



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2021 **Period start date** To 31<sup>st</sup> March 2022 **Period end date**

**Charity name:** Oxfordshire Oesophageal and Stomach Organisation

**Charity registration number:** 1152733

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We promote the treatment and care of persons suffering from oesophageal or stomach cancer and to provide support to those caring for such persons or who are affected by oesophageal or stomach cancer amongst their families or friends.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>(a) Listening services, support, advice (including 7day/week telephone line), education and information not normally provided by the statutory authorities.</p> <p>(b) Listening and other support to the family and friends of patients and to those who have been bereaved.</p> <p>(c) Host online zoom group support sessions, and regular local lunch gatherings.</p> <p>(d) Education in relation to these illnesses.</p> <p>(e) Facilitation of meetings between patients and their carers, family and friends with members of the clinical team involved in treatment.</p> <p>(f) Representation of the patient voice on medical committees and similar forums.</p> <p>(g) Raise awareness of the public in relation to stomach and oesophageal cancers including the provision of lectures, forums, websites, newsletters and other publicity and educational material.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	Trustees are fully aware and compliant with regard to the guidance issued by the Charity Commission on public benefit

Commission on public benefit		
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Because we are a mix of surviving ex-cancer patients, family to previous sufferers, and medical clinicians, we offer a range of support, reassurance and advice to those at different stages of their illness, treatment and recovery.</p> <p>We continue to work closely with the Churchill Hospital Upper GI clinical team in Oxford to ensure our support services are complimentary and appropriate.</p> <p>During 2021/22 we maintained an active network supporting newly diagnosed patients through their treatment and into recovery.</p> <p>As a legacy of the Covid restrictions preventing us from visiting patients on the ward, we continue to receive increasing numbers of telephone conversations and online 1:1 zoom chats, and have established regular social lunchtime events around the county.</p> <p>Our communications include ongoing fortnightly e-newsletter keeping all of our</p>

		<p>contacts informed of what we were doing, inviting engagement, voluntary support and feedback.</p> <p>Our regular 6-weekly zoom group sessions are very popular, inviting panels of clinician experts and patients to share knowledge and experiences. Our attendee list has steadily grown with up to c.120 people joining in.</p> <p>During the year, we estimate we had contact by telephone with approximately 130 patients and their family members, plus over 500 patients, carers and clinicians via our zoom sessions, with over 25,000 unique 'hits' on our website, 50% of which were from other countries, principally the USA and 32 other countries.</p> <p>Funds are raised through donations and events and ringfenced for running costs and towards specialised equipment identified by the clinical team.</p> <p>We have greatly reduced our running costs by reverting to a purely voluntary organisation. We have no paid members of staff and only pay expenses in exceptional circumstances. Our running costs are kept to an absolute minimum.</p> <p>In addition, we maintain a website, supply patient information folders and booklets</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Our measures of success include (1) offering support to 100% of patients and carers contacting us (yes) (2) supporting projects and initiatives led by the Churchill Hospital (yes) (3) receiving 95% positive feedback (100%) (4) maintain a steadily growing newsletter circulation list (yes), (5) increasing numbers visiting our website (yes) and (6) raising sufficient funds to maintain the charity (yes)</p> <p>We are most proud to have achieved our core patient and carer focussed objective, by meeting or corresponding with, and supporting all those that have contacted us or those we have proactively met online. It is vital that we maintain strong links with patients so that we can support them.</p>
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Performance of fundraising activities against objectives set	Para 1.41	Apart from one sizeable donation, our fundraising otherwise matches the previous year. People gave generously and supported the various initiatives we had.
Investment performance against objectives	Para 1.41	We met our investment objectives by purchasing various bits of kit for the UGI and Chemo suite wards at the Churchill hospital, for example bespoke adjustable bed-chairs, drain and specialist ward monitors
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our closing balance on 31 March 2022 was £85,765
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Trustees agree that we aim to maintain a reserve balance of £30,000. This is to ensure that if we (1) suffer a period of reduced fund raising, we are able to sustain the charity for a period of up to 6 years, and (2) if required, cover the costs of unforeseen expenses that might arise in extraordinary circumstances
Amount of reserves held	Para 1.22	£30,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	none

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funds are raised principally through private donations and fundraising events, such as plant sales, our annual BBQ, sponsored walks, cycle events, sky dives and runs
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Organisation
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed on 1, 2 and 3 year cycle

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Oxfordshire Oesophageal and Stomach Organisation
Other name the charity uses	
Registered charity number	1152733
Charity's principal address	Walled Cottage Thame Road Great Milton OX44 7NU

## Names of the charity trustees who manage the charity at the time of making this report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicholas David Maynard			
2	Anne-Margrethe Phillips			
3	Matthew Carter	Contact & Chair		
4	Ann Dennis			
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## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Brian Molyneux	TaxAssist, 2a Cope Road, Banbury, Oxon, OX16 2EH

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

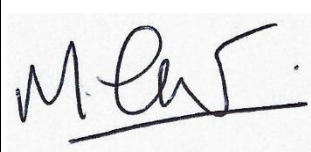
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MR MATTHEW CARTER	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	06/01/23	

**Charity No. 1152733**

**OXFORDSHIRE OESOPHAGEAL  
AND  
STOMACH ORGANISATION**

**STATEMENT OF ACCOUNTS**

**FOR YEAR ENDED**

**31 March 2022**

# OXFORDSHIRE OESOPHAGEAL AND STOMACH ORGANISATION

## RECEIPTS AND PAYMENTS ACCOUNT

For the Year Ended 31st March 2022

	2022	2021
		£
<b>RECEIPTS:</b>		
Grants		10000
Donations and fundraising	19100	29729
Summer barbeque (net)	783	0
Gift aid	1104	541
<b>Total Receipts</b>	<b>20986 -</b>	<b>40,270</b>
<b>PAYMENTS:</b>		
Projects from donations	2264	12138
Salaries including pension costs		5088
Accountancy fees	778	778
Insurance	160	1012
Garage rent		49
Subscriptions and fees	635	490
Bank charges		54
Postage and Stationery	69	1142
Advertising and website maintenance	2799	2697
Fridge Freezer	745	
<b>Total Payments</b>	<b>7449 -</b>	<b>(23,448)</b>
<b>NET RECEIPTS/(PAYMENTS)</b>	<b>13537</b>	<b>16,822</b>
assets b/f	72228	57036
Liabilities B/F		(1,630)
Liabilities C/F		0
<b>Total Bank Account balances as at end of year</b>	<b>85765</b>	<b>72,228</b>

OXFORDSHIRE OESOPHAGEAL AND STOMACH ORGANISATION

STATEMENT OF MOVEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2022

	2022	2021
		£
<b>MONETARY ASSETS:</b>		
Bank Current Account	83331	69794
Bank Deposit account	2385	2385
Petty cash float	49	49
<b>Total Cash</b>	<b>85765</b>	<b>72228</b>
<b>OTHER ASSETS</b>		
Capital Equipment	3814	3069
Debtors	0	0
Deficit b/f		0
	<b>3814</b>	<b>3069</b>
<b>LIABILITIES</b>		

The accounts were approved by the Trustees on 10<sup>th</sup> September 2022

Ann Dennis

Ann Dennis

Anne-Margrethe Phillips

Anne-Margrethe Phillips

Matt Carter

Matt Carter

Nicholas Maynard

Nicholas Maynard

## Independent examiner's report on the accounts

Report to the trustees/  
members of

Charity Name

OXFORDSHIRE OESOPHAGEAL AND STOMACH ORGANISATION

On accounts for the year  
ended

31 March 2022

Charity no (if  
any)

1152733

Set out on pages

1

Respective responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to our attention.

Basis of independent  
examiner's statement

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with our examination, no matter has come to our attention

1. which gives us reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: [  ]

Date: 13/05/2022

Name: TaxAssist Accountants

Address: 2A Cope Road

Banbury

Oxfordshire OX16 2EH