would like to thank the committee and especially John Donovan who takes bookings, maintains accounts and carries out caretaker duties on a voluntary basis. It has been identified that significant work will be needed on the roof. Grants and other funding are being applied for.

## **Financial Review**

The PCC Treasurer reports that 2022 was somewhat less challenging financially than 2021 and 2020, as activity picked up following the pandemic. More weekly services, weddings and funerals were held resulting in increases in plate collections and fee. We reported a surplus of income over expenditure in the unrestricted funds of £6,651 and £1,986 in the restricted funds. Both income and expenditure were substantially up on 2022, mainly due to the expenditure incurred on repairing the south porch roof, which was largely recouped from our insurers.

The investments held in our restricted and endowment funds showed a decrease in market value at 31 December 2022 as compared 31 December 2021. It is important to note that this is a paper loss only, calculated at a particular point in time. The combination of this and the surplus on income and expenditure means that our total funds stand at £172,926 as against £167,875 at the end of 2021.

During 2022, a donation of £1,005 was received from the Friends of Much Hadham Parish Church towards the cost of maintaining the churchyard and they continue to support us with repair, maintenance and enhancement of the building through, for example, donations to cover the excess on insurance claims.

The PCC is very grateful to all those who have given so generously, for whatever purpose and in whatever amount.

The Roman Catholic church continues to pay half the running costs of St Andrew's reflecting its use by the congregation of Holy Cross and in accordance with our sharing agreement. The parishes of Little Hadham and Albury make contributions to the office administration costs. These are all important in ensuring that Much Hadham PCC can then use more resource to pay our Parish Share to the Diocese. In 2022 we paid £40,000 of the £51,916 requested of us. The PCC felt we could not pay more given the levels of income and expenditure we are facing and the need to rebuild our reserves a little. We are likely to continue to face similar challenges in 2023.

The Treasurer would like to express her thanks to Fiona Forth, who prepares the Gift Aid schedules; to Gill Clinch and Shirley Howlett who collect the magazine subscriptions; to Martin Dillon, who acts as her contact point with Holy Cross, and to the Churchwardens for their assistance with payment administration.

## **Reserves Policy**

The accumulated reserves have been built up over a number of years and are spread across several restricted and endowment funds, as well as the unrestricted reserve which stands at £54,196 at the end of 2022 (2021: £47,545), which represents slightly over 6 months' expenditure. The PCC tries to maintain unrestricted reserves at this level, but this can sometimes prove challenging and can lead to us not being able to pay our full Parish Share.

## **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules. At St Andrew's the membership of the PCC consists of the incumbent, churchwardens and members elected by those members of the congregation who are on the electoral roll of the Church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The Churchwarden has a wide range of responsibilities which includes the fabric. An increasing amount of responsibility for the fabric is being taken by the Fabric Team, for example implementing quinquennial inspection recommendations.

The full PCC met either in person or via Zoom and by email correspondence.

## **Administrative Information**

St Andrew's Church is situated in Much Hadham and St Thomas's Church is situated in Perry Green, both in Hertfordshire and part of the Diocese of St Albans, within the Church of England. The correspondence address is The Rectory, High Trees, Station Road, Much Hadham, Herts, SG10 6AX.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006). The PCC is registered with the Charity Commission and our registered charity number is 1152748.

PCC members who have served at any time from 1st January 2022 until the date this report was approved are:

### **Ex Officio members:**

- Incumbent: The Revd Dr Stephen Bate (Chairman, Standing Committee member, Acting PCC Secretary)
- Church Wardens:  
Mr Mark Crane (Standing Committee Member)  
Mr Nicholas Brent (Standing Committee member, Fabric Committee Chairman)

### **Elected members:**

Mrs Suzanne Kennard (Deanery Synod Representative)  
Mr Simon Scutts, (Deanery Synod Representative)  
Mr William Hazell  
Mrs Sheila Rowntree  
Ms Lesley Titcomb CBE, (Treasurer, Vice Chair, Standing Committee Member)  
Ms Claire Uwins, until the APCM on 27 April 2022.  
Mr James Williams  
Mr Ed Fielding



Vacancy

Vacancy as of APCM on 27 April 2022

**Notes:**

Mrs Amy Duffy was Minutes Secretary (not a member of the PCC) until the APCM on 27 April 2022.

There is a vacancy for the role of PCC Secretary

*Approved by the PCC at the PCC meeting held on 22 March 2023. Signed on their behalf by the Revd Dr Stephen Bate, Rector and Chairman*

Two handwritten signatures in black ink. The first signature is a cursive 'S. Bate' and the second is a cursive 'D. Bate'.

**PAROCHIAL CHURCH COUNCIL OF MUCH HADHAM (Registered Charity No. 1152748)**  
**STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 December 2022**

		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2022	FUNDS 2021
<b>INCOME AND ENDOWMENTS FROM:</b>						
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Voluntary income	2(a)	60,464	2,683	-	63,147	56,849
Activities for generating funds	2(b)	26,922	4,116	-	31,038	21,101
Investments	2(c)	300	281	3,586	4,167	3,358
Income from church activities	2(d)	5,042	-	-	5,042	4,222
<b>Total Income</b>		<u>92,728</u>	<u>7,080</u>	<u>3,586</u>	<u>103,394</u>	<u>85,530</u>
<b>EXPENDITURE</b>						
Charitable giving	3	684	840	-	1,524	2,312
Other Church activities	3	85,394	4,254	3,586	93,234	81,421
<b>Total Expenditure</b>		<u>86,077</u>	<u>5,094</u>	<u>3,586</u>	<u>94,757</u>	<u>83,733</u>
<b>NET INCOME or (NET EXPENDITURE)</b>		<b>6,651</b>	<b>1,986</b>	<b>-</b>	<b>8,637</b>	<b>1,797</b>
<b>Gains and losses on investments</b>						
unrealised gains		-				8,370
unrealised losses		-	(234)	(3,352)	(3,586)	-
<b>NET MOVEMENT IN FUNDS</b>		<b>6,651</b>	<b>1,752</b>	<b>(3,352)</b>	<b>5,051</b>	<b>10,167</b>
Total funds brought forward at 1 January		<u>47,545</u>	<u>15,387</u>	<u>104,943</u>	<u>167,875</u>	<u>157,708</u>
<b>Total funds carried forward at 31 December</b>		<u><b>54,196</b></u>	<u><b>17,139</b></u>	<u><b>101,591</b></u>	<u><b>172,926</b></u>	<u><b>167,875</b></u>

**PAROCHIAL CHURCH COUNCIL OF MUCH HADHAM (Registered Charity No. 1152748)**

**BALANCE SHEET AS AT 31 DECEMBER 2022**

	Note	2022 £	2021 £
<b>FIXED ASSETS</b>			
Tangible- Buildings	5(a)	33,240	33,240
Investments	5(b)	<u>67,222</u>	<u>70,807</u>
		<u>100,462</u>	<u>104,047</u>
<b>CURRENT ASSETS</b>			
Debtors	6(a)	20,005	15,484
Cash deposits	6(b)	<u>71,641</u>	<u>51,287</u>
		91,646	66,771
<b>LIABILITIES</b>	7	<u>(19,182)</u>	<u>(2,943)</u>
<b>NET CURRENT ASSETS</b>		<u>72,464</u>	<u>63,828</u>
<b>NET ASSETS</b>		<u>172,926</u>	<u>167,875</u>
<b>FUNDS</b>	10		
Unrestricted		54,196	47,545
Restricted		17,139	15,387
Endowment		<u>105,591</u>	<u>104,943</u>
		<u>172,926</u>	<u>167,875</u>

by the Parochial Church Council on:

22<sup>nd</sup> March 2023

Signed on its behalf by:

S. D. Bate



The notes on pages 3 to 11 form part of these accounts



# PAROCHIAL CHURCH COUNCIL OF MUCH HADHAM

## NOTES to the FINANCIAL STATEMENTS

### 1 Accounting Policies

The Financial Statements have been prepared in accordance with applicable United Kingdom Accounting Standards, the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) (taking advantage of the concessions available to smaller charities), the Charities Act 1993 and the Church Accounting Regulations 2006. The financial statements have been prepared under the historic cost convention except for the valuation of investment assets whose valuation basis is detailed in note 1a. below.

#### a. Fixed assets

##### *Consecrated land and buildings and movable church furnishings*

- Consecrated and beneficed property is excluded from the accounts by s. 96(2) of the Charities Act 1993.
- No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property. They are generally of an historic nature, so valuation is impractical. They are not therefore recognised on the balance sheet. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off when incurred.

##### *Freehold land and buildings*

- The basis for inclusion in the balance sheet is at a valuation made in 1997.

##### *Other fixtures, fittings and office equipment*

- Equipment used within the church premises is depreciated on a straight line basis over 4 years or a shorter period appropriate to the asset (office equipment is depreciated over 3 years).

##### *Investments*

- Investments are stated at market value.

#### b. Funds

*Endowment funds* are funds in which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose for which the endowment was established. *Restricted funds* represent either the income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, or donations and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. *Unrestricted funds* represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for the application of the general purposes of the PCC. *Designated funds* are sums set aside out of general funds for specific designated purposes and can be transferred back to unrestricted funds at any time.

The accounts include all the transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body nor those that are informal gatherings of church members.

## PAROCHIAL CHURCH COUNCIL OF MUCH HADHAM

### NOTES to the FINANCIAL STATEMENTS cont.

#### *c. Income* – all income streams are accounted for gross

- Planned giving, collections and donations are recognised when received.
- Tax and other refunds are recognised at the same time as the income to which they relate.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.
- The income from the sharing agreement with Holy Cross is recognised when due.
- The contribution from other churches in the benefice towards the office costs etc are recognised when due.
- Dividends and interest are accounted for when receivable. Where the PCC has not invested separately for each fund, interest is apportioned to individual funds on an average balance basis.
- All other income is generally recognised when it is receivable.

#### *d. Expenditure*

- Grants and donations are accounted for when formally approved for payment by the PCC.
- A portion of the annual Parish Share is paid monthly, the remainder when cash flow permits, and is included in the expenditure for the year to which it relates.
- All other expenditure is generally recognised when it is incurred.

#### *e. Debtors*

- Amounts owing to the PCC are shown as debtors less any provision for amounts that may prove uncollectable.



# PAROCHIAL CHURCH COUNCIL OF MUCH HADHAM

## NOTES TO THE FINANCIAL STATEMENTS

### 2. ANALYSIS OF TOTAL INCOME

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2022 £	FUNDS 2021 £
<b>2(a) Voluntary income</b>						
Planned giving		36,770	-	-	36,770	36,440
Income tax recoverable		10,642	-	-	10,642	9,844
Other giving		4,044	-	-	4,044	2,722
Collections at Services		5,103	-	-	5,103	2,783
Sundry donations		1,246	-	-	1,246	3,439
Legacy		100	-	-	100	-
Donation from Diocesan Board of Finance		2,559	-	-	2,559	-
Donations for specific purposes	12.	-	838	-	838	50
Donations to Churchyard Fund		-	1,005	-	1,005	600
Donations earmarked for charity		-	840	-	840	971
		<u>60,464</u>	<u>2,683</u>	<u>-</u>	<u>63,147</u>	<u>56,849</u>
<b>2(b) Activities for generating funds</b>						
Magazine		3,496	-	-	3,496	2,977
800 <sup>th</sup> Anniversary tea		534	-	-	534	729
Green Tye Mission Hall income		-	4,116	-	4,116	2,270
Holy Cross contribution to costs		7,892	-	-	7,892	10,077
Other parishes' contribution to costs		2,035	-	-	2,035	2,382
Insurance claims		12,903	-	-	12,903	1,315
VAT reclaimed on repairs		-	-	-	-	1,285
Social events		62	-	-	62	-
Other sundry income		-	-	-	-	66
		<u>26,922</u>	<u>4,116</u>	<u>-</u>	<u>31,038</u>	<u>21,101</u>
<b>2(c) Investments</b>						
Dividends and Interest	9.	288	293	3,586	4,167	3,358
<b>2(d) Income from church activities</b>						
Fees	8	<u>5,042</u>	<u>-</u>	<u>-</u>	<u>5,042</u>	<u>4,222</u>
<b>Total Income</b>		<u>92,716</u>	<u>7,092</u>	<u>3,586</u>	<u>103,394</u>	<u>85,530</u>

# PAROCHIAL CHURCH COUNCIL OF MUCH HADHAM

## NOTES TO THE FINANCIAL STATEMENTS

### 3. ANALYSIS OF TOTAL EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL 2022 £	FUNDS 2021 £
<b>Church Activities</b>					
Charitable giving					
- overseas	439	325	-	764	336
- UK	245	515	-	760	1,976
	<u>684</u>	<u>840</u>	<u>-</u>	<u>1,524</u>	<u>2,312</u>
Ministry					
- Diocesan Parish Share	40,000	-	-	40,000	42,000
- Rector's travel	1,117	-	-	1,117	766
- Parish Office	5,085	-	-	5,085	5,706
- Children's activities	99	-	-	99	-
- Subscriptions	181	-	-	181	163
Church - running expenses	13,615	-	1,792	15,407	10,455
- repairs & maintenance	15,751	-	152	15,903	6,900
- cleaning	-	-	-	-	72
Upkeep - services	3,794	-	-	3,794	3,540
- churchyard	494	1,014	1,642	3,150	4,770
Fabric/building works	-	789	-	789	527
Quinquennial inspection	1,296	-	-	1,296	-
Social events	149	-	-	149	-
800 <sup>th</sup> Anniversary Tea	-	-	-	-	837
Magazine	3,245	-	-	3,245	2,542
Green Tye Mission Hall					
-running costs	-	2,009	-	2,009	2,147
Bank charges	449	-	-	449	422
Bell muffles	-	442	-	442	-
Other	118	-	-	118	574
	<u>85,393</u>	<u>4,254</u>	<u>3,586</u>	<u>93,233</u>	<u>81,421</u>
<b>Total Expenditure</b>	<b>86,077</b>	<b>5,094</b>	<b>3,586</b>	<b>94,757</b>	<b>83,733</b>



# PAROCHIAL CHURCH COUNCIL OF MUCH HADHAM

## NOTES TO THE FINANCIAL STATEMENTS

### 4. PAYMENTS TO PCC MEMBERS

£1,286 (2021: £1,129) was paid to the Reverend Dr Stephen Bate who as Rector is also Chairman of the PCC. This represented repayment of expenses incurred in carrying out his duties as Rector or incurred by him on behalf of the PCC.

In addition, a total of £45 (2021: £182 to one PCC member) was paid to a PCC member (Ms L Titcomb) refunding amounts paid out by her when incurring expenditure on behalf of the PCC.

### 5. FIXED ASSETS FOR USE BY THE PCC

#### 5(a) Tangible Fixed Assets

	Unrestricted	Restricted	Endowment	TOTAL FUNDS	
				2022	2021
				£	£
Buildings	<u>-</u>	<u>-</u>	<u>33,240</u>	<u>33,240</u>	<u>33,240</u>

Buildings represent the Green Tye Mission Hall, which was last valued on 8 December 1997.

#### 5(b) Investments

	2022	2021
	£	£
<i>Endowment:</i>		
Doll Fund – Charifund 3558 units	52,727	55,369
Chapman Trust – Charifund 672 units	9,875	10,458
CP Vincent – CBF Inv't Fund 43.03 units	<u>889</u>	<u>1,014</u>
	63,491	66,841
<i>Restricted:</i>		
St Andrew's Trust Fund – Charifund 242 units	3,556	3,766
Randolph Bequest – CBF Inv't Fund 8.49 units	<u>175</u>	<u>200</u>
	3,731	3,966
<b>TOTAL</b>	<b><u>67,222</u></b>	<b><u>70,807</u></b>

### 6. CURRENT ASSETS FOR USE BY THE PCC

#### 6(a) Debtors

	2022	2021
	£	£
<i>Restricted:</i>		
Prepayments - insurance Green Tye Mission Hall	<u>441</u>	<u>414</u>
	441	414
<i>Unrestricted:</i>		
Owed by Holy Cross	551	814
Owed by other benefice churches	836	1,182
Income Tax recoverable	<u>18,177</u>	<u>13,074</u>
	<u>19,564</u>	<u>15,070</u>
	<b><u>20,005</u></b>	<b><u>15,484</u></b>

**PAROCHIAL CHURCH COUNCIL OF MUCH HADHAM**  
**NOTES TO THE FINANCIAL STATEMENTS**

6(b) Cash Deposits	2022 £	2021 £
<i>Endowment:</i>		
Bacon & Bruty	268	268
CP Vincent	402	402
Doll Memorial Fund	2,912	2,913
Chapman	1,278	1,279
<i>Restricted:</i>		
Green Tye Mission Hall	4,651	2,568
Randolph Bequest	291	291
St Andrew's Trust Fund	4,121	3,874
Bell Fund	3,854	4,274
Organ Fund	50	-
<i>Unrestricted</i>	<u>53,814</u>	<u>35,418</u>
<b>TOTAL</b>	<b><u>71,641</u></b>	<b><u>51,287</u></b>

**7. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
<i>Unrestricted</i>		
Accrued expenditure	16,954	2,399
Other creditors		
- 2023 magazine subscriptions in advance	428	544
- 2023 planned giving in advance	<u>1,800</u>	<u>-</u>
	<b><u>19,182</u></b>	<b><u>2,943</u></b>

**8. ANALYSIS OF NET ASSETS BY FUND TYPE**

2022	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL £
Fixed Assets - Buildings	5(a)	-	-	33,240	33,240
Investments	5(b)	-	3,731	63,491	67,222
Debtors	6(a)	19,564	441	-	20,005
Cash	6(b)	53,814	12,967	4,860	71,641
Liabilities	7	<u>(19,182)</u>	<u>-</u>	<u>-</u>	<u>(19,182)</u>
<b>TOTAL</b>		<b><u>54,196</u></b>	<b><u>17,139</u></b>	<b><u>105,591</u></b>	<b><u>172,926</u></b>



**PAROCHIAL CHURCH COUNCIL OF MUCH HADHAM**  
**NOTES TO THE FINANCIAL STATEMENTS**

2021	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL £
Fixed Assets - Buildings	5(a)	-	-	33,240	33,240
Investments	5(b)	-	3,966	66,841	70,807
Debtors	6(a)	15,070	414	-	15,484
Cash	6(b)	35,418	11,007	4,862	51,287
Liabilities	7	( 2,943)	-	-	(2,943)
<b>TOTAL</b>		<b>47,545</b>	<b>15,387</b>	<b>104,943</b>	<b>167,875</b>

**9. DIVIDENDS AND INTEREST BY FUND**

	2022 £	2021 £
<i>Endowment:</i>		
Doll – interest	24	1
- dividends	2,953	2,633
Bacon/Bruty	2	-
Chapman	575	498
Vincent	32	26
	<u>3,586</u>	<u>3,158</u>
<i>Restricted:</i>		
St Andrew's Trust	248	181
Green Tye Mission Hall	1	-
Randolph Bequest	9	5
Bell Fund	23	1
	<u>293</u>	<u>187</u>
<i>Unrestricted:</i>		
Interest	300	13
	<u>300</u>	<u>13</u>
<b>Total</b>	<b><u>4,167</u></b>	<b><u>3,358</u></b>

# **PAROCHIAL CHURCH COUNCIL OF MUCH HADHAM** **NOTES TO THE FINANCIAL STATEMENTS**

## **10. FUND BALANCES and RESERVES**

	2022 £	2021 £
<i>Endowment:</i>		
Doll Memorial Fund	55,639	58,282
Bacon and Bruty	268	268
Chapman Trust	11,153	11,736
CP Vincent Fund	1,291	1,416
Green Tye Mission Hall	33,240	33,240
<i>Restricted:</i>		
St Andrew's Trust Fund	7,677	7,640
Rev T Randolph Bequest	467	491
Green Tye Mission Hall – restricted fund	5,090	2,982
Bell Fund	3,855	4,274
Organ Fund	50	-
Churchyard Fund	-	-
<i>Unrestricted, but designated for particular purposes:</i>		
Fabric reserve	5,529	5,529
Rector's Parish Discretionary Fund	195	195
<i>Unrestricted</i>		
Accumulated surplus	48,472	41,822
<b>TOTAL</b>	<b><u>£ 172,926</u></b>	<b><u>£167,875</u></b>

## **11. PURPOSE OF ENDOWMENT FUNDS**

Mrs WAM Doll Memorial Fund	1968 - upkeep of St Thomas' churchyard. 1981 - extension granted to include upkeep and repair of St Thomas' Church. 2002 - extension granted to include running of St Thomas' Church.
Bacon Trust and Bruty Legacy	pre-1970 - upkeep of St Andrew's churchyard.
Chapman Trust	1981 - upkeep of St Andrew's churchyard and upkeep of specified graves in St Andrew's churchyard.
C P Vincent Fund	1961 - upkeep of St Thomas' churchyard and upkeep of specified graves in St Thomas' churchyard.
Green Tye Mission Hall	ownership and operation of the Mission Hall at Green Tye

## **PAROCHIAL CHURCH COUNCIL OF MUCH HADHAM**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **12. PURPOSE OF RESTRICTED FUNDS**

St Andrew's Trust Fund	1929 - for beautifying St Andrew's in any way outside the regular responsibilities of the PCC.
Rev T Randolph Bequest	- for the maintenance of St Thomas' church.
Green Tye Mission Hall	- funds raised through the operation of the Mission Hall which are used specifically for its upkeep
Churchyard Fund	2013 - for gifts and grants given specifically for the maintenance of St Andrew's churchyard. Since 2015, the PCC has received regular contributions to this fund from the Friends of Much Hadham Parish Church. During 2022, £1,005 was received for this Fund and spent from it, leaving a nil balance at the year end.
Bell Fund	2017 – for gifts and grants given towards the work to repair and rehang the bells in St Andrew's Church in 2019 and associated work on the tower.
Organ Fund	2022 – for gifts and grants given towards work to repair, clean or enhance the organ in St Andrew's Church.

#### **13. UNRESTRICTED FUNDS DESIGNATED FOR PARTICULAR PURPOSES**

Rector's Parish Discretionary -	this fund represents a donation from Much Hadham Parish Council in 2014 towards the relief of instances of poverty in the parish. The PCC decided at the time that this amount should be made available to the Rector to use at his discretion, should he become aware of need in the parish. Nothing was distributed from this fund in 2022 (2021: £500).
Fabric -	this designated but unrestricted fund represents money set aside in previous years in the expectation that it would be needed for work on the fabric of the church buildings.

#### **14. SHARING AGREEMENT: ST ANDREW'S AND HOLY CROSS**

A formal sharing agreement was established in 1984 under the Sharing of Church Buildings Act 1969 for the sharing of St Andrew's Church between the Church of England and the Roman Catholic Church.

The sharing agreement includes:

- sharing of the running costs of St Andrew's 50/50 between the PCC and Holy Cross,
- sharing the fabric costs of St Andrew's 60/40 between the PCC and Holy Cross.

If the sharing agreement is terminated any time within 10 years of Holy Cross contributing towards the fabric costs a proportion of such costs is repayable.



**Independent examiner's report to the members of the Parochial Church Council (the PCC) of the Parish Church of St Andrew Much Hadham with St Thomas' Perry Green, in the Diocese of St Albans (Registered Charity No. 1152748)**

I report on the accounts of the PCC for the year ended 31 December 2022 which are set out on pages 1 to 11.

**Respective responsibilities of trustees and examiner**

The members of the PCC, who are the charity's trustees, are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with section 130 of the 2011 Act and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Cook FCA

April 2023

## **Wardens' report for Annual Parochial Church Meeting 26th April 2023.**

During this last year the Wardens have put in hand, arranged, dealt with and/or overseen the following:

1. Regular fire alarm servicing
2. Updating fire risk assessments for both churches.
3. Commencing the preparation of a digital terrier list and instituting a central planning/events diary.
4. The spring clean
5. making arrangements for repairs to the trap door in the bell tower and limewashing of the tower stairs.
6. The repair of the porch roof; urgent repairs of leaks in the main roof; sending the apostle cushions for repair; Pat testing.
7. Organ repairs.
8. Preliminary discussion with a view to replacing the North Aisle roof.
9. The repair of the flood light in the churchyard at the East end.
10. The provision in the near future of a socket in the church yard to house the Easter cross during the Easter season and procuring Diocesan approval for that.
11. Liaising with the Friends of Much Hadham Parish Church about various payments for some of the items mentioned above not covered by insurance.
12. Further discussions with Rodney Munday concerning the sculpture of Saint Andrew and, with the Rector, taking steps to assemble a commissioning/steering group with a view to procuring the construction of the sculpture and its installation in the church yard.

Nick Brent and Mark Crane

## **Deanery Synod Report**

Due to ongoing organizational issues and changes of the role of Rural Dean, the Deanery Synod has met infrequently.

Suzanne Kennard



## APPENDIX TOWER REPORT 2022

Covid-19 was still very much with us as we moved into 2022. Ringing continued with a requirement for facemasks until July.

As well as ringing for Sunday Services and Tuesday Practice nights. Ringers from the band also helped ring for Sunday morning services at Albury and at Little Hadham.

The bells were rung on Sunday 6 February for the 70th anniversary of the Queen's accession and on Saturday 4 June a quarter peal of Grandsire Doubles was rung as part of the Queen's Platinum Jubilee celebrations.

It was in October 2021 that the Central Council of Church Bell Ringers (CCCBR) published its part of Operation London Bridge - the official protocol for response to the death of Her late Majesty the Queen. It covered church bellringing activities for each day from when the Royal death is announced (Day 0) through to Day+10 when the state funeral was to take place. When sad news of the Queens death was announced on Thursday 8 September the ringers fully muffled the bells leaving the tenor open at backstroke ready at 12 noon the next day for an hour's ringing of alternating rounds and the tenor tolling.

The next ringing required was at 11.00am on Saturday 10 September following the Proclamation of the new monarch. Bells were rung open (without muffles) in celebration for an hour. From then, until after the funeral, the bells reverted to being fully muffled with the tenor open at backstroke.

Additional ringing at St Andrew's for HM Queen Elizabeth II with the bells fully muffled included both a full peal and a quarter peal of Grandsire Triples. The bells were rung on Sunday 18 September immediately following the service of Prayer and Reflection and the 8.00pm one minute's silence which commenced following eight chimes on the sanctus bell.

In the hour up to the funeral on Monday 19 September the ringers rang Rounds and Tenor Tolling alternating seven times, finishing with 96 tolls to mark HM Queen Elizabeth II's 96 years of age.

During the year a total six full peals were rung. This made St. Andrews the leading tower for peals in Hertfordshire. There were also six quarter peals.

The ringers have been continuing to write the Campanologist Chronicles articles for the Parish Magazine under the name 'Quasi', an abbreviation for Quasimodo the bellringing hunchback of Notre Dame. Below is extract from March 2023 article.

*Have you ever looked down to the back of the church at the ringers with their ropes flying all around and speaking in a strange bell-ringing language and thought: "I could never do that!"?*

*Then it might surprise you to hear that since ringing returned after the COVID-19 lockdown, roughly 20 members of the community have learned to ring at St Andrew's church. Perhaps most noteworthy is that six of these rookies are under 18.*

*Some have wanted to add to their involvement in the life of the church, some are curious and some simply want to try a new (and fairly physical!) activity.*

*Trainees have joined us after hearing about ringing at community events, from friends and family or through a visit by one of the local Scouts groups.*

*We've also had people return to ringing after decades away from the ropes.*

*The sound of the bells that you can hear in church and around the village, in fact, takes a lot of practice, commitment and a dedicated training programme for those starting out for the first time.*

**Quasi**

**Nick Hughes April 2023**